

Burnley and District Society for the Blind and Visually Impaired

Charity Number 221896

Burnley and District Blind and Visually Impaired Club

CE 020599 - CIO 1187802



Annual Report and Financial Statements

Year ended 31st March 2023



Burnley and District Society for the Blind and Visually Impaired

Year ended 31st March 2023

Reference and administrative details

Trustees	Mrs Audrey Pate Mr Peter Christopher Pate Mrs Sheila Wicks Mr Roger Whittaker Ms Jennifer Braddock Mrs Beverly Fort
Secretary	Mr Mark Procter
Treasurer	Mr Peter Christopher Pate
Chairman	Mrs Audrey Pate
Principal Office	93 Blacker Street Burnley Lancashire BB10 2AF
Operational address	Vanguard Community Centre 65 Bevington Close Burnley BB11 4SD
Bankers	Barclays Bank PLC 1 Churchill Place London E14 5HP
Registered Charity Number	221896
Independent Examiner	M B Procter 40 Springfield Bank Burnley BB11 3AU
Solicitors	Smith Sutcliffe 50 Manchester Road Burnley BB11 1HJ

Burnley and District Society for the Blind and Visually Impaired

Year ended 31st March 2023

TRUSTEES ANNUAL REPORT

The trustees present their annual report with the financial statements of the charity for the year ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Objectives and aims

The society's objects are:-

- 1) To visit the blind and visually impaired at their homes for the purpose of general help.
- 2) By means of practical encouragement and assistance to enable the blind and visually impaired to learn to read and write Braille and Moon and other pastime occupations.
- 3) To enable suitable and eligible blind persons and the visually impaired by monetary and other assistance to commence trading on their own account.
- 4) To relieve the aged and infirm by grants and provisions and other necessities.
- 5) To provide a library of suitable literature in raised type for free circulation amongst the blind and visually impaired.
- 6) To provide social and welfare centres.
- 7) To assist in the prevention of blindness

This it does primarily through the provision of a centre in Burnley where a club is held for various activities. Outings are arranged and Christmas functions are held. The club is organised with voluntary helpers through a committee, which, from time to time, responds to individual requests for grants and aids. The Society leases a house from the Bradford and Accent Foundation Limited, which it lets out.

In planning the activities for the year, the managing trustees kept in mind the Charity Commission's guidance on public benefit at their meetings.

Message from the Chair

Over the last twelve months the Blind Club has been successful in obtaining funding from the National Lottery again, for ongoing costs a second time and a Jubilee celebration dinner with an additional donation from Burnley Council towards the recent coronation buffet. We receive regular support from our collection boxes in the community and the efforts of volunteers and members continue to keep the Club on an even footing. A small financial loss on trading activity this year is mainly due to a partnership with the Vanguard Centre to increase security with CCTV in the building.

We are looking forward positively to the future of the Club and I'd like to thank everyone involved for their hard work.

Audrey Pate (Chair)

Burnley and District Society for the Blind and Visually Impaired

Year ended 31st March 2023

TRUSTEES ANNUAL REPORT (Continued)

FINANCIAL REVIEW

Financial position

Receipts for the year were **£28,865 (2022 - £16,380)**, compared with payments of **£28,921 (2022 - £13,007)** resulting in a **decrease** in cash balances of **£56 (2022 – an increase in cash balances of £3,373)**. Regular income is mainly through investment dividends and rent. Due to the nature of the Charity and its beneficiaries, the income generated from its activities is not sufficient to cover the costs and the investment income is used to bridge the gap.

Investment policy

The Charity has Charities Official Investment Fund (COIF) investments totalling **£251,042 (2022 - £260,191)** at the year-end which are invested to provide income of **£7,831 (2022 – £7169)** in the year. A property is also leased to provide income.

Reserves policy

The managing trustees consider it prudent to maintain reserves of two years' expenditure (approximately £40,000) that will allow the Charity to function for the foreseeable future. The reserves over and above are invested to provide income for the Charity and to enable activities to be provided at low or no cost.

Cash reserves at the year-end were **£47,401 (2022 - £47,038)**.

With this policy the managing trustees believe that they have taken all due care in reducing any foreseeable risk and with monthly monitoring of all aspects of the Charity, have eliminated such risks.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing document, a deed of trust, constitution August 1951: scheme of 27 November 1972 and constitutes an unincorporated charity.

Meetings are held regularly.

Recruitment and appointment of new Trustees.

Holding Trustees are appointed by the Managing Trustees. The Managing Trustees are responsible for the management and administration of the Society and the function of the Holding Trustees is restricted to holding property.

Risk management

The Managing Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by the order of the Trustees and signed on their behalf on 10 May 2023 by:

Burnley and District Society for the Blind and Visually Impaired

Year ended 31st March 2023

Statement of Trustees Responsibilities

The Trustees are responsible for preparing the Report of the Trustees and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice (GAAP))

The law applicable to charities in England and Wales, The Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently
- Observe the methods and principles in the Charity Statement of Recommended Practice (SORP)
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Burnley and District Society for the Blind and Visually Impaired

Year ended 31st March 2023

Independent Examiner's Report

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit. And consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr M B Procter

MBProcter Bookkeeping Services
40 Springfield Bank
Burnley
BB11 3AU

Date 08 May 2023

Burnley and District Society for the Blind and Visually Impaired

Year ended 31st March 2022

RECEIPTS AND PAYMENTS ACCOUNT

	Unrestrict ed funds	Restricted funds	31 March 2022 Total Funds	31 March 2022 Total Funds	31 March 2021 Total Funds
Receipts	£	£	£	£	£
Donations	9,889		9,889	469	7,051
Interest from investments	7,313		7,313	7,156	7,015
Deposit account interest	518		518	13	36
Rent received	5136		5136	5,564	1,203
Other income including fund raising	6,009		6,009	3,178	323
Total receipts	28,865		28,865	16,380	15,628
Payments					
Charitable activities	23,771		23,771	8,057	8,168
Governance					
Treasurer's Honorary	600		600	750	750
Secretary's salary	4550		4550	4,200	4,200
Total payments	28921		28921	13,007	13,118
Net of Receipts/Paym ents	(56)		(56)	3,373	2,510
Cash funds last year end	46,120		46,120	42,747	40,237
Cash funds this year end	47,401		47,401	46,120	42,747

Burnley and District Society for the Blind and Visually Impaired

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STATEMENT OF ASSETS AND LIABILITIES

	Unrestrict ed funds	Restricted funds	31 March 2023 Total Funds	31 March 2022 Total Funds	31 March 2021 Total Funds
Cash funds	£	£	£	£	£
Bank Current Account	16,631		16,631	15,891	12,969
COIF Charities Deposit Fund Account	30,210		30,210	30,210	30,210
Cash in Hand	560		560	938	(474)
Totals	47,401		47,401	47,039	42,705
INVESTMENT ASSETS					
COIF Charities Investment Fund, at valuation	251,042		251,042	260,915	240,186
ASSETS RETAINED FOR CHARITY'S OWN USE					
Office furniture & Computer equipment	4,186		4,186	2,988	2988
Leasehold property	17750		17750	17,750	17,750
Totals	21,936		21,936	20,738	20,738
OTHER ASSETS					
LIABILITIES					
Governance fees	0		0	0	0

These accounts on pages 7 and 8 were approved by the Managing Trustees on the date below
And signed on their behalf by:

P C Pate (Trustee, Treasurer) 10 May 2023

Burnley and District Society for the Blind and Visually Impaired

Year ended 31st March 2023

Notes to the Financial Statements

1. Basis of accounting

These accounts have been prepared on a Receipts and Payments basis in accordance with the Charities Act 2011.

2. Fund accounting

Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the Charity. All the funds are unrestricted.

3. Transactions with Trustees

An honorarium was paid to the Treasurer Mr C Pate (£600)

4. Charitable Activities (payments)

	31-03-23	31-03-22	31-03-21
Rent – Vanguard Centre	2,400	800	1,550
Gifts and Grants	1,592	700	1,230
Transport	3,031	1044	103
Outings	1,186	0	0
Other expenditure	20,712	10,463	10,235
Totals	28,921	13,007	13,118

5. Other expenditure includes for example: Salaries £4550, Food £3320, InKindDirect £2078, Security cameras £2200