



Upton St Leonards Village Hall

Annual Report for the period 1st February 2024 to 31st January 2025

Upton St. Leonards Village Hall is sited at Bondend Road, Upton St. Leonards adjacent to the Birchall Memorial Institute and is a central feature of the village. The hall was founded after WW1 as a gift to the village by the Birchall family, which then resided at Bowden Hall, in memory of the family members who died in the conflict. It is an unincorporated charity registered with the Charity Commission (No 214415)

At the 1st March 2025 the Trustees were:

Keith L Pearson	Elected Member & Chairman
Stewart Tedaldi	Elected Member & Vice Chairman
Michael Stratford	Elected Member Parish Council Nominee
Sarah DesForges	Elected member
Ann Pearson	Elected member & Bookings Officer
Carol Evans	Elected member
James Browne	Elected Member
Michelle King	Elected member
Chris Patterson	Elected Member
Roy Thorogood	Elected Member

2024 has come and gone and the Upton St Leonards Village Hall continues to thrive and provide a venue for the Community to use for various events, despite the fact that all our costs have increased particularly those utilities that we have to use to exist. That is why it is so important that attention to such things as turning lights off when not used, ensuring that the front door is closed in cold weather and ensuring that the heating thermostats are in the correct position at maximum 18 degrees, and off when there are spells of warmer weather. We are looking at this issue for a better solution at present. It is also essential that all regular users do remember to sweep the floors after use and if tables are used they must be wiped down before returning them to the stores. However having said that, in the main, we don't have too many major problems at the moment.

The year saw a refurbishment of the main hall floor which was last done to that degree in 2016. The total cost of this being over £5000. Unfortunately, we also had a failure of a part of the boiler in the annex that had to be replaced at a cost of £900 these together with a number of smaller maintenance issues meant that the accounts for the year show a small surplus of £494.

The Playgroup came to the Committee with a request to utilise part of the rear land to create a trim trail for the children. It appears that Ofsted are pushing for more outside activities in order to ensure young children get more exercise. The works required were all funded by grants and the Playgroup themselves. It meant reducing the growth of bushes and trees on the left rear of the building and the opinion is that it enhances the appearance of the whole area and reduces our need for maintenance in the long run.

Following the Fire Risk Assessment there will be a full alarm system installed which will of course be quite expensive, but necessary.

During the course of the year a large sum of money was invested in a Bond with Lloyds Bank at a good interest rate which will provide a worthwhile income, better than being achieved through NS&I which was the facility previously used. This also is kept as the reserve fund for an eventual need for a re-roofing of the building.

Finally we give our wholehearted thanks to Mike Stratford who after many years as a Trustee some of which as Chairman, during which time he oversaw the building of the annex, he finally hung up his boots so to speak. The Village Hall and the residents of Upton owe you a huge thank you Mike for all that time spent for the benefit of others.

One last thing was that we installed a plaque recognising those who have made significant donations to Hall funds as individuals. We are also one Trustee short at present so please let us know if you are interested in helping.

My thanks also to all Trustees for their commitment.

Keith L Pearson Chairman, USL Village Hall Management Committee

UPTON ST LEONARDS VILLAGE HALL
INCOME AND EXPENDITURE ACCOUNT FOR FINANCIAL YEAR TO 31.01.25

	2024/25	2023/24
<u>INCOME</u>		
Misc Income	£751.64	£101.14
Grants & Donations	£0.00	£30.00
Regular Users	£26,818.52	£24,245.25
Casual Users	£4,502.00	£3,582.70
Fund Raising	£735.00	£745.00
Transfers	£0.00	£0.00
Jubilee	£0.00	£0.00
	<u>£32,807.16</u>	<u>£28,704.09</u>
<u>EXPENDITURE</u>		
Honorarium	£450.00	£225.00
Misc. Admin	£673.00	£279.20
Fund Raising	£79.99	£0.00
Utilities	£4,074.86	£7,588.16
Maintenance	£18,504.58	£11,749.92
Refurbishment	£6,821.60	£1,300.00
Insurance	£1,709.12	£1,718.05
Jubilee	£0.00	£0.00
Bank Charges	£0.00	£0.00
Transfers	£0.00	£564.00
TOTAL	<u>£32,313.15</u>	<u>£23,424.33</u>
Excess Income over Expenditure	<u>£494.01</u>	<u>£5,279.76</u>

SOCIAL COMMITTEE FUNCTIONS

	2024/25	2023/24
Spring Show	£688.48 £ 158.52	£656.67 £ 126.67
Junior Quiz		£65.00
Quiz Nights		
Firework Night		
Village Day		
Race Night	£ 79.99	
Tea Towels/Notelets		
TOTALS	<u>£688.48 £238.51</u>	<u>£721.67 £126.67</u>
Income over Expenditure	<u>£449.97</u>	<u>£595.00</u>

UPTON St. LEONARDS VILLAGE HALL

AUDITOR'S REPORT FOR THE YEAR ENDED 31.01.2025

I have examined the Village Hall's accounting records and consider them to be adequate for the purpose of accurately recording the financial transactions throughout the year under review. I have also examined the records and supporting documents, vouchers and invoices provided and can confirm that, in my view, the accounts they have prepared represent a true and fair view of the Village Hall's financial activities during the year and the state of its financial affairs as at 31st January 2025.

Recommendations: - 1. None.

A handwritten signature in black ink, appearing to be 'MP', with a long horizontal flourish extending to the right.

Matthew Pearse ACMA

1st June 2025

