

**DESTITUTE ANIMALS SHELTER**

**FINANCIAL STATEMENTS**

**31 DECEMBER 2023**

**Registered Charity No: 222935**

**BARLOW ANDREWS LLP  
CHARTERED ACCOUNTANTS**

# **DESTITUTE ANIMALS SHELTER**

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# **DESTITUTE ANIMALS SHELTER**

## **TRUSTEES' REPORT**

### **Officers and professional advisors**

**Charity number** 222935

**Charity address** 1 Northolt Drive  
Bolton  
BL3 6NJ

**Trustees** John G Durham (Chairman)  
Fiona Farnworth  
D. Michael Morgan  
Alan G Smith (Treasurer)

**Independent examiner** David A Kay, FCA  
Barlow Andrews LLP  
Chartered Accountants  
Carlyle House  
78 Chorley New Road  
Bolton

**Bankers** The Royal Bank of Scotland plc  
Bolton Central Branch  
46-48 Deansgate  
Bolton

The Co-operative Bank  
19 Knowsley Street  
Bolton

**DESTITUTE ANIMALS SHELTER**  
**TRUSTEES' REPORT**  
**(Continued)**

The trustees present their report and the financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

## **Structure, governance and management**

### **Legal constitution and charitable status**

The Charity, registration number 222935, operates under a Trust Deed dated 1 July 1924 and a subsequent Declaration of Trust dated 13 September 1933.

### **Trustees**

The current trustees are as listed on page 1. John G Durham was appointed on 3 April 2023 and Fiona Farnworth on 3 November 2023. In addition, Jennifer Moore stepped down as a trustee 31 August 2023 and Brian Southwood was a trustee as at year end but has had to step down since then due to ill-health. Brian had been a Board member for many years and we would like to thank him for his dedication and input to the running of the Shelter over that time.

The trustees are members of the Management Committee which meets regularly and oversees the running of the Charity. New trustees are appointed by the existing Board. On appointment of a new trustee, the existing trustees explain to the new trustee the decision-making process of the trust and provide an overview of the administrative procedures employed by the charity.

### **Objectives and activities**

The object of the Charity is to maintain a shelter for the care, treatment and re-homing, where possible, of unwanted, homeless, ill-treated, stray, injured or sick dogs and cats using funds raised by, donated to, bequeathed to or otherwise received by the Shelter.

The Charity's activities include the provision of short to medium term accommodation and, where necessary, veterinary treatment for dogs and cats which it receives, whilst actively seeking to reunite them with their owners or to place them with new owners.

### **Public benefit**

Each year the trustees review the objectives and activities of the Charity to ensure that they continue to reflect its aims and to provide public benefit. Information provided in the review of the year on pages 3 clearly indicates that they do.

### **Financial review**

The Charity's Statement of Financial Activities for the year is presented on page 6. The trustees report that legacies amounting to £111,765 (2022: £217,579) were received during the year. The continued receipt of legacies is imperative to enable the Shelter to continue. During the year we made realised losses of £63,378 (2022: losses of £84,989) on investment disposals and unrealised gains of £74,991 (2022: losses £102,416) on investment revaluations. There was a net decrease in the year of £105,426 in our unrestricted funds.

### **Investments policy**

Investments are held primarily for their annual income return and long-term growth potential. The portfolio is weighted towards low risk and ethical stocks.

**DESTITUTE ANIMALS SHELTER  
TRUSTEES' REPORT  
(Continued)**

**Risk management**

The trustees continue to review any major risks arising from or impacting on the activities of the Shelter. We consider that the systems which we have in place to mitigate such risks already identified are adequate in normal circumstances.

**Reserves policy**

The Shelter aims to maintain sufficient free reserves to meet its day to day running costs, bearing in mind that the unpredictable nature of legacies and donations means that income can vary significantly year on year. Unprecedented events such as the coronavirus pandemic also underline the need to maintain a healthy reserves level. Free reserves are our unrestricted funds which are not designated by the trustees for specific projects or purposes, or which are not represented by either tangible fixed assets or fixed asset investments. The trustees' target is a minimum of six months' average expenditure for free reserves, currently about £160,000. At year end free reserves stood at just under £60,000.

**Achievements and performance in the year, and plans for the future**

2023 saw the Shelter return to more normal operating after the issues relating to Covid experienced over the previous 3 years. Thank you to all our staff and volunteers for continuing the hard work of caring for the animals that come to us as we try to re-home as many as possible. Although the amount received from legacies in 2023 was lower than 2022, we have had notification of a larger number of legacies due to come in to us during 2024 and beyond. Our expenses have increased largely due to a big increase in vets fees and also increases to wages.

The 200 Club lottery continues to raise much needed funds for maintaining to pay for our special rehoming scheme for elderly animals which would not otherwise find a new home. Our special thanks go to Gloria, our lottery administrator. We recommend this lottery to any of our supporters not already members. Donations are collected by standing order and monthly cash prizes can be won.

The Shelter shop on Chorley Old Road has been closed for refurbishment and to look at a fresh way of it be operated. It is hoped that it will re-open in late 2024.

In late 2023 the Trustees took the decision to appoint a specialist firm of consultants to advise them on creating a 5- year strategic plan and to update Shelter policies, including creating new ones where required. Part of the plan will be to seek out a new home for the Shelter as the present one is now considered to be too small and difficult to improve the standards that we feel we should be operating to now. It is not easy to find a new home, but agents are assisting us in seeking out somewhere with more land to be able to expand into. The funds we have invested are always necessary to cover running costs for a couple of years in case no money comes into the Shelter, but the rest, and more, is needed to fund and develop the new site when we find it.

The trustees extend their special thanks to our managers and staff for all their hard work during this difficult year.

**DESTITUTE ANIMALS SHELTER  
TRUSTEES' REPORT  
(Continued)**

**Statement of trustees' responsibilities**

The Charities Act 2011 and the Statement of Recommended Practice (SORP) require the trustees of the charity to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity as at the end of the financial year and of the surplus or deficit of the Charity for that year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and the statements of recommended practice of the Charities Commission have been followed;
- prepare the financial statements on the going concern basis, unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Independent examiner**

A resolution for the reappointment of David A Kay FCA of Barlow Andrews LLP as Independent Examiner is to be proposed.

**Approval of Trustees' Report**

This report has been approved by the Board and signed on its behalf:

**John G Durham**  
**Chairman**

**7 October 2024**

## **DESTITUTE ANIMALS SHELTER**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023**

I report to the trustees on the accounts of Destitute Animals Shelter (the Charity) for the year ended 31 December 2023.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

#### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. Independent examiner's statement.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**David A Kay FCA**  
**Barlow Andrews LLP**  
**Chartered Accountants**  
**Carlyle House, 78 Chorley New Road, Bolton**

**7 October 2024**

**DESTITUTE ANIMALS SHELTER**

**STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 total funds £	2022 total funds £
<b>Income from:</b>					
Donations and legacies	2	158,074	-	158,074	265,579
Charitable activities	3	11,068	-	11,068	10,858
Other trading activities	4	8,786	-	8,786	10,531
Investments		28,975	-	28,975	22,795
<b>Total income</b>		206,903	-	206,903	309,763
<b>Expenditure on:</b>					
Raising funds	6	30,620	-	30,620	34,789
Charitable activities	6	293,322	-	293,322	247,536
<b>Total expenditure</b>		323,942	-	323,942	282,325
<b>Net (expenditure)/income for the year before gains/(losses) on investments</b>		(117,039)	-	(117,039)	27,438
Gains/(losses) on investment assets	5	11,613	-	11,613	(187,405)
<b>Net movement in funds</b>		(105,426)	-	(105,426)	(159,967)
Funds brought forward		1,227,425	-	1,227,425	1,387,392
<b>Funds carried forward</b>	13	1,121,999	-	1,121,999	1,227,425

The Statement of Financial Activities includes all gains and losses recognised in the year.

The 2022 total funds were all in respect of unrestricted funds and included no restricted fund income or expenditure.



**DESTITUTE ANIMALS SHELTER**

**BALANCE SHEET AS AT 31 DECEMBER 2023**

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	8	108,331	115,511
Investments	9	934,237	1,025,147
		<hr/>	<hr/>
		1,042,568	1,140,658
		<hr/>	<hr/>
<b>Current assets</b>			
Debtors	10	86,898	50,755
Cash at bank and in hand		20,053	55,389
		<hr/>	<hr/>
		106,951	106,144
<b>Creditors:</b>			
Amounts falling due within one year	11	(27,520)	(19,377)
		<hr/>	<hr/>
<b>Net current assets</b>		79,431	86,767
		<hr/>	<hr/>
<b>Net assets</b>		1,121,999	1,227,425
		<hr/>	<hr/>
<b>Funds</b>			
Unrestricted funds	14	1,121,999	1,227,425
		<hr/>	<hr/>
<b>Total funds</b>		1,121,999	1,227,425
		<hr/>	<hr/>

Approved by the trustees and signed on their behalf on 7 October 2024.

**John G Durham**  
Trustee

**Alan G Smith**  
Trustee

**DESTITUTE ANIMALS SHELTER**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2023**

**1. Accounting policies**

Destitute Animals Shelter is an unincorporated registered charity, governed by a trust deed, as detailed on page 2. Its registered address and principal place of business is 1 Northolt Drive, Bolton, BL3 6NJ.

**1.1 Basis of accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

**1.2 Preparation of the accounts on a going concern basis**

The trustees are satisfied that the charity has adequate working capital and funding in place to ensure that it is a going concern, and the financial statements have been prepared on that basis.

**1.3 Income**

Income is recognised on a receivable basis and is reported gross of related expenditure. Items of income are recognised when each of the following criteria are in place: the charity has entitlement to the funds, any performance conditions have been met or are fully within the control of the charity, there is sufficient certainty that receipt of the income is considered probable, and the amount can be measured reliably. The value of services provided by volunteers has not been provided in the financial statements.

**1.4 Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Costs of raising funds comprise the costs associated with shop trading and similar activities and with organising appeals and collections etc. They include the associated support costs of those activities.

Charitable expenditure comprises those costs directly incurred by the charity in the delivery to beneficiaries of its core activities. The support costs associated with delivery of these activities is also included.

**1.5 Fund accounting**

General unrestricted funds are those which are available for use or retention at the discretion of the trustees in furtherance of the objects of the charity. Designated funds are unrestricted funds which the trustees have earmarked for specific projects or purposes out of general funds and can be varied at the discretion of the trustees.

Restricted funds are funds subject to specific restrictive conditions imposed by funding bodies, donors etc. Expenditure which meets these criteria is allocated against the fund, together with a fair allocation of management and support costs.

## DESTITUTE ANIMALS SHELTER

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED 31 DECEMBER 2023

#### 1.6 Tangible fixed assets

Depreciation is provided on cost in equal annual instalments over the estimated useful lives of the assets. The rates of depreciation are as follows:

Buildings - Chorley Old Road	-	2% p.a. on cost
Buildings and fixtures - Northolt Drive	-	4% p.a. on cost
Motor van	-	20% p.a. on cost
Office equipment	-	15% p.a. on cost

#### 1.7 Fixed asset investments

Fixed asset investments are carried at market value, being quoted market price for listed investments. Both realised and unrealised gains and losses are included in the Statement of Financial Activities.

#### 1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid bank deposits.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

##### Basic financial assets

Basic financial assets, which include trade debtors and cash and bank balances, are measured at transaction price. In the case of trade and other debtors this is normally the settlement value due.

##### Other financial assets

Financial assets classified as other financial assets, such as fixed asset investments, are stated at fair value, gains or losses arising on re-measurement being recognised in the statement of financial activities.

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

##### Basic financial liabilities

Basic financial liabilities, which include trade creditors, are recognised at transaction price. In the case of trade creditors this is normally their settlement amount after allowing for any trade discounts due.

**DESTITUTE ANIMALS SHELTER**

**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**YEAR ENDED 31 DECEMBER 2023**

**2. Income from donations and legacies**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Fund-raising and appeals, Friends of the Shelter,		
Gift Aid and other donations	46,309	48,000
Legacies and bequests	111,765	217,579
	<hr/>	<hr/>
	158,074	265,579
	<hr/> <hr/>	<hr/> <hr/>

**3. Income from charitable activities**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Animals adopted, homed or claimed	10,021	7,178
BMBC – strays and carcasses	1,047	3,680
	<hr/>	<hr/>
	11,068	10,858
	<hr/> <hr/>	<hr/> <hr/>

**4. Income from trading activities**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Net income from 200 Club, charity shop, pet-tac, ID chips etc.	8,786	10,531
	<hr/>	<hr/>
	8,786	10,531
	<hr/> <hr/>	<hr/> <hr/>

**5. Gains/(losses) on investment assets**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Realised loss on investment disposals	(63,378)	(84,989)
Unrealised gain/(loss) on investment revaluations	74,991	(102,416)
	<hr/>	<hr/>
Net gain/(loss) for the year	11,613	(187,405)
	<hr/> <hr/>	<hr/> <hr/>

# DESTITUTE ANIMALS SHELTER

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED 31 DECEMBER 2023

### 6. Expenditure

	Raising funds £	Charitable activities £	2023 Total £	2022 Total £
Vets fees, drugs, treatment etc.	-	36,667	36,667	20,705
Animal food, cleaning, carcasses	-	1,976	1,976	3,434
Salaries and wages	12,325	175,587	187,912	171,811
Motor and travel	-	2,736	2,736	2,718
Advertising, stationery, postage	3,081	716	3,797	8,407
Accountancy and payroll fees	580	11,030	11,610	11,477
Investment management	12,331	-	12,331	11,543
Legal and other professional fees	508	5,380	5,888	981
Rates, water, gas and electric	-	33,151	33,151	26,119
Repairs, maintenance, security	-	8,469	8,469	6,087
Telephone	111	998	1,109	1,779
Sundry expenditure	84	4,232	4,316	3,424
Depreciation charges	1,600	12,380	13,980	13,840
2023 Totals	30,620	293,322	323,942	282,325
2022 Totals	34,789	247,536	282,325	

Included above are governance costs of £2,698 (2022: £3,121), being independent examiner's fees of £2,190 and legal fees of £508.

	2023 £	2022 £
7. Staff costs		
Salaries, wages and similar costs	177,873	161,872
Employers' national insurance	7,989	8,083
Employer's pension contributions	2,050	1,856
	187,912	171,811

The average number of employees during the year, including part-time ones, was 10 (2022: 9).

No employees earned more than £60,000 in either year. The remuneration of key management personnel was approximately £97,000, including employer pension contributions and net national insurance costs.

One trustee in the year, J Moore, was also a paid employee. During the year she received gross salary of £11,467 in respect of her employment. She received no remuneration in respect of her duties as a trustee, nor did any other trustee receive any remuneration during the year.

No trustee expenses were reimbursed in either year.

**DESTITUTE ANIMALS SHELTER**

**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**YEAR ENDED 31 DECEMBER 2023**

**8. Tangible fixed assets**

	Fixtures, fittings and equipment £	Motor vehicles £	Freehold land & buildings £	Total £
<b>Cost</b>				
At 1 January 2023	46,704	14,392	382,763	443,859
Additions	6,800	-	-	6,800
Disposals	-	-	-	-
At 31 December 2023	53,504	14,392	382,763	450,659
<b>Depreciation</b>				
At 1 January 2023	37,226	12,240	278,882	328,348
Charge for the year	1,420	400	12,160	13,980
Written off on disposal	-	-	-	-
At 31 December 2023	38,646	12,640	291,042	342,328
<b>Net Book Value</b>				
At 31 December 2023	14,858	1,752	91,721	108,331
At 31 December 2022	9,478	2,152	103,881	115,511

**9. Investments**

	2023 £	2022 £
Valuation at 1 January	1,025,147	1,224,969
Additions at cost	855,623	623,572
Disposals at cost	(1,007,901)	(730,030)
Unrealised gains/(losses) on revaluation	74,991	(102,416)
Movement in cash on deposit	(13,623)	9,052
<b>Valuation at 31 December</b>	934,237	1,025,147

At year end there was 1 single investment representing more than 5% of the total portfolio value:

- Brown Advisory US Sustainable Growth Fund Sterling Class B (5.34%)

The cost of investments at 31 December 2023 was £922,355 (2022: £1,088,256), consisting of listed investments of £921,881 and a cash deposit of £474.

**DESTITUTE ANIMALS SHELTER**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**(CONTINUED)**

**YEAR ENDED 31 DECEMBER 2023**

<b>10. Debtors</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade receivables	-	252
Prepayments and accrued income	6,500	48,158
Value added tax recoverable	5,702	2,345
Other debtors	74,696	-
	<u>86,898</u>	<u>50,755</u>

<b>11. Creditors - amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade payables	13,314	5,171
Sundry creditors and accruals	14,206	14,206
	<u>27,520</u>	<u>19,377</u>

<b>12. Financial instruments</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Carrying amount of financial assets</b>		
Trade receivables, VAT recoverable, other debtors, cash, bank and investments	1,034,688	1,083,133
	<u>                    </u>	<u>                    </u>
<b>Carrying amount of financial liabilities</b>		
Trade payables, sundry creditors and accruals	27,520	19,377
	<u>                    </u>	<u>                    </u>

**13. Analysis of net assets between funds**

All assets and liabilities held at year end relate to unrestricted funds.

**DESTITUTE ANIMALS SHELTER**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**(CONTINUED)**

**YEAR ENDED 31 DECEMBER 2023**

**14. Movements in funds**

<u>Current year</u>	Balance at 01.01.23 £	Income & net gains £	Expenditure & net losses £	Fund transfers £	Balance at 31.12.23 £
<b>Unrestricted funds</b>					
Designated funds	7,655	-	(7,748)	20,000	19,907
General funds	1,219,770	218,516	(316,194)	(20,000)	1,102,092
<b>Total funds</b>	<b>1,227,425</b>	<b>218,516</b>	<b>(323,942)</b>	<b>-</b>	<b>1,121,999</b>

  

<u>Previous year</u>	Balance at 01.01.22 £	Income & net gains £	Expenditure & net losses £	Fund transfers £	Balance at 31.12.22 £
<b>Unrestricted funds</b>					
Designated funds	4,337	-	(5,682)	9,000	7,655
General funds	1,383,055	309,763	(464,048)	(9,000)	1,219,770
<b>Total funds</b>	<b>1,387,392</b>	<b>309,763</b>	<b>(469,730)</b>	<b>-</b>	<b>1,227,425</b>

The trustees have designated unrestricted funds of £19,907 (2022: £7,655) to the foster dog scheme at the balance sheet date, which is specifically for the welfare and treatment of fostered dogs.

**15. Related party transactions**

Other than the trustee remuneration stated in note 7, there were no other related party transactions in the year (2022: none).