

**NEWFIELD CHARITABLE TRUST**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

**NEWFIELD CHARITABLE TRUST**  
**INDEX TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2022**

	<u>Page</u>
Charity Information	1
Trustees' Report	2
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8

## NEWFIELD CHARITABLE TRUST

### CHARITY INFORMATION

**CHARITY NUMBER:** 221440

**TRUSTEES:** Mrs. R. Bott (Chairman)  
Mrs. H. Jones  
Mr. J. Barrett  
Mrs. J. Rawlings  
The Reverend Canon Barbara Clutton  
Mrs. P Smith  
The Reverend Graham Coles (Passed away 4<sup>th</sup> February 2022)

**CLERK TO THE TRUSTEES:** Mrs. M. Allanson

**PRINCIPAL OFFICE:** 8 & 9 The Quadrant  
Coventry  
CV1 2EG

**INDEPENDENT EXAMINER:** G.R. Cox BA FCA  
Dafferns LLP  
Chartered Accountants  
One Eastwood  
Harry Weston Road  
Binley Business Park  
Coventry  
CV3 2UB

**BANKERS:** Barclays Bank plc  
25 High Street  
Coventry  
CV1 5QZ

**INVESTMENT MANAGERS:** Quilter Cheviot  
Provincial House  
37 New Walk  
Leicester  
LE1 6TU

## NEWFIELD CHARITABLE TRUST

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and financial statements for the year ended 31 March 2022. The trustees have adopted the provisions of Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

Newfield Charitable Trust is constituted by Schemes dated 19 January 1977 and 21 September 1983 made by the Charity Commissioners of England and Wales and is a registered charity number 221440. All quoted investments have been acquired in accordance with the Trust's governing instruments.

##### Trustees

The charity trustees during the year to 31 March 2022 were:

Mrs Hilary Jones	Mrs Rosalind Bott – Chairman
The Reverend Canon Barbara Clutton	Mr John Barrett
Mrs Jean Rawlings	Mrs Pat Smith
The Reverend Graham Coles (Passed away 4 <sup>th</sup> February 2022)	

The trustees are appointed to the board of trustees under the Trust Deed.

#### MANAGEMENT AND GOVERNANCE ARRANGEMENTS

The incumbent trustees are entitled to appoint new trustees. The charity is a member of the Association of Charitable Foundations and a member of the West Midlands Charitable Trust Group.

The Trustees meet 8 times a year to consider grant applications.

#### OBJECTIVES AND ACTIVITIES

The objects of the charity are to apply the income of the trust in the relief of the physical, mental and moral needs of, and the promotion of the physical, social and educational training of, girls and young women living in Coventry or Leamington Spa or the neighbourhood who are in need of care and assistance in particular, but without prejudice to the generality of the foregoing, by:

- (a) promoting the rehabilitation of beneficiaries who are in need of physical, mental or moral care;
- (b) assisting by education and training the prevention of -
  - (i) juvenile delinquency;
  - (ii) the abuse of drugs, alcohol and gambling;
  - (iii) the procreation of unwanted children; and
  - (iv) the neglect or ill-treatment of children;
- (c) advising and assisting by education and training beneficiaries who are parents in the upbringing of their children;
- (d) providing for beneficiaries facilities for recreation and other leisure-time occupation in the interests of social welfare with the object of improving their conditions of life and helping them so to develop their physical, mental and spiritual capacities, self reliance and individual responsibility that they may grow to full maturity as individuals and members of society;
- (e) providing financial assistance, outfits, clothing, tools, instruments or books to help beneficiaries on leaving school, university or other educational establishments to prepare for, or enter, a profession, trade or calling;

## NEWFIELD CHARITABLE TRUST

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022

Continued / .....

- (f) promoting research calculated to assist the trustees in furthering the purposes of the Charity;
- (g) making grants to charitable organisations in furtherance of the purposes of the Charity.

In making such grants, the trustees are especially anxious that grants should be effective and help applicants to change their circumstances in some positive way for the better, to help them to help themselves.

The trustees confirm that they have referred to the guidance contained in the Charity Commissioners general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities and setting the grant making policy for the year.

#### ACHIEVEMENTS OF THE TRUST

Applications were referred to the trustees from a variety of agencies including social services, health visitors, schools and other charities as well as receiving applications direct from individuals. During the year the trustees received a total of 66 applications, of which 42 applications were approved and grants paid totalling £35,765 (2021: £46,411). Grants were made to individuals for items such as school and general clothing, beds and bedding, essential household items, educational trips, laptops, textbooks and other equipment. The decline from the start of the pandemic in the number of individual applications, which must be with the help of a support worker has not recovered to pre-pandemic levels. The quality of the information provided in the applications remained below the pre-pandemic standard. Applicants have found it more difficult to seek help because of the repeated lockdowns and on occasion a lack of access to the internet. The trustees therefore, considered other ways in which they could provide assistance to girls and women in need. The trustees supported three projects to benefit young girls and women. Two had been supported in previous years and one was a new project. The trustees continued to provide grants to schools. The trustees also made a grant to another charitable institution to help girls and young women in need of emergency winter clothing and shoes. A grant was made to provide 50 emergency packs. These were not treated as individual grants.

#### FINANCIAL REVIEW, INVESTMENT POLICY AND RESERVES

The charity's income is primarily obtained from dividends received on the charity's capital investments, and income for the year ended 31 March 2022 was £56,530 (2021: £53,411).

#### RESERVES POLICY

The endowment funds represent the capital of the Charity upon formation, as adjusted for gains and losses on investments, which is to be maintained indefinitely.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately 3 years unrestricted expenditure.

The trustees consider this level will provide sufficient reserves in order to maintain a sufficiently substantial and reliable annual income stream.

Free reserves at the year end were £693,958 which is in excess of the current policy; trustees are actively seeking applications to expend excess reserves.

## NEWFIELD CHARITABLE TRUST

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022

Continued / .....

#### INVESTMENT POLICY

The trustees have set a formal investment policy for which the main objectives are to:

- Preserve the charity's reserves in real terms
- Deliver a reasonable overall total return, set at inflation plus 3.5%, and
- Sufficient liquidity to fund cash flow shortfalls and any unfunded commitments.

The charity precludes any direct investment in tobacco and armament companies, and the investment manager will monitor the position of collective investment schemes to ensure this is kept to a minimum. The trustees wish to be responsible investors and require that Environmental, Social and Governance (ESG) standards are followed.

The trustees appoint Quilter Cheviot to manage the portfolio on a discretionary basis in accordance with the principles set out in the full Investment policy statement. The trustees will monitor performance of the portfolio against the stated investment benchmarks set.

#### RISK STATEMENT

The trustees have reviewed the major risks to which the Trust is exposed, and action has been taken to develop systems and procedures to mitigate those risks. The trustees will continue to monitor risk on a regular basis.

The trustees have considered the impact of COVID19 on its charitable activities, whilst the full impact is uncertain at this time the trustees are satisfied that there are sufficient reserves to allow the charity to continue to support those in need.

#### FUTURE PLANS

The trustees intend to continue providing grants in a similar way to the recent past.

#### TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its position at the end of the year. In preparing financial statements, giving a true and fair view, the trustees should follow best practice and:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Approved by the Trustees on 7 September 2022 and signed on their behalf by:

R.M.Bott  
Trustee  
8 & 9 The Quadrant  
Coventry  
CV1 2EG



**NEWFIELD CHARITABLE TRUST**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
NEWFIELD CHARITABLE TRUST**

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2022 which are set out on pages 6 to 11.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records, or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G.R.Cox BA FCA  
Dafferns LLP  
Chartered Accountants  
One Eastwood  
Harry Weston Road  
Binley Business Park  
Coventry  
CV3 2UB

Dated: 7 September 2022



**NEWFIELD CHARITABLE TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 MARCH 2022

	<u>Notes</u>	Unrestricted General fund £	Restricted Endowment fund £	Total 2022 £	Total 2021 £
<b>INCOME AND ENDOWMENTS FROM:</b>					
<b>Generated funds:</b>					
<b>Voluntary income</b>					
Donations and gifts		600	-	600	600
<b>Investment income</b>					
Dividend income and tax refund		54,620	-	54,620	52,202
Rents receivable		505	-	505	505
Other revenue		-	-	-	-
Total investment income		55,125	-	55,125	52,707
<b>Other income</b>					
Grants returned		805	-	805	104
<b>Total income</b>		56,530	-	56,530	53,411
<b>EXPENDITURE ON:</b>					
<b>Charitable activities</b>					
Grants payable	4	35,765	-	35,765	46,411
Support costs	5	22,089	-	22,089	21,532
		57,854	-	57,854	67,943
<b>Raising funds</b>					
Stockbroker's fees		9,414	-	9,414	8,418
<b>Total expenditure</b>		67,268	-	67,268	76,361
<b>Net income/(expenditure) before other expenditure</b>		(10,738)	-	(10,738)	(22,950)
Gain/(loss) on freehold investment property		-	-	-	15,000
Net gains/(losses) on investments	7	34,994	65,945	100,939	284,485
<b>Net income/ (expenditure)</b>		24,256	65,945	90,201	276,535
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		24,256	65,945	90,201	276,535
<b>Reconciliation of funds:</b>					
Fund balances at 1 April 2021		669,702	1,097,050	1,766,752	1,490,217
Fund balances at 31 March 2022	8	693,958	1,162,995	1,856,953	1,766,752

The statement of financial activities includes all gains and losses recognised in the year.



All incoming resources and resources expended derive from continuing activities.

# NEWFIELD CHARITABLE TRUST

## BALANCE SHEET 31 MARCH 2022

	<u>Notes</u>	<u>2022</u>	<u>2021</u>
		£	£
<b>INVESTMENT</b>			
Freehold land	6	40,000	40,000
Quoted investments	7	1,683,403	1,604,609
		<u>1,723,403</u>	<u>1,644,609</u>
<b>CURRENT ASSETS</b>			
Accrued Income		2,742	4,648
Barclays Bank plc		45,948	52,942
Quilter Cheviot bank accounts		109,709	96,978
		<u>158,399</u>	<u>154,568</u>
<b>CURRENT LIABILITIES</b>			
Accruals		24,849	32,425
		<u></u>	<u></u>
<b>NET CURRENT ASSETS</b>		133,550	122,143
<b>NET ASSETS</b>		<u>1,856,953</u>	<u>1,766,752</u>
<b>CHARITY FUNDS:</b>			
<b>CAPITAL FUND</b>			
Endowment	8	1,162,995	1,097,050
<b>INCOME FUNDS</b>			
Unrestricted fund	8	693,958	669,702
<b>TOTAL CHARITY FUNDS:</b>		<u>1,856,953</u>	<u>1,766,752</u>

The accounts on pages 6 to 11 were signed and authorised for issue on behalf of the Trustees on 7 September 2022.

R.M. Bott

R.M. Bott - Trustee

## NEWFIELD CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2022

#### 1. ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

##### **General information and basis of preparation**

Newfield Charitable Trust is an unincorporated charity in England. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to apply the income of the trust in the relief of the physical, mental and moral needs of, and the promotion of the physical, social and educational training of, girls and young women living in Coventry or Leamington Spa or the neighbourhood who are in need of care and assistance.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### **Investments**

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains / (losses) on investments' in the SoFA if the shares are publicly traded or their fair value can otherwise be measured reliably. Other investments are measured at cost less impairment.

Current asset investments are short term highly liquid investments and are held at fair value. These include cash on deposit and cash equivalents with a maturity of less than one year.

##### **Freehold land**

Freehold land held for investment purposes is stated at valuation on an open market basis.

##### **Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

## NEWFIELD CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2022

#### 1. ACCOUNTING POLICIES (CONTINUED)

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

#### Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes the cost of portfolio management;
- Expenditure on charitable activities includes the direct cost of grant making; and
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

#### Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, etc. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of charitable activities on a basis consistent with use of the resources.

#### Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Endowment funds represent those assets which must be held permanently by the charity, principally land and quoted investments. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund.

# NEWFIELD CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2022

### Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

### Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

### 2. INCOME

Income from donations and gifts was £600 (2021: £600) which was wholly attributable to unrestricted funds.

Investment income was £55,125 (2021: £52,707) which was wholly attributable to unrestricted general funds.

Grants returned were £805 (2021: £104) which were wholly attributable to unrestricted general funds.

### 3. TRUSTEES' REMUNERATION

The Trustees neither received any emoluments or expenses from the Trust during the current or previous year.

### 4. GRANTS

	No.	<u>2022</u> £	No.	<u>2021</u> £
To individuals for the following purposes:				
Educational	3	5,689	2	6,453
Clothing	9	7,272	11	5,397
General	30	22,804	51	34,561
	<u>42</u>	<u>35,765</u>	<u>64</u>	<u>46,411</u>

During the year £13,231 of grants were paid to 5 institutions (2021: £20,396 to 8). YMCA Flourish received £5,659 (2021: £3,381), Flourish Leamington received £4,000 (2021: £4,000), Coventry Rugby Foundation received £1,000 (a novel project to benefit young girls in the Coventry and Leamington Spa areas).

### 5. SUPPORT COSTS

	<u>2022</u> £	<u>2021</u> £
Governance Costs:		
Clerk's fee	18,907	18,180
Independent examiner's fee	2,762	2,640
Stationery and sundries	-	626
Accountancy	-	86
Professional fees	420	-
	<u>22,089</u>	<u>21,532</u>

Expenditure on support costs were wholly attributable to unrestricted funds in both the current and preceding year.

# NEWFIELD CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2022

### 6. FREEHOLD LAND

The freehold land at Washbrook Lane, Allesley, Coventry is held for investment purposes and was revalued on an open market basis as at 01 June 2021 by Godfrey Payton, Chartered Surveyors, in order to comply with the Statement of Recommended Practice "Accounting by Charities". The historical cost of this land was £4,000.

The trustees consider there has been no significant change in the value of the land since the last valuation.

### 7. FIXED ASSET INVESTMENTS

	<u>2022</u> £	<u>2021</u> £
Market value at 1 April 2021	1,604,609	1,321,301
Less: sale proceeds	(373,522)	(239,091)
Add: acquisitions at cost	351,377	237,914
Net gains/(losses) on revaluation at 31 March 2022	100,939	284,485
Market value at 31 March 2022	<u>1,683,403</u>	<u>1,604,609</u>
Historical cost at 31 March 2022	<u>1,394,595</u>	<u>1,351,910</u>

No investment represented more than 5% of the portfolio value during the current year.

### 8. ANALYSIS OF NET ASSETS BY FUND

	Endowment <u>Fund</u> £	Designated <u>Income Fund</u> £	General Unrestricted <u>Fund</u> £	<u>Total</u> £
Freehold land	40,000	-	-	40,000
Quoted investments	1,017,024	-	666,379	1,683,403
Balances with Quilter Cheviot	72,350	-	37,359	109,709
Other current assets	33,621	-	15,069	48,690
Current liabilities	-	-	(24,849)	(24,849)
Fund balance	<u>1,162,995</u>	<u>-</u>	<u>693,958</u>	<u>1,856,953</u>

The initial capital of the Trust was placed in the endowment fund. This fund is intended to provide the permanent capital base of the trust.

The unrestricted fund is utilised for the normal provision of grants.

### 9. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year (2021: £nil).

