

Company Number: 00588731
Charity number: 221462

Christian Publishing & Outreach Limited
(A company limited by guarantee)

Unaudited

Trustees' report and financial statements

For the period ended 30 September 2022

Christian Publishing & Outreach Limited
(A company limited by guarantee)

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Christian Publishing & Outreach Limited

(A company limited by guarantee)

**Reference and administrative details of the Charity, its Trustees and advisers
For the period ended 30 September 2022**

Trustees	Mr M Elms, Chair Mrs C J Breuning (resigned 25 October 2022) Rev T W Russoff (resigned 25 October 2022) Rev S Allaby Mrs A S Allchorn (resigned 25 October 2022) Mr R James Mr T H Rayner (resigned 31 January 2022) Mr S Smith (appointed 8 June 2022)
Charity registered number	221462
Registered office	Suite 1 Branbridges Industrial Estate Branbridges Road East Peckham Tonbridge Kent TN12 5HF
Principal operating office	BizSpace Littlehampton 50 Courtwick Lane Littlehampton West Sussex BN17 7TL
Chief executive officer	Mr A J Hare (resigned 31 October 2022)
Other key management personnel	Mr P T Arkinstall, Chief Partnership Officer (transferred to Yeomans Press Ltd 1 July 2022) Mr S Smith, Chief Creative Officer (transferred to Yeomans Press Ltd 1 May 2022)
Accountants	Kreston Reeves LLP Chartered Accountants 9 Donnington Park 85 Birdham Road Chichester West Sussex PO20 7AJ
Independent examiner	Simon Webber BA FCA DChA
Bankers	Barclays Corporate PO Box 165 Crawley West Sussex RH10 1YX
Solicitors (Property)	Bate & Albon Solicitors 4-8 Broadwater Street East Worthing West Sussex BN14 9AA
Solicitors (General)	Edward Connor Solicitors 39 The Point Market Harborough Leicestershire LE16 7QU

Christian Publishing & Outreach Limited
(A company limited by guarantee)

Trustees' report
For the period ended 30 September 2022

The Trustees present their annual report together with the financial statements of the Charity for the 9 month period 1 January 2022 to 30 September 2022. The financial statements of the Charity comply with current statutory reporting requirements, the governing documents of the Charity and Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

During the period the group changed its period end from 31 December to 30 September. The prior period results represent 12 months. Therefore comparatives are not entirely comparable.

Structure, governance and management

a. Governing Document

Christian Publicity Ltd was established in 1957 and changed its name to become Christian Publishing & Outreach Limited (CPO) in 2014.

CPO is a charitable company limited by guarantee and governed by a Memorandum & Articles of Association. It is a registered charity (number 221462) with The Charity Commission for England & Wales.

b. Governance

The charity is administered by a trustee board which is appointed in accordance with the Articles of Association. The trustees are responsible for the proper handling of the affairs of the charity. The trustees are responsible to the charity commissioners for the maintenance of the charitable objects of the charity. All trustees are volunteers who give their time freely. No-one was paid to contribute as a trustee during the year.

c. Recruitment and appointment of new Trustees

One trustee resigned during the period, and one new trustee was appointed leaving the charity with seven. Since the year end three further trustees have resigned. This gives the charity four trustees moving forward with its refocussed activities.

New trustees are appointed by the existing trustees by seeking out people with the requisite skills and experience to add to the governing body of the charity.

d. Induction and training of new Trustees

All new trustees seek to familiarise themselves with the work of the charity and its subsidiary company. This includes meeting key employees and understanding the processes and systems that are in place.

e. Chief Executive and Senior Management Team

During the period, a Chief Executive appointed by the board of trustees led a senior management team that was appointed to manage the charity on behalf of the trustees. The Chief Executive reported to the trustees on a regular basis and formally at trustee board meetings.

Pay and remuneration of the senior management team is set with reference to the prevailing market rates for similar third sector roles, responsibilities and levels of experience and is reviewed and approved by the trustees.

Christian Publishing & Outreach Limited

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Trustees' report (continued)

For the period ended 30 September 2022

Structure, governance and management (continued)

f. Trustee meetings

The trustee board meets regularly whether physically or virtually. The Chief Executive attended each meeting with members of the Management Team invited as required by the Trustees. Group policies are reviewed annually. Trustees use operational knowledge provided by the staff team, to inform and make strategic and policy decisions.

Trustees are required to declare conflicts of interest at any meeting and withdraw from decisions where a conflict of interest arises.

Objectives and activities

a. Objectives and aims

CPO has always existed to

"Advance the Gospel of our Lord Jesus Christ

- by display, publicity and advertising,
- by assisting churches and other organisations
 - for the advancement of the Christian faith
 - with their display, publicity, and advertising, and
- by such other means being charitable as may be determined by the charity."

b. Activities

To achieve these aims, CPO has provided inspiring communications to churches and the wider Christian community in the UK since 1957.

The main activities at the start of the period were:-

- An online Shop selling cards, posters, banners, notice boards and many ranges of other products
- A creative and design studio developing products for the Shop and a comprehensive creative service for Christian Charities and Church organisations
- A Print and Fulfilment service for Church organisations and Charities
- A Publishing and Distribution activity for magazines

c. Mission Sustainability

In recent years the Board has become increasingly concerned about the financial and operational sustainability of delivering the Mission through its own Print and Fulfilment service. In July 2018 the sale of the premises in Worthing raised £1½m which enabled operations to continue. But the Covid pandemic further reduced the need for printed material and, as described in last year's Report, the series of steps taken by the Board and Management led to the transfer of all operational activities to Yeomans Press Ltd on 1st July 2022.

At the end of the period covered by this report, therefore, CPO had divested all its primary trading activities and was only producing the Funeral Service Journal. This is classified as non-primary purpose trading and is conducted through a subsidiary company, Heritage Studios Ltd (which has since changed its name to Funeral Service Journal Ltd)

Since then, the focus has been on developing plans to deliver the Mission and ensure the financial viability of the organisation.

Christian Publishing & Outreach Limited
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Trustees' report (continued)
For the period ended 30 September 2022

Objectives and activities (continued)

d. Strategy

In addition to the financial sustainability pressures on the organisation, the Board became increasingly concerned that CPO was off-mission in regard to its principal charitable objective: to advance the Gospel through communications and drew up a "Mission First" strategy which would involve the charity:-

- a) Exiting all its 'shop' trading and associated activities by transferring them to a third party
- b) Adopting a 'zero-overhead' operational plan; with any future funds raised to be used solely for direct missional activities
- c) Selling FSJ Ltd; or a reduction in CPO's shareholding to a minority, investment, position

The Charity Commission were kept informed throughout this process by a series of Serious Incident Reports and now consider the case closed.

e. Staff

The Board's sincere thanks go to our CEO, Alan Hare, and his Management Team; and to all the CPO staff who have worked magnificently and selflessly throughout the past demanding years for the organisation, its mission and beliefs. The ongoing success of the organisation is very largely attributable to them.

f. Related parties

As noted above all primary purpose trading is held directly within Christian Publishing & Outreach (the charity) and there is one active wholly owned subsidiary company, Funeral Service Journal Ltd, for non-primary purpose trading. The subsidiary company publishes Funeral Service Journal.

g. Risk Management

The charity has a range of risk management policies and procedures, and reviews these regularly to ensure they remain current and appropriate. Relevant action is taken where necessary. Every area of work has a detailed list of all the activities, the risks associated with that area and the action taken to mitigate risk. These include fire assessment, business continuity, major illness, working with VDUs, COSHH, PPE and manual handling. Health and Safety is reviewed regularly at both senior management and trustee board meetings.

Following the transfer of print, creative, mailing and CPO shop activities to Yeomans Press Ltd in the year, the charity will review, revise and reduce its risk management policies and procedures to align with the refocused activities.

Achievements and performance

a. Public Benefit

The Trustees have considered the guidelines issued by the Charity Commission with regard to public benefit and how the charity complies with these requirements. They are confident that they have complied with the duty in section 17(5) of the Charities Act 2011 with regard to public benefit.

The charity makes available to Christian organisations its range of materials and services without the exclusion of any denomination within the Christian religion.

Christian Publishing & Outreach Limited

(A company limited by guarantee)

Trustees' report (continued)

For the period ended 30 September 2022

Achievements and performance (continued)

b. Achievement and Performance

The activities of the charity are wide-ranging across a number of areas. During the year to date we have been able to demonstrate significant progress in fulfilling the mission of CPO.

The brief given to the Executive team by the trustees in Spring 2022:-
"ensure the mission continues (and is in a position to flourish),
we are 'solution neutral' about what happens to the existing operations."
has been delivered.

c. Financial review

As reported in the previous Annual Report, CPO underwent a significant restructuring in 2022:-
"the Print/Warehouse premises were vacated by the end of May with all machinery sold;
all print, creative, mailing and CPO Shop activities were transferred to Yeomans Press Ltd;
resulting in the Charity continuing on a viable basis...
... as the Corporate Charitable Foundation of Yeomans"

Since the end of this accounting period, all remaining liabilities have been transferred to Funeral Service Journal Ltd (formerly Heritage Studios Ltd). The trustees are now considering how to effect the sale of FSJ Ltd, or reduce CPO's shareholding to a minority, investment, position.

During 2022, the Group cash resources increased from £44,599 to £67,258 following the transfer of certain trade and assets to Yeomans Press Ltd. Total funds at the balance sheet date were £19,152 (31 December 2021: £59,704). All funds are unrestricted and of these £nil (31 December 2021: £111,263) are held as tangible fixed assets. This leaves Group free reserves of £19,152 (31 December 2021: £51,559).

d. Reserves policy

The Trustees keep the level of the Group's reserves under review. They have reduced significantly in the year through to the new position of £19,152 described above. Of this, £41,868 are held in the subsidiary, FSJ Ltd, whilst the charity reserves are £22,716 in deficit prior to the receipt of £41,430 gift aid from FSJ Ltd.

Going forward, the Trustees are looking to set target reserves at a minimum of £5,000 for the ongoing charity operations.

e. Going Concern

The actions taken in Spring & Summer 2022 have now removed all operational activity from CPO in order to focus on charity fundraising in order to fund Christian creative campaigns and communications. Accordingly, the Trustees remain confident that the Group and charitable company continue to be a going concern for a period of at least twelve months from the date of approval of these accounts and beyond.

f. Plans for future periods

The Trustees and Operational Management are committed to the Strategy defined above and are confident that the restructured organisation can continue to fund an ever growing range of communication campaigns and material for churches and charities in furtherance of its mission.

Christian Publishing & Outreach Limited
(A company limited by guarantee)

Trustees' report (continued)
For the period ended 30 September 2022

Achievements and performance (continued)

g. Information on fundraising practices

The charity receives donations through its website, from customers opting to round up the value of their orders, and occasionally from major donors and trusts.

Due to the limited nature of the fundraising activities currently undertaken, the charity does not formally monitor compliance with the Code of Fundraising Practice. The charity does not consider that any of its fundraising activities constitute unreasonable intrusion on a person's privacy, unreasonably persistent approaches, or undue pressure to give. Requests are only made to those who are already customers and supporters of the charity and people can unsubscribe at any time. The charity does not work with any commercial participators or professional fundraisers.

This report was approved by the Trustees and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'Michael Elms', with a horizontal line underneath.

Mr M Elms

Date: 27-06-23

Christian Publishing & Outreach Limited

(A company limited by guarantee)

Independent examiner's report

For the period ended 30 September 2022

Independent examiner's report to the Trustees of Christian Publishing & Outreach Limited ('the Group')

I report to the charity Trustees on my examination of the consolidated accounts of the Group comprising the Christian Publishing & Outreach Limited ('the parent Charity') and its subsidiary undertakings for the period ended 30 September 2022.

Responsibilities and basis of report

As the Trustees of the parent Charity you are responsible for the preparation of the consolidated accounts of the Group in accordance with the requirements of the Charities Act 2011 ('the 2011 Act') and you have chosen to prepare consolidated accounts for the Group. You are satisfied that the accounts of both parent Charity and the Group are not required by charity law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the consolidated accounts are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the consolidated accounts carried out under section 152 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 152(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the consolidated accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trustees have opted to prepare consolidated accounts for the Group your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records with respect to the parent Charity were not kept as required by section 130 of the 2011 Act and with respect to its subsidiaries as required by section 386 of the Companies Act 2006; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christian Publishing & Outreach Limited
(A company limited by guarantee)

Independent examiner's report (continued)
For the period ended 30 September 2022

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the parent Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: 
Simon Webber BA (Hons) DChA, FCA

Dated: 28th June 2023
ICAEW

Kreston Reeves LLP
Chartered Accountants
9 Donnington Park
85 Birdham Road
Chichester
West Sussex
PO20 7AJ

Christian Publishing & Outreach Limited

(A company limited by guarantee)

Consolidated Statement of financial activities**For the period ended 30 September 2022**

		Unrestricted funds 9 month period ended 30 September 2022 £	Total funds 9 month period ended 30 September 2022 £	Total funds Year ended 31 December 2021 £
	Note			
Income from:				
Donations and legacies	3	6,296	6,296	7,096
Charitable activities	4	911,901	911,901	1,603,977
Other income	5	27,819	27,819	-
Total income		946,016	946,016	1,611,073
Expenditure on:				
Raising funds	6	17,170	17,170	38,226
Charitable activities	7	966,431	966,431	1,703,705
Total expenditure		983,601	983,601	1,741,931
Net movement in funds		(37,585)	(37,585)	(130,858)
Reconciliation of funds:				
Total funds brought forward		56,737	56,737	187,595
Net movement in funds		(37,585)	(37,585)	(130,858)
Total funds carried forward		19,152	19,152	56,737

The Consolidated statement of financial activities includes all gains and losses recognised in the period.

The notes on pages 15 to 33 form part of these financial statements.

Christian Publishing & Outreach Limited
(A company limited by guarantee)
Registered number: 00588731
Consolidated balance sheet
As at 30 September 2022

	Note	30 September 2022 £	31 December 2021 £
Fixed assets			
Tangible assets	13	-	111,263
		<hr/>	<hr/>
		-	111,263
Current assets			
Stocks	15	22,153	41,723
Debtors	16	94,242	178,426
Cash at bank and in hand		67,258	44,599
		<hr/>	<hr/>
		183,653	264,748
Creditors: amounts falling due within one year	17	(135,334)	(252,402)
		<hr/>	<hr/>
Net current assets		48,319	12,346
		<hr/>	<hr/>
Total assets less current liabilities		48,319	123,609
Creditors: amounts falling due after more than one year	18	(29,167)	(66,872)
		<hr/>	<hr/>
Net assets excluding pension asset		19,152	56,737
		<hr/>	<hr/>
Total net assets		19,152	56,737
		<hr/>	<hr/>
Charity funds			
Restricted funds	19	-	-
Unrestricted funds	19	19,152	56,737
		<hr/>	<hr/>
Total funds		19,152	56,737
		<hr/>	<hr/>

Christian Publishing & Outreach Limited
(A company limited by guarantee)
Registered number: 00588731
Consolidated balance sheet (continued)
As at 30 September 2022

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the 9 month period in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Mr M Elms
Chair

Date: 27-06-23

The notes on pages 15 to 33 form part of these financial statements.

Christian Publishing & Outreach Limited
(A company limited by guarantee)
Registered number: 00588731
Charity balance sheet
As at 30 September 2022

	Note	30 September 2022 £	31 December 2021 £
Fixed assets			
Tangible assets	13	-	111,263
Investments	14	1	1
		<u>1</u>	<u>111,264</u>
Current assets			
Stocks	15	22,153	41,723
Debtors	16	58,260	111,555
Cash at bank and in hand		61,606	38,576
		<u>142,019</u>	<u>191,854</u>
Creditors: amounts falling due within one year	17	(135,569)	(217,074)
Net current assets / liabilities		<u>6,450</u>	<u>(25,220)</u>
Total assets less current liabilities		<u>6,451</u>	<u>86,044</u>
Creditors: amounts falling due after more than one year	18	(29,167)	(66,872)
Net liabilities / assets excluding pension asset		<u>(22,716)</u>	<u>19,172</u>
Total net assets		<u>(22,716)</u>	<u>19,172</u>
Charity funds			
Restricted funds	19	-	-
Unrestricted funds	19	(22,716)	19,172
Total funds		<u>(22,716)</u>	<u>19,172</u>

The Charity's net movement in funds for the period was £(41,888) (2021 - £(105,929)).

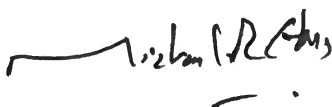
Christian Publishing & Outreach Limited
(A company limited by guarantee)
Registered number: 00588731
Charity balance sheet (continued)
As at 30 September 2022

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The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Mr M Elms
Chair

Date: 27-06-23

The notes on pages 15 to 33 form part of these financial statements.

Christian Publishing & Outreach Limited

Consolidated statement of cash flows
For the period ended 30 September 2022

	9 month period ended 30 September 2022 £	Year ended 31 December 2021 £
Cash flows from operating activities		
Net cash used in operating activities	77,920	(163,911)
	<hr/>	<hr/>
Cash flows from investing activities		
Purchase of tangible fixed assets	-	(5,916)
	<hr/>	<hr/>
Net cash provided by/(used in) investing activities	-	(5,916)
	<hr/>	<hr/>
Cash flows from financing activities		
Repayments of borrowing	(7,500)	(3,333)
Repayments of finance leases	(47,761)	(25,598)
	<hr/>	<hr/>
Net cash used in financing activities	(55,261)	(28,931)
	<hr/>	<hr/>
Change in cash and cash equivalents in the period	22,659	(198,758)
Cash and cash equivalents at the beginning of the period	44,599	243,357
	<hr/>	<hr/>
Cash and cash equivalents at the end of the period	67,258	44,599
	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 15 to 33 form part of these financial statements

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

1. General information

The company is limited by guarantee. The members of the company are the Trustees names on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Christian Publishing & Outreach Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The charitable company has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of financial activities in these financial statements.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all financial periods presented unless otherwise stated.

2.2 Going concern

As described in the Trustees report, in early 2020 the Trustee Board recognised that the structure of the organisation was depleting resources. Action was taken to address this and effect a transition to a new and more sustainable business model which was implemented in July/August 2020. That business model achieved a break-even trading situation through to Summer 2021 after which the position again deteriorated. The actions taken in Spring & Summer 2022, described in the Trustees' Report, have now removed all operational activity in order to focus on charity fundraising in order to fund Christian creative campaigns and communications.

Accordingly, the Trustees remain confident that the charitable company continues to be a going concern for a period of at least twelve months from the date of approval of these accounts and beyond.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Government grants for the furlough scheme are recognised in the Consolidated statement of financial activities as the related expenditure is incurred.

**Notes to the financial statements
For the period ended 30 September 2022**

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Goodwill

The goodwill was originally purchased in 2011 for £238,000 and has been amortised over a 5 year period.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £NIL or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Long-term leasehold property	-	straight line over life of remaining lease
Plant and machinery	-	20% straight line
Fixtures and fittings	-	15% straight line
Computer equipment	-	33% straight line

**Notes to the financial statements
For the period ended 30 September 2022**

2. Accounting policies (continued)

2.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Consolidated statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

2.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated statement of financial activities as a finance cost.

2.13 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**Notes to the financial statements
For the period ended 30 September 2022**

2. Accounting policies (continued)

2.14 Finance leases and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Group. Obligations under such agreements are included in creditors, net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Consolidated statement of financial activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

2.15 Operating leases

Rentals paid under operating leases are charged to the Consolidated statement of financial activities on a straight-line basis over the lease term.

2.16 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the period.

2.17 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

There was no restricted income, expenditure or restricted funds in the current or prior period.

2.18 Loans and borrowings

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at present value.

2.19 Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

2.20 Redundancy and termination payments

It is the charitable company's policy to recognise termination benefits when they become committed, by legislation, by contractual or other agreements with employees or their representatives or by a constructive obligation based on business practice, custom or a desire to act equitably, to make payments (or provide other benefits) to employees when it terminates their employment. Termination payments do not provide the company with future economic benefits therefore it is their policy to recognise them as an expense in profit or loss immediately.

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

3. Income from donations and legacies

	Unrestricted funds 9 month period ended 30 September 2022 £	Total funds 9 month period ended 30 September 2022 £	Total funds Year ended 31 December 2021 £
Donations	6,296	6,296	7,096
Total 2021	7,096	7,096	

4. Income from charitable activities

	Unrestricted funds 9 month period ended 30 September 2022 £	Total funds 9 month period ended 30 September 2022 £	Total funds Year ended 31 December 2021 £
Income from charitable activities - Printing, publishing, digital and creative	911,901	911,901	1,603,977
Total 2021	1,603,977	1,603,977	

5. Other incoming resources

	Unrestricted funds 9 month period ended 30 September 2022 £	Total funds 9 month period ended 30 September 2022 £	Total funds Year ended 31 December 2021 £
Gain on disposal of fixed assets	27,819	27,819	-

Christian Publishing & Outreach Limited

**Notes to the financial statements
For the period ended 30 September 2022**

6. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 9 month period ended 30 September 2022 £	Total funds 9 month period ended 30 September 2022 £	Total funds Year ended 31 December 2021 £
Marketing	17,170	17,170	38,226
Total 2021	38,226	38,226	

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 9 month period ended 30 September 2022 £	Total funds 9 month period ended 30 September 2022 £	Total funds Year ended 31 December 2021 £
Printing, publishing, digital and creative	966,431	966,431	1,703,705
Total 2021	1,703,705	1,703,705	

Notes to the financial statements
For the period ended 30 September 2022

7. Analysis of expenditure on charitable activities (continued)

Summary by expenditure type

	Staff costs 9 month period ended 30 September 2022 £	Depreciation 9 month period ended 30 September 2022 £	Other costs 9 month period ended 30 September 2022 £	Total 9 month period ended 30 September 2022 £	Total Year ended 31 December 2021 £
Printing, publishing, digital and creative	324,093	65,361	576,977	966,431	1,703,705
Total 2021	565,969	65,525	1,072,211	1,703,705	

8. Analysis of expenditure by activities

	Activities undertaken directly 9 month period ended 30 September 2022 £	Support costs 9 month period ended 30 September 2022 £	Total funds 9 month period ended 30 September 2022 £	Total funds Year ended 31 December 2021 £
Printing, publishing, digital and creative	739,163	227,268	966,431	1,703,705
Total 2021	1,265,986	437,719	1,703,705	

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Notes to the financial statements For the period ended 30 September 2022

8. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 9 month period ended 30 September 2022 £	Total funds Year ended 31 December 2021 £
Staff costs	268,991	476,565
Publishing of evangelistic literature	469,752	789,210
Charitable Donations	420	211
	739,163	1,265,986

Analysis of support costs

	Total funds 9 month period ended 30 September 2022 £	Total funds Year ended 31 December 2021 £
Staff costs	55,102	89,404
Depreciation	65,361	65,525
Office costs	76,311	174,932
Repairs, renewals and equipment hire	2,331	5,149
Finance costs	12,518	24,812
Legal and professional	9,853	62,354
Marketing	50	49
Governance costs	5,742	15,494
	227,268	437,719

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

9. Independent examiner's remuneration

	9 month period ended 30 September 2022 £	Year ended 31 December 2021 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	3,800	-
Fees payable to the Charity's independent examiner in respect of:		
Audit of the Charity's annual accounts	-	11,000
Other accountancy services	1,942	4,494

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

10. Staff costs

	Group 9 month period ended 30 September 2022 £	Group Year ended 31 December 2021 £	Charity 9 month period ended 30 September 2022 £	Charity Year ended 31 December 2021 £
Wages and salaries	293,794	496,430	262,460	453,845
Social security costs	11,384	41,067	11,384	41,067
Contribution to defined contribution pension schemes	18,915	28,472	18,915	28,472
	324,093	565,969	292,759	523,384

Total redundancy and termination payments included in wages and salaries amount to £45,367 (12 months ended 31 December 2021: £7,259).

The average number of persons employed by the Charity during the period was as follows:

	Group 9 month period ended 30 September 2022 No.	Group Year ended 31 December 2021 No.	Charity 9 month period ended 30 September 2022 No.	Charity Year ended 31 December 2021 No.
Total	16	21	16	21

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was nil (12 months ended 31 December 2021: nil).

Total remuneration paid in respect of key management personnel (including salary, employer's NI and employer's pension contributions) in the period was £60,087 (12 months ended 31 December 2021: £100,562)

11. Trustees' remuneration and expenses

During the period, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the period ended 30 September 2022, no Trustee expenses have been incurred (2021 - £NIL).

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

12. Intangible assets

Group

	Goodwill £
Cost	
At 1 January 2022	238,000
At 30 September 2022	<u>238,000</u>
Amortisation	
At 1 January 2022	238,000
At 30 September 2022	<u>238,000</u>
Net book value	
At 30 September 2022	<u>-</u>
At 31 December 2021	<u>-</u>

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

13. Tangible fixed assets

Group and Charity

	Long-term leasehold property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Total £
Cost or valuation					
At 1 January 2022	76,406	435,379	5,214	44,827	561,826
Disposals	(76,406)	(435,379)	(5,214)	(39,871)	(556,870)
At 30 September 2022	-	-	-	4,956	4,956
Depreciation					
At 1 January 2022	25,091	382,447	4,699	38,326	450,563
Charge for the period	51,315	9,803	177	4,066	65,361
On disposals	(76,406)	(392,250)	(4,876)	(37,436)	(510,968)
At 30 September 2022	-	-	-	4,956	4,956
Net book value					
At 30 September 2022	-	-	-	-	-
At 31 December 2021	51,315	52,932	515	6,501	111,263

The net book value of Plant and Machinery assets held under finance leases or hire purchase contracts, included above was £nil (2021: £44,613)

The depreciation charge for the year for Plant and Machinery consists of £1,500 (12 month period ended 31 December 2021: £5,121) depreciation on tangible fixed assets owned by the charitable group and £8,303 (12 month period ended 31 December 2021: £38,664) depreciation on tangible fixed assets held under finance leases.

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

14. Fixed asset investments

	Investments in subsidiary companies £
Charity	
Cost or valuation	
At 1 January 2022	1
	<hr/>
At 30 September 2022	1
	<hr/> <hr/>
Net book value	
At 30 September 2022	1
	<hr/>
At 31 December 2021	1
	<hr/> <hr/>

Principal subsidiaries

The following was a subsidiary undertaking of the Charity:

Name	Company number	Principal activity	Class of shares	Holding
Funeral Service Journal Ltd	05298514	Design, printing, publishing and distribution of the Funeral Services Journal	Ordinary	100%

Included in consolidation

Yes

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

14. Fixed asset investments (continued)

The financial results of the subsidiary for the period were:

Name	Income £	Expenditure £	Profit/(Loss) / Surplus/ (Deficit) for the period £	Net assets £
Funeral Service Journal Ltd	163,909	(122,479)	41,430	41,868

15. Stocks

	Group 30 September 2022 £	Group 31 December 2021 £	Charity 30 September 2022 £	Charity 31 December 2021 £
Finished goods and goods for resale	22,153	41,723	22,153	41,723

16. Debtors

	Group 30 September 2022 £	Group 31 December 2021 £	Charity 30 September 2022 £	Charity 31 December 2021 £
Due within one year				
Trade debtors	37,037	146,883	1,556	95,196
Other debtors	5,824	-	5,824	-
Prepayments and accrued income	51,381	31,543	50,880	16,359
	94,242	178,426	58,260	111,555

Notes to the financial statements
For the period ended 30 September 2022

17. Creditors: Amounts falling due within one year

	Group 30 September 2022 £	Group 31 December 2021 £	Charity 30 September 2022 £	Charity 31 December 2021 £
Bank loans	10,000	10,000	10,000	10,000
Trade creditors	88,263	111,509	88,263	99,972
Amounts owed to group undertakings	-	-	29,392	8,245
Other taxation and social security	6,987	34,470	1,723	28,527
Obligations under finance lease and hire purchase contracts	-	17,556	-	17,556
Other creditors	1,751	160	1,591	-
Accruals and deferred income	28,333	78,707	4,600	52,774
	135,334	252,402	135,569	217,074
	Group 30 September 2022 £	Group 31 December 2021 £	Charity 30 September 2022 £	Charity 31 December 2021 £
Deferred income at 1 January 2022	24,755	50,258	-	23,880
Resources deferred during the period	20,783	24,755	-	-
Amounts released from previous periods	(24,755)	(50,258)	-	(23,880)
	20,783	24,755	-	-

Deferred income represents subscription income received in advance which does not meet the criteria for recognition as income in the period.

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Notes to the financial statements For the period ended 30 September 2022

18. Creditors: Amounts falling due after more than one year

	Group 30 September 2022 £	Group 31 December 2021 £	Charity 30 September 2022 £	Charity 31 December 2021 £
Bank loans	29,167	36,667	29,167	36,667
Net obligations under finance lease and hire purchase contracts	-	30,205	-	30,205
	29,167	66,872	29,167	66,872

Included within the above are amounts falling due as follows:

	Group 30 September 2022 £	Group 31 December 2021 £	Charity 30 September 2022 £	Charity 31 December 2021 £
Between one and two years				
Bank loans	10,000	10,000	10,000	10,000
Between two and five years				
Bank loans	19,167	26,667	19,167	26,667

The bank loans are unsecured. The loan is repayable monthly over 5 years and interest accrues at 2.5% p.a.

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

19. Statement of funds

Statement of funds - current period

	Balance at 1 January 2022 £	Income £	Expenditure £	Balance at 30 September 2022 £
Unrestricted funds				
General Funds - all funds	<u>56,737</u>	<u>946,016</u>	<u>(983,601)</u>	<u>19,152</u>

Statement of funds - prior period

	Balance at 1 January 2021 £	Income £	Expenditure £	Balance at 31 December 2021 £
Unrestricted funds				
General Funds - all funds	<u>187,595</u>	<u>1,611,073</u>	<u>(1,741,931)</u>	<u>56,737</u>

20. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 9 month period ended 30 September 2022 £	Group Year ended 31 December 2021 £
Net expenditure for the period (as per Statement of Financial Activities)	<u>(37,585)</u>	<u>(130,858)</u>
Adjustments for:		
Depreciation charges	65,361	65,524
Loss on the sale of fixed assets	45,902	-
Decrease/(increase) in stocks	19,570	(13,803)
Decrease/(increase) in debtors	84,184	(89,245)
Increase/(decrease) in creditors	(99,512)	1,738
Net cash provided by/(used in) operating activities	<u><u>77,920</u></u>	<u><u>(166,644)</u></u>

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

21. Analysis of cash and cash equivalents

	Group 30 September 2022 £	Group 31 December 2021 £
Cash in hand	67,258	44,599
Total cash and cash equivalents	67,258	44,599

22. Analysis of changes in net debt

	At 1 January 2022 £	Cash flows £	Other non- cash changes £	At 30 September 2022 £
Cash at bank and in hand	44,599	22,659	-	67,258
Debt due within 1 year	(10,000)	7,500	(7,500)	(10,000)
Debt due after 1 year	(36,667)	-	7,500	(29,167)
Finance leases	(47,761)	47,761	-	-
	(49,829)	77,920	-	28,091

23. Pension commitments

A defined contribution pension scheme is operated by the group. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension costs charged to the statement of financial activities represents contributions payable by the group to the fund and amounted to £18,915 (12 month period ended 31 December 2021: £28,472). There were outstanding contributions at the balance sheet date of £536 (31 December 2021: £nil).

Christian Publishing & Outreach Limited

Notes to the financial statements For the period ended 30 September 2022

24. Operating lease commitments

At 30 September 2022 the Group and the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	Group 30 September 2022 £	Group 31 December 2021 £	Charity 30 September 2022 £	Charity 31 December 2021 £
Not later than 1 year	-	24,193	-	24,193

The following lease payments have been recognised as an expense in the Statement of financial activities:

	Group 30 September 2022 £	Group 31 December 2021 £	Charity 30 September 2022 £	Charity 31 December 2021 £
Operating lease rentals	24,193	490,000	24,193	49,000

25. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

26. Related party transactions

The Charity has not entered into any related party transaction during the current or prior period, nor are there any outstanding balances owing between related parties and the Charity at 30 September 2022 or at 31 December 2021.