

# PEOPLE'S THEATRE ARTS GROUP LIMITED

England & Wales · Charity number 220256

## Details

|                |                                                         |
|----------------|---------------------------------------------------------|
| Status         | Registered                                              |
| Legal form     | Charitable company                                      |
| Company number | <a href="#">00242886</a>                                |
| Registered     | 1967-01-26                                              |
| Register       | <a href="#">View on the Charity Commission register</a> |

## Contact

|         |                                                                                          |
|---------|------------------------------------------------------------------------------------------|
| Address | People's Theatre<br>Stephenson Road<br>Heaton<br>Newcastle Upon Tyne<br>NE6 5QF          |
| Phone   | 0191 275 9875                                                                            |
| Email   | <a href="mailto:venuemanager@peoplestheatre.co.uk">venuemanager@peoplestheatre.co.uk</a> |
| Website | <a href="http://www.peoplestheatre.co.uk">www.peoplestheatre.co.uk</a>                   |

## Activities

**Objects:** TO PROMOTE, MAINTAIN AND ADVANCE EDUCATION BY THE ENCOURAGEMENT OF THE ARTS, INCLUDING THE ARTS OF DRAMA, MIME, DANCE, SINGING AND MUSIC.

**Activities:** Activities pertaining to the operation of an Arts Group

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

## Geography

- Newcastle Upon Tyne City

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-07-31 | £344,878 | £305,405    | -      | -         |
| 2024-07-31 | £313,265 | £363,787    | -      | -         |
| 2023-07-31 | £313,740 | £266,735    | -      | -         |
| 2022-07-31 | £292,418 | £241,529    | -      | -         |
| 2021-07-31 | £129,956 | £206,430    | -      | -         |
| 2020-07-31 | £298,340 | £289,668    | -      | -         |

## Trustees

| Name                             | Role  | Appointed  |
|----------------------------------|-------|------------|
| Andrew John De'Ath               | Chair | 2020-10-29 |
| Callum Mawston                   |       | 2025-09-27 |
| Chris Heckles-Thompson           |       | 2025-09-27 |
| John Pearson                     |       | 2025-09-27 |
| Lesley Patricia Heckels-Thompson |       | 2020-10-29 |
| MR TONY CHILDS                   |       |            |
| Mark Burden                      |       | 2025-09-27 |
| Matthew David Hope               |       | 2020-10-29 |
| Moiria Valentine                 |       | 2025-09-27 |
| Pamela Willis                    |       | 2025-09-27 |
| Steven Wallace                   |       | 2025-09-27 |
| Thomas Zunder                    |       | 2025-09-27 |
| Timothy Paul Swinton             |       | 2020-10-29 |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

England & Wales - Charity number 220256

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# Accounts

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Charity registration number 220256 (England and Wales)

Company registration number 00242886

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2025**

# PEOPLE'S THEATRE ARTS GROUP LIMITED

## (LIMITED BY GUARANTEE)

### LEGAL AND ADMINISTRATIVE INFORMATION

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|                          |                                                                                                                                                                                                    |                                                                                                            |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| <b>Chairman</b>          | A De'Ath                                                                                                                                                                                           |                                                                                                            |
| <b>Trustees</b>          | S Appleby<br>P Willis<br>X Burbridge<br>A Childs<br>S Cooper<br>M Hope<br>T Swinton<br>J Wilson Craw<br>M Burden<br>L Heckels-Thompson<br>C Mawston<br>S Wallace<br>A De'ath<br>C Heckels-Thompson | <br><br><br><br><br><br><br><br><br><br><br><br>(Appointed 10 October 2024)<br>(Appointed 10 October 2024) |
| <b>Secretary</b>         | H Birleson                                                                                                                                                                                         |                                                                                                            |
| <b>Treasurer</b>         | K Scott                                                                                                                                                                                            |                                                                                                            |
| <b>Charity number</b>    | 220256                                                                                                                                                                                             |                                                                                                            |
| <b>Company number</b>    | 00242886                                                                                                                                                                                           |                                                                                                            |
| <b>Registered office</b> | Stephenson Road<br>Newcastle upon Tyne<br>NE6 5QF                                                                                                                                                  |                                                                                                            |
| <b>Auditor</b>           | Sumer Auditco Limited<br>Unit 2<br>Gosforth Park Avenue<br>Newcastle upon Tyne<br>NE12 8EG                                                                                                         |                                                                                                            |
| <b>Bankers</b>           | Barclays Bank plc<br>49 - 51 Northumberland Street<br>Newcastle upon Tyne<br>NE1 7AF                                                                                                               |                                                                                                            |

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# PEOPLE'S THEATRE ARTS GROUP LIMITED (LIMITED BY GUARANTEE) CONTENTS

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|                                   | <b>Page</b> |
|-----------------------------------|-------------|
| Trustee's report                  | 1 - 4       |
| Independent auditor's report      | 5 - 7       |
| Statement of financial activities | 8 - 9       |
| Balance sheet                     | 10          |
| Notes to the financial statements | 11 - 24     |

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# PEOPLE'S THEATRE ARTS GROUP LIMITED

## (LIMITED BY GUARANTEE)

### TRUSTEE'S REPORT (INCLUDING DIRECTORS' REPORT)

#### FOR THE YEAR ENDED 31 JULY 2025

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The trustees present their report and financial statements for the year ended 31 July 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the company's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

There have been no significant changes in the principal activities of the company since last year which are those of an arts group. The objective of the group is to promote the arts within Newcastle upon Tyne and the wider region. A summary of the aims of the organisation, from the theatre's constitution, states that "The Company is established to promote, maintain and advance education by the encouragement of the Arts, including the Arts of drama, mime, dance, singing and music and to formulate, prepare and establish schemes therefore provided that all objects of the Company shall be of a charitable nature."

#### ***How our activities deliver public benefit***

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. The trustees consider that the activities undertaken by the charity provide a direct benefit to those who attend the performances staged during the year and to the wider community.

In addition by making the theatre facilities available to a wide range of school, dance, community and other charitable organisations we have given several thousand local residents access to facilities and experiences they would not otherwise enjoy.

#### **Achievements and performance**

It's been another year of contrasts. We have played again to virtually similar record audience numbers to last year and have received a lot of praise for the variety and professionalism of our production. Our income levels have therefore been good - higher than last year. However we have had to spend more than we usually do. There are now many requirements for assessments and audits of different types and all this costs money and has meant that it has not proved possible to really start building up our reserves again after the very large expenditure in 2023-24. We do realistically expect that we will start to build them up again during the Autumn/Winter season with both the pantomime and the January show which both bring in larger than usual audiences.

We mentioned last year that we would be seeking funding for some major works and we are delighted to welcome a professional fundraiser, David Beuzeval, who will be helping us with this. Many of you will remember Gill Adams, without whom we would not have achieved the funding for the redevelopment work some years ago, and David has been recruited in a similar capacity.

During this coming year we are putting on additional productions, in the studio, the aim being to increase use of our space and to hopefully bring-in more audience!

And in conclusion we are grateful for the huge amount of time and effort so many of you give to the theatre and we Look forward to another exciting, if challenging, year ahead.

#### **Financial review**

The results for the year under review can be seen on page 8.

The statement of financial activities shows total incoming resources to be £344,878 (2024: £328,265). The surplus on the unrestricted funds for the year before transfers amounted to £39,473 (2024: deficit £50,522). Restricted funds at the end of the period amounted to £933,140 (2024: £1,023,214) and unrestricted funds £249,974 (2024: £210,501).

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 JULY 2025**

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***Reserves policy***

The People's Theatre Arts Group Limited reserves policy deals with our general fund. The purpose of the reserves is to ensure we are able to properly manage unusual situations – for example, where an unexpected large expense is incurred, or where our income fails on an ongoing basis to cover our costs or, in a worst case scenario, the theatre had to close.

We aim to hold in reserve sufficient money in our general fund to cover at least six-month's expenditure. The reasons for this are :-

- It would give us time to readjust our working model to ensure that our future income did cover our costs.
- It would enable us to cover most unexpected large expenses.
- In the worst case scenario of the theatre having to close, we would have sufficient funds to continue to pay running costs on the building until such time as these would no longer be our responsibility. Additionally we would have funds to cover professional legal or financial advisors if they were needed.

The Charity's total reserves amounted to £1,183,114 (2024: £1,233,715) at the year end. Of this £249,974 (2024: £210,501) is unrestricted. £933,140 (2024: £1,023,214) is the restricted People's Fund and the majority of this fund is now represented by tangible fixed assets, namely leasehold improvements.

The 'free reserves' of the charity (defined as those unrestricted funds not designated for specific purposes or tied up in fixed assets) stood at £139,182 at the year end (2024: £94,638).

***Risk***

The trustees meet on a regular basis to consider the major strategic and operational risks of the charity and act accordingly to mitigate those risks.

**Structure, governance and management**

The company is a company limited by guarantee and does not have a share capital. The company is governed by its Memorandum and Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

|                    |                             |
|--------------------|-----------------------------|
| S Appleby          |                             |
| P Willis           |                             |
| X Burbridge        |                             |
| A Childs           |                             |
| S Cooper           |                             |
| A Dalglish         | (Resigned 10 October 2024)  |
| M Hope             |                             |
| T Swinton          |                             |
| J Wilson Craw      |                             |
| M Burden           |                             |
| K Corfield         | (Resigned 10 October 2024)  |
| C Ellis            | (Resigned 10 October 2024)  |
| L Heckels-Thompson |                             |
| C Mawston          |                             |
| S Wallace          |                             |
| A De'ath           | (Appointed 10 October 2024) |
| C Heckels-Thompson | (Appointed 10 October 2024) |

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 JULY 2025**

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The Trustees are the Board of Directors who are elected by the Members at the Annual General Meeting. Candidates must hold full membership and are nominated by full members. They hold office for one year and are eligible for re-election. The theatre holds an AGM each year, in September or October, which is open to all members. As well as reporting on activities during the year, the accounts are presented and nominations for the Management Committee and Productions Committee are put considered and the members of these committees for the coming year are elected.

The Management Committee has overall responsibility for the theatre, and is composed of the Chairman, Secretary and Treasurer of the theatre, plus up to 9 trustees. They meet on a monthly basis and review all major activity at the theatre, review theatre governance as required, and review the theatre finances at each meeting.

The Productions Committee is responsible for the programme of plays put on each season – for choosing the programme, ensuring performance rights are secured, ensuring appropriate teams and cast are organised for each play, and reviewing the success of each play. They meet on a weekly basis.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**Statement of trustee's responsibilities**

The trustees, who are also the directors of People's Theatre Arts Group Limited for the purpose of company law, are responsible for preparing the Trustee's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Auditor**

In accordance with the company's articles, a resolution proposing that Sumer Auditco Limited be reappointed as auditor of the company will be put at a General Meeting.

**Disclosure of information to auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 JULY 2025**

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The trustee's report was approved by the Board of Trustees.

**H Birleson**  
**Secretary**

Dated: 23 September 2025

**M Hope**  
**Chairman**

Dated:23 September 2025

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

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**Opinion**

We have audited the financial statements of People's Theatre Arts Group Limited (the 'company') for the year ended 31 July 2025 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice)

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustee's report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustee's report has been prepared in accordance with applicable legal requirements.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)  
TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

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**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustee's report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustee's report and from the requirement to prepare a strategic report.

**Responsibilities of trustees**

As explained more fully in the statement of trustee's responsibilities, the trustees, who are also the directors of the company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)  
TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

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**Capability of the audit in detecting irregularities, including fraud**

Based on our understanding of the charitable company and the sector in which it operates, we identified that the following laws and regulations are significant to the entity:

- Those laws and regulations considered to have a direct effect on the financial statements including UK financial reporting standards, Company Law and Charity Law.
- Those laws and regulations for which non-compliance may be fundamental to the operating aspects of the charity and therefore may have a material effect on the financial statements include compliance with charitable objectives, public benefit, fundraising regulations, safeguarding and health and safety legislation.

These matters were discussed amongst the engagement team at the planning stage and the team remained alert throughout the audit.

Audit procedures undertaken in response to the potential risks relating to irregularities (which include fraud and non-compliance with laws and regulations) comprised of: inquiries of management and the Trustees as to whether the entity complies with such laws and regulations; enquiries with the same concerning any actual or potential litigation or claims; inspection of relevant legal correspondence and legal costs incurred; review of Trustee meeting minutes; testing the appropriateness of journal entries; and the performance of analytical review to identify unexpected movements in account balances which may be indicative of fraud.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. Irregularities that result from fraud might be inherently more difficult to detect than irregularities that result from error. As explained above, there is an unavoidable risk that material misstatements may not be detected, even though the audit has been planned and performed in accordance with ISAs (UK).

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Mr Stephen Slater (Senior Statutory Auditor)  
for and on behalf of Sumer Auditco Limited  
Statutory Auditor  
Unit 2  
Gosforth Park Avenue  
Newcastle upon Tyne  
NE12 8EG**

Date: 29 September 2025

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 JULY 2025**

| Current financial year               |       | Unrestricted<br>funds<br>general<br>2025<br>£ | Restricted<br>funds<br>2025<br>£ | Total<br>2025<br>£ | Total<br>2024<br>£ |
|--------------------------------------|-------|-----------------------------------------------|----------------------------------|--------------------|--------------------|
|                                      | Notes |                                               |                                  |                    |                    |
| <b>Income from:</b>                  |       |                                               |                                  |                    |                    |
| Donations and legacies               | 3     | 45,932                                        | -                                | 45,932             | 45,316             |
| Charitable activities                | 4     | 252,146                                       | -                                | 252,146            | 241,745            |
| Other trading activities             | 5     | 45,885                                        | -                                | 45,885             | 39,998             |
| Investments                          | 6     | 915                                           | -                                | 915                | 1,206              |
| <b>Total income</b>                  |       | <u>344,878</u>                                | <u>-</u>                         | <u>344,878</u>     | <u>328,265</u>     |
| <b>Expenditure on:</b>               |       |                                               |                                  |                    |                    |
| Raising funds                        | 7     | 47,461                                        | 9,834                            | 57,295             | 56,250             |
| Charitable activities                | 8     | 257,944                                       | 64,084                           | 322,028            | 373,097            |
| Other expenditure                    | 10    | -                                             | 16,156                           | 16,156             | 16,574             |
| <b>Total expenditure</b>             |       | <u>305,405</u>                                | <u>90,074</u>                    | <u>395,479</u>     | <u>445,921</u>     |
| <b>Net income/(expenditure)</b>      |       | <u>39,473</u>                                 | <u>(90,074)</u>                  | <u>(50,601)</u>    | <u>(117,656)</u>   |
| <b>Net movement in funds</b>         |       | <u>39,473</u>                                 | <u>(90,074)</u>                  | <u>(50,601)</u>    | <u>(117,656)</u>   |
| <b>Reconciliation of funds:</b>      |       |                                               |                                  |                    |                    |
| Fund balances at 1 August 2024       |       | <u>210,501</u>                                | <u>1,023,214</u>                 | <u>1,233,715</u>   | <u>1,351,371</u>   |
| <b>Fund balances at 31 July 2025</b> |       | <u>249,974</u>                                | <u>933,140</u>                   | <u>1,183,114</u>   | <u>1,233,715</u>   |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 JULY 2025**

| Prior financial year                 |       | Unrestricted<br>funds<br>general<br>2024<br>£ | Unrestricted<br>funds<br>designated<br>2024<br>£ | Restricted<br>funds<br>2024<br>£ | Total<br>2024<br>£ |
|--------------------------------------|-------|-----------------------------------------------|--------------------------------------------------|----------------------------------|--------------------|
|                                      | Notes |                                               |                                                  |                                  |                    |
| <b>Income from:</b>                  |       |                                               |                                                  |                                  |                    |
| Donations and legacies               | 3     | 30,316                                        | -                                                | 15,000                           | 45,316             |
| Charitable activities                | 4     | 241,745                                       | -                                                | -                                | 241,745            |
| Other trading activities             | 5     | 39,998                                        | -                                                | -                                | 39,998             |
| Investments                          | 6     | 1,206                                         | -                                                | -                                | 1,206              |
| <b>Total income</b>                  |       | <u>313,265</u>                                | <u>-</u>                                         | <u>15,000</u>                    | <u>328,265</u>     |
| <b>Expenditure on:</b>               |       |                                               |                                                  |                                  |                    |
| Raising funds                        | 7     | 46,416                                        | -                                                | 9,834                            | 56,250             |
| Charitable activities                | 8     | 317,371                                       | -                                                | 55,726                           | 373,097            |
| Other expenditure                    | 10    | -                                             | -                                                | 16,574                           | 16,574             |
| <b>Total expenditure</b>             |       | <u>363,787</u>                                | <u>-</u>                                         | <u>82,134</u>                    | <u>445,921</u>     |
| <b>Net income</b>                    |       | (50,522)                                      | -                                                | (67,134)                         | (117,656)          |
| Transfers between funds              |       | <u>3,310</u>                                  | <u>(3,310)</u>                                   | <u>-</u>                         | <u>-</u>           |
| <b>Net movement in funds</b>         |       | (47,212)                                      | (3,310)                                          | (67,134)                         | (117,656)          |
| <b>Reconciliation of funds:</b>      |       |                                               |                                                  |                                  |                    |
| Fund balances at 1 August 2023       |       | <u>257,713</u>                                | <u>3,310</u>                                     | <u>1,090,348</u>                 | <u>1,351,371</u>   |
| <b>Fund balances at 31 July 2024</b> |       | <u>210,501</u>                                | <u>-</u>                                         | <u>1,023,214</u>                 | <u>1,233,715</u>   |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**BALANCE SHEET**  
**AS AT 31 JULY 2025**

|                                                                |              | <b>2025</b> |           | <b>2024</b> |           |
|----------------------------------------------------------------|--------------|-------------|-----------|-------------|-----------|
|                                                                | <b>Notes</b> | <b>£</b>    | <b>£</b>  | <b>£</b>    | <b>£</b>  |
| <b>Fixed assets</b>                                            |              |             |           |             |           |
| Tangible assets                                                | <b>14</b>    |             | 1,493,610 |             | 1,564,239 |
| <b>Current assets</b>                                          |              |             |           |             |           |
| Debtors                                                        | <b>15</b>    | 32,501      |           | 45,649      |           |
| Cash at bank and in hand                                       |              | 103,680     |           | 77,623      |           |
|                                                                |              |             |           |             |           |
|                                                                |              | 136,181     |           | 123,272     |           |
| <b>Creditors: amounts falling due within one year</b>          | <b>17</b>    | (71,428)    |           | (46,847)    |           |
|                                                                |              |             |           |             |           |
| <b>Net current assets</b>                                      |              |             | 64,753    |             | 76,425    |
|                                                                |              |             |           |             |           |
| <b>Total assets less current liabilities</b>                   |              |             | 1,558,363 |             | 1,640,664 |
|                                                                |              |             |           |             |           |
| <b>Creditors: amounts falling due after more than one year</b> | <b>18</b>    | (375,249)   |           | (406,949)   |           |
|                                                                |              |             |           |             |           |
| <b>Net assets</b>                                              |              |             | 1,183,114 |             | 1,233,715 |
|                                                                |              |             |           |             |           |
| <b>The funds of the company</b>                                |              |             |           |             |           |
| Restricted income funds                                        | <b>21</b>    | 933,140     |           | 1,023,214   |           |
| Unrestricted funds                                             | <b>23</b>    | 249,974     |           | 210,501     |           |
|                                                                |              |             |           |             |           |
|                                                                |              |             | 1,183,114 |             | 1,233,715 |

The financial statements were approved by the trustees on 23 September 2025

M Hope  
**Chairman**

Company registration number 00242886 (England and Wales)

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2025**

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**1 Accounting policies**

**Charity information**

People's Theatre Arts Group Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Stephenson Road, Newcastle upon Tyne, NE6 5QF.

**1.1 Basis of preparation**

The financial statements have been prepared in accordance with the company's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The company is a Public Benefit Entity as defined by FRS 102.

The company has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

**1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**1.4 Income**

Income is recognised when the company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

All grant income is recognised gross when receivable.

Play tickets are deferred when bookings are received in advance of the play to which they relate.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

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**1 Accounting policies**

**(Continued)**

**Government grants**

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to a category. Where costs cannot be directly attributed to a particular heading they have been allocated to activities on a basis consistent with the use of resources.

**1.6 Tangible fixed assets**

Individual fixed assets costing £100 or more are capitalised at cost including irrecoverable VAT.

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                        |                              |
|------------------------|------------------------------|
| Leasehold improvements | Over remaining term of lease |
| Computer equipment     | 3 or 4 years straight line   |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1.7 Impairment of fixed assets**

At each reporting end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 JULY 2025**

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**1 Accounting policies**

**(Continued)**

**1.9 Financial instruments**

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

**1.10 Taxation**

The company is a registered charity and no taxation is payable on its income.

**1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

**1.12 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**1.13 Irrecoverable VAT**

Irrecoverable VAT is charged against the category of resources expensed for which it was incurred.

**1.14 Concessionary loans**

Concessionary loans are initially recognised and measured at the amount received, with the carrying amount adjusted in subsequent years to reflect repayments and any accrued interest.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 JULY 2025**

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**2 Critical accounting estimates and judgements**

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Critical judgements**

***Assessing indicators of impairment***

In assessing whether there have been any indicators of impairment of assets, the trustees have considered both external and internal sources of information such as market conditions and experience of recoverability.

***Key sources of estimation uncertainty***

**Determining residual values and useful economic lives of tangible fixed assets**

The company depreciates tangible fixed assets over their estimated useful lives. The estimation of the useful lives of assets is based on historic performance as well as expectations about future use and therefore requires estimates and assumptions to be applied by management. The actual lives of these assets can vary depending on a variety of factors, including technological innovation, product life cycles and maintenance programmes.

Judgement is applied by trustees when determining the residual values for tangible fixed assets. When determining the residual value trustees aim to assess the amount that the company would currently obtain for the disposal of the asset, if it were already of the condition expected at the end of its useful economic life. Where possible this is done with reference to external market prices.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

**3 Donations and legacies**

|                          | Unrestricted funds<br>2025<br>£ | Unrestricted funds<br>2024<br>£ | Restricted funds<br>2024<br>£ | Total<br>2024<br>£ |
|--------------------------|---------------------------------|---------------------------------|-------------------------------|--------------------|
| Donations and gifts      | 28,560                          | 13,283                          | -                             | 13,283             |
| Legacies receivable      | -                               | 285                             | -                             | 285                |
| Grants                   | -                               | 2,500                           | 15,000                        | 17,500             |
| Membership subscriptions | 17,372                          | 14,248                          | -                             | 14,248             |
|                          | <u>45,932</u>                   | <u>30,316</u>                   | <u>15,000</u>                 | <u>45,316</u>      |

**Grants receivable for core activities**

|                   | Unrestricted funds<br>2025<br>£ | Unrestricted funds<br>2024<br>£ | Restricted funds<br>2024<br>£ | Total<br>2024<br>£ |
|-------------------|---------------------------------|---------------------------------|-------------------------------|--------------------|
| Charitable Trusts | -                               | 2,500                           | 15,000                        | 17,500             |
|                   | <u>-</u>                        | <u>2,500</u>                    | <u>15,000</u>                 | <u>17,500</u>      |

**4 Charitable activities**

|                    | Unrestricted funds<br>2025<br>£ | Unrestricted funds<br>2024<br>£ |
|--------------------|---------------------------------|---------------------------------|
| Play tickets       | 227,218                         | 223,398                         |
| Programme sales    | 4,576                           | 4,904                           |
| Theatre tax relief | 20,352                          | 13,443                          |
|                    | <u>252,146</u>                  | <u>241,745</u>                  |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

**5 Other trading activities**

|                             | Unrestricted<br>funds<br>2025<br>£ | Unrestricted<br>funds<br>2024<br>£ |
|-----------------------------|------------------------------------|------------------------------------|
| Premises hire               | 28,284                             | 18,547                             |
| Wardrobe and equipment hire | 417                                | 591                                |
| Green room                  | 17,004                             | 14,582                             |
| Sundry                      | 180                                | 6,278                              |
|                             | <u>          </u>                  | <u>          </u>                  |
| Other trading activities    | 45,885                             | 39,998                             |
|                             | <u>          </u>                  | <u>          </u>                  |

**6 Investments**

|                     | Unrestricted<br>funds<br>2025<br>£ | Unrestricted<br>funds<br>2024<br>£ |
|---------------------|------------------------------------|------------------------------------|
| Interest receivable | 915                                | 1,206                              |
|                     | <u>          </u>                  | <u>          </u>                  |

**7 Raising funds**

|                                        | Unrestricted<br>funds<br>2025<br>£ | Restricted<br>funds<br>2025<br>£ | Total<br>2025<br>£ | Total<br>2024<br>£ |
|----------------------------------------|------------------------------------|----------------------------------|--------------------|--------------------|
| <u>Fundraising and publicity</u>       |                                    |                                  |                    |                    |
| Support costs                          | 47,461                             | 9,834                            | 57,295             | 56,250             |
|                                        | <u>          </u>                  | <u>          </u>                | <u>          </u>  | <u>          </u>  |
|                                        | 47,461                             | 9,834                            | 57,295             | 56,250             |
|                                        | <u>          </u>                  | <u>          </u>                | <u>          </u>  | <u>          </u>  |
| <b>For the year ended 31 July 2024</b> |                                    |                                  |                    |                    |
| Fundraising and publicity              | 46,416                             | 9,834                            |                    | 56,250             |
|                                        | <u>          </u>                  | <u>          </u>                |                    | <u>          </u>  |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

**8 Charitable activities**

|                                        | <b>2025</b>    | <b>2024</b>    |
|----------------------------------------|----------------|----------------|
|                                        | <b>£</b>       | <b>£</b>       |
| Royalties                              | 10,477         | 6,262          |
| Stage expenses                         | 24,193         | 7,548          |
| Water                                  | 2,265          | 1,393          |
| Wardrobe expenses                      | 1,890          | 4,177          |
| Repairs and renewals                   | 37,641         | 114,365        |
| Props                                  | 2,083          | 2,494          |
| Other direct costs                     | 11,406         | 8,683          |
| Programmes                             | 354            | 1,186          |
| House expenses                         | 4,891          | 2,160          |
| Publicity                              | 22,048         | 13,471         |
| Irrecoverable VAT                      | 21,350         | 32,231         |
|                                        | <u>138,598</u> | <u>193,970</u> |
| Share of support costs (see note 9)    | 173,715        | 168,852        |
| Share of governance costs (see note 9) | 9,715          | 10,275         |
|                                        | <u>322,028</u> | <u>373,097</u> |
| <b>Analysis by fund</b>                |                |                |
| Unrestricted funds                     | 257,944        | 317,371        |
| Restricted funds                       | 64,084         | 55,726         |
|                                        | <u>322,028</u> | <u>373,097</u> |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

**9 Support costs**

|                                 | Support costs  | Governance costs | 2025           | 2024           | Basis of allocation |
|---------------------------------|----------------|------------------|----------------|----------------|---------------------|
|                                 | £              | £                | £              | £              |                     |
| Staff costs                     | 66,749         | -                | 66,749         | 64,744         | Staff time          |
| Depreciation                    | 70,629         | -                | 70,629         | 70,629         | Use of premises     |
| Electricity and gas             | 37,747         | -                | 37,747         | 36,473         | Use of premises     |
| Insurance                       | 14,861         | -                | 14,861         | 13,364         | Use of premises     |
| Cleaning                        | 33,062         | -                | 33,062         | 30,713         | Use of premises     |
| Printing, postage and telephone | 3,796          | -                | 3,796          | 3,172          | Use of premises     |
| Sundry expenses                 | 2,640          | -                | 2,640          | 4,508          | Use of premises     |
| Bank charges                    | 1,526          | -                | 1,526          | 1,499          | Use of premises     |
| Audit fees                      | -              | 2,000            | 2,000          | 2,000          | Governance          |
| Legal and professional          | -              | 7,715            | 7,715          | 8,275          | Governance          |
|                                 | <u>231,010</u> | <u>9,715</u>     | <u>240,725</u> | <u>235,377</u> |                     |
| <b>Analysed between</b>         |                |                  |                |                |                     |
| Fundraising                     | 57,295         | -                | 57,295         | 56,250         |                     |
| Charitable activities           | 173,715        | 9,715            | 183,430        | 179,127        |                     |
|                                 | <u>231,010</u> | <u>9,715</u>     | <u>240,725</u> | <u>235,377</u> |                     |

Governance costs includes payments to the auditors of £2,000 (2024: £2,000) for audit fees and £1,034 (2024: £1,344) for non audit services.

**10 Other**

|                 | Restricted funds<br>2025<br>£ | Restricted funds<br>2024<br>£ |
|-----------------|-------------------------------|-------------------------------|
| Financing costs | <u>16,156</u>                 | <u>16,574</u>                 |

**11 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the company during the year in their capacity as trustee. T Swinton, a trustee during the year, received a gross salary £16,625 (2024: £17,293) during the year in respect of his position as theatre technician.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

**12 Employees**

The average monthly number of employees during the year was:

|                      | <b>2025<br/>Number</b> | <b>2024<br/>Number</b> |
|----------------------|------------------------|------------------------|
| Operating of theatre | 9                      | 9                      |

**Employment costs**

|                     | <b>2025<br/>£</b> | <b>2024<br/>£</b> |
|---------------------|-------------------|-------------------|
| Wages and salaries  | 65,862            | 63,894            |
| Other pension costs | 887               | 850               |
|                     | <b>66,749</b>     | <b>64,744</b>     |

There were no employees whose annual remuneration was more than £60,000.

**13 Taxation**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

**14 Tangible fixed assets**

|                                    | <b>Leasehold<br/>improvements<br/>£</b> | <b>Computer<br/>equipment<br/>£</b> | <b>Total<br/>£</b> |
|------------------------------------|-----------------------------------------|-------------------------------------|--------------------|
| <b>Cost</b>                        |                                         |                                     |                    |
| At 1 August 2024                   | 2,054,980                               | 16,168                              | 2,071,148          |
| At 31 July 2025                    | 2,054,980                               | 16,168                              | 2,071,148          |
| <b>Depreciation and impairment</b> |                                         |                                     |                    |
| At 1 August 2024                   | 490,741                                 | 16,168                              | 506,909            |
| Depreciation charged in the year   | 70,629                                  | -                                   | 70,629             |
| At 31 July 2025                    | 561,370                                 | 16,168                              | 577,538            |
| <b>Carrying amount</b>             |                                         |                                     |                    |
| At 31 July 2025                    | 1,493,610                               | -                                   | 1,493,610          |
| At 31 July 2024                    | 1,564,239                               | -                                   | 1,564,239          |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

**15 Debtors**

|                                             | <b>2025</b>   | <b>2024</b>   |
|---------------------------------------------|---------------|---------------|
|                                             | <b>£</b>      | <b>£</b>      |
| <b>Amounts falling due within one year:</b> |               |               |
| Trade debtors                               | 6,755         | 12,076        |
| Other debtors                               | 4,375         | 2,767         |
| Prepayments and accrued income              | 21,371        | 30,806        |
|                                             | <u>32,501</u> | <u>45,649</u> |

**16 Loans and overdrafts**

|                         | <b>2025</b>    | <b>2024</b>    |
|-------------------------|----------------|----------------|
|                         | <b>£</b>       | <b>£</b>       |
| Debenture loans         | 376,948        | 387,212        |
| Other loans             | 15,000         | 30,000         |
|                         | <u>391,948</u> | <u>417,212</u> |
| Payable within one year | 16,699         | 10,263         |
| Payable after one year  | <u>375,249</u> | <u>406,949</u> |

The other loans are from members. They have been provided as concessionary loans for the purpose of furtherance of the charitable activities of the charity. The loans are repayable over 5 years, after a 3 year repayment holiday starting from the date of the loan. No interest is payable on these loans and no security has been given by the charity.

**17 Creditors: amounts falling due within one year**

|                                    | <b>Notes</b> | <b>2025</b>   | <b>2024</b>   |
|------------------------------------|--------------|---------------|---------------|
|                                    |              | <b>£</b>      | <b>£</b>      |
| Borrowings                         |              | 16,699        | 10,263        |
| Other taxation and social security |              | -             | 5,154         |
| Deferred income                    | <b>19</b>    | 26,057        | 17,771        |
| Trade creditors                    |              | 10,204        | 6,137         |
| Other creditors                    |              | 14,021        | 4,179         |
| Accruals                           |              | 4,447         | 3,343         |
|                                    |              | <u>71,428</u> | <u>46,847</u> |

The obligations under the mortgage are secured on the assets to which they relate to.

**18 Creditors: amounts falling due after more than one year**

|            | <b>2025</b>    | <b>2024</b>    |
|------------|----------------|----------------|
|            | <b>£</b>       | <b>£</b>       |
| Borrowings | <u>375,249</u> | <u>406,949</u> |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

**18 Creditors: amounts falling due after more than one year** **(Continued)**

The obligations under the mortgage are secured on the assets to which they relate to.

**19 Deferred income**

|                       | <b>2025</b> | <b>2024</b> |
|-----------------------|-------------|-------------|
|                       | <b>£</b>    | <b>£</b>    |
| Other deferred income | 26,057      | 17,771      |

Deferred income is included in the financial statements as follows:

|                                     | <b>2025</b> | <b>2024</b> |
|-------------------------------------|-------------|-------------|
|                                     | <b>£</b>    | <b>£</b>    |
| Deferred income is included within: |             |             |
| Current liabilities                 | 26,057      | 17,771      |
| Movements in the year:              |             |             |
| Deferred income at 1 August 2024    | 17,771      | 14,864      |
| Released from previous periods      | (17,771)    | (14,864)    |
| Resources deferred in the year      | 26,057      | 17,771      |
| Deferred income at 31 July 2025     | 26,057      | 17,771      |

**20 Retirement benefit schemes**

|                                                                     | <b>2025</b> | <b>2024</b> |
|---------------------------------------------------------------------|-------------|-------------|
|                                                                     | <b>£</b>    | <b>£</b>    |
| <b>Defined contribution schemes</b>                                 |             |             |
| Charge to profit or loss in respect of defined contribution schemes | 887         | 850         |

The company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the company in an independently administered fund.

**21 Restricted funds**

The income funds of the charity include the following funds comprising of unexpended resources:

|                    | <b>At 1 August<br/>2024</b> | <b>Incoming<br/>resources</b> | <b>Resources<br/>expended</b> | <b>At 31 July<br/>2025</b> |
|--------------------|-----------------------------|-------------------------------|-------------------------------|----------------------------|
|                    | <b>£</b>                    | <b>£</b>                      | <b>£</b>                      | <b>£</b>                   |
| Redevelopment fund | 1,008,214                   | -                             | (81,716)                      | 926,498                    |
| LED Lighting       | 15,000                      | -                             | (8,358)                       | 6,642                      |
|                    | 1,023,214                   | -                             | (90,074)                      | 933,140                    |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

**21 Restricted funds (Continued)**

| Previous year:     | At 1 August<br>2023<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | At 31 July<br>2024<br>£ |
|--------------------|--------------------------|----------------------------|----------------------------|-------------------------|
| Redevelopment fund | 1,090,348                | -                          | (82,134)                   | 1,008,214               |
| LED Lighting       | -                        | 15,000                     | -                          | 15,000                  |
|                    | <u>1,090,348</u>         | <u>15,000</u>              | <u>(82,134)</u>            | <u>1,023,214</u>        |

**22 Nature and purpose of funds**

***Redevelopment fund***

This fund is restricted and was set up in 2013 for the sole purpose of funding the theatre refurbishment and extension project.

The majority of this fund is now represented by tangible fixed assets, namely leasehold improvements.

***LED lighting***

Grant towards the costs of purchase and installation of new stage LED lights.

**23 Unrestricted funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used.

|                       | At 1 August<br>2024<br>£          | Incoming<br>resources<br>£          | Resources<br>expended<br>£          | Transfers<br>£         | At 31 July<br>2025<br>£          |
|-----------------------|-----------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| General funds         | <u>210,501</u>                    | <u>344,878</u>                      | <u>(305,405)</u>                    | <u>-</u>               | <u>249,974</u>                   |
| <b>Previous year:</b> | <b>At 1 August<br/>2023<br/>£</b> | <b>Incoming<br/>resources<br/>£</b> | <b>Resources<br/>expended<br/>£</b> | <b>Transfers<br/>£</b> | <b>At 31 July<br/>2024<br/>£</b> |
| General funds         | <u>257,713</u>                    | <u>313,265</u>                      | <u>(363,787)</u>                    | <u>3,310</u>           | <u>210,501</u>                   |

**24 Unrestricted funds - designated**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

| Previous year:               | At 1 August<br>2023<br>£ | Transfers<br>£ | At 31 July<br>2024<br>£ |
|------------------------------|--------------------------|----------------|-------------------------|
| Technical equipment upgrades | <u>3,310</u>             | <u>(3,310)</u> | <u>-</u>                |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

**25 Analysis of net assets between funds**

|                              | <b>Unrestricted<br/>funds<br/>2025<br/>£</b> | <b>Restricted<br/>funds<br/>2025<br/>£</b> | <b>Total<br/>2025<br/>£</b> |
|------------------------------|----------------------------------------------|--------------------------------------------|-----------------------------|
| <b>At 31 July 2025:</b>      |                                              |                                            |                             |
| Tangible assets              | 110,792                                      | 1,382,818                                  | 1,493,610                   |
| Current assets/(liabilities) | 148,182                                      | (83,429)                                   | 64,753                      |
| Long term liabilities        | (9,000)                                      | (366,249)                                  | (375,249)                   |
|                              | <u>249,974</u>                               | <u>933,140</u>                             | <u>1,183,114</u>            |
|                              |                                              |                                            |                             |
|                              | <b>Unrestricted<br/>funds<br/>2024<br/>£</b> | <b>Restricted<br/>funds<br/>2024<br/>£</b> | <b>Total<br/>2024<br/>£</b> |
| <b>At 31 July 2024:</b>      |                                              |                                            |                             |
| Tangible assets              | 115,863                                      | 1,448,376                                  | 1,564,239                   |
| Current assets/(liabilities) | 124,638                                      | (48,213)                                   | 76,425                      |
| Long term liabilities        | (30,000)                                     | (376,949)                                  | (406,949)                   |
|                              | <u>210,501</u>                               | <u>1,023,214</u>                           | <u>1,233,715</u>            |

**26 Related party transactions**

**Transactions with related parties**

During the year the company entered into the following transactions with related parties:

|                          | <b>Donations received</b> |                   |
|--------------------------|---------------------------|-------------------|
|                          | <b>2025<br/>£</b>         | <b>2024<br/>£</b> |
| Trustees                 | 900                       | 1,000             |
| Key management personnel | 240                       | -                 |
|                          | <u>1,140</u>              | <u>1,000</u>      |

During the year £1,140 donated to the charity was unrestricted (2024: £1,000).

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2025**

**26 Related party transactions**

**(Continued)**

The following amounts were outstanding at the reporting end date:

|                               | <b>Amounts owed to related parties</b> |               |
|-------------------------------|----------------------------------------|---------------|
|                               | <b>2025</b>                            | <b>2024</b>   |
|                               | <b>£</b>                               | <b>£</b>      |
| Entities with common trustees | 4,000                                  | 4,000         |
| Trustees                      | 7,000                                  | 10,000        |
| Key management personnel      | 8,000                                  | -             |
|                               | <u>19,000</u>                          | <u>14,000</u> |

All amounts outstanding are unsecured and interest free.

The amount due from entities with common trustees is repayable on demand, all other amounts are repayable equally over 5 years, after a remaining period of 2 years without repayment. There is no interest charged on the amounts due.

The following amounts were outstanding at the reporting end date:

|                               | <b>Amounts owed by related parties</b> |              |
|-------------------------------|----------------------------------------|--------------|
|                               | <b>2025</b>                            | <b>2024</b>  |
|                               | <b>£</b>                               | <b>£</b>     |
| Entities with common trustees | 1,710                                  | 1,710        |
|                               | <u>1,710</u>                           | <u>1,710</u> |

No guarantees have been given or received.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

England & Wales - Charity number 220256

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# Accounts

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**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2024**

Draft Financial Statements at 01 October 2024 at 10:26:17  
**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

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|                          |                                                                                                                                                                                                         |                                                                                                                                                                                                                            |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Chairman</b>          | A De'Ath                                                                                                                                                                                                |                                                                                                                                                                                                                            |
| <b>Trustees</b>          | S Appleby<br>P Willis<br>X Burbridge<br>A Childs<br>S Cooper<br>A Dalglish<br>M Hope<br>T Swinton<br>J Wilson Craw<br>M Burden<br>K Corfield<br>C Ellis<br>L Heckels-Thompson<br>C Mawston<br>S Wallace | <br><br><br><br><br><br><br><br><br>(Appointed 12 October 2023)<br>(Appointed 12 October 2023)<br>(Appointed 12 October 2023)<br>(Appointed 12 October 2023)<br>(Appointed 12 October 2023)<br>(Appointed 12 October 2023) |
| <b>Secretary</b>         | H Birleson                                                                                                                                                                                              |                                                                                                                                                                                                                            |
| <b>Treasurer</b>         | K Scott                                                                                                                                                                                                 |                                                                                                                                                                                                                            |
| <b>Charity number</b>    | 220256                                                                                                                                                                                                  |                                                                                                                                                                                                                            |
| <b>Company number</b>    | 00242886                                                                                                                                                                                                |                                                                                                                                                                                                                            |
| <b>Registered office</b> | Stephenson Road<br>Newcastle upon Tyne<br>NE6 5QF                                                                                                                                                       |                                                                                                                                                                                                                            |
| <b>Auditor</b>           | Sumer Auditco Limited<br>Unit 2<br>Gosforth Park Avenue<br>Newcastle upon Tyne<br>NE12 8EG                                                                                                              |                                                                                                                                                                                                                            |
| <b>Bankers</b>           | Barclays Bank plc<br>49 - 51 Northumberland Street<br>Newcastle upon Tyne<br>NE1 7AF                                                                                                                    |                                                                                                                                                                                                                            |

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Draft Financial Statements at 01 October 2024 at 10:26:17

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**CONTENTS**

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|                                   | <b>Page</b> |
|-----------------------------------|-------------|
| Trustee's report                  | 1 - 4       |
| Independent auditor's report      | 5 - 7       |
| Statement of financial activities | 8 - 9       |
| Balance sheet                     | 10          |
| Notes to the financial statements | 11 - 23     |

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**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
TRUSTEE'S REPORT (INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 JULY 2024**

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The trustees present their report and financial statements for the year ended 31 July 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the company's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

**Objectives and activities**

There have been no significant changes in the principal activities of the company since last year which are those of an arts group. The objective of the group is to promote the arts within Newcastle upon Tyne and the wider region. A summary of the aims of the organisation, from the theatre's constitution, states that "The Company is established to promote, maintain and advance education by the encouragement of the Arts, including the Arts of drama, mime, dance, singing and music and to formulate, prepare and establish schemes therefore provided that all objects of the Company shall be of a charitable nature."

***How our activities deliver public benefit***

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. The trustees consider that the activities undertaken by the charity provide a direct benefit to those who attend the performances staged during the year and to the wider community.

In addition by making the theatre facilities available to a wide range of school, dance, community and other charitable organisations we have given several thousand local residents access to facilities and experiences they would not otherwise enjoy.

**Achievements and performance**

This year has been another wonderfully busy year in terms of our performances which have been well received and supported – in fact, other than the year we had to stage everything in the main theatre, we have played to our largest ever audience numbers overall. A great achievement and thanks to everyone involved in our productions, and congratulations to Prod Comm for choosing a wide variety of plays that have attracted so many people.

It has also been a year of challenges in terms of our building. It's inevitable that a building dating from the 1930s will show its age now and again and the dreadful weather we have experienced hasn't helped. A significant amount has had to be spent on roof repairs, drainage repairs, general maintenance on the building and so on. We are able to cope with this financially and it ratifies our reserves policy which states that we should aim to have 6 months expenditure in reserve. The fact that we had more than this is the reason we have been able to handle a significantly more expensive period than usual.

Thanks and congratulations are due to Xander and Alice for achieving a £15k grant towards our LED light replacement project. Looking to the future we have a significant amount of further work to continue the improvements to the building and to complete our LED project and the renewal of our SM environment. We will be looking for funding to assist with this.

And finally we want to take this opportunity to thank all our members for their continued support and commitment. Without you none of this could happen, and we look forward to another successful and exciting year to come.

**Financial review**

The results for the year under review can be seen on page 8.

# PEOPLE'S THEATRE ARTS GROUP LIMITED

## (LIMITED BY GUARANTEE)

### TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

#### FOR THE YEAR ENDED 31 JULY 2024

---

#### **Reserves policy**

The People's Theatre Arts Group Limited reserves policy deals with our general fund. The purpose of the reserves is to ensure we are able to properly manage unusual situations – for example, where an unexpected large expense is incurred, or where our income fails on an ongoing basis to cover our costs or, in a worst case scenario, the theatre had to close.

We aim to hold in reserve sufficient money in our general fund to cover at least six-month's expenditure. The reasons for this are :-

- It would give us time to readjust our working model to ensure that our future income did cover our costs.
- It would enable us to cover most unexpected large expenses.
- In the worst case scenario of the theatre having to close, we would have sufficient funds to continue to pay running costs on the building until such time as these would no longer be our responsibility. Additionally we would have funds to cover professional legal or financial advisors if they were needed.

The Charity's total reserves amounted to £1,233,715 (2023: £1,351,371) at the year end. Of this £210,501 (2023: £257,713) is unrestricted. £1,023,214 (2023: £1,090,348) is the restricted People's Fund and the majority of this fund is now represented by tangible fixed assets, namely leasehold improvements.

The 'free reserves' of the charity (defined as those unrestricted funds not designated for specific purposes or tied up in fixed assets) stood at £94,638 at the year end (2023: £136,781).

#### **Risk**

The trustees meet on a regular basis to consider the major strategic and operational risks of the charity and act accordingly to mitigate those risks.

#### **Structure, governance and management**

The company is a company limited by guarantee and does not have a share capital. The company is governed by its Memorandum and Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S Appleby

P Willis

P Bradley

(Resigned 12 October 2023)

X Burbridge

A Childs

S Cooper

A Dalglish

A De'Ath

(Resigned 12 October 2023)

S Harrison

(Resigned 12 October 2023)

M Hope

T Swinton

K Worswick

(Resigned 12 October 2023)

J Wilson Craw

M Burden

(Appointed 12 October 2023)

K Corfield

(Appointed 12 October 2023)

C Ellis

(Appointed 12 October 2023)

L Heckels-Thompson

(Appointed 12 October 2023)

C Mawston

(Appointed 12 October 2023)

S Wallace

(Appointed 12 October 2023)

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

**(LIMITED BY GUARANTEE)**

**TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)**

**FOR THE YEAR ENDED 31 JULY 2024**

---

The Trustees are the Board of Directors who are elected by the Members at the Annual General Meeting. Candidates must hold full membership and are nominated by full members. They hold office for one year and are eligible for re-election. The theatre holds an AGM each year, in September or October, which is open to all members. As well as reporting on activities during the year, the accounts are presented and nominations for the Management Committee and Productions Committee are put considered and the members of these committees for the coming year are elected.

The Management Committee has overall responsibility for the theatre, and is composed of the Chairman, Secretary and Treasurer of the theatre, plus up to 9 trustees. They meet on a monthly basis and review all major activity at the theatre, review theatre governance as required, and review the theatre finances at each meeting.

The Productions Committee is responsible for the programme of plays put on each season – for choosing the programme, ensuring performance rights are secured, ensuring appropriate teams and cast are organised for each play, and reviewing the success of each play. They meet on a weekly basis.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**Statement of trustee's responsibilities**

The trustees, who are also the directors of People's Theatre Arts Group Limited for the purpose of company law, are responsible for preparing the Trustee's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Auditor**

In accordance with the company's articles, a resolution proposing that Sumer Auditco Limited be reappointed as auditor of the company will be put at a General Meeting.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

**(LIMITED BY GUARANTEE)**

**TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)**

**FOR THE YEAR ENDED 31 JULY 2024**

---

**Disclosure of information to auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustee's report was approved by the Board of Trustees.

.....  
**H Birleson**  
**Secretary**

Dated: .....

.....  
**M Hope**  
**Chairman**

Dated:.....

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
INDEPENDENT AUDITOR'S REPORT**

**TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

---

**Opinion**

We have audited the financial statements of People's Theatre Arts Group Limited (the 'company') for the year ended 31 July 2024 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice)

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustee's report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustee's report has been prepared in accordance with applicable legal requirements.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

**(LIMITED BY GUARANTEE)**

**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

---

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustee's report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustee's report and from the requirement to prepare a strategic report.

**Responsibilities of trustees**

As explained more fully in the statement of trustee's responsibilities, the trustees, who are also the directors of the company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

**(LIMITED BY GUARANTEE)**

**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

---

**Capability of the audit in detecting irregularities, including fraud**

Based on our understanding of the charitable company and the sector in which it operates, we identified that the following laws and regulations are significant to the entity:

- Those laws and regulations considered to have a direct effect on the financial statements including UK financial reporting standards, Company Law and Charity Law.
- Those laws and regulations for which non-compliance may be fundamental to the operating aspects of the charity and therefore may have a material effect on the financial statements include compliance with charitable objectives, public benefit, fundraising regulations, safeguarding and health and safety legislation.

These matters were discussed amongst the engagement team at the planning stage and the team remained alert throughout the audit.

Audit procedures undertaken in response to the potential risks relating to irregularities (which include fraud and non-compliance with laws and regulations) comprised of: inquiries of management and the Trustees as to whether the entity complies with such laws and regulations; enquiries with the same concerning any actual or potential litigation or claims; inspection of relevant legal correspondence and legal costs incurred; review of Trustee meeting minutes; testing the appropriateness of journal entries; and the performance of analytical review to identify unexpected movements in account balances which may be indicative of fraud.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. Irregularities that result from fraud might be inherently more difficult to detect than irregularities that result from error. As explained above, there is an unavoidable risk that material misstatements may not be detected, even though the audit has been planned and performed in accordance with ISAs (UK).

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

.....  
**Mr Stephen Slater (Senior Statutory Auditor)**  
**for and on behalf of Sumer Auditco Limited**  
**Statutory Auditor**  
**Unit 2**  
**Gosforth Park Avenue**  
**Newcastle upon Tyne**  
**NE12 8EG**

Date: .....

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 JULY 2024**

| Current financial year               |       | Unrestricted funds<br>general<br>2024<br>£ | Unrestricted funds<br>designated<br>2024<br>£ | Restricted funds<br>2024<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|--------------------------------------|-------|--------------------------------------------|-----------------------------------------------|-------------------------------|--------------------|--------------------|
|                                      | Notes |                                            |                                               |                               |                    |                    |
| <b>Income from:</b>                  |       |                                            |                                               |                               |                    |                    |
| Donations and legacies               | 3     | 30,316                                     | -                                             | 15,000                        | 45,316             | 72,076             |
| Charitable activities                | 4     | 241,745                                    | -                                             | -                             | 241,745            | 184,288            |
| Other trading activities             | 5     | 39,998                                     | -                                             | -                             | 39,998             | 57,070             |
| Investments                          | 6     | 1,206                                      | -                                             | -                             | 1,206              | 306                |
| <b>Total income</b>                  |       | <u>313,265</u>                             | <u>-</u>                                      | <u>15,000</u>                 | <u>328,265</u>     | <u>313,740</u>     |
| <b>Expenditure on:</b>               |       |                                            |                                               |                               |                    |                    |
| Raising funds                        | 7     | 46,416                                     | -                                             | 9,834                         | 56,250             | 54,079             |
| Charitable activities                | 8     | 317,371                                    | -                                             | 55,726                        | 373,097            | 278,216            |
| Other expenditure                    | 10    | -                                          | -                                             | 16,574                        | 16,574             | 16,975             |
| <b>Total expenditure</b>             |       | <u>363,787</u>                             | <u>-</u>                                      | <u>82,134</u>                 | <u>445,921</u>     | <u>349,270</u>     |
| <b>Net expenditure</b>               |       | (50,522)                                   | -                                             | (67,134)                      | (117,656)          | (35,530)           |
| Transfers between funds              |       | 3,310                                      | (3,310)                                       | -                             | -                  | -                  |
| <b>Net movement in funds</b>         |       | (47,212)                                   | (3,310)                                       | (67,134)                      | (117,656)          | (35,530)           |
| <b>Reconciliation of funds:</b>      |       |                                            |                                               |                               |                    |                    |
| Fund balances at 1 August 2023       |       | 257,713                                    | 3,310                                         | 1,090,348                     | 1,351,371          | 1,386,901          |
| <b>Fund balances at 31 July 2024</b> |       | <u>210,501</u>                             | <u>-</u>                                      | <u>1,023,214</u>              | <u>1,233,715</u>   | <u>1,351,371</u>   |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 JULY 2024**

| Prior financial year                                  |       | Unrestricted<br>funds<br>general<br>2023<br>£ | Unrestricted<br>funds<br>designated<br>2023<br>£ | Restricted<br>funds<br>2023<br>£ | Total<br>2023<br>£ |
|-------------------------------------------------------|-------|-----------------------------------------------|--------------------------------------------------|----------------------------------|--------------------|
|                                                       | Notes |                                               |                                                  |                                  |                    |
| <b>Income from:</b>                                   |       |                                               |                                                  |                                  |                    |
| Donations and legacies                                | 3     | 72,076                                        | -                                                | -                                | 72,076             |
| Charitable activities                                 | 4     | 184,288                                       | -                                                | -                                | 184,288            |
| Other trading activities                              | 5     | 57,070                                        | -                                                | -                                | 57,070             |
| Investments                                           | 6     | 306                                           | -                                                | -                                | 306                |
| <b>Total income</b>                                   |       | <u>313,740</u>                                | <u>-</u>                                         | <u>-</u>                         | <u>313,740</u>     |
| <b>Expenditure on:</b>                                |       |                                               |                                                  |                                  |                    |
| Raising funds                                         | 7     | 44,245                                        | -                                                | 9,834                            | 54,079             |
| Charitable activities                                 | 8     | 222,490                                       | -                                                | 55,726                           | 278,216            |
| Other expenditure                                     | 10    | -                                             | -                                                | 16,975                           | 16,975             |
| <b>Total expenditure</b>                              |       | <u>266,735</u>                                | <u>-</u>                                         | <u>82,535</u>                    | <u>349,270</u>     |
| <b>Net income/(expenditure) and movement in funds</b> |       | 47,005                                        | -                                                | (82,535)                         | (35,530)           |
| <b>Reconciliation of funds:</b>                       |       |                                               |                                                  |                                  |                    |
| Fund balances at 1 August 2022                        |       | <u>210,708</u>                                | <u>3,310</u>                                     | <u>1,172,883</u>                 | <u>1,386,901</u>   |
| <b>Fund balances at 31 July 2023</b>                  |       | <u>257,713</u>                                | <u>3,310</u>                                     | <u>1,090,348</u>                 | <u>1,351,371</u>   |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**BALANCE SHEET**  
**AS AT 31 JULY 2024**

|                                                                |              | <b>2024</b> |           | <b>2023</b> |           |
|----------------------------------------------------------------|--------------|-------------|-----------|-------------|-----------|
|                                                                | <b>Notes</b> | <b>£</b>    | <b>£</b>  | <b>£</b>    | <b>£</b>  |
| <b>Fixed assets</b>                                            |              |             |           |             |           |
| Tangible assets                                                | <b>14</b>    |             | 1,564,239 |             | 1,634,868 |
| <b>Current assets</b>                                          |              |             |           |             |           |
| Debtors                                                        | <b>15</b>    | 45,649      |           | 23,087      |           |
| Cash at bank and in hand                                       |              | 77,623      |           | 197,147     |           |
|                                                                |              |             |           |             |           |
|                                                                |              | 123,272     |           | 220,234     |           |
| <b>Creditors: amounts falling due within one year</b>          | <b>17</b>    | (46,847)    |           | (72,519)    |           |
|                                                                |              |             |           |             |           |
| <b>Net current assets</b>                                      |              |             | 76,425    |             | 147,715   |
|                                                                |              |             |           |             |           |
| <b>Total assets less current liabilities</b>                   |              |             | 1,640,664 |             | 1,782,583 |
|                                                                |              |             |           |             |           |
| <b>Creditors: amounts falling due after more than one year</b> | <b>18</b>    | (406,949)   |           | (431,212)   |           |
|                                                                |              |             |           |             |           |
| <b>Net assets</b>                                              |              |             | 1,233,715 |             | 1,351,371 |
|                                                                |              |             |           |             |           |
| <b>The funds of the company</b>                                |              |             |           |             |           |
| Restricted income funds                                        | <b>20</b>    | 1,023,214   |           | 1,090,348   |           |
| Unrestricted funds - general                                   |              | 210,501     |           | 257,713     |           |
| Unrestricted funds - designated                                |              | -           |           | 3,310       |           |
|                                                                |              |             |           |             |           |
|                                                                |              | 1,233,715   |           | 1,351,371   |           |

The financial statements were approved by the trustees on .....

.....  
**M Hope**  
**Chairman**

Company registration number 00242886 (England and Wales)

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2024**

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**1 Accounting policies**

**Charity information**

People's Theatre Arts Group Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Stephenson Road, Newcastle upon Tyne, NE6 5QF.

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the company's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The company is a Public Benefit Entity as defined by FRS 102.

The company has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

**1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**1.4 Income**

Income is recognised when the company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

All grant income is recognised gross when receivable.

Play tickets are deferred when bookings are received in advance of the play to which they relate.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

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**1 Accounting policies**

**(Continued)**

**Government grants**

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to a category. Where costs cannot be directly attributed to a particular heading they have been allocated to activities on a basis consistent with the use of resources.

**1.6 Tangible fixed assets**

Individual fixed assets costing £100 or more are capitalised at cost including irrecoverable VAT.

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                        |                              |
|------------------------|------------------------------|
| Leasehold improvements | Over remaining term of lease |
| Computer equipment     | 3 or 4 years straight line   |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1.7 Impairment of fixed assets**

At each reporting end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

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**1 Accounting policies**

**(Continued)**

**1.9 Financial instruments**

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

**1.10 Taxation**

The company is a registered charity and no taxation is payable on its income.

**1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

**1.12 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**1.13 Irrecoverable VAT**

Irrecoverable VAT is charged against the category of resources expensed for which it was incurred.

**1.14 Concessionary loans**

Concessionary loans are initially recognised and measured at the amount received, with the carrying amount adjusted in subsequent years to reflect repayments and any accrued interest.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

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**2 Critical accounting estimates and judgements**

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Critical judgements**

***Assessing indicators of impairment***

In assessing whether there have been any indicators of impairment of assets, the trustees have considered both external and internal sources of information such as market conditions and experience of recoverability.

***Key sources of estimation uncertainty***

**Determining residual values and useful economic lives of tangible fixed assets**

The company depreciates tangible fixed assets over their estimated useful lives. The estimation of the useful lives of assets is based on historic performance as well as expectations about future use and therefore requires estimates and assumptions to be applied by management. The actual lives of these assets can vary depending on a variety of factors, including technological innovation, product life cycles and maintenance programmes.

Judgement is applied by trustees when determining the residual values for tangible fixed assets. When determining the residual value trustees aim to assess the amount that the company would currently obtain for the disposal of the asset, if it were already of the condition expected at the end of its useful economic life. Where possible this is done with reference to external market prices.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

**3 Donations and legacies**

|                          | Unrestricted<br>funds<br>2024<br>£ | Restricted<br>funds<br>2024<br>£ | Total<br>2024<br>£ | Unrestricted<br>funds<br>2023<br>£ |
|--------------------------|------------------------------------|----------------------------------|--------------------|------------------------------------|
| Donations and gifts      | 13,283                             | -                                | 13,283             | 10,341                             |
| Legacies receivable      | 285                                | -                                | 285                | 17,209                             |
| Grants                   | 2,500                              | 15,000                           | 17,500             | 29,843                             |
| Membership subscriptions | 14,248                             | -                                | 14,248             | 14,683                             |
|                          | <u>30,316</u>                      | <u>15,000</u>                    | <u>45,316</u>      | <u>72,076</u>                      |

**Grants receivable for core activities**

|                         | Unrestricted<br>funds<br>2024<br>£ | Restricted<br>funds<br>2024<br>£ | Total<br>2024<br>£ | Unrestricted<br>funds<br>2023<br>£ |
|-------------------------|------------------------------------|----------------------------------|--------------------|------------------------------------|
| Charitable Trusts       | 2,500                              | 15,000                           | 17,500             | 26,500                             |
| Other Government Grants | -                                  | -                                | -                  | 3,343                              |
|                         | <u>2,500</u>                       | <u>15,000</u>                    | <u>17,500</u>      | <u>29,843</u>                      |

**4 Charitable activities**

|                    | Unrestricted<br>funds<br>2024<br>£ | Unrestricted<br>funds<br>2023<br>£ |
|--------------------|------------------------------------|------------------------------------|
| Play tickets       | 223,398                            | 172,102                            |
| Programme sales    | 4,904                              | 4,031                              |
| Theatre tax relief | 13,443                             | 8,155                              |
|                    | <u>241,745</u>                     | <u>184,288</u>                     |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

**5 Other trading activities**

|                             | Unrestricted<br>funds<br>2024<br>£ | Unrestricted<br>funds<br>2023<br>£ |
|-----------------------------|------------------------------------|------------------------------------|
| Premises hire               | 18,547                             | 36,733                             |
| Wardrobe and equipment hire | 591                                | 1,683                              |
| Green room                  | 14,582                             | 17,074                             |
| Sundry                      | 6,278                              | 1,580                              |
|                             | <hr/>                              | <hr/>                              |
| Other trading activities    | 39,998                             | 57,070                             |
|                             | <hr/>                              | <hr/>                              |

**6 Investments**

|                     | Unrestricted<br>funds<br>2024<br>£ | Unrestricted<br>funds<br>2023<br>£ |
|---------------------|------------------------------------|------------------------------------|
| Interest receivable | 1,206                              | 306                                |
|                     | <hr/>                              | <hr/>                              |

**7 Raising funds**

|                                        | Unrestricted<br>funds<br>2024<br>£ | Restricted<br>funds<br>2024<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|----------------------------------------|------------------------------------|----------------------------------|--------------------|--------------------|
| <u>Fundraising and publicity</u>       |                                    |                                  |                    |                    |
| Other fundraising costs                | -                                  | -                                | -                  | 1,000              |
| Support costs                          | 46,416                             | 9,834                            | 56,250             | 53,079             |
|                                        | <hr/>                              | <hr/>                            | <hr/>              | <hr/>              |
|                                        | 46,416                             | 9,834                            | 56,250             | 54,079             |
|                                        | <hr/>                              | <hr/>                            | <hr/>              | <hr/>              |
| <b>For the year ended 31 July 2023</b> |                                    |                                  |                    |                    |
| Fundraising and publicity              | 44,245                             | 9,834                            |                    | 54,079             |
|                                        | <hr/>                              | <hr/>                            |                    | <hr/>              |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

**8 Charitable activities**

|                                        | <b>2024</b>    | <b>2023</b>    |
|----------------------------------------|----------------|----------------|
|                                        | <b>£</b>       | <b>£</b>       |
| Royalties                              | 6,262          | 13,975         |
| Stage expenses                         | 7,548          | 19,560         |
| Water                                  | 1,393          | 2,603          |
| Wardrobe expenses                      | 4,177          | 1,347          |
| Repairs and renewals                   | 114,365        | 15,834         |
| Props                                  | 2,494          | 826            |
| Other direct costs                     | 8,683          | 1,767          |
| Programmes                             | 1,186          | 960            |
| House expenses                         | 2,160          | 4,361          |
| Publicity                              | 13,471         | 14,394         |
| Irrecoverable VAT                      | 32,231         | 31,571         |
|                                        | <u>193,970</u> | <u>107,198</u> |
| Share of support costs (see note 9)    | 168,852        | 162,056        |
| Share of governance costs (see note 9) | 10,275         | 8,962          |
|                                        | <u>373,097</u> | <u>278,216</u> |
| <b>Analysis by fund</b>                |                |                |
| Unrestricted funds                     | 317,371        | 222,490        |
| Restricted funds                       | 55,726         | 55,726         |
|                                        | <u>373,097</u> | <u>278,216</u> |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

**9 Support costs**

|                                 | Support costs  | Governance costs | 2024           | 2023           | Basis of allocation |
|---------------------------------|----------------|------------------|----------------|----------------|---------------------|
|                                 | £              | £                | £              | £              |                     |
| Staff costs                     | 64,744         | -                | 64,744         | 61,570         | Staff time          |
| Depreciation                    | 70,629         | -                | 70,629         | 67,831         | Use of premises     |
| Electricity and gas             | 36,473         | -                | 36,473         | 36,797         | Use of premises     |
| Insurance                       | 13,364         | -                | 13,364         | 12,581         | Use of premises     |
| Cleaning                        | 30,713         | -                | 30,713         | 28,392         | Use of premises     |
| Printing, postage and telephone | 3,172          | -                | 3,172          | 3,303          | Use of premises     |
| Sundry expenses                 | 4,508          | -                | 4,508          | 1,546          | Use of premises     |
| Bank charges                    | 1,499          | -                | 1,499          | 3,115          | Use of premises     |
| Audit fees                      | -              | 2,000            | 2,000          | 2,000          | Governance          |
| Legal and professional          | -              | 8,275            | 8,275          | 6,962          | Governance          |
|                                 | <u>225,102</u> | <u>10,275</u>    | <u>235,377</u> | <u>224,097</u> |                     |
| <b>Analysed between</b>         |                |                  |                |                |                     |
| Fundraising                     | 56,250         | -                | 56,250         | 53,079         |                     |
| Charitable activities           | 168,852        | 10,275           | 179,127        | 171,018        |                     |
|                                 | <u>225,102</u> | <u>10,275</u>    | <u>235,377</u> | <u>224,097</u> |                     |

Governance costs includes payments to the auditors of £2,000 (2023: £2,000) for audit fees and £815 (2023: £815) for non audit services.

**10 Other**

|                 | Restricted funds<br>2024<br>£ | Restricted funds<br>2023<br>£ |
|-----------------|-------------------------------|-------------------------------|
| Financing costs | <u>16,574</u>                 | <u>16,975</u>                 |

**11 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the company during the year in their capacity as trustee. T Swinton, a trustee during the year, received a gross salary £17,293 (2023: £15,199) during the year in respect of his position as theatre technician.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

**12 Employees**

The average monthly number of employees during the year was:

|                      | <b>2024</b>   | <b>2023</b>   |
|----------------------|---------------|---------------|
|                      | <b>Number</b> | <b>Number</b> |
| Operating of theatre | 9             | 8             |

**Employment costs**

|                     | <b>2024</b>   | <b>2023</b>   |
|---------------------|---------------|---------------|
|                     | <b>£</b>      | <b>£</b>      |
| Wages and salaries  | 63,894        | 60,659        |
| Other pension costs | 850           | 911           |
|                     | <b>64,744</b> | <b>61,570</b> |

There were no employees whose annual remuneration was more than £60,000.

**13 Taxation**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

**14 Tangible fixed assets**

|                                    | <b>Leasehold</b>    | <b>Computer</b>  | <b>Total</b> |
|------------------------------------|---------------------|------------------|--------------|
|                                    | <b>improvements</b> | <b>equipment</b> |              |
|                                    | <b>£</b>            | <b>£</b>         | <b>£</b>     |
| <b>Cost</b>                        |                     |                  |              |
| At 1 August 2023                   | 2,054,980           | 16,168           | 2,071,148    |
| At 31 July 2024                    | 2,054,980           | 16,168           | 2,071,148    |
| <b>Depreciation and impairment</b> |                     |                  |              |
| At 1 August 2023                   | 420,112             | 16,168           | 436,280      |
| Depreciation charged in the year   | 70,629              | -                | 70,629       |
| At 31 July 2024                    | 490,741             | 16,168           | 506,909      |
| <b>Carrying amount</b>             |                     |                  |              |
| At 31 July 2024                    | 1,564,239           | -                | 1,564,239    |
| At 31 July 2023                    | 1,634,868           | -                | 1,634,868    |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

**15 Debtors**

|                                             | <b>2024</b>   | <b>2023</b>   |
|---------------------------------------------|---------------|---------------|
|                                             | <b>£</b>      | <b>£</b>      |
| <b>Amounts falling due within one year:</b> |               |               |
| Trade debtors                               | 12,076        | 9,585         |
| Other debtors                               | 2,767         | 2,767         |
| Prepayments and accrued income              | 30,806        | 10,735        |
|                                             | <u>45,649</u> | <u>23,087</u> |

**16 Loans and overdrafts**

|                         | <b>2024</b>    | <b>2023</b>    |
|-------------------------|----------------|----------------|
|                         | <b>£</b>       | <b>£</b>       |
| Debenture loans         | 387,212        | 397,057        |
| Other loans             | 30,000         | 44,000         |
|                         | <u>417,212</u> | <u>441,057</u> |
| Payable within one year | 10,263         | 9,845          |
| Payable after one year  | <u>406,949</u> | <u>431,212</u> |

The above loans from members, are provided as concessionary loans for the purpose of furtherance of the charitable activities of the charity. The loans are repayable over 5 years, after a 3 year repayment holiday starting from the date of the loan. No interest is payable on these loans and no security has been given by the charity.

**17 Creditors: amounts falling due within one year**

|                                    | <b>2024</b>   | <b>2023</b>   |
|------------------------------------|---------------|---------------|
|                                    | <b>£</b>      | <b>£</b>      |
| Borrowings                         | 10,263        | 9,845         |
| Other taxation and social security | 5,154         | 8,403         |
| Trade creditors                    | 6,137         | 5,912         |
| Other creditors                    | 4,179         | 12,246        |
| Accruals and deferred income       | 21,114        | 36,113        |
|                                    | <u>46,847</u> | <u>72,519</u> |

**18 Creditors: amounts falling due after more than one year**

|            | <b>2024</b>    | <b>2023</b>    |
|------------|----------------|----------------|
|            | <b>£</b>       | <b>£</b>       |
| Borrowings | <u>406,949</u> | <u>431,212</u> |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

**19 Retirement benefit schemes**

|                                                                     | <b>2024</b> | <b>2023</b> |
|---------------------------------------------------------------------|-------------|-------------|
|                                                                     | <b>£</b>    | <b>£</b>    |
| <b>Defined contribution schemes</b>                                 |             |             |
| Charge to profit or loss in respect of defined contribution schemes | 850         | 911         |

The company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the company in an independently administered fund.

**20 Restricted funds**

The income funds of the charity include the following funds comprising of unexpended resources:

|                       | <b>At 1 August<br/>2023<br/>£</b> | <b>Incoming<br/>resources<br/>£</b> | <b>Resources<br/>expended<br/>£</b> | <b>At 31 July<br/>2024<br/>£</b> |
|-----------------------|-----------------------------------|-------------------------------------|-------------------------------------|----------------------------------|
| Redevelopment fund    | 1,090,348                         | -                                   | (82,134)                            | 1,008,214                        |
| LED Lighting          | -                                 | 15,000                              | -                                   | 15,000                           |
|                       | <u>1,090,348</u>                  | <u>15,000</u>                       | <u>(82,134)</u>                     | <u>1,023,214</u>                 |
| <b>Previous year:</b> | <b>At 1 August<br/>2022<br/>£</b> | <b>Incoming<br/>resources<br/>£</b> | <b>Resources<br/>expended<br/>£</b> | <b>At 31 July<br/>2023<br/>£</b> |
| Redevelopment fund    | 1,172,883                         | -                                   | (82,535)                            | 1,090,348                        |

A transfer has been made between General Funds and the Redevelopment Fund to reflect the expenditure on the theatre redevelopment associated liabilities.

**21 Unrestricted funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used.

|                              | <b>At 1 August<br/>2023<br/>£</b> | <b>Incoming<br/>resources<br/>£</b> | <b>Resources<br/>expended<br/>£</b> | <b>Transfers<br/>£</b> | <b>At 31 July<br/>2024<br/>£</b> |
|------------------------------|-----------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| Technical equipment upgrades | 3,310                             | -                                   | -                                   | (3,310)                | -                                |
| General funds                | 257,713                           | 313,265                             | (363,787)                           | 3,310                  | 210,501                          |
|                              | <u>261,023</u>                    | <u>313,265</u>                      | <u>(363,787)</u>                    | <u>-</u>               | <u>210,501</u>                   |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

**21 Unrestricted funds****(Continued)**

| Previous year:               | At 1 August<br>2022 | Incoming<br>resources | Resources<br>expended | Transfers | At 31 July<br>2023 |
|------------------------------|---------------------|-----------------------|-----------------------|-----------|--------------------|
|                              | £                   | £                     | £                     | £         | £                  |
| Technical equipment upgrades | 3,310               | -                     | -                     | -         | 3,310              |
| General funds                | 210,708             | 313,740               | (266,735)             | -         | 257,713            |
|                              | <u>214,018</u>      | <u>313,740</u>        | <u>(266,735)</u>      | <u>-</u>  | <u>261,023</u>     |

The designated fund for technical equipment upgrades was no longer required at the year end and has been transferred into general unrestricted funds.

**22 Analysis of net assets between funds**

|                              | Unrestricted<br>funds<br>general<br>2024<br>£ | Unrestricted<br>funds<br>designated<br>2024<br>£ | Restricted<br>funds<br>2024<br>£ | Total<br>2024<br>£ |
|------------------------------|-----------------------------------------------|--------------------------------------------------|----------------------------------|--------------------|
| <b>At 31 July 2024:</b>      |                                               |                                                  |                                  |                    |
| Tangible assets              | 115,863                                       | -                                                | 1,448,376                        | 1,564,239          |
| Current assets/(liabilities) | 124,638                                       | -                                                | (48,213)                         | 76,425             |
| Long term liabilities        | (30,000)                                      | -                                                | (376,949)                        | (406,949)          |
|                              | <u>210,501</u>                                | <u>-</u>                                         | <u>1,023,214</u>                 | <u>1,233,715</u>   |
|                              |                                               |                                                  |                                  |                    |
|                              | Unrestricted<br>funds<br>general<br>2023<br>£ | Unrestricted<br>funds<br>designated<br>2023<br>£ | Restricted<br>funds<br>2023<br>£ | Total<br>2023<br>£ |
| <b>At 31 July 2023:</b>      |                                               |                                                  |                                  |                    |
| Tangible assets              | 120,932                                       | -                                                | 1,513,936                        | 1,634,868          |
| Current assets/(liabilities) | 180,781                                       | 3,310                                            | (36,376)                         | 147,715            |
| Long term liabilities        | (44,000)                                      | -                                                | (387,212)                        | (431,212)          |
|                              | <u>257,713</u>                                | <u>3,310</u>                                     | <u>1,090,348</u>                 | <u>1,351,371</u>   |

**23 Nature and purpose of funds****General fund**

This fund is unrestricted and was set up by the company to fund the day-to-day running of the theatre.

**Redevelopment fund**

This fund is restricted and was set up in 2013 for the sole purpose of funding the theatre refurbishment and extension project.

The majority of this fund is now represented by tangible fixed assets, namely leasehold improvements.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2024**

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**24 Related party transactions**

**Transactions with related parties**

During the year the company entered into the following transactions with related parties:

The following amounts were outstanding at the reporting end date:

|                               | <b>Amounts owed to related parties</b> |               |
|-------------------------------|----------------------------------------|---------------|
|                               | <b>2024</b>                            | <b>2023</b>   |
|                               | <b>£</b>                               | <b>£</b>      |
| Entities with common trustees | 4,000                                  | 4,000         |
| Trustees                      | 10,000                                 | 18,000        |
|                               | <u>14,000</u>                          | <u>22,000</u> |

All amounts outstanding are unsecured and interest free.

The amount due from entities with common trustees is repayable on demand, all other amounts are repayable equally over 5 years, after a remaining period of 2 years without repayment.

The following amounts were outstanding at the reporting end date:

|                               | <b>Amounts owed by related parties</b> |              |
|-------------------------------|----------------------------------------|--------------|
|                               | <b>2024</b>                            | <b>2023</b>  |
|                               | <b>£</b>                               | <b>£</b>     |
| Entities with common trustees | 1,710                                  | 1,710        |
|                               | <u>1,710</u>                           | <u>1,710</u> |

No guarantees have been given or received.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

England & Wales - Charity number 220256

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# Accounts

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**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2023**

Draft Financial Statements at 22 September 2023 at 11:53:36  
**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

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|                          |                                                                                                                                                                          |                                                                                                            |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| <b>Chairman</b>          | A De'Ath                                                                                                                                                                 |                                                                                                            |
| <b>Trustees</b>          | S Appleby<br>P Birleson<br>P Bradley<br>X Brouwer<br>A Childs<br>SE Cooper<br>A Dalglish<br>A De'Ath<br>S Harrison<br>M Hope<br>T Swinton<br>K Worswick<br>J Wilson Craw | (Appointed 20 September 2022)<br><br><br><br><br><br><br><br><br><br><br><br>(Appointed 20 September 2022) |
| <b>Secretary</b>         | H Birleson                                                                                                                                                               |                                                                                                            |
| <b>Treasurer</b>         | K Scott                                                                                                                                                                  |                                                                                                            |
| <b>Charity number</b>    | 220256                                                                                                                                                                   |                                                                                                            |
| <b>Company number</b>    | 00242886                                                                                                                                                                 |                                                                                                            |
| <b>Registered office</b> | Stephenson Road<br>Newcastle upon Tyne<br>NE6 5QF                                                                                                                        |                                                                                                            |
| <b>Auditor</b>           | Sumer Auditco Limited<br>The Beehive Beehive Ring Road<br>London Gatwick Airport<br>Gatwick<br>United Kingdom<br>RH6 0PA                                                 |                                                                                                            |
| <b>Bankers</b>           | Barclays Bank plc<br>49 - 51 Northumberland Street<br>Newcastle upon Tyne<br>NE1 7AF                                                                                     |                                                                                                            |

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Draft Financial Statements at 22 September 2023 at 11:53:36  
**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**CONTENTS**

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|                                   | <b>Page</b> |
|-----------------------------------|-------------|
| Trustee's report                  | 1 - 4       |
| Independent auditor's report      | 5 - 7       |
| Statement of financial activities | 8 - 9       |
| Balance sheet                     | 10          |
| Notes to the financial statements | 11 - 22     |

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**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
TRUSTEE'S REPORT (INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 JULY 2023**

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The trustees present their report and financial statements for the year ended 31 July 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the company's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

**Objectives and activities**

There have been no significant changes in the principal activities of the company since last year which are those of an arts group. The objective of the group is to promote the arts within Newcastle upon Tyne and the wider region. A summary of the aims of the organisation, from the theatre's constitution, states that "The Company is established to promote, maintain and advance education by the encouragement of the Arts, including the Arts of drama, mime, dance, singing and music and to formulate, prepare and establish schemes therefore provided that all objects of the Company shall be of a charitable nature."

***How our activities deliver public benefit***

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. The trustees consider that the activities undertaken by the charity provide a direct benefit to those who attend the performances staged during the year and to the wider community.

In addition by making the theatre facilities available to a wide range of school, dance, community and other charitable organisations we have given several thousand local residents access to facilities and experiences they would not otherwise enjoy.

**Achievements and performance**

We've had another great year and our strength, community spirit and imagination have shone through. We have produced a wide range of challenging productions, we have displayed the work of a number of talented local artists in our Foyer Gallery and open mic nights, we now have established Wednesday coffee mornings and a monthly roleplay gaming group which are open to all, and we thank all our volunteers who give their time so generously to enable this to happen. We also continue to hire our venue for community ventures, such as dance schools, the Heaton Schools Shakespeare Festival, poetry readings and comedy nights, and parent and baby mornings. The People's Theatre is a very special place.

We have made some important improvements to our main stage rigging and this will enable our LED lighting project to get underway. The whole project will take a number of years to complete but we now have the right basis on which to build. The main stage work meant that 2 shows had to be moved to the studio and we do thank everyone for their help in making this change a successful one. Inevitably the move reduced the audience from these shows but we did the most that was possible in putting on extra performances and maximising the audience capacity.

We also want to thank our members, and other loyal followers, for their continued support in the form of donations. We are a strong and thriving community and look forward to next year with great anticipation.

**Financial review**

The results for the year under review can be seen on page 8.

# PEOPLE'S THEATRE ARTS GROUP LIMITED

## (LIMITED BY GUARANTEE)

### TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

#### FOR THE YEAR ENDED 31 JULY 2023

---

#### **Reserves policy**

The People's Theatre Arts Group Limited reserves policy deals with our general fund. The purpose of the reserves is to ensure we are able to properly manage unusual situations – for example, where an unexpected large expense is incurred, or where our income fails on an ongoing basis to cover our costs or, in a worst case scenario, the theatre had to close.

We aim to hold in reserve sufficient money in our general fund to cover at least six-month's expenditure. The reasons for this are :-

- It would give us time to readjust our working model to ensure that our future income did cover our costs.
- It would enable us to cover most unexpected large expenses.
- In the worst case scenario of the theatre having to close, we would have sufficient funds to continue to pay running costs on the building until such time as these would no longer be our responsibility. Additionally we would have funds to cover professional legal or financial advisors if they were needed.

The Charity's total reserves amounted to £1,386,901 (2021: £1,391,752) at the year end. Of this £214,018 (2021: £167,946) is unrestricted and is held to finance future expenses and costs. £1,172,883 (2021: £1,223,806) is the restricted People's Fund and the majority of this fund is now represented by tangible fixed assets, namely leasehold improvements.

#### **Risk**

The trustees meet on a regular basis to consider the major strategic and operational risks of the charity and act accordingly to mitigate those risks.

#### **Structure, governance and management**

The company is a company limited by guarantee and does not have a share capital. The company is governed by its Memorandum and Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

|                    |                               |
|--------------------|-------------------------------|
| S Appleby          |                               |
| P Birleson         | (Appointed 20 September 2022) |
| P Bradley          |                               |
| X Brouwer          |                               |
| A Childs           |                               |
| SE Cooper          |                               |
| A Dalglish         |                               |
| A De'Ath           |                               |
| S Harrison         |                               |
| L Heckels-Thompson | (Resigned 20 September 2022)  |
| C Hope             | (Resigned 20 September 2022)  |
| M Hope             |                               |
| M Smith            | (Resigned 20 September 2022)  |
| T Swinton          |                               |
| K Worswick         |                               |
| J Wilson Craw      | (Appointed 20 September 2022) |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

**(LIMITED BY GUARANTEE)**

**TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)**

**FOR THE YEAR ENDED 31 JULY 2023**

---

The Trustees are the Board of Directors who are elected by the Members at the Annual General Meeting. Candidates must hold full membership and are nominated by full members. They hold office for one year and are eligible for re-election. The theatre holds an AGM each year, in September or October, which is open to all members. As well as reporting on activities during the year, the accounts are presented and nominations for the Management Committee and Productions Committee are put considered and the members of these committees for the coming year are elected.

The Management Committee has overall responsibility for the theatre, and is composed of the Chairman, Secretary and Treasurer of the theatre, plus up to 9 trustees. They meet on a monthly basis and review all major activity at the theatre, review theatre governance as required, and review the theatre finances at each meeting.

The Productions Committee is responsible for the programme of plays put on each season – for choosing the programme, ensuring performance rights are secured, ensuring appropriate teams and cast are organised for each play, and reviewing the success of each play. They meet on a weekly basis.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**Statement of trustee's responsibilities**

The trustees, who are also the directors of People's Theatre Arts Group Limited for the purpose of company law, are responsible for preparing the Trustee's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Auditor**

In accordance with the company's articles, a resolution proposing that Sumer Auditco Limited be reappointed as auditor of the company will be put at a General Meeting.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

**(LIMITED BY GUARANTEE)**

**TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)**

**FOR THE YEAR ENDED 31 JULY 2023**

---

**Disclosure of information to auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustee's report was approved by the Board of Trustees.

.....  
**H Birleson**  
**Secretary**

Dated: .....

# PEOPLE'S THEATRE ARTS GROUP LIMITED

## (LIMITED BY GUARANTEE)

### INDEPENDENT AUDITOR'S REPORT

#### TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED

---

#### Opinion

We have audited the financial statements of People's Theatre Arts Group Limited (the 'company') for the year ended 31 July 2023 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice)

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustee's report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustee's report has been prepared in accordance with applicable legal requirements.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

**(LIMITED BY GUARANTEE)**

**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

---

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustee's report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustee's report and from the requirement to prepare a strategic report.

**Responsibilities of trustees**

As explained more fully in the statement of trustee's responsibilities, the trustees, who are also the directors of the company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

**(LIMITED BY GUARANTEE)**

**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

---

**Capability of the audit in detecting irregularities, including fraud**

Based on our understanding of the charitable company and the sector in which it operates, we identified that the following laws and regulations are significant to the entity:

- Those laws and regulations considered to have a direct effect on the financial statements including UK financial reporting standards, Company Law and Charity Law.
- Those laws and regulations for which non-compliance may be fundamental to the operating aspects of the charity and therefore may have a material effect on the financial statements include compliance with charitable objectives, public benefit, fundraising regulations, safeguarding and health and safety legislation.

These matters were discussed amongst the engagement team at the planning stage and the team remained alert throughout the audit.

Audit procedures undertaken in response to the potential risks relating to irregularities (which include fraud and non-compliance with laws and regulations) comprised of: inquiries of management and the Trustees as to whether the entity complies with such laws and regulations; enquiries with the same concerning any actual or potential litigation or claims; inspection of relevant legal correspondence and legal costs incurred; review of Trustee meeting minutes; testing the appropriateness of journal entries; and the performance of analytical review to identify unexpected movements in account balances which may be indicative of fraud.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. Irregularities that result from fraud might be inherently more difficult to detect than irregularities that result from error. As explained above, there is an unavoidable risk that material misstatements may not be detected, even though the audit has been planned and performed in accordance with ISAs (UK).

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

.....  
**Mr Stephen Slater (Senior Statutory Auditor)**  
**for and on behalf of Sumer Auditco Limited**  
**Statutory Auditor**  
**The Beehive Ring Road**  
**Gatwick**  
**RH6 0PA**

Date: .....

**PEOPLE'S THEATRE ARTS GROUP LIMITED****(LIMITED BY GUARANTEE)****STATEMENT OF FINANCIAL ACTIVITIES****INCLUDING INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 JULY 2023****Current financial year**

|                                                                         |              | <b>Unrestricted<br/>funds<br/>2023<br/>£</b> | <b>Restricted<br/>funds<br/>2023<br/>£</b> | <b>Total<br/>2023<br/>£</b> | <b>Total<br/>2022<br/>£</b> |
|-------------------------------------------------------------------------|--------------|----------------------------------------------|--------------------------------------------|-----------------------------|-----------------------------|
|                                                                         | <b>Notes</b> |                                              |                                            |                             |                             |
| <b>Income from:</b>                                                     |              |                                              |                                            |                             |                             |
| Donations and legacies                                                  | <b>3</b>     | 72,076                                       | -                                          | 72,076                      | 65,007                      |
| Charitable activities                                                   | <b>4</b>     | 184,288                                      | -                                          | 184,288                     | 196,889                     |
| Other trading activities                                                | <b>5</b>     | 57,070                                       | -                                          | 57,070                      | 30,514                      |
| Investments                                                             | <b>6</b>     | 306                                          | -                                          | 306                         | 8                           |
| <b>Total income</b>                                                     |              | <b>313,740</b>                               | <b>-</b>                                   | <b>313,740</b>              | <b>292,418</b>              |
| <b>Expenditure on:</b>                                                  |              |                                              |                                            |                             |                             |
| Raising funds                                                           | <b>7</b>     | 44,245                                       | 9,834                                      | 54,079                      | 51,938                      |
| Charitable activities                                                   | <b>8</b>     | 222,490                                      | 55,726                                     | 278,216                     | 227,972                     |
| Other                                                                   | <b>10</b>    | -                                            | 16,975                                     | 16,975                      | 17,359                      |
| <b>Total resources expended</b>                                         |              | <b>266,735</b>                               | <b>82,535</b>                              | <b>349,270</b>              | <b>297,269</b>              |
| <b>Net income/(expenditure) for the year/<br/>Net movement in funds</b> |              | <b>47,005</b>                                | <b>(82,535)</b>                            | <b>(35,530)</b>             | <b>(4,851)</b>              |
| Fund balances at 1 August 2022                                          |              | 214,018                                      | 1,172,883                                  | 1,386,901                   | 1,391,752                   |
| <b>Fund balances at 31 July 2023</b>                                    |              | <b>261,023</b>                               | <b>1,090,348</b>                           | <b>1,351,371</b>            | <b>1,386,901</b>            |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 JULY 2023**

**Prior financial year**

|                                                                         |              | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>Restricted<br/>funds<br/>2022<br/>£</b> | <b>Total<br/>2022<br/>£</b> |
|-------------------------------------------------------------------------|--------------|----------------------------------------------|--------------------------------------------|-----------------------------|
|                                                                         | <b>Notes</b> |                                              |                                            |                             |
| <b>Income from:</b>                                                     |              |                                              |                                            |                             |
| Donations and legacies                                                  | <b>3</b>     | 65,007                                       | -                                          | 65,007                      |
| Charitable activities                                                   | <b>4</b>     | 196,889                                      | -                                          | 196,889                     |
| Other trading activities                                                | <b>5</b>     | 30,514                                       | -                                          | 30,514                      |
| Investments                                                             | <b>6</b>     | 8                                            | -                                          | 8                           |
| <b>Total income</b>                                                     |              | <b>292,418</b>                               | <b>-</b>                                   | <b>292,418</b>              |
| <b>Expenditure on:</b>                                                  |              |                                              |                                            |                             |
| Raising funds                                                           | <b>7</b>     | 42,131                                       | 9,807                                      | 51,938                      |
| Charitable activities                                                   | <b>8</b>     | 172,398                                      | 55,574                                     | 227,972                     |
| Other                                                                   | <b>10</b>    | -                                            | 17,359                                     | 17,359                      |
| <b>Total resources expended</b>                                         |              | <b>214,529</b>                               | <b>82,740</b>                              | <b>297,269</b>              |
| <b>Net incoming/(outgoing) resources before transfers</b>               |              | <b>77,889</b>                                | <b>(82,740)</b>                            | <b>(4,851)</b>              |
| Gross transfers between funds                                           |              | (31,817)                                     | 31,817                                     | -                           |
| <b>Net income/(expenditure) for the year/<br/>Net movement in funds</b> |              | <b>46,072</b>                                | <b>(50,923)</b>                            | <b>(4,851)</b>              |
| Fund balances at 1 August 2021                                          |              | 167,946                                      | 1,223,806                                  | 1,391,752                   |
| <b>Fund balances at 31 July 2022</b>                                    |              | <b>214,018</b>                               | <b>1,172,883</b>                           | <b>1,386,901</b>            |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**BALANCE SHEET**  
**AS AT 31 JULY 2023**

|                                                                | Notes | 2023<br>£ | £         | 2022<br>£ | £         |
|----------------------------------------------------------------|-------|-----------|-----------|-----------|-----------|
| <b>Fixed assets</b>                                            |       |           |           |           |           |
| Tangible assets                                                | 14    |           | 1,634,868 |           | 1,620,702 |
| <b>Current assets</b>                                          |       |           |           |           |           |
| Debtors                                                        | 15    | 23,087    |           | 43,295    |           |
| Cash at bank and in hand                                       |       | 197,147   |           | 222,627   |           |
|                                                                |       | 220,234   |           | 265,922   |           |
| <b>Creditors: amounts falling due within one year</b>          | 17    | (72,519)  |           | (54,666)  |           |
| Net current assets                                             |       |           | 147,715   |           | 211,256   |
| <b>Total assets less current liabilities</b>                   |       |           | 1,782,583 |           | 1,831,958 |
| <b>Creditors: amounts falling due after more than one year</b> | 18    |           | (431,212) |           | (445,057) |
| <b>Net assets</b>                                              |       |           | 1,351,371 |           | 1,386,901 |
| <b>Income funds</b>                                            |       |           |           |           |           |
| Restricted funds                                               | 19    |           | 1,090,348 |           | 1,172,883 |
| <u>Unrestricted funds</u>                                      |       |           |           |           |           |
| Designated funds                                               |       | 3,310     |           | 3,310     |           |
| General unrestricted funds                                     |       | 257,713   |           | 210,708   |           |
|                                                                |       |           | 261,023   |           | 214,018   |
|                                                                |       |           | 1,351,371 |           | 1,386,901 |

The financial statements were approved by the Trustees on .....

.....  
**A De'Ath**  
**Trustee**

**Company Registration No. 00242886**

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2023**

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**1 Accounting policies**

**Charity information**

People's Theatre Arts Group Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Stephenson Road, Newcastle upon Tyne, NE6 5QF.

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the company's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The company is a Public Benefit Entity as defined by FRS 102.

The company has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

**1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**1.4 Income**

Income is recognised when the company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

All grant income is recognised gross when receivable.

Play tickets are deferred when bookings are received in advance of the play to which they relate.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2023**

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**1 Accounting policies**

**(Continued)**

**Government grants**

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to a category. Where costs cannot be directly attributed to a particular heading they have been allocated to activities on a basis consistent with the use of resources.

**1.6 Tangible fixed assets**

Individual fixed assets costing £100 or more are capitalised at cost including irrecoverable VAT.

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                        |                              |
|------------------------|------------------------------|
| Leasehold improvements | Over remaining term of lease |
| Computer equipment     | 3 or 4 years straight line   |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1.7 Impairment of fixed assets**

At each reporting end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2023**

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**1 Accounting policies**

**(Continued)**

**1.9 Financial instruments**

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

**1.10 Taxation**

The company is a registered charity and no taxation is payable on its income.

**1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

**1.12 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**1.13 Irrecoverable VAT**

Irrecoverable VAT is charged against the category of resources expensed for which it was incurred.

**1.14 Concessionary loans**

Concessionary loans are initially recognised and measured at the amount received, with the carrying amount adjusted in subsequent years to reflect repayments and any accrued interest.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2023**

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**2 Critical accounting estimates and judgements**

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Critical judgements**

***Assessing indicators of impairment***

In assessing whether there have been any indicators of impairment of assets, the trustees have considered both external and internal sources of information such as market conditions and experience of recoverability.

***Key sources of estimation uncertainty***

**Determining residual values and useful economic lives of tangible fixed assets**

The company depreciates tangible fixed assets over their estimated useful lives. The estimation of the useful lives of assets is based on historic performance as well as expectations about future use and therefore requires estimates and assumptions to be applied by management. The actual lives of these assets can vary depending on a variety of factors, including technological innovation, product life cycles and maintenance programmes.

Judgement is applied by trustees when determining the residual values for tangible fixed assets. When determining the residual value trustees aim to assess the amount that the company would currently obtain for the disposal of the asset, if it were already of the condition expected at the end of its useful economic life. Where possible this is done with reference to external market prices.

**PEOPLE'S THEATRE ARTS GROUP LIMITED****(LIMITED BY GUARANTEE)****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 JULY 2023****3 Donations and legacies**

|                          | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|--------------------------|------------------------------------|------------------------------------|
| Donations and gifts      | 10,341                             | 17,561                             |
| Legacies receivable      | 17,209                             | 18,000                             |
| Grants                   | 29,843                             | 16,447                             |
| Membership subscriptions | 14,683                             | 12,999                             |
|                          | <u>72,076</u>                      | <u>65,007</u>                      |

**Grants receivable for core activities**

|                                  | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|----------------------------------|------------------------------------|------------------------------------|
| Coronavirus Job Retention Scheme | -                                  | 3,359                              |
| Other Government Grants          | 3,343                              | 7,088                              |
| Charitable Trusts                | 26,500                             | 6,000                              |
|                                  | <u>29,843</u>                      | <u>16,447</u>                      |

**4 Charitable activities**

|                    | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|--------------------|------------------------------------|------------------------------------|
| Play tickets       | 172,102                            | 193,179                            |
| Programme sales    | 4,031                              | 3,710                              |
| Theatre tax relief | 8,155                              | -                                  |
|                    | <u>184,288</u>                     | <u>196,889</u>                     |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2023**

**5 Other trading activities**

|                             | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|-----------------------------|------------------------------------|------------------------------------|
| Premises hire               | 36,733                             | 16,049                             |
| Wardrobe and equipment hire | 1,683                              | 133                                |
| Green room                  | 17,074                             | 13,392                             |
| Sundry                      | 1,580                              | 940                                |
|                             | <hr/>                              | <hr/>                              |
| Other trading activities    | 57,070                             | 30,514                             |
|                             | <hr/>                              | <hr/>                              |

**6 Investments**

|                     | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|---------------------|------------------------------------|------------------------------------|
| Interest receivable | 306                                | 8                                  |
|                     | <hr/>                              | <hr/>                              |

**7 Raising funds**

|                                        | Unrestricted<br>funds<br>2023<br>£ | Restricted<br>funds<br>2023<br>£ | Total<br>2023<br>£ | Total<br>2022<br>£ |
|----------------------------------------|------------------------------------|----------------------------------|--------------------|--------------------|
| <u>Fundraising and publicity</u>       |                                    |                                  |                    |                    |
| Other fundraising costs                | 1,000                              | -                                | 1,000              | -                  |
| Support costs                          | 43,245                             | 9,834                            | 53,079             | 51,938             |
|                                        | <hr/>                              | <hr/>                            | <hr/>              | <hr/>              |
|                                        | 44,245                             | 9,834                            | 54,079             | 51,938             |
|                                        | <hr/>                              | <hr/>                            | <hr/>              | <hr/>              |
| <b>For the year ended 31 July 2022</b> |                                    |                                  |                    |                    |
| Fundraising and publicity              | 42,131                             | 9,807                            |                    | 51,938             |
|                                        | <hr/>                              | <hr/>                            |                    | <hr/>              |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2023**

**8 Charitable activities**

|                                        | <b>2023</b>    | <b>2022</b>    |
|----------------------------------------|----------------|----------------|
|                                        | <b>£</b>       | <b>£</b>       |
| Royalties                              | 13,975         | 8,601          |
| Stage expenses                         | 19,560         | 8,819          |
| Water                                  | 2,603          | 1,178          |
| Wardrobe expenses                      | 1,347          | 2,181          |
| Repairs and renewals                   | 15,834         | 12,493         |
| Props                                  | 826            | 1,321          |
| Fees and expenses                      | -              | 400            |
| Other direct costs                     | 1,767          | 2,221          |
| Programmes                             | 960            | 1,309          |
| House expenses                         | 4,361          | 5,470          |
| Publicity                              | 14,394         | 15,091         |
| Irrecoverable VAT                      | 31,571         | 6,408          |
|                                        | <u>107,198</u> | <u>65,492</u>  |
| Share of support costs (see note 9)    | 162,056        | 152,015        |
| Share of governance costs (see note 9) | 8,962          | 10,465         |
|                                        | <u>278,216</u> | <u>227,972</u> |
| <b>Analysis by fund</b>                |                |                |
| Unrestricted funds                     | 222,490        | 172,398        |
| Restricted funds                       | 55,726         | 55,574         |
|                                        | <u>278,216</u> | <u>227,972</u> |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2023**

**9 Support costs**

|                                 | Support costs  | Governance costs | 2023           | 2022           | Basis of allocation |
|---------------------------------|----------------|------------------|----------------|----------------|---------------------|
|                                 | £              | £                | £              | £              |                     |
| Staff costs                     | 61,570         | -                | 61,570         | 60,026         | Staff time          |
| Depreciation                    | 67,831         | -                | 67,831         | 67,093         | Use of premises     |
| Electricity and gas             | 36,797         | -                | 36,797         | 33,236         | Use of premises     |
| Insurance                       | 12,581         | -                | 12,581         | 10,838         | Use of premises     |
| Cleaning                        | 28,392         | -                | 28,392         | 24,839         | Use of premises     |
| Printing, postage and telephone | 3,303          | -                | 3,303          | 3,374          | Use of premises     |
| Sundry expenses                 | 1,546          | -                | 1,546          | 1,747          | Use of premises     |
| Bank charges                    | 3,115          | -                | 3,115          | 2,800          | Use of premises     |
| Audit fees                      | -              | 2,000            | 2,000          | 2,000          | Governance          |
| Legal and professional          | -              | 6,962            | 6,962          | 8,465          | Governance          |
|                                 | <u>215,135</u> | <u>8,962</u>     | <u>224,097</u> | <u>214,418</u> |                     |
| <b>Analysed between</b>         |                |                  |                |                |                     |
| Fundraising                     | 53,079         | -                | 53,079         | 51,938         |                     |
| Charitable activities           | 162,056        | 8,962            | 171,018        | 162,480        |                     |
|                                 | <u>215,135</u> | <u>8,962</u>     | <u>224,097</u> | <u>214,418</u> |                     |

Governance costs includes payments to the auditors of £2,000 (2022: £2,000) for audit fees and £815 (2022: £815) for non audit services.

**10 Other**

|                 | Restricted funds<br>2023<br>£ | Restricted funds<br>2022<br>£ |
|-----------------|-------------------------------|-------------------------------|
| Financing costs | <u>16,975</u>                 | <u>17,359</u>                 |

**11 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the company during the year in their capacity as trustee. T Swinton, a trustee during the year, received £15,199 (2022: £15,400) during the year in respect of his position as theatre technician.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2023**

**12 Employees**

The average monthly number of employees during the year was:

|                         | <b>2023<br/>Number</b> | <b>2022<br/>Number</b> |
|-------------------------|------------------------|------------------------|
| Operating of theatre    | 8                      | 8                      |
|                         | <u>8</u>               | <u>8</u>               |
| <b>Employment costs</b> | <b>2023<br/>£</b>      | <b>2022<br/>£</b>      |
| Wages and salaries      | 60,659                 | 59,334                 |
| Other pension costs     | 911                    | 692                    |
|                         | <u>61,570</u>          | <u>60,026</u>          |

There were no employees whose annual remuneration was £60,000 or more.

**13 Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**14 Tangible fixed assets**

|                                    | <b>Leasehold<br/>improvements<br/>£</b> | <b>Computer<br/>equipment<br/>£</b> | <b>Total<br/>£</b> |
|------------------------------------|-----------------------------------------|-------------------------------------|--------------------|
| <b>Cost</b>                        |                                         |                                     |                    |
| At 1 August 2022                   | 1,972,983                               | 16,168                              | 1,989,151          |
| Additions                          | 81,997                                  | -                                   | 81,997             |
|                                    | <u>2,054,980</u>                        | <u>16,168</u>                       | <u>2,071,148</u>   |
| At 31 July 2023                    | 2,054,980                               | 16,168                              | 2,071,148          |
| <b>Depreciation and impairment</b> |                                         |                                     |                    |
| At 1 August 2022                   | 352,281                                 | 16,168                              | 368,449            |
| Depreciation charged in the year   | 67,831                                  | -                                   | 67,831             |
|                                    | <u>420,112</u>                          | <u>16,168</u>                       | <u>436,280</u>     |
| At 31 July 2023                    | 420,112                                 | 16,168                              | 436,280            |
| <b>Carrying amount</b>             |                                         |                                     |                    |
| At 31 July 2023                    | <u>1,634,868</u>                        | <u>-</u>                            | <u>1,634,868</u>   |
| At 31 July 2022                    | <u>1,620,702</u>                        | <u>-</u>                            | <u>1,620,702</u>   |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2023**

**15 Debtors**

|                                             | <b>2023</b>   | <b>2022</b>   |
|---------------------------------------------|---------------|---------------|
|                                             | <b>£</b>      | <b>£</b>      |
| <b>Amounts falling due within one year:</b> |               |               |
| Trade debtors                               | 9,585         | 10,603        |
| Other debtors                               | 2,767         | 2,767         |
| Prepayments and accrued income              | 10,735        | 29,925        |
|                                             | <u>23,087</u> | <u>43,295</u> |

**16 Loans and overdrafts**

|                         | <b>2023</b>    | <b>2022</b>    |
|-------------------------|----------------|----------------|
|                         | <b>£</b>       | <b>£</b>       |
| Debenture loans         | 397,057        | 406,501        |
| Other loans             | 44,000         | 48,000         |
|                         | <u>441,057</u> | <u>454,501</u> |
| Payable within one year | 9,845          | 9,444          |
| Payable after one year  | <u>431,212</u> | <u>445,057</u> |

The above loans from members, are provided as concessionary loans for the purpose of furtherance of the charitable activities of the charity. The loans are repayable over 5 years, after a 3 year repayment holiday starting from the date of the loan. No interest is payable on these loans and no security has been given by the charity.

**17 Creditors: amounts falling due within one year**

|                                    | <b>2023</b>   | <b>2022</b>   |
|------------------------------------|---------------|---------------|
|                                    | <b>£</b>      | <b>£</b>      |
| Borrowings                         | 9,845         | 9,444         |
| Other taxation and social security | 8,403         | 11,910        |
| Trade creditors                    | 5,912         | 5,096         |
| Other creditors                    | 12,246        | 11,356        |
| Accruals and deferred income       | 36,113        | 16,860        |
|                                    | <u>72,519</u> | <u>54,666</u> |

**18 Creditors: amounts falling due after more than one year**

|            | <b>2023</b>    | <b>2022</b>    |
|------------|----------------|----------------|
|            | <b>£</b>       | <b>£</b>       |
| Borrowings | <u>431,212</u> | <u>445,057</u> |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2023**

**19 Analysis of movements in funds****Current financial year**

The income funds of the charity include the following funds comprising of unexpended resources:

|                            | Movement in funds              |                       |                       |           |                               |
|----------------------------|--------------------------------|-----------------------|-----------------------|-----------|-------------------------------|
|                            | Balance at<br>1 August<br>2022 | Incoming<br>resources | Resources<br>expended | Transfers | Balance at<br>31 July<br>2023 |
|                            | £                              | £                     | £                     | £         | £                             |
| <b>Restricted funds:</b>   |                                |                       |                       |           |                               |
| Redevelopment fund         | 1,172,883                      | -                     | (82,535)              | -         | 1,090,348                     |
| <b>Unrestricted funds:</b> |                                |                       |                       |           |                               |
| General fund               | 214,018                        | 313,740               | (266,735)             | -         | 257,713                       |
|                            | <u>1,386,901</u>               | <u>313,740</u>        | <u>(349,270)</u>      | <u>-</u>  | <u>1,351,371</u>              |

A transfer has been made between General Funds and the Redevelopment Fund to reflect the expenditure on the theatre redevelopment associated liabilities.

**Previous financial year**

|                              | Movement in funds              |                       |                       |           |                               |
|------------------------------|--------------------------------|-----------------------|-----------------------|-----------|-------------------------------|
|                              | Balance at<br>1 August<br>2021 | Incoming<br>resources | Resources<br>expended | Transfers | Balance at<br>31 July<br>2022 |
|                              | £                              | £                     | £                     | £         | £                             |
| <b>Restricted funds:</b>     |                                |                       |                       |           |                               |
| Redevelopment fund           | 1,223,806                      | -                     | (82,740)              | 31,817    | 1,172,883                     |
| <b>Unrestricted funds:</b>   |                                |                       |                       |           |                               |
| General fund                 | 167,946                        | 292,418               | (214,529)             | (31,817)  | 214,018                       |
| Technical equipment upgrades | -                              | -                     | -                     | 3,310     | 3,310                         |
|                              | <hr/>                          | <hr/>                 | <hr/>                 | <hr/>     | <hr/>                         |
|                              | 1,391,752                      | 292,418               | (297,269)             | -         | 1,386,901                     |
|                              | <hr/>                          | <hr/>                 | <hr/>                 | <hr/>     | <hr/>                         |

**20 Nature and purpose of funds****General fund**

This fund is unrestricted and was set up by the company to fund the day-to-day running of the theatre.

**Redevelopment fund**

This fund is restricted and was set up in 2013 for the sole purpose of funding the theatre refurbishment and extension project.

The majority of this fund is now represented by tangible fixed assets, namely leasehold improvements.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2023**

**21 Analysis of net assets between funds**

|                                                         | Unrestricted<br>funds<br>2023<br>£ | Restricted<br>funds<br>2023<br>£ | Total<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ | Restricted<br>funds<br>2022<br>£ | Total<br>2022<br>£ |
|---------------------------------------------------------|------------------------------------|----------------------------------|--------------------|------------------------------------|----------------------------------|--------------------|
| Fund balances at<br>31 July 2023 are<br>represented by: |                                    |                                  |                    |                                    |                                  |                    |
| Tangible assets                                         | 120,932                            | 1,513,936                        | 1,634,868          | 41,318                             | 1,579,384                        | 1,620,702          |
| Current assets/(liabilities)                            | 184,091                            | (36,376)                         | 147,715            | 220,700                            | (9,444)                          | 211,256            |
| Long term liabilities                                   | (44,000)                           | (387,212)                        | (431,212)          | (48,000)                           | (397,057)                        | (445,057)          |
|                                                         | <u>261,023</u>                     | <u>1,090,348</u>                 | <u>1,351,371</u>   | <u>214,018</u>                     | <u>1,172,883</u>                 | <u>1,386,901</u>   |

**22 Related party transactions****Transactions with related parties**

During the year the company entered into the following transactions with related parties:

The following amounts were outstanding at the reporting end date:

|                               | <b>Amounts owed to related<br/>parties</b> |                   |
|-------------------------------|--------------------------------------------|-------------------|
|                               | <b>2023<br/>£</b>                          | <b>2022<br/>£</b> |
| Entities with common trustees | 4,000                                      | 4,000             |
| Trustees                      | 18,000                                     | 18,000            |
|                               | <u>22,000</u>                              | <u>22,000</u>     |

All amounts outstanding are unsecured and interest free.

The amount due from entities with common trustees is repayable on demand, all other amounts are repayable equally over 5 years, after a remaining period of 2 years without repayment.

The following amounts were outstanding at the reporting end date:

|                               | <b>Amounts owed by related<br/>parties</b> |                   |
|-------------------------------|--------------------------------------------|-------------------|
|                               | <b>2023<br/>£</b>                          | <b>2022<br/>£</b> |
| Entities with common trustees | 1,710                                      | 1,710             |
|                               | <u>1,710</u>                               | <u>1,710</u>      |

No guarantees have been given or received.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

England & Wales - Charity number 220256

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# Accounts

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Charity registration number 220256

Company registration number 00242886 (England and Wales)

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2022**

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

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|                          |                                                                                                                                                                                                                                                                                                              |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Chairman</b>          | A De'Ath                                                                                                                                                                                                                                                                                                     |
| <b>Trustees</b>          | S Appleby<br>P Bradley<br>X Brouwer (Appointed 23 September 2021)<br>A Childs<br>SE Cooper (Appointed 23 September 2021)<br>A Dalglish (Appointed 23 September 2021)<br>A De'Ath<br>S Harrison<br>L Heckels-Thompson<br>C Hope<br>M Hope<br>M Smith (Appointed 23 September 2021)<br>T Swinton<br>K Worswick |
| <b>Secretary</b>         | H Birleson                                                                                                                                                                                                                                                                                                   |
| <b>Treasurer</b>         | K Scott                                                                                                                                                                                                                                                                                                      |
| <b>Charity number</b>    | 220256                                                                                                                                                                                                                                                                                                       |
| <b>Company number</b>    | 00242886                                                                                                                                                                                                                                                                                                     |
| <b>Registered office</b> | Stephenson Road<br>Newcastle upon Tyne<br>NE6 5QF                                                                                                                                                                                                                                                            |
| <b>Auditor</b>           | RMT Accountants & Business Advisors Ltd<br>Gosforth Park Avenue<br>Newcastle upon Tyne<br>NE12 8EG                                                                                                                                                                                                           |
| <b>Bankers</b>           | Barclays Bank plc<br>49 - 51 Northumberland Street<br>Newcastle upon Tyne<br>NE1 7AF                                                                                                                                                                                                                         |

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# PEOPLE'S THEATRE ARTS GROUP LIMITED (LIMITED BY GUARANTEE) CONTENTS

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|                                   | <b>Page</b> |
|-----------------------------------|-------------|
| Trustee's report                  | 1 - 4       |
| Independent auditor's report      | 5 - 7       |
| Statement of financial activities | 8 - 9       |
| Balance sheet                     | 10          |
| Notes to the financial statements | 11 - 22     |

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# **PEOPLE'S THEATRE ARTS GROUP LIMITED (LIMITED BY GUARANTEE) TRUSTEE'S REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 JULY 2022**

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The trustees present their report and financial statements for the year ended 31 July 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

## **Objectives and activities**

There have been no significant changes in the principal activities of the company since last year which are those of an arts group. The objective of the group is to promote the arts within Newcastle upon Tyne and the wider region. A summary of the aims of the organisation, from the theatre's constitution, states that "The Company is established to promote, maintain and advance education by the encouragement of the Arts, including the Arts of drama, mime, dance, singing and music and to formulate, prepare and establish schemes therefore provided that all objects of the Company shall be of a charitable nature."

## ***How our activities deliver public benefit***

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. The trustees consider that the activities undertaken by the charity provide a direct benefit to those who attend the performances staged during the year and to the wider community.

In addition by making the theatre facilities available to a wide range of school, dance, community and other charitable organisations we have given several thousand local residents access to facilities and experiences they would not otherwise enjoy.

## **Achievements and performance**

Last year's report finished with 'The Phoenix is rising!' and now, at the end of a very successful year, we are delighted to be able to say that we have definitely risen! We have run a full programme of plays since our reopening in September 2021 and our audiences have returned. All performances for our first production were socially distanced and we have continued to provide a socially distanced option for each production during the year other than the panto. Our programme of plays has been varied, the artistic appreciation of our productions has been high, and we have recently been able to include our studio theatre back into our full programme. We are continuing with socially distanced options for productions during the coming year.

A number of people have helped to make big improvements to our backstage areas, with a lot of work being done to improve the scene dock and our workshop and our props areas and archive being reorganised and improved. A huge thank you to everyone involved in this. Additionally, what we used to call People's Lit restarted with our Northumbrian Evening and will continue, we have reopened for hires, we have established Wednesday coffee mornings and we have had some wonderful exhibitions in our Foyer Gallery.

We do have some challenges ahead, of course. We know we have a number of large expenses coming up during the Autumn but our finances are strong and we don't see any need for alarm – we simply need to be careful.

We have again been supported generously by our members and a number of loyal supporters and your donations really do make a difference. Our future is looking good!

## **Financial review**

The results for the year under review can be seen on page 8.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 JULY 2022**

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***Reserves policy***

The People's Theatre Arts Group Limited reserves policy deals with our general fund. The purpose of the reserves is to ensure we are able to properly manage unusual situations – for example, where an unexpected large expense is incurred, or where our income fails on an ongoing basis to cover our costs or, in a worst case scenario, the theatre had to close.

We aim to hold in reserve sufficient money in our general fund to cover at least six-month's expenditure. The reasons for this are :-

- It would give us time to readjust our working model to ensure that our future income did cover our costs.
- It would enable us to cover most unexpected large expenses.
- In the worst case scenario of the theatre having to close, we would have sufficient funds to continue to pay running costs on the building until such time as these would no longer be our responsibility. Additionally we would have funds to cover professional legal or financial advisors if they were needed.

The Charity's total reserves amounted to £1,386,901 (2021: £1,391,752) at the year end. Of this £214,018 (2021: £167,946) is unrestricted and is held to finance future expenses and costs. £1,172,883 (2021: £1,223,806) is the restricted People's Fund and the majority of this fund is now represented by tangible fixed assets, namely leasehold improvements.

***Risk***

The trustees meet on a regular basis to consider the major strategic and operational risks of the charity and act accordingly to mitigate those risks.

***COVID-19 risk***

The COVID-19 pandemic continues to generate a significant level of uncertainty in the global economy. The Trustees will regularly assess the likely effects on the company's operations in an attempt to mitigate the risk as far as possible.

**Structure, governance and management**

The company is a company limited by guarantee and does not have a share capital. The company is governed by its Memorandum and Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

|                    |                               |
|--------------------|-------------------------------|
| S Appleby          |                               |
| P Bradley          |                               |
| X Brouwer          | (Appointed 23 September 2021) |
| A Childs           |                               |
| SE Cooper          | (Appointed 23 September 2021) |
| A Dalglish         | (Appointed 23 September 2021) |
| A De'Ath           |                               |
| S Harrison         |                               |
| C Heckels-Thompson | (Resigned 23 September 2021)  |
| L Heckels-Thompson |                               |
| C Hope             |                               |
| M Hope             |                               |
| M Smith            | (Appointed 23 September 2021) |
| T Swinton          |                               |
| J Thompson         | (Resigned 23 September 2021)  |
| K Worswick         |                               |

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 JULY 2022**

---

The Trustees are the Board of Directors who are elected by the Members at the Annual General Meeting. Candidates must hold full membership and are nominated by full members. They hold office for one year and are eligible for re-election. The theatre holds an AGM each year, in September or October, which is open to all members. As well as reporting on activities during the year, the accounts are presented and nominations for the Management Committee and Productions Committee are put considered and the members of these committees for the coming year are elected.

The Management Committee has overall responsibility for the theatre, and is composed of the Chairman, Secretary and Treasurer of the theatre, plus up to 9 trustees. They meet on a monthly basis and review all major activity at the theatre, review theatre governance as required, and review the theatre finances at each meeting.

The Productions Committee is responsible for the programme of plays put on each season – for choosing the programme, ensuring performance rights are secured, ensuring appropriate teams and cast are organised for each play, and reviewing the success of each play. They meet on a weekly basis.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**Statement of trustee's responsibilities**

The trustees, who are also the directors of People's Theatre Arts Group Limited for the purpose of company law, are responsible for preparing the Trustee's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Auditor**

In accordance with the company's articles, a resolution proposing that RMT Accountants & Business Advisors Ltd be reappointed as auditor of the company will be put at a General Meeting.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
TRUSTEE'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 JULY 2022**

---

**Disclosure of information to auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustee's report was approved by the Board of Trustees.

.....  
**H Birleson**  
**Secretary**

Dated: .....

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

---

**Opinion**

We have audited the financial statements of People's Theatre Arts Group Limited (the 'company') for the year ended 31 July 2022 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice)

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustee's report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustee's report has been prepared in accordance with applicable legal requirements.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)  
TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

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**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustee's report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustee's report and from the requirement to prepare a strategic report.

**Responsibilities of trustees**

As explained more fully in the statement of trustee's responsibilities, the trustees, who are also the directors of the company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)  
TO THE MEMBERS OF PEOPLE'S THEATRE ARTS GROUP LIMITED**

---

**Capability of the audit in detecting irregularities, including fraud**

Based on our understanding of the charitable company and the sector in which it operates, we identified that the following laws and regulations are significant to the entity:

- Those laws and regulations considered to have a direct effect on the financial statements including UK financial reporting standards, Company Law and Charity Law.
- Those laws and regulations for which non-compliance may be fundamental to the operating aspects of the charity and therefore may have a material effect on the financial statements include compliance with charitable objectives, public benefit, fundraising regulations, safeguarding and health and safety legislation.

These matters were discussed amongst the engagement team at the planning stage and the team remained alert throughout the audit.

Audit procedures undertaken in response to the potential risks relating to irregularities (which include fraud and non-compliance with laws and regulations) comprised of: inquiries of management and the Trustees as to whether the entity complies with such laws and regulations; enquiries with the same concerning any actual or potential litigation or claims; inspection of relevant legal correspondence and legal costs incurred; review of Trustee meeting minutes; testing the appropriateness of journal entries; and the performance of analytical review to identify unexpected movements in account balances which may be indicative of fraud.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. Irregularities that result from fraud might be inherently more difficult to detect than irregularities that result from error. As explained above, there is an unavoidable risk that material misstatements may not be detected, even though the audit has been planned and performed in accordance with ISAs (UK).

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Mr Stephen Slater (Senior Statutory Auditor)  
for and on behalf of RMT Accountants & Business Advisors Ltd  
Statutory Auditor  
Gosforth Park Avenue  
Newcastle upon Tyne  
NE12 8EG**

Date: .....

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 JULY 2022**

**Current financial year**

|                                                                         |              | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>Restricted<br/>funds<br/>2022<br/>£</b> | <b>Total<br/>2022<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|-------------------------------------------------------------------------|--------------|----------------------------------------------|--------------------------------------------|-----------------------------|-----------------------------|
|                                                                         | <b>Notes</b> |                                              |                                            |                             |                             |
| <b>Income from:</b>                                                     |              |                                              |                                            |                             |                             |
| Donations and legacies                                                  | <b>3</b>     | 65,007                                       | -                                          | 65,007                      | 121,325                     |
| Charitable activities                                                   | <b>4</b>     | 196,889                                      | -                                          | 196,889                     | 4,284                       |
| Other trading activities                                                | <b>5</b>     | 30,514                                       | -                                          | 30,514                      | 4,322                       |
| Investments                                                             | <b>6</b>     | 8                                            | -                                          | 8                           | 25                          |
| <b>Total income</b>                                                     |              | <b>292,418</b>                               | <b>-</b>                                   | <b>292,418</b>              | <b>129,956</b>              |
| <b>Expenditure on:</b>                                                  |              |                                              |                                            |                             |                             |
| Raising funds                                                           | <b>7</b>     | 42,131                                       | 9,807                                      | 51,938                      | 31,458                      |
| Charitable activities                                                   | <b>8</b>     | 172,398                                      | 55,574                                     | 227,972                     | 157,244                     |
| Other                                                                   | <b>13</b>    | -                                            | 17,359                                     | 17,359                      | 17,728                      |
| <b>Total resources expended</b>                                         |              | <b>214,529</b>                               | <b>82,740</b>                              | <b>297,269</b>              | <b>206,430</b>              |
| <b>Net incoming/(outgoing) resources before transfers</b>               |              | <b>77,889</b>                                | <b>(82,740)</b>                            | <b>(4,851)</b>              | <b>(76,474)</b>             |
| Gross transfers between funds                                           |              | (31,817)                                     | 31,817                                     | -                           | -                           |
| <b>Net income/(expenditure) for the year/<br/>Net movement in funds</b> |              | <b>46,072</b>                                | <b>(50,923)</b>                            | <b>(4,851)</b>              | <b>(76,474)</b>             |
| Fund balances at 1 August 2021                                          |              | 167,946                                      | 1,223,806                                  | 1,391,752                   | 1,468,226                   |
| <b>Fund balances at 31 July 2022</b>                                    |              | <b>214,018</b>                               | <b>1,172,883</b>                           | <b>1,386,901</b>            | <b>1,391,752</b>            |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 JULY 2022**

**Prior financial year**

|                                                                         |              | <b>Unrestricted<br/>funds<br/>2021<br/>£</b> | <b>Restricted<br/>funds<br/>2021<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|-------------------------------------------------------------------------|--------------|----------------------------------------------|--------------------------------------------|-----------------------------|
|                                                                         | <b>Notes</b> |                                              |                                            |                             |
| <b>Income from:</b>                                                     |              |                                              |                                            |                             |
| Donations and legacies                                                  | <b>3</b>     | 116,108                                      | 5,217                                      | 121,325                     |
| Charitable activities                                                   | <b>4</b>     | 4,284                                        | -                                          | 4,284                       |
| Other trading activities                                                | <b>5</b>     | 4,322                                        | -                                          | 4,322                       |
| Investments                                                             | <b>6</b>     | 25                                           | -                                          | 25                          |
| <b>Total income</b>                                                     |              | <b>124,739</b>                               | <b>5,217</b>                               | <b>129,956</b>              |
| <b>Expenditure on:</b>                                                  |              |                                              |                                            |                             |
| Raising funds                                                           | <b>7</b>     | 21,656                                       | 9,802                                      | 31,458                      |
| Charitable activities                                                   | <b>8</b>     | 101,700                                      | 55,544                                     | 157,244                     |
| Other                                                                   | <b>13</b>    | -                                            | 17,728                                     | 17,728                      |
| <b>Total resources expended</b>                                         |              | <b>123,356</b>                               | <b>83,074</b>                              | <b>206,430</b>              |
| <b>Net incoming/(outgoing) resources before transfers</b>               |              | <b>1,383</b>                                 | <b>(77,857)</b>                            | <b>(76,474)</b>             |
| Gross transfers between funds                                           |              | (24,514)                                     | 24,514                                     | -                           |
| <b>Net income/(expenditure) for the year/<br/>Net movement in funds</b> |              | <b>(23,131)</b>                              | <b>(53,343)</b>                            | <b>(76,474)</b>             |
| Fund balances at 1 August 2020                                          |              | 191,077                                      | 1,277,149                                  | 1,468,226                   |
| <b>Fund balances at 31 July 2021</b>                                    |              | <b>167,946</b>                               | <b>1,223,806</b>                           | <b>1,391,752</b>            |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**BALANCE SHEET**  
**AS AT 31 JULY 2022**

|                                                                | Notes | 2022<br>£ | £         | 2021<br>£ | £         |
|----------------------------------------------------------------|-------|-----------|-----------|-----------|-----------|
| <b>Fixed assets</b>                                            |       |           |           |           |           |
| Tangible assets                                                | 14    |           | 1,620,702 |           | 1,682,395 |
| <b>Current assets</b>                                          |       |           |           |           |           |
| Debtors                                                        | 15    | 43,295    |           | 16,571    |           |
| Cash at bank and in hand                                       |       | 222,627   |           | 180,596   |           |
|                                                                |       | 265,922   |           | 197,167   |           |
| <b>Creditors: amounts falling due within one year</b>          | 16    | (54,666)  |           | (28,309)  |           |
| Net current assets                                             |       |           | 211,256   |           | 168,858   |
| <b>Total assets less current liabilities</b>                   |       |           | 1,831,958 |           | 1,851,253 |
| <b>Creditors: amounts falling due after more than one year</b> | 17    |           | (445,057) |           | (459,501) |
| <b>Net assets</b>                                              |       |           | 1,386,901 |           | 1,391,752 |
| <b>Income funds</b>                                            |       |           |           |           |           |
| Restricted funds                                               | 19    |           | 1,172,883 |           | 1,223,806 |
| <u>Unrestricted funds</u>                                      |       |           |           |           |           |
| Designated funds                                               |       | 3,310     |           | -         |           |
| General unrestricted funds                                     |       | 210,708   |           | 167,946   |           |
|                                                                |       |           | 214,018   |           | 167,946   |
|                                                                |       |           | 1,386,901 |           | 1,391,752 |

The financial statements were approved by the Trustees on .....

.....  
**A De'Ath**  
**Trustee**

**Company Registration No. 00242886**

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**1 Accounting policies**

**Charity information**

People's Theatre Arts Group Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Stephenson Road, Newcastle upon Tyne, NE6 5QF.

**1.1 Accounting convention**

The accounts have been prepared in accordance with the company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The company is a Public Benefit Entity as defined by FRS 102.

The company has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

**1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements. This includes taking into account the potential impact of COVID-19 to ensure that cashflow is positively managed and the impact to the charity's operations are mitigated. The Board has concluded that the going concern assumption is appropriate in preparing these financial statements.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**1.4 Income**

Income is recognised when the company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

All grant income is recognised gross when receivable.

Play tickets are deferred when bookings are received in advance of the play to which they relate.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

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**1 Accounting policies**

**(Continued)**

**Government grants**

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to a category. Where costs cannot be directly attributed to a particular heading they have been allocated to activities on a basis consistent with the use of resources.

**1.6 Tangible fixed assets**

Individual fixed assets costing £100 or more are capitalised at cost including irrecoverable VAT.

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                        |                              |
|------------------------|------------------------------|
| Leasehold improvements | Over remaining term of lease |
| Computer equipment     | 3 or 4 years straight line   |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1.7 Impairment of fixed assets**

At each reporting end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 JULY 2022**

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**1 Accounting policies**

**(Continued)**

**1.9 Financial instruments**

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

**1.10 Taxation**

The company is a registered charity and no taxation is payable on its income.

**1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

**1.12 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**1.13 Irrecoverable VAT**

Irrecoverable VAT is charged against the category of resources expensed for which it was incurred.

**1.14 Concessionary loans**

Concessionary loans are initially recognised and measured at the amount received, with the carrying amount adjusted in subsequent years to reflect repayments and any accrued interest.

**PEOPLE'S THEATRE ARTS GROUP LIMITED  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 JULY 2022**

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**2 Critical accounting estimates and judgements**

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Critical judgements**

***Assessing indicators of impairment***

In assessing whether there have been any indicators of impairment of assets, the trustees have considered both external and internal sources of information such as market conditions and experience of recoverability.

***Key sources of estimation uncertainty***

**Determining residual values and useful economic lives of tangible fixed assets**

The company depreciates tangible fixed assets over their estimated useful lives. The estimation of the useful lives of assets is based on historic performance as well as expectations about future use and therefore requires estimates and assumptions to be applied by management. The actual lives of these assets can vary depending on a variety of factors, including technological innovation, product life cycles and maintenance programmes.

Judgement is applied by trustees when determining the residual values for tangible fixed assets. When determining the residual value trustees aim to assess the amount that the company would currently obtain for the disposal of the asset, if it were already of the condition expected at the end of its useful economic life. Where possible this is done with reference to external market prices.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

**3 Donations and legacies**

|                          | Unrestricted<br>funds<br>2022<br>£ | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>2021<br>£ |
|--------------------------|------------------------------------|------------------------------------|----------------------------------|--------------------|
| Donations and gifts      | 35,561                             | 28,194                             | 5,217                            | 33,411             |
| Grants                   | 16,447                             | 77,957                             | -                                | 77,957             |
| Membership subscriptions | 12,999                             | 9,957                              | -                                | 9,957              |
|                          | <u>65,007</u>                      | <u>116,108</u>                     | <u>5,217</u>                     | <u>121,325</u>     |

**Grants receivable for core activities**

|                                  | Unrestricted<br>funds<br>2022<br>£ | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>2021<br>£ |
|----------------------------------|------------------------------------|------------------------------------|----------------------------------|--------------------|
| Coronavirus Job Retention Scheme | 3,359                              | 30,931                             | -                                | 30,931             |
| Other Government Grants          | 7,088                              | 31,026                             | -                                | 31,026             |
| Charitable Trusts                | 6,000                              | 16,000                             | -                                | 16,000             |
|                                  | <u>16,447</u>                      | <u>77,957</u>                      | <u>-</u>                         | <u>77,957</u>      |

**4 Charitable activities**

|                    | 2022<br>£      | 2021<br>£    |
|--------------------|----------------|--------------|
| Play tickets       | 193,179        | 331          |
| Programme sales    | 3,710          | -            |
| Theatre tax relief | -              | 3,953        |
|                    | <u>196,889</u> | <u>4,284</u> |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

**5 Other trading activities**

|                             | <b>2022</b>   | <b>2021</b>  |
|-----------------------------|---------------|--------------|
|                             | <b>£</b>      | <b>£</b>     |
| Premises hire               | 16,049        | 4,222        |
| Wardrobe and equipment hire | 133           | 100          |
| Green room                  | 13,392        | -            |
| Sundry                      | 940           | -            |
|                             | <u>30,514</u> | <u>4,322</u> |
| Other trading activities    | <u>30,514</u> | <u>4,322</u> |

**6 Investments**

|                     | <b>Unrestricted funds</b> | <b>Unrestricted funds</b> |
|---------------------|---------------------------|---------------------------|
|                     | <b>2022</b>               | <b>2021</b>               |
|                     | <b>£</b>                  | <b>£</b>                  |
| Interest receivable | 8                         | 25                        |
|                     | <u>8</u>                  | <u>25</u>                 |

**7 Raising funds**

|                                        | <b>Unrestricted funds</b> | <b>Restricted funds</b> | <b>Total</b>  | <b>Total</b>  |
|----------------------------------------|---------------------------|-------------------------|---------------|---------------|
|                                        | <b>£</b>                  | <b>£</b>                | <b>2022</b>   | <b>2021</b>   |
|                                        |                           |                         | <b>£</b>      | <b>£</b>      |
| <u>Fundraising and publicity</u>       |                           |                         |               |               |
| Support costs                          | 42,131                    | 9,807                   | 51,938        | 31,458        |
|                                        | <u>42,131</u>             | <u>9,807</u>            | <u>51,938</u> | <u>31,458</u> |
|                                        | <u>42,131</u>             | <u>9,807</u>            | <u>51,938</u> | <u>31,458</u> |
| <b>For the year ended 31 July 2021</b> |                           |                         |               |               |
| Fundraising and publicity              | 21,656                    | 9,802                   |               | 31,458        |
|                                        | <u>21,656</u>             | <u>9,802</u>            |               | <u>31,458</u> |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

**8 Charitable activities**

|                                         | <b>2022</b>    | <b>2021</b>    |
|-----------------------------------------|----------------|----------------|
|                                         | <b>£</b>       | <b>£</b>       |
| Royalties                               | 8,601          | 2,766          |
| Stage expenses                          | 8,819          | 4,761          |
| Water                                   | 1,178          | 1,181          |
| Wardrobe expenses                       | 2,181          | -              |
| Repairs and renewals                    | 12,493         | 25,543         |
| Props                                   | 1,321          | -              |
| Fees and expenses                       | 400            | -              |
| Other direct costs                      | 2,221          | 1,807          |
| Programmes                              | 1,309          | 81             |
| House expenses                          | 5,470          | 1,640          |
| Publicity                               | 15,091         | 42             |
| Irrecoverable VAT                       | 6,408          | 4,427          |
|                                         | <u>65,492</u>  | <u>42,248</u>  |
| Share of support costs (see note 10)    | 152,015        | 109,681        |
| Share of governance costs (see note 10) | 10,465         | 5,315          |
|                                         | <u>227,972</u> | <u>157,244</u> |
| <b>Analysis by fund</b>                 |                |                |
| Unrestricted funds                      | 172,398        | 101,700        |
| Restricted funds                        | 55,574         | 55,544         |
|                                         | <u>227,972</u> | <u>157,244</u> |

**9 Net movement in funds**

|                                                                                           | <b>2022</b>   | <b>2021</b>   |
|-------------------------------------------------------------------------------------------|---------------|---------------|
|                                                                                           | <b>£</b>      | <b>£</b>      |
| Net movement in funds is stated after charging/(crediting)                                |               |               |
| Fees payable to the company's auditor for the audit of the company's financial statements | 2,000         | 2,000         |
| Depreciation of owned tangible fixed assets                                               | 67,093        | 67,057        |
|                                                                                           | <u>69,093</u> | <u>69,057</u> |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

**10 Support costs**

|                                 | Support costs  | Governance costs | 2022           | 2021           | Basis of allocation |
|---------------------------------|----------------|------------------|----------------|----------------|---------------------|
|                                 | £              | £                | £              | £              |                     |
| Staff costs                     | 60,026         | -                | 60,026         | 47,679         | Staff time          |
| Depreciation                    | 67,093         | -                | 67,093         | 67,057         | Use of premises     |
| Electricity and gas             | 33,236         | -                | 33,236         | 11,724         | Use of premises     |
| Insurance                       | 10,838         | -                | 10,838         | 10,066         | Use of premises     |
| Cleaning                        | 24,839         | -                | 24,839         | 632            | Use of premises     |
| Printing, postage and telephone | 3,374          | -                | 3,374          | 1,582          | Use of premises     |
| Sundry expenses                 | 1,747          | -                | 1,747          | 796            | Use of premises     |
| Bank charges                    | 2,800          | -                | 2,800          | 1,603          | Use of premises     |
| Audit fees                      | -              | 2,000            | 2,000          | 2,000          | Governance          |
| Legal and professional          | -              | 8,465            | 8,465          | 3,315          | Governance          |
|                                 | <u>203,953</u> | <u>10,465</u>    | <u>214,418</u> | <u>146,454</u> |                     |
| <b>Analysed between</b>         |                |                  |                |                |                     |
| Fundraising                     | 51,938         | -                | 51,938         | 31,458         |                     |
| Charitable activities           | 152,015        | 10,465           | 162,480        | 114,996        |                     |
|                                 | <u>203,953</u> | <u>10,465</u>    | <u>214,418</u> | <u>146,454</u> |                     |

**11 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the company during the year in their capacity as trustee. T Swinton, a trustee during the year, received £15,400 (2021: £14,000) during the year in respect of his position as theatre technician.

**12 Employees**

The average monthly number of employees during the year was:

|                         | 2022<br>Number    | 2021<br>Number    |
|-------------------------|-------------------|-------------------|
| Operating of theatre    | <u>8</u>          | <u>3</u>          |
| <b>Employment costs</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
| Wages and salaries      | 59,334            | 46,883            |
| Other pension costs     | 692               | 796               |
|                         | <u>60,026</u>     | <u>47,679</u>     |

There were no employees whose annual remuneration was £60,000 or more.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

**13 Other**

|                 | <b>2022</b> | <b>2021</b> |
|-----------------|-------------|-------------|
|                 | <b>£</b>    | <b>£</b>    |
| Financing costs | 17,359      | 17,728      |

**14 Tangible fixed assets**

|                                    | <b>Leasehold<br/>improvements</b> | <b>Computer<br/>equipment</b> | <b>Total</b> |
|------------------------------------|-----------------------------------|-------------------------------|--------------|
|                                    | <b>£</b>                          | <b>£</b>                      | <b>£</b>     |
| <b>Cost</b>                        |                                   |                               |              |
| At 1 August 2021                   | 1,967,583                         | 16,168                        | 1,983,751    |
| Additions                          | 5,400                             | -                             | 5,400        |
| At 31 July 2022                    | 1,972,983                         | 16,168                        | 1,989,151    |
| <b>Depreciation and impairment</b> |                                   |                               |              |
| At 1 August 2021                   | 285,188                           | 16,168                        | 301,356      |
| Depreciation charged in the year   | 67,093                            | -                             | 67,093       |
| At 31 July 2022                    | 352,281                           | 16,168                        | 368,449      |
| <b>Carrying amount</b>             |                                   |                               |              |
| At 31 July 2022                    | 1,620,702                         | -                             | 1,620,702    |
| At 31 July 2021                    | 1,682,395                         | -                             | 1,682,395    |

**15 Debtors**

|                                             | <b>2022</b> | <b>2021</b> |
|---------------------------------------------|-------------|-------------|
|                                             | <b>£</b>    | <b>£</b>    |
| <b>Amounts falling due within one year:</b> |             |             |
| Trade debtors                               | 10,603      | 40          |
| Other debtors                               | 2,767       | 8,687       |
| Prepayments and accrued income              | 29,925      | 7,844       |
|                                             | 43,295      | 16,571      |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

**16 Creditors: amounts falling due within one year**

|                                    | <b>2022</b>   | <b>2021</b>   |
|------------------------------------|---------------|---------------|
|                                    | <b>£</b>      | <b>£</b>      |
| Borrowings                         | 9,444         | 9,060         |
| Other taxation and social security | 11,910        | 551           |
| Trade creditors                    | 5,096         | 2,733         |
| Other creditors                    | 11,356        | 4,758         |
| Accruals and deferred income       | 16,860        | 11,207        |
|                                    | <u>54,666</u> | <u>28,309</u> |

**17 Creditors: amounts falling due after more than one year**

|            | <b>2022</b>    | <b>2021</b>    |
|------------|----------------|----------------|
|            | <b>£</b>       | <b>£</b>       |
| Borrowings | 445,057        | 459,501        |
|            | <u>445,057</u> | <u>459,501</u> |

**18 Loans and overdrafts**

|                         | <b>2022</b>    | <b>2021</b>    |
|-------------------------|----------------|----------------|
|                         | <b>£</b>       | <b>£</b>       |
| Debenture loans         | 406,501        | 415,561        |
| Other loans             | 48,000         | 53,000         |
|                         | <u>454,501</u> | <u>468,561</u> |
| Payable within one year | 9,444          | 9,060          |
| Payable after one year  | 445,057        | 459,501        |
|                         | <u>454,501</u> | <u>468,561</u> |

The above loans from members, are provided as concessionary loans for the purpose of furtherance of the charitable activities of the charity. The loans are repayable over 5 years, after a 3 year repayment holiday starting from the date of the loan. No interest is payable on these loans and no security has been given by the charity.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

**19 Analysis of movements in funds**  
**Current financial year**

The income funds of the charity include the following funds comprising of unexpended resources:

|                              | <b>Movement in funds</b>                |                               |                               |                  |                                        |
|------------------------------|-----------------------------------------|-------------------------------|-------------------------------|------------------|----------------------------------------|
|                              | <b>Balance at<br/>1 August<br/>2021</b> | <b>Incoming<br/>resources</b> | <b>Resources<br/>expended</b> | <b>Transfers</b> | <b>Balance at<br/>31 July<br/>2022</b> |
|                              | <b>£</b>                                | <b>£</b>                      | <b>£</b>                      | <b>£</b>         | <b>£</b>                               |
| <b>Restricted funds:</b>     |                                         |                               |                               |                  |                                        |
| Redevelopment fund           | 1,223,806                               | -                             | (82,740)                      | 31,817           | 1,172,883                              |
| <b>Unrestricted funds:</b>   |                                         |                               |                               |                  |                                        |
| General fund                 | 167,946                                 | 292,418                       | (214,529)                     | (35,127)         | 210,708                                |
| Technical equipment upgrades | -                                       | -                             | -                             | 3,310            | 3,310                                  |
|                              | <u>1,391,752</u>                        | <u>292,418</u>                | <u>(297,269)</u>              | <u>-</u>         | <u>1,386,901</u>                       |

A transfer has been made between General Funds and the Redevelopment Fund to reflect the expenditure on the theatre redevelopment associated liabilities.

**Previous financial year**

|                            | <b>Movement in funds</b>                |                               |                               |                  |                                        |
|----------------------------|-----------------------------------------|-------------------------------|-------------------------------|------------------|----------------------------------------|
|                            | <b>Balance at<br/>1 August<br/>2020</b> | <b>Incoming<br/>resources</b> | <b>Resources<br/>expended</b> | <b>Transfers</b> | <b>Balance at<br/>31 July<br/>2021</b> |
|                            | <b>£</b>                                | <b>£</b>                      | <b>£</b>                      | <b>£</b>         | <b>£</b>                               |
| <b>Restricted funds:</b>   |                                         |                               |                               |                  |                                        |
| Redevelopment fund         | 1,277,149                               | 5,217                         | 83,074                        | 24,514           | 1,389,954                              |
| <b>Unrestricted funds:</b> |                                         |                               |                               |                  |                                        |
| General fund               | 191,077                                 | 124,739                       | (123,356)                     | (24,514)         | 167,946                                |
|                            | <u>1,468,226</u>                        | <u>129,956</u>                | <u>(206,430)</u>              | <u>-</u>         | <u>1,391,752</u>                       |

**20 Analysis of net assets between funds**

|                                                   | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>Restricted<br/>funds<br/>2022<br/>£</b> | <b>Total Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>Restricted<br/>funds<br/>2021<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|---------------------------------------------------|----------------------------------------------|--------------------------------------------|----------------------------------------------------|--------------------------------------------|-----------------------------|
| Fund balances at 31 July 2022 are represented by: |                                              |                                            |                                                    |                                            |                             |
| Tangible assets                                   | 41,318                                       | 1,579,384                                  | 1,620,702                                          | 43,028                                     | 1,682,395                   |
| Current assets/(liabilities)                      | 220,700                                      | (9,444)                                    | 211,256                                            | 177,918                                    | 168,858                     |
| Long term liabilities                             | (48,000)                                     | (397,057)                                  | (445,057)                                          | (406,501)                                  | (459,501)                   |
|                                                   | <u>214,018</u>                               | <u>1,172,883</u>                           | <u>1,386,901</u>                                   | <u>1,223,806</u>                           | <u>1,391,752</u>            |

**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

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**21 Nature and purpose of funds**

***General fund***

This fund is unrestricted and was set up by the company to fund the day-to-day running of the theatre.

***Redevelopment fund***

This fund is restricted and was set up in 2013 for the sole purpose of funding the theatre refurbishment and extension project.

The majority of this fund is now represented by tangible fixed assets, namely leasehold improvements.

**22 Related party transactions**

**Transactions with related parties**

During the year the company entered into the following transactions with related parties:

The following amounts were outstanding at the reporting end date:

|                               | <b>Amounts owed to related parties</b> |               |
|-------------------------------|----------------------------------------|---------------|
|                               | <b>2022</b>                            | <b>2021</b>   |
|                               | <b>£</b>                               | <b>£</b>      |
| Entities with common trustees | 4,000                                  | 4,000         |
| Trustees                      | 18,000                                 | 18,000        |
|                               | <u>22,000</u>                          | <u>22,000</u> |

All amounts outstanding are unsecured and interest free.

The amount due from entities with common trustees is repayable on demand, all other amounts are repayable equally over 5 years, after a remaining period of 2 years without repayment.

The following amounts were outstanding at the reporting end date:

|                               | <b>Amounts owed by related parties</b> |              |
|-------------------------------|----------------------------------------|--------------|
|                               | <b>2022</b>                            | <b>2021</b>  |
|                               | <b>£</b>                               | <b>£</b>     |
| Entities with common trustees | 1,710                                  | 1,710        |
|                               | <u>1,710</u>                           | <u>1,710</u> |

No guarantees have been given or received.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

England & Wales - Charity number 220256

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# Accounts

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## **2021 Financial Report**

I've provided this in the same format as last year and I've tried to make it as easy to understand as possible. If anyone wants a copy of the full Annual Report and Financial Statements please let me know and I'll email it to them.

I would normally have included box office, and audience, figures for the year. Obviously there aren't any as we had to remain closed all year. Bank statements don't usually excite me but I couldn't stop smiling when I saw the first of our ticket sales coming through in August.

So this is a shorter report than usual (do I hear a sigh of relief?) and what I have included is :-

- a) The Achievements and Performance paragraph from the Annual Report which is the summary of the last year from the committee.
- b) Information from the Annual Report and Financial Statements.
- c) Comments on the future

Notes on each of these follow :-

### **Achievements and Performance**

This is the committee's comment on the year and reads :-

"No-one anticipated that we would remain closed for the whole of this last year. In our report last year we anticipated opening in January and putting our first show on in March. As we all know that became impossible but we are now very much looking forward to our opening in September.

The theatre closure gave us the chance to try out something new - a filmed performance of *Queers* which we had initially hoped to stage during the first half of the year. Everything about the production was a credit to all involved - the performances, the filming and the final product. We also staged 5 outdoor performances of *Midsummer Night's Dream* which was another great success, in spite of the weather which tried, but failed, to dampen anyone's spirits. And we completed our pre-opening trio of productions with *Shakespeare Shenanigans*, a brilliant reflection of how the pandemic has affected us all, using Shakespeare's words.

Our members and our loyal audience's generosity with the donations they have made, and the many and various grants we have received, have enabled us to remain in a healthy financial position during this unique year in the theatre's history. We do need to be very careful when we reopen as, inevitably, our spending will significantly increase, and we cannot be sure of audience sizes, at least for a while. But we remain very positive about the future and it's obvious how eager our members are for a return to some sort of normality. The Phoenix is rising!"

### **Annual Report and Financial Statements**

As with last year I have only included the Income and Expenditure page and the points I want to make are :-

- The column to concentrate on is Unrestricted funds. The Restricted funds column mainly relates to the redevelopment a few years ago, the cost of which was capitalised and much of what is shown as expenditure in this column is actually depreciation - i.e. it's not money we have paid out in the year as everything for the redevelopment is already paid for.

- Our income throughout the year has been donations, grants, membership subscriptions and a little hire income as the church started using the theatre again in August 2020. A huge thank you to everyone who has donated, and to everyone who has been involved in setting up any of the fund-raising campaigns we have run.
- Throughout the year we have been forecasting how our finances might look when we re-open, and obviously we had to make a lot of assumptions about the effect of social distancing and our audience sizes. Since March 2021 we have been measuring our financial position against this forecast and I'm pleased to say we have consistently been ahead of where we forecast ourselves to be.
- You'll see that our Total income and Total resources expended figures are very similar, with income being slightly ahead of expenditure. Given that we've been closed all year this is something everyone should be proud of and reflects the importance of the theatre to its members. The grants we've received have helped a lot, and we're very grateful for them, but the thing that has made the biggest difference is the donations so generously given by members and our loyal audience.

### **The Future**

We introduced what may have appeared rather draconian expenditure guidelines last year. The main reason for this was the knowledge that we would have to start spending a lot more once we reopened, and no-one could predict what our audiences would be but we knew they would be smaller for a while. The other thing we wanted to try and stop was any unnecessary spending - we have, occasionally, been guilty of spending money we didn't have to.

We are in a better position financially than we might have expected to be but it is still early days so I would ask that everyone continues to be very careful about expenditure. But the future is looking good, and I look forward to next year when I can bore the pants off you all with a longer report which includes box office and audience figures!

Draft Financial Statements at 16 September 2021 at 11:34:21  
**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 JULY 2021**

**Current financial year**

|                                                                         |              | <b>Unrestricted<br/>funds<br/>2021<br/>£</b> | <b>Restricted<br/>funds<br/>2021<br/>£</b> | <b>Total<br/>2021<br/>£</b> | <b>Total<br/>2020<br/>£</b> |
|-------------------------------------------------------------------------|--------------|----------------------------------------------|--------------------------------------------|-----------------------------|-----------------------------|
|                                                                         | <b>Notes</b> |                                              |                                            |                             |                             |
| <b>Income from:</b>                                                     |              |                                              |                                            |                             |                             |
| Donations and legacies                                                  | 3            | 116,108                                      | 5,217                                      | 121,325                     | 115,501                     |
| Charitable activities                                                   | 4            | 4,284                                        | -                                          | 4,284                       | 143,500                     |
| Other trading activities                                                | 5            | 4,322                                        | -                                          | 4,322                       | 39,061                      |
| Investments                                                             | 6            | 25                                           | -                                          | 25                          | 278                         |
| <b>Total income</b>                                                     |              | <b>124,739</b>                               | <b>5,217</b>                               | <b>129,956</b>              | <b>298,340</b>              |
| <b>Expenditure on:</b>                                                  |              |                                              |                                            |                             |                             |
| Raising funds                                                           | 7            | 21,656                                       | 9,802                                      | 31,458                      | 41,349                      |
| Charitable activities                                                   | 8            | 101,700                                      | 55,544                                     | 157,244                     | 230,236                     |
| Other                                                                   | 13           | -                                            | 17,728                                     | 17,728                      | 18,083                      |
| <b>Total resources expended</b>                                         |              | <b>123,356</b>                               | <b>83,074</b>                              | <b>206,430</b>              | <b>289,668</b>              |
| <b>Net incoming/(outgoing) resources before transfers</b>               |              | <b>1,383</b>                                 | <b>(77,857)</b>                            | <b>(76,474)</b>             | <b>8,672</b>                |
| Gross transfers between funds                                           |              | (24,514)                                     | 24,514                                     | -                           | -                           |
| <b>Net (expenditure)/income for the year/<br/>Net movement in funds</b> |              | <b>(23,131)</b>                              | <b>(53,343)</b>                            | <b>(76,474)</b>             | <b>8,672</b>                |
| Fund balances at 1 August 2020                                          |              | 191,077                                      | 1,277,149                                  | 1,468,226                   | 1,459,554                   |
| <b>Fund balances at 31 July 2021</b>                                    |              | <b>167,946</b>                               | <b>1,223,806</b>                           | <b>1,391,752</b>            | <b>1,468,226</b>            |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**PEOPLE'S THEATRE ARTS GROUP LIMITED**

England & Wales - Charity number 220256

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# Accounts

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## **2020 Financial Report**

I've provided similar information to the last few years. If anyone wants a copy of the full Annual Report and Financial Statements please let me know and I'll email it to them.

What I've included is :-

- a) The box office figures for the year.
- b) Our audience figures showing, from 2009 onwards, the productions we have staged and the audience figures for each one.
- c) The Achievements and Performance paragraph from the Annual Report which is the summary of the year from the committee.
- d) Information from the Annual Report and Financial Statements.
- e) New expenditure guidelines which are being introduced due to the current situation.

Notes on each of these follow :-

### **Box office figures**

This shows the takings for each of the shows during the last year. It obviously looks very different to previous years due to our having to cancel 5 of our shows. Tickets bought for shows we had to cancel could either be refunded, changed to a credit note for a future show, or the ticket price could be donated. Around half of our customers have chosen a credit note or donated the ticket price which is very good of them.

### **Audience figures**

This gives the audience figures for every show we've staged since September 2009. Last year's figures, despite highlighting the cancellation of 5 shows and that the sales for Bedroom Farce were also affected, do also show that we were having a very good year until the virus hit us. Overall the figures show how successful we have consistently been and, I hope, give confidence that when some sort of normality returns we have every reason to look forward to successful times again.

### **Achievements and Performance**

This is the committee's comment on the year and reads :-

"2019-20 started well but has been dramatically affected by the Coronavirus pandemic. This affected the sales for the last production we were able to stage, Bedroom Farce in March, and we then had to close the theatre and cancel all future planned productions. We do not expect to be able to reopen until January 2021 with, prospectively, our first production in March 2021.

The closure of the theatre, and the limitations necessary to enable social distancing when we do reopen, present the theatre with the most challenging period in its history. However, we are fortunate to have a resourceful, imaginative and enthusiastic membership and a loyal audience, all of whom have helped to raise a magnificent sum in donations which will play a significant part in our survival. We anticipate that the effect of the pandemic will be felt throughout next year and, since closure, our focus has been on planning how we successfully steer the theatre through the many months until some sort of normality returns."

### **Annual Report and Financial Statements**

I have only included the Income and Expenditure page. Everyone will know how unusual our current circumstances are and I simply want to make a few points. If anyone has any questions about the figures please let me know and I'll do my best to answer them.

The points I want to make are :-

- Our income last year was obviously lower and so was our expenditure as the theatre has been closed since mid March. Despite the difficulties of the last 6 months the final position at end of year is healthy.
- We have been helped by a grant of £25k from Newcastle City Council, by grants from the government via the Coronavirus Job Retention Scheme and, most significantly, by the efforts of our members, and some loyal supporters, in fund-raising and donations. At the time of writing the total raised is over £57k, a quite magnificent sum, and everyone who has played a part in this has helped in ensuring our survival.
- This year will be even more challenging than last year. New processes will be needed front of house, back stage, in rehearsal, in everything we do. We have worked out 3 different layouts for a socially distanced audience and these all dramatically reduce the maximum number we can seat. We have made conservative estimates of the audience numbers we might expect when we reopen, we have estimated the minimum amount we will need to spend each month, and we are regularly forecasting 12 months ahead. We remain a viable going concern based on this.
- January is our main month for the payment of membership fees. These go towards the ongoing running costs of the theatre such as heating, lighting and cleaning which, in total, make up one of the largest expenses the theatre has. The current situation, which has forced the theatre to close and which will reduce our audience size (and therefore our ticket sales income) for some time after we reopen, makes membership fees even more important than they usually are. Membership fees can include the purchase of tickets, membership can be paid as a single annual amount or spread through the year as quarterly payments, and Life membership is also available for a one-off payment of £1000.
- It's impossible to exaggerate the importance of the fund-raising and donations received to date. Although we have not assumed any donations in our financial forecasting it will obviously help enormously if we can continue raising money this way.

#### Expenditure Guidelines

These have been revised as it is essential that we spend only what is absolutely necessary. All purchasing will need to go through an approval process and then to Steve who will handle the Purchase Order system with our suppliers.

A handwritten signature in black ink, appearing to read 'Kate', is written in a cursive style.

| <i>Autumn/Winter Season 2019</i> |                   |                  |                  |                   |
|----------------------------------|-------------------|------------------|------------------|-------------------|
| <b>Irls</b>                      | <b>£2,962.72</b>  | <b>£810.70</b>   | <b>£2,152.02</b> | <b>£899.67</b>    |
| <b>Vicar of Dibley</b>           | <b>£14,032.23</b> | <b>£2,148.90</b> | <b>£5,085.48</b> | <b>£3,085.55</b>  |
| <b>Diary of Anne Frank</b>       | <b>£9,568.63</b>  | <b>£1,005.01</b> | <b>£1,507.98</b> | <b>£1,732.20</b>  |
| <b>The Witches</b>               | <b>£1,633.70</b>  | <b>£545.58</b>   | <b>£357.70</b>   | <b>£535.68</b>    |
| <b>Pride and Prejudice</b>       | <b>£10,294.20</b> | <b>£159.90</b>   | <b>£1,149.07</b> | <b>£2,169.38</b>  |
| <b>Panto - Dick Whittington</b>  | <b>£49,788.87</b> | <b>£6,336.13</b> | <b>£8,204.89</b> | <b>£1,508.20</b>  |
| <b>Dial M for Murder</b>         | <b>£18,068.52</b> | <b>£369.49</b>   | <b>£717.60</b>   | <b>£1,508.20</b>  |
| <b>Seven Acts of Mercy</b>       | <b>£3,334.55</b>  | <b>£51.00</b>    | <b>£107.00</b>   | <b>£6,735.02</b>  |
|                                  |                   |                  |                  | <b>£56,523.89</b> |
|                                  |                   |                  |                  | <b>£1,682.82</b>  |
|                                  |                   |                  |                  | <b>£19,741.34</b> |
|                                  |                   |                  |                  | <b>£409.38</b>    |
|                                  |                   |                  |                  | <b>£3,743.93</b>  |
|                                  |                   |                  |                  | <b>£1,374.61</b>  |

| <i>Spring/Summer Season 2020</i> |                  |                  |                  |
|----------------------------------|------------------|------------------|------------------|
| <b>Bedroom Farce</b>             | <b>£8,503.69</b> | <b>£1,097.26</b> | <b>£2,712.54</b> |
| <b>Cat on a Hot Tin Roof</b>     | <b>£2,933.67</b> | <b>£851.78</b>   | <b>£1,334.37</b> |
| <b>Northern Odyssey</b>          | <b>£1,955.08</b> | <b>£879.71</b>   | <b>£680.56</b>   |
| <b>Private Lives</b>             | <b>£2,715.35</b> | <b>£1,084.72</b> | <b>£1,085.39</b> |
| <b>Appointment with Death</b>    | <b>£3,213.52</b> | <b>£1,049.24</b> | <b>£1,537.00</b> |
| <b>The Wizard of Oz</b>          | <b>£1,488.33</b> | <b>£419.88</b>   | <b>£593.44</b>   |
|                                  |                  |                  | <b>£375.01</b>   |

|                                  |                  |                  |                  |                |
|----------------------------------|------------------|------------------|------------------|----------------|
| <i>Autumn Winter Season 2020</i> |                  |                  |                  |                |
| <b>Panto - Sleeping Beauty</b>   | <b>£3,252.71</b> | <b>£1,004.89</b> | <b>£1,115.36</b> | <b>£598.43</b> |
|                                  |                  |                  |                  | <b>£260.33</b> |
|                                  |                  |                  |                  | <b>£273.70</b> |

|                          |                    |                   |                   |                   |                   |                   |                   |                   |                   |                 |                |                 |                   |                           |
|--------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|----------------|-----------------|-------------------|---------------------------|
| <b>TOTAL BANKED 2020</b> | <b>£141,617.52</b> | <b>£11,425.71</b> | <b>£19,359.74</b> | <b>£28,188.54</b> | <b>£23,818.29</b> | <b>£16,964.63</b> | <b>£19,755.16</b> | <b>£16,671.86</b> | <b>£10,074.61</b> | <b>-£240.78</b> | <b>£201.70</b> | <b>-£156.50</b> | <b>-£4,443.44</b> | <b>COVID19 FROM MARCH</b> |
|--------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|----------------|-----------------|-------------------|---------------------------|

[illegible]

## PLAYS & AUDIENCE FIGURES 2009-2018

| <u>Autumn/Winter Season</u> | YE 31/7/2009          | YE 31/7/2010          | YE 31/7/2011            | YE 31/7/2012         | YE 31/7/2013        |
|-----------------------------|-----------------------|-----------------------|-------------------------|----------------------|---------------------|
| <b>September</b>            | 84 Charing Cross Rd   | Cleo/Camping...       | Billy Liar              | Song Thief           | Carpe Jugulum (YPT) |
| <b>October</b>              | Blood Wedding         | Cherry Orchard        | Can't Pay Won't Pay     | Nicholas Nickleby    | Never So Good       |
| <b>November</b>             | Glorious!             | All My Sons           | My Boy Jack             | Bugsy Malone         | Time & The Conways  |
| <b>November</b>             | The Old Masters       | Permanent Way         | Pig Stew (PP)           | KOT Spider Woman     | Ersatz (PP)         |
| <b>Panto</b>                | Aladdin               | Sleeping Beauty       | Mother Goose            | Cinderella           | Snow White          |
| <b>January</b>              | Hound OT Baskervilles | Black Coffee          | Pygmalion               | A T There Were None  | Arsenic & Old Lace  |
| <b>February</b>             | Breath of Life        | Frozen                | Beauty Queen Leenane    | Harold Pinter Shorts | Creditors           |
|                             |                       |                       |                         |                      |                     |
| <u>Spring/Summer Season</u> |                       |                       |                         |                      |                     |
| <b>YPT show</b>             |                       |                       |                         |                      |                     |
| <b>March</b>                | Bedroom Farce         | Lysistrata            | Midsummer Night's Dream | Stags and Hens       | King Lear           |
| <b>April</b>                | 1984                  | An Inspector Calls    | Past Glories Wk 1       | Quick Bright Things  | KO Sister George    |
| <b>May</b>                  | Teachers              | The Wier              | Past Glories Wk 2       | Jerusalem            | Prisoner of 2nd Ave |
| <b>May</b>                  | Democracy             | Nightingale/Eldon Squ | Clockwork Orange        | Life * 3             | Bombshells          |
| <b>June</b>                 | Play It Again Sam     | The Pillowman         | Pitman Painters         | Separate Tables      | Bones               |
| <b>July</b>                 | Importance/Earnest    | Guys & Dolls          | Plaf                    | Dad's Army           | Calendar Girls      |
|                             | <b>14429</b>          | <b>13722</b>          | <b>14437</b>            | <b>14372</b>         | <b>11834</b>        |
|                             |                       |                       |                         |                      |                     |
| <u>Autumn/Winter Season</u> | YE 31/7/2014          | YE 31/7/2015          | YE 31/7/2016            | YE 31/7/2017         | YE 31/7/2018        |
| <b>September</b>            | Our Day Out (YPT)     | Gregory's Girl        | no show, redevelopment  | Grimm Tales          | Animal Farm         |
| <b>October</b>              | Dancing at Lughnasa   | Habeas Corpus         | Chorus of Disapproval   | One Man Two Guvnors  | Hi-de-Hi!           |
| <b>November</b>             | History Boys          | People's Play         | Double Bill             | Waiting for Godot    | Dracula             |
| <b>November</b>             | Landscape w Weapon    | Death of a Salesman   | Three Sisters           | Lady in the Van      | Season's Greetings  |
| <b>Panto</b>                | Peter Pan             | Rapunzel              | Beauty & the Beast      | Jack A T Beanstalk   | Aladdin             |
| <b>January</b>              | Charley's Aunt        | Daisy Pulls It Off    | Murder on the Nile      | Unexpected Guest     | Go Back for Murder  |
| <b>February</b>             | Women of Troy         | Taking Sides          | Eight                   | Antigone             | Breaking the Code   |
|                             |                       |                       |                         |                      |                     |
| <u>Spring/Summer Season</u> |                       |                       |                         |                      |                     |
| <b>YPT show</b>             |                       |                       |                         |                      |                     |
| <b>March</b>                | The Wardrobe          | Scary Play            | Eclipse                 | Lord of the Flies    | Blue Electric Wind  |
| <b>March</b>                | Macbeth               | Much A About Nothing  | Richard III             | The Tempest          | Wind in the Willows |
| <b>April</b>                | The Steamie           | Yes Prime Minister    | Be My Baby              | Snake in the Grass   | Trainspotting       |
| <b>May</b>                  | Woman in Mind         | God of Carnage        | Heroes                  | More Light           | When we are Married |
| <b>May</b>                  | Duet for One          | They Shoot Horses     | Sense & Sensibility     | Hobson's Choice      | 39 Steps            |
| <b>June</b>                 | Stepping Out          | Hay Fever             | Jumpy                   | Under Milk Wood      | Cooking with Elvis  |
| <b>July</b>                 | Accrington Pals       | Fifteen Streets       | Lords & Ladies          | The Ladykillers      | Heaton!             |
|                             | <b>13514</b>          | <b>12527</b>          | <b>11741</b>            | <b>14383</b>         | <b>18632</b>        |

Centenary Year

# PLAYS & AUDIENCE FIGURES 2019 -

|                             | YE 31/7/2019                  | YE 31/7/2020               |  |  |
|-----------------------------|-------------------------------|----------------------------|--|--|
| <u>Autumn/Winter Season</u> |                               |                            |  |  |
| September                   | Treasure Island 524           | Iris 323                   |  |  |
| October                     | Romeo & Juliet 802            | Vicar of Dibley 1481       |  |  |
| November                    | Blackadder 1353               | Diary of Anne Frank 954    |  |  |
| November                    | Blithe Spirit 1240            | Pride & Prejudice 1013     |  |  |
| Panto                       | Cinderella 4953               | Dick Whittington 4706      |  |  |
| January                     | Black Coffee 1821             | Dial M for Murder 1710     |  |  |
| February                    | The River 326                 | Seven Acts of Mercy 327    |  |  |
|                             |                               | The Witches (YPT, Nov) 234 |  |  |
| <u>Spring/Summer Season</u> |                               |                            |  |  |
| YPT show                    | Start Swimming 137            | The Changing Room 129      |  |  |
| March                       | Arcadia 775                   | Bedroom Farce 729          |  |  |
| April                       | Importance of Earnest 989     | Oat on a Hot Tin Roof 0    |  |  |
| May                         | Volkmund & Cornilius (PP) 316 | Northern Odyssey 0         |  |  |
| May                         | Frankenstein 693              | Private Lives 0            |  |  |
| June                        | Dark Earth & Night Sky 308    | Appointment with Death 0   |  |  |
| July                        | Gambling Man 924              | Wizard of Oz 0             |  |  |
|                             | 15161                         | 11606                      |  |  |
| Coronavirus effect          |                               |                            |  |  |
| <u>Autumn/Winter Season</u> |                               |                            |  |  |
| September                   |                               |                            |  |  |
| October                     |                               |                            |  |  |
| November                    |                               |                            |  |  |
| November                    |                               |                            |  |  |
| Panto                       |                               |                            |  |  |
| January                     |                               |                            |  |  |
| February                    |                               |                            |  |  |
| <u>Spring/Summer Season</u> |                               |                            |  |  |
| YPT show                    |                               |                            |  |  |
| March                       |                               |                            |  |  |
| April                       |                               |                            |  |  |
| May                         |                               |                            |  |  |
| May                         |                               |                            |  |  |
| June                        |                               |                            |  |  |
| July                        |                               |                            |  |  |

Draft Financial Statements at 02 October 2020 at 09:05:51  
**PEOPLE'S THEATRE ARTS GROUP LIMITED**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 JULY 2020**

**Current financial year**

|                                                                         | Notes | Unrestricted funds<br>2020<br>£ | Restricted funds<br>2020<br>£ | Total<br>2020<br>£ | Total<br>2019<br>£ |
|-------------------------------------------------------------------------|-------|---------------------------------|-------------------------------|--------------------|--------------------|
| <b>Income from:</b>                                                     |       |                                 |                               |                    |                    |
| Donations and legacies                                                  | 3     | 109,530                         | 5,971                         | 115,501            | 59,805             |
| Charitable activities                                                   | 4     | 143,500                         | -                             | 143,500            | 177,233            |
| Other trading activities                                                | 5     | 39,061                          | -                             | 39,061             | 382,470            |
| Investments                                                             | 6     | 278                             | -                             | 278                | 670                |
| <b>Total income</b>                                                     |       | <b>292,369</b>                  | <b>5,971</b>                  | <b>298,340</b>     | <b>620,178</b>     |
| <b>Expenditure on:</b>                                                  |       |                                 |                               |                    |                    |
| Raising funds                                                           | 7     | 31,591                          | 9,758                         | 41,349             | 46,668             |
| Charitable activities                                                   | 8     | 174,940                         | 55,296                        | 230,236            | 315,836            |
| Other                                                                   | 13    | -                               | 18,083                        | 18,083             | 16,664             |
| <b>Total resources expended</b>                                         |       | <b>206,531</b>                  | <b>83,137</b>                 | <b>289,668</b>     | <b>379,168</b>     |
| <b>Net incoming/(outgoing) resources before transfers</b>               |       | <b>85,838</b>                   | <b>(77,166)</b>               | <b>8,672</b>       | <b>241,010</b>     |
| Gross transfers between funds                                           |       | (36,257)                        | 36,257                        | -                  | -                  |
| <b>Net income/(expenditure) for the year/<br/>Net movement in funds</b> |       | <b>49,581</b>                   | <b>(40,909)</b>               | <b>8,672</b>       | <b>241,010</b>     |
| Fund balances at 1 August 2019                                          |       | 141,496                         | 1,318,058                     | 1,459,554          | 1,218,544          |
| <b>Fund balances at 31 July 2020</b>                                    |       | <b>191,077</b>                  | <b>1,277,149</b>              | <b>1,468,226</b>   | <b>1,459,554</b>   |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

## PTAG EXPENDITURE – COVID19 INTERIM GUIDELINES

### Reasoning

Until something approaching our normal operating environment returns it is vital that no additional expenditure is undertaken unless it is absolutely vital. While closed we receive virtually no income other than the donations generously given by members and friends. These are enabling us to build up our reserves which we have to do before we reopen. When we do reopen we will have an indefinite number of months during which we will have to spend more than we can make and we will therefore be reliant on our reserves to see us through this period.

### Extent

Previous expenditure guidelines have excluded spend on productions. These guidelines include ALL expenditure, whether production related or not.

**No theatre money can be spent without prior approval.  
If you spend any theatre money without proper authorisation  
you will be liable to pay, not the theatre.**

### Process to gain approval

1. Any proposed spend on building materials, including paint, must be agreed with Alan Potts before it goes any further.
2. Any proposed spend on lights, sound or other technical stage equipment must be agreed with Tim Swinton before it goes any further.
3. Any proposed spend on costumes must be agreed with Dianne Edwards before it goes any further.
4. Any proposed spend on props must be agreed with Anneliese Clifton before it goes any further.
5. If the proposed spend is agreed as above, and for any other proposed expenditure, the following rules will apply :-

| <u>Expenditure</u> | <u>Comment</u>                                                                                   | <u>Approval needed from</u> |
|--------------------|--------------------------------------------------------------------------------------------------|-----------------------------|
| Up to £500         |                                                                                                  | Treasurer                   |
| Up to £2000        | 2 Quotation minimum,<br>or demonstrable lack of available<br>competition                         | Treasurer and Chairman      |
| Up to £20,000      | 3 Quotation minimum<br>Warrantees required                                                       | Management Committee        |
| Over £20,000       | 3 Quotation minimum<br>Tenders where appropriate<br>Consultant involvement<br>Indemnity required | Management Committee        |

Purchase Orders will be introduced with all our main suppliers and they will be instructed not to allow any purchasing on the theatre's behalf unless they have a Purchase Order.

August 2020