

# **SNAPE VILLAGE HALL MANAGEMENT TRUST**

## **ANNUAL REPORT 2021**

This year has been difficult for the committee with problems finding a chairman following the resignation of our previous chairman due to ill health. Many of the committee are way beyond retirement age and have put in sterling work keeping the hall going over many years. This year we have shouldered the burden together and not only made significant improvements to the structure of the building, but managed to keep the essential services we provide to the village going where it was possible to do so. We kept our coffee mornings going by meeting outside in gazebos. Many volunteers helped with the erection and dismantling of these four gazebos bought with a generous Covid Re-start grant.

We also arranged for a caretaker to take on many of the tasks that had previously been done by the chairman and others such as checking the fire alarms, clearing up after less than helpful hirers, window cleaning – fogging the hall during Covid precautions etc. etc. This has proved very helpful to the committee.

Taking advantage of the halls closure, with a number of grants we were able to have the kitchen refitted, the front parking re-surfaced and additional disabled parking and hard standing to the rear of the hall. (The latter will be paid for in the next financial year thus accounting for the surplus this year, due to money arriving one year but the bills being paid the next) We are hoping to complete the last of our major tasks by re-sealing the floor in the hall during the next financial year. Then, I suspect, it will be like the Forth Bridge and we start all over. The hall is now heavily used with few spare sessions available and its usage does take its toll on furniture and decoration.

Another issue that needs improving is the heating, but due to the asbestos in the lining of the building this is proving difficult, but with rising utility prices, we will have to consider this in the coming year.

As Acting Chairman, I have been supported by all the committee and I thank them and the many volunteers for their support. I particularly want to thank our bookings secretary who takes over not only the bookings, but oversees and liaises with the caretakers, all the works contractors (of which there have been many this year and all the building maintenance and also to the treasurer who keeps the invoices going out and keeps our finances in check. Thanks also to the volunteer who helped get the annual accounts in order and our very patient independent examiner.

Hopefully this year we will find a young and enthusiastic person to take over as Chairman

Mary Wyllie

Acting Chairman

CHARITY COMMISSION

10 MAR 2022

ACCOUNTS  
RECEIVED

**Snappe Village Hall Management Committee**  
**Annual Accounts 1st January-31st December 2021**  
**Income and Expenditure Account**

	2021	2020	2019	2018
<b>Income</b>				
Rent	5,216.00	3093	5525.5	7911.5
Rent from events		0	1518	
Snooker Club: Rent		500	880	210
Snooker Club: Insurance		254	508	127
Snooker Club: Water		15	30	7.5
Donations		481.4	172.5	57.5
Grants	25,908.00	11,180	2,500	1,370
Fundraising	2,029.61	1111.65	3,282.41	2,788.02
Fundraising income into deposit account	892.00			
Advertising		0		150
Car parking	400.00	400	200	400
Building Society Interest	4.21	7.8	16.71	10.93
Sundries (incl VAT refund) - broadband credit		0		3
Cancelled Cheque no 200704 (2016)				0
Insurance refund		0		68.21
Refund - Electricity overpaid	393.03	956.35	56.54	
<b>TOTAL</b>	<b>34,842.85</b>	<b>17999.2</b>	<b>£14,689.66</b>	<b>£13,103.66</b>
<b>Expenditure</b>				
Electricity	1,488.92	1488.95	1977.19	1602.38
Water	10.60	81.99	384.54	365.17
Sewage		0	51.95	166.02
Repairs/Maintenance	18,514.54	13005.57	2,196.28	7,149.43
Cleaner	694.50	666	1,388	1,220
Caretaker	540.00			
Cleaning materials	96.31	160.55	186.23	306.94
Stationery/Phone/Broadband	755.27	520.1	642.07	516.72
Postage		14.64	3.5	13.68
Performing Rights (PRS)	109.94	149.06	150.43	158.59
Professional fees		0		25
Rent (refunds on deposits)		0		160
Insurance	1,206.53	1182.22	1158.61	2591.18
- Balancing entry		69.2		0
Bank charges (bounced Cheque)		0		4
Fundraising		0		24.25
Cheque bounced		0		0
Refunds	500.00	0	210	174
Donation	25.00	20	60	28
Brown bin	45.00	43.5	43	43
Fire equipment maintenance	234.30	148.2	3100.8	609.9
Sundries	19.50	23.5	39.19	
Covid-19 Sanitiser and related equipment	108.92	1490.37		
Cooleraid	257.92			
<b>TOTAL</b>	<b>24,607.25</b>	<b>19063.85</b>	<b>£11,591.79</b>	<b>£15,158.26</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>10,235.60</b>	<b>-1064.65</b>	<b>£3,097.87</b>	<b>£5,839.57</b>

HSBC bank balance as at 31.12.2021  
Ipswich Building Society Account (1)  
Ipswich Building Society Account (2)

22,909.51  
4,538.22  
558.59

£3,642.57  
£558.03

£14,642.57  
£3,635.81  
£556.99

**Snape Village Hall Management Committee**

**Financial position as at 31st December 2021**

	<b>31.12.21</b>	<b>31.12.20</b>	<b>31.12.19</b>	<b>31.12.18</b>
Funds as at 31st December previous year	<b>17770.72</b>	<b>18,835.37</b>	<b>15,737.50</b>	<b>17,792.10</b>
	<b>0</b>			
Net surplus/(deficit)	<b>10235.6</b>	<b>-£1,064.65</b>	<b>£3,097.87</b>	<b>-£2,054.60</b>
<b>TOTAL</b>	<b>28006.32</b>	<b>£17,770.72</b>	<b>£18,835.37</b>	<b>£15,737.50</b>
Represented by:				
HSBC current account	<b>22909.51</b>	<b>13570.12</b>	<b>14,642.57</b>	<b>11,561.41</b>
Ipswich Building Society				
(1) Treasurer's Account	<b>4538.22</b>	<b>3642.57</b>	<b>3635.81</b>	<b>3621.32</b>
(2) Sinking Fund	<b>558.59</b>	<b>558.03</b>	<b>556.99</b>	<b>554.77</b>
<b>TOTAL</b>	<b>£28,006.32</b>	<b>£17,770.72</b>	<b>£18,835.37</b>	<b>£15,737.50</b>

**SNAPE VILLAGE HALL MANAGEMENT  
COMMITTEE**

**Registered Charity No 213565**

I report on the accounts of ABOVE NAMED for the year ended 31<sup>st</sup> DECEMBER 2021 set out overleaf.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts. You consider that the audit requirement in section 43(2) of the Charities Act 1993 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner A.C.B. (Aet.)