

Haynes Village Hall – Chairs annual report 2024/25

List of Trustees: Ann Adams – Chair

Peter Richards – Treasurer

Secretary – Samantha Jackson

Susan Bradley

Dave Boshier

Trustee continue to hold meeting throughout the year and meet in the village hall.

Regular items on the agenda:

Booking officers report – This is given at each meeting when the monthly bookings as well as future events are discussed.

Treasurers report – Trustees are given details of income and expenditure.

Maintenance report – Reports are received on any problems in the hall and work needing to be carried out is planned. We have recently had the main area of the hall repainted. The stage floor will be repainted in the next phase of repairs. Estimates for replacing some of the low level windows to be discussed at the next meeting. One of the fire doors have been replaced this year and one has been repaired. Deep cleaning has been carried out on the floors in the hall, toilets and kitchen.

Bar Report – We have had very few events that require a bar over the last 12 months. However, in October we have a tribute band booked which will require a bar, this could become a regular event again.

Health and Safety – Report are given at each meeting on regular checks, such as fire alarm testing and annual inspection. Electrical inspection is up to date, PAT testing and fire extinguishers have been serviced and the central heating boiler is due for servicing this month. Our caretaker records all other safety checks carried out weekly.

Trustee continue to look for new events to hold in our hall that will appeal to local people.

Ann Adams

Chair of Haynes Village Hall

HAYNES VILLAGE HALL

SUMMARY OF ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2024

	2024		2023	
	£	£	£	£
Payments				
Fund raising				
Hall hire (music licence)	337		139	
Social events	<u>3,140</u>		<u>1,956</u>	
		3,477		2095
General expenses				
Cleaning and waste collection	5,070		5,317	
Keyholder costs	764		500	
Computing	718		630	
General expenses	158		633	
Insurance	1,959		1,911	
Maintenance	815		606	
Boiler replacement	-		13,960	
Safety and security	349		349	
Utilities	<u>8,296</u>	18,128	<u>8,757</u>	32,663
		<u>21,605</u>		<u>34,758</u>
Receipts				
Fund raising				
Hall hire	20,040		14,221	
Social events	3,318		5,208	
Donations (boiler replacement)	<u>-</u>	23,358	<u>13,879</u>	33,308
General receipts				
Donations		<u>6,450</u>		<u>300</u>
		<u>29,808</u>		<u>33,608</u>
Net (payments) receipts for year		8,203		(1,150)
Fund balance at start of year		9,517		10,667
Fund balance at end of year		<u>17,720</u>		<u>9,517</u>
Assets at 31 December 2024				
Other debtors		210		510
Cash at bank				
Current account	16,343		12,747	
Petty cash	<u>1,541</u>	17,884	<u>1,117</u>	13,864
		<u>18,094</u>		<u>14,374</u>
Less liabilities at 31 December 2023				
Amounts owed to suppliers		(173)		(4,657)
Other creditors		(200)		(200)
		<u>17,720</u>		<u>9,517</u>

Independent examiner's report to the trustees of Haynes Village Hall

I report to the trustees on my examination of the accounts of Haynes Village Hall for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Jane Roberts*

Name: Jane Roberts BA(Hons) FCA

Address: 9 Burrsholt, Cople, Bedford MK44 3UJ

Date: 30 September 2025