



## Trustees' Annual Report for the period

From **01/01/2021** Period start date To **31/12/2021** Period end date

Charity name: **Kitchings General Charity**

Charity registration number: **219957**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>KGC 3 main purposes as set out in the governing Scheme:</b> <ul style="list-style-type: none"><li>• Provision of a pension to the 'poor widows of Southrey',</li><li>• Advancement of Education and</li><li>• Relief in Need (of the poor &amp; needy)</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The main activities undertaken for the public benefit relative to these objectives are:</b> <ul style="list-style-type: none"><li>• The continued provision to the eligible widows of Southrey; with the Trustees taking into account the public benefit requirement and the guidance given in the governing Scheme,</li><li>• The provision of grants to local schools, groups and local students. All grant making decisions are made by discussing the information given by applicants and considering how this 'fits in' with the public benefit guidance and the guidance given in the governing Scheme.</li><li>• The provision of grants to individuals who meet the criteria as shown in the governing Scheme for 'Relief in Need' and using the guidance relating to public benefit. This is to make sure that the support provided to any individual is of benefit to their particular need.</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>KGC Trustees are aware of the Charity Commission guidance on public benefit; having been given details about the relevant website or a paper copy. All discussions/decisions made by the Trustees are made taking the public benefit guidance into account; be this a grant making decision or a KGC management decision which in turn could affect the running of the Charity.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The KGC grant making policies are as shown in the governing Scheme, which states that:</p> <ul style="list-style-type: none"> <li>• All grant applications to be made in writing and can now be by email. Grant applications can only be considered if all relevant criteria are met.</li> </ul> <p>Trustees have also agreed that:</p> <ul style="list-style-type: none"> <li>• All grant applications must be treated in the strictest confidence and within the GDPR. There is a Privacy Statement available for all applicants.</li> <li>• All grants awarded must meet the guidance criteria in the governing Scheme and take into account the public benefit requirement.</li> </ul>
Policy on social investment including program related investment	Para 1.38	<p>KGC does not have a policy on social investment including program related investment.</p> <p>However various policies are in the process of being developed.</p>
Contribution made by volunteers	Para 1.38	<p>All KGC Trustees are classed as volunteers; they receive no remuneration for their services to this Charity.</p> <p>There is no other aspect relating to this Charity in which volunteers would be involved.</p>
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>KGC achievements and performance vary year to year, depending on the financial situation and the type of/number of grant applications received in that particular year.</p> <p>Summary of the main achievements and performance for 2021:</p> <ul style="list-style-type: none"> <li>• Payment of a 'pension' was made to eligible widows living in Southrey.</li> <li>• Provision of grants to local schools to support with the cost of swimming lessons for pupils – giving all pupils (without discrimination) the opportunity to benefit from learning this vital skill.</li> <li>• Financial support, as shown in the governing Scheme, to the Kitchings Educational Charity, which provides</li> </ul>



		<p>local college and university students with an annual grant.</p> <ul style="list-style-type: none"> <li>• Provision of a grant to a local childcare provider to improve the environment for the children while in their care.</li> <li>• Provision of a grant to a group of local parents to provide activities for primary school leavers who 'missed out' on usual activities because of the Covid lockdown.</li> <li>• There were no requests in 2021 which would be classed as 'Relief of the poor &amp; needy'.</li> </ul>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The KGC achievements against set objectives always relate to the aims as stated in the governing Scheme. For 2021 this can be shown by the:</p> <ul style="list-style-type: none"> <li>• Provision of a widows' pension throughout the year, achieve the widows pension provision,</li> <li>• Provision of grants to Kitchings Educational Charity, local schools and a local student support and achieve the educational aim and</li> </ul>
Performance of fundraising activities against objectives set	Para 1.41	KGC does not carry out any kind of fundraising.
Investment performance against objectives	Para 1.41	KGC investments, to date, have provided adequate funds to enable the Trustees to provide the finances/funding to cover all objectives as stated in the governing Scheme.
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The financial position at the end of 2021 still remained strong. Income has remained stable with an increase in interest on investments.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Trustees have discussed holding reserves and policy for same but still feel that this is not needed at the moment. It will be considered by the Trustees for this to be mentioned in the financial plan if it is ever felt to be of benefit to this Charity.</b>
Amount of reserves held	Para 1.22	<b>No reserves held.</b>
Reasons for holding zero reserves	Para 1.22	<b>The reason for holding zero reserves is that, whether held in a bank account or held as investments, the Trustees have access to Charity funds as/when needed/required. KGC is not a Charity that would need to deal with daily emergency situations.</b>
Details of fund materially in deficit	Para 1.24	<b>KGC does not hold any funds that are materially in deficit.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There are no current uncertainties about the Charity continuing as a going concern.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>KGC principal sources of funding are:</b> <ul style="list-style-type: none"> <li>• Farm rents and Cottage rent,</li> <li>• Interest from investments and bank interest and</li> <li>• Wayleave</li> </ul> <p>KGC owns 2 separate farms (1 x 67 acres &amp; 1 x 77 acres), an 8-acre piece of land and a cottage. Latest valuation showed £244,000 invested through Black Rock in Charities Equity and Bond Accounts. The Wayleave income is from Western Power, payment for 'poles &amp; stays' situated on Charity land.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>KGC Trustees do feel that the governing Scheme acts as a basic policy document, which gives guidance relating to funds/funding and also social investment. Trustees do feel that the current Scheme is outdated and are 'updating'.</p>
A description of the principal risks facing the charity	Para 1.46	<b>This remains the same with the investment holders giving updates relating to risk.</b>
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Charity Commission Scheme.</b> The current Scheme was sealed 11 <sup>th</sup> November 1975 and regulated by a Scheme of the Charity Commissioners of the 16 <sup>th</sup> May 1902. There have been some changes made to the Scheme; that is with the approval of the Charity Commission, with a further update being finalised within the next few months.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>KGC Trustee group is constituted of 9 competent persons on a voluntary basis.</b> Of the 9 Trustees, 1 shall be from Bucknall and 1 from Southrey (both areas of benefit) Elected Trustees to have a good knowledge of their respective area of benefit. Due to the nature of the Charity (as a farm owner) 3 of the 9 Trustees to have an agricultural background or have some knowledge relating to agriculture.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Classed as Co-optative Trustees;</b> election of Trustees is carried out by the existing Trustees. <b>No other person or organisation is involved in electing KGC Trustees.</b> Chairperson and Vice-chairperson are elected at the first meeting of the year.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Newly elected Trustees are given an 'Introduction Pack' which includes:</b> <ul style="list-style-type: none"> <li>• Copy of the KGC Scheme,</li> <li>• Copy of the latest accounts,</li> <li>• Copy of Minutes from the last meeting,</li> <li>• KGC Information leaflet,</li> <li>• GDPR information,</li> <li>• Copy of current Privacy Statement,</li> <li>• CC4 leaflet,</li> <li>• The Essential Trustee information and</li> <li>• Are invited to meet with the Chairman and Clerk prior to their first meeting.</li> </ul>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>KGC administrative, organisational and management structure is based on the guidance given in the governing Scheme. The clerk carries out administrative duties as instructed by the Trustees.</b> <b>All management decisions relating to this Charity are made by the Trustees,</b>

		through discussion, at one of their meetings. There is no other wider network with which this Charity works.
Relationship with any related parties	Para 1.51	KGC is Committed to supporting Kitchings Educational Charity, as is shown in the governing Scheme. KGC supports KEC by providing an annual income, which is calculated from the annual disposable income of KGC.
Other		As the name would suggest, both Charities are historically linked.

## Reference and Administrative details

Charity name	<b>Kitchings General Charity</b>
Other name the charity uses	
Registered charity number	<b>219957</b>
Charity's principal address	42 Abbey Road, Bardney, Lincoln, LN3 5XA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr G Pacey	Chairman		Co-opted
2	Mr R Muxlow			Co-opted
3	Mr R Armstrong			Co-opted
4	Mrs J Hayes			Co-opted
5	Mrs E Franklin			Co-opted
6	Mr K Hutchinson			Co-opted
7	Mr B Percival			Co-opted
8	Mrs C Lee			Co-opted
9	Mr J Armstrong	Vice-chairman		Co-opted
10				
11				
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17				
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19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Farms & Cottage	Willsons	16 Algitha Road, Skegness, Lincs, PE25 2AG
Investment	Black Rock	PO Box 545, Darlington, DL1 9TQ
Insurance	NFU Mutual	The Old Mill, Roughton Moor, Woodhall Spa, Lincs, LN10 6YQ
Banking	HSBC	High Street, Lincoln

#### Name of chief executive or names of senior staff members (Optional information)

n/a

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

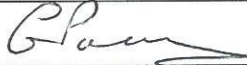
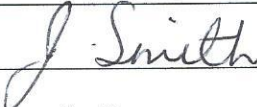
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Geoffrey Pacey	Janice Smith
Position (eg Secretary, Chair, etc)	Chairman	Secretary

Date 

**Kitchings General Charity Trust**  
**Statement of Affairs as at 31<sup>st</sup> December 2021**

**Income**

**HSBC**

Community Account Balance B/F

420.28 ✓

Business Money Manager  
Account Balance B/F

22825.99 ✓

23246.27 ✓

Bank Interest

2.65 ✓

Interest on Investments

7138.23 ✓

Farm Rents

17323.00 ✓

Cottage Rent

5500.00 ✓

Wayleave

179.29 ✓

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53389.44 ✓

Checked

16/4/22





**Kitchings General Charity Trust**  
**Statement of Affairs as at 31<sup>st</sup> December 2021**

**Expenditure**

Widows Pensions	1120.00 ✓
Grants	10427.88 ✓
Willsons Agency Fees	1039.40 ✓
Room Hire	12.00 ✓
Liability Insurance	714.79 ✓
Farm and Farm Buildings Insurance	461.12 ✓
Trustee Indemnity Insurance	298.80 ✓
Clerks Wages and Expenses	1212.20 ✓
Audit	70.00 ✓
Educational Charity – 1/7 <sup>th</sup> of Net Income	3191.00 ✓
Cottage Maintenance	4121.71 ✓
Farm Maintenance	1043.86 ✓
BlackRock Reinvestment	5000.00 ✓
Bank Charges	9.00 ✓
Xero Accounting Software Subscription	198.00 ✓

**HSBC**

Community Account Balance C/F	185.78 ✓	
Business Money Manager Account Balance C/F	<u>24283.90</u>	24469.68 ✓
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		<u>53389.44</u> ✓

Checked:  
16.4.22  
j. o. h.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
KITCHINGS GENERAL CHARITY

On accounts for the year  
ended

31/12/2021

Charity no  
(if any)

219957

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16.4.22.

Name:

MICHAEL ERNEST KING

Relevant professional  
qualification(s) or body  
(if any):

Address:

10 ABET RD.  
BARDNEY  
LINCOLN, LN3 5XA.