

Rossington Memorial Hall

Rossington Memorial Hall, McConnell Crescent, Rossington, Doncaster DN11 0PL

Trustees Annual Report

1st January 2022 to 31st December 2022

Charity No: 221965

Management Committee:

Carol Beaumont – Chair

Zoe Attridge – Secretary/Treasurer

Doreen Rhodes

Debbie Kenny

Ken Guest

Derek Wileman

John Parkin

Gordon Dutton

**Auditor: Andrew Bosmans, 54 Brander Close, Woodfield Plantation, Doncaster
DN4 8TL**

**Sources of Advice: Nat West Bank, 12 High Street, Doncaster DN1 1ED
YLCA, York House, Outgang Lane, Osbaldwick, York YO19 5UP
Rossington Parish Council, Memorial Hall, McConnell Crescent, Rossington,
Doncaster DN11 0PL**

Objectives:

Rossington Memorial Hall offers rooms for hire to local groups, charities, children's parties, fitness classes etc at extremely competitive prices. We have structured our pricing plan to reflect increasing costs. Our main clients come from the Rossington area but we do welcome people from outside Rossington.

Principle Activities:

As of the end of December the building main clients are Rossington SMILE (a group for vulnerable adults) and Rossington Good Neighbours (a meal delivery service run two days per week). Kerry Geddes Dance School, taekwondo classes, local community groups and the Memorial Hall is a Covid Vaccine centre on Saturday and Sunday's.

2022 Achievements:

This year our income from rentals was just over £36,758. This has risen since 2021 mainly down to the use of the Hall as a Covid Vaccine Centre – this is due to end mid to late 2023.

Funding:

Grants are hard to come by at the moment, but as it stands the Memorial Hall is quite good repair.

Reserves:

As at 31st December 2022 we had £51,335 in the bank. This has increased from the end of December 2021.

Looking Forward:

As a large old building the Memorial Hall utility bills are usually quite high. This year has seen the massive increase in utility costs and the Memorial Hall has had to increase rentals to cover some of this cost. The Management Committee were loath to increase to the smaller local groups, due to just getting over the Covid pandemic, so left the rates for these the same but stated that in 2023 the rents would be increased.

Insurance:

Rossington Memorial Hall are covered by Zurich Municipal Public Liability Insurance

Rossington Memorial Hall - Balances

Date: 31st December 2022

Current Assets

Current Account as at 31st December 2022	50,320.15
Add: Debtors	1,015.00

TOTAL NET ASSETS	51,335.15
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Funded by:

Balance as at 31st December 2021	15,488.82
Hampshire Savings	0.00
Add Income in the year	64,311.83
Less Expenditure in the year	28,465.50

Value of the Fund as at 31st December 2022	51,335.15
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Zoe Attridge-Chambers
Deputy Parish Clerk & RFO
Rossington Parish Council
Rossington Memorial Hall
McConnell Crescent
Rossington
Doncaster
DN11 0PL

9th July 2023

AUDIT SERVICE FOR ROSSINGTON MEMORIALHALL - 2022

There are **NO** significant problem areas and on the basis of the information presented to me, the Accounts are very carefully and logically presented and all available in one place. Some of these questions may have been raised before so apologies if they are repetitions.

1. Budget Monitoring and Budget setting – I did not see any budgets and only a year on year comparison – is this reported to the Hall Committee?
2. Connected with this how are the invoices counter approved upon approval at the committee meetings?
3. Asset Register – Presumably this is within the Parish Council Assets – who owns the Hall?
4. Standing Orders for the Committee / Financial Regulations and signatories for approval of expenditure.?
5. Risk Assessments – if required presumably these are done within the Parish Council framework? – Noted that insurance has been appropriately procured with adequate cover.
6. Staff Contracts including Grievance and Disciplinary Procedures – can the names of the staff be confirmed for me to confirm payroll numbers? The payroll appears consistent, however.
7. VAT – can there be a procedure to recover VAT or has this been previously explored?

Various tests were employed which ascertained that the accounts were free from material error and there are no items of concern that need to be drawn to the Trustees attention in the period ended December 31st 2022.

Yours sincerely



Andrew Bosmans BA (Hons)
Approved SLCC Internal Auditor