



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 March 2021 To 28 February 2022

Charity name: Burton Dassett Village Hall

Charity registration number: 221151

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1. To provide to the parishioners of Burton Dassett a central community village hall that can be let for recreational, community cohesive activities. 2. To maintain the facility in accordance with the rules of the Charity Commission.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	A venue for social and recreational use, predominantly for local residents, but available for hire to any member of the public for appropriate use.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have due regard to guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2021/22 saw the completion of the first phase of a renovation programme in early 2021. Funds for this renovation were principally provided by a grant from the HS2 Communities Fund.</p> <p>The main hall has been renovated, with a new solid floor and re-plastered walls, a new toilet block was build and a new foyer added.</p> <p>The partially renovated hall was ready for the relaxation of Covid rules and regular events have now recommenced, to the benefit of residents.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	While key fundraising events could not take place in this period due to Covid-19, grant funding through Stratford District Council and continued donations from the local community has meant that our finances as we come out of this difficult period are relatively secure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in order to cover ongoing maintenance and utility costs were there to be a shortfall in revenue.
Amount of reserves held	Para 1.22	There is no formal level at which reserves must be maintained, however were reserves to fall below £2,000 at any time the Trustees would meet to discuss mitigating steps.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by other trustees at a formally convened Trustee Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Burton Dassett Village Hall
Other name the charity uses	n/a
Registered charity number	221151
Charity's principal address	Top Street Northend Warwickshire CV47 2TN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elaine Stuchfield	Chair		
2	Lucy Tibbles			
3	Richard Taylor			
4	James Gordon-Cumming	Treasurer		
5	Catherine Bick			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elaine Stuchfield	Lucy Tibbles
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	22/12/22	

BURTON DASSETT VILLAGE HALL
ANNUAL ACCOUNTS 2021/22

	<u>YR TO FEB 2020</u>	<u>YR TO FEB 2021</u>	<u>YR TO FEB 2022</u>
B/FWD	16,599.66	20,432.26	19,269.21
<u>INCOME</u>			
Open Gardens (net of costs)	1,715.00		
Council Booking for Elections	540.00	190.00	190.00
Council Grant for COVID		17,573.21	8,000.00
Other Hall Hire	2,070.09	1,025.00	3,503.00
Committee-run Event Profits	980.45	32.42	1,875.35
Other Fundraising & donations	696.46	2,114.60	5,897.94
Renovation Project Grants		57,302.00	24,242.33
Other Grants/Bequests received		133.52	
1934 Club	154.72	135.38	135.38
	<u>6,156.72</u>	<u>78,506.13</u>	<u>43,844.00</u>
<u>EXPENSES</u>			
Electricity	383.45	925.83	747.00
LPG tanks		474.00	1,273.50
Council Tax	357.84	35.00	92.78
Water	357.27	274.58	458.31
PRS Licence	307.71		92.67
Alcohol Licence Application	70.00	70.00	70.00
Gardening	360.00	395.00	464.75
Small Asset Purchases			
Renovation Costs		77,043.25	41,612.76
General Maintenance	49.98		186.00
Caretaking/cleaning			1,032.00
Insurance	437.87	451.52	479.56
AGM & other expenses			
	<u>2,324.12</u>	<u>79,669.18</u>	<u>46,509.33</u>
Surplus / (Shortfall)	3,832.60	(1,163.05)	(2,665.33)
C/FWD	20,432.26	19,269.21	16,603.88
Bank Balance (end Feb)	£ 19,884.93	£ 18,169.88	£ 15,854.76
Unbanked Cheques			
Cash Balance (end Feb)	£ 547.33	£ 1,099.33	£ 749.12
	£ 20,432.26	£ 19,269.21	£ 16,603.88

**Independent examiner's report on the Accounts
for Burton Dassett Village Hall
Charity No 221151**

Report to the trustees/members of:

Burton Dassett Village Hall

On accounts for the year ended:

28/2/22

Responsibilities & basis of the report

The members/trustees of Burton Dassett Village Hall are responsible for maintaining good records, and the preparation of the accounts

Independent examiner's statement

I have completed my examination. I confirm that based on the documentation provided to me that no material matters have come to my attention, in connection with the examination which gives me cause for concern.

There are a series of best practice control, compliance, documentation and accounting processes that I have made the Treasurer aware of.

Signed:



Date:

20th December 2022

Name:

Susan Wood ACMA

Address:

Pype Hayes, Top Street, Northend, CV47 2TW