



Trustees' Annual Report for the period

| | | | | | | | |
|------|-------------------|-------------|--------------|----|-----------------|-------------|--------------|
| From | Period start date | | | To | Period end date | | |
| | Day 01 | Month 08 | Year 2020 | | Day 31 | Month 07 | Year 2021 |

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------|-----------------|-----------------------------------|---|
| 1 | Christopher Glyn-Jones | Chair | | |
| 2 | Rachel Parker | | | |
| 3 | Robert Kelly | | | |
| 4 | James Hick | | | |
| 5 | Nicholas Rose | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

TRUSTEES:

New Trustees are briefed on all aspects of their responsibilities. Particular attention is paid to the Charity Commission's directions regarding public benefit.

ORGANISATIONAL STRUCTURE.

The organisational structure comprises up to five trustees under a Trust Chair, and a Management Committee, under a Committee Chair, of up to fifteen members. The trustees are ex-officio members of the Committee.

The Committee's Chair, Secretary and members are elected at the Trust AGM. The Treasurer is appointed by the trustees.

The Management Committee is responsible for the day to day running of the Hall. Most individual committee members also hold responsibility for a specific aspect of the running of the Hall (eg the Booking Secretary).

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

EXTRACT FROM THE DEEDS:

That Ballinger War Memorial Hall be used for meetings of an educational or recreational character and for entertainments concerts and dances for the inhabitants of Ballinger and [named adjacent villages].

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

ACTIVITIES:

Due to the COVID-19 Pandemic and the consequent national regulations applying to the opening and use of the Hall, it was not possible for the Management Committee to run any events such as a quiz, BBQs, dances or professional entertainment during the year under review. Such events are open to the public and serve to raise funds solely for the maintenance of the Hall.

The COVID-19 regulations also severely limited the availability of the Hall for hire to organisations and individuals.

The closure of the Hall due to COVID-19 presented opportunities for a major refurbishment programme of the premises which would otherwise have been difficult were the building in normal regular use. This has enabled many aspects of the Hall to be improved or modernised whilst also making it more attractive to potential users.

Activities over the year have therefore related mainly to maintenance and refurbishment of the Hall which would, when the Hall fully reopens, will contribute to the objectives and purposes of the Trust.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

VOLUNTEERS:

There is no formal group of volunteers other than members of the Trust and Management Committee, many of whom voluntarily give considerable time and expertise to the running and maintenance of the Hall.

However, several members of the Community voluntarily provide useful support to events being organised by the Hall Committee, and to whom we are much indebted. These volunteers include the families of the Management Committee.

Summary of the main achievements of the charity during the year

In compliance with the Government's COVID-19 regulations, the Hall was closed for most of the year under review, and when permissible, hiring was restricted in terms of the type of event and the number of people attending.

Additionally, the regulations meant that the Hall Committee was unable to hold any social entertainment throughout the period which resulted in a further significant loss of income.

Under the circumstances, achievements and performance of the Hall Trust has been assessed in terms of the maintenance and refurbishment work which was carried out by the Trust and carried out by, or under the supervision of, members of the Hall Committee working on an entirely voluntary basis. The closure of the Hall for the year provided unique opportunities for such work to be carried out without interruption.

Projects included

- ensuring that every part of the Hall fully complied with current Government regulations, some of which had been recently introduced or enhanced.
- a professional check of the entire electrical system in the Hall, carrying out repairs and replacements where necessary
- upgrading much of the plumbing including toilets, basins, the hot water system and the water softener.
- installation of a broadband connection in the Hall
- redecoration of the interior of the Hall and replacement of all curtains
- repairs to the roof and replacement of damaged floorboards.
- installation of improved lighting covering the main entrance.

Much of this work also adds to the appearance of the Hall which should not only attract potential hirers but also enhance people's enjoyment of events in it.

USERS' FEEDBACK

The Management Committee receives much positive comment about the Hall, its facilities and maintenance. Most feedback is oral.

The Hall is regarded as one of the most attractive in the area and is popular with caterers who value the high standard of equipment.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are held to cover any unexpected building repair and operating costs and replacement of key items in the Hall. It also includes an amount to cover any uncontrollable downturn in income from hiring out the Hall.

Details of any funds materially in deficit

No funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Christopher David Glyn-Jones

ROBERT KELLY

Position (eg Secretary, Chair, etc)

Chair of Trustees

TRUSTEE

Date

27 May 2022



Receipts and payments accounts

CC16a

| For the period from | Period start date | To | Period end date |
|---------------------|-------------------|----|-----------------|
| | 01/08/2020 | | 31/07/2021 |

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| HALL HIRING | 6,340 | - | - | 6,340 | 6,684 |
| GRANTS | 19,099 | - | - | 19,099 | 10,000 |
| FUND RAISING | - | - | - | - | 4,276 |
| INTEREST | 800 | - | - | 800 | 480 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 26,239 | - | - | 26,239 | 21,440 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 26,239 | - | - | 26,239 | 21,440 |
| A3 Payments | | | | | |
| LIGHT AND HEATING | 146 | - | - | 146 | 2,638 |
| WATER AND SEWERAGE | 282 | - | - | 282 | 442 |
| WASTE DISPOSAL | 29 | - | - | 29 | 1,317 |
| INSURANCE | 1,229 | - | - | 1,229 | 1,194 |
| REPAIRS AND MAINTENANCE | 5,305 | - | - | 5,305 | 5,408 |
| LICENCE & RATES | 234 | - | - | 234 | 377 |
| WEBSITE | 230 | - | - | 230 | 240 |
| COST OF FUND RAISING | - | - | - | - | 1,282 |
| | - | - | - | - | - |
| Sub total | 7,455 | - | - | 7,455 | 12,898 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |

| | | | | | |
|--|--------|---|---|--------|--------|
| Total payments | 7,455 | - | - | 7,455 | 12,898 |
| Receipts/(payments) | 18,784 | - | - | 18,784 | 8,542 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds lost | - | - | - | - | - |
| Receipts/(payments) this year end | 18,784 | - | - | 18,784 | 8,542 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--------------------------------|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds | TSB CURRENT ACCOUNT | 10,226 | - | - |
| | SHAWBROOK | 50,733 | - | - |
| | TSB DEPOSIT | 48,276 | - | - |
| | Total cash funds | 109,235 | - | - |
| | (agree balances with receipts) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted | Restricted | Endowment |
| | | to nearest £ | to nearest £ | to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
BALLINGER WAR MEMORIAL HALL

**On accounts for the year
ended**

31ST JULY 2021

**Charity no
(if any)**

220813

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year 31/07/2021
As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: KAMarrinan

Date: 17th May 2022

Name: KAREN MARRINAN

**Relevant professional
qualification(s) or body
(if any):**

FCMA, CGMA

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Address:

17 Bure Lane

Christchurch

Dorset BH23 4DJ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.