



## Trustees' Annual Report for the period

From April 2023 To April 2024  
Period end date Period start date

Charity name: CPRE Staffordshire (The Staffordshire Branch of the Campaign to Protect Rural England)

Charity registration number: 219443

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote and encourage for the benefit of the public the improvement, protection and preservation of the countryside of Staffordshire and its towns and villages and the better development of the rural environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>Protecting the Countryside</b></p> <p>CPRE Staffordshire responds to all Local Plan consultations in Staffordshire and comments on a considerable number of planning applications, particularly those that threaten the Green Belt and open countryside.</p> <p><b>Promoting the Countryside</b></p> <p>CPRE Staffordshire runs an annual awards scheme for conservation and environmental work by schools and organises an annual stargazing night.</p> <p><b>Enhancing the Countryside</b></p> <p>CPRE Staffordshire has planted trees and hedges around the county, most recently over 2.5km of new hedgerows through the Hedgerow Heroes project.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have read and adhered to the guidance issued by the Charity Commission.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference
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Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>After receiving funding from Phase 3 of national CPRE's Hedgerow Heroes project, CPRE Staffordshire planted a total of 2,692 metres of hedgerow at six different locations over the autumn/winter of 2023-24. CPRE also helped improve the health of existing hedgerows through "gapping up". More than 100 volunteers and 25 organisations were involved with the project, including 18 young people.</p> <p>Other achievements in 2023-24:</p> <ul style="list-style-type: none"> <li>Planted 70 metres of new mixed-species hedgerow in Kinver with the National Trust in February 2024.</li> <li>Held a free stargazing night in February 2024 to promote dark skies at Beaudesert Outdoor Activity Centre, attended by 60 children from Brownies and Guides.</li> <li>All Staffordshire schools were invited to enter the annual Green Schools Trophy competition.</li> <li>Responded to a range of planning applications around the county, and all Local Plan consultations.</li> <li>Represented on the Cannock Chase</li> </ul>

		<p>National Landscape Joint Committee and Staffordshire County Council's External Sounding Board for its Local Transport Plan.</p> <ul style="list-style-type: none"> <li>Produced an interactive map of solar farms and battery storage facilities in Staffordshire, plus a report on rooftop solar.</li> </ul>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Payments exceeded receipts by £4.5k in the year in question. This figure being after a 4 year commitment for an asset purchase being included in the year's figures. If an annualised figure had been used this would have reduced the deficit to £2.3k
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	£10k has been transferred from general funds to an interest bearing account to be held as reserves.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Vacancies for trustees are advertised on CPRE Staffordshire's website.</p> <p>Word-of-mouth is also used to recruit new trustees.</p> <p>All prospective trustees are required to apply and provide references through the Assemble volunteering platform. They also sign a trustee declaration.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	THE STAFFORDSHIRE BRANCH OF THE CAMPAIGN TO PROTECT RURAL ENGLAND
Other name the charity uses	CPRE Staffordshire
Registered charity number	219443
Charity's principal address	CPRE Staffordshire 2 Staffordshire Place STAFFORD ST16 2DH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mohammed Khuram	Chairman	Appointed 5.8.22	
2	Philip Atkins	Vice-President	Appointed 28.1.21	
3	Mary Booth	Vice-Chair	Appointed 17.9.15	
4	Andrew Proctor		Appointed 8.5.24	
5	David Evans		Appointed 14.3.23	
6	Stephen Hopkins		Appointed 13.3.19	
7	Steve Sankey		Appointed 7.9.24	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

**Other optional information**

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M. Khuram	Signature
Full name(s)	MUHAMMAD KHURAM	STEPHEN JOHN HOPKINS
Position (eg Secretary, Chair, etc)	CHAIRMAN	TRUSTEE

Date

18<sup>th</sup> . DEC . 2024 .





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
CPRE Staffordshire

No (if any)  
219443

## Receipts and payments accounts

CC16a

For the period	To	Period end date
from	01/04/2023	31/03/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hedgerow Project Income	-	27,700	-	27,700	Nil
Share of National subscriptions	6,332	-	-	6,332	5,665
Donations	1,591	-	-	1,591	1,086
Other	508	-	-	508	1,414
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>8,431</b>	<b>27,700</b>	<b>-</b>	<b>36,131</b>	<b>8,165</b>

<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>8,431</b>	<b>27,700</b>	<b>-</b>	<b>36,131</b>	<b>8,165</b>

<b>A3 Payments</b>					
Hedgerow project	-	27,687	-	27,687	Nil
Contracted hours	5,775	-	-	5,775	8,049
Office equipment	2,845	-	-	2,845	Nil
Other	4,295	-	-	4,295	2,372
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>12,915</b>	<b>27,687</b>	<b>-</b>	<b>40,602</b>	<b>10,421</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,915</b>	<b>27,687</b>	<b>-</b>	<b>40,602</b>	<b>10,421</b>

<b>Net of receipts/(payments)</b>					
<b>A5 Transfers between funds</b>	-	13	-	-	-
<b>A6 Cash funds last year end</b>	<b>4,484</b>	-	-	-	2,256
<b>Cash funds this year end</b>	<b>4,484</b>	<b>13</b>	<b>-</b>	<b>4,471</b>	<b>2,256</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	14,473	13	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>14,473</b>	<b>13</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B2 Other monetary assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B4 Assets retained for the charity's own use

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

## B5 Liabilities

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>M. Khan</i>	MuHAMMED KHURAN	18 DEC 2024
<i>S Hopkins</i>	STEPHEN HOPKINS	20.12.24

### **Independent examiner's report to the trustees of CPRE Staffordshire**

I report to the trustees on my examination of the accounts of CPRE Staffordshire for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the charity trustees of CPRE Staffordshire you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of CPRE Staffordshire as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name            Bodil Mortensen

Address        41 Douglas Road West, Stafford

Date            02.12.2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
CPRE Staffordshire

No (if any)  
219443

## Receipts and payments accounts

CC16a

For the period	To	Period end date
from	01/04/2023	31/03/2024

### Section A Receipts and payments

	Unrestricted funds		Restricted funds		Endowment funds		Total funds		Last year	
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>										
Hedgerow Project Income	-	27,700	-	27,700	-	27,700	Nil	5,665		
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Donations	1,591	-	-	-	-	1,591		1,414		
Other	508	-	-	-	-	508		-		
	-	-	-	-	-	-		-		
	-	-	-	-	-	-		-		
	-	-	-	-	-	-		-		
<b>Sub total (Gross income for AR)</b>	8,431	27,700	-	-	-	36,131		8,165		

<b>A2 Asset and investment sales, (see table).</b>										
	-	-	-	-	-	-		-		
	-	-	-	-	-	-		-		
<b>Sub total</b>	-	-	-	-	-	-		-		
<b>Total receipts</b>	8,431	27,700	-	-	-	36,131		8,165		

<b>A3 Payments</b>										
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Other	4,295	-	-	-	-	4,295		-		
	-	-	-	-	-	-		-		
	-	-	-	-	-	-		-		
	-	-	-	-	-	-		-		
<b>Sub total</b>	12,915	27,687	-	-	-	40,602		10,421		

<b>A4 Asset and investment purchases, (see table)</b>										
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	-	-	-	-	-	-		-		
<b>Sub total</b>	-	-	-	-	-	-		-		
<b>Total payments</b>	12,915	27,687	-	-	-	40,602		10,421		

<b>Net of receipts/(payments)</b>										
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(agree balances with receipts and payments account(s))

Agreement Error OK

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B2 Other monetary assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B4 Assets retained for the charity's own use

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

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