



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2021		31	12	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Burstow Lodge Cottage	
Rookery Hill	
Outwood, Surrey	
Postcode	RH1 5QZ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Alan Till (Chairman)			
2 Jackie Addison			
3 Joy Segun			
4 Stuart Hellier			
5 Leslie Quie			
6 Cath Hearnden			
7			
8			
9			
10			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

management

Structure, governance and

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

The charity was established under the Will of William Buckwell and was first regulated by a Scheme of the High Court of Justice (Chancery Division) of 19 December 1905 as amended by an Order of the said Court of 7 December 1907, and a further Order of the Charity Commissioners dated 7 September 2006, and as varied or affected by further schemes of the Charity Commissioners of 16 December 1921, 9 April 1963, 28 April 1971, 2 June 1971, 11 April 1983, 18 December 1984, 3 April 1996 and 6 October 2007.

How the charity is constituted
(eg. trust, association, company)

The charity is an unincorporated association.

Trustee selection methods

(eg. appointed by, elected by)

The body of trustees should comprise a maximum of 8 trustees, 4 of whom should be persons resident or carrying on business in or near Lingfield and the other 4 should be persons residing or carrying on business in or near the London Borough of Lewisham.

Were there to be a need for new trustees these would be identified and appointed by the remaining trustees. The Chairman of the trustees, assisted by the Clerk, would be responsible for the induction of any new trustee which would involve awareness of the trustee's responsibilities, the governing documents, administrative procedures, the history and the philosophical approach of the charity. Any new trustee would receive a copy of the previous year's annual report and accounts and a copy of the Charity Commission leaflet: "The essential trustee: What you need to know".

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The main object of the charity is the provision of accommodation for the benefit of elderly people of limited means. There were no changes to these objects during the year, and these objects represent the charity's plans for the future.

The only activity undertaken during the year in relation to the charity's objects was the maintenance and upkeep of the Almshouses and their grounds, as well as taking note of, and where appropriate, responding to particular requests from residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**Review of Activities**

Overall, the main income (from residents' maintenance contributions) and direct costs, excluding Improvements, were similar to those in 2020.

John Head, a previous Clerk for William Buckwell, kindly left £5,000 in his will as a legacy. This money went towards the resurfacing of the communal path at the front of the building which came to £7,200 in total.

The annual Residents Luncheon which is usually held every year in June was postponed due to Covid 19. This was the same of the annual Christmas drinks in December which were also postponed.

There continues to be an ongoing legal dispute regarding a Costs Order made against us regarding the Resident X court case back in 2017. Our Solicitor is in negotiations and we hope to settle this in the near future.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the policy of the trustees to maintain a level of free reserves sufficient to cover 9 months' expenditure. At the year end the free reserves were at a level which exceeds the target range. It is also the policy of the trustees to review, on an annual basis, the nature and level of the funds set aside, and to ensure that strategies are in place to enable such funds to be able to meet their purpose on an ongoing basis.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

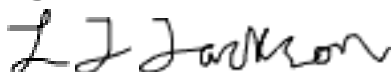
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Laura Jackson

**Position
(eg Secretary, Chair, etc)**

TAR

Clerk to the Trustees

Date

01/09/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The William Buckwell Memorial Almshouses

No (if any)
215570

CC16a

Receipts and payments accounts

For the period
from

Period start date
01/01/2021

To

Period end date
31/12/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Charitable activities - Resident Contributions	£50,582	-	-	50,582	49,145
Dividends from Income shares	875	-	-	875	928
Dividends from Accumulation shares	12,171	-	-	12,171	13,904
Bank interest	-	-	-	-	-
Misc. income	5,000	-	-	5,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	68,628	-	-	68,628	63,977
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,628	-	-	68,628	63,977
A3 Payments					
Almshouses Assn Sub	250	-	-	250	500
Clerk other fees	209	-	-	209	1,416
Clerk Yearly Fee	5,334	-	-	5,334	5,191
Drainage/water rates	2,001	-	-	2,001	1,883
Electricity	238	-	-	238	203
Gardener	2,132	-	-	2,132	2,275
Gas safety certificates	-	-	-	-	-
Improvements	7,200	-	-	7,200	-
Independent examiner's fee	300	-	-	300	300
Insurance	2,377	-	-	2,377	2,310
Legal fees	-	-	-	-	-
Maintenance	1,969	-	-	1,969	7,435
Misc	304	-	-	304	125
Residents hampers	275	-	-	275	-
Trustees & Residents lunches	-	-	-	-	12
TV Licence	23	-	-	23	15
	-	-	-	-	-
Sub total	22,612	-	-	22,612	21,664
A4 Asset and investment purchases, (see table)					
Re-invested Accumulation shares	12,171	-	-	12,171	13,904
New Accumulation shares	40,904	-	-	40,904	5,904
Sub total	53,075	-	-	53,075	19,808
Total payments	75,687	-	-	75,687	41,472
Net of receipts/(payments)	- 7,059	-	-	- 7,059	22,505
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	55,548	-	-	55,548	33,043
Cash funds this year end	48,489	-	-	48,489	55,548

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Current Account	48,485	-	-
	Lloyds BIA Account	4	-	-
		-	-	-
	Total cash funds	48,489	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	M&G W Buckwell account	NAACIF	-	24,171
	M&G Extra Repair fund	NAACIF	-	437,640
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land & Buildings		-	268,580
	Fixtures & fittings		7,078	1,459
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Alan Till	17/9/22



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The William Buckwell Memorial Almshouses

On accounts for the year
ended

31 December 2021

Charity no
(if any) 215570

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2020**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Joanna Unsworth

Date:

30/08/2022

Name:

Joanna Unsworth

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

39 Stockwell Road

East Grinstead

West Sussex, RH19 4BD

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.