

REGISTERED CHARITY NUMBER: 214293

**Report of the Trustees and
Audited Financial Statements
for the Year Ended 31 March 2021
for
St Andrew's House**

St Andrew's House

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St Andrew's House

**Reference and Administrative Details
for the Year Ended 31 March 2021**

TRUSTEES

K L Holmes
R Perry
R F Kemble
J V Wilkins
R Drew
M A Dunwoody
D W Mills

PRINCIPAL ADDRESS

19 St Andrews Road
Earlsdon
Coventry
CV5 6FP

**REGISTERED CHARITY
NUMBER**

214293

AUDITORS

Leigh Christou Ltd
Chartered Certified Accountants and
Statutory Auditor
Leofric House
Binley Road
Coventry
CV3 1JN

BANKERS

Natwest Bank
Birmingham City Centre
1 St Philips Place
Birmingham
B3 2PP

St Andrew's House

Report of the Trustees for the Year Ended 31 March 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The overall objectives of the charity are:

- the provision of housing accommodation for beneficiaries, with a preference, but not a requirement, for beneficiaries who are members of or adherents to a non-conformist Christian Church; and
- such charitable purposes for the benefit of the residents as the Trustees decide; and
- the provision of extra-care accommodation and facilities for: beneficiaries, with a preference for residents; and subject hereto. other persons who are sick, convalescent, or infirm.

Further objectives are:

- to provide high quality residential care in a pleasant and friendly environment.
- to enable residents to have as much choice and independence as they are capable of.
- to constantly strive to improve services.
- to ensure the financial viability and efficiency of the Home, providing security for the residents and staff.
- to invest in staff, developing their skills so that the services can improve.
- to work closely with contractors and suppliers ensuring quality service at an efficient cost.
- to ensure the requirements of the Social Services and the Care Quality Commission are not only reached but, wherever possible, exceeded.

St Andrew's aims to provide a caring, Christian environment which offers choice and independence, supporting our community of residents to live a constructive, positive, and fulfilling lifestyle.

Ongoing activities form a vital part of the residents' personal welfare, and the programme is coordinated by the Activities Organiser.

A weekly programme of activities includes group events, quizzes & entertainments. Individual programmes are also a feature and take into account personal requirements. Entertainment is also provided by local volunteer groups, Churches & other artists. Optional devotions are held, normally on Sundays & Wednesdays led, either by a minister, or by a team of volunteer leaders, many drawn from local Churches.

The charity regularly requests feedback and involvement of residents in decision making to ensure their concerns and opinions are taken into consideration.

The public benefits of the charity are the provision of residential care home accommodation. The public benefits directly relate to the charity's key objectives. No detriment or harm arises from the charity providing the public benefit. In shaping the objectives for the year and planning for the charity's activities, the charity trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

ACHIEVEMENT AND PERFORMANCE

The Charity was disappointed with the assessment from the Care Quality Commission inspection in October 2019 and subsequent follow up inspection in July 2020. Much effort has been undertaken by the Charity to address the issues raised in the inspection and all matters have been supported and signed off by Coventry Social Services Commissioning Team, who we thank sincerely. CQC has been updated regularly of progress but are not yet re-conducting face to face inspections.

Trustees express a massive thank you to manager, Jill Holmes and her staff team, many of whom put themselves at risk during the pandemic in order to maintain services to the resident community. Their dedication has been exemplary. During this year, much on-going improvement of services has continued. An electronic Care Plan for residents has been installed, a new telephone system including lines to each room and WiFi throughout, enabling 'Facetime' with family members etc. A visitors reception room has been provided. Over half the rooms have new and improved beds. Staff training has been accelerated by an 'on-line' system. Public areas have been refurbished. Every effort has been made to set the highest standards of care and quality of facilities.

St Andrew's House

Report of the Trustees for the Year Ended 31 March 2021

FINANCIAL REVIEW

The Charity has been severely impacted by the pandemic, not only by the sad loss of lives but also by the requirements for residents to isolate in their rooms to arrest the spread of Covid 19 and also by virtue of no visitors being allowed for many weeks. Equally, some of the staff were unable to work, shielding, isolating or affected by the virus. There is little doubt in the minds of the trustees and the professional staff team that the discharge of patients from hospital into Care Homes with no pre-discharge testing is the cause of the consequences which started in April 2020 and have impacted on the home since then.

The loss of income of 25% has been and is serious and recruitment of residents has only been possible recently. Access for prospective residents has only been restored since July.

The Charity has only survived by virtue of prudent accrued reserves.

The trustees report a deficit for the year of £721,571 (2020: £85,761 surplus). This is largely in part as a result of an impairment loss on Freehold Land and Buildings of £712,998 following an independent valuation on the 24th February 2021.

During the year, the charity received a grant from Coventry City Council for £76,193 as part of the Governments Adult Social Care Fund. This was in respect to Infection Control measures and Rapid Testing measures.

Expenditure continues to be tightly controlled with staff costs continuing to be a significant expense. The costs of maintaining the Home to a high standard have also risen during the year. In addition, the trustees continue to invest the property to meet the developing needs of the residents.

Within the financial year, the home has met its loan repayment facility to Nat West Bank plc, as part of the 18 year repayment period. This £750,000 loan requires servicing at a cost of circa £55,000 per annum.

The balance sheet shows a decrease in overall funds of £721,571 over the year with a decrease of £737,048 in gross assets.

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised.

At the balance sheet date the Charity's total reserves totalled £1,793,553 (£2,515,124) which is wholly represented by the unrestricted funds. Included within unrestricted funds is £120,000 which has been designated by the trustees as a reserve to meet operating costs and overheads in the event of a reduction in resources available and funding.

In common with many other providers in the Care Sector, St Andrews could not survive only on the income received from Social Services and requires residents to meet the balance of fees, as determined by the Trustees. Everything possible is done to ensure that costs are contained as reasonable as possible, in order that the tariff can be set at a fair level and fee rates are reviewed annually.

The Charity holds various funds on deposit with Natwest Bank and is exploring alternative investment choices. The Trustees' investment powers are governed by statute.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The Trustees continue to review the strategy for other potential improvements to the Home.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

St Andrew's House

Report of the Trustees for the Year Ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

St Andrews House is a registered Charity, established by a Deed of Trust dated 1 August 1950 (plus amendments dated 16 May 1984). A new Trust Deed, approved by the Charity Commission, was implemented at the AGM in September 2009.

The Charity has one residential care home, St Andrews House, Earlsdon, Coventry, CV5 6FP, which is registered with the Care Quality Commission to accommodate a maximum of 35 residents.

At the year end, the Home employed 43 members of staff comprising the Home Manager, supervisors and care assistants, an activities organiser, kitchen staff, housekeeping/laundry staff and an administrator. A new position of 'Bursar' has been created, embracing both Administration and Finance. Our staff group is of mixed ages, experience and ethnicity.

We are regularly inspected by the CQC in conjunction with other supervisory bodies. Inspection reports are available from the CQC and are downloadable from that website.

Responsibility for the Charity rests with the Trustees, who delegate the responsibility for running the care home to the Manager. Each nominating body, as set out in the Trust Scheme, can nominate up to 2 Trustees. In addition, the Trustees may appoint 7 co-opted Trustees. The nominated Trustees may serve for a maximum of 2 terms of 3 years before retiring for 1 year. The co-opted Trustees are appointed for terms of 3 years. At the end of March 2021 we had appointed 7 trustees.

The Trustees meet monthly and have regular contact with the Home Manager to ensure the smooth running of the Charity.

During the year, Trustee David Mills was elected as 'Nominated Individual', for which we are most grateful.

New Trustees are given a copy of the Trust Deed, access to previous minutes, a copy of the Charity's latest Report and Financial Statement and they undergo induction training. Where necessary, due to the new Trustee's potential involvement, a Disclosure and Barring Service check is carried out before the Trusteeship commences.

The Trustees review the remuneration package annually and award increases based on the Home's financial performance and perceived cost of living adjustments and other factors. This has worked well in so far as there is an open recruitment policy which ensures the starting package is competitive and coupled with the annual review ensures staff retainment is part of the review. The Care Manager was appointed in January 2020, whilst the Senior Supervisors have been in place for up to 17 years which suggests the policy is reasonable and appropriate.

FUND RAISING STANDARDS INFORMATION

The charity's fundraising is limited to holding events at the charity's home.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

St Andrew's House
Report of the Trustees
for the Year Ended 31 March 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 12/10/2021 and signed on its behalf by:

Kenneth L. Holmes

K L Holmes - Trustee

Report of the Independent Auditors to the Trustees of St Andrew's House

Opinion

We have audited the financial statements of St Andrew's House (the 'charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**Report of the Independent Auditors to the Trustees of
St Andrew's House**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Report of the Independent Auditors to the Trustees of St Andrew's House

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

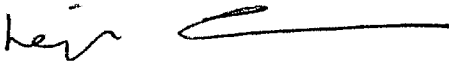
We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**Report of the Independent Auditors to the Trustees of
St Andrew's House**

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Leigh Christou Ltd
Chartered Certified Accountants and
Statutory Auditor
Leofric House
Binley Road
Coventry
CV3 1JN

12 October 2021

St Andrew's House

Statement of Financial Activities
for the Year Ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	4	167,468	77,902	245,370	57,482
Charitable activities	7				
Residents fees		821,292	-	821,292	1,079,558
Recharge expenses		5,179	-	5,179	10,647
Other trading activities	5	-	-	-	517
Investment income	6	24,530	-	24,530	23,540
Total		1,018,469	77,902	1,096,371	1,171,744
EXPENDITURE ON					
Charitable activities	8				
Charitable Expenditure		1,032,381	72,563	1,104,944	1,085,983
Other	11	712,998	-	712,998	-
Total		1,745,379	72,563	1,817,942	1,085,983
NET INCOME/(EXPENDITURE)		(726,910)	5,339	(721,571)	85,761
Transfers between funds	22	5,339	(5,339)	-	-
Net movement in funds		(721,571)	-	(721,571)	85,761
RECONCILIATION OF FUNDS					
Total funds brought forward		2,515,124	-	2,515,124	2,429,363
TOTAL FUNDS CARRIED FORWARD		1,793,553	-	1,793,553	2,515,124

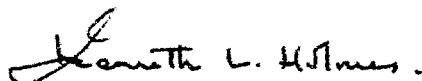
The notes form part of these financial statements

St Andrew's House

Balance Sheet
31 March 2021

	Notes	31.3.21 £	31.3.20 £
FIXED ASSETS			
Tangible assets	16	1,766,735	2,512,411
CURRENT ASSETS			
Debtors	17	135,708	134,032
Cash at bank and in hand		437,518	430,566
		<u>573,226</u>	<u>564,598</u>
CREDITORS			
Amounts falling due within one year	18	(124,074)	(102,658)
NET CURRENT ASSETS		<u>449,152</u>	<u>461,940</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>2,215,887</u>	<u>2,974,351</u>
CREDITORS			
Amounts falling due after more than one year	19	(422,334)	(459,227)
NET ASSETS		<u>1,793,553</u>	<u>2,515,124</u>
FUNDS	22		
Unrestricted funds		1,793,553	2,515,124
TOTAL FUNDS		<u>1,793,553</u>	<u>2,515,124</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 12/10/2021 and were signed on its behalf by:


K L Holmes - Trustee


R Perry - Trustee

The notes form part of these financial statements

St Andrew's House

**Cash Flow Statement
for the Year Ended 31 March 2021**

	Notes	31.3.21 £	31.3.20 £
Cash flows from operating activities			
Cash generated from operations	1	109,201	164,356
Finance costs paid		(13,985)	(18,967)
Net cash provided by operating activities		<u>95,216</u>	<u>145,389</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(51,576)	(38,249)
Interest received		205	901
Net cash used in investing activities		<u>(51,371)</u>	<u>(37,348)</u>
Cash flows from financing activities			
Loan repayments in year		(36,893)	(41,237)
Net cash used in financing activities		<u>(36,893)</u>	<u>(41,237)</u>
Change in cash and cash equivalents in the reporting period		<u>6,952</u>	<u>66,804</u>
Cash and cash equivalents at the beginning of the reporting period		<u>430,566</u>	<u>363,762</u>
Cash and cash equivalents at the end of the reporting period		<u><u>437,518</u></u>	<u><u>430,566</u></u>

The notes form part of these financial statements

St Andrew's House

**Notes to the Cash Flow Statement
for the Year Ended 31 March 2021**

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.21 £	31.3.20 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(721,571)	85,761
Adjustments for:		
Depreciation charges	83,310	76,918
Loss on disposal of fixed assets	944	904
Interest received	(205)	(901)
Finance costs	13,985	18,967
Impairment loss on tangible fixed assets	712,998	-
Increase in debtors	(1,676)	(6,614)
Increase/(decrease) in creditors	21,416	(10,679)
Net cash provided by operations	<u>109,201</u>	<u>164,356</u>

2. ANALYSIS OF CHANGES IN NET DEBT

	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank and in hand	430,566	6,952	437,518
	<u>430,566</u>	<u>6,952</u>	<u>437,518</u>
Debt			
Debts falling due within 1 year	(38,718)	-	(38,718)
Debts falling due after 1 year	(459,227)	36,893	(422,334)
	<u>(497,945)</u>	<u>36,893</u>	<u>(461,052)</u>
Total	<u>(67,379)</u>	<u>43,845</u>	<u>(23,534)</u>

St Andrew's House

Notes to the Financial Statements for the Year Ended 31 March 2021

1. CHARITY INFORMATION

St Andrew's House is a registered Charity, established by a Deed of Trust dated 1 August 1950 (plus amendments dated 16 May 1984). The principal address of the Charity is St Andrew's House, 19 St Andrew's Road, Earlsdon, Coventry, CV5 6FP.

The nature of the Charity's principal activities is the care of elderly residents at its care home St Andrew's House.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

Income

All income is recognised in the Statement of Financial Activities once the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation. Non-cash donations are recognised where the amount is clearly identifiable.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

On receipt, Grant income is treated as deferred income and released to the Statement of Financial Activities as Grant conditions are met.

Expenditure

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest method.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

2. ACCOUNTING POLICIES - continued

Expenditure

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on charitable activities includes the cost associated with caring for the Home's residents and their associated support costs.

Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Improvements to property	- 20% on cost
Fixtures and fittings	- 10% on cost

Assets in the course of construction are not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the net income/(expenditure) for the year.

At each reporting date, the Charity reviews the carrying amounts of its tangible fixed assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

2. ACCOUNTING POLICIES - continued

Financial instruments

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Going concern

The ongoing COVID-19 pandemic continues to have a significant impact on the care homes sector, with St Andrew's House being no exception.

The trustees continue to monitor the ever changing situation to ensure the charity complies with the latest requirements and to mitigate as much as possible the potential impact of COVID-19 on the Home, its residents and its financial position.

Whilst a notable drop in occupancy rate has attributed to a deficit in the year, the trustees have prepared and reviewed forecasts based on various scenarios and are comfortable that the charity has sufficient headroom available in even the most pessimistic of circumstances. They therefore continue to prepare the financial statements on a going concern basis.

St Andrew's House

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

3. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

4. DONATIONS AND LEGACIES

	Unrestricted funds	Restricted funds	31.3.21 Total funds	31.3.20 Total funds
	£	£	£	£
Donations	14,491	1,709	16,200	33,482
Legacies	142,943	-	142,943	24,000
Grants	-	76,193	76,193	-
Furlough claims	10,034	-	10,034	-
	<u>167,468</u>	<u>77,902</u>	<u>245,370</u>	<u>57,482</u>

Grants received, included in the above, are as follows:

	31.3.21 £	31.3.20 £
Other grants	<u>76,193</u>	<u>-</u>

Furlough income relates to Coronavirus Job Retention Scheme.

Other grants relates to a grant received from Coventry City Council in relation to Infection Prevention and Control.

5. OTHER TRADING ACTIVITIES

	Unrestricted funds	Restricted funds	31.3.21 Total funds	31.3.20 Total funds
	£	£	£	£
Fundraising events	<u>-</u>	<u>-</u>	<u>-</u>	<u>517</u>

St Andrew's House

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

6. INVESTMENT INCOME

	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
Rents received	24,325	-	24,325	22,639
Deposit account interest	205	-	205	901
	<u>24,530</u>	<u>-</u>	<u>24,530</u>	<u>23,540</u>

7. INCOME FROM CHARITABLE ACTIVITIES

	Residents fees £	Recharge expenses £	31.3.21 Total activities £	31.3.20 Total activities £
Residential care provision	821,292	5,179	826,471	1,090,205

8. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 9) £	Support costs (see note 10) £	Totals £
Charitable Expenditure	1,085,127	19,817	1,104,944

9. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.3.21 £	31.3.20 £
Staff costs	729,819	704,160
Rates and water	6,928	4,352
Light and heat	29,515	32,779
Telephone	5,450	5,222
Postage and stationery	2,452	2,971
Advertising	2,502	1,838
Sundries	26,916	19,241
Laundry and cleaning	28,382	25,684
Refurbishment	85,464	75,622
Household and garden	2,686	2,970
Staff training	4,052	2,541
Activity costs	1,269	6,567
Insurance	7,873	7,764
Food	49,403	63,473
Bad debts	4,177	-
Depreciation	83,310	76,918
Loss on sale of assets	944	904
Interest payable and similar charges	13,985	18,967
	<u>1,085,127</u>	<u>1,051,973</u>

St Andrew's House

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

10. SUPPORT COSTS

	Management	Governance	Totals
	£	costs	£
	£	£	£
Charitable Expenditure	<u>10,831</u>	<u>8,986</u>	<u>19,817</u>

Support costs, included in the above, are as follows:

	31.3.21	31.3.20
	Charitable	Total
	Expenditure	activities
	£	£
Wages	10,831	16,032
Auditors' remuneration	4,620	2,880
Legal and professional	4,366	15,098
	<u>19,817</u>	<u>34,010</u>

11. OTHER

Exceptional Item

Exceptional item relates to the impairment of Freehold Land and Buildings to £1,650,000 following an independent third party valuation on the 24th February 2021 by Jeremy Tobin MRICS on behalf of Pinders Professional & Consultancy Services Ltd.

12. AUDITORS' REMUNERATION

	31.3.21	31.3.20
	£	£
Fees payable to the charity's auditors for the audit of the charity's financial statements	<u>4,620</u>	<u>2,880</u>

13. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

14. STAFF COSTS

	31.3.21	31.3.20
	£	£
Wages and salaries	692,237	677,143
Social security costs	37,545	32,696
Other pension costs	10,868	10,353
	<u>740,650</u>	<u>720,192</u>

St Andrew's House

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

14. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Administrative staff	3	3
Care staff	37	37
	<u>40</u>	<u>40</u>

No employees received emoluments in excess of £60,000.

15. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	36,482	21,000	57,482
Charitable activities			
Residents fees	1,079,558	-	1,079,558
Recharge expenses	10,647	-	10,647
Other trading activities	517	-	517
Investment income	23,540	-	23,540
Total	<u>1,150,744</u>	<u>21,000</u>	<u>1,171,744</u>
EXPENDITURE ON			
Charitable activities			
Charitable Expenditure	1,081,783	4,200	1,085,983
NET INCOME	<u>68,961</u>	<u>16,800</u>	<u>85,761</u>
Transfers between funds	<u>18,800</u>	<u>(18,800)</u>	<u>-</u>
Net movement in funds	<u>87,761</u>	<u>(2,000)</u>	<u>85,761</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>2,427,363</u>	<u>2,000</u>	<u>2,429,363</u>
TOTAL FUNDS CARRIED FORWARD	<u>2,515,124</u>	<u>-</u>	<u>2,515,124</u>

St Andrew's House

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

16. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Fixtures and fittings £	Totals £
COST				
At 1 April 2020	2,717,173	-	259,000	2,976,173
Additions	2,890	17,207	31,479	51,576
Disposals	-	-	(6,178)	(6,178)
At 31 March 2021	<u>2,720,063</u>	<u>17,207</u>	<u>284,301</u>	<u>3,021,571</u>
DEPRECIATION				
At 1 April 2020	302,663	-	161,099	463,762
Charge for year	54,402	2,658	26,250	83,310
Eliminated on disposal	-	-	(5,234)	(5,234)
Impairments	712,998	-	-	712,998
At 31 March 2021	<u>1,070,063</u>	<u>2,658</u>	<u>182,115</u>	<u>1,254,836</u>
NET BOOK VALUE				
At 31 March 2021	<u>1,650,000</u>	<u>14,549</u>	<u>102,186</u>	<u>1,766,735</u>
At 31 March 2020	<u>2,414,510</u>	<u>-</u>	<u>97,901</u>	<u>2,512,411</u>

Freehold Land and Buildings were valued on an open market basis on the 24th February 2021 by Jeremy Tobin MRICS on behalf of Pinders Professional & Consultancy Services Ltd. Further to this inspection, the Trustees have decided to impair the carrying value of Freehold Land and Buildings to £1,650,000 per the independent third party valuation.

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Trade debtors	124,368	120,465
Other debtors	-	991
Prepayments and accrued income	11,340	12,576
	<u>135,708</u>	<u>134,032</u>

St Andrew's House

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Bank loans and overdrafts (see note 20)	38,718	38,718
Trade creditors	45,273	36,130
Social security and other taxes	9,349	4,349
Other creditors	10,721	1,724
Accruals and deferred income	20,013	21,737
	<u>124,074</u>	<u>102,658</u>

19. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.3.21	31.3.20
	£	£
Bank loans (see note 20)	<u>422,334</u>	<u>459,227</u>

20. LOANS

An analysis of the maturity of loans is given below:

	31.3.21	31.3.20
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>38,718</u>	<u>38,718</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>38,718</u>	<u>38,718</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u>123,152</u>	<u>123,152</u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans more 5 yr by instal	260,464	297,357

The long-term loans are secured by fixed charges over the property St Andrew's House, 19 St Andrew's Road, Coventry, CV5 6FP.

21. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
Fixed assets	1,766,735	-	1,766,735	2,512,411
Current assets	564,721	8,505	573,226	564,598
Current liabilities	(115,569)	(8,505)	(124,074)	(102,658)
Long term liabilities	(422,334)	-	(422,334)	(459,227)
	<u>1,793,553</u>	<u>-</u>	<u>1,793,553</u>	<u>2,515,124</u>

St Andrew's House

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

22. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	2,395,124	(726,910)	5,339	1,673,553
Designated funds	120,000	-	-	120,000
	<u>2,515,124</u>	<u>(726,910)</u>	<u>5,339</u>	<u>1,793,553</u>
Restricted funds				
Coventry City Council - Infection Prevention and Control Grant	-	4,380	(4,380)	-
New Laptop Purchase	-	959	(959)	-
	<u>-</u>	<u>5,339</u>	<u>(5,339)</u>	<u>-</u>
TOTAL FUNDS	<u>2,515,124</u>	<u>(721,571)</u>	<u>-</u>	<u>1,793,553</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,018,469	(1,745,379)	(726,910)
Restricted funds			
Coventry City Council - Infection Prevention and Control Grant	76,193	(71,813)	4,380
New Laptop Purchase	959	-	959
Lounge Clean	590	(590)	-
Christmas	160	(160)	-
	<u>77,902</u>	<u>(72,563)</u>	<u>5,339</u>
TOTAL FUNDS	<u>1,096,371</u>	<u>(1,817,942)</u>	<u>(721,571)</u>

St Andrew's House

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

22. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	2,307,363	68,961	18,800	2,395,124
Designated funds	120,000	-	-	120,000
	<u>2,427,363</u>	<u>68,961</u>	<u>18,800</u>	<u>2,515,124</u>
Restricted funds				
Kitchen equipment	2,000	-	(2,000)	-
New lift	-	16,800	(16,800)	-
	<u>2,000</u>	<u>16,800</u>	<u>(18,800)</u>	<u>-</u>
TOTAL FUNDS	<u>2,429,363</u>	<u>85,761</u>	<u>-</u>	<u>2,515,124</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,150,744	(1,081,783)	68,961
Restricted funds			
New lift	21,000	(4,200)	16,800
TOTAL FUNDS	<u>1,171,744</u>	<u>(1,085,983)</u>	<u>85,761</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	2,307,363	(657,949)	24,139	1,673,553
Designated funds	120,000	-	-	120,000
	<u>2,427,363</u>	<u>(657,949)</u>	<u>24,139</u>	<u>1,793,553</u>
Restricted funds				
Kitchen equipment	2,000	-	(2,000)	-
New lift	-	16,800	(16,800)	-
Coventry City Council - Infection Prevention and Control Grant	-	4,380	(4,380)	-
New Laptop Purchase	-	959	(959)	-
	<u>2,000</u>	<u>22,139</u>	<u>(24,139)</u>	<u>-</u>
TOTAL FUNDS	<u>2,429,363</u>	<u>(635,810)</u>	<u>-</u>	<u>1,793,553</u>

St Andrew's House

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

22. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,169,213	(2,827,162)	(657,949)
Restricted funds			
New lift	21,000	(4,200)	16,800
Coventry City Council - Infection Prevention and Control Grant	76,193	(71,813)	4,380
New Laptop Purchase	959	-	959
Lounge Clean	590	(590)	-
Christmas	160	(160)	-
	<u>98,902</u>	<u>(76,763)</u>	<u>22,139</u>
TOTAL FUNDS	<u>2,268,115</u>	<u>(2,903,925)</u>	<u>(635,810)</u>

Designated funds

The income funds of the charity include a designated fund which has been set aside out of unrestricted funds by the trustees for specific purposes:

- Operating costs and overheads reserve
- Designated reserves of two months operating costs

Restricted funds

The income funds of the charity include restricted funds comprising the following:

- Infection Prevention and Control
 - Monies advanced from Coventry City Council as part of the Adult Social Care Fund in respect of Infection Control Measures and Testing.
- New Laptop Purchase
 - £959 donation received for Laptop Purchase
- Lounge Clean
 - £590 donation received in respect of cleaning costs for lounge
- Christmas
 - £160 donation received in respect to Christmas related expenses

The transfers made during the current and previous years relate to where incoming resources received relate to the acquisition of fixed assets. These amounts are transferred to unrestricted funds after the assets have been acquired, thus discharging the restriction.

St Andrew's House

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

23. RELATED PARTY DISCLOSURES

Remuneration of key management personnel

The remuneration of key management personnel is as follows:

	2021	2020
	£	£
Aggregate compensation	94,181	74,326

Transactions with related parties

During the year, the Charity entered into the following transactions with related parties:

During the year the Charity paid fees of £1,054 (2020: £2,224) to Vagdia and Holmes Chartered Architects, a company of which Mr K L Holmes is a director. No amounts were owed at the balance sheet date (2020: £Nil).

During the year donations of £1,549 (2020: £300) were received from trustees for restricted funds - new laptop purchase and restricted funds - lounge clean.

24. AUDITOR LIABILITY LIMITATION AGREEMENT

Auditors Liability is limited to a maximum of twenty-five times the fee relating to the audit engagement.

The trustees approved the agreement on 27 July 2021.

St Andrew's House

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	16,200	33,482
Legacies	142,943	24,000
Grants	76,193	-
Furlough claims	10,034	-
	<hr/> 245,370	<hr/> 57,482
Other trading activities		
Fundraising events	-	517
Investment income		
Rents received	24,325	22,639
Deposit account interest	205	901
	<hr/> 24,530	<hr/> 23,540
Charitable activities		
Residential care provision	826,471	1,090,205
	<hr/>	<hr/>
Total incoming resources	1,096,371	1,171,744
EXPENDITURE		
Charitable activities		
Wages	681,406	661,111
Social security	37,545	32,696
Pensions	10,868	10,353
Rates and water	6,928	4,352
Light and heat	29,515	32,779
Telephone	5,450	5,222
Postage and stationery	2,452	2,971
Advertising	2,502	1,838
Sundries	26,916	19,241
Laundry and cleaning	28,382	25,684
Refurbishment	85,464	75,622
Household and garden	2,686	2,970
Staff training	4,052	2,541
Activity costs	1,269	6,567
Insurance	7,873	7,764
Food	49,403	63,473
Bad debts	4,177	-
Freehold property	54,402	54,343
Improvements to property	2,658	-
Fixtures and fittings	26,250	22,575
Loss on sale of tangible fixed assets	944	904
Carried forward	1,071,142	1,033,006

This page does not form part of the statutory financial statements

St Andrew's House

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2021**

	31.3.21 £	31.3.20 £
Charitable activities		
Brought forward	1,071,142	1,033,006
Bank charges and interest	13,985	18,967
	<u>1,085,127</u>	<u>1,051,973</u>
Other		
Exceptional items	712,998	-
Support costs		
Management		
Wages	10,831	16,032
Governance costs		
Auditors' remuneration	4,620	2,880
Legal and professional	4,366	15,098
	<u>8,986</u>	<u>17,978</u>
Total resources expended	<u>1,817,942</u>	<u>1,085,983</u>
Net (expenditure)/income	<u><u>(721,571)</u></u>	<u><u>85,761</u></u>