

REGISTERED CHARITY NO. 221220

THE SWANSEA CENTRE FOR DEAF PEOPLE
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

THE SWANSEA CENTRE FOR DEAF PEOPLE

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THE SWANSEA CENTRE FOR DEAF PEOPLE

OFFICERS AND PROFESSIONAL ADVISERS

CHARITY NUMBER	221220
PRINCIPAL OFFICE	Cardigan House Castle Court Llansamlet Swansea SA7 9LA
TRUSTEES	Timothy N Douglas-Jones Paul J Hodges Talina Jones June Talbot Paul Lewis Rosemary Hedges
INDEPENDENT EXAMINER	Bevan Buckland LLP Chartered Accountants Cardigan House Castle Court Swansea Enterprise Park Swansea SA7 9LA

APPOINTMENT OF TRUSTEES

The Swansea Centre for Deaf People is constituted by Trust Deed.

New trustees are appointed by the Board of Management and ratified at Annual General Meeting.

THE SWANSEA CENTRE FOR DEAF PEOPLE
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees have pleasure in presenting their annual report together with financial statements for the year ended 31 December 2021.

The financial statements have been prepared on a receipts and payments basis and in accordance with the charity's governing document, applicable law and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019).

REGISTERED NAME

The name of the charity registered at the Charities Commission is The Swansea Centre for Deaf People.

PRINCIPAL ACTIVITY

The aim of the charity is to provide a welfare, social and religious centre for deaf people.

ORGANISATIONAL STRUCTURE

The charity is managed by a management committee that meets on an approximately six weekly basis and the day-to-day management has been carried out by a part time Building Development and Project Manager. The social structure is managed by the deaf members.

REVIEW OF ACTIVITIES

SCFDP has been in existence in one guise or another for well over a hundred years.

The principal objects are to provide facilities which will benefit the deaf community.

The trustees are delighted to report the continuing success of the Centre., although this year we are concerned about cash flow and lack of income generally.

During the period of inactivity forced upon our organisation by the Covid 19 epidemic the remarkable improvement and extension to our main centre at 57a Neath Rd has been completed. The Extension has transformed the once ruinous outbuilding which stood behind the main stone structure of the former chapel.

We now enjoy a well-designed new extension which consists of two new classrooms, WC facilities on two floors, showers to cater for all abilities, training room, a magnificent new industrial standard kitchen, and a cafeteria area with both inside and outside facilities. The two upstairs classrooms have been put to extremely good use as we are now actively providing courses in three levels of British Sign Language

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2021 – CONTINUED

An ingenious external fire escape ramp has been constructed allowing level entry and exit from Philadelphia Lane into both the new study area at the rear of the building and to the gymnasium/theatre hall in the pre-existing building. From the upper floor access is available via stairs and a lift to the lower floor... Throughout the enforced closure our manager Helen Robins-Talbot worked tirelessly to keep the wheels turning smoothly.

During that time, we were sad to say farewell to Jamie Hussein, who worked for us both in the Marytwill campsite and in the Neath Rd headquarters,

Jamie's duties have been divided between **Anne Hedges** and **Martin Porrit**, who have both taken up part time posts at the Centre.

We continue to be grateful to **Peter Bryan**. Not content with obtaining Lotto funding for staff for a period of three years and raising funds for the extension from Big Lotto and for equipment for the kitchen from Wooden Spoon, he is actively seeking further sources of funding.

We continue to pursue our intentions to assist members of the community to improve their culinary skills using the excellent facilities now at our disposal.

Our reserves have been drastically reduced. This is attributable in part:
to the enforced inactivity of Covid, and the cessation of the lease of the classroom by **Pentre Hafod School**.

However, the longer-term effect of lockdown has seen a lower footfall into the premises and without activity there must of necessity be a shortfall.

Income is at present being generated from a variety of sources by using the existing facilities for educational purposes. But currently it is insufficient.

It was therefore resolved recently to encash the rump of our shares, literally to buy us some time before more radical choices may need to be made.

We have been having a long hard look at the campsite in Marytwill. This is sadly underutilised and would probably have a market value in excess of £1m. The sale thereof is very tempting, but there is a substantial financial clawback from the estate of Admiral Glyn Vivian if the property should be sold within forty years of the acquisition of the freehold reversion.

Our next financial target will be for us to re-apply to the Lotto/**Community Fund** to cover the salaries of our permanent members of staff, **Helen Robins-Talbot**, Anne, and Martin.

The umbrella charity SCFDP has facilitated an increasing number of projects, which have materialised as a result of the provision of the facilities themselves, combined with huge enthusiasm, vision and hard work emanating from our dedicated staff and those running the satellite organisations which flourish under our banner. It is to be hoped that all this effort will be rewarded by the attainment of success in various fields by our users.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2021 – CONTINUED

Improvements to the Centres in **Hafod** and in **Mary Twill** continue year on year thanks to our three very dedicated staff and the assistance of a good core of volunteers. We continue to hope that the number of volunteers will increase please!

Young at Hearts' mostly deaf /HOH people will of course continue to use the café for a regular get together, for social gatherings: they play cards, bingo have guest speakers, and it is a great help to all that we provide free wi-fi so that every user may easily access information.

Camp Site in Mary Twill Lane, the bequest of Admiral Glyn Vivian.

This continues to be improved. Morriston Comprehensive has sent work parties of students to help with the maintenance of a pro bono basis. Less income has been generated by letting storage/parking. The new shelter has been used for educational and nursery garden purposes. An area of remembrance has been completed together with a number of other improvements.

We had been hoping that camping would have been better subscribed in the summer, on the recently constructed terraces, and the facilities have all been upgraded.

The field centre/ classroom generously donated by **Redrow** continues to enhance the versatility of the site.

A small area at the edge of the field was donated to enhance a right of way adjoining us. This was done as a gesture of good will.

Some months later, one of the neighbours made a generous donation to SCfDP

We have now entered into an accommodation to allow a neighbour a Mr Geraint Jones to store building materials and shelters during a period of approx. six months whilst he carries out improvements to his house. This will generate not only goodwill but also approx. £6,000 by way of rental

The Board of Management remains concerned that we must preserve our limited assets in perpetuity for future generations. We shall continue to husband our limited capital with great care and endeavour to make ends meet from year to year.

Our organisation costs in the region of £30,000 pa. This is usually funded in part by charitable donations and (limited) rental income. But however hard we try, there is usually a small deficit at year end, particularly when we are not being funded by the Big Lotto or its successor organisation.

This year the deficit has been larger than usual. None of the Board of Management either receives or seeks any form of remuneration... not even expenses. I thank them for their hours of work behind the scenes.

The past year has seen the installation of **John Aylward** as our **hon treasurer**, and I extend the hearty thanks of the board of trustees to John for taking on this mantle.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2021 – CONTINUED

After a prolonged period on the board of trustees **Paul Hodges** has also tendered his resignation which will be effective from the AGM. I extend my thanks to Paul. He must have been with us over thirty years. He has in that time doubled as secretary from time to time and has made intelligent and wise suggestions. The loss of such a stalwart is sad and reflects the passage of time.

We have been very fortunate that two newcomers have volunteered to become trustees. They are **Dr Julia Terry** and **Ms Kate Galloway**. Both have attended board of management meetings and have expressed a desire to be appointed trustees at the next AGM

We continue to provide pre-school guidelines and support, dance, sign language courses, social networking, social activities, as well as trips and we are a meeting place for young mums who find themselves in a similar predicament, namely with a deaf child or children. We bring adolescent deaf people together and here they are taught many life skills which the Hearing Community tend to take for granted. Additionally, we provide facilities to the **adult sports and social club** so that they can meet up and socialise generally.

I stress the need for potential benefactors to remember our charity SPECIFICALLY in order to ensure that funds remain local! NB Swansea Centre for Deaf People is registered charity no 221220

We are very much hoping that those reading this report will be ever conscious of the need to work together to perpetuate the Centre. This can be done in many ways, including charitable donations, pro-active fund raising and being prepared to give of your time freely to make ends meet.

I continue to hope that **Adult Deaf People** will actively volunteer their different life skills in order to help deaf children and adolescents in their transition from childhood into adulthood and help them to be prepared for this journey.

Our resources are finite, but unfortunately deafness can visit successive generations and I hope that we will all strive to preserve the great asset which, is the Swansea Centre for Deaf People, from generation to generation.

I proffer on behalf of SCfDP my huge thanks to all trustees' volunteers and staff.

Last word. I lift this paragraph from last year's address

Our friend and colleague John Jeremy has retired from his role as treasurer. John started his association as one of the honorary accountants at our auditors, Bevan and Buckland. In 1993, John became a trustee, taking on the role of treasurer. He has ever after continued to contribute his fiscal skills, sound advice and financial management. I have it in mind that his involvement in one role or another was somewhere in the region of 54 years. Certainly, he was already an old stager when I was inducted onto the board as assistant hon. solicitor in 1987. John is essentially a very private person and his departure, at his request, has been without fanfare. His co-trustees unanimously decided to name one of the new lecture rooms after John as a lasting acknowledgement of all his contributions and hard work.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2021 – CONTINUED

**Tim Douglas-Jones,
Chairman of the Board of Management August 2022**

Groups still running ... BSL classes, young at heart, sports and social, TH youth club, Junior Club and Tiddlers.
Hopefully Swansea Sports & Social will return soon

RISK MANAGEMENT

The trustees consider risk management on a regular basis and consider the need for:

- The establishment of systems and procedures to mitigate those risks identified; and
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

FINANCIAL REVIEW

The total receipts of £81,693 (2020: £138,544), were spent on direct charitable expenditure totalling £50,753 (2020: £37,698), fund raising expenses £3,447 (2020: £3,337), publicity expenses £3,447 (2020: £3,337), support and administration £5,576 (2020: £4,645) and the purchase of fixed assets of £56,264 (2020: £228,628).

This resulted in a net excess of payments over receipts of £16,882 (2020: £139,101).

The general fund covers the receipts and payments of the charity in carrying out its role in respect of its objects.

Restricted funds represent grants received from The Big Lottery for the purpose of the construction of an extension to the charity's property at Neath Road, Swansea and payments relating thereto. At the end of the year no part of the grant remained unspent.

All assets are held to achieve the objects of the charity.

RESERVES POLICY

The trustees consider it prudent to maintain the reserves of the charity at a minimum of three months normal expenditure to ensure that unforeseen events will not prevent the charity continuing its activities. At the end of 2021 the charity's reserves represented by its monetary assets were substantially in excess of this objective.

PUBLIC BENEFIT

The charity provides a religious, welfare and social center for deaf people.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

**FOR THE YEAR ENDED 31 DECEMBER 2021
– CONTINUED**

TRUSTEES

The Trustees who held office during the year were as follows:

Timothy N Douglas Jones (Chair)	Paul Lewis
Paul J Hodges	June Talbot
Talina Jones	Rosemary Hedges

No trustee has any financial interest in the charity.

The charity is governed by its charitable rules and is restricted to carrying out activities within its charitable objectives.

By order of the Board:



DATE 27-10-22

**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF
THE SWANSEA CENTRE FOR DEAF PEOPLE**

I report on the accounts for the year ended 31 December 2021 set out on pages nine to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.


Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Jones
A. C. C. A
Bevan Buckland LLP
Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

28/10/2022

THE SWANSEA CENTRE FOR DEAF PEOPLE

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

	£	£	2021 £	2020 £
	Unrestricted	Restricted	Total	Total
GRANTS AND DONATIONS RECEIVED				
Donations	41,561	-	41,561	2,050
Membership fees	-	-	-	80
Covid Grant	9,820	-	9,820	14,000
Big Lottery Grant	-	20,912	20,912	106,461
Total grants and donations	51,381	20,912	72,293	122,591
OTHER INCOME RECEIPTS				
Investment Income	3,417	-	3,417	3,397
Deposit Account Interest	-	-	-	288
FIT receipts	1,834	-	1,834	892
Cafe Takings	1,911	-	1,911	523
Sign Language Courses	22,288	-	22,288	9,911
Miscellaneous	32	-	32	212
Rent Received	830	-	830	730
Total other income	30,312	-	30,312	15,953
TOTAL RECEIPTS	81,693	20,912	102,605	138,544
LESS: PAYMENTS				
Fundraising Expenses	3,447	-	3,447	3,337
Publicity Expenses	3,447	-	3,447	3,337
Support and Administration Expenses	5,376	-	5,576	4,645
Charitable Activity Expenses	50,753	-	50,753	37,698
	63,223	-	63,223	49,017
NET SURPLUS FOR THE YEAR	18,470	-	39,382	89,527
PURCHASE OF FIXED ASSETS				
Development and improvement of property	35,352	20,912	56,264	228,628
	35,352	20,912	56,264	228,628
NET CASH FLOW	(16,882)	-	(16,882)	(139,101)
Cash balances at 1 January 2021				
At bank and in hand	59,957	-	59,957	199,058
Cash balances at 31 December 2021				
At bank and in hand	43,075	-	43,075	59,957
	=====	=====	=====	=====

THE SWANSEA CENTRE FOR DEAF PEOPLE
SCHEDULE TO RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021	2020
	£	£
FUNDRAISING EXPENSES		
Staff Salaries	3,373	3,252
Travel expenses	11	7
Stationery postage and telephone	<u>63</u>	<u>78</u>
	3,447	3,337
	=====	=====
PUBLICITY EXPENSES		
Staff Salaries	3,373	3,252
Travel expenses	11	7
Stationery postage and telephone	<u>63</u>	<u>78</u>
	3,447	3,337
	=====	=====
SUPPORT AND ADMINISTRATION EXPENSES		
Staff Salaries	3,373	3,252
Rates	-	11
Repairs and maintenance	931	85
Computer expenses	-	-
Light, Heat and Water	567	430
Stationery postage and telephone	63	78
Insurances	330	328
Travel expenses	21	15
Cleaning	72	86
Miscellaneous	<u>219</u>	<u>360</u>
	5,576	4,645
	=====	=====
CHARITABLE ACTIVITY EXPENSES		
Staff Salaries	23,614	22,764
Rates	-	102
Repairs and maintenance	8,383	762
Cafe Costs	855	230
Computer Expenses	-	-
Light, Heat and Water	5,137	3,874
Stationery postage and telephone	437	543
Insurances	2,975	2,953
Signing Interpreter	-	97
Travel expenses	167	120
Sign Language Courses	8,266	5,296
Cleaning	651	772
TV licence	158	155
Covid regulation	110	
Subscriptions	<u>30</u>	<u>30</u>
	50,753	37,698
	=====	=====

THE SWANSEA CENTRE FOR DEAF PEOPLE

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2021

MONETARY ASSETS

	2021	2020
	£	£
Unrestricted funds		
Bank and Cash Balances		
Bank Current Account – Lloyds Bank	2,683	12,102
Bank Deposit Account – Lloyds Bank	39,893	47,454
Cash	<u>500</u>	<u>401</u>
	43,076	59,957
	=====	=====
 Debtors and Prepayments	£	£
BSL courses	-	-
Insurance prepaid	2,020	1,930
Alarm system prepaid	285	
	=====	=====
 Liabilities		
Accruals: Gas and electricity	538	494
Water	-	-
Creditors:		
Trade creditor	917	-
Other creditor	-	720
Deferred income	-	270
 Work on extension at 31 st December 2020 unbilled	-	56,264
	=====	=====
 Restricted Funds		

No part of funds received from the Big Lottery towards the cost of the extension at Neath Road, Swansea were unspent at the year end.

THE SWANSEA CENTRE FOR DEAF PEOPLE

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2021

NON-MONETARY ASSETS

		2021	2020
Investments at Cost			
		£	£
Old Mutual Income Fund	2239 units	5,997	5,997
Barclays	4500 25p shares	4,500	4,680
Royal Dutch Shell	1090 Class B Ord	4,203	4,203
Prudential	1250 5p shares	2,588	2,588
M & G Securities	1130 Charifund Income	5,346	5,346
Marks & Spencer	1457 Ord 25p shares	6,709	6,709
Murray International	1300 Ord 25p shares	5,242	5,242
BT Group	595 5p Ord	<u>1,505</u>	<u>1,505</u>
		36,090	36,270
		=====	=====

The market value of these investments at 31 December 2021 was £97,369 (31 December 2020 £86,515).

Fixed Assets

Furniture and equipment

Furniture and Equipment Cost Estimated	2,100	11,140
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Land and buildings used by the charity

The Charity's land and buildings at Hafod, Swansea were purchased in 2007 for £131,184 including associated costs. A substantial extension is being built at the rear of the main building and expenditure incurred on this up to the end of the year was £485,705 of which £219,000 has been contributed by a grant from The Big Lottery.

The charity owns a field at Mary Twill Lane, Caswell, Swansea. It is not practical to value this property.



..... T N DOUGLAS-JONES - Trustee

27.10.22.....Date