

## **Hinckley and District Mencap Society**

### **Trustees annual report 2023**

At our AGM On 24th October 2023 we were able to celebrate a good year for the Society. The clubs have slightly increased in regular members and are now generally between 20-24 members which is a good number for activities. We have been able to offer a number of social activities including crafts, walk to the local pub, seasonal parties (Coronation, Halloween), are taking part in the local Christmas Tree festival, and taking a group to the pantomime.

We also celebrate a better year for funds as the shop and bargain garage sales have provided increased income and we have regular users renting the hall. Despite some heavy but needed improvement expenditure in the hall there has been a surplus of income over expenses which is reassuring.

We have now a good core of volunteers for the shop and clubs are again benefiting from Duke of Edinburgh Award scheme volunteers. We feel we are approaching 2024 in good shape.

Challenges: We are now looking for a new secretary to reduce office work burdens on volunteers, and ways to advertise our presence to possible new members.

**HINCKLEY AND DISTRICT 'MENCAP' SOCIETY**

**STATEMENT OF ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

## **HINCKLEY & DISTRICT MENCAP SOCIETY**

### **Independent Examiner's Report to the Trustees of 'Hinckley & District Mencap Society'.**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2023, which are set out on pages 1 to 3.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Act), as amended by section 28 of the Charities Act 2006 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act); and
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act as amended); and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs K L Wright FCCA  
Integra Accounting Limited  
Chartered Certified Accountants  
5 Station Road  
Hinckley  
LE10 1AW

07 July 2023

HINCKLEY & DISTRICT MENCAP SOCIETY  
(Affiliated to the Royal Mencap Society)

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023

	2023		2022	
	£	£	£	£
<b>Covenanted donation from Hinckley Mencap Ltd</b>		3,145		2,917
<b>Donations</b>		4,779		2,485
<b>Net Proceeds from Special Efforts</b>				
Garage Sales	3,315		2,227	
Raffle	269		139	
Bowls	1,203		600	
Church Fete	111		-	
		4,898		2,966
<b>Room Hire</b>		8,209		6,184
<b>109A Factory Road</b>				
Income	7,800		7,800	
Less Expenses	(1,653)		(1,524)	
		6,147		6,276
<b>Interest received</b>				
Loan interest - Hinckley Mencap Ltd	494		329	
HSBC Bank plc	123		2	
		617		331
<b>Other income</b>		-		4,606
<b>TOTAL INCOME carried forward</b>		<u>27,795</u>		<u>25,765</u>

HINCKLEY & DISTRICT MENCAP SOCIETY  
(Affiliated to the Royal Mencap Society)

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023

	2023		2022	
	£	£	£	£
<b>TOTAL INCOME brought forward</b>		<u><u>£27,795</u></u>		<u><u>£25,765</u></u>
<b>Less Expenditure:</b>				
<b>Administration</b>				
Postage, stationery & general expenses				
Telephone	609		553	
Secretary's salary	1,770		7,782	
Consultancy	2,440		2,440	
Misc Club expenses	20		-667	
		(4,839)		(10,108)
<b>Mencap Centre</b>				
Water	602		631	
General repairs	2,685		879	
Waste disposal	1,144		1,280	
Insurance	3,602		3,345	
Light & Heat	4,521		3,454	
Cleaning	380		211	
Bank charges	102		35	
		(13,036)		(9,835)
<b>General Purposes</b>				
Affiliation Fee		(60)		(20)
Net expenses less income		<u>9,860</u>		<u>5,802</u>
<b>Less: Depreciation charge for the year</b>	<u>(4,968)</u>		<u>(5,284)</u>	
		(4,968)		(5,284)
Transfer to revaluation reserve		3,300		3,367
Balance transferred to Accumulated Fund		<u><u>8,192</u></u>		<u><u>3,885</u></u>

Hinckley Mencap Limited was formed to trade in cards and gifts. All profits from the company are covenanted to the society. During the year to 31 March 2023 the company achieved a turnover of £10,055 (2022: £10,288).

The loan in the balance sheet is secured subject to annual review and repayable on demand.  
Interest is charged at 4% over base rate.

HINCKLEY & DISTRICT MENCAP SOCIETY  
(Affiliated to the Royal Mencap Society)

BALANCE SHEET AS AT 31 MARCH 2023

	2023		2022	
	£	£	£	£
<b>Tangible Assets</b>		234,260		239,228
<b>Investment Asset</b>				
Hinckley Mencap Ltd				
2 Ordinary Shares of £1 each fully paid		<u>2</u>		<u>2</u>
		234,262		239,230
<b>Current Assets</b>				
Loan - Hinckley Mencap Ltd	7,844		7,844	
Debtors	3,639		3,246	
Prepayments	1,905		1,756	
HSBC Bank	1,298		3,224	
HSBC Money Manager Account	36,112		24,316	
Cash in hand	-		9	
		<u>50,798</u>		<u>40,395</u>
<b>Less: Current Liabilities</b>				
Creditors and Accrued Expenses		<u>(4,839)</u>		<u>(4,296)</u>
<b>Net Current Assets</b>		45,959		36,099
<b>Less: Long Term Liabilities</b>				
Locality Group		(1,000)		(1,000)
		<u>279,221</u>		<u>274,329</u>
<b>REPRESENTED BY</b>				
<b>Accumulated Fund</b>				
As at 1 April 2022	109,339		105,454	
Balance from Income and Expenditure Account	<u>8,192</u>		<u>3,885</u>	
As at 31 March 2023		117,531		109,339
<b>Revaluation Reserve</b>				
As at 1 April 2022	164,990		168,357	
Transfer to Income and Expenditure Account	<u>(3,300)</u>		<u>(3,367)</u>	
As at 31 March 2023		161,690		164,990
		<u>279,221</u>		<u>274,329</u>

HINCKLEY & DISTRICT MENCAP SOCIETY  
(Affiliated to the Royal Mencap Society)

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023

**1. FIXED ASSETS**

	46 - 48 Hill Street	109A Factory Road	Kitchen Renovation	Fixtures Fittings & Equipment	Office Equipment	<b>Total</b>
	£	£	£	£	£	£
<b><u>Cost or Valuation</u></b>						
As at 1 April 2022	177,674	158,466	12,381	10,058	1,485	360,064
Disposals						
As at 31 March 2023	<u>177,674</u>	<u>158,466</u>	<u>12,381</u>	<u>10,058</u>	<u>1,485</u>	<u>360,064</u>
<b><u>Depreciation</u></b>						
As at 1 April 2022	51,646	46,063	11,688	10,058	1,381	120,836
Disposals						
Charge for the year	2,521	2,248	173		26	4,968
As at 31 March 2023	<u>54,167</u>	<u>48,311</u>	<u>11,861</u>	<u>10,058</u>	<u>1,407</u>	<u>125,804</u>
<b><u>Net Book Value</u></b>						
As at 31 March 2023	<u>123,507</u>	<u>110,155</u>	<u>520</u>	<u>0</u>	<u>78</u>	<u>234,260</u>
As at 1 April 2022	<u>126,028</u>	<u>112,403</u>	<u>693</u>	<u>0</u>	<u>104</u>	<u>239,228</u>

## **HINCKLEY & DISTRICT MENCAP SOCIETY**

### **Independent Examiner's Report to the Trustees of 'Hinckley & District Mencap Society'.**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2023, which are set out on pages 1 to 3.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Act), as amended by section 28 of the Charities Act 2006 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act); and
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act as amended); and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs K L Wright FCCA  
Integra Accounting Limited  
Chartered Certified Accountants  
5 Station Road Hinckley  
LE10 1AW

07 July 2023