

REGISTERED COMPANY NUMBER: 712806 (England and Wales)
REGISTERED CHARITY NUMBER: 222649

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED

Wyatt, Morris, Golland Ltd
Park House
200 Drake Street
Rochdale
Lancashire
OL16 1PJ

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6 to 7
Notes to the Financial Statements	8 to 14
Detailed Statement of Financial Activities	15 to 16

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2020**

TRUSTEES	M Oddy (resigned 21.7.20) Mrs S Rigby Dr V Kisnah D Hazell
COMPANY SECRETARY	Mrs H M Yates
REGISTERED OFFICE	Nuffield House College Road Rochdale Lancashire OL12 6AE
REGISTERED COMPANY NUMBER	712806 (England and Wales)
REGISTERED CHARITY NUMBER	222649
INDEPENDENT EXAMINER	Wyatt, Morris, Golland Ltd Park House 200 Drake Street Rochdale Lancashire OL16 1PJ

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The company is a charity, and aims to provide a confidential and specialist occupational health service in order to promote and maintain the health of those at work, and to encourage a safe working environment.

Rochdale Occupational Health Service Limited also aims to provide training courses with the purpose of ensuring that trained personnel can provide immediate attention and first aid practices, under The Health and Safety (First Aid) Regulations 1981, for people who suffer illness or injury at work.

The company's main objectives are to provide the professional skills and standards with which to carry out those practices in accordance with its Memorandum and Articles of Association.

When planning our activities for the year, the trustees have considered the commission's guidance on public benefit and in particular the trustees have considered how planned activities will contribute to the aims and objectives they have

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Medical Assessment and Screening Services

Rochdale Occupational Health Service stress the importance for companies to have in place policies that will help to prevent work related ill health and injury, and an effective occupational health service can contribute to a company's productivity by addressing the ethical issues of balancing business and individual employee needs.

To aid sickness absence management in companies, the Occupational Health Physician provides medical assessment for employees who are absent from work due to sickness or injury so that a planned outcome can be advised towards rehabilitating people back to work.

HAVS SERVICE (Hand Arm Vibration Syndrome)

The service provides assistance in carrying out health surveillance on those employees exposed to vibration tools, under the Control of Vibration at Work Regulations 2005.

FIRST AID TRAINING SERVICES

The company is pleased to report that 327 people attended either a 3-day First Aid at Work course or 2-day Requalification course; and, 85 people attended a 1-day Emergency First Aid at Work course. A further 171 people attended courses for training in:-

- Paediatric first aid training
- Automated External Defibrillator

NON MEMBER SERVICE

Companies who require screening and medical services under regulations, but do not wish to take advantage of the membership scheme, approach Rochdale Occupational Health Service to carry out these services on an "as and when required" basis

FINANCIAL REVIEW

Financial position

There was a deficit for the year of £43,335 after accounting for unrealised losses on investments. Unrestricted funds now stand at £235,504.

The deficit arose mainly due to the Coronavirus pandemic which limited the services available to carry out because of various restrictions placed upon the company.

Investment policy and objectives

The management committee have the power to invest in such assets as they see fit. Currently surplus funds are invested in an independently managed unit trust fund, as this should generate a higher return for the charity. Withdrawals from the fund which is included under fixed assets investments can be made with only administrative time notice and are therefore considered to be readily available funds for unforeseeable high expenditure.

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

FINANCIAL REVIEW

Reserves policy

The management committee have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be approximately six months of the resources expended in the previous twelve months which equates to £191,009 in general funds. At this level, the management committee feel that they would be able to continue the activities of the charity in the event of any significant decrease in funding. At present the free reserves, which amount to £146,069, are considered adequate, but must continue to be managed prudently in order to maintain this level.

FUTURE PLANS

Rochdale Occupational Health Service, through networking with other Occupational Health Providers in the country, are able to manage the occupational health requirements of companies who have multi-sites, thus expanding the business to provide medical and screening services much further afield.

There are many occasions when companies require urgent advice, assistance and guidance for occupational health related matters, and to this end, the staff provide an invaluable service through day-day contact with the members.

The company plans to introduce additional services being Mental Health First Aid Training, Counselling services and Face Fit testing.

The trustees of the charity, also the Committee of Management, meet regularly to pool their expertise to enhance the continuing evolution of the charity, now in its 58th year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 12 January 1962 in the name of Rochdale Industrial Health Service Limited and registered as a charity on 30 January 1964. The name of the company was changed by special resolution on 5 August 1986 to Rochdale Occupational Health Service Limited.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Management Committee

The directors of the charitable company are its trustees for the purpose of charity law. Under the Memorandum and Articles of Association the trustees/directors are referred to as the Council of Management and are referred to in this report as the Management Committee.

The directors are appointed according to the Articles of Association and are referred to as the Management Committee.

Approved by order of the board of trustees on and signed on its behalf by:

.....
Mrs H M Yates - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

Independent examiner's report to the trustees of Rochdale Occupational Health Service Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Patricia Richards F.C.A. D.Ch.A
ICAEW
Wyatt, Morris, Golland Ltd
Park House
200 Drake Street
Rochdale
Lancashire
OL16 1PJ

Date:

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

		2020 Unrestricted funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		118,470	112,994
Other trading activities	2	190,003	280,810
Investment income	3	6	315
Other income	4	42,900	-
Total		351,379	394,119
EXPENDITURE ON			
Charitable activities	5		
Support costs		4,010	5,394
Provision of training and medical reports		369,079	518,347
Provision of medical supplies		8,928	8,748
Total		382,017	532,489
Net gains/(losses) on investments		(12,697)	12,051
NET INCOME/(EXPENDITURE)		(43,335)	(126,319)
RECONCILIATION OF FUNDS			
Total funds brought forward		278,839	405,158
TOTAL FUNDS CARRIED FORWARD		235,504	278,839

The notes form part of these financial statements

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**BALANCE SHEET
31 DECEMBER 2020**

	Notes	2020 Unrestricted funds £	2019 Total funds £
FIXED ASSETS			
Tangible assets	12	89,435	92,087
Investments	13	81,816	119,513
		171,251	211,600
CURRENT ASSETS			
Stocks	14	1,785	3,149
Debtors	15	64,456	78,817
Cash at bank and in hand		93,065	60,143
		159,306	142,109
CREDITORS			
Amounts falling due within one year	16	(52,152)	(74,870)
NET CURRENT ASSETS		107,154	67,239
TOTAL ASSETS LESS CURRENT LIABILITIES		278,405	278,839
CREDITORS			
Amounts falling due after more than one year	17	(42,901)	-
NET ASSETS		235,504	278,839
FUNDS	20		
Unrestricted funds		235,504	278,839
TOTAL FUNDS		235,504	278,839

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**BALANCE SHEET - continued
31 DECEMBER 2020**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Trustee

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2.5% on reducing balance
Fixtures and fittings	- 15% on reducing balance
Computer equipment	- 33% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Investments

Investments held as fixed assets are revalued at mid-market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

Government grants - Covid 19

Government grants are recognised when there is reasonable assurance that the company will comply with the conditions attaching to the grant and the grant will be received.

Following the outbreak of the Covid-19 Pandemic the company furloughed members of staff and took advantage of the government job retention scheme. Grant income is accrued for in the period matching the period the wages were due for. In addition the company applied under the Coronavirus Loan Scheme and received a bank loan. For the first 12 months the government will cover the administration charge and interest. The company has not included a charge for this amount which is classified as government assistance as the amount would not be material to the accounts.

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

2. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
First aid training/training	89,270	108,031
Screening and medicals	95,949	167,570
Sale of medical supplies	4,784	5,209
	<u>190,003</u>	<u>280,810</u>

3. INVESTMENT INCOME

	2020	2019
	£	£
Other fixed asset invest - FII	-	98
Deposit account interest	6	217
	<u>6</u>	<u>315</u>

4. OTHER INCOME

	2020	2019
	£	£
Grants received	<u>42,900</u>	<u>-</u>

Following the outbreak of the Covid-19 Pandemic the company furloughed members of staff and took advantage of the government job retention scheme.

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Support costs (see note 7) £	Totals £
Support costs	-	4,010	4,010
Provision of training and medical reports	369,079	-	369,079
Provision of medical supplies	8,928	-	8,928
	<u>378,007</u>	<u>4,010</u>	<u>382,017</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2020	2019
	£	£
Staff costs	254,149	246,352
Consultancy and agency nurses	17,169	29,499
First aid training and agency fees	28,413	22,275
Travelling	2,026	7,211
Telephone	1,856	1,775
Printing, stationery and postage	5,141	12,936
Advertising, promotion and marketing	1,156	480
Miscellaneous	9,706	10,327
Training and uniforms	1,478	468
Medical materials	510	1,925
Premises costs	10,067	11,673
Repairs, renewals and maintenance	17,353	155,025
Bad debts	1,169	(209)
Supplies purchased	8,928	8,748
Insurance	11,892	10,952
	<u>371,013</u>	<u>519,437</u>
Carried forward		

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

6. DIRECT COSTS OF CHARITABLE ACTIVITIES - continued

	2020	2019
	£	£
Brought forward	371,013	519,437
Depreciation	6,994	7,658
	<u>378,007</u>	<u>527,095</u>

7. SUPPORT COSTS

		Governance costs
		£
Support costs		4,010
		<u>4,010</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	6,994	7,658
	<u>6,994</u>	<u>7,658</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

10. STAFF COSTS

	2020	2019
	£	£
Wages and salaries	214,824	204,952
Social security costs	15,055	15,803
Other pension costs	24,270	25,597
	<u>254,149</u>	<u>246,352</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Health services	9	9
Management and administration	2	2
	<u>11</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

Two key personnel received total emoluments of £78,295.

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	112,994
Other trading activities	280,810
Investment income	315
Total	<u>394,119</u>
EXPENDITURE ON	
Charitable activities	
Support costs	5,394
Provision of training and medical reports	518,347
Provision of medical supplies	8,748
Total	<u>532,489</u>
Net gains on investments	<u>12,051</u>
NET INCOME/(EXPENDITURE)	(126,319)
RECONCILIATION OF FUNDS	
Total funds brought forward	405,158
TOTAL FUNDS CARRIED FORWARD	<u><u>278,839</u></u>

12. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 January 2020	116,168	119,953	30,109	266,230
Additions	<u>-</u>	<u>1,337</u>	<u>3,005</u>	<u>4,342</u>
At 31 December 2020	<u>116,168</u>	<u>121,290</u>	<u>33,114</u>	<u>270,572</u>
DEPRECIATION				
At 1 January 2020	51,988	92,047	30,108	174,143
Charge for year	<u>1,604</u>	<u>4,388</u>	<u>1,002</u>	<u>6,994</u>
At 31 December 2020	<u>53,592</u>	<u>96,435</u>	<u>31,110</u>	<u>181,137</u>
NET BOOK VALUE				
At 31 December 2020	<u><u>62,576</u></u>	<u><u>24,855</u></u>	<u><u>2,004</u></u>	<u><u>89,435</u></u>
At 31 December 2019	<u><u>64,180</u></u>	<u><u>27,906</u></u>	<u><u>1</u></u>	<u><u>92,087</u></u>

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

13. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 January 2020	119,513
Disposals	(25,000)
Revaluations	(12,697)
	<hr/>
At 31 December 2020	81,816
	<hr/>
NET BOOK VALUE	
At 31 December 2020	81,816
	<hr/> <hr/>
At 31 December 2019	119,513
	<hr/> <hr/>

There were no investment assets outside the UK.

Historic cost details

	£	£
Unrealised gains in market value	25,122	37,819
Historical cost of investments	56,694	81,694

14. STOCKS

	2020 £	2019 £
Stocks	1,785	3,149
	<hr/>	<hr/>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	49,969	63,228
Prepayments	14,487	15,589
	<hr/>	<hr/>
	64,456	78,817
	<hr/> <hr/>	<hr/> <hr/>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Bank loans and overdrafts (see note 18)	7,099	-
Trade creditors	17,870	53,047
Social security and other taxes	6,580	6,247
VAT	12,402	6,438
Accrued expenses	8,201	9,138
	<hr/>	<hr/>
	52,152	74,870
	<hr/> <hr/>	<hr/> <hr/>

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020 £	2019 £
Bank loans (see note 18)	<u><u>42,901</u></u>	<u><u>-</u></u>

18. LOANS

An analysis of the maturity of loans is given below:

	2020 £	2019 £
Amounts falling due within one year on demand:		
Bank loans	<u><u>7,099</u></u>	<u><u>-</u></u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u><u>42,901</u></u>	<u><u>-</u></u>

19. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2020 £	2019 £
Between one and five years	<u><u>13,971</u></u>	<u><u>19,359</u></u>

20. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	241,020	(30,638)	210,382
Revaluation fund	37,819	(12,697)	25,122
	<u>278,839</u>	<u>(43,335)</u>	<u>235,504</u>
TOTAL FUNDS	<u><u>278,839</u></u>	<u><u>(43,335)</u></u>	<u><u>235,504</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	351,379	(382,017)	-	(30,638)
Revaluation fund	-	-	(12,697)	(12,697)
	<u>351,379</u>	<u>(382,017)</u>	<u>(12,697)</u>	<u>(43,335)</u>
TOTAL FUNDS	<u><u>351,379</u></u>	<u><u>(382,017)</u></u>	<u><u>(12,697)</u></u>	<u><u>(43,335)</u></u>

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	379,390	(138,370)	241,020
Revaluation fund	25,768	12,051	37,819
	<u>405,158</u>	<u>(126,319)</u>	<u>278,839</u>
TOTAL FUNDS	<u>405,158</u>	<u>(126,319)</u>	<u>278,839</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	394,119	(532,489)	-	(138,370)
Revaluation fund	-	-	12,051	12,051
	<u>394,119</u>	<u>(532,489)</u>	<u>12,051</u>	<u>(126,319)</u>
TOTAL FUNDS	<u>394,119</u>	<u>(532,489)</u>	<u>12,051</u>	<u>(126,319)</u>

21. EMPLOYEE BENEFIT OBLIGATIONS

The company operates defined contribution pension schemes on behalf of certain employees. The assets of the schemes are held separately from those of the company in independently administered funds. The pension cost charge represents contributions payable by the company to the funds and amounted to £23,082 (2019 - £25,597). The December monthly contributions outstanding at the year end amounting to £3,114 (2019 - £2,968).

22. RELATED PARTY DISCLOSURES

During the year the company paid one of the directors £9,800 for OHP clinics carried out on behalf of the company.

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Subscriptions	118,470	112,994
Other trading activities		
First aid training/training	89,270	108,031
Screening and medicals	95,949	167,570
Sale of medical supplies	4,784	5,209
	<hr/> 190,003	<hr/> 280,810
Investment income		
Other fixed asset invest - FII	-	98
Deposit account interest	6	217
	<hr/> 6	<hr/> 315
Other income		
Grants received	42,900	-
	<hr/> 42,900	<hr/> -
Total incoming resources	351,379	394,119
EXPENDITURE		
Charitable activities		
Wages	214,824	204,952
Social security	15,055	15,803
Pensions	24,270	25,597
Consultancy and agency nurses	17,169	29,499
First aid training and agency fees	28,413	22,275
Travelling	2,026	7,211
Telephone	1,856	1,775
Printing, stationery and postage	5,141	12,936
Advertising, promotion and marketing	1,156	480
Miscellaneous	9,706	10,327
Training and uniforms	1,478	468
Medical materials	510	1,925
Premises costs	10,067	11,673
Repairs, renewals and maintenance	17,353	155,025
Bad debts	1,169	(209)
Supplies purchased	8,928	8,748
Insurance	11,892	10,952
Long leasehold	1,604	1,650
Fixtures and fittings	4,388	4,925
Computer equipment	1,002	1,083
	<hr/> 378,007	<hr/> 527,095
Support costs		
Governance costs		
Accountancy	4,010	3,894
Carried forward	4,010	3,894

This page does not form part of the statutory financial statements

**ROCHDALE OCCUPATIONAL HEALTH SERVICE
LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
Governance costs		
Brought forward	4,010	3,894
Professional fees	-	1,500
	<u>4,010</u>	<u>5,394</u>
Total resources expended	<u>382,017</u>	<u>532,489</u>
Net expenditure before gains and losses	(30,638)	(138,370)
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	<u>(12,697)</u>	<u>12,051</u>
Net expenditure	<u><u>(43,335)</u></u>	<u><u>(126,319)</u></u>