

# THE SILVESTER HORNE INSTITUTE

England & Wales · Charity number 215846

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1963-04-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Church Stretton Town Council  
60 High Street  
Church Stretton  
SY6 6BY

**Phone** 01694722113

**Email** [finance@churchstretton-tc.gov.uk](mailto:finance@churchstretton-tc.gov.uk)

## Activities

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**Objects:** PROVISION OF AN INSTITUTE USE AND BENEFIT OF THE PARISH

**Activities:** Maintaining and running the Silvester Horne Institute as a community hall for the benefit of the inhabitants of the town.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

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- **Area of benefit:** CHURCH STRETTON
- Shropshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£30,504	£51,542	-	-
2024-03-31	£34,373	£57,138	-	-
2023-03-31	£34,198	£23,472	-	-
2022-03-31	£30,886	£18,911	-	-
2021-03-31	£42,145	£15,069	-	-

## Trustees

Name	Role	Appointed
CHURCH STRETTON TOWN COUNCIL		

## Linked charities

- HOLT ENDOWMENT FUND (215846-1)

**THE SILVESTER HORNE INSTITUTE**

England & Wales - Charity number 215846

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# Accounts

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## Receipts and payments accounts

CC16a

For the period from		To	
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Rent (Cottage)	3,307	-	-	3,307	6,492
Refunds	-	-	-	-	460
Interest	479	-	-	479	573
Grants and Donations	289	-	-	289	
Room Hire	17,313	-	-	17,313	16,445
Events	9,116	-	-	9,116	10,403
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>30,504</b>	<b>-</b>	<b>-</b>	<b>30,504</b>	<b>34,373</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>30,504</b>	<b>-</b>	<b>-</b>	<b>30,504</b>	<b>34,373</b>
<b>A3 Payments</b>					
Administration	448	-	-	448	429
Electricity/Gas	17,701	-	-	17,701	3,306
Water Rates	1,531	-	-	1,531	1,475
Repairs and Maintenance	16,242	-	-	16,242	35,527
Cleaning and Caretaking	10,400	-	-	10,400	8,990
Audit/IE	288	-	-	288	252
Events	4,932	-	-	4,932	7,158
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>51,542</b>	<b>-</b>	<b>-</b>	<b>51,542</b>	<b>57,138</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>51,542</b>	<b>-</b>	<b>-</b>	<b>51,542</b>	<b>57,138</b>
<b>Net of receipts/(payments)</b>	<b>- 21,038</b>	<b>-</b>	<b>-</b>	<b>- 21,038</b>	<b>- 22,765</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>48,057</b>	<b>-</b>	<b>-</b>	<b>48,057</b>	<b>70,822</b>
<b>Cash funds this year end</b>	<b>27,019</b>	<b>-</b>	<b>-</b>	<b>27,019</b>	<b>48,057</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community Direct Plus	1,213	-	-
	Business Select Account	25,806	-	-
		-	-	-
	<b>Total cash funds</b>	<b>27,019</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Hall		-	305,000
	Cottage		-	225,000
	Equipment		-	26,307
	Boilers		-	2,000
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

# **Silverter Horne Institue Trustees' Annual Report**

## **1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025**

**Charity name:** Silvester Horne Institute and Holt Endowment Fund

**Charity registration number:** 215846 and 215846-1

### **1. Objectives and Activities**

#### **1.1 Purposes**

The Council (as sole Trustee) shall permit the property known as the Silvester Horne Institute to be used as an institute and club for the use of residents in the Urban district of Church Stretton and its neighbourhood.

#### **1.2 Main Activities**

Management of Silvester Horne Institute and Institute Cottage.

Provision of buildings and facilities for:

- Community groups providing activities to residents.
- SHI events group to arrange performances and entertainment.
- Local theatre groups to provide public entertainment
- Church Stretton Council for meetings.
- Private hire to residents

#### **1.3 Statement on Public Benefit**

The public benefits are:

- (a) the provision of increased opportunities to engage in new activities that bring people together, leading to greater social cohesion and fulfilment;
- (b) an enhanced quality of life and sense of well-being through engagement with and participation in activities and events that bring people together, leading to improvements in physical and emotional well-being, quality of life and a more stable and cohesive community;
- (c) enhanced active citizenship and involvement in community life.

## **2. Achievements and Performance**

The Silvester Horne Institute provides residents with a valued place to meet, be entertained and attend groups.

The availability of the institute provides residents with opportunities to:

- Reduce social isolation
- Improve knowledge and share expertise
- Improve mental well being
- Improve physical well being

The institute is a valued local historical building.

### **2.1 Events**

The SHI Events group staged the following events during the year:

- January – Much Ado About Jazz
- February – Dirty Rockin Scoundrels
- March – John Kirkpatrick
- April – Holder & Smith
- October – 309s
- October – Fleetwood Mac
- November – Little Rumba
- December – Fever 49

The total profit for the events, organised by the volunteers were £4,184. These are donated to the institute for repairs and improvements.

### **2.2 Room Hire**

The income from room hire services the building covering running costs. There was an increase in private and commercial hire.

Income from room hire was £868 higher this year showing a 5% increase from 2023/2024

Room hire rates were reviewed in 2022 and increases averaging 6% agreed.

### 3. Financial Review

#### 3.1 Receipts and Payments Account

##### Year End Statement of Accounts and Bank Reconciliation Silverster Horne Institute

31st March 2024			31st March 2025	
		<b><u>Receipts</u></b>		
£	6,492	Rent (Cottage)	£	3,307
£	460	Refunds	£	-
£	573	Interest	£	479
£	-	Grants and Donations	£	289
£	16,445	Room Hire	£	17,313
£	10,403	Events	£	9,116
<hr/>			<hr/>	
£	<b>34,373</b>		£	<b>30,504</b>
		<b><u>Payments</u></b>		
£	429	Administration Expenses	£	448
£	3,306	Electricity / Gas	£	17,701
£	1,475	Water Rates	£	1,531
£	35,527	Repairs & Maintenance	£	16,242
£	8,990	Cleaning and Caretaking	£	10,400
£	252	Audit / IE	£	288
£	7,158	Events	£	4,932
<hr/>			<hr/>	
£	<b>57,138</b>		£	<b>51,542</b>
		<b><u>Bank Reconciliation</u></b>		
£	70,822	Opening Balance	£	48,058
£	34,373	Plus Receipts	£	30,504
£	57,138	Less Payments	£	51,542
<hr/>			<hr/>	
£	<b>48,057</b>		£	<b>27,019</b>
		<b><u>Cash Held</u></b>		
£	18,730	Community Direct Plus Account	£	1,213
£	29,327	Business Select Instant Access	£	25,806
<hr/>			<hr/>	
£	<b>48,057</b>		£	<b>27,019</b>

### **3.2 Accounting Statements**

- a. There were no loans outstanding to the Charity
- b. There was one tenancy in operation in respect of Institute Cottage but vacated the property in November 2024
- c. There were no leases in operation
- d. There were no creditors
- e. There were no amounts paid to the charity in advance
- f. There are no funds in deficit
- g. There are no identified uncertainties in the future of the charity.

### **3.3 Reserves**

Total unrestricted reserves at the end of year was £27,019

### **3.4 Assets**

The Charity held the following assets as of 31<sup>st</sup> March 2025.

Buildings	
Institute Hall	305,000
Institute Cottage	225,000
Building Contents	26,307
Boilers	2,000

A review of these assets will be held in the next financial year.

## **3. Structure, Governance and Management**

Church Stretton Town Council is sole Trustee of the Silvester Horne Institute Charity incorporating the Holt Endowment Fund as bequeathed in the Indenture dated 17<sup>th</sup> April 1917. The Council consists of 13 democratically elected members who are all appointed as Trustees of the Charity on their acceptance of office. The aims and objectives of the Charity are set in the Indenture.

The Board of Trustees meets at least twice a year in public session, for the Board to be quorate it must have at least 5 Councillors present. The Chair of the Council is also the Chair of the Board of Trustees. All notices of meetings, agendas, minutes and reports relating to the Charity are published on the Council's website and members of the public are invited to speak at meetings.

Decisions relating to the day to day running and financial management of the Charity are managed by the Town Clerk / RFO in line with the Council's Standing Orders.

Council staff cover the arrangements for the running of the Silvester Horne Institute, including booking, arranging Council led events, caretaking and cleaning arrangements and health and matters relating to health and safety. A team of volunteers organise regular events and performances in the institute and manage the events website. All proceeds from this activity are donated to the Charity for repairs and improvements to the building.

All volunteers are recruited and inducted in line with the Council's volunteer guidelines, which requires all volunteers to work within the terms of the role agreed with the organisation and not to exceed any authority conferred by that role.

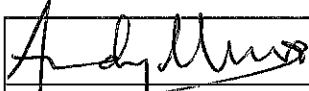
## 5. Reference and Administrative details

Charity name	Silvester Horne Institute Holt Endowment Fund
Other name the charity uses	NA
Registered charity number	215846 215846-1
Charity's principal address	c/o Church Stretton Town Council 60 High Street Church Stretton Shropshire SY6 6BY

## 6. Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		





# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

<b>Report to the trustees/ members of</b>	The Silvester Horne Institute		
<b>On accounts for the period ended</b>	31 <sup>st</sup> March, 2025	<b>Charity no (if any)</b>	215846
<b>Set out on pages</b>	CC16A accounts 2 pages, Trustees' Annual Report 5 pages		

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention other than that disclosed in Section B below:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 24/02/2026

**Name:** John Henry

**Relevant professional** ICAEW

qualification(s) or body (if any):	
Address:	Carreg lwyd
	Cefn Bychan Road
	Pantymwyn, Flintshire, CH75EW

**Section B Disclosure**

Aged debtors ledger	<p>NB this issue relates to Income and Expenditure/accruals accounts, rather than the receipts and payments accounts of the Charity as filed with the Charity Commission.</p> <p>Review of the aged debt analysis and ledger identified that there was evidence of duplicate transactions in the I.&amp;E. accounts as income from payment of invoices was being posted to current year income in the I.&amp;E. accounts, rather than being posted against the corresponding debtor in the Balance Sheet. An exercise has been carried out by finance officers and we are informed the total journal that will be posted to the I&amp;E accounts/debtors ledger for removing duplicated entries is £10,909. Therefore, although the 2024/25 accounts reflect the correct cash and bank balances in the Balance Sheet, the aged debtor ledger used to monitor outstanding debts was significantly overstated.</p> <p>The council should ensure new bookings software and improved internal controls for the maintaining of accounts are in place as soon as practicable. When the adjustments have been posted to the debtors account, the remaining outstanding debtors should be followed up with customers.</p>
Analytical review procedures	<p>Although a partial explanation was provided for the substantial changes in energy costs from 2023/24 to 2024/25, which was the payment of 2023/24 estimated bills in 2024/25, a detailed explanation with quantification of financial variances was not provided.</p> <p>We have recommended that comprehensive financial analysis and explanations should be provided for all material variances between financial years for all income and expenditure categories.</p>

**THE SILVESTER HORNE INSTITUTE**

England & Wales - Charity number 215846

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

**Charity name:** Silvester Horne Institute and Holt Endowment Fund

**Charity registration number:** 215846 and 215846-1

## 1. Objectives and Activities

### 1.1 Purposes

The Council (as sole Trustee) shall permit the property known as the Silvester Horne Institute to be used as an institute and club for the use of residents in the Urban district of Church Stretton and its neighbourhood.

### 1.2 Main Activities

Management of Silvester Horne Institute and Institute Cottage.

Provision of buildings and facilities for:

- Community groups providing activities to residents.
- SHI events group to arrange performances and entertainment.
- Local theatre groups to provide public entertainment
- Church Stretton Council for meetings.
- Private hire to residents

### 1.3 Statement on Public Benefit

The public benefits are:

- (a) the provision of increased opportunities to engage in new activities that bring people together, leading to greater social cohesion and fulfilment;
- (b) an enhanced quality of life and sense of well-being through engagement with and participation in activities and events that bring people together, leading to improvements in physical and emotional well-being, quality of life and a more stable and cohesive community;
- (c) enhanced active citizenship and involvement in community life.

## 2. Achievements and Performance

The Silvester Horne Institute provides residents with a valued place to meet, be entertained and attend groups.

The availability of the institute provides residents with opportunities to:

- Reduce social isolation
- Improve knowledge and share expertise
- Improve mental well being
- Improve physical well being

The institute is a valued local historical building.

## 2.1 Events

The SHI Events group staged the following events during the year.

- Ranagri
- Little Rumba
- The 309s
- Budapest Café Orchestra
- Shrewsbury Concert Band
- Graffiti Classics
- Tango Collar
- Redmadog
- Carnival Band
- Harp and a Monkey
- Polka Dots
- Tannahill Weavers
- Shrewsbury Concert Band

The total profit for the events, organised by the volunteers were £4,789. These are donated to the institute for repairs and improvements.

## 2.2 Room Hire

The income from room hire services the building covering running costs. There was an increase in private and commercial hire. Income from room hire was £915 higher than the previous year.

Room hire rates were reviewed in 2022 and increases averaging 6% agreed.

## 3. Financial Review

### 3.1 Receipts and Payments Account

31st March 2023	Receipts	31st March 2024
24.00	Interest	573.00
9655.00	Events	10,403.00
6,492.00	Rent	6,492.00
17,320.00	Hire	16,445.00
653.00	Refund	460.00
54.00	Grants and Donations	0.00
<b>34,199.00</b>		<b>34,373.00</b>
	<b>Payments</b>	
180.00	Administration	429.00
8,670.00	Cleaning and Caretaking	8,990.00
2,761.00	Heating and Lighting	3,306.00
770.00	Water	1,475.00
4,640.00	Repairs and Renewals	35,527.00
240.00	Independent Examination	252.00
1,182.00	Purchase Equipment	0.00
5,030.00	Events	7,158.00
<b>23,473.00</b>		<b>57,138.00</b>

	60,097.00	Opening Balance	70,822.00
	34,198.00	Plus Receipts	34,373.00
-	23,473.00	Less Payments	57,138.00
	<b>70,822.00</b>		<b>48,057.00</b>
		<b>Represented By</b>	
	11,359.00	Community Direct Plus Account	18,930.00
	50,754.00	Business Select Instant Access	29,327.00
	8,709.00	Virgin Deposit Account	0
	<b>70,822.00</b>		<b>48,057.00</b>

### 3.2 Accounting Statements

- There were no loans outstanding to the Charity
- There was one tenancy in operation in respect of Institute Cottage
- There were no leases in operation
- There were no creditors
- There were no amounts paid to the charity in advance
- There are no funds in deficit
- There are no identified uncertainties in the future of the charity.

### 3.3 Reserves

There are no restricted reserves. The Council as trustees have reviewed the budget and earmarked funds for the next financial year.

### 3.4 Assets

The Charity held the following assets as of 31<sup>st</sup> March 2023.

Buildings	
Institute Hall	305,000
Institute Cottage	225,000
Building Contents	26,307
Boilers	2,000

## 4. Structure, Governance and Management

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Other name the charity uses	NA
Registered charity number	215846 215846-1
Charity's principal address	c/o Church Stretton Town Council 60 High Street Church Stretton Shropshire SY6 6BY

## 6. Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Silvester Horne Institute 215846  
215846-1

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## Receipts and payments accounts

For the period from	01/04/2023	To	31/03/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Interest	573	-	-	573	24
Events	10,403	-	-	10,403	9,655
Rent (Cottage)	6,492	-	-	6,492	6,492
Room Hire	16,445	-	-	16,445	17,320
Refunds	460	-	-	460	653
Grants and Donations	-	-	-	-	54
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,373</b>	<b>-</b>	<b>-</b>	<b>34,373</b>	<b>34,199</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,373</b>	<b>-</b>	<b>-</b>	<b>34,373</b>	<b>34,199</b>
<b>A3 Payments</b>					
Cleaning and Caretaking	8,990	-	-	8,990	8,670
Heating and Lighting	3,306	-	-	3,306	2,761
Water	1,475	-	-	1,475	770
Repairs and renewals	35,527	-	-	35,527	4,640
Independent Examination	252	-	-	252	240
Events	7,158	-	-	7,158	5,030
Administration	429	-	-	429	180
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>57,138</b>	<b>-</b>	<b>-</b>	<b>57,138</b>	<b>22,291</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	1,182
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,182</b>
<b>Total payments</b>	<b>57,138</b>	<b>-</b>	<b>-</b>	<b>57,138</b>	<b>23,473</b>
<b>Net of receipts/(payments)</b>	<b>- 22,765</b>	<b>-</b>	<b>-</b>	<b>- 22,765</b>	<b>10,726</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	70,822	-	-	70,822	60,096
<b>Cash funds this year end</b>	<b>48,057</b>	<b>-</b>	<b>-</b>	<b>48,057</b>	<b>70,822</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community Direct Plus	18,730	-	-
	Business Select Account	29,327	-	-
	Virgin Deposit Accokunt	-	-	-
	<b>Total cash funds</b>	<b>48,057</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Hall	Restricted	-	305,000
	Cottage	Restricted	-	225,000
	Equipment	Unrestricted	-	26,307
	Boilers	Unrestricted	2,000	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

## **Silvester Horne Institute Charity Accounts 2023/24 Independent Examination**

The independent examination of the Silvester Horne Institute Charity Accounts was carried out by undertaking the following tests:

- Review of the receipts and payments accounts and all disclosure notes including sample checks
- Review of Trustee Report including consistency of financial information with the Charity Accounts
- Review of bank reconciliations including substantive testing of year end bank reconciliation
- Analytical review income and expenditure categories by comparison with the prior year
- Checking that books of account have been properly kept throughout the year
- Selective testing of transactions to source documents
- Verify that opening balances are brought forward correctly
- Review of fixed asset register

### **Conclusion**

Please see the independent examination certificate for the statutory conclusion. The action plan overleaf details the issues identified during the independent examination relating to improvements in the system of accounting and governance..

**JDH Business Services Ltd**

**Silvester Horne Institute Charity Accounts  
2023/24 Independent Examination**

**ACTION PLAN**

Test Area	Findings	Action	Management Response /Follow Up
<b>2023/24 independent examination</b>			
Filing with the Charity Commission	The 2022/23 accounts were filed within deadlines – no issues arising		
Review of the receipts and payments accounts	The draft CC16A accounts were prepared on the incorrect accounting basis as accruals accounts with a Balance Sheet were presented.	<p><i>The issue was corrected for the final version of the accounts.</i></p> <p><i>The council should ensure receipts and payments accounts are prepared annually for the charity.</i></p>	
Trustee report and CC16A receipts and payments accounts	Inconsistencies between the financial information presented in the draft Trustee report and the draft Charity CC16A accounts were identified and notified to the clerk.	<p><i>The issue was corrected for the final version of the accounts.</i></p> <p><i>When completing the accounts and Trustee report, all financial information should be checked for consistency before submission for independent examination.</i></p>	

**Silvester Horne Institute Charity Accounts  
2023/24 Independent Examination**

<b>Test Area</b>	<b>Findings</b>	<b>Action</b>	<b>Management Response /Follow Up</b>
Internal Controls	No evidence was provided that Trustees formally reviewed all Charity internal controls during the financial year although we note internal controls including recording and reconciliation of the Rialtas ledger is consistent with the prior year.	<i>Trustees should review the adequacy of all charity internal controls annually.</i>	
Transaction samples	No issues arising		
Review of bank reconciliations	No issues arising		
Analytical review procedures	No issues arising		
<b>2022/23 independent examination</b>			
Review of the receipts and payments accounts	The receipts and payments accounts disclose £34,198 for total income in the CC16 accounts, however, the Rialtas summary receipts and payments accounts provided disclose total income of £34,002.	<i>The difference between the Rialtas ledger and the CC16 accounts must be investigated and resolved.</i>	Resolved - The adjustment was to convert the accounts to Receipts and Payments accounts

**Silvester Horne Institute Charity Accounts  
2023/24 Independent Examination**

Test Area	Findings	Action	Management Response /Follow Up
Draft trustee report and CC16 receipts and payments accounts template	<p>The reserves analysis includes £19,403 of earmarked reserves as restricted funds on pages one and two of the CC16 accounts.</p> <p>The earmarked reserves are not the same as restricted funds as they are merely unrestricted funds that have been earmarked for potential projects/schemes by the trustees. A restricted fund is <i>'property (including money) given to a charity for a specific purpose and in respect of which conditions have been imposed as to its use'</i>. The Trustee Report also clearly states that there are no restricted funds.</p>	<p><i>The earmarked 'restricted funds' should be recategorised back to unrestricted funds and a notional record maintained of the split in unrestricted funds between general reserves and earmarked reserves.</i></p>	<p>The final CC16 accounts were amended to correct for this issue.</p>
Trustee Report	<p>Section 3.4 discloses the fixed assets held at 31/03/2022.</p>	<p><i>The correct year end date for 2022/23 should be included for fixed assets is 31/03/2023.</i></p>	
Internal Controls	<p>Trustees did not formally review all Charity internal controls during the financial year although we note internal controls including recording and reconciliation of the Rialtas ledger</p>	<p><i>Trustees should review the adequacy of all charity internal controls annually.</i></p>	

**Silvester Horne Institute Charity Accounts  
2023/24 Independent Examination**

Test Area	Findings	Action	Management Response /Follow Up
	is consistent with the prior year. In addition, the minutes of March 2023 record approval of changes to improve the hall bookings system and pricing.		
<b>2021/22 independent examination</b>			
Revised trustee report and CC16A accounts	The analysis of the receipts and payments in the updated trustee report is inconsistent with the CC16A accounts as debtors have been shown in the lower half of the statement in the trustee report, in order for the accounts to agree to the CC16A receipts and payments accounts.	<i>The trustee report should be corrected to simply show the same receipts in as is in the CC16A accounts. Therefore, the debtor adjustment should also be removed in the Trustee Report analysis.</i>	Implemented
Draft trustee report and CC16A accounts	<p>There were a significant number of inconsistencies between the financial information presented in the first draft trustee report and the CC16A accounts.</p> <p>We advised the clerk to utilise the Charity Commission template for the trustee report to provide a more concise and accurate presentation of information required. This has now</p>	<i>The Charity Commission template for the Trustee report should be used for each financial year.</i>	Implemented

**Silvester Horne Institute Charity Accounts  
2023/24 Independent Examination**

Test Area	Findings	Action	Management Response /Follow Up
	been done and re-submitted to us for review. See above issue re. updated version of Trustee Report.		
Income testing	A sample of hire invoices could not be agreed to the pricing per the price list provided to us. The price list provided to us is dated 2018	<p><i>The pricing and audit trail from the booking, invoice and price list needs to be improved. Any discretionary/concessions available must be approved by the meeting of the sole trustee.</i></p> <p><i>The hire price list should be reviewed annually and approved by the sole trustee.</i></p>	Implemented – pricing has been reviewed by the Trustees and a new price list established and applied.
Analytical review – energy costs	Significant issues have been identified by the council clerk with respect to energy bills including a credit that had not yet been refunded, the gas account had incorrectly been in the name of the Church Stretton Recreation Park Sandford charity, and no exemption had been received for reduced VAT and CCL for charity status. No rec the clerk is currently resolving these issues and has claimed the Charity exemption for reduced VAT and Climate Change Levy.	No recommendation – the clerk is currently resolving issues with respect to energy bills and charity exemption has been claimed with HMRC.	No further issues.

**Silvester Horne Institute Charity Accounts  
2023/24 Independent Examination**

Test Area	Findings	Action	Management Response /Follow Up
<b>2020/21 independent examination</b>			
Follow up prior year issues	There are still actions outstanding from the prior year action plan.	<i>Recommendations should be implemented on a timely basis.</i>	
<b>2019/20 Action Plan</b>			
Review of accounts and disclosure notes	The note B4 states that all fixed assets belong to the ‘unrestricted’ fund.  Also see issue re consistency of account categories below.	<i>The sole trustee is currently reviewing the charity and part of that review should involve identifying which fixed assets are restricted, unrestricted or endowment funds.</i>	Work In Progress
Review of Trustee Report including consistency of financial information with the Charity Accounts	No issues arising		
Review of minutes and other documentation	No issues arising		
Review of bank reconciliations	No issues arising		

**Silvester Horne Institute Charity Accounts  
2023/24 Independent Examination**

<b>Test Area</b>	<b>Findings</b>	<b>Action</b>	<b>Management Response /Follow Up</b>
Review of all detailed income and expenditure categories.	There is inconsistency between the classification of items in income and expenditure categories between financial years.	<i>The council should determine a consistent categorisation of items in the respective account headings to ensure consistent comparison between financial years, and where necessary using a prior year adjustment for the disclosure of comparatives to ensure a like for like disclosure of financial information.</i>	Implemented
Checking that books of account have been properly kept throughout the year.	See above issues		
Verify that opening balances are brought forward correctly	No issues arising		
Review of fixed asset register	The fixed asset register includes an inventory total of £25026 for 'Contents of SHI' but the inventory to support this information was not provided.  Also see outstanding issues from 2018/19.	<i>The trustee should identify the inventory that supports the £25026 entry in the fixed asset register and carry out a review to ensure the inventory is up to date for all equipment capital additions and disposals for this fixed asset category.</i>	20/21 follow up - Recommendation Outstanding  2021/22 follow up – a review and inventory of fixed assets has now been carried out.

**THE SILVESTER HORNE INSTITUTE**

England & Wales - Charity number 215846

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023

**Charity name:** Silvester Horne Institute and Holt Endowment Fund

**Charity registration number:** 215846 and 215846-1

## 1. Objectives and Activities

### 1.1 Purposes

The Council (as sole Trustee) shall permit the property known as the Silvester Horne Institute to be used as an institute and club for the use of residents in the Urban district of Church Stretton and its neighbourhood.

### 1.2 Main Activities

Management of Silvester Horne Institute and Institute Cottage.

Provision of buildings and facilities for:

- Community groups providing activities to residents.
- SHI events group to arrange performances and entertainment.
- Local theatre groups to provide public entertainment
- Church Stretton Council for meetings.
- Private hire to residents

### 1.3 Statement on Public Benefit

The public benefits are:

- a) the provision of increased opportunities to engage in new activities that bring people together, leading to greater social cohesion and fulfilment;
- (b) an enhanced quality of life and sense of well-being through engagement with and participation in activities and events that bring people together, leading to improvements in physical and emotional well-being, quality of life and a more stable and cohesive community;
- (c) enhanced active citizenship and involvement in community life.

## 2. Achievements and Performance

The Silvester Horne Institute provides residents with a valued place to meet, be entertained and attend groups.

The availability of the institute provides residents with opportunities to:

- Reduce social isolation
- Improve knowledge and share expertise
- Improve mental well being
- Improve physical well being

The institute is a valued local historical building.

## 2.1 Events

The SHI Events group staged the following events during the year.

- Merry Hell
- Summer Concert
- Simon and Garfunkel
- All About Jazz
- Ranagri
- Little Rumba
- The 309's

The total profit for the events, organised by the volunteers were £4,624.72. These are donated to the institute for repairs and improvements.

## 2.2 Room Hire

The income from room hire services the building covering running costs. There was an increase in private and commercial hire. Income from room hire was £8,784 higher than the previous year.

Room hire rates were reviewed in 2022 and increases averaging 6% agreed.

## 3. Financial Review

### 3.1 Receipts and Payments Account

31st March 2022	Receipts	31st March 2023	
11.70	Interest	23.80	
7,846.46	Events	9,655.01	
6,492.00	Rent	6,492.00	
		17,320.4	
8,536.00	Hire	5	
	Refund	653.12	
8,000.00	Grants and Donations	54.00	
<b>30,886.16</b>		<b>34,198.38</b>	
	<b>Payments</b>		
	Administration	180.00	
7,892.00	Cleaning and Caretaking	8,670.00	
3,973.31	Heating and Lighting	2,760.64	
	Water	770.21	
2,109.52	Repairs and Renewals	4,640.06	
403.20	Independent Examination	240.00	
202.84	Purchase Equipment	1,181.50	
4,533.07	Events	5,030.29	
<b>19,113.94</b>		<b>23,472.70</b>	
48,323.91	Opening Balance	60,096.45	
30,886.16	Plus Receipts	34,198.38	
-	19,113.94	Less Payments	-23,472.70
<b>60,096.13</b>		<b>70,822.13</b>	
	<b>Represented By</b>		
50,657.33	Community Direct Plus Account	11,359.21	
753.17	Business Select Instant Access	50,754.14	
8,685.95	Virgin Deposit Account	8,708.78	
<b>60,096.45</b>		<b>70,822.13</b>	

### **3.2 Accounting Statements**

- a. There were no loans outstanding to the Charity
- b. There was one tenancy in operation in respect of Institute Cottage
- c. There were no leases in operation
- d. There were no creditors
- e. There were no amounts paid to the charity in advance
- f. There are no funds in deficit
- g. There are no identified uncertainties in the future of the charity.

### **3.3 Reserves**

There are no restricted reserves. The Council as trustees have reviewed the budget and earmarked funds for the next financial year.

### **3.4 Assets**

The Charity held the following assets as of 31<sup>st</sup> March 2023.

#### **Buildings**

Institute Hall	305,000
Institute Cottage	225,000
Building Contents	26,307
Boilers	2,000

## **4. Structure, Governance and Management**

Church Stretton Town Council is sole Trustee of the Silvester Horne Institute Charity incorporating the Holt Endowment Fund as bequeathed in the Indenture dated 17<sup>th</sup> April 1917. The Council consists of 13 democratically elected members who are all appointed as Trustees of the Charity on their acceptance of office. The aims and objectives of the Charity are set in the Indenture.

The Board of Trustees meets at least twice a year in public session, for the Board to be quorate it must have at least 5 Councillors present. The Chair of the Council is also the Chair of the Board of Trustees. All notices of meetings, agendas, minutes and reports relating to the Charity are published on the Council's website and members of the public are invited to speak at meetings.

Decisions relating to the day to day running of the Charity are managed by the Town Clerk and in the case of financial management, the RFO in line with the Council's Standing Orders.

Council staff cover the arrangements for the running of the Silvester Horne Institute, including booking, arranging Council led events, caretaking and cleaning arrangements and health and matters relating to health and safety. A team of volunteers organise regular events and performances in the institute and manage the events website. All proceeds from this activity are donated to the Charity for repairs and improvements to the building.

All volunteers are recruited and inducted in line with the Council's volunteer guidelines, which requires all volunteers to work within the terms of the role agreed with the organisation and not to exceed any authority conferred by that role.

## 5. Reference and Administrative details

Charity name	Silvester Horne Institute Holt Endowment Fund
Other name the charity uses	NA
Registered charity number	215846 215846-1
Charity's principal address	c/o Church Stretton Town Council 60 High Street Church Stretton Shropshire SY6 6BY

## 6. Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg Secretary,  
Chair, etc)

--	--

Date

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name: CCXX R1

For Year

## Receipts and payments accounts

CC16a

For the period  
from

01.07.2022

To

31.03.2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Interest	24	-	-	24	12
Events	9,655	-	-	9,655	7,846
Rent (Cottage)	6,492	-	-	6,492	6,492
Room Hire	17,320	-	-	17,320	8,536
Refunds	653	-	-	653	8,000
Grants and Donations	54	-	-	54	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,198</b>	<b>-</b>	<b>-</b>	<b>34,198</b>	<b>30,886</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,198</b>	<b>-</b>	<b>-</b>	<b>34,198</b>	<b>30,886</b>
<b>A3 Payments</b>					
Cleaning and Caretaking	8,670	-	-	8,670	7,892
Heating and Lighting	2,761	-	-	2,761	3,973
Water	770	-	-	770	-
Repairs and Renewals	4,640	-	-	4,640	2,110
Independent Examination	240	-	-	240	403
Events	5,030	-	-	5,030	4,533
Administration	180	-	-	180	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>22,291</b>	<b>-</b>	<b>-</b>	<b>22,291</b>	<b>18,911</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	1,181	-	-	1,181	-
	-	-	-	-	203
<b>Sub total</b>	<b>1,181</b>	<b>-</b>	<b>-</b>	<b>1,181</b>	<b>203</b>
<b>Total payments</b>	<b>23,472</b>	<b>-</b>	<b>-</b>	<b>23,472</b>	<b>19,114</b>
<b>Net of receipts/(payments)</b>	<b>10,726</b>	<b>-</b>	<b>-</b>	<b>10,726</b>	<b>11,772</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>60,096</b>	<b>-</b>	<b>-</b>	<b>60,096</b>	<b>48,324</b>
<b>Cash funds this year end</b>	<b>70,822</b>	<b>-</b>	<b>-</b>	<b>70,822</b>	<b>60,096</b>





# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

<b>Report to the trustees/ members of</b>	The Silvester Horne Institute		
<b>On accounts for the period ended</b>	31 <sup>st</sup> March, 2023	<b>Charity no (if any)</b>	215846
<b>Set out on pages</b>	1-6		

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

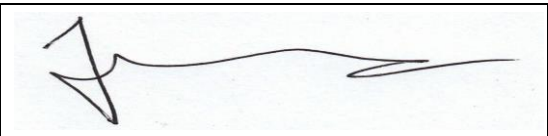
**Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Date:** July 20<sup>th</sup>, 2023

**Name:** John Henry

**Relevant professional qualification(s) or body** ICAEW

**(if any):**

**Address:**

**THE SILVESTER HORNE INSTITUTE**

England & Wales - Charity number 215846

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# Accounts

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# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

<b>Report to the trustees/ members of</b>	The Silvester Horne Institute		
<b>On accounts for the period ended</b>	31 <sup>st</sup> March, 2022	<b>Charity no (if any)</b>	215846
	<b>Set out on pages</b> 1-6		

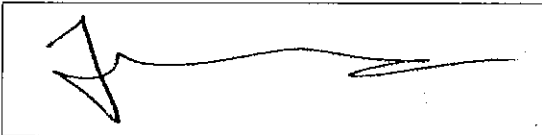
**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention other than that disclosed in Section B below:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 10/01/2023

**Name:** John Henry

**Relevant professional qualification(s) or body** ICAEW





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Account number	0104/022
Period	31.03.2022

CC16a

## Receipts and payments accounts

For the period from	01.04.2021	To	31.03.2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Interest	12	-	-	12	45
Events	7,846	-	-	7,846	-
Rent (Cottage)	6,492	-	-	6,492	6,492
Room Hire	8,536	-	-	8,536	3,677
Grants	8,000	-	-	8,000	31,931
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>30,886</b>	<b>-</b>	<b>-</b>	<b>30,886</b>	<b>42,145</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>30,886</b>	<b>-</b>	<b>-</b>	<b>30,886</b>	<b>42,145</b>
<b>A3 Payments</b>					
Cleaning	7,892	-	-	7,892	6,289
Heating and Lighting	3,973	-	-	3,973	6,273
Water	-	-	-	-	911
Repairs and Renewals	2,110	-	-	2,110	787
Independent Examination	403	-	-	403	-
Events	4,533	-	-	4,533	809
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>18,911</b>	<b>-</b>	<b>-</b>	<b>18,911</b>	<b>15,069</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Purchase Equipment	203	-	-	203	-
	-	-	-	-	-
<b>Sub total</b>	<b>203</b>	<b>-</b>	<b>-</b>	<b>203</b>	<b>-</b>
<b>Total payments</b>	<b>19,114</b>	<b>-</b>	<b>-</b>	<b>19,114</b>	<b>15,069</b>
<b>Net of receipts/(payments)</b>	<b>11,772</b>	<b>-</b>	<b>-</b>	<b>11,772</b>	<b>27,076</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>48,324</b>	<b>-</b>	<b>-</b>	<b>48,324</b>	<b>21,248</b>
<b>Cash funds this year end</b>	<b>60,096</b>	<b>-</b>	<b>-</b>	<b>60,096</b>	<b>48,324</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community Direct Plus Account	50,657	-	-
	Business Select Instant Access	753	-	-
	Virgin Money Deposit Account	8,686	-	-
	<b>Total cash funds</b>	<b>60,096</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

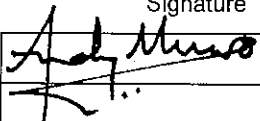
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Debtors (Sales Ledger)	1,663	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Hall	Unrestricted	-	305,000
	Cottage	Unrestricted	-	225,000
	Equipment	Unrestricted	-	25,229
	Boilers	Unrestricted	2,000	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A. I. MUNRO	17/1/23



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

From 1<sup>st</sup> April 2021 To 31<sup>st</sup> March 2022

**Charity name:** Silvester Horne Institute and Holt Endowment Fund

**Charity registration number:** 215846 and 215846-1

### **1. Objectives and Activities**

#### **1.1 Purposes**

The Council (as sole Trustee) shall permit the property known as the Silvester Horne Institute to be used as an institute and club for the use of residents in the Urban district of Church Stretton and its neighbourhood.

#### **1.2 Main Activities**

Management of Silvester Horne Institute and Institute Cottage.

Provision of buildings and facilities for:

- Community groups providing activities to residents.
- SHI events group to arrange performances and entertainment.
- Local theatre groups to provide public entertainment
- Church Stretton Council for meetings.
- Private hire to residents

#### **1.3 Statement on Public Benefit**

The public benefits are:

- a) the provision of increased opportunities to engage in new activities that bring people together, leading to greater social cohesion and fulfilment;
- (b) an enhanced quality of life and sense of well-being through engagement with and participation in activities and events that bring people together, leading to improvements in physical and emotional well-being, quality of life and a more stable and cohesive community;
- (c) enhanced active citizenship and involvement in community life.

### **2. Achievements and Performance**

The Silvester Horne Institute provides residents with a valued place to meet, be entertained and attend groups.

The availability of the institute provides residents with opportunities to:

- Reduce social isolation
- Improve knowledge and share expertise
- Improve mental well being
- Improve physical well being

## 2.1 Events

Following the end of the covid related restrictions the SHI Events group staged the following events during the year.

- Kathryn Roberts and Sean Lakeman
- Simon and Garfunkel (tribute)
- Harp and a Monkey
- Fret and Fiddle
- Oysland Klezmer Band

The total profit for the events, organised by the volunteers were £3,313.39. These are donated to the institute for repairs and improvements.

## 2.2 Room Hire

The income from room hire services the building covering running costs. Hire rates are beginning to return to pre-pandemic rates.

## 3. Financial Review

### 3.1 Receipts and Payments Account

31st March 2021	Receipts	31st March 2022
44.51	Interest	11.70
-	Events	7,846.46
6,492.00	Rent	6,492.00
3,677.42	Hire	8,536.00
31,931.00	Grants	8,000.00
<b><u>42,144.93</u></b>		<b><u>30,886.16</u></b>
	<b>Payments</b>	
6,289.00	Cleaning	7,892.00
6,272.54	Heating and Lighting	3,973.31
910.95	Water	
787.28	Repairs and Renewals	2,109.52
-	Independent Examination	403.20
-	Purchase Equipment	202.84
809.39	Events	4,533.07
<b><u>15,069.16</u></b>		<b><u>19,113.94</u></b>
21,248.14	Opening Balance	48,323.91
42,144.93	Plus Receipts	30,886.16
15,069.16	Less Payments	- 19,113.94
<b><u>48,323.91</u></b>		<b><u>60,096.13</u></b>
	<b>Represented By</b>	
39,060.49	Community Direct Plus Account	50,657.33
588.99	Business Select Instant Access	753.17
8,674.43	Virgin Deposit Account	8,685.95
<b><u>48,323.91</u></b>		<b><u>60,096.45</u></b>

**3.2 Accounting Statements**

- a. There were no loans outstanding to the Charity
- b. These was one tenancy in operation in respect of Institute Cottage
- c. There were no leases in operation
- d. There were no creditors
- e. There were no amounts paid to the charity in advance
- f. There are no funds in deficit
- g. There are no identified uncertainties in the future of the charity.

**3.3 Reserves**

There are no restricted reserves. The Council as trustees have reviewed reserves and earmarked funds for the next financial year.

**3.4 Assets**

The Charity held the following assets as of 31<sup>st</sup> March 2022.

Buildings	
Institute Hall	305,000
Institute Cottage	225,000
Building Contents	25,229
Boilers	2,000

**4. Structure, Governance and Management**

Church Stretton Town Council is sole Trustee of the Silvester Horne Institute Charity incorporating the Holt Endowment Fund as bequeathed in the Indenture dated 17<sup>th</sup> April 1917. The Council consists of 13 democratically elected members who are all appointed as Trustees of the Charity on their acceptance of office. The aims and objectives of the Charity are set in the Indenture.

The Board of Trustees meets at least twice a year in public session, for the Board to be quorate it must have at least 5 Councillors present. The Chair of the Council is also the Chair of the Board of Trustees. All notices of meetings, agendas, minutes and reports relating to the Charity are published on the Council's website and members of the public are invited to speak at meetings.

Decisions relating to the day to day running of the Charity are managed by the Town Clerk and in the case of financial management, the RFO in line with the Council's Standing Orders. Council staff cover the arrangements for the running of the Silvester Horne Institute, including booking, arranging Council led events, caretaking and cleaning arrangements and health and matters relating to health and safety. A team of volunteers organise regular events and performances in the institute and manage the events website. All proceeds from this activity are donated to the Charity for improvements to the building.

All volunteers are recruited and inducted in line with the Council's volunteer guidelines, which requires all volunteers to work within the terms of the role agreed with the organisation and not to exceed any authority conferred by that role.

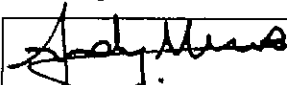
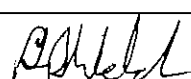
## 5. Reference and Administrative details

Charity name	Silvester Horne Institute Holt Endowment Fund
Other name the charity uses	NA
Registered charity number	215846 215846-1
Charity's principal address	c/o Church Stretton Town Council 60 High Street Church Stretton Shropshire SY6 6BY

## 6. Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	A. I. MUNRO	B WELCH
Position (eg Secretary, Chair, etc)	CHAIR	COUNCILLOR.
Date	17 <sup>th</sup> January 2023 .	

**THE SILVESTER HORNE INSTITUTE**

England & Wales - Charity number 215846

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# Accounts

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# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees/ members of** The Silvester Horne Institute

**On accounts for the period ended** 31<sup>st</sup> March, 2021 **Charity no (if any)** 215846

**Set out on pages** 1 to 9.

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention other than that disclosed in Section B below:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:** 04/01/2022

**Name:** John Henry

**Relevant professional qualification(s) or body** ICAEW

(if any):

**Address:**

**Section B**

**Disclosure**

The outstanding recommendations from the independent examination reports to trustees in 2018/19 and 2019/20 should be addressed.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Silvester Horne Institute

215846

## Receipts and payments accounts

CC16a

For the period from	01.04.2020	To	31.03.2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Interest	45	-	-	45	67
Events	-	-	-	-	6,531
Refund	-	-	-	-	93
Rent (Cottage)	6,492	-	-	6,492	6,492
Room Hire	3,677	-	-	3,677	18,696
Grants	31,931	-	-	31,931	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>42,145</b>	<b>-</b>	<b>-</b>	<b>42,145</b>	<b>31,879</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>42,145</b>	<b>-</b>	<b>-</b>	<b>42,145</b>	<b>31,879</b>
<b>A3 Payments</b>					
Insurance	-	-	-	-	549
Cleaning	6,289	-	-	6,289	9,010
Heating and Lighting	6,273	-	-	6,273	5,266
Water	911	-	-	911	410
Wages and Services	-	-	-	-	9,916
Repairs and Renewals	787	-	-	787	2,071
Independent Examination	-	-	-	-	294
Donation	-	-	-	-	50
Events	809	-	-	809	2,548
<b>Sub total</b>	<b>15,069</b>	<b>-</b>	<b>-</b>	<b>15,069</b>	<b>30,115</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>15,069</b>	<b>-</b>	<b>-</b>	<b>15,069</b>	<b>30,115</b>
<b>Net of receipts/(payments)</b>	<b>27,076</b>	<b>-</b>	<b>-</b>	<b>27,076</b>	<b>1,764</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>21,248</b>	<b>-</b>	<b>-</b>	<b>21,248</b>	<b>19,485</b>
<b>Cash funds this year end</b>	<b>48,324</b>	<b>-</b>	<b>-</b>	<b>48,324</b>	<b>21,248</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community Direct Plus Account	39,060	-	-
	Business Select Instant Access	589	-	-
	Virgin Deposit Account	8,674	-	-
	<b>Total cash funds</b>	<b>48,324</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK OK OK

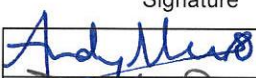

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Hall	Trust		305,000
	Cottage	Trust	-	225,000
	Equipment	Trust	25,026	-
	Boilers	Trust	2,000	-
	Lighting	Trust	1,829	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A. I. MUNRO	11. JAN 22
	J.F. LAWTON	11/01/22

X  
X

SHI

**Silvester Horne Institute**  
**Trustees Annual Report for the year**  
**1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021**

Name: SILVESTER HORNE INSTITUTE - incorporating:

1. Town Hall Charity
2. Holt Endowment Fund

Registration Number: 215846

Address: c/o Church Stretton Town Council Office,  
 60 High Street, Church Stretton, Shropshire SY6 6BY

Corporate Trustee: Church Stretton Town Council

Description of Trusts:

**Silvester Horne Institute & Holt Endowment Fund:** The Silvester Horne Institute shall be "used as an institute and club for the use of residents in the Urban District of Church Stretton and its neighbourhood and in particular for the education, secular and religious, of boys and girls and adults of both sexes in such a manner as the Council may from time to time determine."

**Town Hall Charity:** "income to be used in or towards defraying the cost of the repair and maintenance of the Silvester Horne Institute"

**1. Assets of Charity**

At 31st March 2021 the assets were held as listed. The asset register will be reviewed in 2022.

**2. Borrowings:**

At the close of business on 31st March 2021 no loans to the Charity were outstanding.

**3. Leases**

At 31st March 2021 there were no leases in operation.

**4. Investments**

Virgin Savings Account (as at 31.03.21): £ 8,674.43  
 Co-op Savings Account (as at 31.03.21): £ 588.99  
 Co-op Current Account (as at 31.03.21): £ 39,060.49

**5. Capital and Earmarked Reserves**

The Charity also has **earmarked reserves** which are rolled forward to provide contingencies as the level of maintenance required on a building such as the Silvester Horne Institute cannot be accurately estimated. Reserves will be reviewed in 2022.

**6. Tenancies**

During the year the following tenancies were held:

Institute Cottage: From May 2006 the cottage was let, with the income being used to offset costs of running the Silvester Horne Institute.

The Charity is responsible for external decoration and repairs.

**7. Audit 2019-2020**

The Auditors report for the year 2019-2020 highlighted a number of areas for improvement. The Trustees considered the report at their meeting held 7<sup>th</sup> December 2021 and agreed that these would be addressed during 2022.

**8. VAT**

VAT issues reported in 2019-2020 have been resolved. Further transactions between the Council and Charity have correctly dealt with VAT.

**9. Funding**

The charity received a grant of £12,500 from Church Stretton Town Council and a total of £19,431 of Covid-19 support grants from Shropshire Council.

It was resolved in January 2021 that the council would not recharge for salaries increasing its support 'in kind'.

**10. Activities during year**

This is one of the main community halls in the town and is used for the meetings of many of our local clubs and societies as well as housing the Council Chamber. It is run by the Town Council as a Charitable Trust.

Following the announcement by the Government on 23<sup>rd</sup> March 2020 all activity at the Silvester Horne Institute ceased. Throughout the year any activity was subject to the Covid-19 regulations in place at the time.

This concludes the supporting statement of the Trustees of the Silvester Horne Institute for the year ended 31st March 2021

Gillian Bailey  
RFO  
December 2021

### Silvester Horne Institute Charity

31st March 2020	Receipts	31st March 2021
66.89	Interest	44.51
6,530.64	Events	-
93.34	Refund	-
6,492.00	Rent	6,492.00
18,695.76	Hire	3,677.42
	Grants	31,931.00
<b>31,878.63</b>		<b>42,144.93</b>
	<b>Payments</b>	
548.80	Insurance	
9,010.00	Cleaning	6,289.00
5,265.83	Heating and Lighting	6,272.54
409.95	Water	910.95
9,916.20	Wages and Services	
2,071.34	Repairs and Renewals	787.28
294.40	Independent Examination	
50.00	Donation	
2,548.48	Events	809.39
<b>30,115.00</b>		<b>15,069.16</b>
19,484.51	Opening Balance	21,248.14
31,878.63	Plus Receipts	42,144.93
30,115.00	Less Payments	15,069.16
<b>21,248.14</b>		<b>48,323.91</b>
	<b>Represented By</b>	
12,029.23	Community Direct Plus Accou	39,060.49
586.93	Business Select Instant Acces	588.99
8,631.98	Virgin Deposit Account	8,674.43
<b>21,248.14</b>		<b>48,323.91</b>

**Silvester Horne Institute  
Payments 2020-2021**

**Cleaning**

01/04/2020	Mrs S Hart	119/19	170.00	Caretaking/cleaning
03/04/2020	Mrs S Hart	120/19	167.50	Caretaking/cleaning
10/04/2020	Mrs S Hart	001/20	147.50	Caretaking/cleaning
17/04/2020	Mrs S Hart	002/20	135.00	Caretaking/cleaning
24/04/2020	Mrs S Hart	003/20	85.00	Caretaking/cleaning
01/05/2020	Mrs S Hart	004/20	135.00	caretaking/cleaning/painting
08/05/2020	Mrs S Hart	005/20	210.00	caretaking/cleaning/painting
15/05/2020	Mrs S Hart	006/20	160.00	caretaking/cleaning/painting
22/05/2020	Mrs S Hart	007/20	147.00	caretaking/cleaning/painting
29/05/2020	Mrs S Hart	008/20	172.00	caretaking/cleaning/painting
12/06/2020	Mrs S Hart	009/20	195.00	caretaking/cleaning
19/06/2020	Mrs S Hart	009/20	147.00	caretaking/cleaning
26/06/2020	Mrs S Hart	011/20	210.00	caretaking/cleaning
11/07/2020	Mrs S Hart	012/20	122.00	caretaking/cleaning
11/07/2020	Mrs S Hart	013/20	85.00	caretaking/cleaning
17/07/2020	Mrs S Hart	014/20	100.00	caretaking/cleaning
24/07/2020	Mrs S Hart	015/20	147.00	caretaking/cleaning
05/08/2020	Mrs S Hart	016/20	210.00	caretaking/cleaning
14/08/2020	Mrs S Hart	017/20	170.00	caretaking/cleaning
21/08/2020	Mrs S Hart	018/20	145.00	caretaking/cleaning
28/08/2020	Mrs S Hart	019/20	117.00	caretaking/cleaning
28/08/2020	Mrs S Hart	020/20	100.00	caretaking/cleaning
23/09/2020	Mrs S Hart	021/20	170.00	caretaking/cleaning
01/10/2020	Mrs S Hart	023/20	242.00	caretaking/cleaning
08/10/2020	Mrs S Hart	025/20	160.00	caretaking/cleaning
16/10/2020	Mrs S Hart	026/20	160.00	caretaking/cleaning
30/10/2020	Mrs S Hart	028/20	160.00	caretaking/cleaning
30/10/2020	Mrs S Hart	029/20	160.00	caretaking/cleaning
20/11/2020	Mrs S Hart	031/20	292.00	caretaking/cleaning
27/11/2020	Mrs S Hart	032/20	97.00	caretaking/cleaning
07/12/2020	Mrs S Hart	035/20	172.00	caretaking/cleaning
15/12/2020	Mrs S Hart	036/20	147.00	caretaking/cleaning
18/12/2020	Mrs S Hart	037/20	147.00	caretaking/cleaning
25/12/2020	Mrs S Hart	038/20	85.00	caretaking/cleaning
01/01/2021	Mrs S Hart	040/20	85.00	caretaking/cleaning
26/01/2021	Mrs S Hart	042/20	255.00	caretaking/cleaning
		045/20	85.00	
25/02/2021	Mrs S Hart	047/20	255.00	caretaking/cleaning
04/03/2021	Mrs S Hart	052/21	85.00	caretaking/cleaning
15/03/2021	Mrs S Hart	057/20	255.00	caretaking/cleaning

**6,289.00**

**Events Costs**

Voucher 500601		500.00	
16/06/2020	Mike Walker Expenses	115.00	Printer Ink
12/01/2021	Richard Hickman 123 Reg	14.39	Website Domain
12/01/2021	Shropshire Council Licence	180.00	

**809.39**

**Heating / Lighting**

03/04/2020	Total Gas & Power	210077092/20	2,225.03	Gas Supply Jan - March
28/04/2020	British Gas		1,163.71	Electricity Supply
11/07/2020	Total Gas & Power	216587607/20	268.40	Gas Supply March - June
24/07/2020	British Gas		791.83	Electricity Supply
07/10/2020	Total Gas & Power	221836081/20	307.94	Gas Supply June - Sept
07/01/2021	Total Gas & Power	227990955/21	1,515.63	Gas Supply Oct - Dec

**6,272.54**

**Repairs and Maintenance**

11/12/2020	Shropshire Drains	11709	150.00	Storm Drain
04/05/2020	PayPal pay,emt		36.98	
14/09/2020	AMW Powis	125	318.00	
	Ample Power		282.30	
			<b>787.28</b>	

**Water**

06/05/2020	Water Plus		281.15	Water & Surface Water Drainage
03/06/2020	Water Plus	INV03813693	197.28	Water & Surface Water Drainage
09/09/2020	Water Plus	INV04083982	239.71	Water & Surface Water Drainage
18/12/2020	Water Plus	INV04369854	192.81	Water & Surface Water Drainage
			<b>910.95</b>	

**Total Payments**

**15,069.16**

Silvester Horne Institute

Receipts

2020-2021

Sheet One

Room Hire

1	01/04/2020	Pride of Place	SHI8026	205.79
1	01/04/2020	Wace Morgan	SHI8164	20.50
1	01/04/2020	Mrs C Griffiths	SHI8166	15.50
1	16/04/2020	Shropshire Council	SHI8138	350.00
1	16/04/2021	Mr P Hatton	SHI8146	298.96
				<b>890.75</b>
2	12/05/2020	Church Stretton Town Council	SHI8109	148.50
2	12/05/2020	Church Stretton Town Council	SHI8110	90.00
2	12/05/2020	Church Stretton Town Council	SHI8111	61.00
2	12/05/2020	Church Stretton Town Council	SHI8112	111.00
2	12/05/2020	Church Stretton Town Council	SHI8127	40.00
2	14/05/2020	Mr Mosley	SHI8134	102.00
2	26/05/2021	Cool Moves	SHI8149	48.82
2	21/05/2020	West Mercia Police	SHI8148	24.67
				<b>625.99</b>
4	01/07/2020	Church Stretton Town Council	SHI8167	128.50
4	01/07/2020	Church Stretton Town Council	SHI8168	116.50
				<b>245.00</b>
5	20/08/2020	Mr Hatton		298.96
				<b>298.96</b>
6	01/09/2020	Royal British Legion	SHI8169	10.00
				<b>10.00</b>
7	06/10/2020	Mr P Hatton	SHI8165	175.00
				<b>175.00</b>
	13/11/2020	Mr P Hatton	SHI8170	275.72
8	13/11/2020	Mrs Hamer	SHI8171	147.00
8	13/11/2020	Mr D Hedge	SHI8172	42.00
8	13/11/2020	Stretton Focus	SHI8173	206.00
8	30/11/2020	Indoor Bowling	SHI8174	84.50
8	30/11/2020	Mrs Brearley	SHI8175	108.50
				<b>863.72</b>
	03/12/2020	Quakers	SHI8176	32.50
9	04/12/2020	Mrs G Hamer	SHI8177	105.00
9	04/12/2020	Stretton Players	SHI8179	224.50
				<b>362.00</b>
10	27/01/2021	Focus	SHI8180	206.00
				<b>206.00</b>

Room Hire Summary

1	30/04/2019	Sales Receipts		890.75
2	30/05/2019	Sales Receipts		625.99
3	30/06/2019	Sales Receipts		-
4	30/07/2019	Sales Receipts		245.00
5	30/08/2019	Sales Receipts		298.96
6	30/09/2019	Sales Receipts		10.00
7	31/10/2019	Sales Receipts		175.00
8	30/11/2019	Sales Receipts		863.72
9	31/12/2019	Sales Receipts		362.00
10	30/01/2020	Sales Receipts		206.00
11	28/02/2020	Sales Receipts		-
12	31/03/2020	Sales Receipts		-
				<b>3,677.42</b>

## Silvester Horne Institute

### Receipts

**2020-2021**

Sheet Two

#### Interest

1	03/04/2020 Cooperative Bank	1.46
2	01/05/2020 Virgin Money	32.37
7	05/10/2020 Cooperative Bank	0.60
8	01/11/2020 Virgin Money	10.08
		<b>44.51</b>

#### Rent (Cottage)

1	09/04/2020 Mrs Thomas	541.00
2	09/05/2020 Mrs Thomas	541.00
3	09/06/2020 Mrs Thomas	541.00
4	09/07/2020 Mrs Thomas	541.00
5	09/08/2020 Mrs Thomas	541.00
6	09/09/2020 Mrs Thomas	541.00
7	09/10/2020 Mrs Thomas	541.00
8	09/11/2020 Mrs Thomas	541.00
9	09/12/2020 Mrs Thomas	541.00
10	09/01/2021 Mrs Thomas	541.00
11	09/02/2021 Mrs Thomas	541.00
12	09/03/2021 Mrs Thomas	541.00
		<b>6,492.00</b>

#### Grants

2	05/05/2020 Shropshire Council	10,000.00
11	04/02/2021 Shropshire Council	1,334.00
11	09/02/2021 Shropshire Council	4,000.00
11	09/02/2021 Shropshire Council	2,001.00
12	09/03/2021 Shropshire Council	2,096.00
12	17/03/2021 Church Stretton Town Council	12,500.00
		<b>31,931.00</b>

## Silvester Horne Institute Charity

### Variations

	31st March 2020	31st March 2021	
<b>Receipts</b>			
Interest	66.89	44.51	-33% Note One: Interest rates were lower in 2020/21
Events	6,530.64	-	-100% Note Two: There were no events held in 2020/21 due to the pandemic
Refund	93.34	-	-100% Note Three: There were no refunds
Rent	6,492.00	6,492.00	0%
Hire	18,695.76	3,677.42	-80% Note Four: Room hire was affected by the covid restrictions in place throughout the year
Grants	31,931.00	31,931.00	100% Note Five: SHI received grants in 2020/21 from CSTC and Covid relief grants from Shropshire council
	<b>31,878.63</b>	<b>42,144.93</b>	
<b>Payments</b>			
Insurance	548.80		-100% Note Six: All insurance requirements were covered by CSTC
Cleaning	9,010.00	6,289.00	-30% Note Seven: Fewer cleaning sessions required due to lack of use
Heating and Lighting	5,265.83	6,272.54	19%
Water	409.95	910.95	122% Note Eight: Prior year includes 3 quarter current year 4 quarters. There was a late payment charge of £40. There was a review of charges from 2019/20 resulting in re-evaluation and additional costs from 2019/20. See bill dated 6.5.20
Wages and Services	9,916.20		-100% Note Nine: It was agreed that there would be no re-charges for salaries
Repairs and Renewals	2,071.34	787.28	-62% Note Ten: Minimal maintenance was undertaken during 2020/21 due to Covid restrictions
Independent Examination	294.40		-100% Note Eleven: Audit for 2019/20 not complete until December 2021
Donation	50.00		-100% Note Twelve: No donation to Salvation Army for Christmas Lights due to lockdown
Events	2,548.48	809.39	-68% Note Thirteen: There were no events in 2020/21. Expenses relate to prior year and administration.
	<b>30,115.00</b>	<b>15,069.16</b>	