

Chair's Report 2021-2022

Another quiet year for many of us. We have continued to have virtual committee meetings.

Playscheme did take place last summer with 93 pupils aged 4-18 taking part, running smoothly thanks to Lauren, her staff and students. Many activities both on and off site took place. Full report below.

Sadly, I must report the loss of Dick Crabbe who has served our community in many different roles over many years. Our thoughts are with his family.

My thanks to all on the executive committee for their continued help and support.

Vanessa Wilson

Chair

SUMMER PLAYScheme: Report for Bedford Mencap AGM April 2022

2021 playscheme was generally a successful year. We took part in the Bedford Borough HAF free school meal scheme, which meant around 20 of our families were supported to get free places for their children. Routinely, this is meant to be offered out, however we were almost fully booked by the time this happened, therefore we went back to parents eligible who had already booked, this was gratefully received, and feedback was good. We linked with CaterLink who supplied lunches to a small number of those students.

We had 93 young people 'on role' and we had around 60-75 attending each day of the scheme. We had the scheme at St John's Special School where we also accessed swimming. We had 6 groups, each with a group leader and support staff. We employed new leaders, support staff and had many new pupils, more mainstream pupils with SEND too, as we reached out in a better way.

All queries regarding playscheme can come to me via email;
Lauren.mencapplayscheme@gmail.com

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society.

Charity Commission No 218689)

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th SEPTEMBER 2021

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
<u>INCOME</u>		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Minibus	1	520	~	520	1,183
Donations	2	5,326	~	5,326	2,367
Subscriptions		448	~	448	443
Gift Aid - tax refunds		140	~	140	245
In memory of deceased members		~	~	~	50
Weekly Bonanza - income	1,020				
less: prizes paid out	<u>330</u>	690	~	690	875
Interest		6	~	6	32
Government Furlough grant		125	~	125	978
Sparkle Club Income	3	~	1,687	1,687	3,128
Summer Playscheme income	4	~	<u>43,454</u>	<u>43,454</u>	<u>28,159</u>
Total Income		<u>7,255</u>	<u>45,141</u>	<u>52,396</u>	<u>37,460</u>
<u>EXPENDITURE</u>					
Grants for Holidays		~	500	500	~
Signpost Volunteers:- grants & expenses		650	~	650	776
Minibus:- running costs	1	1,055	~	1,055	3,251
Newsletter		~	~	~	446
Administrator - salary		208	~	208	2,496
Administration		269	~	269	606
Insurance/Affiliation		739	~	739	697
Miscellaneous		87	~	87	95
Sparkle Club costs	3	~	1,256	1,256	3,244
Summer Playscheme costs	4	~	<u>43,157</u>	<u>43,157</u>	<u>22,942</u>
Total Expenditure		<u>3,008</u>	<u>44,913</u>	<u>47,921</u>	<u>34,553</u>
Net incoming/outgoing Resources		<u>4,247</u>	<u>228</u>	<u>4,475</u>	<u>2,907</u>

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society)

Charity Commission No 218689)

BALANCE SHEET AS AT 30th SEPTEMBER 2021

		<u>30th Sept 2021</u>		<u>30th Sept 2020</u>	
	Note	£	£	£	£
<u>CURRENT ASSETS</u>					
Scottish Widows 3 month notice a/c		8,678		8,674	
CafBank Deposit Account		17,034		17,443	
Banks:					
~ Current Accounts		13,471		8,506	
Cash in hand		58		423	
Debtors	5	310		30	
			<u>39,551</u>		<u>35,076</u>
<u>REPRESENTED BY:</u>					
<u>Unrestricted Funds</u>	6				
- balance brought forward		11,825			
plus: excess of Income over Expenditure		<u>4,247</u>	16,072		11,825
<u>Restricted Funds</u>	7				
- balance brought forward		23,251			
plus: excess of income over expenditure		<u>228</u>	23,479		<u>23,251</u>
			<u>39,551</u>		<u>35,076</u>

BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society)

Charity Commission No 218689)

<u>Notes to the Accounts</u>		<u>2021</u>	<u>2021</u>	<u>2020</u>
		<u>£</u>	<u>£</u>	<u>£</u>
1	<u>MINIBUS</u>			
	The net running costs for the minibus were	535		2,068
2	<u>DONATIONS RECEIVED</u>			
	Bedford & District Ladies Darts League	451		
	Emma Muir - sponsored London marathon	4,671		
	<u>Other donations (1)</u>	<u>204</u>	5,326	2,368
3	<u>SPARKLE CLUB</u>			
	<u>Income</u>			
	Subs	0		
	Donations	559		
	Tuck shop sales	0		
	Government Furlough Grant	1,128		
	Interest	<u>0</u>		
	Total Income		<u>1,687</u>	3,128
	<u>Expenditure</u>			
	Tuck shop purchases	0		
	Discos / workshops etc	0		
	Leader - salary	1,241		
	Rent	0		
	Miscellaneous	<u>15</u>		
	Total Expenditure		<u>1,256</u>	<u>3,244</u>
	<u>Excess of Income over Expenditure</u>		<u>431</u>	<u>(116)</u>

4 SUMMER PLAYScheme

Income

£ £ £

Grants: Bedford Borough & Central Beds Councils 20,591 20,591

Raised by Bedford Mencap:

Personal gifts 204 2,826

Parental payments 22,659 4,742

Total Income 43,454 28,159

Expenditure

Staff salaries + N.I. 34,621 17,805

Transport 633 ~

Volunteers' expenses 581 ~

Admin costs 59 ~

Trips/visits 117 ~

Toys and equipment ~ ~

Entertainment 845 ~

Rent & Registration fee 4,590 4,745

Training costs 550 ~

Miscellaneous 1,161 392

Total Expenditure 43,157 22,942

Excess of Income over Expenditure 297 5,217

5 DEBTORS are amounts due at 30th September for use of the minibus

6 UNRESTRICTED FUNDS

		<u>2021</u>	<u>2020</u>
		<u>£</u>	<u>£</u>
<u>Accumulated Fund (Unrestricted Fund)</u>			
Balance brought forward	4,825		
plus: excess of income over expenditure	4,247		
less; transfer to New Minibus Fund	(1,000)	8,072	4,825
 <u>New Minibus Fund (Designated Fund)</u>			
Balance brought forward	7,000		
plus: transfer from Accumulated Fund	1,000	8,000	7,000
		<u>16,072</u>	<u>11,825</u>

7 RESTRICTED FUNDS

<u>Jim Nickson Holiday Fund</u>			
Balance brought forward	9,480		
less: grants made	(500)	8,980	9,480
 <u>Summer Playscheme</u>			
Balance brought forward	7,924		
plus: excess of income over expenditure	297	8,221	7,924
 <u>Sparkle Club</u>			
Balance brought forward	5,847		
plus: excess of income over expenditure	431	6,278	5,847
		<u>23,479</u>	<u>23,251</u>

Reserves Policy

The Executive Committee has established a policy whereby the Unrestricted Funds not committed or held in a Designated Fund should be maintained at a level between 6 and 9 months of annual expenditure, which equates to between £4,200 and £6,300 in the Accumulated Fund. At this level, the Committee feel that the activities of the Society would be able to continue should there be a significant drop in funding whilst efforts were made to replace the income lost or to change the Society's activities. The effects of the coronavirus pandemic plus the generous London Marathon donation have caused a significant positive impact on the Society's reserves, and the Executive Committee are planning to disburse the Marathon funds in an appropriate manner in the near future.

The money earmarked for a new Minibus (Designated Fund) is seen as a sensible provision for such a future replacement vehicle, and a transfer of £1,000 has been made into this Fund this year.

Independent Examiner's Report to the trustees and members of

Bedford & District Society for People with Learning Disabilities (registered charity No. 218689)

on the Accounts for the year ended 30th September 2021 set out on the attached sheets numbered 1 to 5.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the Accounts: you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply and that an Independent Examination is needed.

It is my responsibility to:

- examine the Accounts under Section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity . Commission (under section 145 (5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My Examination was carried out in accordance with the General Directions given by the Charity Commission. An Examination includes a review of the accounting records kept by the Charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently no opinion is given as to whether the Accounts present a 'true and fair view', and the Report is limited to those matters set out in the Statement below.

Independent Examiner's Statement

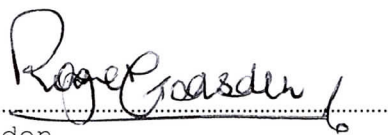
In connection with my Examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare Accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.



.....
Roger Gadsden
Independent Examiner
29 Great Portway
Great Denham
Bedford MK40 4GA

16th MAY 2022.
.....
Date