



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Oct 2023 Period start date To 30 Sep 2024 Period end date

Charity name: John Castlehow Toppin Memorial Hall (Skelton Toppin Memorial Hall)

Charity registration number: 222771

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	As a hall or Reading Room and library for the use and benefit of persons of both sexes
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	.the hall and premises be used for purposes of lectures, meetings , concerts, balls, dances entertainment and recreations
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All trustees are volunteers, we also have about 17 part time volunteers who support our monthly Pop UP Pub fundraisers and new film evenings
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The hall , when built in 1923 was a state of the art purpose built village hall that instantly became the community hub for Skelton, Skelton Parish and surrounds. It had its own electric generator, modern motion picture projector, large dance floor, a stage, modern kitchen and central heating. The main hall has now been completely refurbished, the main south facing roof has 60 PV panels, the main hall has been insulated in the floor walls and ceiling, completely rewired and heated with ceiling mounted IR heating. It is again a state of the art, warm, pleasing meeting/function building for use by the local community, for functions, stage productions, dances, meeting, meals a polling station, as well as a corporate and wedding venue. It benefits everyone in the village and surrounding area and welcomes people of all ages and abilities. From March of 2024, with the addition of a 3rd 10K inverter, 3 more 5.8KW batteries and potential for completion of the Charge My Street, V2X dual charge point, we will be realizing our potential to produce as much electricity as we consume annually, better store electricity for more efficient use, provide a much needed, rural public charge point and develop a capability to charge our batteries from modern EVs. This helps us realise our becoming a Centre of Resilience for Electricity North West in time of power outages and emergencies.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	CCLA investment (from previous years) continues to grow in principle. While never being drawn from, it is fully expected to be at least partially used as a refurbishment reserve for our planned follow on phases of complete building refurbishment. This account also provides about a quarter of our traditional annual income.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>With some additional grant funding and addition young volunteers to help with our initial film evening, the trustees have just put on a very successful Centenary meal and 1920's film night for 100 people which recognized, the founder & benefactor of our charity, the namesake, the original & follow on trustees and original and follow on Committee members, saluting our past and embolding new future members, supporters and volunteers.</p> <p>While we have drawn down much of our ready reserves to complete this challenging phase one refurbishment of the main hall. We retain our CCLA account and normal finances for a usual year's worth of expences. We are actively seeking new grants for a phase two refurbishment, which is expected to encompass the main entrance and the 3 toilets being substantially upgraded.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>With planning to have £20K in reserves, we are actually down to having approximately £10K in reserves. The CCLA account sees us able to continue with planned refurbishment and the ready cash reserve provides an acceptable cushion for unexpected problems or interruptions of service.</p>
Amount of reserves held	Para 1.22	£10K
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	none

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Original Trust deed from 11 Sept 1923
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated, PROPRIETOR: THE OFFICIAL CUSTODIAN FOR CHARITIES on behalf of the trustees of The John Castlehow Toppin Memorial Hall, Skelton, Penrith CA11 9TE.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The committee shall be elected annually at the annual members meeting by show of hands or ballot. The chair shall be elected by the members of the committee at the same annual members meeting. New or additional trustees may be appointed or co-opted by the trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees induction pack
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	John Castlehow Toppin Memorial Hall	
Other name the charity uses	(Skelton Toppin Memorial Hall)	
Registered charity number	222771	
Charity's principal address	C/O Bob Provoncha Pinecroft Skelton CA11 9SE	Physical address: Skelton CA11 9TE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Towers	Chair	Whole year	
2	James Murdock	Vice Chair	Whole year	
3	William Pearson	Managing/Safety	Whole year	
4	Christine Sealby	Managing	Whole year	
5	John Potter	Managing	Whole year	
6	Robert Provoncha	Secretary/interim Treasurer	Whole year	
7	(total 6 trustees)			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
none		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
none		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

none

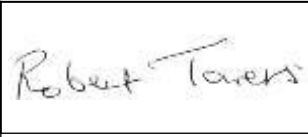

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert Towers	Robert Provoncha
Position (eg Secretary, Chair, etc)	Chair	Secretary/Co-treasurer
Date	12 July 2025	



Receipts and payments accounts

For the period from	01-Oct-23	To	30-Sep-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire, events and subscriptions	1,778	-	-	1,778	2,939
Donations	1,582	-	-	1,582	192
Fundraising	4,472	-	-	4,472	6,013
Village hall development grants	-	90,991	-	90,991	93,565
Other Grants	-	-	-	-	-
Loan	-	-	-	-	40,000
Bank interest	-	-	-	-	-
Investment income	2,791	-	-	2,791	2,746
Recycling credits	117	-	-	117	-
Sundries	600	-	-	600	551
Sub total (Gross income for AR)	11,340	90,991	-	102,331	146,006
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	11,340	90,991	-	102,331	146,006
A3 Payments					
Exercise tuition and training fees	-	-	-	-	350
Fundraising expenses	6,920	-	-	6,920	2,564
Village hall development costs	5,650	160,278	-	165,929	84,552
Loan - capital	40,000	-	-	40,000	-
Loan - interest	1,778	-	-	1,778	-
Cleaning	1,209	-	-	1,209	1,028
Licenses	424	-	-	424	349
Internet	379	-	-	379	326
Printing, postage and stationery	-	-	-	-	13
Water rates	202	-	-	202	281
Maintenance/grounds	1,714	-	-	1,714	581
Insurance	2,030	-	-	2,030	2,491
Electric	330	-	-	330	229
Oil	621	-	-	621	1,049
Other legal and sundries	-	-	-	-	306
Sub total	61,257	160,278	-	221,535	94,119
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	61,257	160,278	-	221,535	94,119
Net of receipts/(payments)	- 49,917	- 69,287	-	- 119,204	51,887
A5 Transfers between funds	- 60,274	60,274	-	-	-
A6 Cash funds last year end	129,326	9,013	-	138,339	86,452
Cash funds this year end	19,135	- 0	-	19,135	138,339

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Building Society	19,135	- 0	-
			-	-
		-	-	-
	Total cash funds	19,135	- 0	-
	(agree balances with receipts)	OK	OK	OK


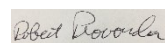
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Electricity account	-	923	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	COIF Charities Ethical Investment Fund - Income Units	Endowment	-	98,647
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Contractor's retention	Refurbishment	5,120	05-May-25
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr R Towers - Chairman	10-Mar-25
	Mr R Provoncha - Co-Treasurer	10-Mar-25



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

JOHN CASTLEHOW TOPPIN MEMORIAL HALL

On accounts for the year
ended

30 SEPTEMBER 2024

Charity no
(if any)

222771

Set out on pages

TWO TO THREE

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Charles Roncoli

Date:

14/03/25

Name:

CHARLES RONCOLI

Relevant professional
qualification(s) or body
(if any):

ATT

Address:

INGLENOOK
STANTON, PENRITH
CUMBRIA, CA11 0ES

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.