

Vowchurch and Turnastone Memorial Hall Charity Reg No. 219586

Trustees Annual Report 1st Jan 2021 – 31st Dec 2021

Public Address: The Granary, Chanstone Court, Vowchurch, Hereford, HR2 0QE

Trustees: Jane Wheatley, Ian Prior, Stephanie Hensher, David Parker, Robert Lloyd.

Aim and Purpose

The Memorial Hall provides a community space for the residents of the villages of Vowchurch and Turnastone located in the Golden Valley, Herefordshire. The building was constructed in the 1920s and comprises a large hall, two kitchen areas and two small rooms used for storage.

Objectives and activities

The hall is committed to providing a focal point for community activity within a small rural village. Communal activities were curtailed by covid restrictions in 2021 and the objective shifted to maintaining the building in preparation for the resumption of community events.

Government imposed Covid-19 lockdowns continued to affect hall bookings throughout 2021. Events that did take place included

- Use of the hall for a film shoot in May
- Puppet Theatre rehearsal in June
- Children's birthday party in November followed by a naming ceremony in December.

The hall was also used for a number of exercise/sporting classes including Yoga, Taiji, Martial Arts training and bowls when covid guidance allowed.

Local groups including the GVAG and Concerts for Craswell hosted meetings within the hall and the venue was used as a Polling Station in May.

Community events and gatherings were not permitted until the latter part of the year due to Covid restrictions. Pub nights were held in October, November and December.

Achievements and Performance

The primary achievement of the year has been mitigating the disruption of government covid restrictions. Where possible events and classes have continued and the financial security of the hall has been aided by government covid grants which have formed the majority of the halls income.

The break in hall activities afforded by covid restrictions has allowed for much needed maintenance and investment, including the refurbishment of the hall floor and the purchase of a replacement notice board.

Financial Review

The hall ended the year in a strong financial position having increased its balance from £28,526.22 on 1st January 2021 to £44,150.30 at year end. This increase however, must be viewed in the context of £16,897 awarded in government covid grants.

Income related to hall use totalled £3,038.07, donations £821.98 and VAT50 subscriptions totalled £1,914.

The year ended on a positive note with the award of a £2,300 community grant for the hosting of art, felting and basket making classes for the community.

Expenses across the year were dominated by maintenance costs (£5,095.23) including the repair of the hall floor. Utility payments accounted for £1,037.58 across the year and £1745 was spent on a new noticeboard.

Reserves policy

The hall maintains a secondary bank account with a year end balance of £25,182.54. Although no fixed parameters are set by the committee, the money in this account is held in reserve for unexpected costs.

Volunteers

All members of the committee are volunteers. The day to day operations of the hall are managed by Jane Wheatley with help from other committee members. The role of treasurer was held by Merv Counter during the 2021 financial year. Mr Counter has subsequently moved away from the area and the post of treasurer is now held by Luke Craddock-Bennett.

Structure

The hall is managed through a committee of local residents. Trustees are recruited to represent different sectors of the local community and to bring a mix of skills and experience.

The committee members meet monthly and are responsible for making decisions on all matters of general concern and importance to the hall including deciding on how funds are spent.

Committee

Jane Wheatley (Trustee, Chair)

Stephanie Hensher (Trustee, Vice Chair)

Ian Prior (Trustee)

David Parker (Trustee)

Robert Lloyd (Trustee)

Luke Craddock-Bennett (Treasurer)

Graeme Deas

Tilly Parker

Neill Brooks

Imogen Rabone

Lucinda Levinge

Linda Price

Ellie Parker

Annual return

The financial accounts for the year ended December 31st 2021 were prepared by the treasurer of the Village Hall, Mr. Merv Counter and were examined and found correct on 10th March 2022 by

Mr. David Jones of David M Jones & Partners, Accountancy & Taxation Services, Hay-on-Wye.

2021

Vowchurch Hall Balance Sheet @ 31st December 2021

Receipts

Opening balances @ 1st January :-

Cash in hand	11.00
HSBC Community Account	2601.12
HSBC Money Manager 2 (VaT 50)	25914.10

Income

Hall Hire	2333.00
Market Stalls	152.40
Market Café	55.00
Fundraisers	
Pub Nights	497.67
Wayleaves	19.02
Other Income (Main)	19297.58
Other Income (BMM)	
Donations	821.98
VaT 50 subscriptions	1914.00 25090.65

Bank Interest

HSBC Community Account	
HSBC Business Money Manager	2.44
	2.44
	<u>53619.31</u>

Expenses

Electricity	722.00
Heating Oil	189.00
Water	126.58
Equipment	1953.80
Repairs	128.00
Maintenance	5095.23
Premises Licence	
Insurance	697.64
Stationery/Postage	
Fundraising costs	10.00
Deposit refunds	120.00
VaT 50 prize money	280.00
VAT 50 refunds (overpayments)	
Other expenditure	146.76 9469.01

Closing balance @ 31st December :-

HSBC Community Account	18156.36
HSBC Business Money Manager	25182.54
Cash in hand	811.40
	<u>53619.31</u>

*Examined and found
correct. D. J. 10/10/22*

Vowchurch Hall Current Account				Expenses Summary														
	2021																	
	Amount	Contra		Electricity	Heating Oil	Water	Equipment	Repairs	Maintenance	Licences	Insurance	Print/Post/ Stationery	Fundraisin g costs	Deposit Returns	Transfer to BMM ac	Other	VaT50 Prize Money	
	January	4066.91	0.00	51.00	189.00	0.00	0.00	0.00	3826.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	February	273.47	20.00	0.00	0.00	0.00	115.47	128.00	0.00	0.00	0.00	0.00	0.00	20.00	0.00	30.00	0.00	
	March	278.58	0.00	102.00	0.00	126.58	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	April	838.64	0.00	51.00	0.00	0.00	0.00	0.00	90.00	0.00	697.64	0.00	0.00	0.00	0.00	0.00	0.00	
	May	1796.87	0.00	51.00	0.00	0.00	1745.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	June	322.94	30.00	51.00	0.00	0.00	79.98	0.00	180.00	0.00	0.00	0.00	10.00	0.00	0.00	31.96	0.00	
	July	51.00	0.00	51.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	August	293.00	0.00	73.00	0.00	0.00	0.00	0.00	80.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	140.00	
	September	701.32	0.00	73.00	0.00	0.00	0.00	0.00	558.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00	
	October	248.00	0.00	73.00	0.00	0.00	0.00	0.00	175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	November	248.00	0.00	73.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	75.00	0.00	
	December	190.28	110.00	73.00	0.00	0.00	12.48	0.00	135.00	0.00	0.00	0.00	0.00	0.00	0.00	9.80	70.00	
	Total	9309.01	160.00	722.00	189.00	126.58	1953.80	128.00	5095.23	0.00	697.64	0.00	10.00	120.00	0.00	146.76	280.00	

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10/03/22

2021**BMM Cashbook****Expenditure Summary**

2021	Amount	Contra	Transfer to Main Ac	Refund	Other
January	2000.00	0.00	2000.00	0.00	0.00
February	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00
July	0.00	0.00	0.00	0.00	0.00
August	0.00	0.00	0.00	0.00	0.00
September	0.00	0.00	0.00	0.00	0.00
October	0.00	0.00	0.00	0.00	0.00
November	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00
Total	2000.00	0.00	2000.00	0.00	0.00

Income Summary

2021	Amount	To Bank	Contra	VaT50 Subs	Interest	Transfer from Main Account	Other
January	57.22	57.22	0.00	57.00	0.22	0.00	0.00
February	27.21	27.21	0.00	27.00	0.21	0.00	0.00
March	27.18	27.18	0.00	27.00	0.18	0.00	0.00
April	27.20	27.20	0.00	27.00	0.20	0.00	0.00
May	27.20	27.20	0.00	27.00	0.20	0.00	0.00
June	27.20	27.20	0.00	27.00	0.20	0.00	0.00
July	27.20	27.20	0.00	27.00	0.20	0.00	0.00
August	27.21	27.21	0.00	27.00	0.21	0.00	0.00
September	27.21	27.21	0.00	27.00	0.21	0.00	0.00
October	315.20	315.20	0.00	315.00	0.20	0.00	0.00
November	582.21	582.21	0.00	582.00	0.21	0.00	0.00
December	96.20	96.20	0.00	96.00	0.20	0.00	0.00
Total	1268.44	1268.44	0.00	1266.00	2.44	0.00	0.00

Amber 10/02/22

2021

Vowchurch Hall Current Account

Bank Account: HSBC 50832774
(Community Account)

Bank reconciliation

31-Dec 2021

Adjusted opening balance

01-Jan 2021

£2,601.12

Plus receipts for year

24,864.25

Less expenses for year

9,309.01

15,555.24

£18,156.36

Closing bank balance

31-Dec 2021

£18,156.36

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Vowchurch Hall Business Money Manager

Bank Account: HSBC 91759671
(Business Money Manager)

Bank reconciliation

31-Dec 2021

Opening bank balance	01-Jan 2021		<u>£25,914.10</u>
Plus receipts for year		<u>1,268.44</u>	
Less expenses for year		<u>2,000.00</u>	-£731.56
			<u>£25,182.54</u>
Closing bank balance	31-Dec 2021		<u>£25,182.54</u>

James 10/03/22