

NEWFIELD CHARITABLE TRUST

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

NEWFIELD CHARITABLE TRUST
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for the year ended 31 March 2021

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NEWFIELD CHARITABLE TRUST

CHARITY INFORMATION

CHARITY NUMBER: 221440

TRUSTEES: Mrs. R. Bott (Chairman)
Mrs. H. Jones
J. Barrett
Mrs. J. Rawlings
The Reverend Canon Barbara Clutton
Mrs. P Smith
The Reverend Graham Coles

CLERK TO THE TRUSTEES: Mrs. M. Allanson

PRINCIPAL OFFICE: 8 & 9 The Quadrant
Coventry
CV1 2EG

INDEPENDENT EXAMINER: G.R. Cox BA FCA
Dafferns LLP
Chartered Accountants
One Eastwood
Harry Weston Road
Binley Business Park
Coventry
CV3 2UB

BANKERS: Barclays Bank plc
25 High Street
Coventry
CV1 5QZ

INVESTMENT MANAGERS: Quilter Cheviot
Provincial House
37 New Walk
Leicester
LE1 6TU

NEWFIELD CHARITABLE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021. The trustees have adopted the provisions of Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Newfield Charitable Trust is constituted by Schemes dated 19 January 1977 and 21 September 1983 made by the Charity Commissioners of England and Wales and is a registered charity number 221440. All quoted investments have been acquired in accordance with the Trust's governing instruments.

Trustees

The charity trustees during the year to 31 March 2021 were:

Mrs Hilary Jones	Mrs Rosalind Bott – Chairman
The Reverend Canon Barbara Clutton	Mr John Barrett
Mrs Jean Rawlings	Mrs P Smith
The Reverend Graham Coles	

The trustees are appointed to the board of trustees under the Trust Deed.

MANAGEMENT AND GOVERNANCE ARRANGEMENTS

The incumbent trustees are entitled to appoint new trustees. The charity is a member of the Association of Charitable Foundations and a member of the West Midlands Charitable Trust Group.

The Trustees meet 7 times a year to consider grant applications.

OBJECTIVES AND ACTIVITIES

The objects of the charity are to apply the income of the trust in the relief of the physical, mental and moral needs of, and the promotion of the physical, social and educational training of, girls and young women living in Coventry or Leamington Spa or the neighbourhood who are in need of care and assistance in particular, but without prejudice to the generality of the foregoing, by:

- (a) promoting the rehabilitation of beneficiaries who are in need of physical, mental or moral care;
- (b) assisting by education and training the prevention of -
 - (i) juvenile delinquency;
 - (ii) the abuse of drugs, alcohol and gambling;
 - (iii) the procreation of unwanted children; and
 - (iv) the neglect or ill-treatment of children;
- (c) advising and assisting by education and training beneficiaries who are parents in the upbringing of their children;
- (d) providing for beneficiaries facilities for recreation and other leisure-time occupation in the interests of social welfare with the object of improving their conditions of life and helping them so to develop their physical, mental and spiritual capacities, self reliance and individual responsibility that they may grow to full maturity as individuals and members of society;
- (e) providing financial assistance, outfits, clothing, tools, instruments or books to help beneficiaries on leaving school, university or other educational establishments to prepare for, or enter, a profession, trade or calling;

NEWFIELD CHARITABLE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

Continued /

- (f) promoting research calculated to assist the trustees in furthering the purposes of the Charity;
- (g) making grants to charitable organisations in furtherance of the purposes of the Charity.

In making such grants, the trustees are especially anxious that grants should be effective and help applicants to change their circumstances in some positive way for the better, to help them to help themselves.

The trustees confirm that they have referred to the guidance contained in the Charity Commissioners general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities and setting the grant making policy for the year.

ACHIEVEMENTS OF THE TRUST

Applications were referred to the trustees from a variety of agencies including social services, health visitors, schools and the probation service as well as receiving applications direct from individuals. During the year, the trustees received a total of 92 applications, from which 64 applicants were awarded and paid grants totalling £46,411 (2020: £53,550). Grants were made to individuals for items such as school and general clothing, beds and bedding, essential household items, education trips, college fees, textbooks and equipment. In addition, educational grants were made during the year enabling female pupils from disadvantaged homes to enjoy school educational residential trips.

Impact of COVID-19

We noticed a huge decline in the number of applications to support individuals with grants which must be sent in with the help of a support worker. The quality of the information provided in the applications similarly declined. Clearly applicants have found it more difficult to seek help because of lockdown and maybe did not have access to the internet. Also, many of the support workers may have been furloughed or were not able to meet applicants and assist them with their applications. The trustees therefore, considered other ways in which they could provide assistance to girls and women in need during the pandemic. One such need was identified in school children not having access to computers at home to attend online lessons and continue studies and some schools which did not have a sufficient number of laptops for children to use in class.

Although there was to be a government scheme to provide children with access there were many schools where this was not happening. Therefore, applications were invited from a number of schools. Blue Coat School responded and identified seven girls initially who were in the later stages of their secondary education. So, although the payment was made to Blue Coat School the Trustees are of the opinion that these were grants to the individual girls particularly as some of them would be taking their computers onto tertiary education.

You will see that grants were also made to primary schools. In these cases, the trustees considered that these were grants to institutions to help girl pupils but they were not treated as individual grants.

FINANCIAL REVIEW, INVESTMENT POLICY AND RESERVES

The charity's income is primarily obtained from dividends received on the charity's capital investments, and income for the year ended 31 March 2021 was £53,411 (2020: £73,787).

RESERVES POLICY

The endowment funds represent the capital of the Charity upon formation, as adjusted for gains and losses on investments, which is to be maintained indefinitely.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately 3 years unrestricted expenditure.

The trustees consider this level will provide sufficient reserves in order to maintain a sufficiently substantial and reliable annual income stream.

Free reserves at the yearend were £669,702 which is in excess of the current policy; trustees are actively seeking applications to expend excess reserves.

NEWFIELD CHARITABLE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

Continued /

INVESTMENT POLICY

The trustees have set a formal investment policy for which the main objectives are to:

- Preserve the charity's reserves in real terms
- Deliver a reasonable overall total return, set at inflation plus 3.5%, and
- Sufficient liquidity to fund cash flow shortfalls and any unfunded commitments.

The charity precludes any direct investment in tobacco and armament companies, and the investment manager will monitor the position of collective investment schemes to ensure this is kept to a minimum. The trustees wish to be responsible investors and require that Environmental, Social and Governance (ESG) standards are followed.

The trustees appoint Quilter Cheviot to manage the portfolio on a discretionary basis in accordance with the principles set out in the full Investment policy statement. The trustees will monitor performance of the portfolio against the stated investment benchmarks set.

RISK STATEMENT

The trustees have reviewed the major risks to which the Trust is exposed, and action has been taken to develop systems and procedures to mitigate those risks. The trustees will continue to monitor risk on a regular basis.

The trustees have considered the impact of COVID19 on its charitable activities, whilst the full impact is uncertain at this time the trustees are satisfied that there are sufficient reserves to allow the charity to continue to support those in need.

FUTURE PLANS

The trustees intend to continue providing grants in a similar way to the recent past.

TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its position at the end of the year. In preparing financial statements, giving a true and fair view, the trustees should follow best practice and:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Approved by the Trustees on 14th June 2021 and signed on their behalf by:



R.M.Bott
Trustee
8 & 9 The Quadrant
Coventry
CV1 2EG

NEWFIELD CHARITABLE TRUST

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NEWFIELD CHARITABLE TRUST

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2021 which are set out on pages 6 to 11.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records, or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G.R.Cox BA FCA
Dafferns LLP
Chartered Accountants
One Eastwood
Harry Weston Road
Binley Business Park
Coventry
CV3 2UB

Dated: 19 June 2021

NEWFIELD CHARITABLE TRUST
STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 MARCH 2021

	<u>Notes</u>	Unrestricted General fund £	Restricted Endowment fund £	Total 2021 £	Total 2020 £
INCOME AND ENDOWMENTS FROM:					
Generated funds:					
Voluntary income					
Donations and gifts		600	-	600	600
Investment income					
Dividend income and tax refund		52,202	-	52,202	71,353
Grants Returned		104	-	104	480
Rents receivable		505	-	505	505
Other revenue		-	-	-	849
Total investment income		52,811	-	52,811	73,187
Total income		53,411	-	53,411	73,787
EXPENDITURE ON:					
Charitable activities					
Grants payable	4	46,411	-	46,411	53,550
Support costs	5	21,532	-	21,532	21,951
		67,943	-	67,943	75,501
Raising funds					
Stockbroker's fees		8,418	-	8,418	2,390
Total expenditure		76,361	-	76,361	77,891
Net income/(expenditure) before other expenditure		(22,950)	-	(22,950)	(4,104)
Gain/(loss) on freehold investment property		-	15,000	15,000	-
Net gains/(losses) on investments	7	107,373	177,112	284,485	(211,165)
Net income/ (expenditure)		84,423	192,112	276,535	(215,269)
Transfers between funds		-	-	-	-
Net movement in funds		84,423	192,112	276,535	(215,269)
Reconciliation of funds:					
Fund balances at 1 April 2020		585,279	904,938	1,490,217	1,705,486
Fund balances at 31 March 2021	8	669,702	1,097,050	1,766,752	1,490,217

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

NEWFIELD CHARITABLE TRUST

BALANCE SHEET 31 MARCH 2021

	<u>Notes</u>	<u>2021</u>	<u>2020</u>
		£	£
INVESTMENT			
Freehold land	6	40,000	25,000
Quoted investments	7	1,604,609	1,321,301
		<u>1,644,609</u>	<u>1,346,301</u>
CURRENT ASSETS			
Accrued Income		4,648	-
Barclays Bank plc		52,942	47,361
Quilter Cheviot bank accounts		96,978	104,311
		<u>154,568</u>	<u>151,672</u>
CURRENT LIABILITIES			
Accruals		32,425	7,756
		<u></u>	<u></u>
NET CURRENT ASSETS		122,143	143,916
NET ASSETS		<u>1,766,752</u>	<u>1,490,217</u>
CHARITY FUNDS:			
CAPITAL FUND			
Endowment	8	1,097,050	904,938
INCOME FUNDS			
Unrestricted fund	8	669,702	585,279
TOTAL CHARITY FUNDS:		<u>1,766,752</u>	<u>1,490,217</u>

The accounts on pages 6 to 11 were signed and authorised for issue on behalf of the Trustees on 19th June 2021

 Trustee
R.M. Bott

NEWFIELD CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

1. ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

General information and basis of preparation

Newfield Charitable Trust is an unincorporated charity in England. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to apply the income of the trust in the relief of the physical, mental and moral needs of, and the promotion of the physical, social and educational training of, girls and young women living in Coventry or Leamington Spa or the neighbourhood who are in need of care and assistance.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Investments

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains / (losses) on investments' in the SoFA if the shares are publicly traded or their fair value can otherwise be measured reliably. Other investments are measured at cost less impairment.

Current asset investments are short term highly liquid investments and are held at fair value. These include cash on deposit and cash equivalents with a maturity of less than one year.

Freehold land

Freehold land held for investment purposes is stated at valuation on an open market basis.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

NEWFIELD CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

1. ACCOUNTING POLICIES (CONTINUED)

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes the cost of portfolio management;
- Expenditure on charitable activities includes the direct cost of grant making; and
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, etc. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of charitable activities on a basis consistent with use of the resources.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Endowment funds represent those assets which must be held permanently by the charity, principally land and quoted investments. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund.

NEWFIELD CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. INCOME

Income from donations and gifts was £600 (2020: £600) which was wholly attributable to unrestricted funds.

Investment income was £52,811 (2020: £73,187) which was wholly attributable to unrestricted general funds.

3. TRUSTEES' REMUNERATION

The Trustees neither received any emoluments or expenses from the Trust during the current or previous year.

4. GRANTS

	No.	<u>2021</u> £	No.	<u>2020</u> £
To individuals for the following purposes:				
Educational	2	6,453	6	2,803
Clothing	11	5,397	35	12,093
General	51	34,561	84	38,654
	<u>64</u>	<u>46,411</u>	<u>125</u>	<u>53,550</u>

During the year £20,396 of grants were paid to 8 institutions (2020: £5,821 to 3). YMCA Coventry & Warwickshire received £3,381 (2020: £3,622) towards a number of projects to benefit young girls & women in the Willenhall & Binley area.

5. SUPPORT COSTS

	<u>2021</u> £	<u>2020</u> £
Governance Costs:		
Clerk's fee	18,180	18,058
Independent examiner's fee	2,640	2,355
Stationery and sundries	626	586
Accountancy	86	952
	<u>21,532</u>	<u>21,951</u>

Expenditure on support costs were wholly attributable to unrestricted funds in both the current and preceding year.

NEWFIELD CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

6. FREEHOLD LAND

The freehold land at Washbrook Lane, Allesley, Coventry is held for investment purposes and was revalued on an open market basis as at 01 June 2021 by Godfrey Payton, Chartered Surveyors, in order to comply with the Statement of Recommended Practice "Accounting by Charities". The historical cost of this land was £4,000.

The trustees consider there has been no significant change in the value of the land since the last valuation.

7. FIXED ASSET INVESTMENTS

	<u>2021</u> £	<u>2020</u> £
Market value at 1 April 2020	1,321,301	1,591,444
Less: sale proceeds	(239,091)	(273,728)
Add: acquisitions at cost	237,914	214,750
Net gains/(losses) on revaluation at 31 March 2021	284,485	(211,165)
	<hr/>	<hr/>
Market value at 31 March 2021	<u>1,604,609</u>	<u>1,321,301</u>
	<hr/>	<hr/>
Historical cost as at 31 March 2021	<u>1,351,910</u>	<u>1,335,207</u>

No investment represented more than 5% of the portfolio value during the current year.

8. ANALYSIS OF NET ASSETS BY FUND

	Endowment <u>Fund</u> £	Designated <u>Income Fund</u> £	General Unrestricted <u>Fund</u> £	<u>Total</u> £
Freehold land	40,000	-	-	40,000
Quoted investments	973,731	-	630,878	1,604,609
Balances with Quilter Cheviot	55,405	-	41,573	96,978
Other current assets/liabilities	27,914	-	29,676	57,590
Current liabilities	-	-	(32,425)	(32,425)
	<hr/>	<hr/>	<hr/>	<hr/>
Fund balance	<u>1,097,050</u>	<u>-</u>	<u>669,702</u>	<u>1,766,752</u>

The initial capital of the Trust was placed in the endowment fund. This fund is intended to provide the permanent capital base of the trust.

The unrestricted fund is utilised for the normal provision of grants.

9. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year (2020: £nil).