

## **WILLOUGHBY VILLAGE HALL ANNUAL REPORT 2024**

CHAIRPERSON	Val Hall
SECRETARY	Joss Ray
TREASURER	Paula Palmer
BOOKING SECRETARY	Karen Skipp
COMMITTEE	Beryl Hallam, Margaret O'Donnell, Karen Nicholls, Tony Gasser, Dennis Neville, Bert Ogle, Ant Ray, Kim Taylor

This report is for presentation to the Annual General Meeting to be held on 15th April 2025 at 6.30 pm in Willoughby Village Hall.

### **Committee Members**

The Management Committee underwent significant membership changes over the course of this financial year.

Mrs Karen Nichols and her family have relocated and left the village and therefore she resigned from the Committee. She has kindly agreed to continue to help at any future events as she will be returning to Willoughby on occasions. The Committee record thanks for her exceptional support of the village hall, especially her knowledge and expertise at applying for grants and subsequent success at receiving funds to enable renovation work at the hall.

Mrs Margaret O'Donnell retired as a Committee member during 2024. Margaret has served for many years on the Committee and we record thanks for her unfailing support and dedication to the village hall and appreciate and accept her kind offer to continue to help out at future village hall events.

Mrs Beryl Hallam, our Booking Secretary and long serving Committee member, sadly passed away in May 2024. Beryl's contribution and enduring support over many years to Willoughby Village Hall will never be forgotten and she will be missed dearly - we record our thanks for her service, now and always.

The Committee was pleased to welcome two new members in 2024: Miss Nicola Hallam and Mr David Waddington. We are confident that they will make significant contributions to the work of the Committee and will be valuable assets to its continued success.

### **Hire of Hall**

The total number of bookings during 2024 was 350 which was 101 hirings more than 2023

### **Land**

The Village Hall gardens have been regularly mown, the hall brook, trees, and hedges have all been maintained to a very high standard, by our gardener Darren Dunkley, during 2024.

### Building & Repairs

New Heating System (£14128)

### Fixtures & Fittings

Baby Changing Unit

Glenys Rowe has continued to keep the hall up to an excellent high standard of cleanliness. Mark Hallam cleaned the hall windows externally twice during the year.

### Social Events and Fund Raising During 2024

#### Produce Show

Unfortunately the annual Produce Show did not go ahead for the second consecutive year, as no volunteer came forward to run this event. The Committee very much hope that a volunteer comes forward in 2025 to organise this community event.

#### Christmas Fayre

This Fayre was held in November 2024 and was very well supported by the village and the public. On the day a profit was made of £1,438.71 which was £296.00 less than 2023. The Committee expresses thanks to all Committee members and members of the public who gave their help on the day to make this such a successful event.

#### Village Hall 100 Club

The Committee ran the VH100 Club for the first time in 2024. This involved 100 numbered tickets being sold at £24 each, and £2400 was raised in total. £1200 is given in prize money and £1200 goes to the Village Hall maintenance funds. Each month there are two entrants numbers drawn at random - £70 1st prize and £30 2nd prize. Thanks is recorded to the Willoughby Men's Coffee Morning Club, who select the numbers each month, on behalf of the Village Hall Committee. This new event was very well supported by villagers and their friends and family and will continue again in 2025.

#### Table Top Sale

In September 2024, the Committee organised a Table Top Sale at the hall, which was well attended and supported by both stallholders and members of the public. The event proved to be a success, generating a profit of £444 on the day. It was a thoroughly enjoyable occasion, appreciated by all who took part.

## Bar Area Refurbishment

The bar area was kindly refurbished by members of Willoughby Society who raised funds and undertook the work. They replaced worktops, provided new cupboards, a new sink and replaced the floor covering. This has provided a total transformation of the bar area and the Committee thank all involved for their foresight and efforts which will be of benefit to all. A Premises Licence has also been obtained to allow for the sale of alcohol at events.

## Gentleman's Toilet Refurbishment

The Village Hall Committee submitted applications for grant funding to support the refurbishment and modernisation of the gentlemen's toilets. The following grants were successfully secured, and the funds have been ringfenced in the 2024 accounts in preparation for the works, which are scheduled to take place in January 2025. The Committee wishes to express its sincere gratitude to the organisations that have generously provided financial support for this important improvement project.

£6500 - The National Lottery

£4000 - Bernard Sunley

£500 - Tesco

## Finances

The detailed Statement of Account is now available for inspection and comment:

### Brief Summary 2024

Total Income For Year	£27,620
Total Expenditure For Year	£22,916
Total Profit For Year	£ 4,704
Total Assets at 31.12.22	£16,747

### Brief Summary 2023

Total Income	£27,466
Total Expenditure	£26,882
Total Profit	£584
Total Assets at 31.12.23	£22,043

Interest received from the COIF Deposit Account totalled £458, representing a decrease of £383 compared to the prior year. The reduction is primarily due to the withdrawal of funds from the COIF savings account to finance refurbishment works.

## Grants

A grant of £450 was made to the Management Committee by the Parish Council towards the maintenance of the hall.

## General Comments

The replacement of the heating system, completed in January 2024, was a highly successful project. Generous donations from villagers and local organisations continued into this financial year. Building on the £4,671 received in 2023, an additional £689.18 was donated in 2024—bringing the total to an incredible £5,360.89.

The Committee extends heartfelt thanks to everyone who contributed. Your support has been instrumental in helping the hall secure a new, more efficient, and reliable heating system for the years ahead.

The Management Committee met on ten occasions during 2024, which is two more occasions than the previous year.

As a Committee, we're looking ahead to the coming year with enthusiasm as we continue working to enhance the facilities at the hall. In the next financial year, we're especially pleased to be moving forward with the long-awaited refurbishment of the gentlemen's toilets.

We would like to extend our sincere thanks to all hirers and visitors for their ongoing support. We remain fully committed to managing and maintaining the hall to the highest standard, ensuring it continues to serve the needs of Willoughby and the surrounding community.

P A Palmer  
April 2025

**THE WILLOUGHBY VILLAGE HALL**

Registered Charity No: 216620

Accounts for the Year ended  
31st December 2024

Prepared by:

**Mrs Paula Palmer**  
Treasurer



# THE WILLOUGHBY VILLAGE HALL

Registered Charity No: 216620

Balance Sheet at 31st December 2024

	2024		2023	
	£	£	£	£
<b>Fixed Assets</b>		0		0
<b>Current Assets</b>				
Current Account	8,575		4,388	
COIF Account	8,020		17,562	
Cash in hand	152		93	
		16,747		22,043
<b>Net Current Assets</b>		16,747		22,043
<b>Current Liabilities</b>				
Creditors		0		0
<b>Net Assets</b>		16,747		22,043
<b>Represented By:</b>				
Accumulated Surplus brought forward		1,189		605
Surplus for the current year		4,704		584
<b>Total Funds</b>		5,893		1,189

Approved by the Trustees on

and signed on their behalf by:

Trustee

Trustee

2024 Accounts checked & verified  
Margaret Reynolds  
6 April 2025



# THE WILLOUGHBY VILLAGE HALL

Registered Charity No: 216620

Income and Expenditure Account for the year ended 31st December 2024

	2024	2023
	£	£
<b>Income</b>		
Event income	3,213	2,124
Hire of hall	7,763	5,835
Donations / Grants received	6,187	14,666
Income                      Transfer of Funds (COIF)	10,000	4,000
Interest received	458	841
<b>Total Income</b>	<u>27,620</u>	<u>27,466</u>
<b>Expenditure</b>		
Insurance	2,179	2,446
Rates	0	0
Affiliation fees & licences	202	155
Maintenance & repairs	14,395	19,552
Heating & lighting	3,890	2,589
Printing & stationery	50	50
Caretaking, cleaning & grass cutting	1,530	1,525
Hall Supplies	261	157
Officers' expenses	100	60
Miscellaneous	310	349
<b>Total Expenditure</b>	<u>22,916</u>	<u>26,882</u>
<b>Net operating surplus / (deficit)</b>	<u>4,704</u>	<u>584</u>







**Miscellaneous**

Mowing - D Dunkley	540 ✓	570
Brook Clean - D Dunkley	200 ✓	0
Tree Works - D Dunkley	0	30
Hedge Trimming - D Dunkley	80 ✓	80
Weed spraying - D Dunkley	0	15
Car Park Tidy - D Dunkley	20 ✓	160
Misc	73 ✓	0
Insurance	2,179 ✓	2,446
Fire Extinguisher Service (Smiths Fire)	137 ✓	140
Boiler Service	0	102
Safe Custody Hold	0	6
Exps to Christmas Fayre Stalls	100 ✓	100

1 3,3293,650**Total Expenditure**1 22,91626,882 0 26,882**Surplus for period**

4,704

584

**Accumulated Surplus b/f**1,189605**Accumulated Surplus c/f**1 5,8931,189**Cash & Bank Balances:**

Current Account 8,575

4,388

COIF 8,020

17,562

Cash in hand 152

931 16,74722,043



**THE WILLOUGHBY VILLAGE HALL**

Registered Charity No: 216620

Accounts for the Year ended  
31st December 2024

Prepared by:

**Mrs Paula Palmer**  
Treasurer



# THE WILLOUGHBY VILLAGE HALL

Registered Charity No: 216620

Balance Sheet at 31st December 2024

	2024		2023	
	£	£	£	£
<b>Fixed Assets</b>		0		0
<b>Current Assets</b>				
Current Account	8,575		4,388	
COIF Account	8,020		17,562	
Cash in hand	152		93	
		16,747		22,043
<b>Net Current Assets</b>		16,747		22,043
<b>Current Liabilities</b>				
Creditors		0		0
<b>Net Assets</b>		16,747		22,043
<b>Represented By:</b>				
Accumulated Surplus brought forward		1,189		605
Surplus for the current year		4,704		584
<b>Total Funds</b>		5,893		1,189

Approved by the Trustees on

and signed on their behalf by:

Trustee

Trustee

2024 Accounts checked & verified  
Margaret Reynolds  
6 April 2025



# THE WILLOUGHBY VILLAGE HALL

Registered Charity No: 216620

Income and Expenditure Account for the year ended 31st December 2024

	2024	2023
	£	£
<b>Income</b>		
Event income	3,213	2,124
Hire of hall	7,763	5,835
Donations / Grants received	6,187	14,666
Income                      Transfer of Funds (COIF)	10,000	4,000
Interest received	458	841
<b>Total Income</b>	<u>27,620</u>	<u>27,466</u>
<b>Expenditure</b>		
Insurance	2,179	2,446
Rates	0	0
Affiliation fees & licences	202	155
Maintenance & repairs	14,395	19,552
Heating & lighting	3,890	2,589
Printing & stationery	50	50
Caretaking, cleaning & grass cutting	1,530	1,525
Hall Supplies	261	157
Officers' expenses	100	60
Miscellaneous	310	349
<b>Total Expenditure</b>	<u>22,916</u>	<u>26,882</u>
<b>Net operating surplus / (deficit)</b>	<u>4,704</u>	<u>584</u>







**Miscellaneous**

Mowing - D Dunkley	540 ✓	570
Brook Clean - D Dunkley	200 ✓	0
Tree Works - D Dunkley	0	30
Hedge Trimming - D Dunkley	80 ✓	80
Weed spraying - D Dunkley	0	15
Car Park Tidy - D Dunkley	20 ✓	160
Misc	73 ✓	0
Insurance	2,179 ✓	2,446
Fire Extinguisher Service (Smiths Fire)	137 ✓	140
Boiler Service	0	102
Safe Custody Hold	0	6
Exps to Christmas Fayre Stalls	100 ✓	100

1 3,3293,650**Total Expenditure**1 22,91626,882 0 26,882**Surplus for period**

4,704

584

**Accumulated Surplus b/f**1,189605**Accumulated Surplus c/f**1 5,8931,189**Cash & Bank Balances:**

Current Account 8,575

4,388

COIF 8,020

17,562

Cash in hand 152

931 16,74722,043