

THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES
Registered Charity number: 218971

ACCOUNTS YEAR ENDED
31 MARCH 2021

Dains LLP
Chartered Accountants
St Johns Court
Wiltell Road
Lichfield
Staffordshire
WS14 9DS

**THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES
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FOR THE YEAR ENDED 31 MARCH 2021**

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**THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

Reference and administrative information

Trustees:	Mr P Conway	Chairman
	Mrs B Astley	
	Mr D Briggs	
	Mrs E Coles	
	Rev P Hart	
	Mr C Hibbert	Appointed 3 November 2020
	Mrs E Sherratt	
	Mrs C Upton	
Clerk to the trustees:	Mrs S Brockhurst	
Clerk's office:	The Pines Mount Road Rugeley Staffordshire WS15 2TL	
Charity Number:	218971	
Regulator of Social Housing:	A4028	
Independent Examiner:	A P Morris FCA of Dains LLP St Johns Court Wiltell Road Lichfield Staffordshire WS14 9DS	
Bankers:	National Westminster Bank 31 Market Square Rugeley Staffordshire WS15 2BW	

THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2021
Report of the trustees for the year ended 31 March 2021

The trustees present their report along with the financial statements of the charity for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity Commission Scheme dated 23 October 2014, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland effective 1 January 2019.

Structure, Governance and Management

The Birch, Samson and Littleton United Charities was formed following the amalgamation of Birch and Samson United Charities (registered charity number 218971) and The Littleton Homes at Rugeley (registered charity number 1153780). It is governed by a Charity Commission Scheme dated 23 October 2014.

The scheme allows for the appointment of nine managing trustees. They are appointed at a special meeting of the trustees to serve for a term of four years.

The trustees met regularly throughout the year to discuss the charity's affairs, including consideration of investment, reserves and risk management policies.

The charity keeps the skill requirements for its trustee body under review and in the event that there is a vacancy, the Board seeks nominations from people within the local community who have the necessary skills and interest. The induction process for any newly appointed trustee comprises an initial meeting with the Board of Trustees, at which a pack is provided. This includes a copy of the governing document, a copy of the latest accounts, a copy of the Charity Commission Guidance 'The Essential Trustee' and 'Charities and Public Benefit'.

Risk Review

The trustees have examined the major internal and external risks which the Charity faces and confirm that systems have been established to minimise these risks.

Objects and Activities

The charity is administered by the Clerk, who acts under instructions from the trustees.

The Birch, Samson and Littleton United Charities comprises thirteen almshouses situated in Armitage, Brereton and Rugeley.

The objects of the charity are:

the relief of poverty by the provision of social housing in the form of almshouse accommodation for poor persons, with a preference for persons of 50 years of age or over; and

such charitable purposes for the benefit of the residents as the trustees decide.

Public Benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit. Residents shall first and foremost be in need.

Preference is given to those with some connection to the area.

**THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2021 (Continued)**

Review of Progress and Achievements

The trustees are pleased to report that the almshouses have been fully occupied during the year. The trustees continue to maintain the almshouses to a high standard.

Reserves Policy

Funds at 31 March 2021 totalled £1,598,979 comprising permanent endowment £1,181,700, a designated extraordinary repairs fund £132,158, a designated cyclical maintenance fund £10,036 and unrestricted income funds of £275,085.

Free reserves are held to cover working capital requirements and future repair costs.

The balance held at 31 March 2021 falls within the range agreed by the trustees.

Investment Policy

The trustees have considered the most appropriate policy for investing funds and have found that specialised unit trusts, designed for charity sector, meet their requirements. The performance of the investments is monitored by the trustees on a regular basis.

Trustees' Responsibilities in Relation to the Financial Statements

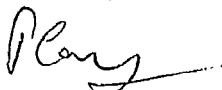
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:



Date 20 July 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 5-9.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

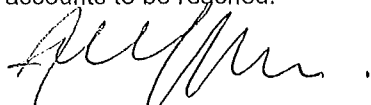
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



A P Morris FCA
Chartered Accountant
of Dains LLP
St John's Court
Wiltell Road
Lichfield
Staffordshire
WS14 9DS

20 July 2021

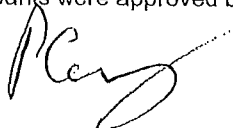

THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Income Fund £	Other Funds £	Total 2021 £	To 20 £
Income					
Maintenance contributions receivable		53,984		53,984	52,26
Bank interest		70	11	81	38
Income from listed investments		1,726		1,726	1,69
Total income		55,780	11	55,791	54,33
Expenditure					
Clerk		14,111		14,111	13,97
Repairs and maintenance		21,688		21,688	9,75
Heat, light and water		1,014		1,014	1,98
Services		6,744		6,744	4,88
Insurance		1,360		1,360	1,46
Trustee indemnity insurance		291		291	29
Sundry expenses		530		530	95
Almshouse Association subscription		296		296	29
Independent examiners fees		954		954	94
HCA Annual Subscription		300		300	30
Professional fees		1,080		1,080	6
Tree surgery		2,580		2,580	
Depreciation			18,200	18,200	18,20
Total		50,948	18,200	69,148	53,10
Other recognised gains/(losses)					
Gains/(losses) on investment assets (note 6)		34,336	25,887	60,223	(1,64
Net income/(expenditure)		39,168	7,698	46,866	(4'
Transfer between funds (note 8)					
Net movement in funds		39,168	7,698	46,866	(4'
Reconciliation of funds:					
Fund balances brought forward		235,917	1,316,196	1,552,113	1,552,53
Fund Balances carried forward		275,085	1,323,894	1,598,979	1,552,1'

THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES
BALANCE SHEET
31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed Assets					
Housing Properties	2b and 5	1,181,700		1,199,900	
Listed Investments	2c and 6	314,788		254,565	
		<u>1,496,488</u>		<u>1,454,465</u>	
Current Assets					
Debtors and Prepayments	7	2,232		2,339	
Cash at Bank and in Hand		101,789		96,718	
		<u>104,021</u>		<u>99,057</u>	
Current Liabilities					
Creditors		1,530		1,409	
		<u>1,530</u>		<u>1,409</u>	
Net Current Assets			102,491		97,648
Total Assets less Current Liabilities			1,598,979		1,552,113
Net Assets			<u>1,598,979</u>		<u>1,552,113</u>
Capital and Reserves					
Permanent Endowment	8	1,181,700		1,199,900	
Designated Reserves	8				
Extraordinary Repairs Fund		132,158		106,271	
Cyclical Maintenance Fund		10,036		10,025	
Unrestricted Income Fund		275,085		235,917	
		<u>1,598,979</u>		<u>1,552,113</u>	

These accounts were approved by the Board of Trustees on 20 July 2021 and signed on their behalf by:

THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Establishment of Birch, Samson and Littleton United Charities

The Birch, Samson and Littleton United Charities is regulated by a Charity Commission scheme dated 23 October 2014.

It was formed following the amalgamation of Birch and Samson United Charities and the Littleton Homes at Rugeley.

2. Accounting Policies

(a) Basis of Accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 01/01/2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts have been prepared on the accruals basis.

(b) Housing Properties

Housing Properties are included at insurance value as at December 2015.

Depreciation is provided on freehold property at 2% per annum on a straight line basis.

No depreciation is provided in respect of the land element.

(c) Investments

Listed investments are stated at market value.

(d) Extraordinary Repairs Fund

This designated reserve represents amounts set aside to carry out major repairs on the Housing Properties.

(e) Cyclical Maintenance Fund

This designated reserve represents amounts set aside for cyclical maintenance.

(f) Permanent Endowment

The permanent endowment represents those funds which must be held permanently by the charity. Income arising on this fund is included as unrestricted income.

(g) Unrestricted Income Fund

The unrestricted income fund comprises those funds which the trustees are free to use in accordance with the charitable objects.

3. Trustees Remuneration, Expenses and Related Party Transactions

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee or to any person or persons known to be connected with any of them.

No expenses have been paid during the year (2020-nil).

4. Taxation

The Birch, Samson and Littleton United Charities is a registered Charity and is therefore exempt from liability to taxation on its income and capital gains.

THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

5. Housing Properties

	2021	2020
	£	£
Housing properties (note 2b)	1,300,000	1,300,000
Depreciation at 31 March 2020	100,100	81,900
Charge for the year	18,200	18,200
Depreciation at 31 March 2021	118,300	100,100
Net book value 31 March 2021	1,181,700	1,199,900

6. Listed Investments

	2021	2020
	£	£
Market value brought forward	254,565	256,213
Net unrealised investment gains/(losses)	60,223	(1,648)
Market value at 31 March 2021	314,788	254,565

Investments comprise the following:

Unrestricted income fund:

3,295 COIF income units	58,962	48,850
598 COIF accumulation units	123,668	99,444

Extraordinary repair fund

639 COIF accumulation units	132,158	106,271
	314,788	254,565

7. Debtors

	2021	2020
	£	£
Prepayments	2,232	2,339
	2,232	2,339

THE BIRCH, SAMSON AND LITTLETON UNITED CHARITIES
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

8. Other Funds

	Endowment Fund	Extraordinary Repair Fund	Cyclical Maintenance Fund	Total 2021
	£	£	£	£
Balances at 1 April 2020	1,199,900	106,271	10,025	1,316,196
Bank interest			11	11
Unrealised gain/(loss) on investment revaluation		25,887		25,887
Depreciation	(18,200)			(18,200)
Balances at 31 March 2021	1,181,700	132,158	10,036	1,323,894

	Endowment Fund	Extraordinary Repair Fund	Cyclical Maintenance Fund	Total 2020
	£	£	£	£
Balances at 1 April 2019	1,218,100	106,302		1,324,402
Transfer from income account			10,000	10,000
Bank interest			25	25
Unrealised gain/(loss) on investment revaluation		(31)		(31)
Depreciation	(18,200)			(18,200)
Balances at 31 March 2020	1,199,900	106,271	10,025	1,316,196

9. The Assets and Liabilities of the Charity are represented by the Funds as detailed below:

	Income Fund	Endowment Fund	Extraordinary Repair Fund	Cyclical Maintenance Fund	Total 2021
	£	£	£	£	£
Housing Properties		1,181,700			1,181,700
Investments	182,630		132,158		314,788
Current Assets	93,985			10,036	104,021
Creditors: Due within 1 year	(1,530)				(1,530)
	275,085	1,181,700	132,158	10,036	1,598,979

The comparative information is as follows:

	Income Fund	Endowment Fund	Extraordinary Repair Fund	Cyclical Maintenance Fund	Total 2020
	£	£	£	£	£
Housing Properties		1,199,900			1,199,900
Investments	148,294		106,271		254,565
Current Assets	89,032			10,025	99,057
Creditors: Due within 1 year	(1,409)				(1,409)
	235,917	1,199,900	132,158	10,025	1,552,113