

Chairman's and Financial Report for Year-Ending 30th September 2021.

We end this year on a more positive outlook with the pandemic restrictions being eased and hopefully, lockdowns being consigned to history. However, the past year has proved to be extremely challenging for our charity. Our staff have gone the “extra mile” to ensure the Day Service remained open, providing much needed support for those clients that were able to attend.

On behalf of the Trustees, our thanks and appreciation go to them.

I think all of us are now more aware of the importance social interaction has on our mental wellbeing. This has become increasingly apparent for some of our clients over the past year. The ability to meet others and participate in activities, although under controlled conditions, has helped clients and carers through this difficult period. I am proud that we rose to the challenges.

During the year we have operated in complete compliance with Government guidelines, as you would expect. We continue to do so with additional measures for close contact with clients. All clients have their own personal activity boxes which the staff clean each day as part of the end of day cleaning regime. The safety protocols have extended the working day with thorough cleaning of the entire venue, including the kitchen and toilets.

Di and Sharon with the help of Tracey and Becky, have developed a varied programme for our clients which includes activities delivered by a variety of organisations. These are at little cost, or in some cases, no cost. Again, this is being done with full adherence to Government guidelines and safety concerns. Recently, a fun day out for twenty-four clients and carers was held at Twin Lakes theme park. This proved to be a great success. I mention this as it illustrates the unique activities our Day Service offers to clients and it demonstrates our ability to move forward from the past pandemic dominated times.

During the year we had not felt able to safely reopen the Tuesday night Gateway club. The numbers attending, plus operating social distancing and the

other safety requirements prohibited us re-opening. That changed on September 21st when we re-opened, with a safety protocol in place, including testing, devised and run by Biba. Although numbers started small, they are picking up and Biba and Tracey have put in place a programme taking us forward to the end of November. This is a welcome start and we can look forward with confidence that the numbers attending will quickly return to forty plus.

Whilst restrictions still apply, we are now able to operate all our services for the benefit of our clients and the feedback we have confirms the support the carers and parents have for the way we are delivering our services.

The Year-end Financial Statements will be distributed at the meeting

Delivery of our services has resulted in a large loss this year. We have had reduced numbers attending due to the pandemic and additional responsibilities for our staff including wearing PPE. In addition, we needed to increase working hours at the end of the day to ensure thorough cleaning takes place. We have had to buy PPE equipment and other safety equipment. On top of this, fund raising has not been possible. Most organisations have suffered in a similar way but being a small charity offering a service which is designed to break-even over the year, the financial consequences of the pandemic have been significant.

Our operating loss this year is £19,719 taken from our reserves.

Whilst we did make full use of the governments' furlough scheme, last autumn we continued to top up the scheme's 80% payment to 100% for the two staff remaining on furlough. As lockdown continued, we reduced this only paying the scheme amount. As the scheme payments were reduced by government, they stopped paying pension and NI contributions and reduced down the percentage of salary paid, we took the painful decision to reduce Tracey and Becky's hours. This effectively reduced our staff from four to three with them, in effect, job sharing. This was also as a result of reduced numbers attending the Day Service.

The result of these painful actions has been to reduce our monthly losses significantly. By September, this loss had reduced to just over £400 for that month.

I'm glad to say, we are also seeing our attendance numbers beginning to return to more normal levels.

The past eighteen months, in summary, has been a challenging time not only financially, but in trying to maintain our charities aim of giving help to our clients through this time. It has demanded dedication, professionalism, compassion and good humour, whilst coming to grips with all the safety measures, new back-office procedures and staff understanding and willingness to adapt to the new "normal", Given our size, I'm sure many other organisations would have seen these challenges as too difficult and closed.

Looking forward, we can be more optimistic, with Day Service numbers beginning to get back to pre-pandemic levels, Gateway back up and running and our finances reflecting a return to more normal times. We remain financially and professionally strong, our challenges this year are to increase our client base and increase our fund raising so we can continue to establish ourselves as a vital and caring service to those who need us. Having come through this period we should look forward with renewed confidence.

Regards,

Neil
Chairman.

NEWARK MENCAP ASSETS

AS AT

30TH SEPTEMBER 2021

	2021	2020
Cash In Hand (petty cash)	£268.21	£66.32
Cash at Bank		
Current	£209.77	£10,129.77
A/c No.2	£6462.77	£16,477.16
Deposit A/c	£88,628.63	£88,619.77
Investment	£125,000.00	£125,000.00
Investment Income	£5794.00	£4466.00
TOTAL	£226,363.38	£244,759.02
 Represented By:-		
General Reserve	£226,363.38	£244,759.002

Newark Mencap

Receipts and Payments Account

For the year ended 30th September 2021

INCOME	2021	2020
General Donations	2690.04	1527.65
Fund Raising	00.00	981.87
Interest Received	8.13	39.20
Members Subscriptions	00.0	77.00
Leaders Transfers (Gateway)	195.07	2579.49
Other Income	19,361.97	23,467.21
Legacies	00.00	61,270.52
The Avenue (Client Income)	55,994.00	48,521.00
TOTAL INCOME	£78,249.21	£138,463.94

EXPENDITURE	2021	2020
Wages	51,796.22	52,507.54
Fund Raising Expenses	00.00	159.59
Welfare	17.25	00.00
Ins & Aff Fee (HMRC/NEST)	15,510.35	13,775.88
Printing/Stationery/Postage	564.00	582.76
Other Expenses	13,961.94	2523.10
Events	243.00	831.33
Courses/Rent	15,261.50	8321.00
Broadband	614.08	912.21
TOTAL EXPENDITURE	£97,968.34	£79,613.41

Newark Mencap

General Reserve Account

For the year ended 30th September 2021

	2021	2020
OPERATING INCOME	£78,249.21	£76,211.55
OPERATING EXPENDITURE	£97,968.34	£79,613.41
OPERATING PROFIT/LOSS	(£19,719.13)	(£3401.86)
PLUS FUND RAISING	£0.00	£981.87
PLUS LEGACIES	£0.00	£61,270.52
TOTAL INCOME/EXPENDITURE	(£19,719.13)	£58,850.53
BAL B/FWD FROM PREVIOUS YEAR	£244,759.02	£185,479.99
Plus unaccountable credit/debit	(£4.51)	(£9.50)
Plus investment gain	£1328.00	£438.00
BALANCE CARRIED FORWARD		
TO FOLLOWING YEAR	£226,363.38	£244,759.02

Newark Mencap

Report to the Trustees of Newark Mencap, registered charity number 221447.

Accounts for the year ended 30th September 2021.

In connection with my independent examination of the accounts, no matters have come to my attention.

Signed  Date 6/12/2021
The signature is a cursive 'A. Palin'.

Accountant : Mr Andrew Palin

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