

## **WILLOUGHBY VILLAGE HALL ANNUAL REPORT 2023**

CHAIRPERSON	Mrs V Hall	
SECRETARY	Mrs J Ray	
TREASURER	Mrs P A Palmer	
BOOKING SECRETARY	Mrs K Skipp	
COMMITTEE	<u>Mesdames</u>	<u>Messrs</u>
	B Hallam	T Gasser
	M O'Donnell	D Neville
	K Nicholls	B Ogle
		A Ray
		K Taylor

This report is for presentation to the Annual General Meeting to be held on 25th April 2024 at 6.30 pm in Willoughby Village Hall.

### **Committee Members**

During this financial year the members of the Management Committee have remained stable and ended as a cohort of 12 members.

### **Coronavirus Pandemic**

After the Coronavirus pandemic the hall hirings during 2023 were nearly back to pre-pandemic levels.

### **Hire of Hall**

The total number of bookings during 2023 was 249 which was 18 hiring's more than 2022.

### **Land**

The Village Hall gardens have continued to be kept mown and very tidy by Darren Dunkley. He has also maintained the hall brook, hedges and trees to a high standard during 2023.

### **Building & Repairs**

The following maintenance was undertaken during the year

- Refurbishment and redecoration of kitchen
- 5 Year electrical inspection - remedial work
- New flooring in lobby area

### **Fixtures & Fittings**

- Stainless Steel Range Cooker
- Wall Mounted Autofill Water Boiler
- Green Mugs (58 no.)

- Kitchen Clock
- Rubbish Bin
- Large keysafe (Insurance compliant)
- Toilet seat

Glenys Rowe has continued to keep the hall up to an excellent high standard of cleanliness, however, during the year she had some health issues which prevented her from working. Members of the Committee volunteered and cleaned the hall on a rota basis until Glenys Rowe was fit to return. Mark Hallam cleaned the hall windows externally to a high standard on one occasion during the year.

### Broadband

Willoughby Village Hall continued to be connected to broadband during 2023. This broadband facility continued to be kindly funded by Willoughby Parish Council and Willoughby Society.

### Social Events and Fund Raising During 2023

#### Produce Show

Unfortunately the annual Produce Show did not go ahead again this year as we are still unable to find a volunteer to manage and run this event. The Committee very much hope that a volunteer comes forward in 2024 to organise this community event.

#### Jumble Sale

The Jumble Sale was held in October 2023. This was a successful event raising £388.31 for the village hall funds. £100 of this profit was utilised by providing provisions for the Christmas Fayre Stalls.

#### Christmas Fayre

This Fayre was held in November 2023 and was very well supported by the village and other members of the public. On the day a profit was made of £1,735.55 which was £511.30 more than 2023, an exceptional successful result. The Committee expresses thanks to all Committee members and members of the public who gave their help on the day to make this such a successful event.

### Finances

The detailed Statement of Account is now available for inspection and comment:

#### Brief Summary 2023

Total Income	£27,466
Total Expenditure	£26,882
Total Profit	£584
Total Assets at 31.12.23	£22,043

#### Brief Summary 2022

Total Income For Year	£10,184
Total Expenditure For Year	£25,915
Total Loss For Year	-.£15,730
Total Assets at 31.12.22	£25,459

The Interest from the COIF Deposit Account amounted to £840.79 which is an increase of £642.79 from last year. During the year the Management Committee took the difficult decision to increase the hire charges due to increases in utility costs and ensure the viability of the hall. Hire charges had not been increased since 2019.

### Grants

A grant of £450 was made to the Management Committee by the Parish Council towards the maintenance of the hall.

The £5000 grant from Janet & Bryan Moore Charitable Trust which was ring fenced and carried forward from 2022 accounts, was spent during 2023 for the refurbishment of the hall kitchen. A further grant of £9065 was successfully applied for and received from The National Lottery Community Grant Fund. This was gratefully received and enabled a new kitchen refurbishment to be take place.

### Refurbishment of Hall Kitchen

After applying for and successfully receiving grants and also utilising £4000 from the Village Hall COIF savings fund, a total refurbishment of the village hall kitchen was undertaken during 2023. This included new flooring and kitchen cupboards, a range cooker, lighting, plastering and redecoration. The Committee feel that this has greatly improved the Village Hall and has been gratefully received by all hirers. It is anticipated that this refurbishment will make the hall more attractive to hirers and encourage future bookings. Thanks should be recorded for all members of the Committee who spent their valuable time applying for the grants and managing this project so efficiently.

### General Comments

The Management Committee met on eight occasions during 2023, which is two more occasions than the previous year.

As a Committee we are looking forward to the coming year as we continue to strive to update and improve the Village Hall. The replacement of the heating system is a project which is immediately required in 2024 due to the existing boiler being inefficient and unstable. During November 2023 the Committee reached out to local villagers and organisations to kindly ask for donations for this urgent project, due to lack of grants available within such a tight timescale. The donations received, as of 31.12.23 was £4671 which is an amazing amount of money and the Committee would like to thank everyone who supported us. This money will be ring fenced and carried forward into the next financial year and together with further donations, will enable the hall to have a new, more efficient and stable heating system in 2024.

We thank all hirers and visitors to the hall for their continued support and wish to assure Willoughby and the surrounding residents that as a Committee we are fully committed to managing and maintaining the hall to the best of our ability for the benefit of all.

P A Palmer  
April 2024

**THE WILLOUGHBY VILLAGE HALL**

Registered Charity No: 216620

Accounts for the Year ended  
31st December 2023

Prepared by:

**Mrs Paula Palmer**  
Treasurer

a/c approved

# THE WILLOUGHBY VILLAGE HALL

Registered Charity No: 216620

Balance Sheet at 31st December 2023

	2023		2022	
	£	£	£	£
<b>Fixed Assets</b>				
		0		0
<b>Current Assets</b>				
Current Account		4,388		4,713
COIF Account		17,562		20,721
Cash in hand		93		25
		<u>22,043</u>		<u>25,459</u>
<b>Net Current Assets</b>		<u>22,043</u>		<u>25,459</u>
<b>Current Liabilities</b>				
Creditors		0		0
<b>Net Assets</b>		<u><u>22,043</u></u>		<u><u>25,459</u></u>
<b>Represented By:</b>				
Accumulated Surplus brought forward		605		16,335
Surplus for the current year		584		-15,730
<b>Total Funds</b>		<u><u>1,189</u></u>		<u><u>605</u></u>

Approved by the Trustees on

and signed on their behalf by:

Trustee

Trustee

# THE WILLOUGHBY VILLAGE HALL

Registered Charity No: 216620

Income and Expenditure Account for the year ended 31st December 2023

	2023 £	2022 £
<b>Income</b>		
Event income	2,124 ✓	1,680
Hire of hall	5,835 ✓	4,956
Donations / Grants received	14,666	3,348
Income Transfer of Funds (COIF)	4,000 ✓	0
Interest received	841 ✓	200
<b>Total Income</b>	✓ 27,466	10,184
<b>Expenditure</b>		
Insurance	2,446 ✓	2,103
Rates	0	0
Affiliation fees & licences	155 ✓	145
Maintenance & repairs	19,552	18,300
Heating & lighting	2,589	2,774
Printing & stationery	50 ✓	50
Caretaking, cleaning & grass cutting	1,525	1,800
Hall Supplies	157 ✓	220
Officers' expenses	60 ✓	60
Bank charges	0	0
Miscellaneous	349	462
<b>Total Expenditure</b>	✓ 26,882	25,914
<b>Net operating surplus / (deficit)</b>	<u>584</u>	<u>-15,730</u>

a/c approved & certified  
Margaret Reynolds  
16 March 2024

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