

HAYNES VILLAGE HALL  
CHAIRS ANNUAL REPORT FOR 2023

REPORT FOR THE YEAR 2023

LIST OF TRUSTEES

Chair: Ann Adams

Treasurer: Peter Richards

Secretary: Laura Watts

David Boshier

Samantha Jackson

Susan Bradley

Calvin Wornast

Kiya Sawford

Trustees meetings were held regularly throughout the year. We had two long serving trustees stand down during the year, Laura Watts and Calvin Wornast. We are advertising for new members.

At the beginning of 2023 we had an increase in booking fees, made necessary because of the increase in utilities. All regular hall users were notified in advance of the increase.

Our central heating boiler needed replacing, we did some fundraising, received donations from several villagers a grant from the Parish Council and Central Bedfordshire Council.

We purchased some extra heater and with the exception of one club continued running until the boiler was fitted in July.

Agenda items for each meeting are:

Booking Officers report:

All weekday evenings have regular club bookings. There was also two tribute nights, Elvis and Abba, both were well attended. Other booking included a quiz night, Ceilidh, music night, party bookings, Parish Council meetings and local elections.

Monthly rotas are produced and sent round to all trustees, bar stall and our cleaners, a copy rota is also displayed in the village hall.

Treasurers report: A report was submitted by our treasurer to each meeting.

Maintenance report: Due to the fitting of our new boiler only urgent maintenance work was carried out this year, these were only minor items.

Chairs report: The Chair produces a report on any issues that have arisen since the last meeting. The main items has been the new central meeting system, which included improving the football changing room showers.

Bar report: Reports were received from the bar manager on any bars held during events. The quiz night and tribute night bars generated good income.

Health and Safety: Our fire alarm is serviced regularly and checks on this and the emergency lights are carried out each week and recorded by our cleaner.

Other visual checks around the hall are carried out weekly by the Chair.

This year the trustees plan to look at general maintenance around the hall. Deep clean, following on from the fitting of the new boiler, hall curtains to be cleaned plus a general tidy of cupboards and storage areas.

## **Independent examiner's report to the trustees of Haynes Village Hall**

I report to the trustees on my examination of the accounts of Haynes Village Hall for the year ended 31 December 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

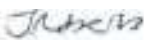
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Jane Roberts BA(Hons) FCA

Address: 5 Chaloner Court, Leighton Buzzard, Beds LU7 4TG

Date: 30 October 2024

# HAYNES VILLAGE HALL

## SUMMARY OF ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2023

	2023		2022	
	£	£	£	£
Payments				
Fund raising				
Hall hire (music licence)	139		458	
Social events	<u>1,956</u>		<u>-</u>	
		2,095		458
General expenses				
Cleaning and waste collection	5,317		6,937	
Keyholder costs	500		1,075	
Computing	630		554	
General expenses	633		131	
Insurance	1,911		1,870	
Maintenance	606		997	
Boiler replacement	13,960		-	
Safety and security	349		220	
Utilities	<u>8,757</u>	<u>32,663</u>	<u>6,027</u>	<u>17,811</u>
		<u>34,758</u>		<u>18,269</u>
Receipts				
Fund raising				
Hall hire	14,221		14,010	
Social events	5,208		-	
Donations (boiler replacement)	<u>13,879</u>	<u>33,308</u>	<u>-</u>	<u>14,010</u>
General receipts				
Donations		<u>300</u>		<u>22</u>
		<u>33,608</u>		<u>14,032</u>
Net (payments) receipts for year		(1,150)		(4,237)
Fund balance at start of year		10,667		14,904
Fund balance at end of year		<u>9,517</u>		<u>10,667</u>
Assets at 31 December 2023				
Other debtors		510		-
Cash at bank				
Current account	12,747		11,412	
Petty cash	<u>1,117</u>	<u>13,864</u>	<u>330</u>	<u>11,742</u>
		<u>14,374</u>		<u>11,742</u>
Less liabilities at 31 December 2023				
Amounts owed to suppliers		(4,657)		-
Other creditors		(200)		(1,075)
		<u>9,517</u>		<u>10,667</u>