



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 6th April 2021 Period start date To 5th April 2022 Period end date

Charity name: Guist Charity Trustees

Charity registration number: 214230

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Charity was formed to provide fuel for the poor persons resident in the Ancient Parish of Guist. The Charity owns 35 acres of land, 3 bungalows and 3 cottages in the Parish of Guist |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Each household in Guist, where one family member is a pensioner receives an annual fuel allotment. Six properties are let to local people. Allotments are let to local people. A large proportion of the common land is a SSSI for which the trust receives grants from the Rural Payments Agency for it's upkeep. The Trust has fishing rights to a stretch of the river Wensum, currently not let as the area is a SSSI. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees have had regard to the guidance issued by the Charity Commission on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |

| | | |
|---------------------------------|-----------|--|
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The Trustees held two meetings during the last financial year.</p> <p>Following the installation of Air Source heating in one of the Trust's properties, the Trust is now in receipt of RHI payments.</p> <p>A new boiler was installed at one of the properties and new pipe work installed, following a leak in the system. Work to 'make good' the property was covered by insurance.</p> <p>One of the Trust's tenants died in February and the vacant property will be refurbished, as necessary, before re-letting.</p> <p>A tree was removed at one property and others, on the access road, were reduced, as they presented a hazard.</p> <p>30 Fuel Allotment cheques of £105.00 per household were sent out in the autumn.</p> <p>Sundry repairs were carried out on all properties as required, and boilers serviced. Repairs were made to the roads which give access to the Trust's properties.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |

| | | |
|-------|--|--|
| | | |
| Other | | |

Financial Review

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|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Having reviewed the financial position, we do not foresee any difficulties in fulfilling the charity's commitments in the coming year. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | While we have no specific policy on reserves, reserves are used primarily to maintain the six properties owned by the Trust. |
| Amount of reserves held | Para 1.22 | £108,802 |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Trust Deed dated July 17th 1959 |
| How is the charity constituted? (e.g. unincorporated association, CIO) | Para 1.25 | Trust |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by Parish Council. Appointments to run for four years. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Guist Charity Trustees |
| Other name the charity uses | Fuel Allotment – Poors Allotment |
| Registered charity number | 214230 |
| Charity's principal address | Sennowe Hall, Sennowe Park Guist, Dereham Norfolk NR20 5PB |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-----------------|-----------------------------------|---|
| 1 | Charles Temple-Richards | Chair | | Guist Parish Council |
| 2 | Mark Noble | | | Guist Parish Council |
| 3 | Ruth Jeynes | | | Guist Parish Council |
| 4 | Susan Avery | | | Guist Parish Council |
| 5 | Lindsey Wilcox | | | Guist Parish Council |
| 6 | | | | |
| 7 | | | | |
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| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
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| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
| | | |
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| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|


Other optional information

| |
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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|---|--|
| Signature(s) |  | |
| Full name(s) | MARK NOBLE | |
| Position (eg Secretary, Chair, etc) | TRUSTEE | |
| Date | 23/01/2023 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Fuel Allotment-Poors Allotment Charity

Receipts and payments accounts

CC16a

For the period
from

6th April 2021

To

5th April 2022

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Cottage Rents | 27,982 | - | - | 27,982 | 29,147 |
| Allotment Rent | 275 | - | - | 275 | 290 |
| Wayleave | - | - | - | - | - |
| Rural Payment Agency | 2,354 | - | - | 2,354 | 2,354 |
| Bank Interest | 10 | - | - | 10 | 23 |
| Insurance Payment | 1,058 | - | - | 1,058 | - |
| RHI | - | - | - | - | 858 |
| OFGEM | 1,151 | - | - | 1,151 | - |
| Sub total (Gross income for AR) | 32,831 | - | - | 32,831 | 32,672 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 32,831 | - | - | 32,831 | 32,672 |
| A3 Payments | | | | | |
| Fuel Payments | 2,835 | - | - | 2,835 | 2,835 |
| Repairs-Property | 12,349 | - | - | 12,349 | 12,412 |
| Work on Common | 300 | - | - | 300 | 1,393 |
| Insurance | 1,803 | - | - | 1,803 | 1,541 |
| Drainage Rates | 23 | - | - | 23 | 23 |
| Postage & Stationery | 54 | - | - | 54 | 49 |
| Bank Charges | - | - | - | - | 7 |
| Accountancy | 165 | - | - | 165 | 165 |
| Breckland Council-Council Tax | - | - | - | - | 120 |
| Tree Felling | 720 | - | - | 720 | - |
| Tenant Assistance | 400 | - | - | 400 | - |
| Road Repair | 1,476 | - | - | 1,476 | - |
| Sub total | 20,125 | - | - | 20,125 | 18,545 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 20,125 | - | - | 20,125 | 18,545 |
| Net of receipts/(payments) | 12,705 | - | - | 12,705 | 14,127 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 111,613 | - | - | 111,613 | 97,486 |
| Cash funds this year end | 124,318 | - | - | 124,318 | 111,613 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Bank Current A/C | 15,282 | - | - |
| | Bank Deposit A/C | 108,802 | - | - |
| | Petty Cash | 234 | - | - |
| | Total cash funds | 124,318 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Cost(re-build)Bungalow - Common End | | 141,930 | - |
| | 35 acres Common Land | | - | - |
| | 3 x Cottages | | - | - |
| | 3 x Bungalows | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

| | | | |
|---|-----------|------------|------------------|
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval |
| | | | |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Guist Charity Trustees/Fuel Allotment – Poors Allotment

On accounts for the year
ended

05/04/2022

Charity no
(if any)

214230

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Ann B Hendrick

Date:

22/06/22

Name:

Ann Hendrick

Relevant professional
qualification(s) or body
(if any):

Address:

12 Greengate

Swanton Morley

Dereham NR20 4AD

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.