

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

ACCOUNTS
FOR THE YEAR ENDED
31 DECEMBER 2021

The Ollis Partnership Limited
Chartered Accountants
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

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FOR THE YEAR ENDED
31 DECEMBER 2021

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DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2021

Status: Dame Alice Leigh's Almshouses is a Registered Charity (number 215675).
Approved and Established by Order of the Charity Commissioners For England and Wales –
Sealed 22 December 1954.

Trustees: The 6th Baron Leigh (Ex-officio)
Mrs J Burr (Ex-officio) (dec. 4 July 2022)
Rev P Bistran (Ex-officio) (appointed 12 April 2022)
Mrs S Crofts (Representative)
Mr D I Franklin (Representative & Chairman)
Mrs V J Brooks (Co-optative)
Rev G Gatward (Co-optative)
M A Smith (Co-optative) (appointed 12 October 2021)

Clerk: Mrs B Davis
2 Heyville Croft
Kenilworth
Warwickshire
CV8 2SR

Principal Advisers: Accountants and Registered Auditors:
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

Bankers:
The Co-operative Bank
118/120 Colmore Row
Birmingham
B3 3BA

Solicitors:
Alsters Kelley
Hamilton House
20-26 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

Description of the Charity's Trusts

The Dame Alice Leigh's Almshouses, in the village of Stoneleigh in Warwickshire was originally established by deed poll on 1 March 1579 by the will of Sir Thomas Leigh and his wife Dame Alice 'for the dwelling and habitation of five poor men and women from the oldest and most infirm of the parish of Stoneleigh'. There are still ten residences in the original 16th century building but the qualifications for occupancy have been amended. The Charity's governing document now requires that almspeople be poor persons of a good character. Originally administered by two wardens of the parish church, the charity is now under the care of eight volunteer Trustees and a Clerk.

The current governing document is a scheme of the Charity Commissioners of 22 December 1954 and a Confirmation Act of 28 March 1956 as amended by schemes of 11 January 1972 and 2 December 1977.

Organisation Structure

The eight Trustees consist of:-

- a) Three Ex-officio Trustees:
 - Baron Leigh (if of full age)
 - The Vicar of Stoneleigh
 - The People's Churchwarden of Stoneleigh
- b) Two Representative Trustees:
 - Appointed by the Parish Council for a term of four years.
- c) Three Co-optative Trustees (Persons residing in the Ancient Parish of Stoneleigh or in the County of Warwickshire)
 - Appointed by a resolution of the Trustees for a term of five years.

There is no defined internal training scheme for Trustees.

While the Clerk to the Trustees maintains the financial records and deals with secretarial matters on a day to day basis, the Trustees meet quarterly to consider policies for maintenance and repair of the Almshouses, the welfare of the occupants and the monitoring of income and expenditure. None of the Trustees hold any interest in the property of the Charity neither do they receive any remuneration or expenses.

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

ANNUAL REPORT - Continued

FOR THE YEAR ENDED 31 DECEMBER 2021

Charity's Objects and Application of Income

The ongoing provision, maintenance and repair of the Dame Alice Leigh's Almshouse for poor persons of good character.

The Trustees shall meet the cost of repairs and all associated administration, management and running costs from yearly income.

The Trustees shall pay a yearly sum to the Vicar of Stoneleigh for preaching a sermon to the Almspeople of the Charity each year.

The Trustees may establish a cyclical repair fund for the purpose of providing for those items of ordinary maintenance and repairs that recur at infrequent intervals.

The Trustees shall establish and maintain an extraordinary reserve repair fund to be used for the extraordinary repair, improvement and rebuilding of the Almshouses belonging to the Charity.

Any residual yearly income shall be used for the benefit of the Almspeople as the Trustees shall think fit and any other surplus income for the relief in need of persons resident in the area of the Ancient Parish of Stoneleigh

How our activities deliver public benefit

The Charity carries out a range of activities in pursuance of its charitable aims. The Trustees consider that the activities summarised below, provide benefit to the inhabitants of Stoneleigh and neighbouring areas.

Activities during the year

During 2021 the Charity continued to provide accommodation for residents in the ancient parish of Stoneleigh and whilst six of the Almshouse properties remained fully occupied throughout the year, we had four vacant properties during 2021.

No 2 Almshouse was vacant from 18th February 2021 to 13th May 2021

No 3 Almshouse was vacant from 28th February 2021 to 14th May 2021

No 4 Almshouse was vacant from 13th April 2021 to 13th August 2021

No 9 Almshouse was vacant from 14th May 2021 to 19th August 2021

The new resident of No 2 subsequently gave notice to leave the Almshouse on 31st December 2021.

DAME ALICE LEIGH'S ALMSHOUSES
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ANNUAL REPORT - Continued

FOR THE YEAR ENDED 31 DECEMBER 2021

Trustees have continued with day-to-day repairs as well as remedial and modernisation work to the Almshouses, as best they could, whilst still under COVID-19 restrictions and government lockdowns. The minor indoor repairs continue to be carried out as and when required, albeit with a slight delay due to illness in the Handyman's family.

Croft Construction carried out remedial repairs to the lead flashings, chimneys, and roof tiles. The ongoing issues with damp are being closely monitored and have largely been brought under control in the bedroom area at No9, however, it is now thought to possibly be rising damp or water retention from the outside, via the sandstones and/or mortar which is causing the water ingress to several of the properties, this is being kept under constant surveillance by the Clerk and further investigation is due to begin in the new year.

Brad Steele, a Master Stonemason, carried out repairs to the stonework on the Almshouse outbuildings, as highlighted in the last QQR Report of 2020. This included repairs and repointing to the brickwork and guttering of the outbuildings, along with the removal of foliage and moss from around both the outbuildings and main Almshouse building.

Urgent electrical maintenance was carried out as and when required, along with the annual PAT testing of all resident's and charity owned electrical appliances and again for all new residents own personal appliances shortly after they moved in.

Urgent plumbing repairs were carried out under strict COVID19 rules whilst lockdown was still in place. However, due to the four properties being vacant, the Plumbers were able to carry out the refurbishment of all four shower rooms whilst the properties were empty. The showers and shower trays were replaced, and new water heaters installed to replace outdated immersion tanks. It was also necessary to replace the carpet at No.9 prior to the new occupant moving in and the carpets were cleaned at No2, 3 & 4, along with oven cleaning at No2 & 4 prior to the new occupants taking up residency. Redecoration was also carried out on all four vacant properties prior to occupancy.

Garden maintenance has included regular lawn mowing, hedge trimming and the pruning of several trees, in addition to moss and weed spraying.

The Almshouse Trust has continued its support of local charities with donations being made to the following charities at the beginning of the new year, January 2022 to:

The Shakespeare Hospice
Warwickshire Vision

Waverley Day Centre
The Ups of Downs

DAME ALICE LEIGH'S ALMSHOUSES
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ANNUAL REPORT - Continued

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trust also made charitable donations to support needy people living in the Ancient Parish of Stoneleigh through the Together for Change initiative and the Coventry Children's Boot Fund.

Together for Change (TFC) is a joint venture charity between the Diocese of Coventry and the Church of Urban Fund. Together for Change is working with churches and other public & private sector groups to transform the communities of Coventry and Warwickshire and tackle systematic poverty. In the five years since the inception of this project, the Churches in Tile Hill have set up and grown a range of projects supporting needy people in the community. The Job Club and Make Lunch project are among notable successes. The previous project that the Trust donations have helped support has been the recruitment of a Youth Worker at St Andrews Church who provides youth activities in the community. Although no donations were made to Together for Change during 2021, the Trust requested proposals be put forward for future funding and it was agreed that the Trust would donate £5,000 in January 2022 to the Good Neighbours project.

The Coventry Children's Boot Fund started in 1893 with the object of providing boots to children in poverty so that they could attend school. The fund has served Coventry's poorest children through two world wars, the depression of the 30's and the ups and downs of the 20th century. Even today, many children attend school wearing worn out leaking shoes in winter, because their parents cannot afford to replace them, which makes you realise that the Boot Fund is as relevant today as it was over a hundred years ago. The Coventry Children's Boot Fund received a donation of £3,000 in 2021.

Resource Costs

Resource costs were as follows:	2021	2020
Housing Management Costs	9,981	11,801
Repairs & Maintenance	68,365	17,016
Service Costs	23,619	22,504
Governance Costs	660	658
Donations	3,000	7,000
TOTAL	£105,625	£58,979

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

ANNUAL REPORT - Continued

FOR THE YEAR ENDED 31 DECEMBER 2021

Risks and Reserves

The Trustees hold sufficient reserves to enable the charity to provide sufficient income to cover the necessary costs of the upkeep on the properties held.

The Trustees examine the major risks that the Charity faces each financial year when preparing and updating the strategic plan. The Charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the Charity in the future.

Market Value of Fixed Assets

In the opinion of the Trustees, the market value of the land and buildings is in excess of the amount shown, but these assets are used in the Almshouses business.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

ANNUAL REPORT - Continued

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

D I Franklin
Chairman

5 August 2022

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
TO THE TRUSTEES OF THE DAME ALICE LEIGH'S ALMSHOUSES

FOR THE YEAR ENDED 31 DECEMBER 2021

I report on the accounts of the Charity for the year ended 31 December 2021 which are set out on pages 1 to 17.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to our attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)**

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
TO THE TRUSTEES OF THE DAME ALICE LEIGH'S ALMSHOUSES**

FOR THE YEAR ENDED 31 DECEMBER 2021

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives us reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Alan Davies

5 August 2022

On behalf of

**The Ollis Partnership Limited
Chartered Accountants & Registered Auditors
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV31 4LY**

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

Note	Unrestricted Funds	Restricted Funds For Extraordinary Repairs	Restricted Funds For Non-Extraordinary Repairs	Total 2021	Total 2020
Incoming Resources					
Rent Receivable	36,681	-	-	36,681	40,365
Grant from Duchess Dudley Charity	25,200	-	-	25,200	24,000
Investment Income	-	-	-	-	-
3					
Total incoming resources	61,881	-	-	61,881	64,365
Resources expended					
Charitable Activities					
Housing management costs	9,981	-	-	9,981	11,801
Donations	3,000	-	-	3,000	7,000
Repairs and maintenance	68,365	-	-	68,365	17,016
Governance Costs					
Service costs	23,619	-	-	22,619	22,504
Governance costs	660	-	-	660	658
Total resources expended	105,625	-	-	105,625	58,979
Net incoming resources before other recognised gains	(43,744)	-	-	(43,744)	5,386
Gains and (losses) on investment assets	71,665	75,523	56,680	203,868	(51,240)
Net movement in funds	27,921	75,523	56,680	160,124	(45,854)
Total funds brought forward	603,577	593,964	430,265	1,627,806	1,673,660
Reallocation of funds	-	-	-	-	-
Purchase of NAACIF shares	(1,000)	1,000	-	-	-
Sale of NAACIF shares	75,000	(75,000)	-	-	-
Total funds carried forward	705,498	595,487	486,945	1,787,930	1,627,806

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)
BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Funds	Restricted Funds for Extraordinary Repairs	Restricted Funds for Non-Extraordinary Repairs	Restricted Funds for the purchase of Alms Houses	Total 2021	Total 2020
Fixed Assets							
Tangible Assets	7	51,870	-	-	-	51,870	51,870
Current Assets							
Debtors	8	3,380			-	3,380	3,380
(Short Term) Investments	9	607,076	595,487	486,945	-	1,689,508	1,560,641
Cash at bank and in hand		45,522	-	-	-	45,522	15,271
Total Current Assets		655,978	595,487	486,945	-	1,738,410	1,579,292
Creditors: amounts falling due within one year	10	(2,350)	-	-	-	(2,350)	(3,356)
Net Current Assets		653,628	595,487	486,945	-	1,736,060	1,575,936
Net Assets		705,498	595,487	486,945	-	1,787,930	1,627,806
Unrestricted Funds		705,498	-	-	-	705,498	603,575
Restricted Funds	11	-	595,487	486,945	-	1,082,432	1,024,231
		705,498	595,487	486,945	-	1,787,930	1,627,806

D I Franklin

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1. Basis of Preparation

- 1.1 The nature of the charity's operations and principal activities are shown on pages 2 to 7.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting Policies

Incoming Resources

2.1 Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SoFA) when:

- the Charity becomes entitled to the resources;
- the Trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

2.2 Grants and Donations

Grants and donations are only included in the SoFA when the Charity has unconditional entitlement to the resources.

2.3 Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report.

2.4 Investment Income

This is included in the accounts when receivable.

2.5 Investment Gains and Losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and Liabilities

2.6 Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to pay out resources.

2.7 Service Costs

Includes costs of the preparation and examination of statutory accounts, the costs of Trustee meetings and the costs of any legal advice to Trustees on governance or constitutional matters.

2.8 Grants Payable

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the Charity.

DAME ALICE LEIGH'S ALMSHOUSES
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NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 DECEMBER 2021

Assets

2.9 Tangible Fixed Assets for use by Charity

These are capitalised if they can be used for more than two years, and cost at least £500. They are valued at cost or, if gifted, at the value to the Charity on receipt.

2.10 Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at Trustees' best estimate of market value.

3. Interest Receivable and Other Income	2021	2020
	£	£

Bank interest receivable	—	—
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4. Surplus on Ordinary Activities	2021	2020
	£	£

This is stated after charging: Independent Examiners' remuneration for reporting on the accounts	<u>660</u>	<u>658</u>
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5. Staff Costs

The clerk was remunerated (including accrued amounts) £13,819 (2020 - £10,596) during the year.

6. Grants made to Institutions

During the year donations were made to local charities £3,000 (2020 - £7,000).

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 DECEMBER 2021

7. Fixed Assets – House Land and Buildings	£
Cost	
At 1 January and 31 December 2021	<u>477,355</u>
Less: Housing Association Grant	
At 1 January and 31 December 2021	<u>(245,485)</u>
Less: Other Subsidies	
At 1 January and 31 December 2021	<u>(180,000)</u>
Net Book Value	
At 31 December 2021	<u>51,870</u>
At 31 December 2020	<u>51,870</u>

The Alms Houses has 10 units in management (2020 : 10 units)

The Social Housing Grant becomes repayable on the sale of properties unless prior approval is obtained from The Housing Corporation.

8. Debtors	2021	2020
	£	£
Accrued income (due within one year)	3,380	3,380
	<u> </u>	<u> </u>
9. Investment	2021	2020
	£	£
Carrying market value at beginning of year	1,560,641	1,610,881
Additions	1,000	1,000
Disposals	(75,000)	-
<u>Add net gains on revaluation</u>	202,867	(51,240)
	<u> </u>	<u> </u>
Carrying market value at end of year	<u>1,689,508</u>	<u>1,560,641</u>

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 DECEMBER 2021

Analysis of investments	2021	2020
	£	£
National Association of Almshouses		
Common Investment Funds:		
16,136 accumulation shares (2020 : 16,857)	<u>1,689,508</u>	<u>1,560,641</u>

= Shares are valued at market value. The shares are all redeemable within one year.

Due to lack of information it is impractical to establish the original cost of the investments in the National Association of Almshouses Common Investment Funds.

The Almshouses have no rent arrears (2020 : Nil).

10.	Creditors and Amounts fall due with one year	2021	2020
		£	£
	Accruals	<u>2,350</u>	<u>3,356</u>

11. Funds

Unrestricted Funds

For the provision of Almshouses for poor persons of good character and for the relief in need of persons resident in the area of the ancient parish of Stoneleigh. Also for the general day to day upkeep and repairs of the Almshouses.

Restricted Funds

Extraordinary Repairs:

For the extraordinary repair, improvement and rebuilding of the Almshouses.

Non-Extraordinary Repairs:

For the repairs of the Almshouses where unrestricted funds are insufficient.

DAME ALICE LEIGH'S ALMSHOUSES
(Charity No. 215675)

NOTES TO THE ACCOUNTS *continued*
FOR THE YEAR ENDED 31 DECEMBER 2021

12. Rent Surplus Fund

The Charity has made calculations in accordance with the Rent Surplus Fund Determination 1989 and established that at 31 December 2021 no liability arises.

13. Taxation

The almshouses having been registered under charitable rules, have no liability to Corporation Tax.

14. Ultimate Controlling Party

The Charity's ultimate controlling party is the Board of Trustees.

15. Trustees Expenses and Remuneration

There were no Trustees expenses or remuneration during the year.