

# **The Middlesbrough Little Theatre Limited**

## **Legal and Administrative Information**

### **Directors and Trustees**

Chairman	Mr J.A.Harrison
Hon.Secretary	Mrs C M Henderson
Elected members	Mrs M L Anderson, Mr.R.Burton, Mr N J S Holford (resigned 24th November 2022), Mrs C A Lee, Mrs C J McEwan, Mrs W Middleton (appointed 24th November 2022), Mrs C W Narey, Mr L.M.Sayers, Mr R Tunnicliffe,

<b>Directors</b>	Mr M.J.Crooks, Mr S Jones (appointed 24th November 2022)
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<b>Company Number</b>	572515
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<b>Charity Number</b>	222426
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<b>Registered Office and Principal Place of Business</b>	Toft House The Avenue Middlesbrough TS5 6SA
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<b>Bankers</b>	HSBC Bank plc 60 Albert Road Middlesbrough TS1 1RS
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<b>Accountants</b>	Jones Harper Chartered Accountants 25 Roseberry Road Billingham TS23 2SD
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<b>Independent Examiner</b>	J.W.Hugill – Accountants Room101 The Grange Business Centre Belasis Avenue Billingham TS23 1LG
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# **The Middlesbrough Little Theatre Limited**

## **Report of the trustees for the year ending 30th June 2023**

The trustees, who are also directors of the charity for the purposes of the Companies Act, present their Annual Report and the Financial Statements for the year ended 30th June 2023.

### **Objects of the Charity, Principal Activities and Organisation of Our Work**

The charity is constituted as a company limited by guarantee and is therefore governed by a Memorandum and Articles of Association.

The charity's object and its principal activity continues to be that of promoting, maintaining, improving and advancing education and the performing arts - drama, dancing, singing and music. This involves young people, from the age of seven, as well as adults.

The charity is organised so that the trustees, known as the Executive Committee, meet regularly to manage its affairs.

The trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the charity should undertake.

### **Structure, Governance and Management**

The organisation is a charitable company limited by guarantee, incorporated on 5th October 1956 and registered as a charity on 24th September 1963. The company was established under a Memorandum of Association, which established the objects and powers of the Charitable Company and is governed under its Articles of Association. In the event of its being wound up, members are required to contribute an amount not exceeding one pound..

The Trustees for the purpose of charity law and under the company's articles are elected onto the Executive Committee for a period of one or three years at the Annual General Meeting.

### **Developments, Activities and Achievements**

The season began with a performance of *The Ladykillers* by Graham Linehan in October 2022. The complex set was splendidly built by the MLT backstage team. The production was nominated for a National Operatic and Drama Association award for 'Best Play'. The awards ceremony will be in October 2023.

In March 2023 *The woman who cooked her husband* by Debbie Issit was performed. This play was a directorial debut for one of our members. Another of our members will be directing for the first time next season. We are very pleased to have new directors.

*The Hound of the Baskervilles* followed in May 2023. This was a gloriously funny version of Sir Arthur Canon Doyle's story by Steven Canny and John Nicholson. It was a very lively production with just three actors playing fourteen characters.

Two of our actors were nominated for individual NODA awards.

All plays attracted good audiences and made a profit.

Sadly we were not able to go ahead with the planned production in the Studio at the end of the season. A variety show was put together entitled *Party Pieces*. This proved to be very popular and there were requests to make it an annual event.

The company youth section, Middlesbrough Youth Theatre, has had another successful year. Since last June they have been busy with four performances. In November 2022 they performed *MYT Through the Years*, a wonderful collection of songs from past MYT shows, staged in a concert setting. Following this the Year-10+ students had the opportunity to perform *Everybody's Talking About Jamie*, the smash hit musical that took the North East by storm. The production was nominated for a NODA Best Musical award and two cast members were nominated for individual awards. The older students put on a play *Spring Awakening* in the Studio at the end of the season. The students themselves were involved in every aspect of the production. There were some very strong performances with lots of energy and tickets were sold out on the first and last nights.

The group for the youngest members of MYT, Kidstage, were in the Middlesbrough Theatre in July 2023. This was their second time in the theatre. The very talented large cast performed a version of Disney's *Aladdin*. All three nights sold out at the box office.

Currently MYT has around a hundred members with a further hundred on a waiting list. The leaders are keen to take on more students, but lack of rehearsal space is preventing this. Our home, Toft House, has limited space so other venues have to be hired for rehearsals.

### **Future Developments**

We will continue with our usual programme of four productions a year, one in our Studio theatre and three in Middlesbrough Theatre. *Go Back for Murder* by Agatha Christie will be performed in October 2023. *The Thrill of Love* by Amanda Whittington, *Time and Time Again* by Alan Ayckbourn, *The Memory of Water* by Shelagh Stephenson and *A Bunch of Amateurs* by Ian Hislop and Nick Newman have been chosen for 2024.

MYT are performing *Elf the musical* by Chad Beguelin and Matthew Skylar in November 2023.

In November 2022 Middlesbrough Council commissioned a full-scale survey of our premises. As a result of this a great deal of work has had to be carried out in the building – including installing fire doors and upgrading the alarm system. We can no longer keep our extensive wardrobe department in Toft House and have had to considerably reduce its size and find alternative accommodation for the remaining costumes. This situation will make difficulties in costuming our plays in the future and so will restrict our choice of plays.

### **Investments policy and returns**

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. The trustees have considered the most appropriate policy for investing funds is in building society and bank accounts.

### **Reserves**

The present level of funding is adequate to support the continuation of the productions in the theatre. It is the policy of the charity to maintain unrestricted funds at a level which equates to over twelve months expenditure, providing sufficient funds to cover management and administration.

### **Directors and Trustees**

All trustees are also directors of the company and, currently, there are two other directors.

## **Risk management**

The trustees actively review the major risks which the company faces on a regular basis and believe that maintaining reserves at current level, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational business risks faced by the Charity and confirm that they have established systems to mitigate the significant risks.

## **Statement of Trustees responsibilities**

Company law requires the Trustees prepare financial statements for each financial year which give a true and fair view of the state of the financial activities of the Charity and its financial position at the end of that year. In preparing those financial statements, the Trustees are required to:-

- Select suitable accounting policies and then apply them consistently
- Make judgments and estimates that are reasonable and prudent
- State whether the policies adopted are in accordance with the Companies act 2006 and with applicable accounting standards and statements of recommended practice subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Approval**

This report was approved by the board of directors and trustees on 7th September 2023 and signed on its behalf



Chairman

## **The Middlesbrough Little Theatre Limited**

### **Independent Examiners's Report to the Executive Committee of The Middlesbrough Little Theatre Limited**

I report to the Executive Committee on my examination of the accounts of The Middlesbrough Little Theatre Limited for the year ended 30 June 2023

#### **Responsibilities and basis of report**

As the charity trustees and directors of The Middlesbrough Little Theatre Limited you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of The Middlesbrough Little Theatre Limited's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination, I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Middlesbrough Little Theatre Limited as required by section 130 of the Act: or
2. the accounts do not accord with those records: or
3. the accounts do not comply with the accounting requirements concerning the forms and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J.W. Hugill - Accountants  
Room 103 The Grange Business Centre,  
Belasis Avenue,  
Billingham.  
TS23 1LG.  
11-Jan-24

**Middlesbrough Little Theatre Limited**  
**Statement of financial activities (incorporation an Income & Expenditure Account)**  
**for the year ended 30th June 2023**

**INCOMING RESOURCES**

**Incoming resources from generated funds**

		Restricted	Unrestricted	2023	2022
	Note	£	£	£	£
<b><i>Voluntary income:</i></b>					
Members' subscriptions			35,923	35,923	29,225
Donations	1	0	1,004	1,004	0
<b><i>Activities generating funds</i></b>					
Fundraising	2		2,493	2,493	1,823
<b><i>Investment income</i></b>					0
Bank interest received			563	563	0
Total		0	39,983	39,983	31,048

**Incoming resources from charitable activities**

		Restricted	Unrestricted	2023	2022
	Note	£	£	£	£
<b><i>Production income</i></b>					
Adult Theatre			9,413	9,413	3,810
Youth Theatre			26,132	26,132	28,410
Other income	3		417	417	38
Total		0	35,962	35,962	32,258
<b>TOTAL INCOMING RESOURCES</b>		0	75,945	75,945	63,306

**Middlesbrough Little Theatre Limited**  
**Statement of financial activities (incorporation an Income & Expenditure Account)**  
**for the year ended 30th June 2023**

**RESOURCES EXPENDED**

		Restricted	Unrestricted	2023	2022
	Note	£	£	£	£
<b><i>Charitable activities:</i></b>					
Cost of productions:-					
Adult Theatre			8,446	8,446	6,877
Youth Theatre			45,861	45,861	48,724
Company running costs	4		25,192	25,192	11,423
				0	
<b><i>Governance costs</i></b>				0	
Management and administration	5		2,064	2,064	2,446
<b>TOTAL RESOURCES EXPENDED</b>		0	81,563	81,563	69,470
<b>RESOURCES RECEIVED LESS EXPENDED</b>	6	0	-5,618	-5,618	-6,164
<b>FUNDS BROUGHT FORWARD</b>		12,217	158,914	171,131	177,795
<b>FUNDS CARRIED FORWARD</b>		12,217	153,296	165,513	171,631

**Middlesbrough Little Theatre Limited**  
**Balance Sheet as at 30th June 2023**

		<b>2023</b>		<b>2022</b>	
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>FIXED ASSETS</b>					
Tangible fixed assets	7		2,994		1,806
<b>CURRENT ASSETS</b>					
Debtors and prepayments	8	17,779		33,041	
Cash at bank and in hand		147,496		144,163	
		165,275		177,204	
<b>CURRENT LIABILITIES</b>					
Creditors falling due within one year	9	2,756		7,379	
<b>NET CURRENT ASSETS</b>					
			162,519		169,825
<b>TOTAL NET ASSETS/LIABILITIES</b>					
			165,513		171,631
Represented by:-					
Funds of the charity					
Restricted funds	10		12,217		12,717
Unrestricted funds	10		153,296		158,914
			165,513		171,631



		2023 £	2022 £
1	DONATIONS		
	Lew Oliver	0	0
	General donations	<u>1,004</u>	<u>0</u>
2	FUNDRAISING INCOME		
	Coffee mornings	878	213
	MYT fundraising	<u>1,615</u>	<u>1,610</u>
		<u>2,493</u>	<u>1,823</u>
3	OTHER INCOME		
	Others	<u>417</u>	<u>38</u>
		<u>417</u>	<u>38</u>
4	COMPANY RUNNING COSTS		
	Rent	625	625
	Rates and council tax	1,455	724
	Heating & lighting	4,578	1,315
	Insurance	866	499
	Postage printing stationery & advertising	1,011	1,607
	Cleaning	5,469	3,728
	General repairs	9,674	1,566
	Sundries	1,193	961
	Depreciation	<u>321</u>	<u>398</u>
		<u>25,192</u>	<u>11,423</u>
5	MANAGEMENT & ADMIN.		
	Restricted spend		0
	Accountancy & bookkeeping	<u>2,064</u>	<u>2,018</u>

## 6 NET MOVEMENT IN FUNDS

	2023	2022
This is stated after charging		
Depreciation	321	398
Accountancy	2,064	2,446

## 7 TANGIBLE FIXED ASSETS

	Leasehold improvements	Fixtures & equipment	Total
<b>Cost</b>			
As at 1st July 2022	17,421	17,203	34,624
Additions	-	1,508	1,508
As at 30th June 2023	17,421	18,711	36,132
<b>Depreciation</b>			
As at 1st July 2022	16,115	16,702	32,817
Charge for year	195	126	321
As at 30th June 2023	16,310	16,828	33,138
<b>Net book value</b>	1,111	1,883	2,994

## 8 DEBTORS

	2023 £	2022 £
Prepayments	0	0
Other debtor	0	11,623
<i>Due after one year:-</i>		
Loan to Theatre Club	16,828	21,418
	16,828	33,041

## 9 CREDITORS FALLING DUE WITHIN ONE YEAR

Accruals and creditors	2,756	7,379
	2,756	7,379

## 10 ANALYSIS OF ASSETS

	Restricted, Lew Oliver Fund £	Restricted, Building Fund £	Unrestricted £	Total £
Tangible fixed assets			2,994	2,994
Net other assets	4,262	7,955	150,302	162,519
	<u>4,262</u>	<u>7,955</u>	<u>153,296</u>	<u>165,513</u>

## 11 STATEMENT OF FUNDS

	As at 1st July 2022	Income	Spend	As at 30th June 2023
Unrestricted funds	<u>158,914</u>	<u>75,945</u>	<u>81,563</u>	<u>153,296</u>
Restricted funds:				
Lew Oliver fund	4,262	0	0	4,262
Building fund	7,955	0	0	7,955
	<u>12,217</u>	<u>0</u>	<u>0</u>	<u>12,217</u>
<b>TOTAL FUNDS</b>	<u>171,131</u>	<u>75,945</u>	<u>81,563</u>	<u>165,513</u>