

**186th ANNUAL REPORT, ACCOUNTS
and
LIST OF CONTRIBUTORS
for
YEAR ENDING 31st JANUARY 2022**

NOTICE IS HEREBY GIVEN that the 186th ANNUAL GENERAL MEETING of **Footwear Friends** (Footwear Benevolent Society) will be held at the offices of Dr Martens (Electro Meeting Room). Camden Wharf, 28 Jamestown Road, London NW1 7HW on the 9th June 2022 at 1:45 p.m. for the following purposes, viz:

To confirm:

The President for the financial year ending 31st January 2023

To present:

Apologies
Notice of Meeting
Minutes of the 185th Annual General Meeting

To approve:

The Annual Report of the Executive Committee
The Accounts for the year ending 31st January 2022

To elect:

(a) Chairman for the ensuing year
(b) Honorary Treasurer
(c) Trustees of the Executive Committee
(d) Examining Accountants

Any other business

19th May 2022

By order of the Executive Committee
MRS. G. O'SULLIVAN
Secretary

I wish to donate:

Are you an Income Tax payer? ☐ Yes

☐ No

giftaid it

Please make cheques payable to Footwear Friends

Signature:

Date:

GIFT AID DECLARATION

MAKE YOUR GIFT TAX EFFECTIVE!

To make your gift tax effective, simply sign and date the certificate below. Thank you.

GIFT AID DECLARATION

Title _____

Forename(s) _____ Surname _____

Address _____

Signature: _____ Date: _____

I want the charity to treat

- * the enclosed donation of £ _____
- * the donation(s) of £ _____ which I made on ____/____/____
- * all donations I made from the date of this declaration until I notify you otherwise
- * all donations I have made since 6th April 2000, and all the donations I make from the date of this declaration until I notify you otherwise

as Gift Aid donation.

*delete as appropriate

♦ You must pay an amount of Income tax or capital gains tax equal to the tax we reclaim on your donation. Please remember to inform us of any changes in your tax status.

REGULAR GIVING BY BANKERS ORDER

I would like to make a regular donation ☐
(please complete the Bankers Order below)

To the Manager (Bank name and address) _____

Postcode _____

Please pay to Footwear Friends at NAT-WEST BANK plc.,
Addiscombe Branch, 209 Lower Addiscombe Road, Croydon,
CR0 6RB (51-50-02) Account No. 95506381

£ _____ amount in words _____

each month/quarter/year until further notice and debit my

Account Number _____

Bank Sort Code _____

Starting on _____

Account name _____

Address _____

Postcode _____

Signature _____

THANK YOU. EVERY PENNY HELPS

**The following information may be useful to those wishing to make a bequest to the
Footwear Friends**

FOR A RESIDUARY BEQUEST

"I give the residue of my estate to Footwear Friends of PO Box 77403, London SW9 1FG for its charitable purposes. I further direct that the receipt of the Honorary Treasurer or other proper officer of Footwear Friends for the time being shall be a full and sufficient discharge for the said legacy."

0.

FOR A SPECIFIC BEQUEST

"I give the sum of £ (or the item specified) to Footwear Friends of PO Box 77403, London SW9 1FG for its charitable purposes. I further direct that the receipt of the Honorary Treasurer or other proper officer of Footwear Friends for the time being shall be a full and sufficient discharge for the said legacy."

CODICILS

You should consult your Solicitor over the precise wording that is appropriate for your Codicil, but here is an example of the wording of a typical Codicil:

"I (full name) of (address) DECLARE this to be a First Codicil to my Will dated (date in words).

1. I GIVE the sum of (amount in words and figures) to Footwear Friends of PO Box 77403, London SW9 1FG for its charitable purposes. I further direct that the receipt of the Honorary Treasurer or any other proper officer of Footwear Friends for the time being shall be a full and sufficient discharge for the said legacy.
2. IN ALL other respects I confirm my said Will.

IN WITNESS whereof I have hereunto set my hand this (date in words).

SIGNED by the said (name) the Testator as and for the First Codicil to his (her) said Will dated the (date) in the presence of us both being present at the same time who at his (her) request presence and in the presence of each other have hereunto subscribed our names and witnesses:

Signature of Testator and two Witnesses."

The following information may be useful to those wishing to make a bequest to the
Footwear Friends

FOR A RESIDUARY BEQUEST

"I give the residue of my estate to Footwear Friends of PO Box 77403, London SW9 1FG for its charitable purposes. I further direct that the receipt of the Honorary Treasurer or other proper officer of Footwear Friends for the time being shall be a full and sufficient discharge for the said legacy."

0.

FOR A SPECIFIC BEQUEST

"I give the sum of £ (or the item specified) to Footwear Friends of PO Box 77403, London SW9 1FG for its charitable purposes. I further direct that the receipt of the Honorary Treasurer or other proper officer of Footwear Friends for the time being shall be a full and sufficient discharge for the said legacy."

CODICILS

You should consult your Solicitor over the precise wording that is appropriate for your Codicil, but here is an example of the wording of a typical Codicil:

"I (full name) of (address) DECLARE this to be a First Codicil to my Will dated (date in words).

1. I GIVE the sum of (amount in words and figures) to Footwear Friends of PO Box 77403, London SW9 1FG for its charitable purposes. I further direct that the receipt of the Honorary Treasurer or any other proper officer of Footwear Friends for the time being shall be a full and sufficient discharge for the said legacy.
2. IN ALL other respects I confirm my said Will.

IN WITNESS whereof I have hereunto set my hand this (date in words).

SIGNED by the said (name) the Testator as and for the First Codicil to his (her) said Will dated the (date) in the presence of us both being present at the same time who at his (her) request presence and in the presence of each other have hereunto subscribed our names and witnesses:

Signature of Testator and two Witnesses."

Footwear Friends is part of the Footwear Benevolent Society

THE FOOTWEAR BENEVOLENT SOCIETY

FOOTWEAR FRIENDS

EXECUTIVE COMMITTEES'

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 JANUARY 2022

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

CONTENTS

	PAGE
Report of the Executive Committee	1-5
Independent examiner's report	6
Statement of Financial Activities	7
Income and Expenditure Account	8
Balance Sheet	9
Notes to the Financial Statements	10-18

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDED 31 JANUARY 2022

Legal and administrative details

Registered Name The Footwear Benevolent Society

Working Name Footwear Friends

Charity Registration Number 222117

Registered Office and Principal Place of Operation
Footwear Benevolent Society
PO Box 77403
London
SW9 1FG

Independent Examiners
MHA MacIntyre Hudson
Moorgate House
201 Silbury Boulevard
Milton Keynes
MK9 1LZ

Bankers
NatWest Bank plc.
Addiscombe
209 Lower Addiscombe Road
Croydon
Surrey
CR0 6RB

Executive Committee

Members of the Executive Committee are as details below:

President D.E. Lockyer

Chairman D.E. Lockyer

Honorary Treasurer M. Collins

Ordinary Members
T.C. Cooper
J.A. Donaghue (Representative Worshipful Company of Pattenmakers)
D. Gyves
H. Jacobson
M. Jeffery
P.J. Lamble (Representative Worshipful Company of Cordwainers)
J.G.F. Morgan
S O'Hare
M. Watson-Smith
L. Reece-Raybould
S. Reason (Elected 4 February 2021 and was a co-opted member up until this date)

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

The Executive Committee has the pleasure of presenting its annual report and financial statements for the year ended 31 January 2022.

Structure, governing and management

The charity is governed by the Constitution, as adopted on 14 February 2002, and its affairs are under the control of an Executive Committee. The constitution was amended and approved at the AGM held on 22 October 2020 to allow for virtual meetings in future. A special resolution was passed before the meeting to allow Trustees to participate in the meeting which approved the amendment via Zoom

The Executive Committee should consist of not less than seven or more than twelve members made up as follows:

- a) the President;
- b) the Chairman;
- c) the Honorary Treasurer;
- d) not less than four and not more than nine members elected at the Annual General Meeting who shall hold office from the conclusion of that meeting.

The Executive Committee may in addition appoint not more than three co-opted members. Each appointment of a co-opted member shall be made at a meeting of the Executive Committee. The Executive Committee may terminate the membership of a co-opted member at any ordinary meeting.

Members of the Executive Committee are Trustees of the charity. The Chairman and President are responsible for the appointment of new Trustees. The aim is to ensure a broad mix of skills, experience and backgrounds on the committee. When a vacancy arises a discussion is held with the current Trustees to identify individuals in the trade known to have an interest in the charity who are then approached to confirm their willingness to become involved. They are invited to attend the next AGM to gain a better understanding of how the charity operates before a final decision is made.

The President of the Society is elected every two years by resolution at the Annual General Meeting of the Society.

All the elected members of the Executive Committee shall retire from office together at the end of the next Annual General Meeting after the date on which they came to office but they may be re-elected.

The proceedings of the Executive Committee shall not be invalidated by any vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.

Risk management

The Executive Committee have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the Society, and are satisfied that the systems are in place to mitigate our exposure to those risks. The main risk to the Society is considered to be the potential loss in the value of investments. An Investment Committee has been set up to control this risk.

Objectives and activities

The Society is a registered charity whose object is to relieve in cases of need, hardship or distress, persons who are or have been engaged in the footwear trade, their widows, widowers and other dependants. Grants are only paid to such persons under such circumstances.

The Society seeks to improve the quality of life of its beneficiaries by the provision of financial assistance in the form of grants. In reviewing the aims and objectives of the Society and in planning future activities the Executive Committee have referred to the guidance issued by the Charity Commission on public benefit. The Society is constantly looking to increase the number of beneficiaries it supports.

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

Achievements and performance

This has been another challenging year for Footwear Friends. The effects of the Covid pandemic have been ongoing severely restricting our fundraising event activities but thanks to the generosity of our business and individual supporters and an improvement in the level of income from our investments we have been able to continue the level of annual grant expenditure in line with previous years. Earlier in the year we completed the move to home working and this change produced cost savings of £23,000 well above the level we had forecast. I am pleased to say that thanks to Gabi's efforts, who worked mainly on her own because of travel etc restrictions, the move went smoothly without any disruption to our service. We are also grateful to the London Metropolitan Archive who provided a home for all our historic documents and photographs which included the original minute book dating back to the foundation of the charity in 1836.

We have continued to provide Mid-Year and Christmas grants to our long-term beneficiaries and thanks to the generous support of a donation of £7,500 from Micro-Pak we were able to fund an additional payment at Christmas which was much appreciated. In total we will have helped 136 individuals by the year end with payments totalling around £62,000 which is in line with previous years. Increasingly as manufacturing has declined, we are seeing more requests for help from employees from the retail side of the industry, particularly young single mothers. We have also raised our profile amongst the repair sector to ensure they are aware of the charity and how we can help.

Thanks to Drapers we were able to resume our participation in the Annual Footwear Awards ceremony and with the generous provision of prizes from our usual supporters raised a substantial amount from a raffle despite an attendance which was less than half the historic number. Drapers also gave us a page in their early December issue as they have done for a number of years for our business supporters to pass on Christmas wishes to their customers which has had a record take up raising more than £5,000 for the charity. We also promoted the idea to our donor base of sending e-cards rather than physical cards this Christmas making a donation in lieu and this has also had a good take up.

With the ever-changing structure of the footwear market we have targeted ourselves to increase awareness of the charity and what we do to all parts of the Trade. This will involve the use of an external agency to assist in the redesign/refresh of our website, a much greater use of social media platforms than we have historically done and a number of new fundraising initiatives. We believe the new initiatives will start to make an impact from Autumn 2022 onwards and will really bear fruit in future years.

It is disappointing to note that with declining sponsorship and interest from potential competitors the committee have decided that this year's 75th Anniversary International Golf Championship of the Shoe Leather and Allied Trades to be held at Celtic Manor at the end of June will be the last in the current format. Over the time period that this tournament has operated a total of more than £500,000 has been donated to the trade charities, a magnificent achievement for which we are extremely grateful. We were pleased to receive £4,000 from the Championship Charity Committee released from their fund balance as they start to wind up their accounts. The London Regional Golf Society is now the only one operating, another significant change in the industry over recent years.

I am pleased to report that the value of our investments improved as general market conditions recovered from the shock impact of the start of the pandemic in Spring 2020. In total our investments in the Charity Property Fund and Charifund were valued at £1,339,707 at the year end an improvement of £149,000 on the previous year end and annual income recovered to £56,800.

We are grateful to the two Guild Companies linked to the footwear trade, The Pattenmakers and The Cordwainers for their continuing support and it is especially significant to note that 2022 is the 750th anniversary of the foundation of the Cordwainers Company who have been supporting our charity since they made their first donation in 1845 a remarkable record of assistance. We were yet again unable to run our Annual Awards event and are reviewing if we should recommence this activity in 2022.

For a charity that has been helping individuals employed in the footwear industry for 185 years the last two years have presented significant problems but it is pleasing that thanks to the efforts of our Trustees and supporters and in particular our secretary Gabi O'Sullivan, who with the help of her family organised the office closure and move, we have been able to maintain our levels of assistance and financial support to those in need who have often devoted a lifetime of service to the footwear industry.

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

Financial review

The results for the year, the financial position of the charity and the transfer to reserves are shown in the annexed accounts.

Reserves policy

It is the view of the Executive Committee that calls on the Society's funds will continue to increase over the years ahead in particular due to an ageing population.

Free reserves (unrestricted funds) represent the working capital of the charity, available to support short and medium term plans to meet the objectives of the Society. The Executive Committee considers the fixed assets to be long term capital, to safeguard against unexpected decreases in income or increases in expenditure.

In the opinion of the trustees, all reserves are unrestricted funds which stands at £1,423,586 (2021: £1,286,495).

Investment powers

The Executive Committee shall have unrestricted power to invest the monies of the Society at their discretion in any investments of whatsoever nature and wherever they may determine including the purchase of any property whether moveable or immovable.

The Committee shall have the unrestricted power of changing investments from time to time and shall have, in respect of any immovable property, unrestricted powers of disposition, management, repair building development, equipment, furnishing and improvement and may, in that behalf make any outlay out of the monies of the Society. Any or all of these powers may be delegated to an Investment Committee.

Investment policy

The policy for investments is to maintain the value of the investment portfolio and to realise a modest income with minimum risk. All investments are held in units specifically designed for charitable investment, which meet the terms of the policy.

Specific restrictions

All monies received by the Society (unless specifically directed to be applied in any particular way) and the interest on investments, and where necessary any part of the capital thereof, shall be applied in carrying on the objects of the Society in accordance with the Constitution.

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

Insurance

The charity has indemnity insurance in place to cover the liability of the Executive Committee members for any liability that may attach to them in respect of negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Association. The cost of the insurance is included in governance costs, £437 (2021 - £425).

Responsibilities of the Executive Committee

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of their incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Executive Committee and signed on behalf of the Executive Committee on 9/6/2022

D.E. Lockyer  (Chairman)

M. Collins  (Honorary Treasurer)

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

INDEPENDENT EXAMINERS' REPORT TO THE EXECUTIVE COMMITTEE OF THE FOOTWEAR BENEVOLENT SOCIETY

Independent examiner's report to the Trustees of The Footwear Benevolent Society - Footwear Friends

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 January 2021 which are set out on pages 8 to 19.

Responsibilities and basis of report

As the charity's trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Elizabeth Newell BA (Hons) FCA
MHA MacIntyre Hudson
Chartered Accountants
Milton Keynes

Date: 23 JUNE 2022

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JANUARY 2022**

	Note	Total 2022 £	Total 2021 £
Incoming Resources			
Incoming from			
Donations and legacies	2	18,199	32,044
Activities for generating funds	3	9,473	18,495
Investment income	4	56,572	51,001
Other operating income	5	-	10,091
Total income		<u>84,244</u>	<u>111,631</u>
Expenditure			
Costs of raising funds			
Fundraising costs	3	9,688	14,290
Expenditure on charitable activities	6	73,992	82,827
Governance costs	8	12,572	17,840
Total expenditure		<u>96,251</u>	<u>114,957</u>
Net incoming/(outgoing) resources before gains and losses on investments		(12,007)	(3,326)
Net gains and losses on investments			
Unrealised (loss)/gain on investment assets	13	<u>137,091</u>	<u>(115,672)</u>
Net movement in funds		125,084	(118,998)
Total funds brought forward at 1 February 2021		<u>1,286,495</u>	<u>1,405,493</u>
Total funds carried forward at 31 January 2022	22	<u>£1,423,586</u>	<u>1,286,495</u>

The notes on pages 11 to 19 form part of these financial statements.

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 JANUARY 2022

	2022		2021	
	£	£	£	£
Contributions				
Net fundraising events	9,473		18,495	
Donations and Employee Collections	18,154		31,922	
Gift Aid and Deeds of covenant (net)	45		52	
Income from Investments	56,563		50,856	
Interest – Bank Deposits	9		145	
Other operating income	-		10,091	
		84,244		111,631
Disbursements to beneficiaries	(61,940)		(63,774)	
Administration expenses	(34,311)		(51,183)	
		(96,251)		(114,957)
Loss on disposal of investments		-		-
Surplus/deficit transferred to general accumulated fund		£(12,007)		£(3,326)
General accumulated fund				
Balance at 1 February 2021	1,286,495		1,405,493	
Transfer from income & expenditure account	(12,007)		(3,326)	
(Decrease)/increase in market value of listed investments at 31 January 2022	137,091		(115,672)	
		£1,411,579		£1,286,495

This Income and Expenditure Account does not form part of the statutory accounts but is a summary of information derived from the Statement of Financial Activities on page 8 of these accounts.

This Income and Expenditure Account shows income net of costs for fundraising events, which is documented in note 3 of these accounts.

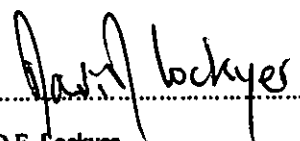
The notes on pages 11 to 19 form part of these financial statements.

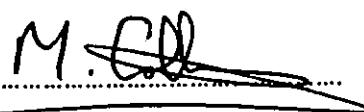
THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

BALANCE SHEET – 31 JANUARY 2022

		2022		2021	
		£	£	£	£
Fixed Assets					
Tangible assets	12		2,956		3,172
Investments	13		<u>1,327,777</u>		<u>1,190,686</u>
			<u>1,330,733</u>		<u>1,193,858</u>
Current Assets					
Debtors	14	11,868		14,807	
Cash at bank - deposit accounts		<u>72,548</u>		<u>80,745</u>	
- current accounts		<u>2,610</u>		<u>3,265</u>	
		<u>87,026</u>		<u>98,817</u>	
Creditors: amounts falling due within one year					
Creditors	15	<u>6,180</u>		<u>6,180</u>	
Net current assets			<u>80,846</u>		<u>92,637</u>
Net assets			<u>£1,411,579</u>		<u>£1,286,495</u>
Funds					
Unrestricted funds	22		<u>£1,411,579</u>		<u>£1,286,495</u>

Approved by and signed on behalf of the Executive Committee on 9/6/2022


 D.E. Lockyer
 (Chairman)


 M. Collins
 (Honorary Treasurer)

The notes on pages 11 to 19 form part of these financial statements.

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

1. Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historical cost convention, with the exception of investments, which are included at market value. The financial statements have been prepared in accordance with the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP FRS 102), with the Charities Act 2011 and applicable regulations.

The financial statements are presented in £ sterling, the functional currency, rounded to the nearest £1.

(b) Going Concern

In response to the COVID-19 pandemic, the Trustees have performed a robust analysis of forecast future cash flows taking into account the potential impact on the charity of possible future scenarios arising from the impact of COVID-19. This analysis also considers the effectiveness of available measures to assist in mitigating the impact.

Based on these assessments and having regard to the resources available to the charity, the Trustees have concluded that there is no material uncertainty arising from the COVID-19 pandemic and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

(c) Income recognition

All income resources including donations that provide core funding or are of a general nature are recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability.

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

Incoming resources from fundraising activities are included in the Statement of Financial Activities. Where such income has related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Activities. Such income is only deferred where income is received prior to the year in which an event takes place.

Investment income is recognised in the financial statements on an accruals basis, any realised and unrealised gains or losses on the investments are included in the Statement of Financial Activities.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis where there is a legal or constructive obligation committing the charity for that expenditure, and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Cost of raising funds includes fundraising costs and investment management costs.

Charitable activities include expenditure which is incurred in furtherance of the charity's objectives. This includes grants to beneficiaries which are accounted for when they are payable. The notification to the recipient provides reasonable expectation that they will receive a grant. For all 'one off' grants not payable by the year-end, consideration is given to the provisions of FRS102 and whether the grants will be paid in the future. Provisions and disclosures are then made as necessary.

Governance costs include the costs of preparation of statutory accounts, the costs of Trustee meetings and costs in connection with the administration of the charity and all other constitutional matters. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

1. Accounting Policies (continued)

(e) Irrecoverable VAT

As the charity is not registered for value added tax (VAT), all input VAT incurred on expenses is irrecoverable. Amounts in the Statement of Financial Activities are therefore shown gross of VAT.

(f) Operating leases

Rentals applicable to operating leases are charged to the Statement of Financial Activities on a straight-line basis over the period in which the cost is incurred.

(g) Tangible fixed assets and depreciation

Tangible fixed assets costing more than £100 are capitalised and are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment 15% per annum of net book value

The carrying values of tangible fixed assets are reviewed for impairment when events or changes in circumstances indicate the carrying value may not be recoverable. Impairment losses are reported in the Statement of Financial Activities as excess depreciation charges.

(h) Investments

Investments are initially recognised at the transaction cost. They are subsequently stated in the financial statements at their market value on the balance sheet date using the closing quoted market price. All changes in value in the year, whether realised or unrealised, are reported in the Statement of Financial Activities.

The charity does not acquire complex financial instruments.

(i) Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(j) Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(k) Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

(k) Funds structure

The General Fund is an unrestricted fund, which may be used by the Executive Committee in any way designed to meet the charity's objectives.

The Executive Committee may make such transfers from unrestricted funds to any fund type as they consider necessary to aid with the running and the future prospects of the charity.

(l) Tax

The charity is an exempt charity within the meaning of Schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and meets the definition of a charitable company for UK corporation tax purposes.

(m) Pension costs

The charity operates a defined contribution pension scheme for its employees. Expenses are recognised in the Statement of Financial Activities as the contributions fall due.

(n) Government grants

The Grants are accounted under the accruals model as permitted by FRS 102. Grants relating to expenditure on tangible fixed assets are credited to the Statement of Financial Activities at the same rate as the depreciation on the assets to which the grant relates. The deferred element of grants is included in creditors as deferred income.

Grants of a revenue nature are recognised in the Statement of Financial Activities in the same period as the related expenditure.

(o) Redundancy costs

Redundancy costs are recognised in the Statement of Financial Activities in the period in which they relate to. Amounts not paid are shown in accruals as a liability on the Balance Sheet.

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

2. Voluntary income

	2022 £	2021 £
Donations	16,986	31,702
Other	1,168	290
Covenants and gift aid	45	52
	<u>18,199</u>	<u>32,044</u>

3. Activities for generating funds

2022	Funds Generated £	Cost of raising funds £	Net Income £
Footwear Friends event	-	-	-
Golf Days	1,863	-	1,863
Other fundraising events	7,610	-	7,610
	<u>9,473</u>	<u>-</u>	<u>9,473</u>
Staff costs (note 11)	-	(5,657)	(5,657)
Property expenses	-	(1,537)	(1,537)
Support costs	-	(1,844)	(1,844)
Fundraising costs	-	(649)	-
	<u>9,473</u>	<u>(9,688)</u>	<u>(215)</u>
 2021	 Funds Generated £	 Cost of raising funds £	 Net Income £
Footwear Friends event	-	-	-
Golf Days	11,350	-	11,350
Other fundraising events	7,145	-	7,145
	<u>18,495</u>	<u>-</u>	<u>18,495</u>
Staff costs (note 11)	-	(9,677)	(9,677)
Property expenses	-	(2,789)	(2,789)
Support costs	-	(1,824)	(1,824)
	<u>18,495</u>	<u>(14,290)</u>	<u>4,205</u>

4. Investment income

	2022 £	2021 £
Dividend income	56,563	50,856
Bank interest	9	145
	<u>56,572</u>	<u>51,001</u>

5. Other operating income

	2022 £	2021 £
Job retention scheme government grant	-	5,091
Covid support grant	-	5,000
	<u>-</u>	<u>10,091</u>

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

6. Charitable activities

	2022 £	2021 £
Relief of need, hardship and distress:		
Grants to beneficiaries (note 7)	61,940	63,774
Staff costs (note 11)	7,543	12,903
Property expenses	2,050	3,719
Support costs	2,459	2,431
	<u>73,992</u>	<u>82,827</u>

7. Grants to beneficiaries

	2022 £	2021 £
Half Yearly Allowances	15,180	15,520
December Bonus Grants	5,380	3,680
Cordwainers Grants	2,000	4,000
Mid Year Grants	16,815	18,000
Christmas Grants	17,410	18,615
One Off Grants	5,155	3,959
Holiday Grants	-	-
	<u>61,940</u>	<u>63,774</u>

The total number of beneficiaries assisted in the year was 136 (2021 – 142).
All grants were paid to individuals to relieve cases of need, hardship and distress.

8. Governance costs

	2022 £	2021 £
Staff costs (note 11)	5,657	9,677
Property expenses	1,537	2,789
Independent Examination Fee	2,400	2,400
Accountancy	480	480
Support costs	1,844	1,824
Depreciation	216	245
Office and trustees indemnity insurance	437	425
	<u>12,572</u>	<u>17,840</u>

9. Trustees remuneration

The members of the Executive Committee give freely of their time and expertise.

During the year, the members of the Executive Committee neither received nor waived any emoluments (2021 - £nil).

10. Trustees expenses

During the year, the members of the Executive Committee received reimbursements of £nil for expenses incurred in performing their duties (2021 - £nil).

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

11. Staff costs

The average number of persons employed by the charity during the year was 1 (2021 – 2). The employee works part time hours and provides support services to the charitable activities of the Association and to its governance.

The aggregate payroll costs of these persons were as follows:

	2022 £	2021 £
Wages and salaries	18,858	32,257
Social security	-	-
Pension	385	512
	<u>19,243</u>	<u>32,769</u>

The charity considers its key management personnel to comprise the trustees, as members of the Executive Committee. The trustees received no remuneration or expenses in the year.

Allocation of staff time is based on the time spent on each activity, costs of raising funds £5,657 (2021 - £9,677), charitable activities £7,543 (2021 - £12,903) and governance costs £9,677 (2021 - £5,657).

12. Tangible fixed assets

	Fixtures, Fittings and Equipment £
Cost	
At 1 February 2021	7,323
Additions	-
At 31 January 2022	<u>7,323</u>
Depreciation	
At 1 February 2021	4,151
Charge for the year	216
At 31 January 2022	<u>4,367</u>
Net Book Value	
At 31 January 2022	<u>2,956</u>
At 31 January 2021	<u>3,172</u>

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

13. Fixed asset investments

	2022 £	2021 £
Market value at 1 February 2021	1,190,686	1,306,358
Additions	-	-
Disposals	-	-
Unrealised gain/(loss)	137,091	(115,672)
Market value at 31 January 2022	<u>1,327,777</u>	<u>1,190,686</u>
Historical cost at 31 January 2022	<u>960,308</u>	<u>960,308</u>
Investments analysed as:		
Listed investments	<u>1,327,777</u>	<u>1,190,686</u>
Details of listed investments:		
	2022 Value £	2021 Value £
Equities Fund for Charities (Charifund)	689,465	612,754
Charities Property Fund	<u>638,312</u>	<u>577,932</u>
	<u>1,327,777</u>	<u>1,190,686</u>

All investments are carried at their market value and are traded on quoted public markets.
Investments are held in the unrestricted fund.
Year end market values are provided by the investment holder.

14. Debtors

	2022 £	2021 £
Prepayments	469	824
Accrued income	11,289	11,537
Other debtors	<u>110</u>	<u>2,446</u>
	<u>11,868</u>	<u>14,807</u>

15. Creditors – amounts falling due within one year

	2022 £	2021 £
Accruals	2,400	2,400
Other creditors	<u>3,780</u>	<u>3,780</u>
	<u>6,180</u>	<u>6,180</u>

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

15. Creditors – amounts falling due within one year (continued)

	£
Deferred income	
Deferred income at 1 February 2021	3,780
Resources deferred during the year	-
Amounts released from previous years	-
Deferred income at 31 January 2022	<u>3,780</u>

Income which has been received during the financial year which relates to after the year end date of 31 January 2022 has been recognised on the balance sheet as deferred income.

16. Cost allocation

The trustees decided on the following cost split for property expenses and charitable support costs.

	2022 £	2021 £
Property costs	5,124	9,297
Support costs	<u>6,147</u>	<u>6,078</u>
	<u>11,271</u>	<u>15,375</u>

Allocation of property costs is based on the time spent using the property for each activity, costs of raising fund £1,537 (2021: £2,789), charitable activities £2,050 (2021: £3,719) and governance costs £1,537 (2021: £2,789).

Allocation of support costs is based on the time spent using the support for each activity, costs of raising fund £1,844 (2021: £1,823), charitable activities £2,459 (2021: £2,431) and governance costs £1,844 (2021: £1,824).

17. Provisions

At 31 January 2022 the charity had agreed to pay grants totalling £500 (2021 - £nil) dependent on further criteria being met. It was the opinion of the Executive Committee, that the possibility of these grants being paid is probable.

18. Analysis of net assets between funds

	Tangible fixed assets £	Investments £	Net current assets £	Total £
Unrestricted funds	2,956	1,327,777	84,626	1,415,359
	<u>2,956</u>	<u>1,327,777</u>	<u>80,846</u>	<u>1,411,579</u>

19. Controlling party

The charity is jointly controlled by the Executive Committee.

THE FOOTWEAR BENEVOLENT SOCIETY – FOOTWEAR FRIENDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022 (CONTINUED)

20. Related party transactions

Various members of the Executive Committee, and the organisations that they represent, made donations to the charity during the year, or participated in fundraising events specifically for the benefit of the charity.

21. Operating Lease Commitments

At 31 January 2022 the charity had no future minimum lease payments under non-cancellable operating leases payable as follows:

	2022 £	2021 £
Within one year	-	2,251
Within 2-5 Years	-	-
	<u>-</u>	<u>2,251</u>

22. Funds

All funds carried forward are unrestricted.

LIST OF CONTRIBUTORS 2021/2022

We thank all those listed below and in addition all those organisations and individuals who have given under £ 250. We also appreciate that in addition to the donations that are listed below many companies and individuals will have contributed to other fundraising events held during the year. Our thanks go to all these contributors.

DONATIONS BY COMPANIES AND ORGANISATIONS OF £ 250 AND ABOVE

British Footwear Association	£ 500.00	SATRA	£ 320.00
Community	£ 750.00	Seibel Ltd, Josef	£ 500.00
Dr Martens	£ 250.00	Skechers UK & Ireland	£ 250.00
Dune Group, The	£ 1,000.00	Start-rite Shoes Ltd.	£ 500.00
Goodman, S.*	£ 500.00	Stuart Marsh Group, The	£ 250.00
ISA Holdings Ltd.	£ 250.00	T & A Footwear Ltd.	£ 250.00
Jacobson Group, The	£ 300.00	Timpson Ltd.	£ 1,500.00
Jeffery-West Ltd.	£ 300.00	Wm Lamb Group	£ 500.00
Lilley Benevolent Trust, The	£ 1,000.00	Worshipful Company of	
Micro-Pak Ltd	£ 7,500.00	Cordwainers, The	£ 2,000.00
Pavers Ltd.	£ 250.00	Worshipful Company of	
Pentland Brands Plc.	£ 250.00	Pattenmakers, The	£ 1,500.00
Prima Solutions Ltd.	£ 250.00		

FUNDRAISING EVENTS

Christmas Gnomes	£ 401.17
Composite Christmas Card	£ 5,120.81
Drapers Footwear Awards	£ 2,106.95
International Golf Championship of the Shoe Leather and Allied Trades	£ 4,000.00*
Leicester Golf Championship	£ 1,612.68
London Shoe & Leather Trades Golfing Society	£ 250.00

* received after year-end