

Charity number: 213213

The Hospital of Sir John Hawkins, Knight, in Chatham

Unaudited

Trustees' report and financial statements

for the year ended 28 February 2022

The Hospital of Sir John Hawkins, Knight, in Chatham

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The Hospital of Sir John Hawkins, Knight, in Chatham

Reference and administrative details of the Charity, its Trustees and Advisers for the year ended 28 February 2022

Trustees	Major N Wood, Chairman ³ Admiral of the Fleet the Lord Boyce KG GCB OBE DL, Lord Warden of the Cinque Ports ¹ Wg Cdr P H Gilbert QVRM TD DL VR MB BCh MRCGP DRCOG DCH ³ Lt Cdr S Small RNR, Vice Chairman ³ Cdre B Bryant, Representative of the Lord High Admiral of the United Kingdom ¹ Capt S M Gobbi MA LLB, Appointed by Corporation of Trinity House ² Dr M L Morgan, Appointed by Lord Bishop of Rochester ² Mr C H Reynolds, Appointed by Royal Naval Benevolent Trust ² Capt N A M Butler ³ Mrs P Lowton ³ Lt Col R Meakins, Appointed by the Royal School of Military Engineering ² ¹ Ex-Officio Governors ² Nominated Governors ³ Co-Optative Governors
Charity registered number	213213
Principal office	High Street Chatham Kent ME4 4EW
Deputy Governor	Mrs S N Fairlamb (resigned 23/02/2022) Ms K Miller (appointed 23/02/2022)
Website address	www.hawkinshospital.org
Accountants	Kreston Reeves LLP Chartered Accountants Montague Place Quayside Chatham Maritime Chatham Kent ME4 4QU

The Hospital of Sir John Hawkins, Knight, in Chatham

**Reference and administrative details of the Charity, its Trustees and Advisers (continued)
for the year ended 28 February 2022**

Bankers	NatWest Bank PLC PO Box 166 40 High Street Rochester Kent ME1 1LJ
Solicitors	DGB Solicitors LLP The Captain's House Central Avenue Pembroke Chatham Maritime Kent ME4 4UF
Investment Managers	Charles Stanley & Co. Limited 55 Bishopsgate London EC2N 3AS CCLA Senator House 85 Queen Victoria Street London EC4V 4ET

The Hospital of Sir John Hawkins, Knight, in Chatham

Trustees' report for the year ended 28 February 2022

The Trustees present their annual report together with the financial statements of the Charity for the year from 1 March 2021 to 28 February 2022.

Objectives and activities

a. Policies and objectives

The purpose of the Charity is to provide almshouse accommodation for the relief of needy and disabled mariners and shipwrights in service of the realm. The 1983 Scheme, as amended, extends the class of beneficiaries to needy or disabled persons who have served either in the Royal Navy, the Royal Marines, the Women's Royal Naval Service, the Queen Alexandra's Royal Naval Nursing Service, the Army, the Royal Air Force or who have served and have been mobilised for active service in any of the Reserve Forces or bodies or who have been employed in any of Her Majesty's Dockyards or Naval Bases directly on the construction, maintenance, re-fitting or repair of Her Majesty's ships and vessels or have served in the Royal Fleet Auxiliary or British Merchant Navy.

There have been no changes to the objects in the year.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

a. Review of activities

a. Covid-19 Response

(1) Restrictions on access and assembly were relaxed in accordance with government guidelines and the residents were encouraged to be vaccinated.

(2) Regular advice on basic precautions was promulgated via the hospital's newsletter and through gentle nudging by the staff.

(3) The hospital established a small reserve of PPE as a precaution against a resurgence of the virus.

(4) The hospital suffered no losses during the pandemic, an achievement much to the credit of the deputy governor and caretaker.

b. Maintenance

(1) General

Little in the way of major maintenance was necessary during the year and all arrears of servicing and inspections caused by covid were caught up.

(2) Improvements.

(a) The programme of renewing white goods in the flats was completed.

(b) One gas boiler that had not been installed with all the others was replaced.

(c) All the fuse boards throughout the hospital were replaced and the wiring checked and found to be satisfactory.

(d) Broadband access was provided for the boardroom and the means for remote conferencing installed.

The Hospital of Sir John Hawkins, Knight, in Chatham

Trustees' report (continued) for the year ended 28 February 2022

Achievements and performance (continued)

c. Raising Awareness

(1) General.

The hospital's programme of raising awareness was resumed and the website re-opened.

(2) National Gardens Scheme.

The hospital took part for the first time, in 2021 and the event was a great success. The gardens looked very attractive and the cream teas were irresistible; the governors have decided to repeat the performance in 2022.

(3) Heritage Weekends.

(a) Although previous heritage weekends had been quite low key, they had brought the hospital to the notice of a lot of local people and were considered to be worth the effort.

(b) In 2021 the local council focused support on the re-generation of the hospital's surrounding area and put money into publicity and encouraging a wider participation. The initiatives were very successful, doubling the footfall in Chatham High Street over both weekends and the hospital similarly increased its number of visitors, again the cream teas were the secret ingredient.

(c) The positive response has encouraged the council to renew and increase its investment in the heritage weekends and the hospital active support has resulted in it being represented on the events' planning committee.

(4) Briefings.

The briefing programme was resumed at the first opportunity and brought representatives of the Kent lieutenancy office, The City of Rochester Society, the neighbouring almshouses and the local heritage sites to the hospital.

(5) Black Lives Matter.

No further challenges to the hospital emerged from Black Lives Matter and the internet petition to change the hospital's name has gained little traction. The governors make a point of highlighting the founder's positive achievements during briefings.

(6) Collective Action.

The East Kent Consortium of Almshouses – a local clearing house for advice and information - was unable to meet during the pandemic, but activities will resume shortly.

d. Impact Statement

(1) The hospital's success in protecting all its residents throughout the pandemic was striking. Residents were nudged into observing government guidelines while minimizing contact with outsiders and, as a result, none was hit by the virus. Had the virus got into the hospital it could have dealt a devastating blow to the charity's viability.

(2) Briefings thrust the hospital in front of a wider audience, particularly in local government and involvement with the organisers of the National Gardens Scheme and Heritage Weekends enabled it to punch above its weight in attracting visitors to the grounds and spreading awareness of the hospital's history and purpose.

(3) Consistent attention to maintenance and an on-going programme of improvements ensured that the residents' flats were kept up to modern standards. When costs collided with cash flow the Medway Mission to Marines often contributed to cushion the blow to the hospital's finances; replacing all the white goods in the flats was an undoubted hit.

(4) There is little doubt that the hospital's activities have helped to push back against any lingering, local feeling against its founder, and to bang the drum for its contribution to the community.

The Hospital of Sir John Hawkins, Knight, in Chatham

Trustees' report (continued) for the year ended 28 February 2022

Achievements and performance (continued)

b. Investment policy and performance

The principal objective is to invest funds to maximise income without placing at undue risk the capital value of the investment such that the income produced is at least sufficient to assist in meeting the expenditure of the Charity. To assist in the objective, the Governors appoint advisors upon such terms as are deemed appropriate to make recommendations as to the sale and/or purchase of investment holdings. The Governors consider that given the very difficult economic climate, the performance of the investment managers was satisfactory.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

(1) General The Trustees consider that the level of free reserves, excluding Endowment Fund, is appropriate having regard to future maintenance and refurbishment costs. With this in mind the combined levels of the Cyclical Maintenance and Extraordinary Repair funds should be kept at an overall balance in excess of one year's running costs.

(2) Endowment Fund This comprises the permanent endowment of the Charity and amounted to £396,648 (2021: £379,308) at 28 February 2022.

(3) Cyclical Maintenance Fund Established voluntarily under the Charity Commissioner's Scheme to provide for the ordinary maintenance and repair of the almshouses. The balance at 28 February 2022 was £43,006 (2021: £43,006).

(4) Extraordinary Repair Fund Established compulsorily under the Charity Commissioner's Scheme to provide for the extraordinary repair, improvement, extension or rebuilding of the almshouses. The balance at 28 February 2022 was £24,534 (2021: £24,534).

(5) Income Fund This comprises the unrestricted income of the Charity. Free reserves at 28 February 2022 were £469,090 (2021: £430,435).

(6) Property Fund This is an unrestricted fund and comprises the value of the property owned by the Charity. The balance at 28 February 2022 was £41,038 (2021: £41,038).

c. Voluntary income

(1) General - Donations are generally sought to help meet the cost of major projects, the hospital having sufficient income to meet its routine running costs. There being no major maintenance planned, the board did not apply to any grant givers during the year.

(2) Nevertheless, as in the previous year, the Medway Mariners Trust (MMT) made significant donations to help the hospital defray the additional costs incurred in combating the virus and a further contribution for the same purpose was received from the Chatham Naval Officers' Association (CNOA).

The Hospital of Sir John Hawkins, Knight, in Chatham

Trustees' report (continued) for the year ended 28 February 2022

Structure, governance and management

a. Constitution

The Charity was founded by Royal Charter of 27 August 1594, upon the petition of Queen Elizabeth I's Treasurer of the Navy, Sir John Hawkins. It was further regulated by Statutes and Ordinances of 25 May 1598 and a Scheme of the Charity Commissioners dated 4 February 1876. These regulations have now been replaced by a Scheme of the Charity Commissioners dated 18 December 1983, as amended on 1 November 1999.

b. Methods of appointment or election of Trustees

- a. The body of Governors shall consist of not less than seven and not more than eleven persons, being two ex officio Governors, four Nominated Governors and not less than one and not more than five Co-opted Governors, one of whom should be a medical doctor whenever possible.
- b. The ex-officio Governors shall be the Lord High Admiral of the United Kingdom and the Lord Warden of the Cinque Ports.
- c. The Nominated Governors must be appointed one by the Lord Bishop of Rochester, one by the Corporation of Trinity House, one by the Royal Naval Benevolent Trust and one by the Royal School of Military Engineering and Chatham Garrison at Brompton Barracks. Each appointment made by the Lord Bishop of Rochester must be made by nomination in writing. Every other appointment must be made at a meeting held in accordance with the ordinary practice of the appointing body. Each appointment must be made for four years.
- d. Co optative Governors shall be appointed for a term of five years by a resolution of the Governors passed at a special meeting of which not less than twenty one days' notice has been given and may be so appointed not more than one month before the term of an existing Co optative Governor expires with effect from the date of expiry but so that the latter shall not vote on the matter.
- e. Upon the occurrence of a vacancy the Governors shall cause a note thereof to be entered in their minute book at their next meeting and in the case of a vacancy in the office of Nominative Governor shall cause notice thereof to be given as soon as possible to the proper appointer. Any competent Governor may be re-appointed.

c. Organisational structure and decision-making policies

a. Composition of the Governing Body

(1) The death of The Lord High Admiral, HRH Prince Philip, an ex-officio governor meant that HM The Queen resumed the appointment.

(2) The remainder of the board was stable throughout the year.

b. Board Meetings - Governors were keen to return to holding their quarterly meetings at the hospital as it gave them the opportunity to see the residents and be seen. However, as a legacy of the pandemic, the board room now has the means for governors to access meetings remotely should the need arise.

c. Sub-Committees:

(1) The Finance and General Purposes Committee (F&GP), meets four times a year, ahead of each main board meeting and provides current financial information, formulates budgets and makes recommendations regarding income and expenditure.

(2) The F&GP conducts a biennial review of WMC, obtaining an equivalent fair rent recommendation from the Valuation Office Agency (VOA) for each flat and making adjustments every two years, in March. The most recent review took place this year and as part of the process, the Charity's subsidy to residents was reduced by 1% as the first step in a programme covering the next five cycles to bring WMC more into line with the Almshouses Association's recommended level. The rate of reduction will be kept under review, in the light of increases in inflation and might be increased if the hospital finds itself under financial pressure.

The Hospital of Sir John Hawkins, Knight, in Chatham

Trustees' report (continued) for the year ended 28 February 2022

Structure, governance and management (continued)

(3) The Welfare and Admissions (W&A) sub-committee meets on an as-required basis, usually biannually and monitors the well-being of the residents and screens potential residents' applications. The W&A continues to provide technical guidance for handling the virus.

(4) In a non-quinquennial year the premises sub-committee would meet just once to monitor the programme of improvements and minor and routine maintenance.

d. The Chairman would like to record his appreciation of the Governors' willingness to devote time, effort and expertise to the Hospital, all to very good effect. They are all busy people, but meetings are always well attended and productive.

e. Mrs Fairlamb, the deputy governor, who has been an effective link between the board and the residents and kept the board's proceedings working seamlessly retired during the year after 6 years of flawless performance. Unable to find a suitable replacement, the governors contracted Ms Kirstin Miller, who runs a business support company, to provide accounting, administration and clerk to the governors services on a monthly retainer.

f. The efforts of Mr Paul Roberts and his partner are fundamental to the smooth running of the Hospital and its attractive ambience. Having kept the hospital virus-free, they threw themselves enthusiastically into re-opening it and were instrumental in raising and enhancing the hospital's image.

d. Risk management

The Trustees have given consideration to the major risks to which the Charity is exposed and have developed policies and procedures to manage and mitigate their effects. A programme of rolling policy review, built into the Board's medium term plan ensures that the policies are kept relevant. The principal risks facing the Charity are assessed to be:

Governance: adherence to the terms of the scheme.
Operations: principally relating to maintenance.
Awareness: raising the profile to reach potential residents.
Finance: managing a lumpy cashflow.
Compliance: observing the requirements of data protection and health and safety.

Unforeseen risks are addressed by the Hospital's staff and then by relevant sub-committees as they arise and the reactions and possible future implications reviewed at the next full board meeting.

Plans for future periods

a. General - The governors intend to continue to catch up the backlog of things that would have happened had it not been for the virus, particularly to expand the briefing programme and to open for heritage weekends and the National Garden Scheme again.

b. Improvements - Replacement of internal light fittings with LEDs is planned for this year to provide better, brighter light for the residents. The LED fittings will also be cheaper to run and need replacing less often.

c. Review of Investment Managers - The possible change of investment managers remains on hold, while the lingering effects of the pandemic and the impact of the Ukrainian war and rising inflation are assessed. The existing managers have proved to be averagely successful and the need to change is not felt to be pressing.

d. Policies - Policy review is likely to have been completed in the coming year and to date, nothing significant has emerged to oblige the revisions to be revised.

e. Potential Residents - The hospital remains full, but all the residents are a year older. Links have been established with the ASDIC service charity as a further possible source of residents.

The Hospital of Sir John Hawkins, Knight, in Chatham

Trustees' report (continued) for the year ended 28 February 2022

Plans for future periods (continued)

f. Neighbouring Development - Nothing has happened, the development still lacks planning permission. The hospital has joined forces with Historic England and The City of Rochester Society in an effort to influence the scale, appearance and positioning of the development, however, as no plans are currently public there is stalemate, but governors will maintain contact with the planning authority to keep abreast of any movement.

Statement of Trustees' responsibilities

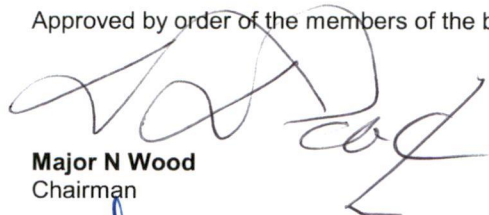
The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its income and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

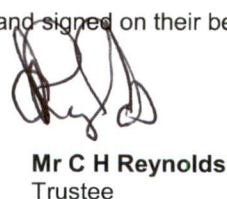
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Royal Charter. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Major N Wood
Chairman



Mr C H Reynolds
Trustee



Lt Cdr S Small RNR
Vice Chairman
Date: 7th September 2022

The Hospital of Sir John Hawkins, Knight, in Chatham

Independent examiner's report for the year ended 28 February 2022

Independent examiner's report to the Trustees of The Hospital of Sir John Hawkins, Knight, in Chatham ('the Charity')

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 28 February 2022.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Susan Robinson

Dated: 22 September 2022

BA FCA FCIE DChA MCMi

Kreston Reeves LLP

Chartered Accountants

Chatham Maritime

The Hospital of Sir John Hawkins, Knight, in Chatham

Statement of financial activities
for the year ended 28 February 2022

	Note	Endowment funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income and endowments from:					
Donations and legacies	3	-	12,509	12,509	9,700
Charitable activities	4	-	24,898	24,898	22,112
Investments	5	-	24,078	24,078	19,471
Total income and endowments		-	61,485	61,485	51,283
Expenditure on:					
Charitable activities	6	3,047	52,725	55,772	38,058
Total expenditure		3,047	52,725	55,772	38,058
Net (expenditure)/income before net gains on investments		(3,047)	8,760	5,713	13,225
Net gains on investments		22,997	27,285	50,282	63,639
Transfers between funds	11	(2,610)	2,610	-	-
Net movement in funds		17,340	38,655	55,995	76,864
Reconciliation of funds:					
Total funds brought forward		379,308	539,013	918,321	841,457
Net movement in funds		17,340	38,655	55,995	76,864
Total funds carried forward		396,648	577,668	974,316	918,321

The Statement of financial activities includes all gains and losses recognised in the year.

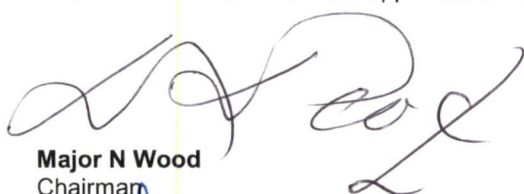
The notes on pages 12 to 21 form part of these financial statements.

The Hospital of Sir John Hawkins, Knight, in Chatham

**Balance sheet
as at 28 February 2022**

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	8	41,038	41,038
Investments	9	880,343	834,634
		<u>921,381</u>	<u>875,672</u>
Current assets			
Cash at bank and in hand		56,059	44,923
Creditors: amounts falling due within one year	10	(3,124)	(2,274)
Net current assets		<u>52,935</u>	<u>42,649</u>
Total net assets		<u>974,316</u>	<u>918,321</u>
Charity funds			
Endowment funds	11	396,648	379,308
Unrestricted funds	11	577,668	539,013
Total funds		<u>974,316</u>	<u>918,321</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


Major N Wood
Chairman


Mr C H Reynolds
Trustee


Lt Cdr S Small RNR
Vice Chairman
Date: 7th September 2022

The notes on pages 12 to 21 form part of these financial statements.

The Hospital of Sir John Hawkins, Knight, in Chatham

Notes to the financial statements for the year ended 28 February 2022

1. General information

The Charity is an unincorporated charity, incorporated in England and Wales, with the charity number 213213. The Charity's registered office is shown on page 1.

The Charity's objects can be found in the Trustees report on page 3.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Hospital of Sir John Hawkins, Knight, in Chatham meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Endowment funds comprise the permanent endowment of the Charity.

Investment income, gains and losses are allocated to the appropriate fund.

2.4 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

The Hospital of Sir John Hawkins, Knight, in Chatham

Notes to the financial statements for the year ended 28 February 2022

2. Accounting policies (continued)

2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Freehold property is not depreciated. Its estimated useful life is in excess of fifty years and the estimated residual value is more than the carrying value in the Balance sheet. Any depreciation would therefore be immaterial and no provision has been made in the financial statements.

2.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

The Hospital of Sir John Hawkins, Knight, in Chatham

**Notes to the financial statements
for the year ended 28 February 2022**

3. Income from donations and legacies

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Other donations	12,509	12,509	9,700
	<u>12,509</u>	<u>12,509</u>	<u>9,700</u>
Total 2021	9,700	9,700	
	<u>9,700</u>	<u>9,700</u>	

4. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Weekly maintenance contributions	24,898	24,898	22,112
	<u>24,898</u>	<u>24,898</u>	<u>22,112</u>
Total 2021	22,112	22,112	
	<u>22,112</u>	<u>22,112</u>	

5. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Investment income	24,073	24,073	19,402
Deposit interest	5	5	69
	<u>24,078</u>	<u>24,078</u>	<u>19,471</u>
Total 2021	19,471	19,471	
	<u>19,471</u>	<u>19,471</u>	

The Hospital of Sir John Hawkins, Knight, in Chatham

**Notes to the financial statements
for the year ended 28 February 2022**

6. Analysis of expenditure by activities

	Direct costs 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Charitable activities	33,962	21,810	55,772	38,058
Total 2021	18,706	19,352	38,058	

Analysis of direct costs

	Total funds 2022 £	Total funds 2021 £
Heating and lighting	644	403
Insurance	1,637	1,992
Council tax and water rates	1,639	1,636
Repairs and maintenance	28,920	13,645
Medway helpline	1,122	1,030
	33,962	18,706

Analysis of support costs

	Total funds 2022 £	Total funds 2021 £
Printing, postage and stationery	318	243
Investment manager's fees	4,573	3,958
Honorarium	6,225	6,120
Sundries	1,898	945
Garden	4,173	3,855
Resident's Christmas lunch and gratuities	1,903	1,079
Legal and professional fees	432	1,140
Accountancy and independent examination charges	1,782	1,698
Website costs	506	314
	21,810	19,352

Direct costs, in both 2022 and 2021, were all from unrestricted funds, and of the support costs, £3,047 were from endowment funds (2021 - £2,766) and £18,763 were from unrestricted funds (2021 - £16,586).

The Hospital of Sir John Hawkins, Knight, in Chatham

**Notes to the financial statements
for the year ended 28 February 2022**

7. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 28 February 2022, sundry expenses totalling £75 were reimbursed or paid directly to 1 Trustee (2021 - £NIL to any Trustee).

8. Tangible fixed assets

	Freehold property £
Cost or valuation	
At 1 March 2021	41,038
At 28 February 2022	41,038
Net book value	
At 28 February 2022	41,038
At 28 February 2021	41,038

The Hospital of Sir John Hawkins, Knight, in Chatham

**Notes to the financial statements
for the year ended 28 February 2022**

9. Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 March 2021	834,634
Additions	48,816
Disposals	(50,235)
Revaluations	47,128
At 28 February 2022	<u>880,343</u>
Net book value	
At 28 February 2022	<u>880,343</u>
At 28 February 2021	<u>834,634</u>

The historical cost of the Charity's fixed asset investments is £532,439.

All of the Charity's fixed asset investments are listed investments held in the UK.

Material investments:

	2022 £	2021 £
COIF Charities Investment Fund - Income Units	317,973	293,128
COIF Charities Investment Fund - Capital Units	85,572	78,886
	<u>403,545</u>	<u>372,014</u>

10. Creditors: Amounts falling due within one year

	2022 £	2021 £
Accruals	<u>3,124</u>	<u>2,274</u>

The Hospital of Sir John Hawkins, Knight, in Chatham

Notes to the financial statements
for the year ended 28 February 2022

11. Statement of funds

Statement of funds - current year

	Balance at 1 March 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 28 February 2022 £
Unrestricted funds						
Designated funds						
Extraordinary repairs fund	24,534	-	-	-	-	24,534
Cyclical maintenance fund	43,006	-	-	-	-	43,006
	<u>67,540</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>67,540</u>
General funds						
General fund	430,435	61,485	(52,725)	2,610	27,285	469,090
Property fund	41,038	-	-	-	-	41,038
	<u>471,473</u>	<u>61,485</u>	<u>(52,725)</u>	<u>2,610</u>	<u>27,285</u>	<u>510,128</u>
Total Unrestricted funds	<u>539,013</u>	<u>61,485</u>	<u>(52,725)</u>	<u>2,610</u>	<u>27,285</u>	<u>577,668</u>
Endowment funds						
Endowment fund	379,308	-	(3,047)	(2,610)	22,997	396,648
Total of funds	<u>918,321</u>	<u>61,485</u>	<u>(55,772)</u>	<u>-</u>	<u>50,282</u>	<u>974,316</u>

The Hospital of Sir John Hawkins, Knight, in Chatham

Notes to the financial statements
for the year ended 28 February 2022

11. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 March 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 28 February 2021 £
Unrestricted funds						
Designated funds						
Extraordinary repairs fund	24,534	-	-	-	-	24,534
Cyclical maintenance fund	43,006	-	-	-	-	43,006
	<u>67,540</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>67,540</u>
General funds						
General fund	374,701	51,283	(35,292)	(3,270)	43,013	430,435
Property fund	41,038	-	-	-	-	41,038
	<u>415,739</u>	<u>51,283</u>	<u>(35,292)</u>	<u>(3,270)</u>	<u>43,013</u>	<u>471,473</u>
Total Unrestricted funds	<u>483,279</u>	<u>51,283</u>	<u>(35,292)</u>	<u>(3,270)</u>	<u>43,013</u>	<u>539,013</u>
Endowment funds						
Endowment fund	<u>358,178</u>	<u>-</u>	<u>(2,766)</u>	<u>3,270</u>	<u>20,626</u>	<u>379,308</u>
Total of funds	<u><u>841,457</u></u>	<u><u>51,283</u></u>	<u><u>(38,058)</u></u>	<u><u>-</u></u>	<u><u>63,639</u></u>	<u><u>918,321</u></u>

The Hospital of Sir John Hawkins, Knight, in Chatham

Notes to the financial statements
for the year ended 28 February 2022

12. Summary of funds

Summary of funds - current year

	Balance at 1 March 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 28 February 2022 £
Designated funds	67,540	-	-	-	-	67,540
General funds	471,473	61,485	(52,725)	2,610	27,285	510,128
Endowment funds	379,308	-	(3,047)	(2,610)	22,997	396,648
	<u>918,321</u>	<u>61,485</u>	<u>(55,772)</u>	<u>-</u>	<u>50,282</u>	<u>974,316</u>

Summary of funds - prior year

	Balance at 1 March 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 28 February 2021 £
Designated funds	67,540	-	-	-	-	67,540
General funds	415,739	51,283	(35,292)	(3,270)	43,013	471,473
Endowment funds	358,178	-	(2,766)	3,270	20,626	379,308
	<u>841,457</u>	<u>51,283</u>	<u>(38,058)</u>	<u>-</u>	<u>63,639</u>	<u>918,321</u>

The Hospital of Sir John Hawkins, Knight, in Chatham

**Notes to the financial statements
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13. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Endowment funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	-	41,038	41,038
Fixed asset investments	396,257	484,086	880,343
Current assets	391	55,668	56,059
Creditors due within one year	-	(3,124)	(3,124)
Total	396,648	577,668	974,316

Analysis of net assets between funds - prior year

	Endowment funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	-	41,038	41,038
Fixed asset investments	379,173	455,461	834,634
Current assets	135	44,788	44,923
Creditors due within one year	-	(2,274)	(2,274)
Total	379,308	539,013	918,321

14. Related party transactions

Lt Cdr S Small, Vice Chairman of the Board of Governors, is also a Trustee of The Medway Mission to Mariners. During the year this Charity has made donations amounting to £12,000 to The Hospital of Sir John Hawkins, Knight, in Chatham (2021 - £8,500). At the year end there is no balance outstanding between the two charities (2021: £Nil).

During the year, the Trustees made cumulative donations to the Charity amounting to £25 (2021: £Nil).