

THE CONONLEY VILLAGE INSTITUTE

England & Wales · Charity number 223015

Details

Status Registered

Legal form Other

Registered 1963-10-30

Register [View on the Charity Commission register](#)

Contact

Address Cononley Village Institute
Main Street
Cononley
Keighley
BD20 8NT

Phone 01535 635046

Activities

Objects: FOR THE USE AND BENEFIT OF THE INGABITANTS OF CONONLEY.

Activities: To provide and promote village hall facilities and activities for the use and benefit of the inhabitants of the parish of Cononley.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** CONONLEY
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£39,050	£74,299	-	-
2024-03-31	£57,377	£34,534	-	-
2023-03-31	£20,285	£19,247	-	-
2022-03-31	£25,405	£11,535	-	-
2021-03-31	£25,932	£26,146	-	-

Trustees

Name	Role	Appointed
Cononley PC		2014-04-01

THE CONONLEY VILLAGE INSTITUTE

England & Wales - Charity number 223015

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2024	To	31	03	2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Cononley Village Institute	
Main Street	
Cononley, KEIGHLEY	
Postcode	BD20 8NT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cononley Parish Council	N/A	Whole year	N/A
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Trust
Trustee selection methods (eg. appointed by, elected by)	Sole Trustee Parish Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust is managed in accordance with general trust law and local government law and procedures. The day to day management of the trust is carried out by an advisory committee whose decisions and actions are reviewed by the Sole Trustee and, when required, authorised by the Sole Trustee, through a monthly authorisation process. The Sole Trustee manages risk with advice from the committee.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To manage the Cononley Village Institute and associated activities as a community resource for the benefit of the residents of Cononley

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The provision of the building to hirers both commercial and private for regular hire and personal events. Central is its use by a Nursery, providing an important facility to the village. Other regular hirers provide mainly exercise classes, although there is a thriving Art Club.. It is also regularly used by community members for a range of parties, and the Institute itself organises a number of community events such as a Scarecrow festival, Christmas Fair, Music Mayhem and a monthly Cinema Club..

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The core volunteer base is the 5 members of the Advisory committee who run the Institute and organise events, repairs and developments. Additionally there are 20 - 30 volunteers who help at events on the day.

Summary of the main achievements of the charity during the year

The focus of the Trust this year has been implementing the significant changes in the building aimed to improve energy usage and usability of the accommodation. Extensive insulation has been added, a lowered ceiling in the Nursery room, solar panels fitted, improved lighting and electrics, air conditioning for the Kitchen/Nursery room, additional storage and refurbishment of flooring. The total project expenditure came to £62,000 which was funded from the Institute Development Fund and General reserve and a “levelling up” grant of £36,554 from North Yorkshire County Council.

Subsequently the 24/25 winter demonstrated a real change in the capability to maintain a comfortable environment at reduced costs for all users.



Charity Name Cononley Village Institute	No (if any) 223015
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CC16a

Receipts and payments accounts

For the period from	Period start 01/04/2024	To	Period end date 31/03/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire (Nursery)	8423			8423	8423
Regular Hire	6028			6028	6028
Casual Hire	1465			1465	1465
Other Income	0			0	0
Event Income		12062		12062	5488
Grants	0	0		0	36964
Donations		0		0	0
Interest	1251			1251	1251
VAT Repaid	0	9822	0	9822	19644
Sub total (Gross income for AR)	17166	21884	0	39050	79262
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	17166	21884	0	39050	79262
A3 Payments					
Bank Charges	84			84	84
Licences/Rates	948			948	948
Developments		53307		53307	14782
Maintenance/Inspections	3425			3425	3425
Major maintenance/Renewal		0		0	0
Caretaker/Booking Agent	3445			3445	3445
Gas	4375			4375	4375
Water	727			727	727
Electricity	1164			1164	1164
Telecomms	399			399	399
Event Expenses		5610		5610	1729
Shared Profit Payment		400		400	800
Fund Raising		414		414	827
Health and Safety	0			0	0
Sub total	14568	59731	0	74299	32706
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	14568	59731	0	74299	32706
Net of receipts/(payments)	2599	-37847	0	-35249	46556
A5 Transfers between funds	3500	-3500	0	0	0
A6 Cash funds last year end	4868	78380	0	83248	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Unrestricted	10967	0	0
	Development	0	9323	0
	Major maintenance		9826	
	Beer Festival		2883	
	General Reserve	0	15000	0
	Total cash funds	10967	37032	0

(agree balances with receipts and payments account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>K. H. Clark</i>	K. H. CLARK	13/12/25



Section A Independent Examiner's Report

Report to the trustees/ members of Charity Name Cononley Village Institute

On accounts for the year ended 31/3/2025 Charity no (if any) 223015

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2021

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: AK Brown Date: 10 Dec 2025

Name: Councillor Andy BROWN

Relevant professional qualification(s) or body (if any): M.Sc (Econ)

Address: Sunny Bank, Main Street, Cononley BD20 8LH

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

AK Brown

THE CONONLEY VILLAGE INSTITUTE

England & Wales - Charity number 223015

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2023	To	31	03	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Cononley Village Institute
Main Street
Cononley, KEIGHLEY
Postcode <input type="text" value="BD20 8NT"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cononley Parish Council	N/A	Whole year	N/A
2				
3				
4				
5				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Trust
Trustee selection methods (eg. appointed by, elected by)	Sole Trustee Parish Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust is managed in accordance with general trust law and local government law and procedures. The day to day management of the trust is carried out by an advisory committee whose decisions and actions are reviewed by the Sole Trustee and, when required, authorised by the Sole Trustee, through a monthly authorisation process. The Sole Trustee manages risk with advice from the committee.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To manage the Cononley Village Institute and associated activities as a community resource for the benefit of the residents of Cononley

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The provision of the building to hirers both commercial and private for regular hire and personal events. Central is its use by a Nursery, providing an important facility to the village. Other regular hirers provide mainly exercise classes, although there is a thriving Art Club.. It is also regularly used by community members for a range of parties, and the Institute itself organises a number of community events such as a Scarecrow festival, Christmas Fair, Music Mayhem and a monthly Cinema Club..

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The core volunteer base is the 5 members of the Advisory committee who run the Institute and organise events, repairs and developments. Additionally there are 20 - 30 volunteers who help at events on the day.

Summary of the main achievements of the charity during the year

During the year plans were developed to retrofit the Institute building with a range of energy saving changes. These included extensive insulation, solar panels, modern double glazed windows and a lowered ceiling in the back room. A grant of £36,554 was received in March from North Yorkshire County Council as part of their "levelling up" funding this along with the Institute's own development funds and reserves supported the implementation of the plan in 24-25.

Brief statement of the charity's policy on reserves

The charity maintains a General reserve normally of £15,000 but this has temporarily reduced at year end with £5000 moved to the Development reserve to support the major retrofit project in 2024-2025. Additional reserves are for Development funding all new development work and a Major Maintenance reserve for large, urgent maintenance

Details of any funds materially in deficit

As above the General reserve at year end is £5000 in deficit which will be covered when VAT payable on the Retrofit project is paid back

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal funding is from hire charges particularly from the Nursery (£7606), regular users like exercise classes and casual users for parties etc.
In this way the expenditure fulfils the key aim of providing support to the community
No investments are held

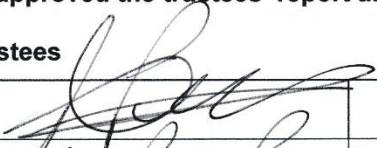
Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	ANDREW BOWEN
Position (eg Secretary, Chair, etc)	Chair
Date	12/11/2024



Charity Name
Cononley Village Institute

No (if any)
223015

Receipts and payments accounts

CC16a

For the period from 01/04/2023 To 31/03/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hire (Nursery)	7606			7606	8335
Regular Hire	4345			4345	4013
Casual Hire	1415			1415	2056
Other Income	23			23	0
Event Income		5488		5488	5029
Grants	0	36964		36964	0
Donations	220			220	340
Interest	1316			1316	510
VAT Repaid			0	0	0
Sub total (Gross income for AR)	14925	42452	0	57377	20285
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	14925	42452	0	57377	20285
A3 Payments					
Bank Charges	82			82	83
Licences/Rates	254			254	458
Developments		14782		14782	2913
Maintenance/Inspections	4950			4950	4970
Covid Costs		0		0	0
Major maintenance/Renewal		0		0	0
Caretaker/Booking Agent	2915			2915	2825
Gas	7693			7693	3887
Water	549			549	502
Electricity	1049			1049	1119
Telecomms	532			532	718
Event Expenses		1729		1729	1664
Shared Profit Payment				0	0
Fund Raising				0	0
Health and Safety				0	109
Sub total	18023	16511	0	34534	19248
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	18023	16511	0	34534	19248
Net of receipts/(payments)	-3098	25941	0	22843	1037
A5 Transfers between funds	5000	-5000	0	0	0
A6 Cash funds last year end	2966	57439	0	60405	
Cash funds this year end	4868	78380	0	83248	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Unrestricted	4868	0	0
	Development	0	55890	0
	Major maintenance		12490	
	General Reserve	0	10000	0
	Total cash funds	4868	78380	0
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-


	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

X Signature Print Name Date of approval

X  ANDREW BOWEN 2/11/24 X



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cononley Village Institute

**On accounts for the year
ended**

31/3/2024

**Charity no
(if any)**

223015

Set out on pages

1+2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2021

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

AK Brown

Date:

19 Sep 2024

Name:

Andrew Kenneth BROWN

**Relevant professional
qualification(s) or body
(if any):**

MSc Econ

Address:

Swain Bank, Main Street, Cononley
BD20 8LH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

AKB

THE CONONLEY VILLAGE INSTITUTE

England & Wales - Charity number 223015

Accounts



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Trustees' Annual Report for the period

Period start date

From

Period end date

To

01

04
2021

31
03
2022

Section A

Reference and administration details

Charity name

CONONLEY VILLAGE INSTITUTE

Other names charity is known by

Registered charity number (if any)

223015

Charity's principal address

Cononley Village Institute

Main Street

Cononley, KEIGHLEY

Postcode
BD20 8NT

Names of the charity trustees who manage the charity

Trustee name
Office (if any)

Dates acted if not for whole year
Name of person (or body) entitled to appoint trustee (if any)

Cononley Parish Council

N/A

Whole year

N/A

1

2

3

4

10

11

12

13

14

15

16

17

18

19

20

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed Constitution

How the charity is constituted
(eg. trust, association, company)

Unincorporated Trust

Trustee selection methods
(eg. appointed by, elected by)

Sole Trustee Parish Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust is managed in accordance with general trust law and local government law and procedures. The day to day management of the trust is carried out by an advisory committee whose decisions and actions are reviewed by the Sole Trustee and, when appropriate, authorised by the Sole Trustee, usually through a monthly authorisation process. The Sole Trustee manages risk with advice from the committee.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To manage the Village Institute and associated activities as a community resource for the benefit of the residents of Cononley

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The provision of the building to hirers both commercial and private for regular hire and personal events. Central is its use by a Nursery, providing an important facility to the village. Other regular hirers provide mainly exercise classes, although there is a thriving Art Club.. It is also regularly used by community members for a range of parties, and the Institute itself organises a number of community events such as a Scarecrow festival, Christmas Fair, Music Mayhem and a monthly Cinema Club..

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The core volunteer base is the 8 members of the Advisory committee who run the Institute and organise events, repairs and developments. Additionally there are 10- 20 volunteers who help at events on the day.

Summary of the main achievements of the charity during the year

The key achievement was managing the gradual reopening of the Institute with the Nursery returning at an early stage followed by some of the regular users (Art club, Pilates etc) and Institute events like the “Cononley is Back” event at the end of July which allowed a range of Cononley Community groups to engage with new and old users. Regular users and events started largely in the Autumn with some disruption from the Omicron variant of Covid in December /January.

At the same time improvements were undertaken with additional storage space being made in the store room loft and work to cure a persistent roof leak.

Further recovery grants were received in the period and continue to be used for additional costs from the pandemic.

Brief statement of the charity's policy on reserves

The charity maintains a general reserve of £15,000 to cover major unexpected expenditure. Additionally a reserves are maintained for major maintenance items and for new developments for the building or developing new activities. The Covid recovery grants are currently held in a recovery reserve and their use will be reviewed in the 22-23.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal funding is from hire charges especially from the Nursery (£6500), regular users and casual users. Additionally events provide some funds as well as activities for the Cononley Community.


In this way the Institute and its expenditure fulfil the key aim of supporting the Cononley community.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MICHAEL SWINOVN	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	11 October 2022	



Charity Name Cononley Village Institute		No (if any) 223015		CC16a
Receipts and payments accounts				
For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire (Nursery)	6499	0	0	6499	4060
Regular Hire	2326	0	0	2326	108
Casual Hire	1733	0	0	1733	199
Other Income	262	0	0	262	0
Event Income	1197	0	0	1197	551
Grants		10667	0	10667	20636
Donations		0	0	0	0
Interest		30	0	30	32
VAT Repaid		2692	0	2692	346
Sub total (Gross income for AR)	12016	13389	0	25405	25932
A2 Asset and investment sales, (see table).					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	12016	13389	0	25405	25932
A3 Payments					
Bank Charges	72	0	0	72	72
Licences/Rates	244	0	0	244	437
Developments	0	0	0	0	0
Maintenance/Inspections	2643	0	0	2643	3145
Covid Costs		402	0	402	616
Major maintenance/Renewal		0	0	0	13337
Caretaker/Booking Agent	3250	0	0	3250	3250
Gas	2492	0	0	2492	1470
Water	338	0	0	338	206
Electricity	890	0	0	890	15
Telecomms	650	0	0	650	626
Event Expenses	407	0	0	407	210
Shared Profit Payment		0	0	0	0
Fund Raising		0	0	0	0
Health and Safety	54	0	0	54	18
VAT Paid	94	0	0	94	2743
Sub total	11133	402	0	11535	26146
A4 Asset and investment purchases, (see table)					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	11133	402	0	11535	26146
Net of receipts/(payments)	883	12987	0	13870	-214
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	4933	40577	0	45510 #	
Cash funds this year end	5816	53564	0	59380	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Unrestricted	5816	0	0
	Development	0	9912	0
	Major maintenance		11009	
	Recovery		17813	
	General Reserve	0	15000	0
	Total cash funds	5816	53564	0
	(agree balances with receipts and payments account(s))			


B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name MICHAEL SWINDEN	Date of approval 17/10/22
--	-------------------------------	------------------------------



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cononley Village Institute

**On accounts for the year
ended**

31/3/2022

**Charity no
(if any)**

223015

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2021

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

AK Brown

Date:

12th Aug 2022

Name:

County Councillor Andrew BROWN

**Relevant professional
qualification(s) or body
(if any):**

M.Sc (Econ) PGCE
B.Sc (Econ)

Address:

Sunny Bank, Main Street, Cononley
BD20 8HL

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

I have examined the accounts and am satisfied that they are a true and honest record of activities and that the activities fall within the legitimate purpose of the organisation

A K Brown

12th Aug 2022

THE CONONLEY VILLAGE INSTITUTE

England & Wales - Charity number 223015

Accounts



Trustees' Annual Report for the period

Period start date

From

Period end date

To

01

04
2020

31
03
2021

Section A

Reference and administration details

Charity name

CONONLEY VILLAGE INSTITUTE

Other names charity is known by

Registered charity number (if any)

223015

Charity's principal address

Cononley Village Institute

Main Street

Cononley, KEIGHLEY

Postcode
BD20 8NT

Names of the charity trustees who manage the charity

Trustee name
Office (if any)

Dates acted if not for whole year
Name of person (or body) entitled to appoint trustee (if any)

Cononley Parish Council

N/A

Whole year

N/A

1

2

3

4

5

6

7

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11

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13

14

15

16

17

18

19

20

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed Constitution

How the charity is constituted
(eg. trust, association, company)

Unincorporated Trust

Trustee selection methods
(eg. appointed by, elected by)

Sole Trustee Parish Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust is managed in accordance with general trust law and local government law and procedures. The day to day management of the trust is carried out by an advisory committee whose decisions and actions are authorised by the Sole Trustee through a monthly authorisation process. The sole trustee manages risk with advice from the committee.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To manage the Village Institute and associated activities as a community resource for the benefit of the residents of Cononley

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The provision of the building to hirers both commercial and private for regular hire and personal events. Central is its use by a Nursery, providing an important facility to the village. Other regular hirers provide mainly exercise classes, although there is a thriving Art Club. It is also regularly used by community members for a range of parties, and the Institute itself organises a number of community events.

Because of the Pandemic virtually all regular and casual use, plus events were cancelled in this financial year. However the Nursery was able to operate for the second half of the year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The volunteer base this year has largely been confined to the 8 members of the Advisory committee who have managed the implementation of Covid controls and maintained care of the building, including the refurbishment of the roof.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Covid pandemic precautions have impacted greatly on the Institute's finances in 2020/2021. Hire income at £4,367, primarily income from the Nursery that was able to operate in the latter part of the year, was 30% of that in 2019/2020, and event income was just 6% of the previous year. Although the running costs did reduce by 39% year on year, there was still a loss of £4,607 on operating the Institute.

However, village halls were able to access, through Craven District Council, the Business Support grant scheme and the Institute gained grants totalling £20,636 in this year. A portion of the grant funded the additional precautions required and £5176 was moved in the year to Unrestricted funds to compensate for the loss of hire income. The remainder of the grants is being held in a Recovery fund.

Despite the problems it was possible to fund, from the Maintenance reserve previously built up, and some Unrestricted funds, the major refurbishment of the clock tower and surrounding roof (£15061) and replacement of radiators that had deteriorated (£943).

Due to the grants given the Institute continues to find itself in a stable financial condition and able to not only support an active restart to activities in 2021 but also able to begin rebuilding its Maintenance Reserve.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity maintains a restricted reserve of £15k, authorised by the Sole Trustee, to cover any unexpected losses, such as loss of a key hirer or maintenance requirements. An additional £3k per year, from Hire charges, is put into a maintenance reserve to fund ongoing refurbishment and major maintenance activity.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds from events are also put to the Maintenance reserve to be used to develop the facilities of the building

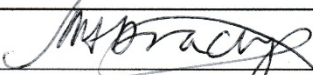
Funds from the Maintenance reserve are used for major maintenance/renewal items. The Development reserve is used for new equipment/ modification which enhance the Institute's use.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MICHAEL STUART DRACUP	
Position (eg Secretary, Chair, etc)	Member of Sole Trustee	

2nd July 2021



Charity Name Cononley Village Institute		No (if any) 223015		CC16a
Receipts and payments accounts				
For the period from	Period start 01/04/2019	To	Period end date 31/03/2020	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire (Nursery)	4060	0	0	4060	7900
Regular Hire	108	0	0	108	4218
Casual Hire	199	0	0	199	2279
Other Income		0	0	0	
Event Income	551		0	551	9066
Grants		20636	0	20636	
Donations			0	0	
Interest		32		32	107
VAT Repaid		346	0	346	
Sub total (Gross income for AR)	4918	21014	0	25932	23570
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	4918	21014	0	25932	23570
A3 Payments					
Bank Charges	72	0	0	72	85
Licences/Rates	437	0	0	437	823
Developments	0		0	0	600
Maintenance/Inspections	3145		0	3145	4421
Covid Costs		616		616	
Major maintenance/Renewal		13337		13337	
Caretaker/Booking Agent	3250		0	3250	3500
Gas	1470		0	1470	1921
Water	206		0	206	1124
Electricity	15		0	15	2274
Telecomms	626			626	626
Event Expenses	210			210	3711
Shared Profit Payment				0	1798
Fund Raising				0	
Health and Safety	18	0		18	
VAT Paid	75	2667	0	2743	
Sub total	9525	16620	0	26146	20883
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	9525	16620	0	26146	20883
Net of receipts/(payments)	-4607	4393	0	-214	2687
A5 Transfers between funds	4000	-4000	0	0	0
A6 Cash funds last year end	5540	40185	0	45725	
Cash funds this year end	4033	40578	0	44611	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Unrestricted	4933	0	0
	Development	0	9912	0
	Major maintenance		822	
	Recovery		14844	
	General Reserve	0	15000	0
	Total cash funds	4933	40578	0

(agree balances with receipts and payments account(s))

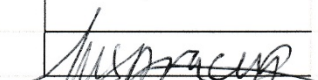
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	M. DRACUP	2/7/21



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cononley Village Institute

**On accounts for the year
ended**

31/3/2021

**Charity no
(if any)**

223015

Set out on pages

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**Responsibilities and
basis of report**

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**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

AK Brown

Date:

19 Jun 2021

Name:

Andrew Kenneth BROWN

**Relevant professional
qualification(s) or body
(if any):**

B.Sc (Econ)
M.Sc (Econ)
Swansea University

Address:

Sunny Bank, Main Street, Cononley, BD20 8LL

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A