

Trustees' Annual Report for the period

From

6th April 2023

Period start date

To 5th April 2024

Period end date

Charity name: Guist Charity Trustees Fuel Allotment/Poors Allotment

Charity registration number: 214230

Objectives and Activities

	SORP reference	Summary of the purposes of the charity as set out in its governing document			
	Para 1.17	Charity was formed to provide fuel for the poor persons resident in the Ancient Parish of Guist. The charity owns 35 acres of land, 3 bungalows and 3 cottages in the parish of Guist.			
	Para 1.17 and 1.19	Each household in Guist, where one family member is a pensioner, received an annual fuel allotment. Six properties are let to local people. Allotments are let to local people. A large proportion of the common land is an SSSI for which the trust receives grants from the Rural Payments Agency for its upkeep. The Trust has fishing rights to a stretch of river Wensum, currently not let as the area is an SSSI		Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18
			The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.		

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	Policy on grant making	Para 1.38	
		Policy on social investment including program related	Para 1.38	

Investment		
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

SOP reference	Para 1.20	<p>The trustees held four meetings during the year. Fuel allotments of £120 were paid to 30 households in the village. The main focus of the trust has been the refurbishment of one of the bungalows including a small extension which will soon be completed. Cellotex insulation was put over the rafters in one of the bungalows as recommended by the EPC advisor. Oil boilers and an air source heat pump were serviced. Tenants who use an open fire or woodburner were asked to have their chimney swept and to pass the certificate to the trustees. Repairs to properties and access roads were carried out when required. The vacant allotment has been rented out. The trustees have looked for new management of the Common, a SSSI, and hope that Norfolk Wildlife Trust will take this on.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Having reviewed the financial position, we do not foresee any difficulties in filling the charity's commitments in the coming year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Whilst we have no specific policy on reserves, reserves are used primarily to maintain the 6 properties owned by the trust.
Amount of reserves held	Para 1.22	£59,744.50
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust Deed dated 17 th July 1959
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by parish council Appointments to run for 4 years

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Guist Charity Trustees
Other name the charity uses	Fuel Allotment – Poor Allotment
Registered charity number	214230
Charity's principal address	Sennowe Hall, Sennowe Park,
	Guist, Dereham, Norfolk, NR20 5PB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlie Temple Richards	Chair		Rector of Guist Parish
2	Linsey Wilcox			Guist Parish Council
3	Sarah Coxon			Guist Parish Council
4	Edward Winnington			Guist Parish Council
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional) Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	CL 22	Full name(s)	CHARLES JENNIFER RICHARD	Position (eg Secretary, Chair, etc)	CHAIR	Date	21/10/2024
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Receipts and payments accounts

For the period from

6th April 2023

To

5th April 2024

Guist Charity - Fuel Allotment/Poors Allotment

214230

CC16a

Section A Receipts and payments

A1 Receipts	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Cottage Rents	25,444	0	0	25,444	24,556
Allotment Rent	285	0	0	285	270
Wayleave	327	0	0	327	0
Rural Payment Agency	2,354	0	0	2,354	2,354
Bank Interest	1,122	0	0	1,122	221
Insurance Payment	0	0	0	0	0
From Petty Cash	123	0	0	123	100
OFFGEM	1,336	0	0	1,336	1,211
Sub total(Gross income for A1)	30,991	0	0	30,991	28,712

A2 Asset and investment sales, (see table).					
Sub total	0	0	0	0	0
Total receipts	30,991	0	0	30,991	28,712

A3 Payments

Fuel Payments	3,360	0	0	3,360	3,219
Repairs-Property	63,046	0	0	63,046	6,377
Work on Common	350	0	0	350	300
Insurance	2,904	0	0	2,904	2,536
Drainage Rates	26	0	0	26	25
Postage & Stationery	40	0	0	40	50
Bank Charges	0	0	0	0	0
Accountancy	225	0	0	225	293
Breckland Council - Council Tax	1,712	0	0	1,712	1,272
Water	260	0	0	260	0
Electricity	255	0	0	255	0
Tree Felling	0	0	0	0	0
Tenant Assistance	0	0	0	0	100
Cash Banked	0	0	0	0	0
Road Repair	0	0	0	0	0
Sub total	72,179	0	0	72,179	14,172

A4 Asset and investment purchases, (see table)					
Sub total	0	0	0	0	0
Total payments	72,179	0	0	72,179	14,172

Net of receipts/(payments)	-41,187	0	0	-41,187	14,540
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	138,858	0	0	138,858	111,613
Cash funds this year end	97,671	0	0	97,671	126,153

Section B Statement of assets and liabilities at the end of the period

Bank Current a/c	37,667.31	to nearest £	Unrestricted funds	37,667.31	to nearest £
Bank Deposit a/c	59,744.50	to nearest £	Restricted funds	59,744.50	to nearest £
			Endowment funds		to nearest £

B1 Cash funds

Petty Cash

Total cash funds

(agree balances with receipts and payments account(s))

259.19

97.671

0

0

0

0

Endowment funds

Unrestricted funds

Restricted funds

to nearest £

to nearest £

to nearest £

Details

0
0
0
0
0
0
0
0

Fund to which asset belongs

0
0
0
0
0
0
0
0

Cost (optional)

0
0
0
0
0
0
0
0

Current value (optional)

B3 Investment assets

Details

Fund to which asset belongs

0
0
0
0
0
0
0
0

Cost (optional)

0
0
0
0
0
0
0
0

Current value (optional)

B4 Assets retained for the charity's own use

Cost (re-build) Bungalow
35 Acres Common Land
3 x Cottages
3 x Bungalows

Details

Fund to which liability relates

0
0
0
0
0
0
0
0

Amount due (optional)

0
0
0
0
0
0
0
0

When due (optional)

B5 Liabilities

Details

0
0
0
0
0
0
0
0

Signed by one or two trustees on behalf of all the trustees

Signature


Print Name

Date of approval

S. Khan

SARAH COOPER

16/5/24

 CHARITY COMMISSION FOR ENGLAND AND WALES		Independent examiner's Report	
Section A		Independent Examiner's Report	
Report to the trustees/ members of		Guist Charity Trustees/Fuel Allotment – Pools Allotment <small>Charity Name</small>	
On accounts for the year ended		05/04/2024 Charity no (if any) 214230	
Set out on pages		1 & 2 <small>(remember to include the page numbers of additional sheets)</small>	
Responsibilities and basis of report		<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05 / 04 / 2024.</p> <p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p> <p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"> • accounting records were not kept in accordance with section 130 of the Act or • the accounts do not accord with the accounting records <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>	
Independent examiner's Statement		<p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>	
Signed:		LP Noble Date: 16/05/2024	
Name:		Lauren Noble	
Relevant professional qualification(s) or body (if any):			
Address:		Common Gate Cottage, The Common NR20 5PA	
Section B			
Disclosure			
Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).		Give here brief details of any items that the examiner wishes to disclose.	

October 2018

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