

THE BRITISH COMMONWEALTH RIFLE CLUB

England & Wales · Charity number 216504

Details

Other names BCRC

Status Registered

Legal form Other

Registered 1963-10-02

Register [View on the Charity Commission register](#)

Contact

Address British Commonwealth Rifle Club
Bisley Camp
Brookwood
Woking
GU24 0NY

Phone 01206 210225

Email brcrmemsec@gmail.com

Activities

Objects: TO PROMOTE INTEREST AND SKILL IN RIFLE SHOOTING WITHIN THE COMMONWEALTH, INCLUDING BY ASSISTING TEAMS AND INDIVIDUALS FROM THE COMMONWEALTH COMPETING AT PRIZE MEETINGS OF THE NATIONAL RIFLE ASSOCIATION AND THE NATIONAL SMALL BORE RIFLE ASSOCIATION, THE BETTER TO ENABLE THEM TO TAKE PART, WHEN REQUIRED, IN THE DEFENCE OF THEIR COUNTRIES AND THE COMMONWEALTH.

Activities: The objects of the Club are to promote interest and skill in rifle shooting within the Commonwealth, including by assisting teams and individuals from the Commonwealth competing at prize meetings of the National Rifle Association and the National Small-bore Rifle Association, the better to enable them to take part when required in the defence of their Countries and the Commonwealth.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Amateur Sport, Armed Forces/emergency Service Efficiency
- **Who:** The General Public/mankind

Geography

- Area of benefit: NATIONAL
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£61,183	£56,845	-	-
2023-12-31	£55,267	£54,158	-	-
2022-12-31	£53,665	£51,173	-	-
2021-12-31	£40,846	£54,081	-	-
2020-12-31	£40,854	£32,850	-	-

Trustees

Name	Role	Appointed
John Warburton	Chair	2018-07-07
Chloe Alice Evans		2025-01-01
JAMES ANDREW WATSON		2025-01-01
Jemima Mary Hince		2025-01-01
Peter Bromley		2023-01-01
Sarah Bunch		2024-01-01
Seth Dowley		2024-01-01
Simon Belither		2017-07-01
Stephen Norman Stuart Penrose		2020-01-01
William Steward		2018-07-07

THE BRITISH COMMONWEALTH RIFLE CLUB

England & Wales - Charity number 216504

Accounts



THE BRITISH COMMONWEALTH RIFLE CLUB

CLUB ROW, BISLEY CAMP, BROOKWOOD,
SURREY GU24 0NY

REGISTERED CHARITY NO: 216504

Trustees' Annual Report and Accounts

1st January 2024 to 31st December 2024

The British Commonwealth Rifle Club (Charity No: 216504)

Objectives and Activities

The objects of the Club are to promote interest and skill in rifle shooting within the Commonwealth, including by assisting teams and individuals from the Commonwealth competing at prize meetings of the National Rifle Association and the National Small-bore Rifle Association, the better to enable them to take part when required in the defence of their Countries and the Commonwealth.

Main Activities

In typical years the Club holds various events:

- A two-day annual prize meeting in early July which generates most of the Club's surplus for the year.
- A team match in mid-July where club teams compete against teams from the various visiting Commonwealth countries.
- A Club Championship and other trophies which are based on scores made in the National Rifle Association's Imperial Meeting.
- A reception to welcome all our overseas visitors during the National Rifle Association's Imperial Meeting.

These events are timed to give our Commonwealth visitors the opportunity for appropriate 'warm-up' practice before the start of the National Rifle Association's Imperial Meeting.

The Club house is made available to our visitors from the Commonwealth to use as a base and to provide secure equipment storage.

In 2024 the Club ran a full programme of events and were delighted to be able to welcome our friends from overseas, with national teams from Jersey, Guernsey, Canada & Australia along with individual competitors from South Africa, New Zealand, the West Indies & USA. Although the Club house was open to members and visitors, the kitchen remained closed.

The club concluded negotiations with the National Rifle Association, our landlord, and signed a new lease on the clubhouse so securing our tenure for the next 21 years. Securing the building for the future is important for the club in delivering our charitable objectives of supporting Commonwealth visitors whilst competing at Bisley.

After many years of service to the club Sir Roger Wheeler stepped down as our Patron at the end of the year. We were delighted to welcome Sir Roger, accompanied by Lady Felicity to present the prizes at our Open Prize meeting in July. We are actively working to appoint his replacement.

The club committee has also spent time creating policies to cover various aspects of governance recommended as best practice by the Charity Commission. These will of course be regularly reviewed to keep them up to date and relevant. In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The events we organise are all focused on our Commonwealth visitors, directly by providing opportunities for competition to aid performance, or indirectly by raising funds to provide that support.

Grants & Grant Policy

The charity has not previously made grants and has no current plans to do so.

Contributions made by Volunteers

The Club is run entirely by volunteers and would like to thank all those who give their time on behalf of the Club's activities as it is recognised that it could not function without their support. Whilst every contribution is important, it would be wrong not to recognise that of David Rose for his immense efforts (yet again) for promoting and organising the Prize Meeting which is now second only to the NRA Imperial meeting for participation.

Achievements and Performance

Summary of Main Achievements

The Club's Open Prize Meeting took place as normal with strong demand for places including overseas competitors from the Commonwealth. Using the NRA Imperial GGG 2024 ammunition gave all competitors, especially those from overseas the opportunity to shoot with the "meeting ammo". A total entry of 200 competitors enjoyed competing over the weekend.

The Club's annual Overseas Teams match (hosted by the Club to provide our overseas visitors with valuable match practice in preparation for the international matches during the Imperial meeting), was well attended with teams from Australia and Canada competing.

Achievements against main objectives

Retaining the tenancy of our clubhouse at Bisley is considered by the Trustees as being central to delivery of our charitable objectives. After much hard work by the Trustees and members we agreed & signed a new lease (21 years less 1 day) in December 2024. Over the last 3 years the club has actively pursued third-party use of the clubhouse as a way of increasing revenue to support on-going maintenance & development costs and also offsetting the increase in rent. At the end of 2024 we had 2 separate groups using the clubhouse on a regular basis and are confident of securing additional users in future years. We remain mindful that third-party usage should not impact the Club's own activities and are setting limitations accordingly within any usage agreement.

The building repair work identified previously has been completed and very little additional work was undertaken in 2024. Now a new lease has been secured we plan further investments in the clubhouse to enable to better meet the needs of our overseas visitors.

Performance of fundraising activities against objectives set

The Charity does not explicitly run fundraising activities. It does turn a modest excess of income over expenditure from the annual prize meeting, although overall entries were back to a normal level, the range space limited the entries and hence the surplus achieved.

Investment performance against objectives

The Club does not have substantial funds. The club funds are held in a COIF account and our bank account.

Financial Review

Review of the charity's financial position at the end of the period

The Club delivered a surplus for the year, despite a modest increase in competitions costs. Income from third party use of the clubhouse continues to be a welcome and important income stream. As no significant building work was undertaken in the year the expenditure on this activity remained low.

The activities generate an appropriate level of surplus over expenditure that allow the Club to fulfil its charitable objectives and maintain an appropriate level of reserves.

Policy and Justification for holding reserves

Reserves need to be maintained to protect against reduced entries or surplus from the Open Prize Meeting as annual subscription income does not cover the full running costs of the Club. This revenue is not guaranteed and can be impacted by many external factors outside the Club's control (e.g. COVID-19 and rising costs and availability of ammunition due to the war in Ukraine).

Building maintenance and dilapidation costs are also unpredictable (as winter storms have proved previously), so adequate reserves need to be maintained to perform immediate emergency repairs as well as longer term reparations.

The Club house is leased on a 21-year full repairing basis which ends in late December 2045 and requires that the building is maintained and brought back to a similar state to the start of the lease. Our ongoing approach of managing revenue streams appropriately has ensured that the Club could meet those repair costs out of the reserves rather than having to put out an emergency call for donations or increase subscriptions significantly.

Over the next few years, the club intends to spend a significant amount on upgrading the facilities within the clubhouse, extending the kitchen and in return reducing the un-used armoury to make better use of the space. These works are intended to start as soon as possible to enable the maximum benefit for the club during the 21 year lease.

Reserves held

£34,724

Principal Sources of Funds

- The annual Open prize meeting is the primary source of income and contributed a surplus of £4,044 this year.
- Building hire to 3rd parties increased in 2024, generating £3,420.
- Annual membership subscription income of £1,695 was slightly higher than 2023.
- Donations tend to vary year on year, with 2024 (£1,467) significantly higher than 2023.
- Overall income was up by £5,916 compared to 2023, with a net surplus of £4,338.

Investment Policy and Objectives

The Club has a cautious attitude to investment both to protect and provide timely access to reserves.

Principal Risks facing the Charity

The main risk the club faced in recent years was retaining tenure of the clubhouse. Now a new lease has been signed this is no longer our principal risk.

The principal risk facing the club is the security of our main income stream and source of surplus – this being the ability to run our Annual Prize Meeting. This could be impacted by events restricting access to the ranges to compete, i.e. restrictions on range use as a result of external events such as experienced in the recent COVID pandemic. Availability of ammunition, which we experienced in 2022 as a direct result of the war in Ukraine, is also a risk to delivering our Annual Prize Meeting.

Structure, Governance and Management

Description of charity's trusts:

The charity is constituted as an unincorporated association and is governed by its rules which were amended in 2020 at the Annual General Meeting.

Trustee Selection Methods

The number of Club officials, committee and trustees, their respective roles and any conditions regarding election and tenure are set out in the Club constitution (which may only be changed at a General Meeting of the members).

Fundamentally, no-one has the right to appoint any of the charity trustees – all members of the committee are elected annually by the membership for limited terms and those elected become the charity trustees.

The Club rules regarding officials are as shown below:

Officials and Committee

Officials

18.

(a) The officials of the Club shall consist of a Patron, President, Vice-Presidents not exceeding 20 in number, a Captain, Vice-Captain, Honorary Secretary, and Honorary Treasurer.

(b) The Committee shall have power to invite any person to accept office as Patron of the Club for such period as the Committee see fit.

(c) The President, Vice-Presidents, Captain, Honorary Secretary, Honorary Treasurer and Honorary Independent

Examiner shall retire at each Annual General Meeting and shall be eligible for re-election.

(d) The Vice-Captain shall be appointed by the Captain, from amongst the members of the Committee.

(e) No official (other than the Patron, President and Vice-Presidents) shall be eligible for election or appointment to the same office for more than three successive years.

19.

Vice-Presidents shall, while holding that office, be exempted from payment of the annual subscription.

Committee

20.

The Committee shall consist of the Captain, Honorary Secretary, Honorary Treasurer and eight members of the Club elected at the Annual General Meeting. The officials and members of the Committee shall take office on the 1st January in the year after their election and retire on the ensuing 31st December.

None of the eight members of the Club elected to the Committee shall be eligible to be re-elected as an ordinary member of the Committee for more than three successive years.

Election of officials, Etc.

21.

(a) Nominations to the offices of Captain, Honorary Secretary and Honorary Treasurer and to the Committee shall be notified to the Honorary Secretary not later than noon of the third day before that appointed for the Annual General Meeting. Any member may propose himself for a specified office by notifying the Honorary Secretary that he is willing to serve if elected. As soon as possible after the closing of nominations, the Honorary Secretary shall post a list of the names of the members proposed for the various offices and in any case where the number proposed exceeds the vacancies a ballot will be taken at the Annual General Meeting.

(b) Any member desiring to propose for election as President, Vice-President or Honorary Independent Examiner any person other than the retiring holder of each office respectively shall give notice as aforesaid to the Honorary Secretary.

Otherwise notice shall not be required for elections to the offices of President, Vice-President or Honorary Independent Examiner.

Policies and procedures adopted for the induction and training of trustees

The Charity Commission's own trustee guidance is used as the starting point, with further reference to the guidance and best practice information available from organisations such as the NRA or NCVO.

Peer support is provided by the other trustees (of whom approximately half are also current or former trustees of other charities).

The charity's organisational structure and any wider network with which the charity works

The committee are the Trustees. The Club is affiliated to the National Rifle Association. The Club has links to rifle shooting governing bodies throughout the Commonwealth with vice presidents of the club appointed (by members vote at the AGM) from all relevant Commonwealth countries.

Relationships with related parties

The National Rifle Association is the Club's landlord.

Reference and Administrative details

Charity name	British Commonwealth Rifle Club
Registered charity number	216504
Charity's principal address	The British Commonwealth Rifle Club, Bisley Camp, Brookwood, Woking, Surrey GU24 0NY

Name of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Warburton	Captain		
2	Peter Bromley	Vice-Captain		
3	Stephen Penrose	Secretary		
4	Will Steward	Treasurer		
5	Simon Belither	Committee member		
6	Emma Cannings	Committee member		
7	Sarah Bunch	Committee member		
8	Seth Dowley	Committee member		

Name of trustees holding title to property belonging to the charity

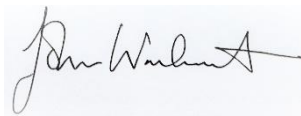
Trustee name	Dates acted if not for whole year
CM Brooks	
GMLN Gilpin	

Declarations

The trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) John David Warburton

Position Club Captain/Chairman of Trustees

Date 1st September 2025

The British Commonwealth Rifle Club

Income & expenditure for the year ended 31st December 2024

Income	2024	2023
Competitions – Income	53,724	49,729
Subscriptions Collected	1,695	1,675
Locker Rents	-	-
Interest received	537	420
Facilities and teas income	3,420	3,000
Other income	341	198
Donations		
- Building Maintenance Fund	1,467	245
- Hospitality Fund	-	-
- Total donations	<u>1,467</u>	<u>245</u>
Ammunition sale	-	-
Total income	<u>61,183</u>	<u>55,267</u>
Expenditure		
Competitions – expense	48,680	46,974
Catering	896	694
Rent, Services, Insurance, etc	6,357	5,283
Upkeep of Clubhouse and Garden	50	765
Affiliation Fees	531	442
Administration and Sundries	331	-
Total expenditure	<u>56,845</u>	<u>54,158</u>
Surplus / (deficit)	<u>4,338</u>	<u>1,109</u>
<u>Distributed between</u>		
Surplus / (deficit) in the General Reserve Fund	2,921	1,630
Transfer to / (from) the Building Maintenance Fund	1,417	(520)
Transfer to / (from) the Hospitality Fund	-	-
Transfer to / (from) the Milton Tucker Memorial Fund	-	-
Total transfers to club funds	<u>4,338</u>	<u>1,109</u>

Balance sheet

Assets	31st December 2024	31st December 2023
Cash at bank and in hand:		
- Charity Deposit Account	10,792	10,255
- Other bank accounts	17,687	14,635
- Cash in hand	100	100
- Total cash	<u>28,579</u>	<u>24,991</u>
Prepayments and Accrued income	1,250	2,581
Debtors	4,165	1,900
Stock	1,788	2,441
Total assets	<u>35,782</u>	<u>31,913</u>
Liabilities		
Accounts payable / creditors	(828)	(1,296)
Accruals	(230)	(230)
Net assets	<u>34,724</u>	<u>30,387</u>
<u>Distributed between</u>		
General Reserve Fund brought forward	27,609	25,979
General Reserve Fund surplus/deficit for the year	2,921	1,630
General Reserves transferred to Building Maintenance Fund		
General Reserve Fund	<u>30,530</u>	<u>27,609</u>
Building Maintenance Fund brought forward	2,082	2,602
Building Maintenance Fund surplus/deficit for the year	1,417	(520)
General Reserves transferred to Building Maintenance Fund		
Building Maintenance Fund	<u>3,498</u>	<u>2,082</u>
The Doug Cornish Prize Fund	100	100
Hospitality Fund	150	150
Milton Tucker Memorial Fund	124	124
Freddie Payne Memorial Fund	142	142
Life Members Fund	180	180
Total of club funds	<u>34,724</u>	<u>30,386</u>

The British Commonwealth Rifle Club is registered with the Charity Commission as a charity under the Charities Act 2011, with registration number 216504.

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Report of the Independent Examiner:

I have been presented with accounting records for the Charity and I am satisfied that these accounts have been prepared from them.

There are no matters arising therefrom which I wish to bring to the attention of the membership.

Paul AE Charlton, Hon.Independent Examiner,

1st July , 2025

THE BRITISH COMMONWEALTH RIFLE CLUB

England & Wales - Charity number 216504

Accounts



THE BRITISH COMMONWEALTH RIFLE CLUB

CLUB ROW, BISLEY CAMP, BROOKWOOD, SURREY GU24 0NY

REGISTERED CHARITY NO: 216504

Trustees' Annual Report and Accounts

1st January 2023 to 31st December 2023

The British Commonwealth Rifle Club (Charity No: 216504)

Objectives and Activities

The objects of the Club are to promote interest and skill in rifle shooting within the Commonwealth, including by assisting teams and individuals from the Commonwealth competing at prize meetings of the National Rifle Association and the National Small-bore Rifle Association, the better to enable them to take part when required in the defence of their Countries and the Commonwealth.

Main Activities

In typical years the Club holds various events:

- A two-day annual prize meeting in early July which generates most of the Club's surplus for the year.
- A team match in mid-July where club teams compete against teams from the various visiting Commonwealth countries.
- A Club Championship and other trophies which are based on scores made in the National Rifle Association's Imperial Meeting.
- A reception to welcome all our overseas visitors during the National Rifle Association's Imperial Meeting.

These events are timed to give our Commonwealth visitors the opportunity for appropriate 'warm-up' practice before the start of the National Rifle Association's Imperial Meeting.

The Club house is made available to our visitors from the Commonwealth to use as a base and to provide secure equipment storage.

In 2023 the Club was able to run a full programme of events with restrictions from COVID-19 and availability of ammunition in 2022 as the initial shortages due to the war in Ukraine is now behind us. We were delighted to be able to welcome our friends from overseas, with national teams from Jersey, Guernsey, Kenya, Canada, and Australia along with individual competitors from South Africa and New Zealand. Although the Club house was open to members and visitors, the kitchen remained closed.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The events we organise are all focused on our Commonwealth visitors, directly by providing opportunities for competition to aid performance, or indirectly by raising funds to provide that support.

Grants & Grant Policy

The charity has not previously made grants and has no current plans to do so.

Contributions made by Volunteers

The Club is run entirely by volunteers and would like to thank all those who give their time on behalf of the Club's activities as it is recognised that it could not function without their support. Whilst every contribution is important, it would be wrong not to recognise that of David Rose for his immense efforts (yet again) for promoting and organising the Prize Meeting which is now second only to the NRA Imperial meeting for participation.

Achievements and Performance

Summary of Main Achievements

The Club's Open Prize Meeting took place as normal with strong demand for places including overseas competitors from the Commonwealth. With ammunition shortages of the previous year behind us we ran a full programme of 7 ranges across two days. Using the NRA Imperial GGG 2023 ammunition gave all competitors, especially those from overseas the opportunity to shoot with the "meeting ammo". A total entry of 194 competitors enjoyed competing over the weekend.

The Club's annual Overseas Teams match (hosted by the Club to provide our overseas visitors with valuable match practice in preparation for the international matches during the Imperial meeting), was well attended with teams from Australia, Canada, and Kenya competing.

Achievements against main objectives

Retaining the tenancy of our clubhouse at Bisley is considered by the Trustees as being central to delivery of our charitable objectives. Consequently, we are pursuing a strategy of retaining the Club house tenancy on expiry of the current lease in December 2024. We have had constructive discussion with our Landlord (the NRA) and remain confident of a successful conclusion in 2024. To enable us to take on a new lease at higher rent will require the club to generate additional income. To this end we have issued a licence for regular usage of the building to a third party and continue to seek other groups from within the shooting community. We are mindful that any third-party usage should not impact the Club's own activities and are setting limitations accordingly within any usage agreement.

The building repair work identified previously has been completed and very little additional work was undertaken in 2023. We are confident the state and repair of the building is adequate to meet the current needs of the club whilst also meeting our requirements at the end of the current lease.

Performance of fundraising activities against objectives set

The Charity does not explicitly run fundraising activities. It does turn a modest excess of income over expenditure from the annual prize meeting, although overall entries were back to a normal level, the shortage of ammunition and sharp rise in costs (due to the war in Ukraine) limited the surplus achieved.

Investment performance against objectives

The Club does not have substantial funds. The club funds are held in a COIF account and our bank account.

Financial Review

Review of the charity's financial position at the end of the period

The Club delivered a surplus for the year, despite a significant increase in competition costs. Income from third party use of the clubhouse continues to be a welcome and important income stream. As no significant building work was undertaken in the year the expenditure on this activity remained low.

The activities generate an appropriate level of surplus over expenditure that allow the Club to fulfil its charitable objectives and maintain an appropriate level of reserves.

Policy and Justification for holding reserves

Reserves need to be maintained to protect against reduced entries or surplus from the Open Prize Meeting as annual subscription income does not cover the full running costs of the Club. This revenue is not guaranteed and can be impacted by many external factors outside the Club's control (e.g. COVID-19 and rising costs and availability of ammunition due to the war in Ukraine).

Building maintenance and dilapidation costs are also unpredictable (as winter storms have proved previously), so adequate reserves need to be maintained to perform immediate emergency repairs as well as longer term reparations.

The Club house is leased on a 21-year full repairing basis which ends in late December 2024 and requires that the building is brought back to a similar state to the start of the lease. The professional survey we commissioned revealed that extensive work was required to achieve this. Our ongoing approach of managing revenue streams appropriately has ensured that the Club could meet those repair costs out of the reserves rather than having to put out an emergency call for donations or increase subscriptions significantly.

Reserves held

£30,386

Principal Sources of Funds

- The annual Open prize meeting is the primary source of income and contributed a surplus of £2,755 this year.
- Building hire to 3rd parties decreased in 2023, generating £3,000.
- Annual membership subscription income of £1,675 was slightly higher than 2022.
- Donations tend to vary year on year, with 2023 (£245) slightly lower than 2022.
- Overall income was up by £1,602 compared to 2022, with a net surplus of £1,109.

Investment Policy and Objectives

The Club has a cautious attitude to investment both to protect and provide timely access to reserves.

Principal Risks facing the Charity

The Clubhouse is leased on a 21-year full repairing basis from the National Rifle Association (NRA); the current lease ends in late December 2024. Discussions with the NRA regarding renewal have been very positive, and terms have been agreed. We expect the contract will be signed and completed in the autumn of 2024.

Structure, Governance and Management

Description of charity's trusts:

The charity is constituted as an unincorporated association and is governed by its rules which were amended in 2020 at the Annual General Meeting.

Trustee Selection Methods

The number of Club officials, committee and trustees, their respective roles and any conditions regarding election and tenure are set out in the Club constitution (which may only be changed at a General Meeting of the members).

Fundamentally, no-one has the right to appoint any of the charity trustees – all members of the committee are elected annually by the membership for limited terms and those elected become the charity trustees.

The Club rules regarding officials are as shown below:

Officials and Committee

Officials

18.

(a) The officials of the Club shall consist of a Patron, President, Vice-Presidents not exceeding 20 in number, a Captain, Vice-Captain, Honorary Secretary, and Honorary Treasurer.

(b) The Committee shall have power to invite any person to accept office as Patron of the Club for such period as the Committee see fit.

(c) The President, Vice-Presidents, Captain, Honorary Secretary, Honorary Treasurer and Honorary Independent Examiner shall retire at each Annual General Meeting and shall be eligible for re-election.

(d) The Vice-Captain shall be appointed by the Captain, from amongst the members of the Committee.

(e) No official (other than the Patron, President and Vice-Presidents) shall be eligible for election or appointment to the same office for more than three successive years.

19.

Vice-Presidents shall, while holding that office, be exempted from payment of the annual subscription.

Committee

20.

The Committee shall consist of the Captain, Honorary Secretary, Honorary Treasurer and eight members of the Club elected at the Annual General Meeting. The officials and members of the Committee shall take office on the 1st January in the year after their election and retire on the ensuing 31st December.

None of the eight members of the Club elected to the Committee shall be eligible to be re-elected as an ordinary member of the Committee for more than three successive years.

Election of officials, Etc.

21.

(a) Nominations to the offices of Captain, Honorary Secretary and Honorary Treasurer and to the Committee shall be notified to the Honorary Secretary not later than noon of the third day before that appointed for the Annual General Meeting. Any member may propose himself for a specified office by notifying the Honorary Secretary that he is willing to serve if elected. As soon as possible after the closing of nominations, the Honorary Secretary shall post a list of the names of the members proposed for the various offices and in any case where the number proposed exceeds the vacancies a ballot will be taken at the Annual General Meeting.

(b) Any member desiring to propose for election as President, Vice-President or Honorary Independent Examiner any person other than the retiring holder of each office respectively shall give notice as aforesaid to the Honorary Secretary.

Otherwise notice shall not be required for elections to the offices of President, Vice-President or Honorary Independent Examiner.

Policies and procedures adopted for the induction and training of trustees

The Charity Commission's own trustee guidance is used as the starting point, with further reference to the guidance and best practice information available from organisations such as the NRA or NCVO.

Peer support is provided by the other trustees (of whom approximately half are also current or former trustees of other charities).

The charity's organisational structure and any wider network with which the charity works

The committee are the Trustees. The Club is affiliated to the National Rifle Association. The Club has links to rifle shooting governing bodies throughout the Commonwealth with vice presidents of the club appointed (by members vote at the AGM) from all relevant Commonwealth countries.

Relationships with related parties

The National Rifle Association is the Club's landlord.

Reference and Administrative details

Charity name	British Commonwealth Rifle Club
Registered charity number	216504
Charity's principal address	The British Commonwealth Rifle Club, Bisley Camp, Brookwood, Woking, Surrey GU24 0NY

Name of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Warburton	Captain		
2	Peter Bromley	Vice-Captain	1 st July – 31 st Dec	
3	Stephen Penrose	Secretary		
4	Will Steward	Treasurer		
5	Simon Belither	Committee member		
6	Emma Cannings	Committee member		
7	David Rose	Committee member		

Name of trustees holding title to property belonging to the charity

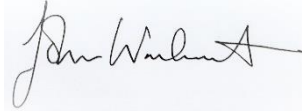
Trustee name	Dates acted if not for whole year
CM Brooks	
GMLN Gilpin	

Declarations

The trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'John Warburton', written on a light blue background.

Full name(s)

John David Warburton

Position

Club Captain/Chairman of Trustees

Date

18th August 2024

The British Commonwealth Rifle Club

Income & expenditure for the year ended 31st December 2023

Income	2023	2022
Competitions – Income	49,729	43,714
Subscriptions Collected	1,675	1,660
Locker Rents	-	10
Interest received	420	95
Facilities and teas income	3,000	4,925
Other income	198	2,600
Donations		
- Building Maintenance Fund	245	661
- Hospitality Fund	-	-
- Total donations	<u>245</u>	<u>661</u>
Ammunition sale	-	-
Total income	<u>55,267</u>	<u>53,665</u>
Expenditure		
Competitions – expense	46,974	37,101
Catering	694	4,004
Rent, Services, Insurance, etc	5,283	5,602
Upkeep of Clubhouse and Garden	765	3,816
Affiliation Fees	442	396
Administration and Sundries	-	252
Total expenditure	<u>54,158</u>	<u>51,173</u>
Surplus / (deficit)	<u>1,109</u>	<u>2,492</u>
<u>Distributed between</u>		
Surplus / (deficit) in the General Reserve Fund	1,630	5,647
Transfer to / (from) the Building Maintenance Fund	(520)	(3,155)
Transfer to / (from) the Hospitality Fund	-	-
Transfer to / (from) the Milton Tucker Memorial Fund	-	-
Total transfers to club funds	<u>1,109</u>	<u>2,492</u>

Balance sheet

Assets	31st December 2023	31st December 2022
Cash at bank and in hand:		
- Charity Deposit Account	10,255	9,835
- Other bank accounts	14,635	11,624
- Cash in hand	100	100
- Total cash	<u>24,991</u>	<u>21,559</u>
Prepayments and Accrued income	2,581	3,435
Debtors	1,900	3,436
Stock	2,441	2,867
Total assets	<u>31,913</u>	<u>31,297</u>
Liabilities		
Accounts payable / creditors	(1,296)	(1,245)
Accruals	(230)	(775)
Net assets	<u>30,387</u>	<u>29,277</u>
<u>Distributed between</u>		
General Reserve Fund brought forward	25,979	20,332
General Reserve Fund surplus/deficit for the year	1,630	5,647
General Reserves transferred to Building Maintenance Fund		
General Reserve Fund	<u>27,609</u>	<u>25,979</u>
Building Maintenance Fund brought forward	2,602	5,757
Building Maintenance Fund surplus/deficit for the year	(520)	(3,155)
General Reserves transferred to Building Maintenance Fund		
Building Maintenance Fund	<u>2,082</u>	<u>2,602</u>
The Doug Cornish Prize Fund	100	100
Hospitality Fund	150	150
Milton Tucker Memorial Fund	124	124
Freddie Payne Memorial Fund	142	142
Life Members Fund	180	180
Total of club funds	<u>30,386</u>	<u>29,277</u>

The British Commonwealth Rifle Club is registered with the Charity Commission as a charity under the Charities Act 2011, with registration number 216504.

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Report of the Independent Examiner:

I have been presented with accounting records for the Charity and I am satisfied that these accounts have been prepared from them.

There are no matters arising therefrom which I wish to bring to the attention of the membership.

Paul AE Charlton, Hon.Independent Examiner, , 2024

THE BRITISH COMMONWEALTH RIFLE CLUB

England & Wales - Charity number 216504

Accounts



THE BRITISH COMMONWEALTH RIFLE CLUB

CLUB ROW, BISLEY CAMP, BROOKWOOD,
SURREY GU24 0NY

REGISTERED CHARITY NO: 216504

Trustees' Annual Report and Accounts

1st January 2022 to 31st December 2022

The British Commonwealth Rifle Club (Charity No: 216504)

Objectives and Activities

The objects of the Club are to promote interest and skill in rifle shooting within the Commonwealth, including by assisting teams and individuals from the Commonwealth competing at prize meetings of the National Rifle Association and the National Small-bore Rifle Association, the better to enable them to take part when required in the defence of their Countries and the Commonwealth.

Main Activities

In typical years the Club holds various events:

- A two-day annual prize meeting in early July which generates most of the Club's surplus for the year.
- A team match in mid-July where club teams compete against teams from the various visiting Commonwealth countries.
- A Club Championship and other trophies which are based on scores made in the National Rifle Association's Imperial Meeting.
- A reception to welcome all our overseas visitors during the National Rifle Association's Imperial Meeting.

These events are timed to give our Commonwealth visitors the opportunity for appropriate 'warm-up' practice before the start of the National Rifle Association's Imperial Meeting.

The Club house is made available to our visitors from the Commonwealth to use as a base and to provide secure equipment storage.

After two years of being impacted by Covid-19, it was a huge relief that our activities could revert to normal. We were delighted to be able to welcome our friends from overseas, with national teams from Jersey, Guernsey, Kenya and Canada, and individuals from Australia, South Africa amongst others. Sadly, some Covid-19 protocols still limited attendance from some regions – most notably the Caribbean. Although the Club house was open to members, the kitchen remained closed.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The events we organise are all focused on our Commonwealth visitors, directly: by providing opportunities for competition to aid performance, or indirectly: by raising funds to provide that support.

Grants & Grant Policy

The charity has not previously made grants and has no current plans to do so.

Contributions made by Volunteers

The Club is run entirely by volunteers and would like to thank all those who give their time on behalf of the Club's activities as it is recognised that it could not function without their support. Whilst every contribution is important, it would be wrong not to recognise that of David Rose for his immense efforts (yet again) for promoting and organising the Prize Meeting.

Achievements and Performance

Summary of Main Achievements

The Club's Open Prize Meeting took place as normal. As with last year, there was a strong appetite for getting back out onto the ranges. Unfortunately, we were limited to 180 entries due to ammunition shortages (the entries sold out within 6 hours) but by reducing the course of fire slightly, we managed to accommodate all 200 that wished to participate. Yet again, this was the premier Club event outside the National Rifle Association's Imperial Meeting and provided a valuable warm-up for that event.

Our usual Overseas Teams match (hosted by the Club to provide our overseas visitors with valuable match practice in preparation for the international matches during the Imperial meeting), was well attended with teams from Canada, Kenya and Australia.

Achievements against main objectives

As planned, discussions regarding the lease renewal are ongoing. We are pursuing a strategy of retaining the Club house; our assumption is that the annual lease costs will increase. We have issued a licence for regular usage of the building to a third party and continue to seek other groups from within the shooting community. We are mindful that any third-party usage should not impact the Club's own activities and are setting limitations accordingly within any usage agreement.

The building repair work identified is well under way. The major external work has been completed – replacement of the corrugated steel roof and supporting timbers, removal of the chimney, and remediation of drain issues. As planned, internal works have been underway – the main room was redecorated, and some remedial electrical work completed. Until we have a much clearer view on the lease renewal, we have taken the decision not to do any work on the kitchen and this will remain closed through 2023.

Performance of fundraising activities against objectives set

The Charity does not explicitly run fundraising activities. It does turn a modest excess of income over expenditure from the annual prize meeting, although overall entries were back to a normal level, the shortage of ammunition and sharp rise in costs (due to the war in Ukraine) limited the surplus achieved.

Investment performance against objectives

The Club does not have substantial funds. The club funds are held in a COIF account and our bank account.

Financial Review

Review of the charity's financial position at the end of the period

The Club returned to surplus this year, primarily due to reduced expenditure on building works as these are largely complete. Income from third party usage of the club increased as we received a full year's licence revenue (only half year in 2021). The Annual Prize Meeting generated a slightly larger surplus this year as we were able return to more efficient range usage from the social distancing limitations of 2021.

The activities generate an appropriate level of surplus over expenditure that allow the Club to fulfil its charitable objectives and maintain an appropriate level of reserves.

Policy and Justification for holding reserves

Reserves need to be maintained to protect against reduced entries or surplus from the Open Prize Meeting as annual subscription income does not cover the full running costs of the Club. This revenue is not guaranteed and can be impacted by many external factors outside the Club's control (e.g. COVID-19 and now rising ammunition costs due to the war in Ukraine).

Building maintenance and dilapidation costs are also unpredictable (as winter storms have proved previously), so adequate reserves need to be maintained to perform immediate emergency repairs as well as longer term reparations.

The Club house is leased on a 21-year full repairing basis which ends in late December 2024 and requires that the building is brought back to a similar state to the start of the lease. The professional survey we commissioned revealed that extensive work was required to achieve this. Our ongoing approach of managing revenue streams appropriately has ensured that the Club could meet those repair costs out of the reserves rather than having to put out an emergency call for donations or increase subscriptions significantly.

Reserves held

£29,277

Principal Sources of Funds

- The annual Open prize meeting is the primary source of income and contributed a slight increase in surplus of £6,613 this year.
- Building hire to 3rd parties was significantly increased, generating £4,925.
- Annual membership subscription income of £1,660 was slightly lower than 2021.
- Donations tend to vary year on year, with 2022 (£661) slightly lower than 2021.
- Overall income was up by £12,819 compared to 2021, with a net surplus of £2,492.

Investment Policy and Objectives

The Club has a cautious attitude to investment both to protect and provide timely access to reserves.

Principal Risks facing the Charity

The Club house is leased on a 21-year full repairing basis from the National Rifle Association (NRA); the current lease ends in late December 2024. Discussions with the NRA regarding renewal have been very positive, and a draft contract is currently under review.

Structure, Governance and Management

Description of charity's trusts:

The charity is constituted as an unincorporated association and is governed by its rules which were amended in 2020 at the Annual General Meeting.

Trustee Selection Methods

The number of Club officials, committee and trustees, their respective roles and any conditions regarding election and tenure are set out in the Club constitution (which may only be changed at a General Meeting of the members).

Fundamentally, no-one has the right to appoint any of the charity trustees – all members of the committee are elected annually by the membership for limited terms and those elected become the charity trustees.

The Club rules regarding officials are as shown below:

Officials and Committee

Officials

18.

(a) The officials of the Club shall consist of a Patron, President, Vice-Presidents not exceeding 20 in number, a Captain, Vice-Captain, Honorary Secretary, and Honorary Treasurer.

(b) The Committee shall have power to invite any person to accept office as Patron of the Club for such period as the Committee see fit.

(c) The President, Vice-Presidents, Captain, Honorary Secretary, Honorary Treasurer and Honorary Independent

Examiner shall retire at each Annual General Meeting and shall be eligible for re-election.

(d) The Vice-Captain shall be appointed by the Captain from amongst the members of the Committee.

(e) No official (other than the Patron, President and Vice-Presidents) shall be eligible for election or appointment to the same office for more than three successive years.

19.

Vice-Presidents shall, while holding that office, be exempted from payment of the annual subscription.

Committee

20.

The Committee shall consist of the Captain, Honorary Secretary, Honorary Treasurer and eight members of the Club elected at the Annual General Meeting. The officials and members of the Committee shall take office on the 1st January in the year after their election and retire on the ensuing 31st December.

None of the eight members of the Club elected to the Committee shall be eligible to be re-elected as an ordinary member of the Committee for more than three successive years.

Election of officials, Etc.

21.

(a) Nominations to the offices of Captain, Honorary Secretary and Honorary Treasurer and to the Committee shall be notified to the Honorary Secretary not later than noon of the third day before that appointed for the Annual General Meeting. Any member may propose himself for a specified office by notifying the Honorary Secretary that he is willing to serve if elected. As soon as possible after the closing of nominations, the Honorary Secretary shall post a list of the names of the members proposed for the various offices and in any case where the number proposed exceeds the vacancies a ballot will be taken at the Annual General Meeting.

(b) Any member desiring to propose for election as President, Vice-President or Honorary Independent Examiner any person other than the retiring holder of each office respectively shall give notice as aforesaid to the Honorary Secretary.

Otherwise notice shall not be required for elections to the offices of President, Vice-President or Honorary

Independent Examiner.

Policies and procedures adopted for the induction and training of trustees

The Charity Commission's own trustee guidance is used as the starting point, with further reference to the guidance and best practice information available from organisations such as the NRA or NCVO.

Peer support is provided by the other trustees (of whom approximately half are also current or former trustees of other charities).

The charity's organisational structure and any wider network with which the charity works

The committee are the Trustees. The Club is affiliated to the National Rifle Association. The Club has links to rifle shooting governing bodies throughout the Commonwealth with vice presidents of the club appointed (by members vote at the AGM) from all relevant Commonwealth countries.

Relationships with related parties

The National Rifle Association is the Club's landlord.

Reference and Administrative details

Charity name	British Commonwealth Rifle Club
Registered charity number	216504
Charity's principal address	The British Commonwealth Rifle Club, Bisley Camp, Brookwood, Woking, Surrey GU24 0NY

Name of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Belither	Captain		
2	John Warburton	Vice-Captain		
3	Stephen Penrose	Secretary		
4	Will Steward	Treasurer		
5	Henry Awin	Committee member		
6	Sarah Bunch	Committee member		
7	Seth Dowley	Committee member		
8	James Watson	Committee member		
9	David Rose	Committee member		

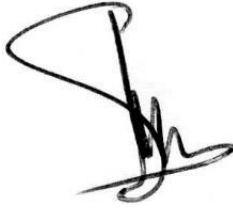
Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
CM Brooks	
GMLN Gilpin	

Declarations

The trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to be 'Simon Belither', written over a light grey rectangular background.

Signature(s)

Full name(s) Simon Belither

Position Club Captain/Chairman of Trustees

Date 28th July 2022

The British Commonwealth Rifle Club

Income & expenditure for the year ended 31st December 2022

Income	2022	2021
Competitions – Income	43,714	35,740
Subscriptions Collected	1,660	1,824
Locker Rents	10	30
Interest received	95	1
Facilities and teas income	4,925	2,234
Other income	2,600	240
Donations		
- Building Maintenance Fund	661	757
- Hospitality Fund	-	20
- Total donations	<u>661</u>	<u>777</u>
Ammunition sale	-	-
Total income	<u>53,665</u>	<u>40,846</u>
Expenditure		
Competitions – expense	37,101	30,391
Catering	4,004	-
Rent, Services, Insurance, etc	5,602	4,022
Upkeep of Clubhouse and Garden	3,816	18,824
Affiliation Fees	396	381
Administration and Sundries	252	463
Total expenditure	<u>51,173</u>	<u>54,081</u>
Surplus / (deficit)	<u>2,492</u>	<u>(13,235)</u>
<u>Distributed between</u>		
Surplus / (deficit) in the General Reserve Fund	5,647	(10,188)
Transfer to / (from) the Building Maintenance Fund	(3,155)	(3,067)
Transfer to / (from) the Hospitality Fund	-	20
Transfer to / (from) the Milton Tucker Memorial Fund	-	-
Total transfers to club funds	<u>2,492</u>	<u>(13,235)</u>

Balance sheet

Assets	31st December 2022	31st December 2021
Cash at bank and in hand:		
- Charity Deposit Account	9,835	9,740
- Other bank accounts	11,624	10,429
- Cash in hand	100	564
- Total cash	<u>21,559</u>	<u>20,733</u>
Prepayments and Accrued income	3,435	2,723
Debtors	3,436	938
Stock	2,867	2,517
Total assets	<u>31,297</u>	<u>26,910</u>
Liabilities		
Accounts payable / creditors	(1,245)	(125)
Accruals	- 775	-
Net assets	<u>29,277</u>	<u>26,785</u>
<u>Distributed between</u>		
General Reserve Fund brought forward	20,332	30,520
General Reserve Fund surplus/deficit for the year	5,647	4,812
General Reserves transferred to Building Maintenance Fund		(15,000)
General Reserve Fund	<u>25,979</u>	<u>20,332</u>
Building Maintenance Fund brought forward	5,757	8,824
Building Maintenance Fund surplus/deficit for the year	- 3,155	(18,067)
General Reserves transferred to Building Maintenance Fund		15,000
Building Maintenance Fund	<u>2,602</u>	<u>5,757</u>
The Doug Cornish Prize Fund	100	100
Hospitality Fund	150	150
Milton Tucker Memorial Fund	124	124
Freddie Payne Memorial Fund	142	142
Life Members Fund	180	180
Total of club funds	<u>29,277</u>	<u>26,785</u>

The British Commonwealth Rifle Club is registered with the Charity Commission as a charity under the Charities Act 2011, with registration number 216504.

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Report of the Independent Examiner:

I have been presented with accounting records for the Charity and I am satisfied that these accounts have been prepared from them.

There are no matters arising therefrom which I wish to bring to the attention of the membership.

Paul AE Charlton, Hon.Independent Examiner, , 2023

THE BRITISH COMMONWEALTH RIFLE CLUB

England & Wales - Charity number 216504

Accounts



THE BRITISH COMMONWEALTH RIFLE CLUB

CLUB ROW, BISLEY CAMP, BROOKWOOD, SURREY GU24 0NY

REGISTERED CHARITY NO: 216504

Trustees' Annual Report and Accounts

1st January 2021 to 31st December 2021

The British Commonwealth Rifle Club (Charity No: 216504)

Objectives and Activities

The objects of the Club are to promote interest and skill in rifle shooting within the Commonwealth, including by assisting teams and individuals from the Commonwealth competing at prize meetings of the National Rifle Association and the National Small-bore Rifle Association, the better to enable them to take part when required in the defence of their Countries and the Commonwealth.

Main Activities

In typical years the Club holds various events:

- A two-day annual prize meeting in early July which generates most of the Club's surplus for the year.
- A team match in mid-July where club teams compete against teams from the various visiting Commonwealth countries.
- A Club Championship and other trophies which are based on scores made in the National Rifle Association's Imperial Meeting.
- A reception to welcome all our overseas visitors during the National Rifle Association's Imperial Meeting.

These events are timed to give our Commonwealth visitors the opportunity for appropriate 'warm-up' practice before the start of the National Rifle Association's Imperial Meeting.

The Club house is made available to our visitors from the Commonwealth to use as a base and to provide secure equipment storage.

2021 saw a gradual return to 'normal' for us domestically – events in the shooting calendar returned to their usual dates, but social distancing requirements reminded us that we were still in a pandemic. International travel was still limited and meant that the Club could only welcome a few visitors from across the Channel. Although the Club house was open to members, the kitchen remained closed.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The events we organise are all focused on our Commonwealth visitors, directly: by providing opportunities for competition to aid performance, or indirectly: by raising funds to provide that support.

Grants & Grant Policy

The charity has not previously made grants and has no current plans to do so.

Contributions made by Volunteers

The Club is run entirely by volunteers and would like to thank all those who give their time on behalf of the Club's activities as it is recognised that it could not function without their support. Whilst every contribution is important, it would be wrong not to recognise that of David Rose for his immense efforts (yet again) for promoting and organising the Prize Meeting.

Achievements and Performance

Summary of Main Achievements

The Club's Open Prize Meeting took place as normal. There was a strong appetite for getting back out onto the ranges – the entries sold out within 12 hours. Approximately 180 competitors enjoyed a highly successful prize meeting. Yet again, this was the premier Club event outside the National Rifle Association's Imperial Meeting and provided a valuable warm-up for that event.

Sadly, there were very few competitors from overseas due to travel restrictions. This also impacted attendance for our usual Overseas Teams match (hosted by the Club to provide our overseas visitors with valuable match practice in preparation for the international matches during the Imperial meeting), as such it was limited to domestic teams only.

Achievements against main objectives

As planned, discussions regarding the lease renewal are ongoing. We are pursuing a strategy of retaining the Club house; our assumption is that the annual lease costs will increase. We have issued a licence for regular use of the building to a third party and continue to seek other groups from within the shooting community. We are mindful that any third-party usage should not impact the Club's own activities and are setting limitations accordingly within any usage agreement.

The building repair work identified is well under way. The major external work has been completed – replacement of the corrugated steel roof and supporting timbers, removal of the chimney, and remediation of drain issues. As planned, internal works have been underway – the main room was redecorated, and some remedial electrical work completed. Until we have a much clearer view on the lease renewal, we have taken the decision not to do any work on the kitchen and this will remain closed through 2023.

Performance of fundraising activities against objectives set

The Charity does not explicitly run fundraising activities. It does turn a modest excess of income over expenditure from the annual prize meeting, although overall entries were back to a normal level, the social distancing protocols in place that meant the surplus was still smaller than in 2019.

Investment performance against objectives

The Club does not have substantial funds. The club funds are held in a COIF account and our bank account.

Financial Review

Review of the charity's financial position at the end of the period

Income from the annual prize meeting was reduced due to social distancing protocols required, but income from third party usage of the club was increased. The activities generate an appropriate level of surplus over expenditure that allow the Club to fulfil its charitable objectives and maintain an appropriate level of reserves. As expected, the expenditure on building works this year has resulted in a reduction of reserves

Policy and Justification for holding reserves

Reserves need to be maintained to protect against reduced entries or surplus from the Open Prize Meeting as annual subscription income does not cover the full running costs of the Club. This revenue is not guaranteed and can be impacted by many external factors outside the Club's control (e.g. COVID-19).

Building maintenance and dilapidation costs are also unpredictable (as winter storms have proved previously), so adequate reserves need to be maintained to perform immediate emergency repairs as well as longer term reparations.

The Club house is leased on a 21 year full repairing basis which ends in late December 2024 and requires that the building is brought back to a similar state to the start of the lease. The professional survey we commissioned has revealed that extensive work is required to achieve this. Consequently, the Club's revenue streams are being managed appropriately to ensure that the Club can continue to meet those repair costs out of the reserves rather than having to put out an emergency call for donations or increase subscriptions significantly.

Reserves held

£26,785

Principal Sources of Funds

- The annual Open prize meeting is the primary source of income and contributed a slight increase in surplus of £5,349 this year.
- Building hire to 3rd parties was significantly increased, generating £2,234.
- Annual membership subscription income of £1,824 was up from 2020 (as membership is a condition of entry there is a correlation between subscription levels and entries to the Open prize meeting).
- Donations tend to vary year on year, with 2021 (£777) double that of 2020.
- Overall income was up by £9,992 compared to 2020 (excluding the grant from Guildford Borough Council of £10,000 in 2020), but there was net deficit of £13,235 this year due to building works expenditure.

Investment Policy and Objectives

The Club has a cautious attitude to investment both to protect and provide timely access to reserves.

Principal Risks facing the Charity

The Club house is leased on a 21 year full repairing basis which ends in late December 2024 and, on the basis that some repairs to the building will be required whether we renew the lease or not (due to the combined impact of storms and building construction), the trustees have decided that early action gives us the best chance to manage this and mitigate any issues arising.

A working group has been formed that is in ongoing discussion with our landlord (the National Rifle Association) regarding options for renewal or another approach. Although these are at an early stage, both parties have a broadly similar vision and are mindful that a win-win is the most desirable outcome

Structure, Governance and Management

Description of charity's trusts:

The charity is constituted as an unincorporated association and is governed by its rules which were amended in 2020 at the Annual General Meeting.

Trustee Selection Methods

The number of Club officials, committee and trustees, their respective roles and any conditions regarding election and tenure are set out in the Club constitution (which may only be changed at a General Meeting of the members).

Fundamentally, no-one has the right to appoint any of the charity trustees – all members of the committee are elected annually by the membership for limited terms and those elected become the charity trustees.

The Club rules regarding officials are as shown below:

Officials and Committee

Officials

18.

(a) The officials of the Club shall consist of a Patron, President, Vice-Presidents not exceeding 20 in number, a Captain, Vice-Captain, Honorary Secretary, and Honorary Treasurer.

(b) The Committee shall have power to invite any person to accept office as Patron of the Club for such period as the Committee see fit.

(c) The President, Vice-Presidents, Captain, Honorary Secretary, Honorary Treasurer and Honorary Independent

Examiner shall retire at each Annual General Meeting and shall be eligible for re-election.

(d) The Vice-Captain shall be appointed by the Captain from amongst the members of the Committee.

(e) No official (other than the Patron, President and Vice-Presidents) shall be eligible for election or appointment to the same office for more than three successive years.

19.

Vice-Presidents shall, while holding that office, be exempted from payment of the annual subscription.

Committee

20.

The Committee shall consist of the Captain, Honorary Secretary, Honorary Treasurer and eight members of the Club elected at the Annual General Meeting. The officials and members of the Committee shall take office on the 1st January in the year after their election and retire on the ensuing 31st December.

None of the eight members of the Club elected to the Committee shall be eligible to be re-elected as an ordinary member of the Committee for more than three successive years.

Election of officials, Etc.

21.

(a) Nominations to the offices of Captain, Honorary Secretary and Honorary Treasurer and to the Committee shall be notified to the Honorary Secretary not later than noon of the third day before that appointed for the Annual General Meeting. Any member may propose himself for a specified office by notifying the Honorary Secretary that he is willing to serve if elected. As soon as possible after the closing of nominations, the Honorary Secretary shall post a list of the names of the members proposed for the various offices and in any case where the number proposed exceeds the vacancies a ballot will be taken at the Annual General Meeting.

(b) Any member desiring to propose for election as President, Vice-President or Honorary Independent Examiner any person other than the retiring holder of each office respectively shall give notice as aforesaid to the Honorary Secretary.

Otherwise notice shall not be required for elections to the offices of President, Vice-President or Honorary Independent Examiner.

Policies and procedures adopted for the induction and training of trustees

The Charity Commission's own trustee guidance is used as the starting point, with further reference to the guidance and best practice information available from organisations such as the NRA or NCVO.

Peer support is provided by the other trustees (of whom approximately half are also current or former trustees of other charities).

The charity's organisational structure and any wider network with which the charity works

The committee are the Trustees. The Club is affiliated to the National Rifle Association. The Club has links to rifle shooting governing bodies throughout the Commonwealth with vice presidents of the club appointed (by members vote at the AGM) from all relevant Commonwealth countries.

Relationships with related parties

The National Rifle Association is the Club's landlord.

Reference and Administrative details

Charity name	British Commonwealth Rifle Club
Registered charity number	216504
Charity's principal address	The British Commonwealth Rifle Club, Bisley Camp, Brookwood, Woking, Surrey GU24 0NY

Name of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Belither	Captain		
2	John Warburton	Vice-Captain		
3	Stephen Penrose	Secretary		
4	William Steward	Treasurer		
5	Henry Awin	Committee member		
6	Sarah Bunch	Committee member		
7	Seth Dowley	Committee member		
8	James Watson	Committee member		
9	David Rose	Committee member		

Name of trustees holding title to property belonging to the charity

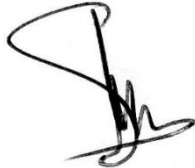
Trustee name	Dates acted if not for whole year
CM Brooks	
GMLN Gilpin	

Declarations

The trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Simon Belither

James Watson

Position

Club Captain/Chairman of Trustees

Date

22nd October 2022

22nd October 2022

The British Commonwealth Rifle Club

Income & expenditure for the year ended 31st December 2021

Income	2021	2020
Competitions – Income	35,740	28,218
Subscriptions Collected	1,824	1,785
Locker Rents	30	25
Interest received	1	26
Facilities and teas income	2,234	475
Other income	240	10,000
Donations		
- Building Maintenance Fund	757	305
- Hospitality Fund	20	20
- Total donations	<u>777</u>	<u>325</u>
Ammunition sale	-	-
Total income	<u>40,846</u>	<u>40,854</u>
Expenditure		
Competitions – expense	30,391	22,976
Catering	-	-
Rent, Services, Insurance, etc	4,022	4,014
Upkeep of Clubhouse and Garden	18,824	5,506
Affiliation Fees	381	354
Administration and Sundries	463	-
Total expenditure	<u>54,081</u>	<u>32,850</u>
Surplus / (deficit)	<u>(13,235)</u>	<u>8,004</u>
<u>Distributed between</u>		
Surplus / (deficit) in the General Reserve Fund	(10,188)	3,184
Transfer to / (from) the Building Maintenance Fund	(3,067)	4,800
Transfer to / (from) the Hospitality Fund	20	20
Transfer to / (from) the Milton Tucker Memorial Fund	-	-
Total transfers to club funds	<u>(13,235)</u>	<u>8,004</u>

Balance sheet

Assets	31st December 2021	31st December 2020
Cash at bank and in hand:		
- Charity Deposit Account	9,740	9,739
- Other bank accounts	10,429	24,402
- Cash in hand	564	364
- Total cash	<u>20,733</u>	<u>34,505</u>
Prepayments and Accrued income	2,723	3,812
Debtors	938	-
Stock	2,517	2,226
Total assets	<u>26,910</u>	<u>40,542</u>
Liabilities		
Accounts payable / creditors	(125)	(522)
Accruals	-	-
Net assets	<u>26,785</u>	<u>40,021</u>
<u>Distributed between</u>		
General Reserve Fund brought forward	30,520	27,335
General Reserve Fund surplus/deficit for the year	4,812	3,184
General Reserves transferred to Building Maintenance Fund	- 15,000	-
General Reserve Fund	<u>20,332</u>	<u>30,520</u>
Building Maintenance Fund brought forward	8,824	-
Building Maintenance Fund surplus/deficit for the year	- 18,067	-
General Reserves transferred to Building Maintenance Fund	15,000	-
Building Maintenance Fund	5,757	8,824
The Doug Cornish Prize Fund	100	100
Hospitality Fund	150	130
Milton Tucker Memorial Fund	124	124
Freddie Payne Memorial Fund	142	142
Life Members Fund	180	180
Total of club funds	<u>26,785</u>	<u>40,020</u>

The British Commonwealth Rifle Club is registered with the Charity Commission as a charity under the Charities Act 2011, with registration number 216504.

(0)

(0)

Report of the Independent Examiner:

I have been presented with accounting records for the Charity and I am satisfied that these accounts have been prepared from them.

There are no matters arising therefrom which I wish to bring to the attention of the membership.

Paul AE Charlton, Hon.Independent Examiner, , 2022

THE BRITISH COMMONWEALTH RIFLE CLUB

England & Wales - Charity number 216504

Accounts



THE BRITISH COMMONWEALTH RIFLE CLUB

CLUB ROW, BISLEY CAMP, BROOKWOOD, SURREY GU24 0NY

REGISTERED CHARITY NO: 216504

Trustees' Annual Report and Accounts

1st January 2020 to 31st December 2020

The British Commonwealth Rifle Club (Charity No: 216504)

Objectives and Activities

The objects of the Club are to promote interest and skill in rifle shooting within the Commonwealth, including by assisting teams and individuals from the Commonwealth competing at prize meetings of the National Rifle Association and the National Small-bore Rifle Association, the better to enable them to take part when required in the defence of their Countries and the Commonwealth.

Main Activities

In typical years the Club holds various events:

- A two-day annual prize meeting in early July which generates most of the Club's profit for the year.
- A team match in mid-July where club teams compete against teams from the various visiting Commonwealth countries.
- A Club Championship and other trophies which are based on scores made in the National Rifle Association's Imperial Meeting.
- A reception to welcome all our overseas visitors during the National Rifle Association's Imperial Meeting.

These events are timed to give our Commonwealth visitors the opportunity for appropriate 'warm-up' practice before the start of the National Rifle Association's Imperial Meeting.

The Club house is made available to our visitors from the Commonwealth to use as a base and to provide secure equipment storage.

This year the COVID-19 pandemic resulted in postponement of the annual prize meeting and the Club Championship (shot concurrently with the NRA's Imperial Meeting events), and cancellation of all the other events. The trustees decided that the Club house should remain closed until regulations (and social responsibility) permit.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The events we organise are all focused on our Commonwealth visitors, directly: by providing opportunities for competition to aid performance, or indirectly: by raising funds to provide that support.

Grants & Grant Policy

The charity has not previously made grants and has no current plans to do so.

Contributions made by Volunteers

The Club is run entirely by volunteers and would like to thank all those who give their time on behalf of the Club's activities as it is recognised that it could not function without their support. Whilst every contribution is important, it would be wrong not to recognise that of David Rose for his intense efforts (yet again) to bring in entries for the Prize Meeting.

Achievements and Performance

Summary of Main Achievements

During the first UK lockdown for the COVID-19 pandemic, we would normally have been planning our events to be held in July. Following the National Rifle Association's lead, we postponed them but continued to replan as and when restrictions changed. Fortuitously we were able to run a prize meeting with reduced capacity at the end of August under the social distancing protocols the NRA had put in place. The entries sold out within 24 hours and approximately 150 competitors enjoyed a very successful prize meeting. Yet again, this was the premier Club event outside the National Rifle Association's Imperial Meeting and provided a valuable warm-up for that event.

Sadly, there were no competitors from overseas due to the travel restrictions.

Unsurprisingly we had to cancel the Overseas Teams match – this is usually hosted by the Club to provide our overseas visitors with valuable match practice in preparation for the international matches during the Imperial meeting.

Achievements against main objectives

As planned, further discussions regarding the lease renewal have taken place. We are pursuing a strategy of retaining the Club house; our assumption is that the annual lease costs will increase but we are actively seeking alternative sources of income and have already identified firm requirements from third parties for usage of the building outside our needs.

A major part of the building repair work necessary is scheduled for the winter (including replacement of the corrugated steel roof sheets, various decayed timbers and damaged brickwork).

Given that we had almost no expectation of running any events this year, it was extraordinary that we managed to stage the Open Prize Meeting with a maximum entry.

Performance of fundraising activities against objectives set

The Charity does not explicitly run fundraising activities. It does turn a modest excess of income over expenditure from the annual prize meeting, as entries were restricted this year the surplus was smaller than in 2019.

Investment performance against objectives

The Club does not have substantial funds. The club funds are held in a COIF account and our bank account.

Financial Review

Review of the charity's financial position at the end of the period

Income from the annual prize meeting was much reduced due to the limit on entries and social distancing protocols required. The income from third party usage of the club was also much reduced appropriate level of profit that allows the club to fulfil its charitable objectives and maintain an appropriate level of reserves.

Policy and Justification for holding reserves

Reserves need to be maintained to protect against reduced entries or profit from the Open Prize Meeting as annual subscription income does not cover the full running costs of the Club. This revenue is not guaranteed and can be impacted by many external factors outside the Club's control (e.g. COVID-19).

Building maintenance and dilapidation costs are also unpredictable (as the winter storms proved), so adequate reserves need to be maintained to perform immediate emergency repairs as well as longer term reparations.

The Club house is leased on a 21 year full repairing basis which ends in late December 2024 and requires that the building is brought back to a similar state to the start of the lease. The professional survey we commissioned has revealed that extensive work is required to achieve this. Consequently, reserves are being accumulated now to ensure that the Club can meet those repair costs out of the reserves rather than having to put out an emergency call for donations or increase subscriptions significantly.

Reserves held

£40,020

Principal Sources of Funds

- The annual Open prize meeting is the primary source of income and contributed a slightly reduced surplus of £5,242 this year.
- Building hire to 3rd parties was much reduced generating only £475.
- Annual membership subscription income of £1,785 was down from 2019, probably due to the reduction in entries to the Open prize meeting (membership is a condition of entry).
- Donations tend to vary year on year, with 2020 rather lower than 2019 from the usual sources. However, the club did receive a COVID-19 grant from the government via Guildford Borough Council of £10,000.
- Overall income excluding the grant from Guildford Borough Council of £10,000, was down by £10,200 but net surplus was up by £3,800.

Investment Policy and Objectives

The Club has a cautious attitude to investment both to protect and provide timely access to reserves.

Principal Risks facing the Charity

The Club house is leased on a 21 year full repairing basis which ends in late December 2024 and, on the basis that some repairs to the building will be required whether we renew the lease or not (due to the combined impact of storms and building construction), the trustees have decided that early action gives us the best chance to manage this and mitigate any issues arising.

A working group has been formed that is in ongoing discussion with our landlord (the National Rifle Association) regarding options for renewal or another approach. Although these are at an early stage, both parties have a broadly similar vision and are mindful that a win-win is the most desirable outcome

Structure, Governance and Management

Description of charity's trusts:

The charity is constituted as an unincorporated association and is governed by its rules which were amended in 2018 at the Annual General Meeting.

Trustee Selection Methods

The number of Club officials, committee and trustees, their respective roles and any conditions regarding election and tenure are set out in the Club constitution (which may only be changed at a General Meeting of the members).

Fundamentally, no-one has the right to appoint any of the charity trustees – all members of the committee are elected annually by the membership for limited terms and those elected become the charity trustees.

The Club rules regarding officials are as shown below:

Officials and Committee

Officials

18.

(a) The officials of the Club shall consist of a Patron, President, Vice-Presidents not exceeding 20 in number, a Captain, Vice-Captain, Honorary Secretary, and Honorary Treasurer.

(b) The Committee shall have power to invite any person to accept office as Patron of the Club for such period as the Committee see fit.

(c) The President, Vice-Presidents, Captain, Honorary Secretary, Honorary Treasurer and Honorary Independent

Examiner shall retire at each Annual General Meeting and shall be eligible for re-election.

(d) The Vice-Captain shall be appointed by the Captain from amongst the members of the Committee.

(e) No official (other than the Patron, President and Vice-Presidents) shall be eligible for election or appointment to the same office for more than three successive years.

19.

Vice-Presidents shall, while holding that office, be exempted from payment of the annual subscription.

Committee

20.

The Committee shall consist of the Captain, Honorary Secretary, Honorary Treasurer and eight members of the Club elected at the Annual General Meeting. The officials and members of the Committee shall take office on the 1st January in the year after their election and retire on the ensuing 31st December.

None of the eight members of the Club elected to the Committee shall be eligible to be re-elected as an ordinary member of the Committee for more than three successive years.

Election of officials, Etc.

21.

(a) Nominations to the offices of Captain, Honorary Secretary and Honorary Treasurer and to the Committee shall be notified to the Honorary Secretary not later than noon of the third day before that appointed for the Annual General Meeting. Any member may propose himself for a specified office by notifying the Honorary Secretary that he is willing to serve if elected. As soon as possible after the closing of nominations, the Honorary Secretary shall post a list of the names of the members proposed for the various offices and in any case where the number proposed exceeds the vacancies a ballot will be taken at the Annual General Meeting.

(b) Any member desiring to propose for election as President, Vice-President or Honorary Independent Examiner any person other than the retiring holder of each office respectively shall give notice as aforesaid to the Honorary Secretary.

Otherwise notice shall not be required for elections to the offices of President, Vice-President or Honorary Independent Examiner.

Policies and procedures adopted for the induction and training of trustees

The Charity Commission's own trustee guidance is used as the starting point, with further reference to the guidance and best practice information available from organisations such as the NRA or NCVO.

Peer support is provided by the other trustees (of whom approximately half are also current or former trustees of other charities).

The charity's organisational structure and any wider network with which the charity works

The committee are the Trustees. The Club is affiliated to the National Rifle Association. The Club has links to rifle shooting governing bodies throughout the Commonwealth with vice presidents of the club appointed (by members vote at the AGM) from all relevant Commonwealth countries.

Relationships with related parties

The National Rifle Association is the Club's landlord.

Reference and Administrative details

Charity name	British Commonwealth Rifle Club
Registered charity number	216504
Charity's principal address	The British Commonwealth Rifle Club, Bisley Camp, Brookwood, Woking, Surrey GU24 0NY

Name of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Belither	Captain		
2	John Warburton	Vice-Captain		
3	Stephen Penrose	Secretary		
4	Will Steward	Treasurer		
5	Henry Awin	Committee member		
6	Sarah Bunch	Committee member		
7	Seth Dowley	Committee member		
8	James Watson	Committee member		
9	David Rose	Committee member		

Name of trustees holding title to property belonging to the charity


Trustee name	Dates acted if not for whole year
CM Brooks	
GMLN Gilpin	

Declarations

The trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Simon Belither



James Andrew Watson

**Full name(s)
Position**

Club Captain and Chairman of Trustees

Date

20th September 2021

20th September 2021

The British Commonwealth Rifle Club

Income & expenditure for the year ended 31st December 2020

Income	2020	2019
Competitions – Income	28,218	35,092
Subscriptions Collected	1,785	2,138
Locker Rents	25	25
Interest received	26	55
Facilities and teas income	475	3,000
Grant income	10,000	-
Gift Aid		
Donations		
- Building Maintenance Fund	305	547
- Hospitality Fund	20	20
- Total donations	325	567
Ammunition sale	-	150
Total income	40,854	41,027
Expenditure		
Competitions – expense	22,976	29,452
Catering	-	1,560
Rent, Services, Insurance, etc	4,014	4,944
Upkeep of Clubhouse and Garden	5,506	478
Affiliation Fees	354	335
Administration and Sundries	-	34
Total expenditure	32,850	36,804
Surplus / (deficit)	8,004	4,223
<u>Distributed between</u>		
Surplus / (deficit) in the General Reserve Fund	3,184	4,135
Transfer to / (from) the Building Maintenance Fund	4,800	68
Transfer to / (from) the Hospitality Fund	20	20
Transfer to / (from) the Milton Tucker Memorial Fund	-	-
Total transfers to club funds	8,004	4,223

Balance sheet

Assets	31st December 2020	31st December 2019
Cash at bank and in hand:		
- Charity Deposit Account	9,739	9,713
- Other bank accounts	24,402	14,802
- Cash in hand	364	154
- Total cash	34,505	24,669
Prepayments and Accrued income	3,812	5,337
Debtors	-	215
Stock	2,226	2,301
Total assets	40,542	32,522
Liabilities		
Accounts payable / creditors	(522)	(505)
Accruals	-	-
Net assets	40,021	32,017
<u>Distributed between</u>		
General Reserve Fund brought forward	27,335	23,201
General Reserve Fund surplus for the year	3,184	4,135
General Reserve Fund	30,520	27,335
The Doug Cornish Prize Fund	100	100
Building Maintenance Fund	8,824	4,025
Hospitality Fund	130	110
Milton Tucker Memorial Fund	124	124
Freddie Payne Memorial Fund	142	142
Life Members Fund	180	180
Total of club funds	40,020	32,016
	(0)	(0)

The British Commonwealth Rifle Club is registered with the Charity Commission as a charity under the Charities Act 2011, with registration number 216504.

Report of the Independent Examiner:

I have been presented with accounting records for the Charity and I am satisfied that these accounts have been prepared from them.

There are no matters arising therefrom which I wish to bring to the attention of the membership.

Paul AE Charlton, Hon.Independent Examiner, July 1, 2021