

# BOOKHAM RIFLE CLUB

England & Wales - Charity number 217311

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1963-08-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 2 Ralphs Cross  
Leatherhead Road  
Bookham  
Leatherhead  
KT23 4SD

**Phone** 01372800595

**Email** [secretary@bookhamrifleclub.org.uk](mailto:secretary@bookhamrifleclub.org.uk)

**Website** [www.bookhamrifleclub.org.uk](http://www.bookhamrifleclub.org.uk)

## Activities

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**Objects:** TO ENCOURAGE SKILL IN RIFLE AND PISTOL SHOOTING BY PROVIDING INSTRUCTION AND PRACTICE IN THE USE OF THE SMALL-BORE RIFLE AND PISTOL TO ANY OF HER MAJESTY'S SUBJECTS AS THAT THEY WILL BE BETTER FITTED TO SERVE THEIR COUNTRY IN THE ARMED FORCES.

**Activities:** The Club provides facilities for the local community to pursue the sport of target shooting. We run training courses for members new to the sport and for local young people to come to try the sport. We offer reduced rates/free membership to senior members. We also off the County Association the use of the Range for their competitions.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** The General Public/mankind

## Geography

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- Surrey
- Throughout London

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£38,370	£36,118	-	-
2023-12-31	£40,570	£34,247	-	-
2022-12-31	£44,015	£33,494	-	-
2021-12-31	£65,651	£38,302	-	-
2020-12-31	£34,630	£25,124	-	-

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## Trustees

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Name	Role	Appointed
<b>Anthony Whitehead</b>	Chair	
SHEENA BASSETT		
TIMOTHY HAMMOND		

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**BOOKHAM RIFLE CLUB**

England & Wales - Charity number 217311

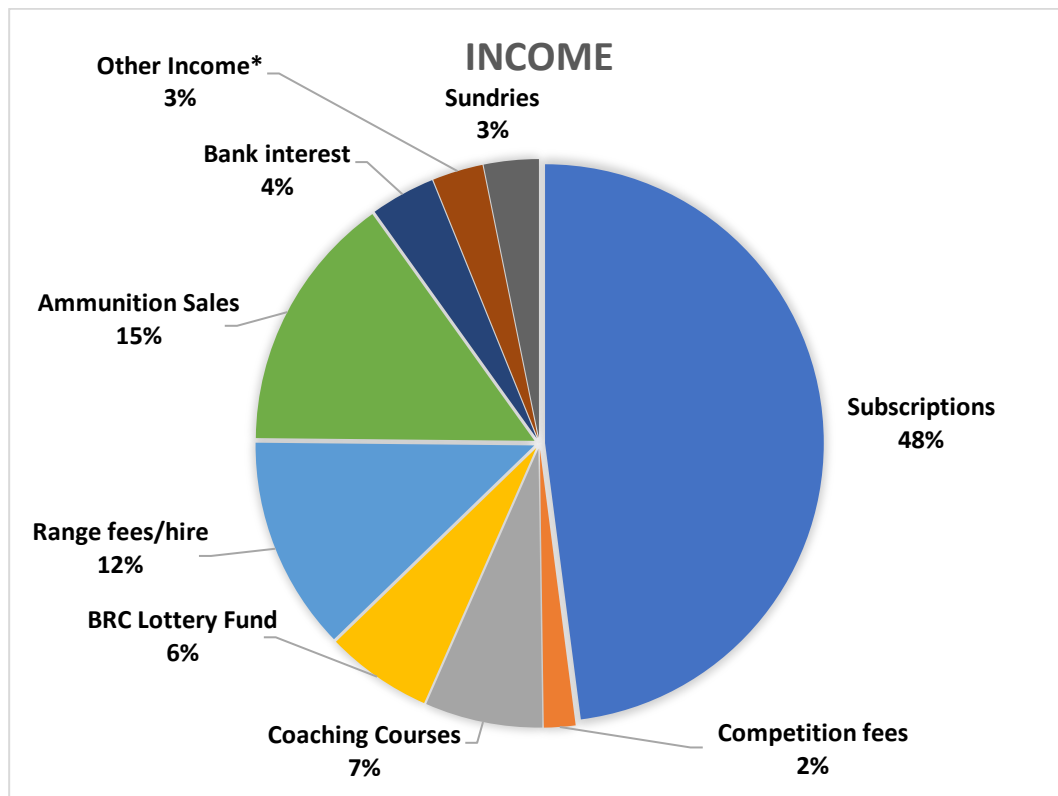
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# Accounts

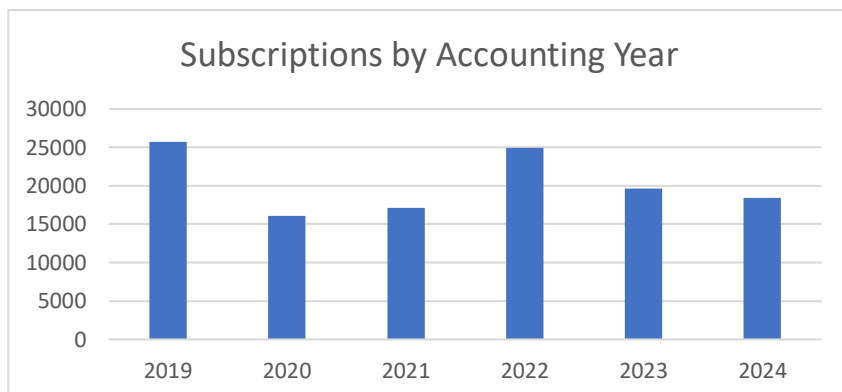
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# Treasurer's Report for the 2024 Annual Accounts

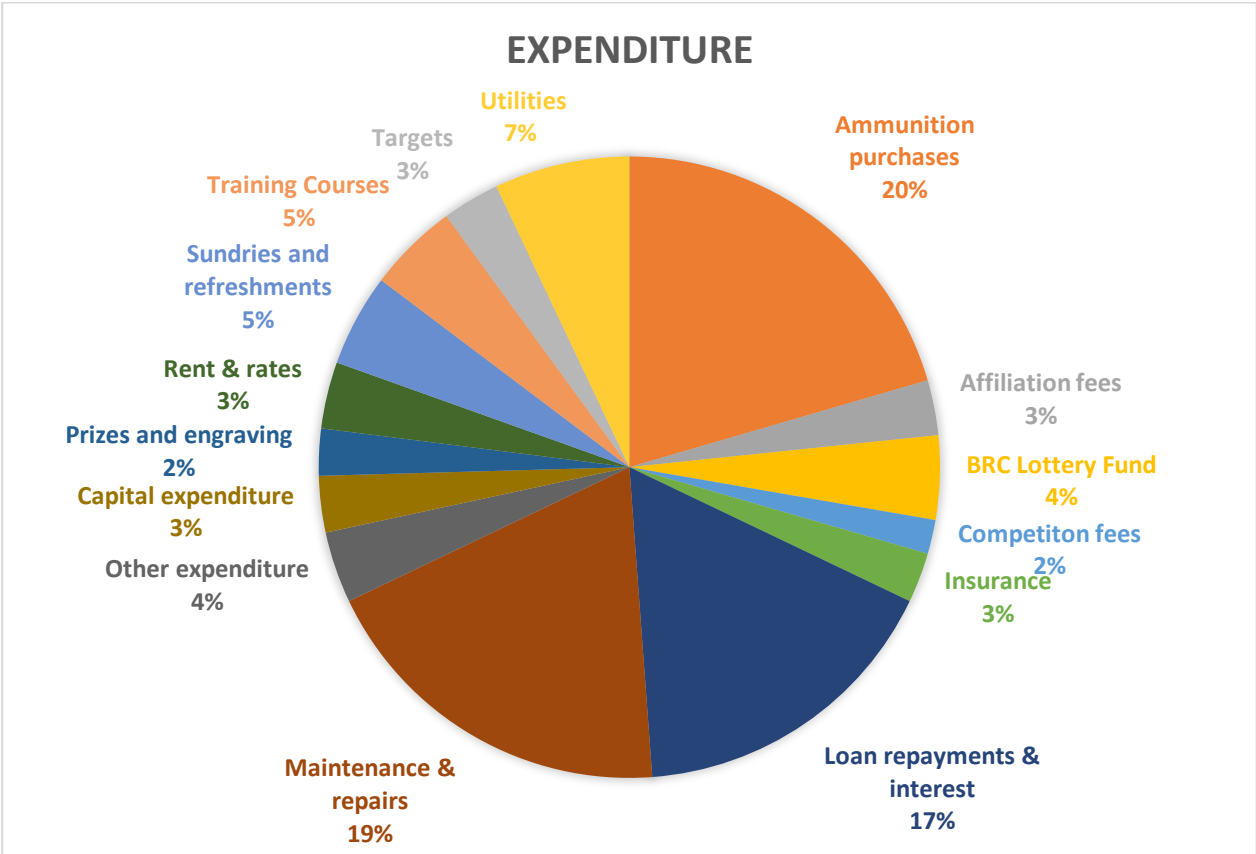
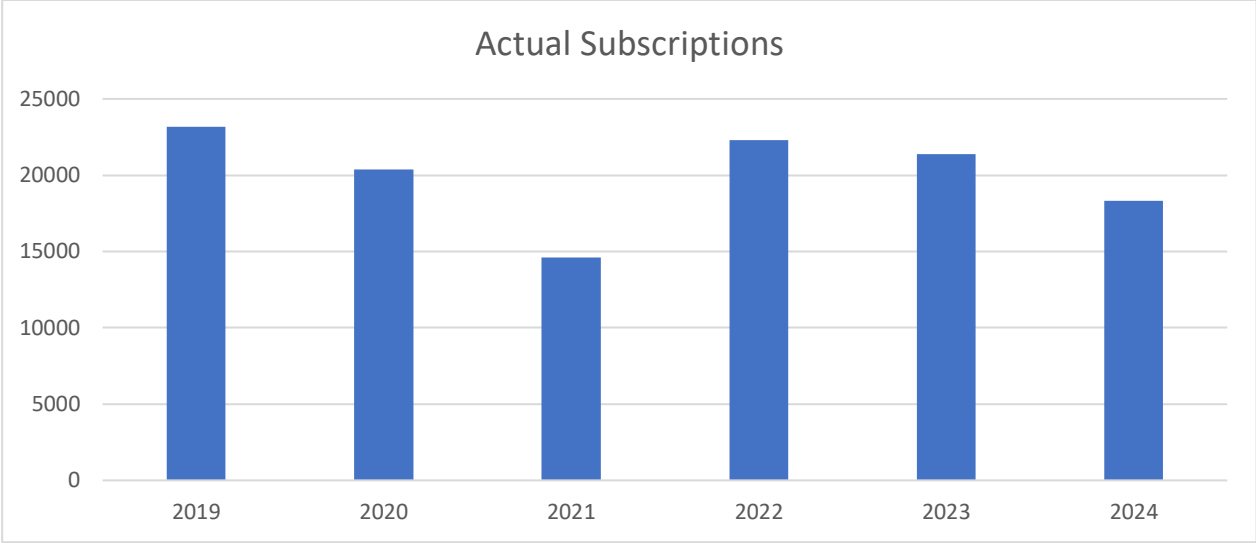
The 2024 Annual accounts show a marked decrease in the surplus of income over expenditure at £2,252 compared to £6,323 the previous year. Subscriptions provide just under half our income, the same 48% as in 2023. Range hire, mainly from the Target Shooting School and sales of ammunition, are other important source of income for the Club. Training courses which was just the Junior Summer School (organised jointly with the Target Shooting School contributed) 7% of the income, down from 10% in 2023. Sessions for the Dyscover group also generated £490 – this money goes into the Disability Fund and is shown in the Restricted funds column. Ammunition sales remain about the same. Bank interest was up at 4% and other income consists of sundry sales, visitor fees, scrap metal recycling, donations. The lottery fund continues to make a small but significant 6% of income.



Subscriptions are shown for the accounting year but in reality, members start paying their fees around the beginning December for the following year so the second subscriptions graph shows the actual amount for 2024 after an adjustment is made.



The situation for 2022 showed a strong recovery after Covid but has decreased since then. Note that we haven't put up our subscription fees for the last 10 years.



Other expenditure includes marketing, financial fees, stationery, social events etc.

Expenditure has increased by around £1,871 (compared to £1,200 in 2023). Ammunition costs are up again, however we have adopted a stockpiling strategy and held £2,135 more ammunition in stock than at the end of 2023. The Affiliation fees are comparatively large as fees for 2023 and 2024 for the NSRA and SSCBRA were both paid in 2024. Maintenance

costs are more than double for the previous year mainly due to electrical upgrade and repair work, repairs to the firing points and the replacement of the HFT range roof.

The long-term loan repayments make up 17% of outgoings and the good news is that the final payments for 2025 have recently been made so we are now loan free.

To summarise, the end of year figures show income of £38,370 with expenditure of £36,118. This gives us net receipts of £2,252 with cash funds of £77,710 in the bank (and includes approx. £50 in the float).

### **Future Investments**

The solar panels are still waiting to be fitted as an issue has arisen with our new lease with MVDC concerning an additional charge for use of the bridge. We have asked for clarification from MVDC and are still awaiting a response. The permission to install the solar panels is written into the lease and we can't proceed with this until the lease is signed.

The Club will continue to invest to maintain and improve the facilities on behalf of its members. For example, Tony is in discussions with the NSRA and Sight for Surrey regarding the provision of shooting training and equipment for visually impaired shooters and we are having a survey carried out of the Air Range as there is a mould problem due to damp and we need professional advice on what we can do to mitigate this.



Name of Charity		No (if any)		<b>CC16a</b>
Bookham Rifle Club		217311		
<b>Receipts and payments accounts</b>				
For the period from	Period start date	To	Period end date	
	01/01/2024		31/12/2024	

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Ammunition Sales	5,741	-	-	5,741	5,716
Competition fees	700	-	-	700	858
Donations (Incl. Disability Fund)	130	-	-	130	123
Interest - Bank Gross	1,441	-	-	1,441	1,038
BRC Lottery Fund	2,367	-	-	2,367	2,470
Range Fees	4,755	-	-	4,755	5,300
Subscriptions	18,398	-	-	18,398	19,624
Sundries	1,222	-	-	1,222	852
Other Income (scrap metal, float, etc)	884	-	-	884	448
Visitor Fees	115	-	-	115	40
Coaching Courses	2,127	490	-	2,617	4,101
<b>Sub total</b>	<b>37,880</b>	<b>490</b>	<b>-</b>	<b>38,370</b>	<b>40,570</b>
<b>A2 Asset &amp; investment sales, etc.</b>					
	-	-	-	-	-
<b>Total receipts</b>	<b>37,880</b>	<b>490</b>	<b>-</b>	<b>38,370</b>	<b>40,570</b>
<b>A3 Payments</b>					
Ammunition purchases	7,400	-	-	7,400	5,521
Affiliation fees	1,035	-	-	1,035	394
Bank & card payment fees	303	-	-	303	286
BRC Lottery Fund	1,579	-	-	1,579	1,547
Capital expenditure	1,061	-	-	1,061	3,709
Competition fees	639	-	-	639	1,089
Insurance	939	-	-	939	861
Loan repayments	5,700	-	-	5,700	6,300
Loan interest	342	-	-	342	531
Maintenance & repairs	6,894	-	-	6,894	3,254
Marketing & website	246	-	-	246	294
Other expenditure (incl. float)	563	-	-	563	0
Prizes and engraving	880	-	-	880	623
Rent & rates	1,254	-	-	1,254	1,656
Social events	125	-	-	125	178
Stationery & postage	103	-	-	103	126
Sundries & refreshments	1,738	-	-	1,738	1,183
Training Courses	1,137	560	-	1,697	2,819
Targets	1,077	-	-	1,077	1,518
Utilities	2,543	-	-	2,543	2,358
<b>Sub total</b>	<b>35,558</b>	<b>560</b>	<b>-</b>	<b>36,118</b>	<b>34,247</b>

A4 Asset and investment purchases, etc.	-	-	-	-	-
<b>Total payments</b>	<b>35,558</b>	<b>560</b>	<b>-</b>	<b>36,118</b>	<b>34,247</b>
<b>Net of receipts/(payments)</b>	<b>2,322</b>	<b>- 70</b>	<b>-</b>	<b>2,252</b>	<b>6,323</b>
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	62,534	12,924	-	75,458	69,135
<b>Cash funds this year end</b>	<b>64,856</b>	<b>12,854</b>	<b>-</b>	<b>77,710</b>	<b>75,458</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account(s)	7,247	-	-
	Reserve Account (incl. Disability funds)	44,109	12,854	
	BRC Lottery Account	13,472	-	-
	Cash not banked (Including float)	28		
	<b>Total cash funds</b>	<b>64,856</b>	<b>12,854</b>	<b>-</b>

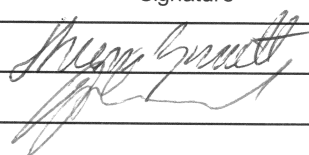
(agree balances with receipts and payments account(s)) OK OK OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Ammunition stock 31/12/2024	Unrestricted	-	3,278
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Loan towards new clubhouse from members - to be repaid over 5 years starting May 2016 and Long term from May 2021 to 2025	New Clubhouse (unrestricted)	5,700	2022 - 2025
	Solar panels - amount outstanding to be paid on completed installation	Unrestricted	10,346	2025

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		SHEENA BASSETT	16/06/25
		TIM HAMMOND	16-6-25



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Bookham Rifle Club

**On accounts for the year  
ended**

31/12/2024

**Charity no  
(if any)**

217311

**Set out on pages**

1-2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

19/06/2025

**Name:**

John Whittaker

**Relevant professional  
qualification(s) or body  
(if any):**

Fellow of the Institute of Chartered Accountants.

**Address:**

10 Taleworth Road, Ashtead, Surrey KT21 2PT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**BOOKHAM RIFLE CLUB**

England & Wales - Charity number 217311

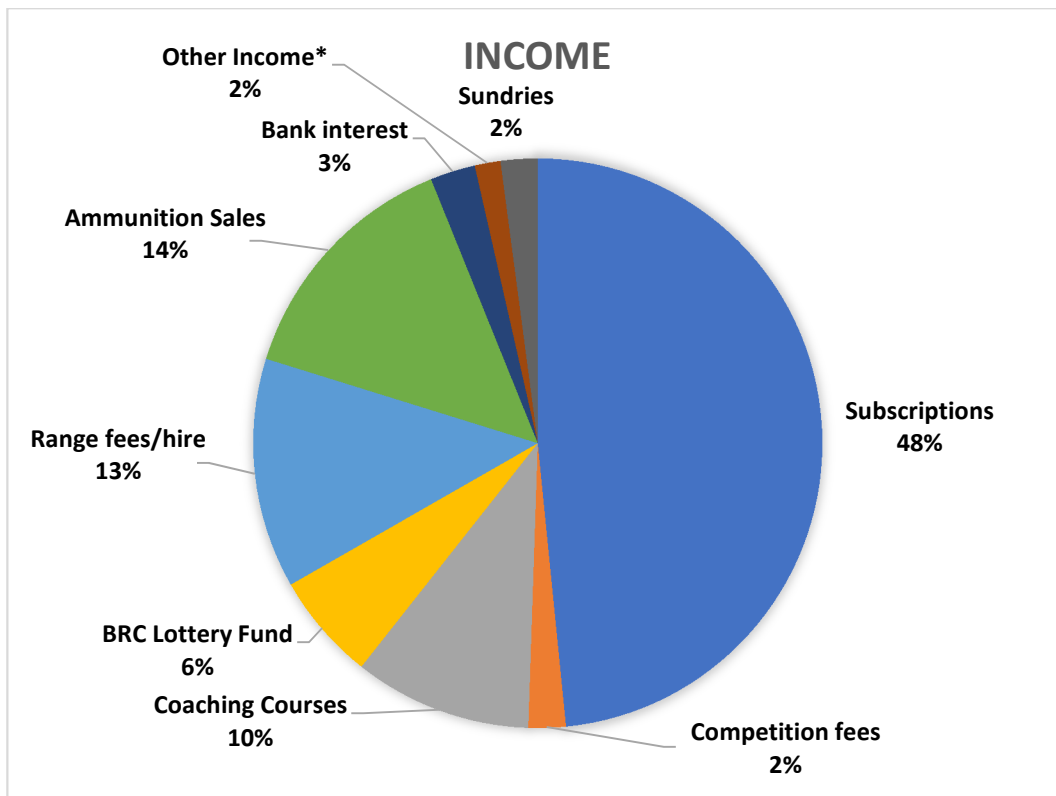
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# Accounts

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# Treasurer's Report for the 2023 Annual Accounts

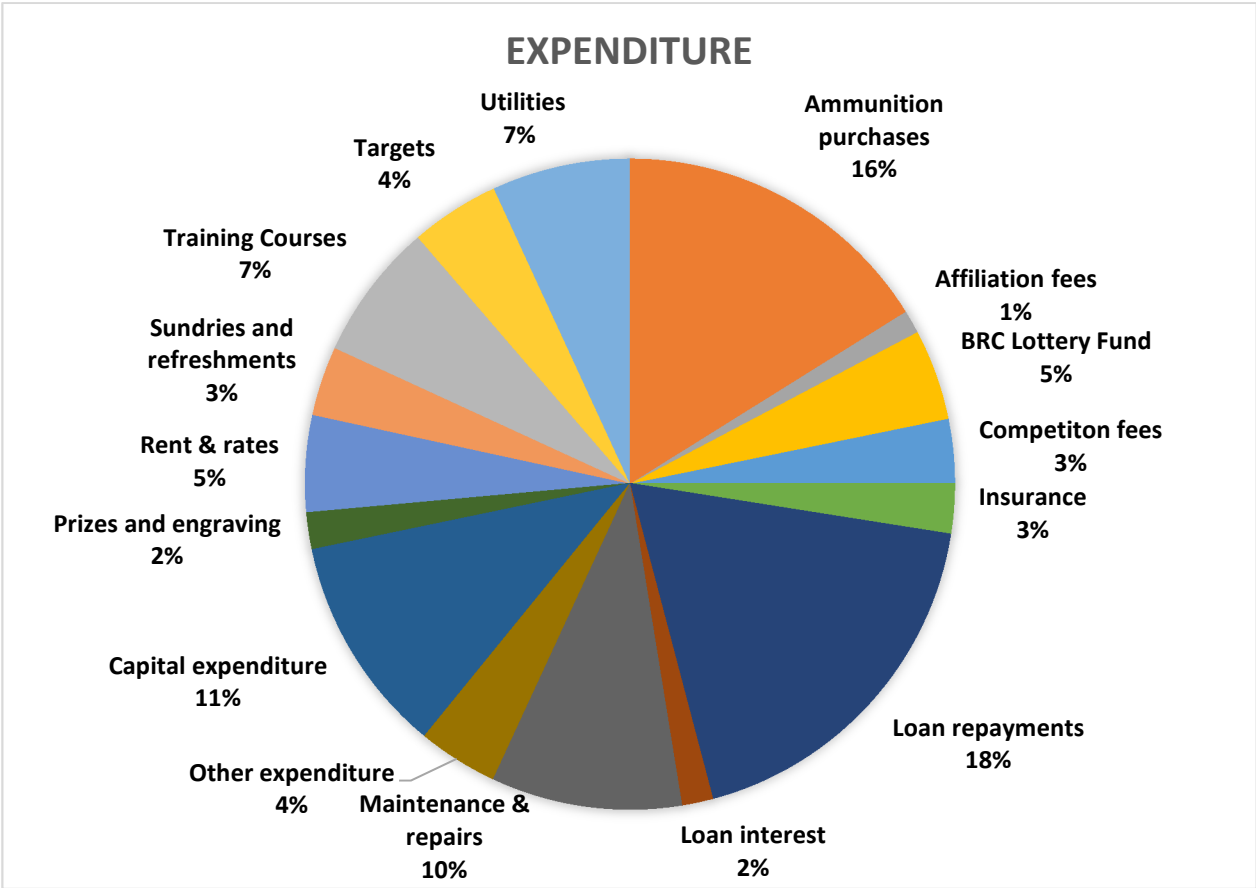
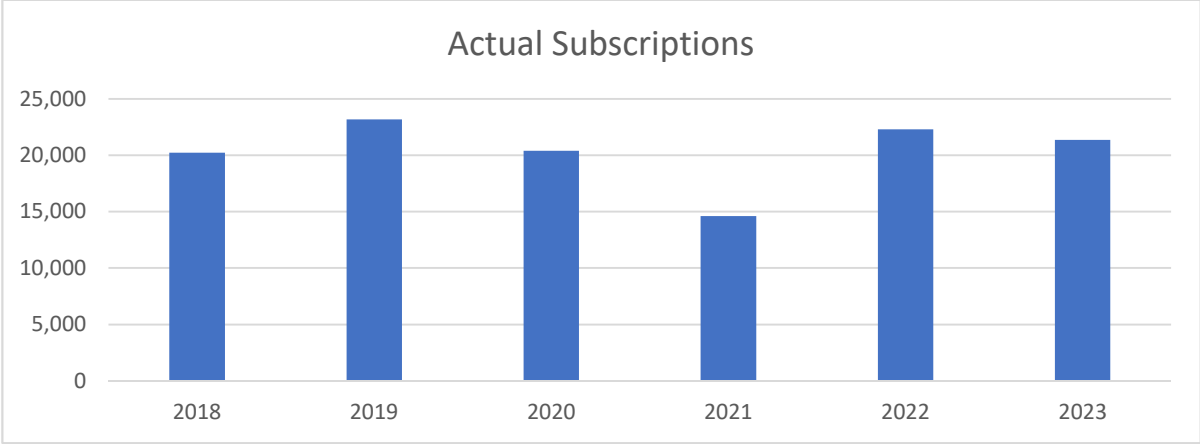
The 2023 Annual accounts show that the Club subscriptions provide just under half our income, down by 7% from 2022. Range hire, from the Target Shooting School, is another important source of income for the Club. Training courses which include the Junior Summer School organised jointly with the Target Shooting School contributed 10% of the income. Sessions for the Dyscover group, run by Mark Frampton, also generated around £540 – this money goes into the Disability Fund and is shown in the Restricted funds column. Ammunition sales have also increased by 3% from last year but this is probably due to price increases caused by the current Ukraine situation. Bank interest was actually enough to contribute 3% and other income consists of sundry sales, visitor fees, scrap metal recycling and the like. The lottery fund continues to make a small but significant 6% of income.



Subscriptions are shown for the accounting year but in reality, members start paying their fees in December for the following year.



The next graph shows the actual subscriptions paid, i.e. by the year to which the subscriptions apply rather than when they were paid. The situation for 2022 showed a strong recovery but has slightly fallen off for 2023.



Other expenditure includes marketing, financial fees, stationery, social events etc.

Expenditure has increased slightly by around £1,200 as ammunition costs more and the capital expenditure includes the deposit of £3,349 for the solar panels. Maintenance costs are over £4,000 less than the previous year. The long-term loan repayments still make up 20% of outgoings and the good news is that the final payments are due in 2025.

To summarise, the end of year figures show income of £40,570 with expenditure of £34,247. This gives us net receipts of £6,323 with cash funds of £75,458.

### **Future Investments**

The Club was fortunate that we took out a 3-year electricity contract in August 2021 prior to the prices increasing – this expires this year. The Committee decided that installing in solar panels would be a good investment and shield us from any future price rises. Based on our current electricity use, which is just over 10,000kw a year, we are paying £1,771 a year which will cost us £2,884 based on the new contract prices - £1,113 more pa. Using these figures (without any increases in prices) and deducting the amounts that the solar panels will generate plus the amount stored in the batteries, the absolute worst-case scenario is payback between 13-14 years. The estimated cost savings from UK Solar Panels is around two thirds of annual bills is a 10 year break even payback (without any price increases). The solar panels and batteries are guaranteed for 25 years. However, it is likely that prices will increase over this time period meaning that payback will be sooner. Furthermore, it makes it easier to install more electrical equipment such as low wattage heaters in the clubhouse and air range to keep the ambient temperature a little higher. And we're doing our bit for the environment. The one thing we didn't anticipate was the complex planning process which has caused some delays but hopefully, the installation should happen by the end of the year.



Name of Charity		No (if any)	
Bookham Rifle Club		217311	
<b>Receipts and payments accounts</b>			
For the period from	Period start date	To	Period end date
	01/01/2023		31/12/2023

CC16a

**Section A Receipts and payments**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Ammunition Sales	5,716	-	-	5,716	4,778
Competition fees	858	-	-	858	612
Donations (Incl. Disability Fund)	123	-	-	123	500
Interest - Bank Gross	1,038	-	-	1,038	169
BRC Lottery Fund	2,470	-	-	2,470	2,587
Range Fees	5,300	-	-	5,300	5,295
Subscriptions	19,624	-	-	19,624	24,971
Sundries	852	-	-	852	690
Other Income (scrap metal, float)	448	-	-	448	1,089
Visitor Fees	40	-	-	40	63
Coaching Courses	3,561	540	-	4,101	4,291
<b>Sub total</b>	<b>40,030</b>	<b>540</b>	<b>-</b>	<b>40,570</b>	<b>45,045</b>
<b>A2 Asset &amp; investment sales, etc.</b>					
	-	-	-	-	-
<b>Total receipts</b>	<b>40,030</b>	<b>540</b>	<b>-</b>	<b>40,570</b>	<b>45,045</b>
<b>A3 Payments</b>					
Ammunition purchases	5,521	-	-	5,521	4,711
Affiliation fees	394	-	-	394	521
Bank & card payment fees	286	-	-	286	252
BRC Lottery Fund	1,547	-	-	1,547	1,347
Capital expenditure	3,709	-	-	3,709	-
Competition fees	1,089	-	-	1,089	1,098
Insurance	861	-	-	861	1,270
Loan repayments	6,300	-	-	6,300	5,900
Loan interest	531	-	-	531	708
Maintenance & repairs	3,254	-	-	3,254	7,547
Marketing & website	294	-	-	294	60
Other expenditure (incl. float)	0	-	-	-	5,951
Prizes and engraving	623	-	-	623	1,250
Rent & rates	1,656	-	-	1,656	1,728
Social events	178	-	-	178	251
Stationery & postage	126	-	-	126	41
Sundries & refreshments	1,183	-	-	1,183	816
Training Courses	2,338	481	-	2,819	2,214
Targets	1,518	-	-	1,518	1,260
Utilities	2,358	-	-	2,358	2,028
<b>Sub total</b>	<b>33,766</b>	<b>481</b>	<b>-</b>	<b>34,247</b>	<b>38,953</b>

A4 Asset and investment purchases, etc.	-	-	-	-	-
<b>Total payments</b>	<b>33,766</b>	<b>481</b>	<b>-</b>	<b>34,247</b>	<b>38,953</b>
<b>Net of receipts/(payments)</b>	<b>6,264</b>	<b>59</b>	<b>-</b>	<b>6,323</b>	<b>6,092</b>
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	56,270	12,865	-	69,135	63,043
<b>Cash funds this year end</b>	<b>62,534</b>	<b>12,924</b>	<b>-</b>	<b>75,458</b>	<b>69,135</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account(s)	7,206	-	-
	Reserve Account (incl. Disability funds)	41,619	12,924	-
	BRC Lottery Account	13,074	-	-
	Cash not banked (Including float)	635		
	<b>Total cash funds</b>	<b>62,534</b>	<b>12,924</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>	Ammunition stock 31/12/2023	Unrestricted	-	1,143
			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>	Loan towards new clubhouse from members - to be repaid over 5 years starting May 2016 and Long term from May 2021 to 2025	New Clubhouse (unrestricted)	11,400	2022 - 2025
	Solar panels - amount outstanding to be paid on completed installation	Unrestricted	10,346	2024
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	<i>T.P.Hammond</i>	T.P.Hammond		30/06/2024



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Bookham Rifle Club

**On accounts for the year  
ended**

31/12/2023

**Charity no  
(if any)**

217311

**Set out on pages**

CC16a pages R1 & R2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/23

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

2nd June 2024

**Name:**

J P Kester FCA

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants in England and Wales

**Address:**

9 Orchard Drive, Ashtead, Surrey KT21 2PD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**BOOKHAM RIFLE CLUB**

England & Wales - Charity number 217311

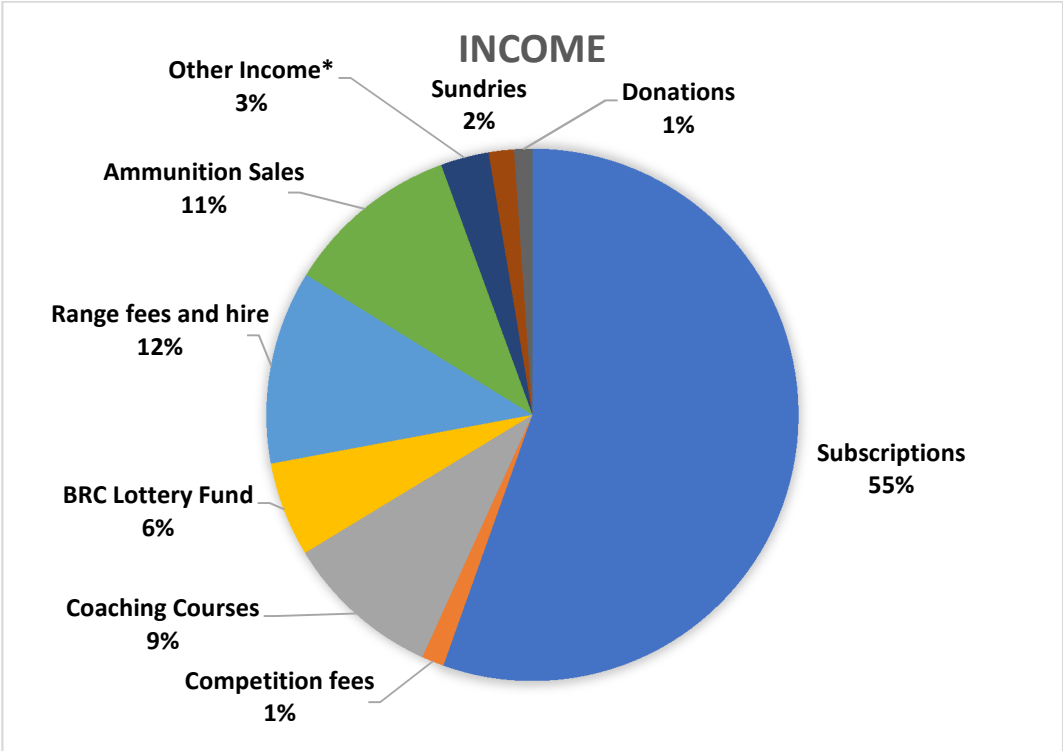
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# Accounts

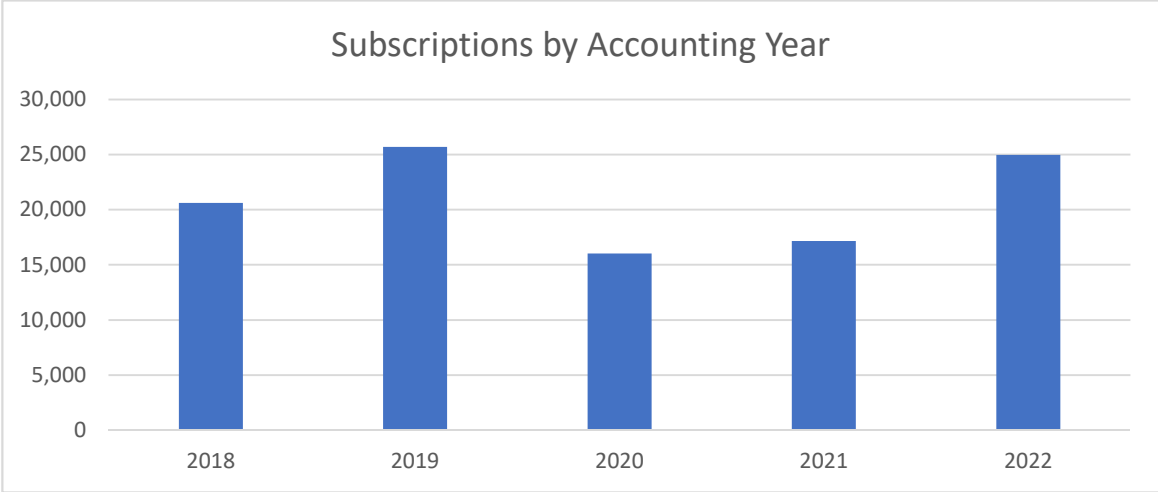
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# Treasurer's Report for the 2022 Annual Accounts

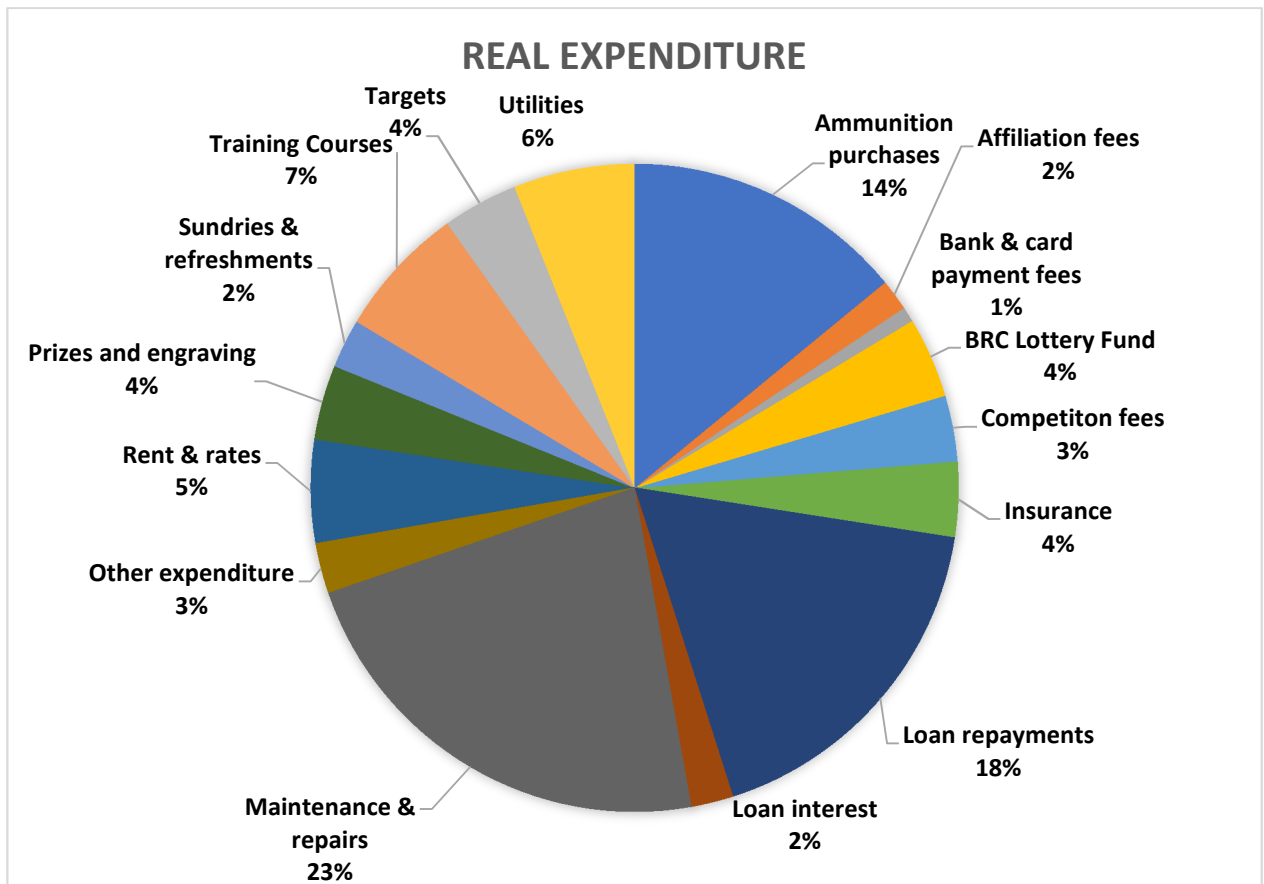
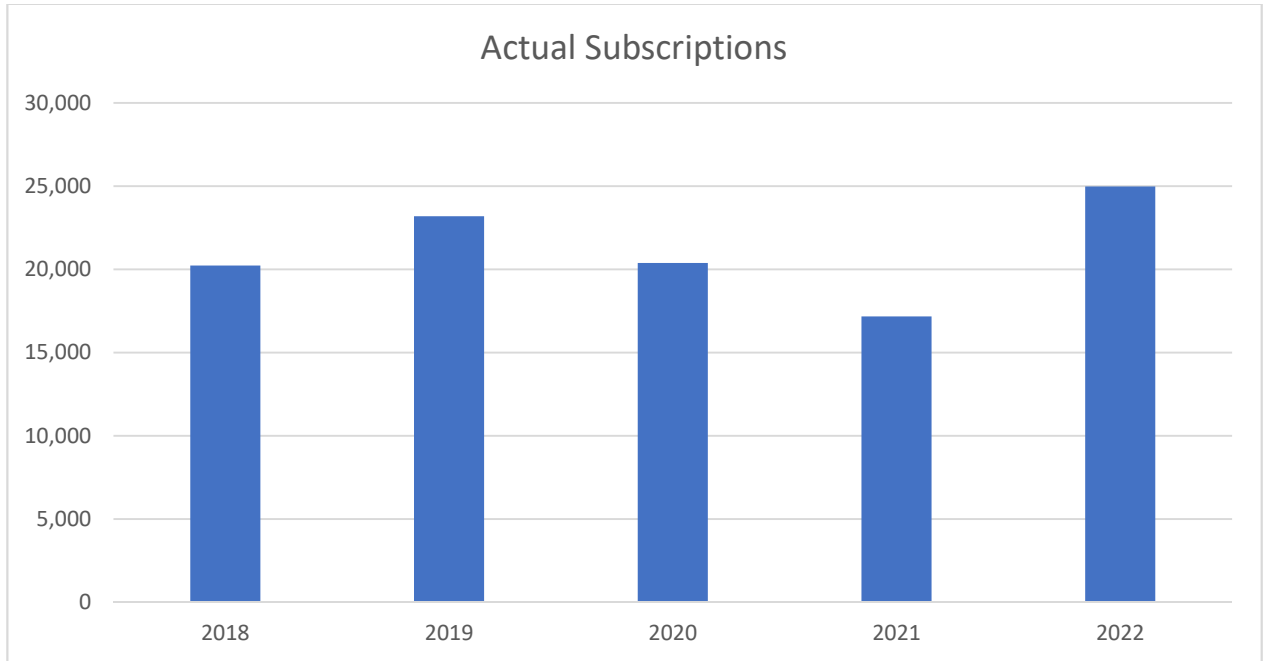
The 2022 Annual accounts show that the Club has returned to normal, with subscriptions making up just over half our income. Range hire, from the Target Shooting School, is another important source of income for the Club. The Junior Summer School, organised jointly with the Target Shooting School was again successful and generated around £1,000 income after deduction of running expenses, the profit being shared 50/50 between both organisations. Sessions for the Dyscover group, run by Mark Frampton, also generated around £1,000 – this money goes into the Disability Fund and is shown in the Restricted funds column. Ammunition sales have also increased by 37% from 2021. Other income consists of sundry sales, bank interest, visitor fees, scrap metal recycling and the like.



Subscriptions are shown for the accounting year but in reality, members start paying their fees in December for the following year.



The next graph shows the actual subscriptions paid, i.e. by the year to which the subscriptions apply rather than when they were paid. The situation for 2022 is really strong with an increase of nearly £8,000, an increase of 31%.



Other expenditure includes marketing, stationery purchases, social events, Home Office licence renewal etc.

Expenditure is down on 2022 by around 14%, mainly due to the fact that the final payments for the short term loans were made in 2021 leaving just the long term loans (£17,700) which are being repaid over the next 5 years. Overall, this reduces our loan liabilities from 28% to 18%.

Maintenance and repairs are the largest expense and include the annual defibrillator fee along with the alarm, extensive repairs to the ranges and firing points, upgrading of the electrics (all LED lighting etc.) and various other items for the kitchen and general running of the club.

The training course expense mainly covers the 50% share due to the Target Shooting School plus travel expenses for a Scorer's course.

To summarise, the end of year figures show income of £45,045 with expenditure of £38,935 (which include the repayment of the £5,459 erroneous payment). This gives us net receipts of £6,092 with cash funds of £56,270. Note that income in the previous year also included a donation of £13,976 and a grant of £16,955. At the end of 2022, the Club is in a strong financial position and well placed to invest for the future.

## **BOOKHAM RIFLE CLUB**

### **SECRETARY'S REPORT**

#### **2023 AGM**

Membership	<u>2023</u>	<u>2022</u>
	112 full members	137
	18 life members	18
	<u>32</u> probationary members	<u>29</u>
	162 Includes 28 juniors	174

Membership is down from 2022 levels but we continue to get plenty of enquires from prospective new members, both from media advertising and from the various open days and junior summer course.

The Covid pandemic and subsequent lockdowns meant that some members have been slow to come back to the Club and this trend has been noticed in many other clubs.

Development of the Club facilities continues with updates to the Club security and the new CCTV system which we can monitor remotely. We also held a couple of our usual work weekends for general maintenance.

The series of Monday afternoon shoots for the people from the Discover Group has resumed with an enthusiastic group of people coming each week to shoot on the air range.

We will also be resuming our junior summer course in a couple of weeks


The trophy presentation this year is for competitions which were shot for during 2022 and a number have commented that this is too far removed from the date of the competitions so that people who win don't remember what the trophy is for. The Committee has decided that this will be that last presentation at the AGM, in future the trophies will be presented at the Wappenshaw fun shoot which is held on the first Sunday after New Years Day. This means that the trophies will be much more up to date.

I reported at last years AGM that the shooting community was facing a ban on the use of lead in ammunition. It would seem that target shooting is now going to be exempt from the ban providing the lead is contained and can be recovered safely. Also the proposed combining of shotguns onto firearm certificates has also be stopped.

Police firearms licensing departments have come in for a lot of criticism for poor training of FEOs and this was what led to the person involved in the shootings in Plymouth being given his guns back and there is a review being carried out which will recommend a lot more and better training for staff. However there is also a move to recover the full cost of administering the grant and renewal of firearm and shotgun certificates, which could result in certificates costing between £250 and £500.

Firearm certificate renewals and grants are still taking a long time and six months is not unusual. It is very important to start your renewal as early as possible and give the Police an absolute minimum of two months and preferably longer before your expiry date in order to avoid having to put your guns into storage.

The Club continues to have a good reputation in the County and we have hosted a number of County and National competitions here.

	Name of Charity		N
	Bookham Rifle Club		2
	<b>Receipts and payments account</b>		
	For the period from	Period start date 01/01/2022	To

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds
	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>			
Ammunition Sales	4,778	-	-
Competition fees	612	-	-
Donations (Incl. Disability Fund)	500		-
Grants	0		-
Interest - Bank Gross	169		-
BRC Lottery Fund	2,587		-
Range Fees	5,295	-	-
Subscriptions	24,971	-	-
Sundries	690	-	-
Other Income (scrap metal, float)	1,089		-
Visitor Fees	63	-	-
Coaching Courses	3,261	1,030	
British Gas Erroneous payment			
<b>Sub total</b>	<b>44,015</b>	<b>1,030</b>	<b>-</b>
<b>A2 Asset &amp; investment sales, etc.</b>	-	-	-
<b>Total receipts</b>	<b>44,015</b>	<b>1,030</b>	<b>-</b>
<b>A3 Payments</b>			
Ammunition purchases	4,711	-	-
Affiliation fees	521	-	-
Bank & card payment fees	252	-	-
BRC Lottery Fund	1,347	-	-
Competition fees	1,098	-	-
Insurance	1,270	-	-
Loan repayments	5,900	-	-
Loan interest	708	-	-
Maintenance & repairs	7,547	-	-
Marketing & website	60	-	-
Other expenditure (incl. float)	492	5,459	-

Prizes and engraving	1,250			
Rent & rates	1,728	-	-	
Social events	251			
Stationery & postage	41			
Sundries & refreshments	816	-	-	
Training Courses	2,214	-	-	
Targets	1,260	-	-	
Utilities	2,028			
<b><i>Sub total</i></b>	<b>33,494</b>	<b>5,459</b>	<b>-</b>	

A4 Asset and investment purchases, etc.	-	-	-
<b>Total payments</b>	<b>33,494</b>	<b>5,459</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>10,521</b>	<b>- 4,429</b>	<b>-</b>
A5 Transfers between funds			-
A6 Cash funds last year end	45,749	17,294	-
<b>Cash funds this year end</b>	<b>56,270</b>	<b>12,865</b>	<b>-</b>

### Section B Statement of assets and liabilities at the end of the

Categories	Details	Unrestricted funds to nearest £
<b>B1 Cash funds</b>	Current Account(s)	9,204
	Reserve Account (incl. Disability funds)	35,654
	BRC Lottery Account	10,955
	Cash not banked (Including float)	457
	<b>Total cash funds</b>	<b>56,270</b>
	(agree balances with receipts and payments account(s))	OK
	<b>Details</b>	<b>Unrestricted funds to nearest £</b>
<b>B2 Other monetary assets</b>		-
		-
		-
	<b>Details</b>	<b>Fund to which asset belongs</b>
<b>B3 Investment assets</b>		
	<b>Details</b>	<b>Fund to which asset belongs</b>
<b>B4 Assets retained for the charity's own use</b>	Ammunition stock 31/12/2022	Unrestricted
	<b>Details</b>	<b>Fund to which liability relates</b>
<b>B5 Liabilities</b>	Loan towards new clubhouse from members - to be repaid over 5 years starting May 2016 and Long term from May 2021 to 2025	New Clubhouse

Signed by one or two trustees on behalf of all the trustees	Signature		Print N

o (if any)	
17311	
<b>unts</b>	<b>CC16a</b>
Period end date	
31/12/2022	
<b>Total funds</b>	<b>Last year</b>
to the nearest £	to the nearest £
4,778	3,012
612	21
500	13,976
-	16,955
169	2
2,587	3,889
5,295	400
24,971	17,169
690	247
1,089	654
63	40
4,291	3,827
-	5,459
<b>45,045</b>	<b>65,651</b>
-	-
<b>45,045</b>	<b>65,651</b>
4,711	2,265
521	908
252	154
1,347	3,093
1,098	260
1,270	720
5,900	19,400
708	885
7,547	3,730
60	193
<b>5,951</b>	<b>55</b>

1,250	-
1,728	1,633
251	-
41	-
816	100
2,214	2,061
1,260	916
2,028	1,929
38,953	38,302



ame	Date of approval

Adjustments to Quicken categories



## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

 Charity Name  
Bookham Rifle Club

**On accounts for the year  
ended**

31/12/2022

**Charity no  
(if any)**

217311

**Set out on pages**

CC16a pages 1 &amp; 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**
**Date:**

24th June 2023

**Name:**

J P Kester FCA

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants in England and Wales

**Address:**

9 Orchard Drive, Ashtead, Surrey KT21 2PD

**BOOKHAM RIFLE CLUB**

England & Wales - Charity number 217311

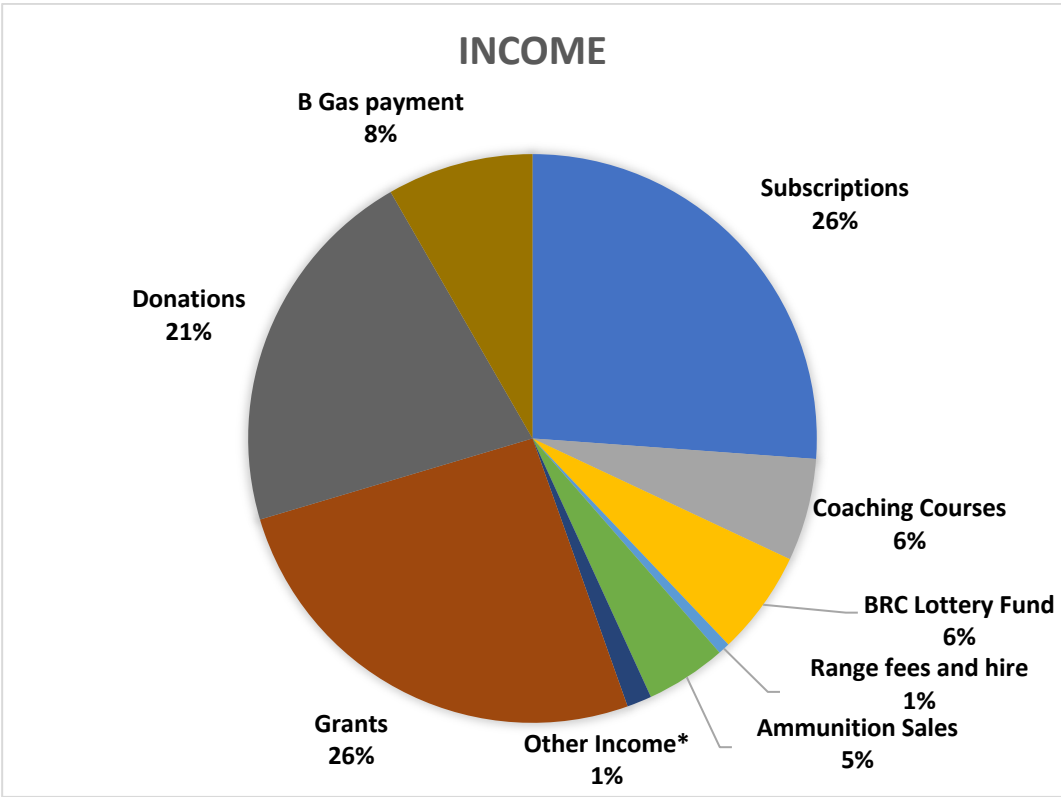
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# Accounts

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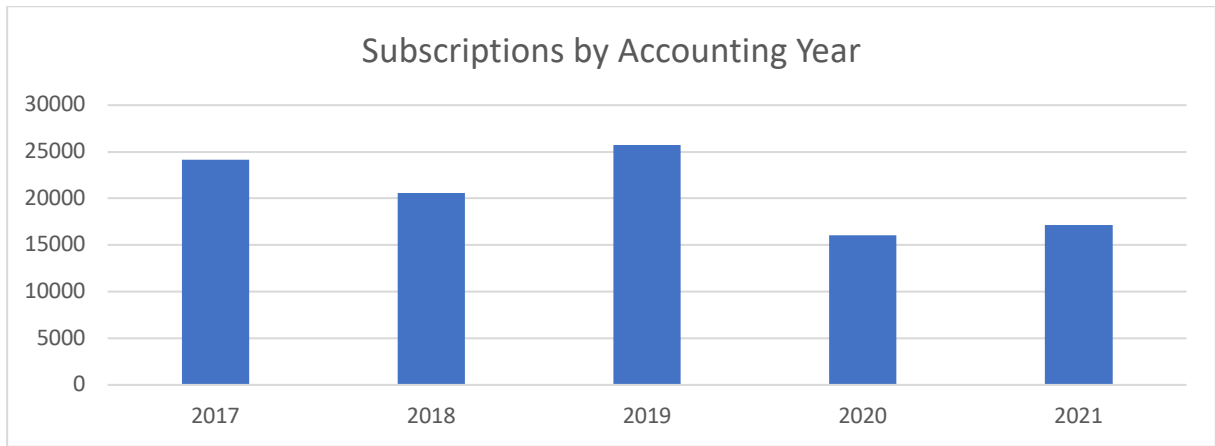
# Treasurer's Report for the 2021 Annual Accounts

The last two years have been challenging with things slowly returning to normal in 2022 for the Club. Due to lockdown, the Club was only open for 5 months (under restrictions) with grants and subscriptions making up 74% of our income the previous year. Another lockdown at the end of 2020 meant the Club could not reopen until March 2021. However, the Club received two further grants and a substantial donation from David Sprigg who gifted the Club his loan of £13,500 towards the new Clubhouse and Air Range. British Gas also erroneously 'refunded' the Club £5,459 which they finally sorted out so this income was repaid in 2021. Normally, subscriptions make up around half our income. The Junior Summer School operated in conjunction with the Target Shooting School was also very successful and generated around £1,000 income after deduction of running expenses, the profit being shared 50/50 between both organisations.

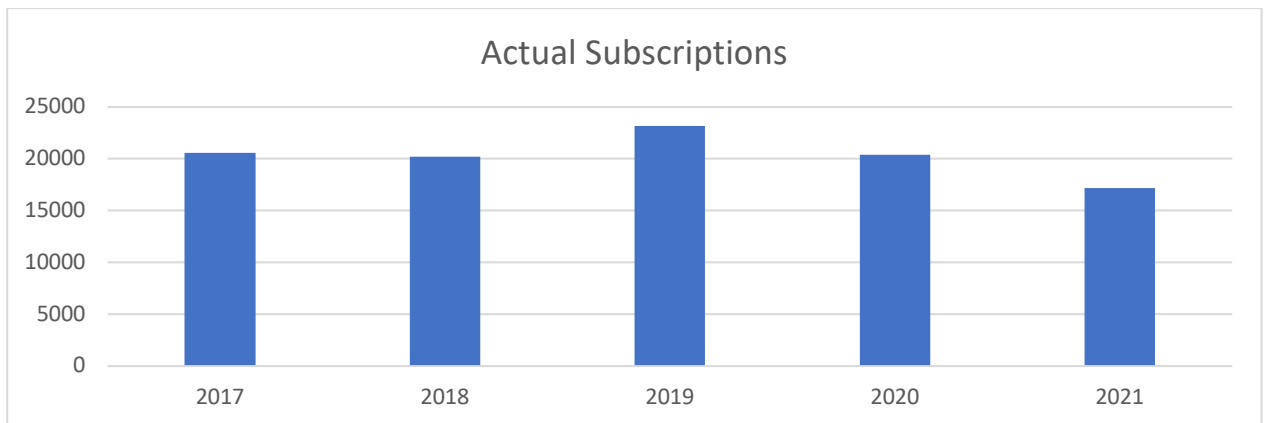


Consequently, the donations, grants and spurious British Gas payment increased our income by £36,390 to a total of £65,651 for 2021. If these sources are removed, then overall the Club is about £3,000 up on 2020 (after the £10,000 grant is also deducted).

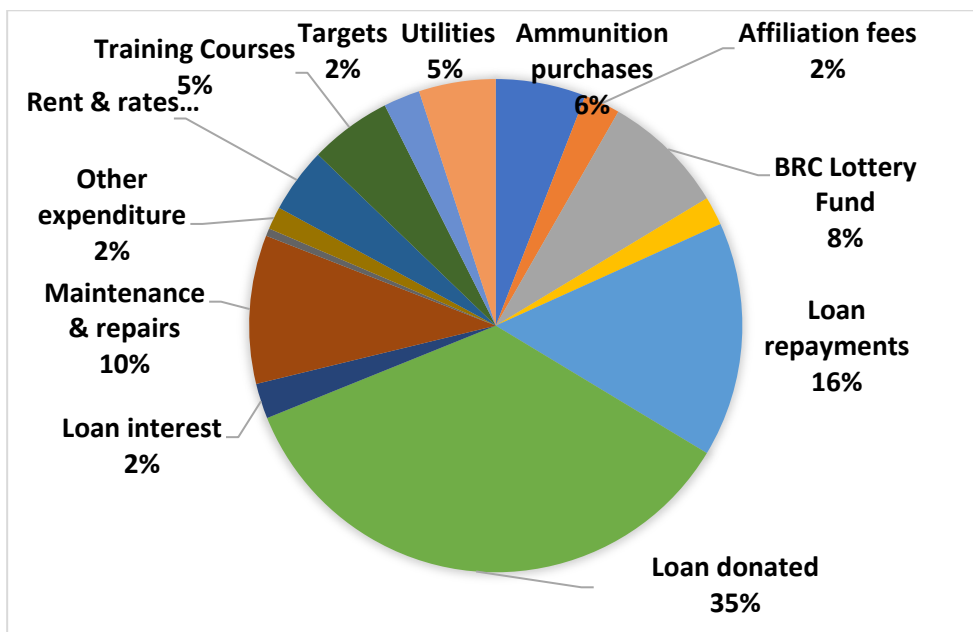
In terms of actual subscriptions (as opposed to financial year), most members renewed at the start of the year with a few deferring due to the need to shield. There was very little income from new members as coaching for probationers did not resume until September 2021, most of whom had paid their joining fees way back in late 2019/early 2020 and it takes a minimum of 3 months before full membership may be applied for and the balance paid.

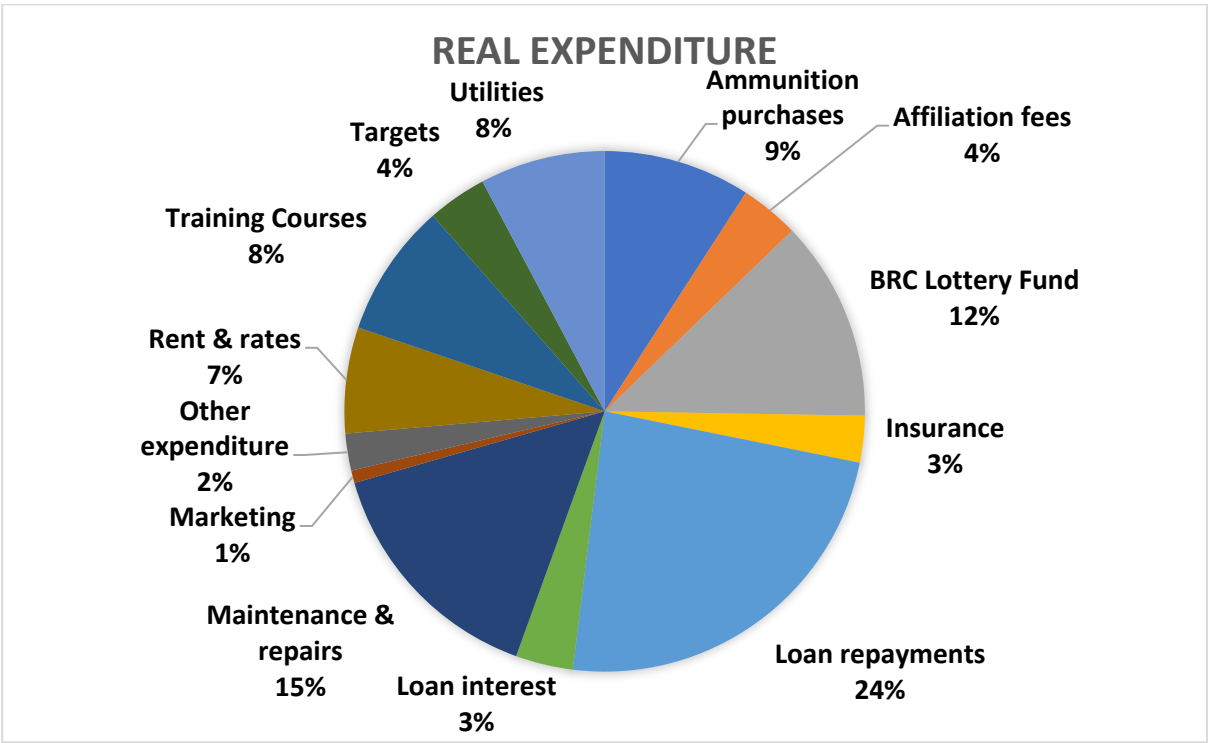


Subscriptions are shown for the accounting year but in reality, members start paying their fees in December for the following year. The next graph shows the actual subscriptions paid, i.e. by the year to which the subscriptions apply rather than when they were paid. Whilst this shows a drop, the situation for 2022 looks much better with around £16,000 already paid in subs and joining fees in the first six months.




Expenses are slightly reduced. We had to show the donated loan as a loan repayment in the accounts, but if this is removed, then the 2<sup>nd</sup> Expenses pie chart is a more accurate picture of the 2021 expenses.





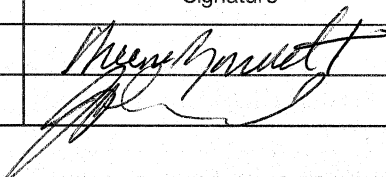
Here we see the loans make up 28% of expenditure with the good news being that we have only £23,600 outstanding to be repaid by 2025. BRC Lottery payments are higher as some of the 2020 payments were made in 2021 (mainly delayed cheques). The training course expense also covers the 50% share due to the Target Shooting School. Maintenance and repairs include just over £2,000 spent on the mower, repairs to target holders and smaller items such as hand sanitiser and weedkiller.

To summarise, the end of year figures show income of £65,651 with expenditure of £38,302 so net receipts of £27,349 with cash funds of £45,749 (say £40,000 after removing the British Gas payment), so overall the financial position is good for 2021 and going forward.

	Name of Charity Bookham Rifle Club		No (if any) 217311		CC16a
	<b>Receipts and payments accounts</b>				
	For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021	
<b>Section A Receipts and payments</b>					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Ammunition Sales	3,012	-	-	3,012	1,778
Competition fees	21	-	-	21	503
Donations (Incl. Disability Fund)	13,976	-	-	13,976	491
Grants	16,955	-	-	16,955	10,000
Interest - Bank Gross	2	-	-	2	14
BRC Lottery Fund	3,889	-	-	3,889	2,704
Range Fees	400	-	-	400	2,304
Subscriptions	17,169	-	-	17,169	16,042
Sundries	247	-	-	247	152
Other Income (scrap metal, float)	654	-	-	654	32
Visitor Fees	40	-	-	40	10
Coaching Courses	3,797	30	-	3,827	1,050
British Gas erroneous payment	0	5,459	-	5,459	-
<b>Sub total</b>	<b>60,162</b>	<b>5,489</b>	<b>-</b>	<b>65,651</b>	<b>35,080</b>
<b>A2 Asset &amp; investment sales, etc.</b>	-	-	-	-	-
<b>Total receipts</b>	<b>60,162</b>	<b>5,489</b>	<b>-</b>	<b>65,651</b>	<b>35,080</b>
<b>A3 Payments</b>					
Ammunition purchases	2,265	-	-	2,265	1,601
Affiliation fees	908	-	-	908	326
Bank & card payment fees	154	-	-	154	69
BRC Lottery Fund	3,093	-	-	3,093	1,550
Capital purchases	-	-	-	-	100
Competition fees & prizes	260	-	-	260	683
Insurance	720	-	-	720	-
Loan repayments	19,400	-	-	19,400	10,305
Loan interest	885	-	-	885	1,599
Maintenance & repairs	3,730	-	-	3,730	4,294
Marketing & website	193	-	-	193	-
Other expenditure (incl. float)	55	-	-	55	42
Rent & rates	1,633	-	-	1,633	1,613
Social events	-	-	-	-	25
Sundries & refreshments	100	-	-	100	158
Training Courses	2,061	-	-	2,061	390
Targets	916	-	-	916	750
Utilities	1,929	-	-	1,929	1,619
<b>Sub total</b>	<b>38,302</b>	<b>-</b>	<b>-</b>	<b>38,302</b>	<b>25,124</b>

A4 Asset and investment purchases, etc.	-	-	-	-	-
<b>Total payments</b>	<b>38,302</b>	<b>-</b>	<b>-</b>	<b>38,302</b>	<b>25,124</b>
<b>Net of receipts/(payments)</b>	<b>21,860</b>	<b>5,489</b>	<b>-</b>	<b>27,349</b>	<b>9,956</b>
A5 Transfers between funds					
A6 Cash funds last year end	23,889	11,805	-	35,694	25,738
<b>Cash funds this year end</b>	<b>45,749</b>	<b>17,294</b>	<b>-</b>	<b>63,043</b>	<b>35,694</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account(s)	26,588	5,459	-
	Reserve Account (incl. Disability funds)	8,522	11,835	-
	BRC Lottery Account	10,001	-	-
	Cash not banked (Including float)	638	-	-
	<b>Total cash funds</b>	<b>45,749</b>	<b>17,294</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Ammunition stock 31/12/2021	Unrestricted	-	1,661
			-	-
			-	-
Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Loan towards new clubhouse from members - to be repaid over 5 years starting May 2016 and Long term from May 2021 to 2025	New Clubhouse	23,600	2022 - 2025
	Erroneous refund from British Gas, repaid	Unrestricted	5,459	2022
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		SHEENA BASSETT		14/06/22
		TIM HAYMOND		20-6-22



## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

 Charity Name  
Bookham Rifle Club

**On accounts for the year  
ended**

31/12/2021

**Charity no  
(if any)**

217311

**Set out on pages**

CC16a pages 1 &amp; 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**
**Date:**

08/06/22

**Name:**

J P Kester FCA

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants in England and Wales

**Address:**

9 Orchard Drive, Ashted, Surrey KT21 2PD

**BOOKHAM RIFLE CLUB**

England & Wales - Charity number 217311

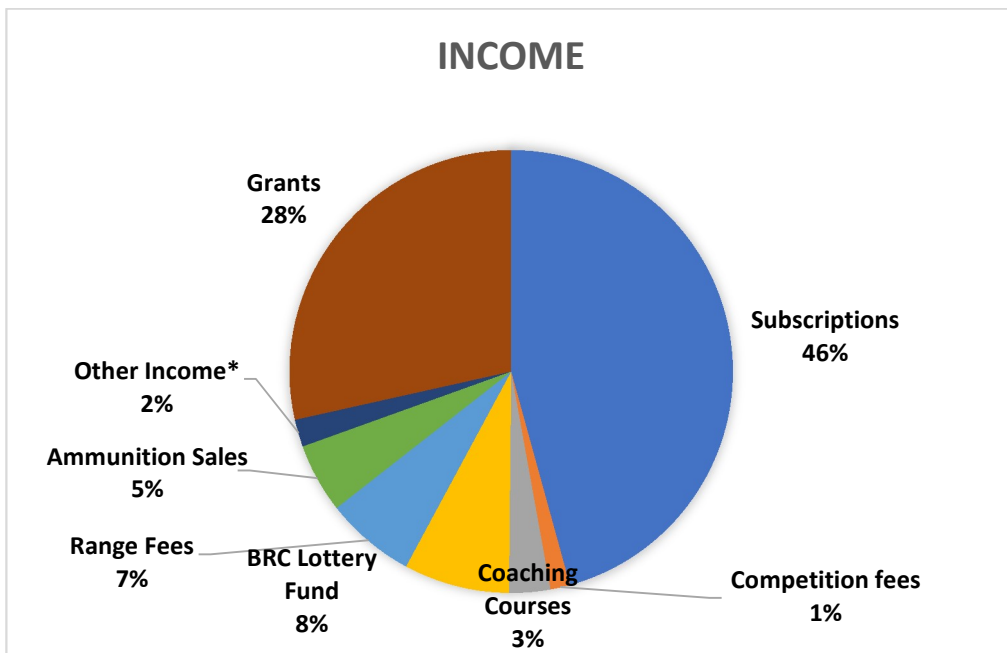
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# Accounts

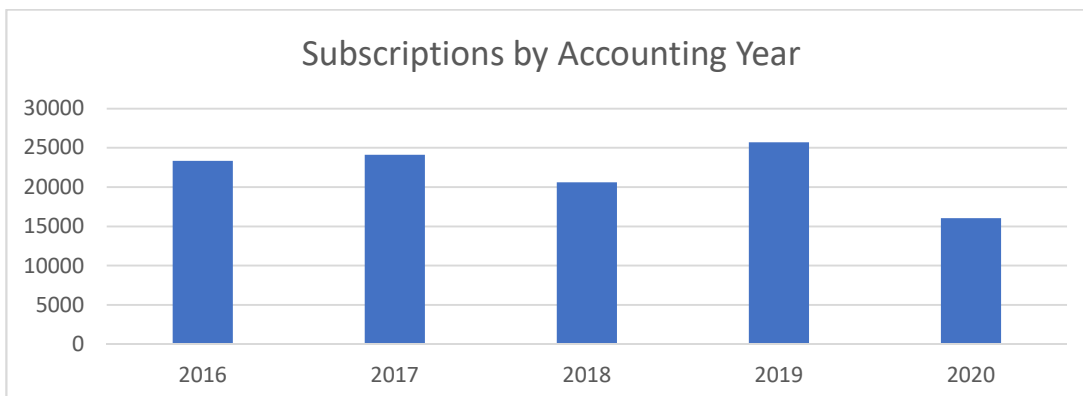
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# Treasurer's Report for the 2020 Annual Accounts

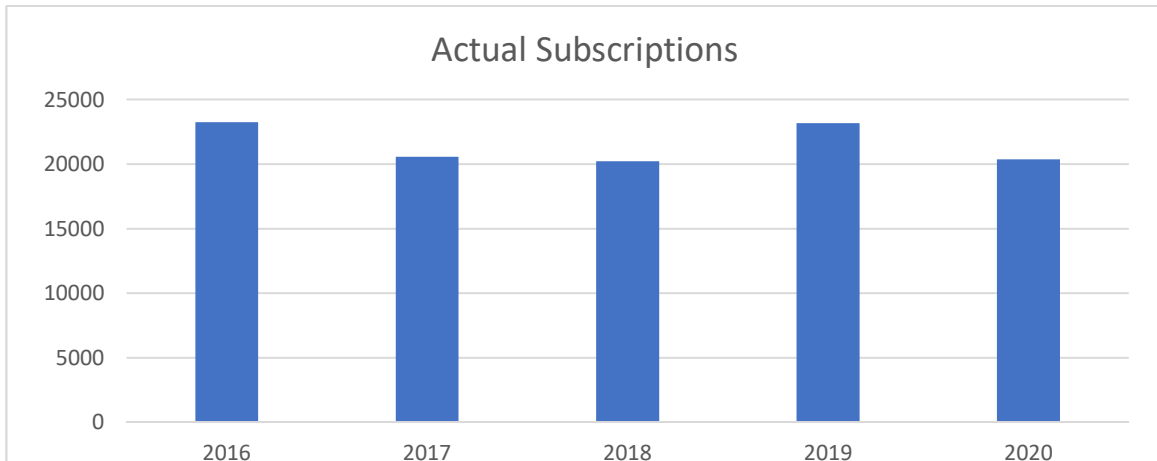
As we all know, 2020 was a strange and challenging year. On Monday 23<sup>rd</sup> March 2020, the UK went into lockdown and the Club was not able to open again until the beginning of July, albeit under COVID restrictions which limited the number of people allowed to shoot. As many of our members are in the older age groups, many chose to shield which also had an impact upon attendance and consequently income which fell by just over £11,000 compared to the previous year. Fortunately for the Club, subscriptions are paid at the start of the year and we were also lucky enough to qualify for a £10,000 grant from the Council. All other areas of income were affected and reduced, e.g. competition fees, ammunition sales and range fees.



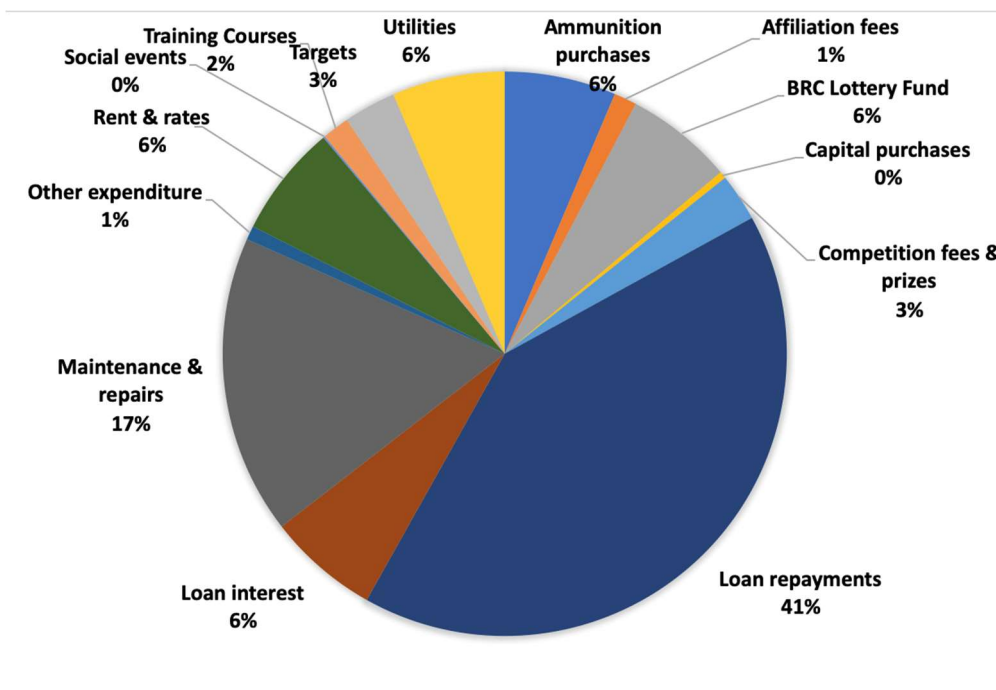
In terms of actual subscriptions (as opposed to financial year), the situation was as expected since most members renewed at the start of the year. There was no income from new members due to first lockdown and then no coaching allowed when restrictions were partially lifted in July which prevented the Club from taking on probationary members.



Subscriptions are shown for the accounting year but in reality, members start paying their fees in December. The next graph shows the actual subscriptions paid, i.e. by the time period to which the subscriptions apply rather than when they were paid.



Expenses are likewise reduced. There were no insurance payments (fell into 2021) or marketing costs, stationery or postage and overall all costs were down apart from the utilities and loan repayments. Maintenance costs include purchase of hand sanitiser, fans and other COVID-related items. The Club has now paid off all the short-term loans raised for the new Clubhouse & Indoor Air Range with just the long term loans (£43,000) outstanding.



To summarise, the expenses were down by just over £23,000 so the end of year figures show income of £35,080 with expenditure of £25,124 so net receipts of £9,506. Without the grant, the club would have incurred a small loss of just under £500 but overall, the financial position is good for 2021.



Name of Charity <b>Bookham Rifle Club</b>	No (if any) <b>217311</b>
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## Receipts and payments accounts

**CC16a**

<b>For the period from</b>	Period start date <b>01/01/2020</b>	<b>To</b>	Period end date <b>31/12/2020</b>
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Ammunition Sales	1,778	-	-	1,778	6,425
Competition fees	503	-	-	503	1,055
Donations (Incl. Disability Fund)	491	-	-	491	250
Grants	10,000	-	-	10,000	-
Interest - Bank Gross	14	-	-	14	22
BRC Lottery Fund	2,704	-	-	2,704	2,860
Range Fees	2,304	-	-	2,304	6,012
Subscriptions	16,042	-	-	16,042	25,702
Sundries	152	-	-	152	575
Other Income (scrap metal, targets)	32	-	-	32	291
Visitor Fees	10	-	-	10	125
Coaching Courses	600	450	-	1,050	698
Social events & Open Days	0	-	-	-	2,428
<b>Sub total</b>	<b>34,630</b>	<b>450</b>	<b>-</b>	<b>35,080</b>	<b>46,443</b>
<b>A2 Asset &amp; investment sales, etc.</b>					
	-	-	-	-	-
<b>Total receipts</b>	<b>34,630</b>	<b>450</b>	<b>-</b>	<b>35,080</b>	<b>46,443</b>

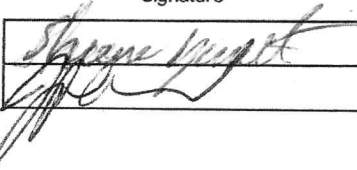
<b>A3 Payments</b>					
Ammunition purchases	1,601	-	-	1,601	5,571
Affiliation fees	326	-	-	326	1,031
Bank & card payment fees	69	-	-	69	60
BRC Lottery Fund	1,550	-	-	1,550	1,487
Capital purchases	100	-	-	100	1,316
Competition fees & prizes	683	-	-	683	1,964
Insurance	-	-	-	-	450
Loan repayments	10,305	-	-	10,305	10,305
Loan interest	1,599	-	-	1,599	1,938
Maintenance & repairs	4,294	-	-	4,294	15,873
Marketing	0	-	-	-	600
Other expenditure (incl. float)	42	-	-	42	15
Professional Services	0	-	-	-	1,360
Rent & rates	1,613	-	-	1,613	1,725
Social events	25	-	-	25	165
Stationery & postage	0	-	-	-	165
Sundries & refreshments	158	-	-	158	969
Training Courses	390	-	-	390	512
Targets	750	-	-	750	1,117
Utilities	1,619	-	-	1,619	1,783
<b>Sub total</b>	<b>25,124</b>	<b>-</b>	<b>-</b>	<b>25,124</b>	<b>48,406</b>

A4 Asset and investment purchases, etc.					
<b>Total payments</b>	<b>25,124</b>	<b>-</b>	<b>-</b>	<b>25,124</b>	<b>48,406</b>
<b>Net of receipts/(payments)</b>	<b>9,506</b>	<b>450</b>	<b>-</b>	<b>9,956</b>	<b>- 1,963</b>
A5 Transfers between funds					
A6 Cash funds last year end	14,383	11,355	-	25,738	27,701
<b>Cash funds this year end</b>	<b>23,889</b>	<b>11,805</b>	<b>-</b>	<b>35,694</b>	<b>25,738</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account(s)	5,759		-
	Reserve Account (incl. Disability funds)	8,551	11,805	
	BRC Lottery Account	9,579	-	-
	<b>Total cash funds</b>	<b>23,889</b>	<b>11,805</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK
<b>B2 Other monetary assets</b>	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Ammunition stock 31/12/2020	Unrestricted	-	1,133
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Loan towards new clubhouse from members - to be repaid over 5 years starting May 2016 and Long term from May 2021 to 2025	New Clubhouse	43,000	2020 - 2025

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SHEENA GASSETT	12/10/2021
	T. P. HAMMOND	18-10-2021



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Bookham Rifle Club

**On accounts for the year  
ended**

31/12/2020

**Charity no  
(if any)**

217311

**Set out on pages**

CC16a pages R1 & R2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

16/9/2021

**Name:**

J P Kester FCA

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants in England and Wales

**Address:**

9 Orchard Drive, Ashtead, Surrey KT21 2PD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).