

THE BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

England & Wales · Charity number 218689

Details

| | |
|-------------|---|
| Other names | THE BEDFORD AND DISTRICT SOCIETY FOR MENTALLY HANDICAPPED CHILDREN AND ADULTS, BEDFORD MENCAP, SPARKLE CLUB |
| Status | Registered |
| Legal form | Other |
| Registered | 1983-09-14 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|--|
| Address | 92 Chaucer Road Bedford MK40 2AP |
| Phone | 07305088274 |
| Email | ljsk1965@gmail.com |
| Website | www.bedfordmencap.org.uk |

Activities

Objects: 1) THE RELIEF OF PEOPLE WITH A LEARNING DISABILITY IN PARTICULAR BY THE PROVISION OF HELP AND SUPPORT FOR THEM AND FOR THEIR FAMILIES, DEPENDANTS AND CARERS, AND TO PREVENT LEARNING DISABILITIES FOR THE PUBLIC BENEFIT AND TO ADVANCE RELIGION AMONGST PERSONS WITH A LEARNING DISABILITY.2) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR THE RECREATION OR OTHER LEISURE TIME OCCUPATION FOR PEOPLE WHO HAVE NEED THEREOF BU REASON OF LEARNING DISABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE."LEARNING DISABILITY" MEANS ANY DEVELOPMENTAL DISABILITY OF THE MIND, AND ANY ASSOCIATED CONDITION HOWSOEVER CAUSED AND WHETHER MILD, MODERATE OR SEVERE.

Activities: We support people with learning disabilities in the Bedford area. Also incorporated within Bedford Mencap is Sparkle Club, a weekly social club for adults with learning disabilities in Bedford.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** People With Disabilities

Geography

- **Area of benefit:** BEDFORD, KEMPSTON, AMPHILL
- Bedford
- Central Bedfordshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-09-30 | £80,121 | £67,537 | - | - |
| 2023-09-30 | £82,782 | £70,501 | - | - |
| 2022-09-30 | £52,822 | £58,767 | - | - |
| 2021-09-30 | £52,396 | £47,921 | - | - |
| 2020-09-30 | £37,460 | £34,553 | - | - |

Trustees

| Name | Role | Appointed |
|---------------------|------|------------|
| Deepesh Lad | | 2023-01-11 |
| Laura Sherwood-King | | 2024-05-02 |
| Lauren Steels | | 2017-05-02 |
| MIKE BONNEY | | |

THE BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

England & Wales - Charity number 218689

Accounts

Mencap Bedford Executive Committee – Chair’s AGM Report May 25

- We have had a settling in year for our committee with a new set of officers and new members. We have lots of aspirations and are doing our best to work through our list of changes and updates to policies, our web site and to bring our constitution up to date and fit for purpose. Some of these are very complex and time consuming and a challenge as we are volunteer members with full time roles as professionals, parents and carers.
- Sparkle Club: A new leadership team: Dona and Gemma before took over before Christmas and have been a huge success growing Tuesday Club so that on some weeks numbers at each day are similar. New equipment has been purchased and is being enjoyed and used weekly and old equipment has been given new life – especially the pool table! Donna and Gemma have joined the committee and I would like to offer our sincere and heartfelt thanks on behalf of the committee and all the Sparkle clients for all their time, expertise and efforts this year. Thank you!
- Mencap Playscheme: Thanks go too to Lauren and Nikki for another hard working and focussed year. This summer Ridgeway will host playscheme and a fantastic partnership has been created with Embrace to share facilities and bookings as we overlap schemes at Ridgeway. After many years of support and leadership with Lauren Nikki is stepping down next year and we are looking to identify a new Deputy Leader. Nikki has given many years to the scheme going back to her school days and we thank her for her amazing service. Demand for places remains high and places will be allocated as fairly as possible again this year. Transport is no longer supplied after last year’s pilot did not seem to affect application numbers. Funding remains a serious on-going concern.
- Smiley Club: After stopping during Covid we are still hoping to relaunch Smiley Club for secondary age clients and the search for a suitable venue continues.
- Funding & members: We are continuing to explore funding streams to support new and existing activities and are actively seeking new members for our committee.

Kerry O’Neill, Chair
May 2025

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

Affiliated to The Royal Mencap Society

Charity Commission No 218689

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th SEPTEMBER 2024

| | Note | 2024 | | | 2023 |
|---|-------------|--------------------|------------------|---------------|---------------|
| | | Unrestricted Funds | Restricted Funds | Total Funds | Total Funds |
| | | £ | £ | £ | £ |
| INCOME | | | | | |
| Minibus | 1 | 12,124 | - | 12,124 | 802 |
| Donations | 2 | 1,050 | - | 1,050 | 22,782 |
| Subscriptions | | 313 | - | 313 | 423 |
| Gift Aid - tax refunds | | 250 | - | 250 | 151 |
| In memory of deceased members | | 50 | - | 50 | 53 |
| Weekly Bonanza: Income | 660 | | - | - | |
| less: prizes paid out | <u>(30)</u> | 630 | - | 630 | 715 |
| Interest | | 1,018 | 168 | 1,186 | 462 |
| Sparkle Club | 3 | - | 5,641 | 5,641 | 1,381 |
| Summer Playscheme | 4 | - | 57,566 | 57,566 | 53,260 |
| Smiley Club | 5 | - | 1,311 | 1,311 | <u>1,424</u> |
| Total Income | | 15,434 | 64,686 | 80,121 | 81,453 |
| EXPENDITURE | | | | | |
| Minibus:- running costs | 1 | - | - | - | 1,884 |
| Administration | | 523 | - | 523 | 34 |
| Signpost Volunteers:- grants & expenses | | 350 | - | 350 | 400 |
| Insurance/Affiliation | | 858 | - | 858 | 802 |
| Miscellaneous | | 39 | - | 39 | 81 |
| Grants for Holidays | | - | - | - | 200 |
| Sparkle Club costs | 3 | - | 8,390 | 8,390 | 3,128 |
| Summer Playscheme costs | 4 | - | 57,377 | 57,377 | 62,643 |
| Total Expenditure | | 1,769 | 65,767 | 67,537 | 69,172 |
| NET | | 13,665 | (1,081) | 12,584 | 12,281 |

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

Affiliated to The Royal Mencap Society

Charity Commission No 218689

BALANCE SHEET AS AT 30th SEPTEMBER 2024

| | | 2024 | | 2023 | |
|---|---|---------------|---------------|---------------|--------|
| <u>Note</u> | | £ | £ | £ | £ |
| <u>CURRENT ASSETS</u> | | | | | |
| Scottish Widows 3 month notice a/c | | 10,957 | | 10,784 | |
| CafBank Deposit Account | | 36,177 | | 29,590 | |
| CafBank Current Account | | 10,545 | | 5,455 | |
| Cash in hand | | 791 | | 58 | |
| | | 58,471 | | 45,887 | |
| REPRESENTED BY: | | | | | |
| <u>Unrestricted Funds</u> | | | | | |
| | 6 | | | | |
| Balance b/f | | 33,194 | | | |
| <i>plus</i> : Excess of income over expenditure | | 13,665 | | | |
| | | | 46,859 | | 33,194 |
| <u>Restricted Funds</u> | | | | | |
| | 7 | | | | |
| - balance brought forward | | 12,693 | | | |
| <i>less</i> : Excess expenditure over income | | (1,081) | | | |
| | | | 11,612 | | 12,693 |
| | | 58,471 | | 45,887 | |

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

Affiliated to The Royal Mencap Society

Charity Commission No 218689

Notes to the Accounts

| Note | | 2024 | | 2023 |
|-------------|---|--|----------------|----------------------|
| | | £ | £ | £ |
| 1 | <u>MINIBUS</u> The net income for the minibus was: However, the minibus was stolen during the year and an insurance claim made to pay out for the value of the minibus. The charity no longer owns a minibus as at 30 Sept 2024 | 123 12,001 <hr/> | 12,124 | (402) |
| 2 | <u>DONATIONS RECEIVED</u> Marlins Swimming Club Other donations (2) | 1,000 100 <hr/> | 1,100 | 22,782 |
| 3 | <u>SPARKLE CLUB</u> <u>Income</u> Cash Banking Total Income | 5,218 423 <hr/> | 5,641 | <hr/> 1,381 |
| | <u>Expenditure</u> Tuck shop purchases Resources Leader - salary Rent Miscellaneous Total Expenditure | 953 612 3,200 2,385 1,240 <hr/> | 8,390 | <hr/> 3,128 |
| | <u>Excess of Expenditure over Income</u> | <hr/> (2,749) | | <hr/> (1,747) |

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

Affiliated to The Royal Mencap Society

Charity Commission No 218689

Notes to the Accounts

| Note | 2024 | | 2023 |
|-------------|---|---------------|----------------|
| | £ | £ | £ |
| 4 | <u>SUMMER PLAYScheme</u> | | |
| | Income | | |
| | Grants: Bedford Borough & Central Beds Councils | 19,860 | 19,860 |
| | Grants: Harpur Trust | 5,000 | |
| | Raised by Bedford Mencap: | | |
| | Personal gifts | 794 | 285 |
| | Interest | 0 | 100 |
| | Parental payments | 31,913 | 33,015 |
| | Total Income | 57,566 | 53,260 |
| | Expenditure | | |
| | Staff salaries + N.I. + Tax | 46,533 | 47,983 |
| | Transport | 1,050 | 3,877 |
| | Volunteers' expenses | 51 | 374 |
| | Admin costs | 636 | 636 |
| | Toys and equipment | 2,074 | 265 |
| | Entertainment | 2,850 | 1,970 |
| | Rent & Registration fee | 2,960 | 5,044 |
| | Training costs | 835 | 424 |
| | Miscellaneous | 388 | 2,070 |
| | Total Expenditure | 57,377 | 62,643 |
| | Excess of Income over Expenditure | 189 | (9,383) |
| 5 | <u>SMILEY CLUB</u> | | |
| | Smiley Club has closed down since 2023. We previously held sponsorship money earmarked for Smiley Club, using our Just Giving page. However since closing, Smiley Club has paid it's remaining assets to this charity. Bedford Mencap has agreed to hold these funds until a new club, replacing Smiley Club, is established. | | |
| | Sponsorship money previously held | 1,424 | |
| | Remaining assets transferred to Bedford Mencap | 1,311 | |
| | | 2,735 | |

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

Affiliated to The Royal Mencap Society

Charity Commission No 218689

Notes to the Accounts

| Note | 2024 | | 2023 |
|-------------|--|---------------|---------------|
| | £ | £ | £ |
| 6 | UNRESTRICTED FUNDS | | |
| | <u>Accumulated Fund (Unrestricted Fund)</u> | | |
| | Balance brought forward | 33,194 | |
| | <i>plus</i> : excess of income over expenditure | 13,665 | |
| | | 46,859 | 33,194 |
| 7 | RESTRICTED FUNDS | | |
| | <u>Jim Nickson Holiday Fund</u> | | |
| | Balance brought forward | 8,180 | |
| | <i>plus</i> : interest | 168 | |
| | <i>less</i> : grants made | 0 | |
| | | 8,348 | 8,180 |
| | <u>Summer Playscheme</u> | | |
| | Balance brought forward | 549 | |
| | <i>plus</i> : excess of income over expenditure | 189 | |
| | | 738 | 549 |
| | <u>Sparkle Club</u> | | |
| | Balance brought forward | 2,540 | |
| | <i>less</i> : excess of expenditure over income | (2,749) | |
| | | (209) | 2,540 |
| | <u>Held for Smiley Club</u> | | |
| | Balance brought forward | 1,424 | |
| | <i>plus</i> : closing funds transferred | 1,311 | |
| | | 2,735 | 1,424 |
| | | 11,612 | 12,693 |

Reserves Policy

The Executive Committee has established a policy whereby the Unrestricted Funds not committed or held in a Designated Fund should be maintained at a level of between 6 to 9 months of annual expenditure so that the activities of the Society would be able to continue should there be a significant drop in funding. For the current year-end, the Unrestricted monies held far exceed this requirement, caused by a few completely unexpected events over the past two years:

- 1) The receipt of £11,000 from the disbursement of the Dorothy Boyd Trust;
- 2) The receipt of £11,682 following the closure of the North Beds Toy Library, and;
- 3) The receipt of £12,001 as payout of an insurance claim following the theft of the charity's minibus which was written off by the insurance company

The Committee will carefully consider ways in which these monies can best be used for the benefit of People with Learning Disabilities in the Bedford area.

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF
BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES
Registered charity: 218689**

I report to the trustees on my examination of the accounts of the above charity for the year ended 30th September 2024.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Charities Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

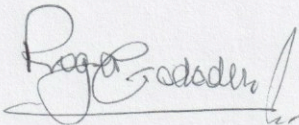
Independent examiner's statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Roger Gadsden
29 Great Portway
Great Denham MK40 4GA

Date: 19th JUNE 2025.

THE BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

England & Wales - Charity number 218689

Accounts

Chair's Report 2023

This year we have managed to meet more in person.

Playscheme has supported a record number of families with a large waiting list for 2023. Those who did attend had a great time. Ofsted visited and made a few small recommendations which were made the same day.

Sparkle Club has continued to grow and now is also open on Tuesdays .

Signpost Volunteers continue to meet at a Different Brew once a month for careers . They have continued to make grants. Anne Tombs has moved away and we wish her well and thank her for all she did over the years.

Smiley Club has yet to reopen.

My thanks to all on the committee for their continued help and support.

Vanessa Wilson

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society.)

Charity Commission No 218689)

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th SEPTEMBER 2023

| | Note | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2023 £ | Total Funds 2022 £ |
|---|------------|----------------------------|--------------------------|--------------------------|--------------------------|
| <u>INCOME</u> | | | | | |
| Minibus | 1 | 802 | ~ | 802 | 909 |
| Donations | 2 | 22,782 | ~ | 22,782 | 1,993 |
| Subscriptions | | 423 | ~ | 423 | 453 |
| Gift Aid - tax refunds | | 151 | ~ | 151 | 0 |
| In memory of deceased members | | 53 | ~ | 53 | 470 |
| Weekly Bonanza - income | 925 | | | | |
| less: prizes paid out | <u>210</u> | 715 | ~ | 715 | 750 |
| Interest | | 362 | 100 | 462 | 42 |
| Sparkle Club Income | 4 | ~ | 2,710 | 2,710 | 0 |
| Summer Playscheme income | 5 | ~ | 53,260 | 53,260 | 48,205 |
| Held for Smiley Club | 6 | ~ | <u>1,424</u> | <u>1,424</u> | <u>0</u> |
| Total Income | | <u>25,288</u> | <u>57,494</u> | <u>82,782</u> | <u>52,822</u> |
| <u>EXPENDITURE</u> | | | | | |
| Grants for Holidays | | ~ | 200 | 200 | 700 |
| Signpost Volunteers:- grants & expenses | | 400 | - | 400 | 400 |
| Grant: Ridgeway School | | ~ | - | ~ | 500 |
| Minibus:- running costs | 1 | 1,884 | - | 1,884 | 1,576 |
| Administration | | 34 | - | 34 | 237 |
| Insurance/Affiliation | | 802 | - | 802 | 318 |
| To Royal Mencap | 3 | ~ | - | ~ | 6,426 |
| Miscellaneous | | 81 | - | 81 | 125 |
| Sparkle Club costs | 4 | ~ | 4,457 | 4,457 | 1,991 |
| Summer Playscheme costs | 5 | ~ | <u>62,643</u> | 62,643 | <u>46,494</u> |
| Total Expenditure | | <u>3,201</u> | <u>67,300</u> | <u>70,501</u> | <u>58,767</u> |
| Net incoming/outgoing Resources | | <u>22,087</u> | <u>(9,806)</u> | <u>12,281</u> | <u>(5,945)</u> |

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society)

Charity Commission No 218689)

BALANCE SHEET AS AT 30th SEPTEMBER 2023

| | Note | <u>30th Sept 2023</u> | | <u>30th Sept 2022</u> | |
|---|------|-----------------------|----------------------|-----------------------|----------------------|
| | | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| <u>CURRENT ASSETS</u> | | | | | |
| Scottish Widows 3 month notice a/c | | 10,784 | | 10,689 | |
| CafBank Deposit Account | | 29,590 | | 12,227 | |
| CafBank Current Account | | 5,455 | | 10,632 | |
| Cash in hand | | 58 | | 58 | |
| | | | <u>45,887</u> | | <u>33,606</u> |
| <u>REPRESENTED BY:</u> | | | | | |
| <u>Unrestricted Funds</u> | | | | | |
| | 7 | | | | |
| - balance brought forward | | 11,107 | | | |
| plus: excess of income over expenditure | | <u>22,087</u> | 33,194 | | 11,107 |
| <u>Restricted Funds</u> | | | | | |
| | 8 | | | | |
| - balance brought forward | | 22,499 | | | |
| less: excess expenditure over income | | <u>(9,806)</u> | 12,693 | | <u>22,499</u> |
| | | | <u>45,887</u> | | <u>33,606</u> |

BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society)

Charity Commission No 218689)

Notes to the Accounts

| | <u>2023</u> | <u>2023</u> | <u>2022</u> |
|---|--------------------|-----------------------|-----------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| 1 <u>MINIBUS</u> | | | |
| The net running costs for the minibus were | 1,082 | | 667 |
| 2 <u>DONATIONS RECEIVED</u> | | | |
| Dorothy Boyd Trust | 11,000 | | |
| North Beds Toy Library | 11,682 | | |
| <u>Other donations (2)</u> | <u>100</u> | 22,782 | 1,993 |
| 3 <u>PAYMENT MADE TO ROYAL MENCAP</u> | | | |
| This payment to Royal Mencap Society (made in the previous financial year) related to Marathon sponsorship monies which were mistakenly made to ourselves instead of to the Royal Society and thus had to be paid over to the Royal Society. There was no financial impact on our Society - we paid over what we had already received. | | | |
| 4 <u>SPARKLE CLUB</u> | | | |
| <u>Income</u> | | | |
| Subs | 1,735 | | |
| Tuck shop sales | <u>975</u> | <u>2,710</u> | 0 |
| <u>Expenditure</u> | | | |
| Tuck shop purchases | 925 | | |
| Leader - salary | 1,853 | | |
| Rent | 1,020 | | |
| Miscellaneous | <u>659</u> | | |
| Total Expenditure | | <u>4,457</u> | <u>1,991</u> |
| <u>Excess of Expenditure over Income</u> | | <u>(1,747)</u> | <u>(1,991)</u> |

5 SUMMER PLAYScheme

| <u>Income</u> | <u>£</u> | <u>£</u> |
|---|-----------------------|---------------------|
| Grants: Bedford Borough & Central Beds Councils | 19,860 | 19,860 |
| <u>Raised by Bedford Mencap:</u> | | |
| Personal gifts | 285 | 300 |
| Interest | 100 | 0 |
| Parental payments | <u>33,015</u> | <u>28,045</u> |
| Total Income | <u>53,260</u> | <u>48,205</u> |
| <u>Expenditure</u> | | |
| Staff salaries + N.I. | 47,983 | 39,825 |
| Transport | 3,877 | 706 |
| Volunteers' expenses | 374 | 254 |
| Admin costs | 636 | 0 |
| Toys and equipment | 265 | 190 |
| Entertainment | 1,970 | 970 |
| Rent & Registration fee | 5,044 | 3,040 |
| Training costs | 424 | 142 |
| Miscellaneous | <u>2,070</u> | <u>1,367</u> |
| Total Expenditure | <u>62,643</u> | <u>46,494</u> |
| Excess of Expenditure over Income | <u>(9,383)</u> | <u>1,711</u> |

6 SMILEY CLUB

These items are sponsorship money earmarked for Smiley Club, using our Just Giving page. Since the year end, Smiley Club has closed down, paying over to this Society its remaining assets, and we have agreed to set up a new Club for children with Learning Disabilities in the Bedford area

7 UNRESTRICTED FUNDS

| | | <u>2023</u> | | <u>2022</u> |
|--|----------------|----------------------|--|----------------------|
| | | £ | | £ |
| <u>Accumulated Fund (Unrestricted Fund)</u> | | | | |
| Balance brought forward | 3,107 | | | |
| plus: excess of income over expenditure | 22,087 | | | |
| plus: transfer from New Minibus Fund | <u>8,000</u> | 33,194 | | 3,107 |
| | | | | |
| <u>New Minibus Fund (Designated Fund)</u> | | | | |
| Balance brought forward | 8,000 | | | |
| Fund closed by transfer to Accumulated Fund | <u>(8,000)</u> | <u>0</u> | | <u>8,000</u> |
| | | <u>33,194</u> | | <u>11,107</u> |

8 RESTRICTED FUNDS

Jim Nickson Holiday Fund

| | | | | |
|-------------------------|--------------|-------|--|-------|
| Balance brought forward | 8,280 | | | |
| plus: interest | 100 | | | |
| less: grants made | <u>(200)</u> | 8,180 | | 8,280 |

Summer Playscheme

| | | | | |
|---|----------------|-----|--|-------|
| Balance brought forward | 9,932 | | | |
| less: excess of expenditure over income | <u>(9,383)</u> | 549 | | 9,932 |

Sparkle Club

| | | | | |
|---|----------------|-------|--|-------|
| Balance brought forward | 4,287 | | | |
| less: excess of expenditure over income | <u>(1,747)</u> | 2,540 | | 4,287 |

6 **Held for Smiley Club**

| | | | |
|-------|----------------------|--|----------------------|
| 1,424 | <u>1,424</u> | | <u>~</u> |
| | <u>12,693</u> | | <u>22,499</u> |

Reserves Policy

The Executive Committee has established a policy whereby the Unrestricted Funds not committed or held in a Designated Fund should be maintained at a level between 6 and 9 months of annual expenditure so that the activities of the Society would be able to continue should there be a significant drop in funding.

Clearly, the Unrestricted monies held at the year end far exceed this requirement, caused by 2 completely unexpected events:-

firstly, the receipt of £11,000 from the disbursement of the Dorothy Boyd Trust and

secondly, the receipt of £11,682 following the sad closure of the North Beds Toy Library

In addition, after the year end, our Minibus was stolen, completely wrecked, and written off by our insurers.

Given the increasing decline in the use of the Minibus and the very expensive cost of buying a new vehicle,

the difficult decision was taken not to do so. A fair offer from our insurers was accepted as the write off

value, and this amount will appear in the current year's Accounts. In the meantime, the balance held in the New

Minibus Fund (£8,000) has been transferred to the Accumulated Fund, further increasing the amount held here

Your Committee will carefully consider ways in which these monies can best be used for the benefit of

People with Learning Disabilities in the Bedford area.

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF BEDFORD & DISTRICT SOCIETY FOR
PEOPLE WITH LEARNING DISABILITIES**

Registered charity: 218689

I report to the trustees on my examination of the accounts of the above charity for the year ended 30th September 2023.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Charities Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

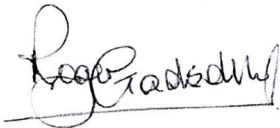
Independent examiner's statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Roger Gadsden

29 Great Portway

Great Denham MK40 4GA

Date: 2nd July 2024.

THE BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

England & Wales - Charity number 218689

Accounts

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society.

Charity Commission No 218689)

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th SEPTEMBER 2022

| <u>INCOME</u> | Note | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2022 £ | Total Funds 2021 £ |
|---|------------|----------------------------|--------------------------|--------------------------|--------------------------|
| Minibus | 1 | 909 | ~ | 909 | 520 |
| Donations | 2 | 1,993 | ~ | 1,993 | 5,326 |
| Subscriptions | | 453 | ~ | 453 | 448 |
| Gift Aid - tax refunds | | ~ | ~ | ~ | 140 |
| In memory of deceased members | | 470 | ~ | 470 | ~ |
| Weekly Bonanza - income | 1,020 | | | | |
| less: prizes paid out | <u>270</u> | 750 | ~ | 750 | 690 |
| Interest | | 42 | ~ | 42 | 6 |
| Government Furlough grant | | ~ | ~ | ~ | 125 |
| Sparkle Club Income | 4 | ~ | 0 | 0 | 1,687 |
| Summer Playscheme income | 5 | ~ | <u>48,205</u> | <u>48,205</u> | <u>43,454</u> |
| Total Income | | <u>4,617</u> | <u>48,205</u> | <u>52,822</u> | <u>52,396</u> |
| | | | | | |
| <u>EXPENDITURE</u> | | | | | |
| Grants for Holidays | | ~ | 700 | 700 | 500 |
| Signpost Volunteers:- grants & expenses | | 400 | ~ | 400 | 650 |
| Grant: Ridgeway School | | 500 | ~ | 500 | ~ |
| Minibus:- running costs | 1 | 1,576 | ~ | 1,576 | 1,055 |
| Administrator - salary | | ~ | ~ | ~ | 208 |
| Administration | | 237 | ~ | 237 | 269 |
| Insurance/Affiliation | | 318 | ~ | 318 | 739 |
| To Royal Mencap | 3 | 6,426 | ~ | 6,426 | ~ |
| Miscellaneous | | 125 | ~ | 125 | 87 |
| Sparkle Club costs | 4 | ~ | 1,991 | 1,991 | 1,256 |
| Summer Playscheme costs | 5 | ~ | <u>46,494</u> | <u>46,494</u> | <u>43,157</u> |
| Total Expenditure | | <u>9,582</u> | <u>49,185</u> | <u>58,767</u> | <u>47,921</u> |
| Net incoming/outgoing Resources | | <u>(4,965)</u> | <u>(980)</u> | <u>(5,945)</u> | <u>4,475</u> |

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society)

Charity Commission No 218689)

BALANCE SHEET AS AT 30th SEPTEMBER 2022

| | Note | <u>30th Sept 2022</u> | | <u>30th Sept 2021</u> | |
|---|------|-----------------------|----------------------|-----------------------|----------------------|
| | | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| <u>CURRENT ASSETS</u> | | | | | |
| Scottish Widows 3 month notice a/c | | 10,689 | | 8,678 | |
| CafBank Deposit Account | | 12,227 | | 17,034 | |
| Banks: | | | | | |
| ~ Current Accounts | | 10,632 | | 13,471 | |
| Cash in hand | | 58 | | 58 | |
| Debtors | 6 | 0 | | 310 | |
| | | | <u>33,606</u> | | <u>39,551</u> |
| <u>REPRESENTED BY:</u> | | | | | |
| <u>Unrestricted Funds</u> | | | | | |
| | 7 | | | | |
| - balance brought forward | | 16,072 | | | |
| less: excess of Expenditure over Income | | <u>(4,965)</u> | <u>11,107</u> | | 16,072 |
| <u>Restricted Funds</u> | | | | | |
| | 8 | | | | |
| - balance brought forward | | 23,479 | | | |
| less: excess of Expenditure over Income | | <u>(980)</u> | <u>22,499</u> | | <u>23,479</u> |
| | | | <u>33,606</u> | | <u>39,551</u> |

BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society)

Charity Commission No 218689)

Notes to the Accounts

| | | <u>2022</u> | <u>2022</u> | <u>2021</u> |
|---|--|--------------------|-----------------------|--------------------|
| | | <u>£</u> | <u>£</u> | <u>£</u> |
| 1 | <u>MINIBUS</u> | | | |
| | The net running costs for the minibus were | 667 | | 535 |
| 2 | <u>DONATIONS RECEIVED</u> | | | |
| | Emma Muir - sponsored London marathon | 1,755 | | |
| | <u>Other donations (1)</u> | <u>238</u> | 1,993 | 5,326 |
| 3 | <u>TO ROYAL MENCAP</u> | | | |
| | This payment of £6,426 to Royal Mencap is the result of a sponsored Marathon run by Emma Muir, which was initially thought to be in favour of this Society - and £4,671 was received by us last year. A further £1,755 was received early in the current year, but after protracted discussions with the Royal Society, we reluctantly accepted that a genuine mistake had been made and that the total amount raised needed to be paid over to the Royal Society. | | | |
| 4 | <u>SPARKLE CLUB</u> | | | |
| | <u>Income</u> | | | |
| | Total Income | | <u>0</u> | 1,687 |
| | <u>Expenditure</u> | | | |
| | Tuck shop purchases | 0 | | |
| | Discos / workshops etc | 381 | | |
| | Leader - salary | 1,332 | | |
| | Rent | 210 | | |
| | Miscellaneous | <u>68</u> | | |
| | Total Expenditure | | <u>1,991</u> | <u>1,256</u> |
| | <u>Excess of Expenditure over Income</u> | | <u>(1,991)</u> | <u>431</u> |

5 SUMMER PLAYScheme

| <u>Income</u> | <u>£</u> | <u>£</u> |
|---|---------------------|-------------------|
| Grants: Bedford Borough & Central Beds Councils | 19,860 | 20,591 |
| <u>Raised by Bedford Mencap:</u> | | |
| Personal gifts | 300 | 204 |
| Parental payments | <u>28,045</u> | <u>22,659</u> |
| Total Income | <u>48,205</u> | <u>43,454</u> |
| <u>Expenditure</u> | | |
| Staff salaries + N.I. | 39,825 | 34,621 |
| Transport | 706 | 633 |
| Volunteers' expenses | 254 | 581 |
| Admin costs | 0 | 59 |
| Trips/visits | 0 | 117 |
| Toys and equipment | 190 | ~ |
| Entertainment | 970 | 845 |
| Rent & Registration fee | 3,040 | 4,590 |
| Training costs | 142 | 550 |
| Miscellaneous | <u>1,367</u> | <u>1,161</u> |
| Total Expenditure | <u>46,494</u> | <u>43,157</u> |
| Excess of Income over Expenditure | <u>1,711</u> | <u>297</u> |

6 DEBTORS: are amounts due at 30th September for use of the minibus

| | | | | |
|---|--|--------------|----------------------|----------------------|
| 7 | <u>UNRESTRICTED FUNDS</u> | | <u>2022</u> | <u>2021</u> |
| | | | £ | £ |
| | <u>Accumulated Fund (Unrestricted Fund)</u> | | | |
| | Balance brought forward | 8,072 | | |
| | less: excess of expenditure over income | (4,965) | 3,107 | 8,072 |
| | | | | |
| | <u>New Minibus Fund (Designated Fund)</u> | | | |
| | Balance brought forward | 8,000 | 8,000 | 8,000 |
| | | | <u>11,107</u> | <u>16,072</u> |
| 8 | <u>RESTRICTED FUNDS</u> | | | |
| | <u>Jim Nickson Holiday Fund</u> | | | |
| | Balance brought forward | 8,980 | | |
| | less: grants made | (700) | 8,280 | 8,980 |
| | <u>Summer Playscheme</u> | | | |
| | Balance brought forward | 8,221 | | |
| | plus: excess of income over expenditure | <u>1,711</u> | 9,932 | 8,221 |
| | <u>Sparkle Club</u> | | | |
| | Balance brought forward | 6,278 | | |
| | less: excess of expenditure over income | (1,991) | 4,287 | 6,278 |
| | | | <u>22,499</u> | <u>23,479</u> |

Reserves Policy

The Executive Committee has established a policy whereby the Unrestricted Funds not committed or held in a Designated Fund should be maintained at a level between 6 and 9 months of annual expenditure, which equates to between £4,800 and £7,200 in the Accumulated Fund. At this level, the Committee feel that the activities of the Society would be able to continue should there be a significant drop in funding whilst efforts were made to replace the income lost or to change the Society's activities. The unfortunate financial transactions regarding the Marathon sponsorship monies over the past two years has made it difficult to identify an accurate amount currently needed as a sensible Reserve, but your Committee will continue to keep this aspect under careful scrutiny.

The money earmarked for a new Minibus (Designated Fund) is seen as a sensible provision for such a future replacement vehicle, but a transfer into this Fund has not been made this year.

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

Registered charity: 218689

I report to the trustees on my examination of the accounts of the above charity for the year ended 30th September 2022.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Charities Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

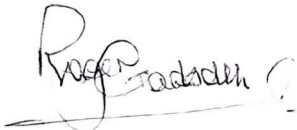
Independent examiner's statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Roger Gadsden
29 Great Portway
Great Denham MK40 4GA

Date: 26th April 2023.

Bedford Mencap : AGM : 23 May 2023

CHAIRS REPORT

Many of our meetings have continued to be virtual this year but we have been able to meet in person.

Playscheme supported over 110 families and had a great time, they were able to access a great deal in the community as well as the farm, music, crafts and sports on site.

Sparkle Club is doing well the new leader Heather has settled in well there are 40 members who attend regularly.

Smiley Club has yet to re-open but we are hopeful that it will soon as all the children miss it.

Sadly Michael Toombs passed away, he served our community in many roles, including mine for many years.

My thanks to all on the committee for their continued help and support.

Vanessa Wilson

Chair

THE BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

England & Wales - Charity number 218689

Accounts

Chair's Report 2021-2022

Another quiet year for many of us. We have continued to have virtual committee meetings.

Playscheme did take place last summer with 93 pupils aged 4-18 taking part, running smoothly thanks to Lauren, her staff and students. Many activities both on and off site took place. Full report below.

Sadly, I must report the loss of Dick Crabbe who has served our community in many different roles over many years. Our thoughts are with his family.

My thanks to all on the executive committee for their continued help and support.

Vanessa Wilson

Chair

SUMMER PLAYScheme: Report for Bedford Mencap AGM April 2022

2021 playscheme was generally a successful year. We took part in the Bedford Borough HAF free school meal scheme, which meant around 20 of our families were supported to get free places for their children. Routinely, this is meant to be offered out, however we were almost fully booked by the time this happened, therefore we went back to parents eligible who had already booked, this was gratefully received, and feedback was good. We linked with CaterLink who supplied lunches to a small number of those students.

We had 93 young people 'on role' and we had around 60-75 attending each day of the scheme. We had the scheme at St John's Special School where we also accessed swimming. We had 6 groups, each with a group leader and support staff. We employed new leaders, support staff and had many new pupils, more mainstream pupils with SEND too, as we reached out in a better way.

All queries regarding playscheme can come to me via email;
Lauren.mencapplayscheme@gmail.com

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society.

Charity Commission No 218689)

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th SEPTEMBER 2021

| | Note | Unrestricted Funds | Restricted Funds | Total Funds 2021 | Total Funds 2020 |
|---|------------|-----------------------|----------------------|----------------------|----------------------|
| <u>INCOME</u> | | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| Minibus | 1 | 520 | ~ | 520 | 1,183 |
| Donations | 2 | 5,326 | ~ | 5,326 | 2,367 |
| Subscriptions | | 448 | ~ | 448 | 443 |
| Gift Aid - tax refunds | | 140 | ~ | 140 | 245 |
| In memory of deceased members | | ~ | ~ | ~ | 50 |
| Weekly Bonanza - income | 1,020 | | | | |
| less: prizes paid out | <u>330</u> | 690 | ~ | 690 | 875 |
| Interest | | 6 | ~ | 6 | 32 |
| Government Furlough grant | | 125 | ~ | 125 | 978 |
| Sparkle Club Income | 3 | ~ | 1,687 | 1,687 | 3,128 |
| Summer Playscheme income | 4 | ~ | <u>43,454</u> | <u>43,454</u> | <u>28,159</u> |
| Total Income | | <u>7,255</u> | <u>45,141</u> | <u>52,396</u> | <u>37,460</u> |
| | | | | | |
| <u>EXPENDITURE</u> | | | | | |
| Grants for Holidays | | ~ | 500 | 500 | ~ |
| Signpost Volunteers:- grants & expenses | | 650 | ~ | 650 | 776 |
| Minibus:- running costs | 1 | 1,055 | ~ | 1,055 | 3,251 |
| Newsletter | | ~ | ~ | ~ | 446 |
| Administrator - salary | | 208 | ~ | 208 | 2,496 |
| Administration | | 269 | ~ | 269 | 606 |
| Insurance/Affiliation | | 739 | ~ | 739 | 697 |
| Miscellaneous | | 87 | ~ | 87 | 95 |
| Sparkle Club costs | 3 | ~ | 1,256 | 1,256 | 3,244 |
| Summer Playscheme costs | 4 | ~ | <u>43,157</u> | <u>43,157</u> | <u>22,942</u> |
| Total Expenditure | | <u>3,008</u> | <u>44,913</u> | <u>47,921</u> | <u>34,553</u> |
| Net incoming/outgoing Resources | | <u>4,247</u> | <u>228</u> | <u>4,475</u> | <u>2,907</u> |

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society)

Charity Commission No 218689)

BALANCE SHEET AS AT 30th SEPTEMBER 2021

| | | <u>30th Sept 2021</u> | | <u>30th Sept 2020</u> | |
|---|------|-----------------------|----------------------|-----------------------|----------------------|
| | Note | £ | £ | £ | £ |
| <u>CURRENT ASSETS</u> | | | | | |
| Scottish Widows 3 month notice a/c | | 8,678 | | 8,674 | |
| CafBank Deposit Account | | 17,034 | | 17,443 | |
| Banks: | | | | | |
| ~ Current Accounts | | 13,471 | | 8,506 | |
| Cash in hand | | 58 | | 423 | |
| Debtors | 5 | 310 | | 30 | |
| | | | <u>39,551</u> | | <u>35,076</u> |
| <u>REPRESENTED BY:</u> | | | | | |
| <u>Unrestricted Funds</u> | | | | | |
| | 6 | | | | |
| - balance brought forward | | 11,825 | | | |
| plus: excess of Income over Expenditure | | <u>4,247</u> | 16,072 | | 11,825 |
| <u>Restricted Funds</u> | | | | | |
| | 7 | | | | |
| - balance brought forward | | 23,251 | | | |
| plus: excess of income over expenditure | | <u>228</u> | 23,479 | | <u>23,251</u> |
| | | | <u>39,551</u> | | <u>35,076</u> |

BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society)

Charity Commission No 218689)

| <u>Notes to the Accounts</u> | | <u>2021</u> | <u>2021</u> | <u>2020</u> |
|-------------------------------------|---|--------------------|--------------------|---------------------|
| | | <u>£</u> | <u>£</u> | <u>£</u> |
| 1 | <u>MINIBUS</u> | | | |
| | The net running costs for the minibus were | 535 | | 2,068 |
| 2 | <u>DONATIONS RECEIVED</u> | | | |
| | Bedford & District Ladies Darts League | 451 | | |
| | Emma Muir - sponsored London marathon | 4,671 | | |
| | <u>Other donations (1)</u> | <u>204</u> | 5,326 | 2,368 |
| 3 | <u>SPARKLE CLUB</u> | | | |
| | <u>Income</u> | | | |
| | Subs | 0 | | |
| | Donations | 559 | | |
| | Tuck shop sales | 0 | | |
| | Government Furlough Grant | 1,128 | | |
| | Interest | <u>0</u> | | |
| | Total Income | | <u>1,687</u> | 3,128 |
| | <u>Expenditure</u> | | | |
| | Tuck shop purchases | 0 | | |
| | Discos / workshops etc | 0 | | |
| | Leader - salary | 1,241 | | |
| | Rent | 0 | | |
| | Miscellaneous | <u>15</u> | | |
| | Total Expenditure | | <u>1,256</u> | <u>3,244</u> |
| | <u>Excess of Income over Expenditure</u> | | <u>431</u> | <u>(116)</u> |

4 SUMMER PLAYScheme

| <u>Income</u> | <u>£</u> | <u>£</u> | <u>£</u> |
|---|----------|-------------------|---------------------|
| Grants: Bedford Borough & Central Beds Councils | | 20,591 | 20,591 |
| <u>Raised by Bedford Mencap:</u> | | | |
| Personal gifts | | 204 | 2,826 |
| Parental payments | | <u>22,659</u> | <u>4,742</u> |
| Total Income | | <u>43,454</u> | <u>28,159</u> |
| <u>Expenditure</u> | | | |
| Staff salaries + N.I. | | 34,621 | 17,805 |
| Transport | | 633 | ~ |
| Volunteers' expenses | | 581 | ~ |
| Admin costs | | 59 | ~ |
| Trips/visits | | 117 | ~ |
| Toys and equipment | | ~ | ~ |
| Entertainment | | 845 | ~ |
| Rent & Registration fee | | 4,590 | 4,745 |
| Training costs | | 550 | ~ |
| Miscellaneous | | <u>1,161</u> | <u>392</u> |
| Total Expenditure | | <u>43,157</u> | <u>22,942</u> |
| Excess of Income over Expenditure | | <u>297</u> | <u>5,217</u> |

5 DEBTORS are amounts due at 30th September for use of the minibus

| | | | | |
|---|--|----------------|----------------------|----------------------|
| 6 | <u>UNRESTRICTED FUNDS</u> | | <u>2021</u> | <u>2020</u> |
| | | | £ | £ |
| | <u>Accumulated Fund (Unrestricted Fund)</u> | | | |
| | Balance brought forward | 4,825 | | |
| | plus: excess of income over expenditure | 4,247 | | |
| | less; transfer to New Minibus Fund | <u>(1,000)</u> | 8,072 | 4,825 |
| | <u>New Minibus Fund (Designated Fund)</u> | | | |
| | Balance brought forward | 7,000 | | |
| | plus: transfer from Accumulated Fund | <u>1,000</u> | <u>8,000</u> | <u>7,000</u> |
| | | | <u>16,072</u> | <u>11,825</u> |
| 7 | <u>RESTRICTED FUNDS</u> | | | |
| | <u>Jim Nickson Holiday Fund</u> | | | |
| | Balance brought forward | 9,480 | | |
| | less: grants made | <u>(500)</u> | 8,980 | 9,480 |
| | <u>Summer Playscheme</u> | | | |
| | Balance brought forward | 7,924 | | |
| | plus: excess of income over expenditure | <u>297</u> | 8,221 | 7,924 |
| | <u>Sparkle Club</u> | | | |
| | Balance brought forward | 5,847 | | |
| | plus: excess of income over expenditure | <u>431</u> | 6,278 | 5,847 |
| | | | <u>23,479</u> | <u>23,251</u> |

~~~~~

### Reserves Policy

The Executive Committee has established a policy whereby the Unrestricted Funds not committed or held in a Designated Fund should be maintained at a level between 6 and 9 months of annual expenditure, which equates to between £4,200 and £6,300 in the Accumulated Fund. At this level, the Committee feel that the activities of the Society would be able to continue should there be a significant drop in funding whilst efforts were made to replace the income lost or to change the Society's activities. The effects of the coronavirus pandemic plus the generous London Marathon donation have caused a significant positive impact on the Society's reserves, and the Executive Committee are planning to disburse the Marathon funds in an appropriate manner in the near future.

The money earmarked for a new Minibus (Designated Fund) is seen as a sensible provision for such a future replacement vehicle, and a transfer of £1,000 has been made into this Fund this year.

**Independent Examiner's Report to the trustees and members of**

**Bedford & District Society for People with Learning Disabilities**  
(registered charity No. 218689)

on the Accounts for the year ended 30<sup>th</sup> September 2021 set out on the attached sheets numbered 1 to 5.

---

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the Accounts: you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply and that an Independent Examination is needed.

It is my responsibility to:

- examine the Accounts under Section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity . Commission (under section 145 (5) (b) of the Charities Act); and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My Examination was carried out in accordance with the General Directions given by the Charity Commission. An Examination includes a review of the accounting records kept by the Charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently no opinion is given as to whether the Accounts present a 'true and fair view', and the Report is limited to those matters set out in the Statement below.

**Independent Examiner's Statement**

In connection with my Examination, no matter has come to my attention:

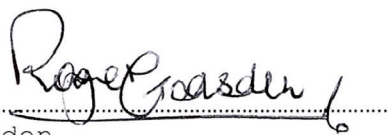
(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Charities Act; and

- to prepare Accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.



.....  
Roger Gadsden  
Independent Examiner  
29 Great Portway  
Great Denham  
Bedford MK40 4GA

.....  
16<sup>th</sup> MAY 2022.  
Date

**THE BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES**

England & Wales - Charity number 218689

---

# Accounts

---

## Chair's Report for Bedford Mencap AGM 6 July 2021

2019 – 2020

Hello everyone and welcome to our second AGM online. The last year has been a challenge for us all. I would like to thank the committee for their continued support.

To all our volunteers and staff we would not manage without you. To all the parents who faced many problems to keep their children of all ages safe and supported the mental health of all around them. Thank you all.

All our clubs have been put on hold.

Playscheme did take place in Summer 2020 with a maximum of 12 children on site each day; activities were very limited, however the children that attended were well supported and had a great time. About 30 children in all attended.

Again my thanks to all and let's hope the next year will get better and we can meet in person again.

Vanessa Wilson

## BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society.

Charity Commission No 218689)

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th SEPTEMBER 2020

|                                         | Note       | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2020<br>£ | Total Funds<br>2019<br>£ |
|-----------------------------------------|------------|----------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>INCOME</u></b>                    |            |                            |                          |                          |                          |
| Minibus                                 | 1          | 1,183                      | ~                        | 1,183                    | 1,980                    |
| Donations                               | 2          | 2,367                      | ~                        | 2,367                    | 1,428                    |
| Subscriptions                           |            | 443                        | ~                        | 443                      | 505                      |
| Gift Aid - tax refunds                  |            | 245                        | ~                        | 245                      | 208                      |
| In memory of deceased members           |            | 50                         | ~                        | 50                       | 1,676                    |
| Weekly Bonanza - income                 | 1,295      |                            |                          |                          |                          |
| less: prizes paid out                   | <u>420</u> | 875                        | ~                        | 875                      | 1,070                    |
| Interest                                |            | 22                         | 10                       | 32                       | 27                       |
| Government Furlough grant               |            | 978                        | ~                        | 978                      | ~                        |
| Sparkle Club Income                     | 3          | ~                          | 3,128                    | 3,128                    | 4,851                    |
| Summer Playscheme income                | 4          | ~                          | <u>28,159</u>            | <u>28,159</u>            | <u>49,936</u>            |
| <b>Total Income</b>                     |            | <b><u>6,163</u></b>        | <b><u>31,297</u></b>     | <b><u>37,460</u></b>     | <b><u>61,681</u></b>     |
| <br><b><u>EXPENDITURE</u></b>           |            |                            |                          |                          |                          |
| Grants for Holidays                     |            | ~                          | ~                        | ~                        | 250                      |
| Signpost Volunteers:- grants & expenses |            | 776                        | ~                        | 776                      | 600                      |
| Minibus:- running costs                 | 1          | 3,251                      | ~                        | 3,251                    | 2,001                    |
| Newsletter                              |            | 446                        | ~                        | 446                      | 1,210                    |
| Administrator - salary                  |            | 2,496                      | ~                        | 2,496                    | 2,496                    |
| Administration                          |            | 606                        | ~                        | 606                      | 414                      |
| Insurance/Affiliation                   |            | 697                        | ~                        | 697                      | 683                      |
| Miscellaneous                           |            | 95                         | ~                        | 95                       | 90                       |
| Sparkle Club costs                      | 3          | ~                          | 3,244                    | 3,244                    | 4,841                    |
| Summer Playscheme costs                 | 4          | ~                          | <u>22,942</u>            | <u>22,942</u>            | <u>41,485</u>            |
| <b>Total Expenditure</b>                |            | <b><u>8,367</u></b>        | <b><u>26,186</u></b>     | <b><u>34,553</u></b>     | <b><u>54,070</u></b>     |
| <b>Net incoming/outgoing Resources</b>  |            | <b><u>(2,204)</u></b>      | <b><u>5,111</u></b>      | <b><u>2,907</u></b>      | <b><u>7,611</u></b>      |

## BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society)

Charity Commission No 218689)

### BALANCE SHEET AS AT 30th SEPTEMBER 2019

|                                         | Note | <u>30th Sept 2020</u>                    |                      | <u>30th Sept 2019</u> |                      |
|-----------------------------------------|------|------------------------------------------|----------------------|-----------------------|----------------------|
|                                         |      | <u>£</u>                                 | <u>£</u>             | <u>£</u>              | <u>£</u>             |
| <b><u>CURRENT ASSETS</u></b>            |      |                                          |                      |                       |                      |
| Scottish Widows 3 month notice a/c      |      | 8,674                                    |                      | 8,655                 |                      |
| CafBank Deposit Accounts                |      | 17,443                                   |                      | 16,736                |                      |
| Bank:                                   |      |                                          |                      |                       |                      |
| ~ Current Accounts                      |      | 8,506                                    |                      | 6,144                 |                      |
| Cash in hand                            |      | 423                                      |                      | 326                   |                      |
| Debtors                                 | 5    | 30                                       |                      | 308                   |                      |
|                                         |      |                                          | <b><u>35,076</u></b> |                       | <b><u>32,169</u></b> |
| <br><b><u>REPRESENTED BY:</u></b>       |      |                                          |                      |                       |                      |
| <b><u>Unrestricted Funds</u></b>        |      |                                          |                      |                       |                      |
|                                         | 6    |                                          |                      |                       |                      |
| - balance brought forward               |      | 12,482                                   |                      |                       |                      |
| plus: transfer from Star Club Fund      |      | 1,547                                    |                      |                       |                      |
| less: excess of Expenditure over income |      | <span style="color: red;">(2,204)</span> | <b>11,825</b>        |                       | 12,482               |
| <br><b><u>Restricted Funds</u></b>      |      |                                          |                      |                       |                      |
|                                         | 7    |                                          |                      |                       |                      |
| - balance brought forward               |      | 19,687                                   |                      |                       |                      |
| less: transfer of Star Club Fund        |      | <span style="color: red;">(1,547)</span> |                      |                       |                      |
| plus: excess of income over expenditure |      | <u>5,111</u>                             | <b><u>23,251</u></b> |                       | <u>19,687</u>        |
|                                         |      |                                          | <b><u>35,076</u></b> |                       | <b><u>32,169</u></b> |

## **BEDFORD AND DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES**

(Affiliated to The Royal Mencap Society)

Charity Commission No 218689)

| <b><u>Notes to the Accounts</u></b> |                                                 | <b><u>2020</u></b> | <b><u>2020</u></b>  | <b><u>2019</u></b>  |
|-------------------------------------|-------------------------------------------------|--------------------|---------------------|---------------------|
|                                     |                                                 | <b><u>£</u></b>    | <b><u>£</u></b>     | <b><u>£</u></b>     |
| 1                                   | <b><u>MINIBUS</u></b>                           |                    |                     |                     |
|                                     | The net running costs for the minibus were      | 2,068              |                     | 21                  |
| 2                                   | <b><u>DONATIONS RECEIVED</u></b>                |                    |                     |                     |
|                                     | Bedford & District Ladies Darts League          | 1,308              |                     |                     |
|                                     | <u>Other donations (7)</u>                      | <u>1,060</u>       | 2,368               | 1,428               |
| 3                                   | <b><u>SPARKLE CLUB</u></b>                      |                    |                     |                     |
|                                     | <b><u>Income</u></b>                            |                    |                     |                     |
|                                     | Subs                                            | 1,444              |                     |                     |
|                                     | Donations                                       | 120                |                     |                     |
|                                     | Tuck shop sales                                 | 963                |                     |                     |
|                                     | Government Furlough Grant                       | 595                |                     |                     |
|                                     | Interest                                        | <u>6</u>           |                     |                     |
|                                     | Total Income                                    |                    | <u>3,128</u>        | 4,790               |
|                                     | <b><u>Expenditure</u></b>                       |                    |                     |                     |
|                                     | Tuck shop purchases                             | 447                |                     |                     |
|                                     | Discos / workshops etc                          | 390                |                     |                     |
|                                     | Leader - salary                                 | 1,520              |                     |                     |
|                                     | Rent                                            | 660                |                     |                     |
|                                     | Miscellaneous                                   | <u>227</u>         |                     |                     |
|                                     | Total Expenditure                               |                    | <u>3,244</u>        | <u>4,927</u>        |
|                                     | <b><u>Excess of Expenditure over Income</u></b> |                    | <b><u>(116)</u></b> | <b><u>(137)</u></b> |

4 SUMMER PLAYScheme

| <u>Income</u>                                   | <u>£</u>     | <u>£</u>            | <u>£</u>            |
|-------------------------------------------------|--------------|---------------------|---------------------|
| Grants: Bedford Borough & Central Beds Councils |              | 20,591              | 20,591              |
| <u>Raised by Bedford Mencap:</u>                |              |                     |                     |
| Personal gifts                                  | 492          |                     |                     |
| Bedford Rotary Club                             | 360          |                     |                     |
| St Johns Hospital Trust                         | 429          |                     |                     |
| Freevacy Ltd                                    | 125          |                     |                     |
| Sponsored activity                              | <u>1,420</u> | 2,826               | 6,558               |
| Parental payments                               |              | <u>4,742</u>        | <u>22,787</u>       |
| Total Income                                    |              | <u>28,159</u>       | <u>49,936</u>       |
| <u>Expenditure</u>                              |              |                     |                     |
| Staff salaries + N.I.                           |              | 17,805              | 32,153              |
| Transport                                       |              | ~                   | 376                 |
| Volunteers' expenses                            |              | ~                   | 1,186               |
| Admin costs                                     |              | ~                   | ~                   |
| Trips/visits                                    |              | ~                   | 1,164               |
| Toys and equipment                              |              | ~                   | ~                   |
| Entertainment                                   |              | ~                   | 1,050               |
| Rent & Registration fee                         |              | 4,745               | 4,899               |
| Training costs                                  |              | ~                   | 70                  |
| Miscellaneous                                   |              | <u>392</u>          | <u>587</u>          |
| Total Expenditure                               |              | <u>22,942</u>       | <u>41,485</u>       |
| <b>Excess of Income over Expenditure</b>        |              | <b><u>5,217</u></b> | <b><u>8,451</u></b> |

5 DEBTORS: are amounts due at 30th September for use of the minibus

6 UNRESTRICTED FUNDS

|                                                    |                | <u>2020</u>          | <u>2019</u>          |
|----------------------------------------------------|----------------|----------------------|----------------------|
|                                                    |                | £                    | £                    |
| <b><u>Accumulated Fund (Unrestricted Fund)</u></b> |                |                      |                      |
| Balance brought forward                            | 5,482          |                      |                      |
| plus: transfer from Star Club Fund                 | 1,547          |                      |                      |
| less: excess of expenditure over income            | <u>(2,204)</u> | 4,825                | 5,482                |
| <br>                                               |                |                      |                      |
| <b><u>New Minibus Fund (Designated Fund)</u></b>   |                |                      |                      |
| Balance brought forward                            |                | <u>7,000</u>         | <u>7,000</u>         |
|                                                    |                | <b><u>11,825</u></b> | <b><u>12,482</u></b> |

7 RESTRICTED FUNDS

|                                         |                |                      |                      |
|-----------------------------------------|----------------|----------------------|----------------------|
| <b><u>Jim Nickson Holiday Fund</u></b>  |                |                      |                      |
| Balance brought forward                 | 9,470          |                      |                      |
| plus: interest allocated to this fund   | <u>10</u>      | 9,480                | 9,470                |
| <br>                                    |                |                      |                      |
| <b><u>Summer Playscheme</u></b>         |                |                      |                      |
| Balance brought forward                 | 2,707          |                      |                      |
| plus: excess of income over expenditure | <u>5,217</u>   | 7,924                | 2,707                |
| <br>                                    |                |                      |                      |
| <b><u>Sparkle Club</u></b>              |                |                      |                      |
| Balance brought forward                 | 5,963          |                      |                      |
| less: excess of expenditure over income | <u>(116)</u>   | 5,847                | 5,963                |
| <br>                                    |                |                      |                      |
| <b><u>Star Club</u></b>                 |                |                      |                      |
| Balance brought forward                 | 1,547          |                      |                      |
| less: transfer to Accumulated Fund      | <u>(1,547)</u> | <u>~</u>             | <u>1,547</u>         |
|                                         |                | <b><u>23,251</u></b> | <b><u>19,687</u></b> |

**Reserves Policy**

The Executive Committee has established a policy whereby the Unrestricted Funds not committed or held in a Designated Fund should be maintained at a level between 6 and 9 months of annual expenditure, which equates to between £4,200 and £6,300 in the Accumulated Fund. At this level, the Committee feel that the activities of the Society would be able to continue should there be a significant drop in funding whilst efforts were made to replace the income lost or to change the Society's activities.

The money earmarked for a new Minibus (Designated Fund) is seen as a sensible provision for such a future replacement vehicle. No transfer has been made into this Fund this year.

Independent Examiner's Report to the trustees and members of

**Bedford & District Society for People with Learning Disabilities**  
(registered charity No. 218689)

on the Accounts for the year ended 30<sup>th</sup> September 2020 set out on the  
attached sheets numbered 1 to 5.

---

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the Accounts: you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply and that an Independent Examination is needed.

It is my responsibility to:

- examine the Accounts under Section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity . Commission (under section 145 (5) (b) of the Charities Act); and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My Examination was carried out in accordance with the General Directions given by the Charity Commission. An Examination includes a review of the accounting records kept by the Charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently no opinion is given as to whether the Accounts present a 'true and fair view', and the Report is limited to those matters set out in the Statement below.

**Independent Examiner's Statement**

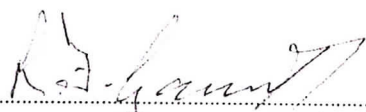
In connection with my Examination, no matter has come to my attention:

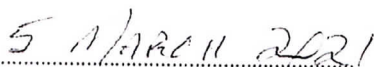
(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare Accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

  
.....  
Roger Gaunt  
Independent Examiner  
29 Glebe Rise  
Sharnbrook  
Bedford MK44 1JB

  
.....  
Date