



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Silvester Horne Institute

**On accounts for the
period ended**

31st March, 2021

**Charity no
(if any)**

215846

Set out on pages

1 to 9.

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention other than that disclosed in Section B below:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 04/01/2022

Name:

John Henry

**Relevant professional
qualification(s) or body**

ICAEW

(if any):

Address:

Carreg Iwyd
Cefn Bychan Road
Pantymwyn, Flintshire, CH75EW

Section B

Disclosure

The outstanding recommendations from the independent examination reports to trustees in 2018/19 and 2019/20 should be addressed.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Silvester Horne Institute

215846

Receipts and payments accounts

CC16a

For the period
from

01.04.2020

To

31.03.2021

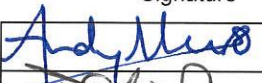

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Interest	45	-	-	45	67
Events	-	-	-	-	6,531
Refund	-	-	-	-	93
Rent (Cottage)	6,492	-	-	6,492	6,492
Room Hire	3,677	-	-	3,677	18,696
Grants	31,931	-	-	31,931	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	42,145	-	-	42,145	31,879
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	42,145	-	-	42,145	31,879
A3 Payments					
Insurance	-	-	-	-	549
Cleaning	6,289	-	-	6,289	9,010
Heating and Lighting	6,273	-	-	6,273	5,266
Water	911	-	-	911	410
Wages and Services	-	-	-	-	9,916
Repairs and Renewals	787	-	-	787	2,071
Independent Examination	-	-	-	-	294
Donation	-	-	-	-	50
Events	809	-	-	809	2,548
Sub total	15,069	-	-	15,069	30,115
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,069	-	-	15,069	30,115
Net of receipts/(payments)	27,076	-	-	27,076	1,764
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,248	-	-	21,248	19,485
Cash funds this year end	48,324	-	-	48,324	21,248

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Community Direct Plus Account	39,060	-	-
	Business Select Instant Access	589	-	-
	Virgin Deposit Account	8,674	-	-
	Total cash funds	48,324	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Hall	Trust		305,000
	Cottage	Trust	-	225,000
	Equipment	Trust	25,026	-
	Boilers	Trust	2,000	-
	Lighting	Trust	1,829	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A.I. MUNRO	11. JAN 22
	J.G. LAWTON	11/01/22

SHI

Silvester Horne Institute
Trustees Annual Report for the year
1st April 2020 to 31st March 2021

Name: SILVESTER HORNE INSTITUTE - incorporating:

1. Town Hall Charity
2. Holt Endowment Fund

Registration Number: 215846

Address: c/o Church Stretton Town Council Office,
 60 High Street, Church Stretton, Shropshire SY6 6BY

Corporate Trustee: Church Stretton Town Council

Description of Trusts:

Silvester Horne Institute & Holt Endowment Fund: The Silvester Horne Institute shall be "used as an institute and club for the use of residents in the Urban District of Church Stretton and its neighbourhood and in particular for the education, secular and religious, of boys and girls and adults of both sexes in such a manner as the Council may from time to time determine."

Town Hall Charity: "income to be used in or towards defraying the cost of the repair and maintenance of the Silvester Horne Institute"

1. Assets of Charity

At 31st March 2021 the assets were held as listed. The asset register will be reviewed in 2022.

2. Borrowings:

At the close of business on 31st March 2021 no loans to the Charity were outstanding.

3. Leases

At 31st March 2021 there were no leases in operation.

4. Investments

Virgin Savings Account (as at 31.03.21): £ 8,674.43
 Co-op Savings Account (as at 31.03.21): £ 588.99
 Co-op Current Account (as at 31.03.21): £ 39,060.49

5. Capital and Earmarked Reserves

The Charity also has **earmarked reserves** which are rolled forward to provide contingencies as the level of maintenance required on a building such as the Silvester Horne Institute cannot be accurately estimated. Reserves will be reviewed in 2022.

6. Tenancies

During the year the following tenancies were held:

Institute Cottage: From May 2006 the cottage was let, with the income being used to offset costs of running the Silvester Horne Institute.

The Charity is responsible for external decoration and repairs.

7. Audit 2019-2020

The Auditors report for the year 2019-2020 highlighted a number of areas for improvement. The Trustees considered the report at their meeting held 7th December 2021 and agreed that these would be addressed during 2022.

8. VAT

VAT issues reported in 2019-2020 have been resolved. Further transactions between the Council and Charity have correctly dealt with VAT.

9. Funding

The charity received a grant of £12,500 from Church Stretton Town Council and a total of £19,431 of Covid-19 support grants from Shropshire Council.

It was resolved in January 2021 that the council would not recharge for salaries increasing its support 'in kind'.

10. Activities during year

This is one of the main community halls in the town and is used for the meetings of many of our local clubs and societies as well as housing the Council Chamber. It is run by the Town Council as a Charitable Trust.

Following the announcement by the Government on 23rd March 2020 all activity at the Silvester Horne Institute ceased. Throughout the year any activity was subject to the Covid-19 regulations in place at the time.

This concludes the supporting statement of the Trustees of the Silvester Horne Institute for the year ended 31st March 2021

Gillian Bailey
RFO
December 2021

Silvester Horne Institute Charity

31st March 2020	Receipts	31st March 2021
66.89	Interest	44.51
6,530.64	Events	-
93.34	Refund	-
6,492.00	Rent	6,492.00
18,695.76	Hire	3,677.42
	Grants	31,931.00
31,878.63		42,144.93
	Payments	
548.80	Insurance	
9,010.00	Cleaning	6,289.00
5,265.83	Heating and Lighting	6,272.54
409.95	Water	910.95
9,916.20	Wages and Services	
2,071.34	Repairs and Renewals	787.28
294.40	Independent Examination	
50.00	Donation	
2,548.48	Events	809.39
30,115.00		15,069.16
19,484.51	Opening Balance	21,248.14
31,878.63	Plus Receipts	42,144.93
30,115.00	Less Payments	15,069.16
21,248.14		48,323.91
	Represented By	
12,029.23	Community Direct Plus Accou	39,060.49
586.93	Business Select Instant Acces	588.99
8,631.98	Virgin Deposit Account	8,674.43
21,248.14		48,323.91

**Silvester Horne Institute
Payments 2020-2021**

Cleaning

01/04/2020	Mrs S Hart	119/19	170.00	Caretaking/cleaning
03/04/2020	Mrs S Hart	120/19	167.50	Caretaking/cleaning
10/04/2020	Mrs S Hart	001/20	147.50	Caretaking/cleaning
17/04/2020	Mrs S Hart	002/20	135.00	Caretaking/cleaning
24/04/2020	Mrs S Hart	003/20	85.00	Caretaking/cleaning
01/05/2020	Mrs S Hart	004/20	135.00	caretaking/cleaning/painting
08/05/2020	Mrs S Hart	005/20	210.00	caretaking/cleaning/painting
15/05/2020	Mrs S Hart	006/20	160.00	caretaking/cleaning/painting
22/05/2020	Mrs S Hart	007/20	147.00	caretaking/cleaning/painting
29/05/2020	Mrs S Hart	008/20	172.00	caretaking/cleaning/painting
12/06/2020	Mrs S Hart	009/20	195.00	caretaking/cleaning
19/06/2020	Mrs S Hart	009/20	147.00	caretaking/cleaning
26/06/2020	Mrs S Hart	011/20	210.00	caretaking/cleaning
11/07/2020	Mrs S Hart	012/20	122.00	caretaking/cleaning
11/07/2020	Mrs S Hart	013/20	85.00	caretaking/cleaning
17/07/2020	Mrs S Hart	014/20	100.00	caretaking/cleaning
24/07/2020	Mrs S Hart	015/20	147.00	caretaking/cleaning
05/08/2020	Mrs S Hart	016/20	210.00	caretaking/cleaning
14/08/2020	Mrs S Hart	017/20	170.00	caretaking/cleaning
21/08/2020	Mrs S Hart	018/20	145.00	caretaking/cleaning
28/08/2020	Mrs S Hart	019/20	117.00	caretaking/cleaning
28/08/2020	Mrs S Hart	020/20	100.00	caretaking/cleaning
23/09/2020	Mrs S Hart	021/20	170.00	caretaking/cleaning
01/10/2020	Mrs S Hart	023/20	242.00	caretaking/cleaning
08/10/2020	Mrs S Hart	025/20	160.00	caretaking/cleaning
16/10/2020	Mrs S Hart	026/20	160.00	caretaking/cleaning
30/10/2020	Mrs S Hart	028/20	160.00	caretaking/cleaning
30/10/2020	Mrs S Hart	029/20	160.00	caretaking/cleaning
20/11/2020	Mrs S Hart	031/20	292.00	caretaking/cleaning
27/11/2020	Mrs S Hart	032/20	97.00	caretaking/cleaning
07/12/2020	Mrs S Hart	035/20	172.00	caretaking/cleaning
15/12/2020	Mrs S Hart	036/20	147.00	caretaking/cleaning
18/12/2020	Mrs S Hart	037/20	147.00	caretaking/cleaning
25/12/2020	Mrs S Hart	038/20	85.00	caretaking/cleaning
01/01/2021	Mrs S Hart	040/20	85.00	caretaking/cleaning
26/01/2021	Mrs S Hart	042/20	255.00	caretaking/cleaning
		045/20	85.00	
25/02/2021	Mrs S Hart	047/20	255.00	caretaking/cleaning
04/03/2021	Mrs S Hart	052/21	85.00	caretaking/cleaning
15/03/2021	Mrs S Hart	057/20	255.00	caretaking/cleaning

6,289.00

Events Costs

Voucher 500601		500.00	
16/06/2020	Mike Walker Expenses	115.00	Printer Ink
12/01/2021	Richard Hickman 123 Reg	14.39	Website Domain
12/01/2021	Shropshire Council Licence	180.00	

809.39

Heating / Lighting

03/04/2020	Total Gas & Power	210077092/20	2,225.03	Gas Supply Jan - March
28/04/2020	British Gas		1,163.71	Electricity Supply
11/07/2020	Total Gas & Power	216587607/20	268.40	Gas Supply March - June
24/07/2020	British Gas		791.83	Electricity Supply
07/10/2020	Total Gas & Power	221836081/20	307.94	Gas Supply June - Sept
07/01/2021	Total Gas & Power	227990955/21	1,515.63	Gas Supply Oct - Dec

6,272.54

Repairs and Maintenance

11/12/2020	Shropshire Drains	11709	150.00	Storm Drain
04/05/2020	PayPal pay,emt		36.98	
14/09/2020	AMW Powis	125	318.00	
	Ample Power		282.30	
			787.28	

Water

06/05/2020	Water Plus		281.15	Water & Surface Water Drainage
03/06/2020	Water Plus	INV03813693	197.28	Water & Surface Water Drainage
09/09/2020	Water Plus	INV04083982	239.71	Water & Surface Water Drainage
18/12/2020	Water Plus	INV04369854	192.81	Water & Surface Water Drainage
			910.95	

Total Payments

15,069.16

Silvester Horne Institute

Receipts

2020-2021

Sheet One

Room Hire

1	01/04/2020	Pride of Place	SHI8026	205.79
1	01/04/2020	Wace Morgan	SHI8164	20.50
1	01/04/2020	Mrs C Griffiths	SHI8166	15.50
1	16/04/2020	Shropshire Council	SHI8138	350.00
1	16/04/2021	Mr P Hatton	SHI8146	298.96
				890.75
2	12/05/2020	Church Stretton Town Council	SHI8109	148.50
2	12/05/2020	Church Stretton Town Council	SHI8110	90.00
2	12/05/2020	Church Stretton Town Council	SHI8111	61.00
2	12/05/2020	Church Stretton Town Council	SHI8112	111.00
2	12/05/2020	Church Stretton Town Council	SHI8127	40.00
2	14/05/2020	Mr Mosley	SHI8134	102.00
2	26/05/2021	Cool Moves	SHI8149	48.82
2	21/05/2020	West Mercia Police	SHI8148	24.67
				625.99
4	01/07/2020	Church Stretton Town Council	SHI8167	128.50
4	01/07/2020	Church Stretton Town Council	SHI8168	116.50
				245.00
5	20/08/2020	Mr Hatton		298.96
				298.96
6	01/09/2020	Royal British Legion	SHI8169	10.00
				10.00
7	06/10/2020	Mr P Hatton	SHI8165	175.00
				175.00
	13/11/2020	Mr P Hatton	SHI8170	275.72
8	13/11/2020	Mrs Hamer	SHI8171	147.00
8	13/11/2020	Mr D Hedge	SHI8172	42.00
8	13/11/2020	Stretton Focus	SHI8173	206.00
8	30/11/2020	Indoor Bowling	SHI8174	84.50
8	30/11/2020	Mrs Brearley	SHI8175	108.50
				863.72
	03/12/2020	Quakers	SHI8176	32.50
9	04/12/2020	Mrs G Hamer	SHI8177	105.00
9	04/12/2020	Stretton Players	SHI8179	224.50
				362.00
10	27/01/2021	Focus	SHI8180	206.00
				206.00

Room Hire Summary

1	30/04/2019	Sales Receipts	890.75
2	30/05/2019	Sales Receipts	625.99
3	30/06/2019	Sales Receipts	-
4	30/07/2019	Sales Receipts	245.00
5	30/08/2019	Sales Receipts	298.96
6	30/09/2019	Sales Receipts	10.00
7	31/10/2019	Sales Receipts	175.00
8	30/11/2019	Sales Receipts	863.72
9	31/12/2019	Sales Receipts	362.00
10	30/01/2020	Sales Receipts	206.00
11	28/02/2020	Sales Receipts	-
12	31/03/2020	Sales Receipts	-
			3,677.42

Silvester Horne Institute

Receipts

2020-2021

Sheet Two

Interest

1	03/04/2020 Cooperative Bank	1.46
2	01/05/2020 Virgin Money	32.37
7	05/10/2020 Cooperative Bank	0.60
8	01/11/2020 Virgin Money	10.08
		44.51

Rent (Cottage)

1	09/04/2020 Mrs Thomas	541.00
2	09/05/2020 Mrs Thomas	541.00
3	09/06/2020 Mrs Thomas	541.00
4	09/07/2020 Mrs Thomas	541.00
5	09/08/2020 Mrs Thomas	541.00
6	09/09/2020 Mrs Thomas	541.00
7	09/10/2020 Mrs Thomas	541.00
8	09/11/2020 Mrs Thomas	541.00
9	09/12/2020 Mrs Thomas	541.00
10	09/01/2021 Mrs Thomas	541.00
11	09/02/2021 Mrs Thomas	541.00
12	09/03/2021 Mrs Thomas	541.00
		6,492.00

Grants

2	05/05/2020 Shropshire Council	10,000.00
11	04/02/2021 Shropshire Council	1,334.00
11	09/02/2021 Shropshire Council	4,000.00
11	09/02/2021 Shropshire Council	2,001.00
12	09/03/2021 Shropshire Council	2,096.00
12	17/03/2021 Church Stretton Town Council	12,500.00
		31,931.00

Silvester Horne Institute Charity

Variances

Receipts	31st March 2020	31st March 2021	
Interest	66.89	44.51	-33% Note One: Interest rates were lower in 2020/21
Events	6,530.64	-	-100% Note Two: There were no events held in 2020/21 due to the pandemic
Refund	93.34	-	-100% Note Three: There were no refunds
Rent	6,492.00	6,492.00	0%
Hire	18,695.76	3,677.42	-80% Note Four: Room hire was affected by the covid restrictions in place throughout the year
Grants		31,931.00	100% Note Five: SHI received grants in 2020/21 from CSTC and Covid relief grants from Shropshire council
	31,878.63	42,144.93	
Payments			
Insurance	548.80		-100% Note Six: All insurance requirements were covered by CSTC
Cleaning	9,010.00	6,289.00	-30% Note Seven: Fewer cleaning sessions required due to lack of use
Heating and Lighting	5,265.83	6,272.54	19%
Water	409.95	910.95	122% Note Eight: Prior year includes 3 quarter current year 4 quarters. There was a late payment charge of £40. There was a review of charges from 2019/20 resulting in re-evaluation and additional costs from 2019/20. See bill dated 6.5.20
Wages and Services	9,916.20		-100% Note Nine: It was agreed that there would be no re-charges for salaries
Repairs and Renewals	2,071.34	787.28	-62% Note Ten: Minimal maintenance was undertaken during 2020/21 due to Covid restrictions
Independent Examination	294.40		-100% Note Eleven: Audit for 2019/20 not complete until December 2021
Donation	50.00		-100% Note Twelve: No donation to Salvation Army for Christmas Lights due to lockdown
Events	2,548.48	809.39	-68% Note Thirteen: There were no events in 2020/21. Expenses relate to prior year and administration.
	30,115.00	15,069.16	