



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2020 Period start date To 31/12/2020 Period end date

Charity name: Kitchings General Charity

Charity registration number: 219957

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	KGC 3 main purposes as set out in the governing Scheme: <ul style="list-style-type: none">• Provision of a pension to the 'poor widows of Southrey',• Advancement of Education and• Relief in Need (of the poor & needy)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities undertaken for the public benefit relative to these objectives are: <ul style="list-style-type: none">• The continued provision to the eligible widows of Southrey; with the Trustees taking into account the public benefit requirement and the guidance given in the governing Scheme,• The provision of grants to local schools, groups and local students. All grant making decisions are made by discussing the information given by applicants and considering how this 'fits in' with the public benefit guidance and the guidance given in the governing Scheme.• The provision of grants to individuals who meet the criteria as shown in the governing Scheme for 'Relief in Need' and using the guidance relating to public benefit. This is to make sure that the support provided to any individual is of benefit to that particular individuals need.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	KGC Trustees are aware of the Charity Commission guidance on public benefit; having been given details about the relevant website or a paper copy. All discussions/decisions made by the Trustees are made taking the public benefit guidance into account; be this a grant making decision or a KGC management decision which in turn could affect the running of the Charity.

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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The KGC grant making policies are as shown in the governing Scheme, which states that:</p> <ul style="list-style-type: none"> • All grant applications to be made in writing and can only be considered if all relevant criteria are met. <p>Trustees have also agreed that:</p> <ul style="list-style-type: none"> • All grant applications must be treated in the strictest confidence and within the GDPR. There is a Privacy Statement available for all applicants. • All grants awarded must meet the guidance criteria in the governing Scheme and take into account the public benefit requirement.
Policy on social investment including program related investment	Para 1.38	<p>KGC does not have a policy on social investment including program related investment.</p> <p>However various policies are in the process of being developed but due to Covid restrictions the Trustees have not been in a position to finalise any documentation.</p>
Contribution made by volunteers	Para 1.38	<p>All KGC Trustees are classed as volunteers; they receive no remuneration for their services to this Charity.</p> <p>There is no other aspect relating to this Charity in which volunteers would be involved.</p>
Other		

Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>KGC achievements and performance vary year to year, depending on the financial situation and the type of/number of grant applications received in that particular year.</p> <p>Summary of the main achievements and performance for 2020:</p> <ul style="list-style-type: none"> • Payment of a 'pension' was made to eligible widows living in Southrey. • Provision of grants to local schools to support with the cost of swimming lessons for pupils – giving all pupils (without discrimination) the opportunity to benefit from learning this vital skill. • Financial support, as shown in the governing Scheme, to the Kitchings Educational Charity, which provides local college and university students with an annual grant. Grant payment made to a local student, who is serving an apprenticeship, to help with the purchase of tools/equipment. So, supporting further education purposes and giving young people the opportunity to achieve their aims/ambitions. • Provision of a grant to a local club; which, because of the Covid situation, was close to closure due to members not being able to meet. This grant now means that it's members will be able to meet again when restrictions are lifted. Benefiting the community as a whole and for future generations. • Grant made to a local family, referred by another agency, as needing some financial support to improve their living conditions. The family were extremely grateful for this support. So, meeting the purpose of Relief in Need.
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p>The KGC achievements against set objectives always relate to the aims as stated in the governing Scheme. For 2020 this can be shown by the:</p> <ul style="list-style-type: none"> • Provision of a widows' pension throughout the year, achieve the widows pension provision, • Provision of grants to Kitchings Educational Charity, local schools and a local student support and achieve the educational aim and
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		<ul style="list-style-type: none"> • Provision of grants to a local family and group achieved the aim of Relief in Need.
Performance of fundraising activities against objectives set	Para 1.41	KGC does not carry out any kind of fundraising.
Investment performance against objectives	Para 1.41	KGC investments, to date, have provided adequate funds to enable the Trustees to provide the finances/funding to cover all objectives as stated in the governing Scheme.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position at the end of 2020 still remained strong; with the view that the effect of the Covid pandemic will probably show in the 2021 accounts. There has been no change to income other than a slight decrease in investment dividends.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Trustees have discussed holding reserves and policy for same but, after taking financial advice, felt that it is not needed at the moment. It will be considered by the Trustees for this to be mentioned in the planned Investment Policy.
Amount of reserves held	Para 1.22	No reserves held.
Reasons for holding zero reserves	Para 1.22	The reason for holding zero reserves is that, whether held in a bank account or held as investments, the Trustees have access to Charity funds as/when needed/required. KGC is not a Charity that would need to deal with daily emergency situations.
Details of fund materially in deficit	Para 1.24	KGC does not hold any funds that are materially in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no current uncertainties about the Charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>KGC principal sources of funding are:</p> <ul style="list-style-type: none"> • Farm rents and Cottage rent, • Interest from investments and bank interest and • Wayleave <p>KGC owns 2 separate farms (1 x 67 acres & 1 x 77 acres), an 8-acre piece of land and a cottage. Latest valuation showed £221,000 invested through Black Rock in Charities Equity and Bond Accounts. The Wayleave income is from Western Power, payment for 'poles & stays' situated on Charity land.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>KGC Trustees are in the process of developing an investment policy, this has been somewhat delayed due to Covid regulations which has meant meeting restrictions.</p> <p>The Trustees do feel that the governing Scheme acts as a basic policy document, which gives guidance relating to funds/funding and also social investment.</p>

		Trustees do feel that the current Scheme is outdated and are hoping to 'modernise the Scheme' as soon as possible.
A description of the principal risks facing the charity	Para 1.46	This remains about the same as in 2019; with the full effects of 'Brexit' not yet known within the farming community and the effects of the Covid pandemic not known in relation to investments. The Trustees will be in a better position to quantify 'risks' when these effects are more identifiable.
Other		Since farming and investments are the main sources of income for this Charity then there is the possibility of financial risk.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission Scheme. The current Scheme was sealed 11 th November 1975 and regulated by a Scheme of the Charity Commissioners of the 16 th May 1902. There have been some changes made to the Scheme; that is with the approval of the Charity Commission.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	KGC Trustee group is constituted of 9 competent persons on a voluntary basis. Of the 9 Trustees, 1 shall be from Bucknall and 1 from Southrey (both areas of benefit) Elected Trustees to have a good knowledge of their respective area of benefit. Due to the nature of the Charity (as a farm owner) 3 of the 9 Trustees to have an agricultural background or have some knowledge relating to agriculture.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Classed as Co-optative Trustees; election of Trustees is carried out by the existing Trustees. No other person or organisation is involved in electing KGC Trustees. Chairperson and Vice-chairperson are elected at the first meeting of the year.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Newly elected Trustees are given an 'Introduction Pack' which includes: <ul style="list-style-type: none"> • Copy of the KGC Scheme, • Copy of the latest accounts, • Copy of Minutes from the last meeting, • KGC Information leaflet, • GDPR information, • Copy of current Privacy Statement, • CC4 leaflet, • The Essential Trustee information and • Are invited to meet with the Chairman and Clerk prior to their first meeting.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	KGC administrative, organisational and management structure is based on the guidance given in the governing Scheme. The clerk carries out administrative duties as instructed by the Trustees. All management decisions relating to this Charity are made by the Trustees, through discussion, at one of their meetings.

		There is no other wider network with which this Charity works.
Relationship with any related parties	Para 1.51	KGC is Committed to supporting Kitchings Educational Charity, as is shown in the governing Scheme. KGC supports KEC by providing an annual income, which is calculated from the annual disposable income of KGC.
Other		As the name would suggest, both Charities are historically linked.

Reference and Administrative details

Charity name	Kitchings General Charity
Other name the charity uses	
Registered charity number	219957
Charity's principal address	42 Abbey Road, Bardney, Lincoln, LN3 5XA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr G Pacey	Chairman		Co-opted
2	Mr R Muxlow	Vice-chairman		Co-opted
3	Mr R Armstrong			Co-opted
4	Mrs M Sankey			Co-opted
5	Mrs E Franklin			Co-opted
6	Mr K Hutchinson			Co-opted
7	Mr B Percival			Co-opted
8	Mrs C Lee			Co-opted
9	Mr J Armstrong			Co-opted
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Farms & Cottage	Willsons	16 Alghitha Road, Skegness, Lincs, PE25 2AG
Investment	Black Rock	PO Box 545, Darlington, DL1 9TQ
Insurance	NFU Mutual	The Old Mill, Roughton Moor, Woodhall Spa, Lincs, LN10 6YQ
Banking	HSBC	High Street, Lincoln

Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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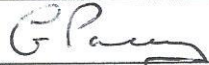
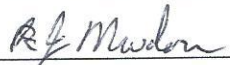
Other optional information

Due to the Covid restriction through 2020/2021 Trustees have only been able to hold 1 meeting. This was in October 2020, with the Chairman giving Trustees the understanding that their attendance must only be if they felt their health and safety was not put at risk. At this meeting all Covid regulations were met, with all equipment etc having been sanitised, by the clerk, with material provided by the venue lessee. Entries have been made in the KGC Minute Book to explain why the Trustees have not been able to hold their regular meetings. Clerk has made regular contact with the Chairman about Charity business, and Trustees have been sent regular emails by the clerk, giving updates from the Chairman relating to management and expectations for future meetings.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Geoffrey Pacey	Janice Smith RICHARD MUXLOW
Position (eg Secretary, Chair, etc)	Chairman	VICE - CHAIRMAN

Date	03/06/2021
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Kitchings General Charity Trust
Statement of Affairs as at 31st December 2020

Income

HSBC

Community Account Balance B/F	672.22 ✓	
Business Money Manager Account Balance B/F	<u>19336.08</u> ✓	20008.30 ✓
Bank Interest		16.76 ✓
Interest on Investments		5212.31 ✓
Farm Rents		17323.00 ✓
Cottage Rent		6600.00 ✓
Wayleave		177.24 ✓
		<hr/>
		<u>49337.61</u> ✓

Checked
J. E. King
1/4/21

Checked.
W E King
1/4/21.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

KITCHINGS GENERAL CHARITY

On accounts for the year
ended

31/12/2020

Charity no
(if any)

219957

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Michael Ernest King

Date:

1/4/21

Name:

MICHAEL ERNEST KING

Relevant professional
qualification(s) or body
(if any):

INSURANCE REPRESENTATIVE.

Address:

10, ABBEY RD,
BARDNEY,
LINCOLN, LN3 5XA