



KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)
(A Company Limited by Guarantee)

REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

Registered Company No: 90531
Registered Charity No: 212692

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

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KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, TRUSTEES AND ADVISERS

Patron

King Charles III

Board of Trustees and Directors

Sir Ivor Roberts KCMG, FCIL

Ms Sue Bradbury

Professor Duncan Wu

Mr David Leigh-Hunt

Mr Charles Cary-Elwes

Lord James Abinger

Mr Joe Bates

Mrs Margaret Behan

Ms Reeta Chakrabarti

The Hon Mrs Harriet Cullen

Lady Caroline Egerton

Mr Anthony Gardner

Ms Alessandra Giovenco

Mr Angus Graham-Campbell

Dr James Grande

Ms Deborah Hodges

Ms Bathsheba Morabito

The Earl of Woolton

Hon Chairman

Hon Co Vice-Chairman

Hon Co-Vice-Chairman

Hon Company Secretary

Hon Treasurer

Resigned 20th September 2022

Resigned 25th June 2023

Sub-Committee (Rome)

Professor Jeffrey N Blanchard

Ms Abigail Brundin

Dott.ssa Rita Cassano

Avvocato Antonello Corrado

Mr Richard Dunn

Architetto Roberto Einaudi

Dott.ssa Alessandra Giovenco

Mr Gabriele Giuliani

Ms Rachel Launay

Amb. Edward Llewellyn OBE

Amb. Jill Morris CMG

Ms Elizabeth Rodini

Mr David L J Stainer

Prof. Marla Stone

Mr Rakesh Surampudi

Professoressa Maria Valentini

Dott.ssa Mary Venturini

Hon Chair (to 25th June 2023)

Appointed 26th September 2022

Appointed 13th June 2022

Hon Co-Chair

Hon Treasurer

Appointed 26th September 2022

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS (continued)

Curator of the Museum

Dr. Giuseppe Albano

Resigned 31st July 2022

Assistant Curator of the Museum

Luca Caddia

Editor of the Review

Dr. James Grande

Friends Secretary

James Kidd

Company Registration Number

90531

Charity Registration Number

212692

Website addresses

www.keats-shelley.org

www.ksh.roma.it

Registered Office

80 Cheapside

London

EC2V 6EE

Investment managers

Smith & Williamson

25 Moorgate

London

EC2R 6AY

Bankers (UK)

Barclays Business Centre

28 Hampstead High Street

London

NW3 1QB

Bankers (Italy)

Banca Intesa Spa

Roma- P Spagna,

Piazza di Spagna 18

00187 Roma

Italia

Registered Auditors

Topaz Solutions Limited

5 Giffard Court

Millbrook Close

Northampton

NN5 5JF

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

REPORT OF THE CHAIRMAN

FOR THE YEAR ENDED 31 DECEMBER 2022

The return to normal service with the retreat of the pandemic made our celebration of Shelley's bicentenary in 2022 a good deal easier.

The 25th iteration of the Keats-Shelley prize and the 7th year of the Young Romantics Prize again impressed with the high quality and quantity of entries. The theme of the poetry prize was 'Elegy', inspired by the bicentenary of Shelley's death. Its wider use takes in any serious, meditative subject. The more restricted use as a lament for the dead or for a tragic event is relatively modern. In the ancient world too, it covered not just death but love and war. While in English literature the most famous elegy is Thomas Gray's 'Elegy in a Country Churchyard', for lovers of Keats and Shelley of course, the paramount elegy is Shelley's pastoral 'Adonais: An Elegy on the Death of John Keats', written in 1821. The poem argues that it is not Keats who is dead – he is 'made one with Nature' – but the living.

Fiona Sampson, the prize-winning poet and writer, was our guest judge. The other judges were Deryn Rees-Jones and Will Kemp for the poetry prizes and Sharon Ruston and Simon Bainbridge for the essays. We are indebted to them all. We again held a gathering in late November in Albemarle Street, courtesy of Ginnie and John Murray, to celebrate the winners and runners-up for the poetry and essay prizes at which Fiona Sampson spoke eloquently about the Shelleys (her *In Search of Mary Shelley* has won international acclaim) and remarked on the high standard of the Young Romantics entries in particular. Sue Whitley and her team laboured mightily and are to be congratulated on their challenging endeavours. Sue is stepping down after many years as the prime mover of the prizes. Her exceptional talent will be hard to replace.

Debbie Hodges and Joe Bates maintained their sterling performances in directing the Keats celebrations by refocusing on those of Shelley. There were many stand-out events but two deserve a particular mention. In June we gathered at Eton College where Shelley spent a fifth of his life for a splendid Bicentenary Celebration Day of talks, readings and visits to specific Shelley-related locations. Anna Camilleri, Head of English at Eton organised the day and our Trustee Angus Graham-Campbell illuminated it with a talk on Shelley's time at Eton, which passed from an initial period of his being bullied systematically to emerging as an academic high achiever and leaving as a popular if controversial figure. A Shelley tour round the school was complemented by a specially curated Romantics exhibition in College Library. Highlights included the famous oil painting by Joseph Severn of Shelley composing Prometheus Unbound amid the ruins of the Caracalla Baths, and first editions of that very work, *The Cenci*, *Adonais* and his Gothic novel (composed while he was at Eton) *Zastrozzi*. A memorable and hugely enjoyable day.

Later that month, found many of us in Lerici in the Gulf of La Spezia. The inaugural Gulf of Poets Festival in Lerici took place in 1992 on the occasion of the bicentenary of Shelley's birth, and thirty years later the initiative was resurrected to mark the poet's death. The event was co-organised by Debbie Hodges and Sheba Morabito, who had been the team behind the original Festival. Our special guests, poets, and speakers from the UK and Italy included the Poet Laureate Simon Armitage, Scarlett Sabet, Annelisa Alleva, Paolo Febbraro, and Shelley scholars Anna Mercer and Carla Sanguinetti. The three-day festival was filled with a rich programme of talks, tours by land and sea, readings and music. Highlights included a boat trip around the Bay of Poets and to Porto Venere to see the Grotta di Byron, while most of the poetry readings took place in the grounds of Casa Magni, Shelley's final dwelling place at San Terenzo, to which he was sailing back from Livorno when his boat, the *Don Juan*, capsized during a storm on 8 July 1822. A particularly transporting event was a music recital and aperitivo on the terrace of Lerici Castle, watching the sun go down over the Bay where Shelley met his end.

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

REPORT OF THE CHAIRMAN

FOR THE YEAR ENDED 31 DECEMBER 2022

The bicentenaries of Keats and Shelley's deaths brought to a fitting close Giuseppe Albano's distinguished decade as Curator of the Rome House. He has been an inspirational leader and organiser of the Rome programme over the years. We wish him an equally eminent time as the Director of the Freud Museum in London.

His successor Dr Ella Kilgallon trained at the Victoria and Albert Museum, where she worked for several years in the Designs Department. She joins Keats-Shelley House from Kedleston Hall, a principal National Trust property in Derbyshire, where she has been the Property Curator.

We the Trustees and the Rome Committee of KSMA wish to record our thanks both to Giuseppe for his outstanding contribution and to Dr Luca Caddia, the Deputy Curator, who has taken the helm brilliantly over the interregnum. We extend a very warm welcome to Ella and look forward to working with her on the next chapter for Keats-Shelley House, which will certainly feature the bicentenary of Lord Byron's death in 2024.

Sir Ivor Roberts KCMG, FCIL
Chairman

20th September 2023

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

REPORT OF THE BOARD

The Board is pleased to present its report (which is also the Director's Report under company law) and Financial Statements for the year ended 31 December 2022, comprising the Statement of Financial Activities, the Balance Sheet and the Notes to the Financial Statements.

The Financial Statements have been prepared under the Charities Act 2011, the Companies Act 2006 and the Charities SORP (FRS 102) "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Objectives and Activities of the Association

These are (i) to facilitate appreciation of the works of the two Poets John Keats and Percy Bysshe Shelley and their circle, especially those associated with Italy, (ii) to keep the House at 26 Piazza di Spagna, Rome as a memorial to them by way of a museum and library available to the public, (iii) to preserve books and articles linked to the two Poets, (iv) to care for the graves in Rome of the two Poets and their associates and (v) generally to preserve the memory and works of the two Poets and their circle.

The House is open to the public six days a week, including public holidays except Christmas Day. It performs an educational and cultural role in the life of Rome and those associated with Italy interested in English literature. It receives an increasing number of visitors, particularly school parties. Visitors have the benefit of a detailed description of the life and works of the Poets aided by a trail devised in collaboration with the British Council in Rome, together with two specially commissioned films "Go Thou to Rome" and "A Walk through the Keats-Shelley House" on the history of the House and the Association.

In the U.K., the Board publishes the Association's bi-annual journal 'The Review' and periodic newsletters. It organises events in the form of lectures, poetry-readings and dramatic presentations. Included in these is an annual poetry and essay writing competition with a presentation of awards at the Keats-Shelley Prize event and the Young Romantics Prize event, both are usually held at an annual ceremony in London.

The Board have had regard to the Charity Commission's guidance on public benefit and are satisfied that the activities as stated above further the charity's purposes for the public benefit.

Financial Review

The income and expenditure for the year is shown on Page 9 of the attached Financial Statements. The principal sources of funds continue to be income from visitors to the House in Rome, rental income, investment income and donations and subscriptions from Friends.

From 2019 the Trustees had to meet the challenge of a shortfall in income derived from part of the House following vacancy. The position has now been rectified by a new agreement in partnership with another charity, so income now received will redress the previous shortfall.

The House suffered heavy impact (along with other institutions in Italy during the pandemic) but a great deal has been achieved in the intervening period using digital and other electronic technology to engage the public and revive the international profile of the House. Much of this is due to the hard work of the Curator, Dr Giuseppe Albano and the Deputy Curator, Dr Luca Caddia, and their staff.

The principal expenditure during the year under review comprises costs for the staffing, maintenance and running of the House in Rome to enable the Charity to continue to meet its principal stated objectives.

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

REPORT OF THE BOARD (continued)

Achievements and Performance

The achievements and performance for the year have been summarised in the Report of the Chairman on Pages 3 to 4.

Activities

The Board continues to focus on the stated objectives of the Charity and is committed to reviewing and developing existing activities and strategies to meet these objectives. A rich programme of events, exhibitions, scholarships and activities in the UK and Italy to commemorate the bicentenaries of Keats' and Shelley's deaths has been in place during the period to which this Report relates.

The Board is currently engaged in exploring future funding opportunities, adding to the Museum Collection and seeking to enhance and grow the membership and Friends of the Association.

Investments

The Board of Trustees has authority under the Articles of Association to undertake investments. Investment policy and strategy is determined and reviewed on a regular basis by the Investment Committee, a sub-committee of Trustees and co-opted members with appropriate knowledge and experience.

Reserves Policy

Unrestricted funds, which are the free reserves of the Charity, comprise the revaluation reserve, designated funds and operating fund of the Charity. It is the policy of the Charity to maintain the operating fund at a level that equates to approximately 12 months unrestricted expenditure, to provide sufficient funds to cover all relevant costs and to see all existing activities through to a satisfactory conclusion. The Trustees monitor the unrestricted funds on an ongoing basis, and, on an annual basis, they review the reserves policy, including the level of reserves held.

Structure, Governance and Management

The Association is an English registered "not for profit" company with a Memorandum and Articles of Association and in Italy enjoys the status of an "ente morale" under a decree of King Victor Emmanuel II in August 1907. The Association was registered in Italy as a "persona giuridica" in March 1999.

The Board in England comprises the Directors of the Association, which was founded in 1903 and has been incorporated in England as a Company limited by guarantee since 1906. The Association is a registered Charity in England and members of the Board are Trustees of the Charity. The Board comprises elected members whilst Members of the limited company are co-opted. New trustees are elected and trained by the existing Board. The Board convenes for a minimum of four meetings per year at which matters requiring formal decision are decided by vote. There is a Sub-Committee in Rome which has "hands-on" care of the House in Rome and supervises the Curator, the Deputy Curator and the staff employed there. The constitution of the Sub-Committee reflects the tripartite contribution to the care of the Memorial by British, Americans and Italians. The Chairman of the Rome Sub-Committee is ex-officio a member of the Board of Trustees. The Rome Sub-Committee includes the current British and American Ambassadors in Rome as ex officio members.

The members of the Board (the Directors of the Association) and the Rome Sub-Committee are set out on page 1.

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

REPORT OF THE BOARD (continued)

AGM and Auditors

The Association's AGM is held in September each year with the financial year ending on 31st December. The appointment of the Auditors is considered annually at the AGM and at any time as appropriate during the financial year.

Statement of Board's Responsibilities

The Board (which comprises the Trustees of the Association and the Directors of the Charitable Company for the purposes of company law) is responsible for preparing the Annual Report and Financial Statements in accordance with applicable English law and regulations.

Company law requires the Board to prepare Financial Statements for each financial year. Under that law, the Board must prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Board must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of affairs of the Association and of the incoming resources and application of resources, including the income and expenditure, of the Association for that period.

In preparing these Financial Statements, the Board are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- e) prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Association will continue to operate.

The Board is responsible for keeping adequate accounting records that are sufficient to show and explain the Association's transactions and disclose with reasonable accuracy the financial position of the Association and which enable them to ensure that the Financial Statements comply with the Companies Act 2006. The Board is also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board confirms that so far as it is aware, there is no relevant audit information (as defined by Section 418(3) of the Companies Act 2006) of which the Association's Auditors are unaware. The Board Members have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the Association's Auditors are aware of that information.

On behalf of the Board

David Leigh – Hunt
Hon. Company Secretary

20th September 2023

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

Opinion on Financial Statements

We have audited the Financial Statements of Keats-Shelley Memorial Association (Incorporated) for the year ended 31 December 2022 which comprise the Statement of Financial Activities, Balance Sheet and Notes to the Financial Statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- ◆ give a true and fair view of the state of the charitable company's affairs as at 31st December 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended.
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- ◆ the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- ◆ the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Chairman's Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance or conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED) (continued)**

Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- ◆ the information given in the Trustees' Annual Report, which includes the Directors' Report prepared for company law purposes, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- ◆ the Directors' Report included within the Trustees' Annual Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to Report by Exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- ◆ adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- ◆ the financial statements are not in agreement with the accounting records and returns; or
- ◆ certain disclosures of Trustees' remuneration specified by law are not made; or
- ◆ we have not received all the information and explanations we require for our audit; or
- ◆ the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities set out on page 6, the Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED) (continued)**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's members as a body for our audit work, for this report or for the opinions we have formed.

Vanessa Graham BSc FCA

Senior Statutory Auditor

For and on behalf of Topaz Solutions Limited

Chartered Accountants and Statutory Auditors

5 Giffard Court
Millbrook Close
Northampton
NN5 5JF

Date: 27th September 2023

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING AN INCOME & EXPENDITURE ACCOUNT)**

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted Funds £	Restricted funds £	Year Ended 31 December 2022 £	Year Ended 31 December 2021 £
Incoming resources	2				
Income and endowments from:					
Donations and legacies		50,929	17,000	67,929	119,119
Charitable activities	3	181,457	-	181,457	45,548
Investment income	4	286,112	-	286,112	266,661
Total		<u>518,498</u>	<u>17,000</u>	<u>535,498</u>	<u>431,328</u>
Resources Expended					
Expenditure on:					
Raising funds	5	127,432	-	127,432	65,955
Charitable activities	6	384,586	7,000	391,586	402,524
Total resources expended		<u>512,018</u>	<u>7,000</u>	<u>519,018</u>	<u>468,479</u>
Net outgoing resources before other recognised gains and losses		<u>6,480</u>	<u>10,000</u>	<u>16,480</u>	<u>(37,151)</u>
Gains/(losses) arising in the year					
Realised (losses)/gains on investments		(20,870)	-	(20,870)	25,670
Unrealised (losses)/gains on investments		(62,928)	-	(62,928)	38,519
Unrealised gains on heritage assets		-	-	-	-
Transfers between funds		10,000	(10,000)	-	-
Net movement in funds		<u>(67,318)</u>	<u>-</u>	<u>(67,318)</u>	<u>27,038</u>
Total funds brought forward		<u>5,989,788</u>	<u>105,740</u>	<u>6,095,528</u>	<u>6,068,490</u>
Total funds carried forward		<u>5,922,470</u>	<u>105,740</u>	<u>6,028,210</u>	<u>6,095,528</u>

The result for the year for Companies Act purposes comprises the net incoming resources of unrestricted funds for the year plus realised and unrealised gains and losses on investments and is a deficit of £(67,318) (2021: surplus £27,038)

The accompanying notes on pages 13 to 22 form part of these Financial Statements.

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	31 December 2022		31 December 2021	
		£	£	£	£
Fixed Assets					
Heritage assets	9		5,027,650		4,953,150
Tangible fixed assets	10		190,923		217,223
Investments	11		653,668		880,151
			<u>5,872,241</u>		<u>6,050,524</u>
Current Assets					
Stock of merchandise		27,986		29,653	
Debtors	12	42,150		30,481	
Cash at bank and in hand		200,959		172,096	
		<u>271,095</u>		<u>232,230</u>	
Creditors: amounts falling due within one year					
Creditors and accruals	13	(79,056)		(129,545)	
Net Current Assets			<u>192,039</u>		<u>102,685</u>
			<u>6,064,280</u>		<u>6,153,209</u>
Provision for Liabilities					
Rome employee leaving entitlement	14		(36,070)		(57,681)
Net Assets			<u><u>6,028,210</u></u>		<u><u>6,095,528</u></u>
Restricted funds	15				
Endowment fund			105,740		105,740
Unrestricted funds	16				
Operating fund		672,294		680,284	
Designated funds		637,640		637,640	
Revaluation reserve		<u>4,612,536</u>		<u>4,671,864</u>	
			<u>5,922,470</u>		<u>5,989,788</u>
			<u><u>6,028,210</u></u>		<u><u>6,095,528</u></u>

The Financial Statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board on 20th September 2023

C Cary-Elwes
Honorary Treasurer

The accompanying notes on pages 13 to 22 form part of these Financial Statements.

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

The Financial Statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom and with the Charities SORP (FRS 102) "The Financial Reporting Standard applicable in the UK and Republic of Ireland", including the early adoption of the Amendments to FRS 102 issued February 2016. The Association has taken advantage of the exemption contained in the Amendments to FRS 102 and has not prepared a Cashflow statement.

In common with many other Charities of our size and nature, the Board uses the Auditor to assist with the preparation of the Financial Statements.

The Financial Statements are prepared on a going concern basis, under the historical cost convention as modified by the revaluation of certain fixed assets using the following policies:

a) *Income and Expenditure*

The Financial Statements have been prepared on the accruals basis, except that donations and legacies are accounted for when their receipt can be ascertained with certainty.

b) *Fixed Assets*

Keats-Shelley Memorial House and the Museum contents are considered heritage assets and are stated in the balance sheet at an attributed value based on the insured value of the assets which, in the opinion of the Board, is the most appropriate representation of fair value. At the last valuation, the House was insured for €3.34m, an equivalent of £2.45m as at the valuation date. The Museum Collection in the House was insured for a value of £2,478,150 as at April 2021.

The House is an 18th Century Palazzo in the centre of Rome and must be maintained in conformity with planning regulations and architectural requirements for listed buildings specified by the appropriate public authorities in Italy. The building is maintained, the cost of maintenance charged to the statement of financial activities such that, in the Board's opinion, the residual value of the property based on prices prevailing at the time of valuation is at least equal to the carrying value in the balance sheet. Accordingly, any depreciation charge would not be material.

Other fixed assets are capitalised and stated at cost less an annual depreciation charge to write off the cost less the estimated residual value of the asset over their useful economic lives as follows: -

Improvements to freehold property	– 5% on cost
Fixtures, fittings and computers	– 20 % on cost

c) *Investments*

Investments comprise quoted investments stated at their mid-market price at the balance sheet date. Gains and losses on revaluation are reported in the statement of financial activities.

d) *Stocks of Merchandise*

Stocks of merchandise held at the year-end are stated at the lower of cost and net realisable value.

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES (continued)

e) *Foreign currencies*

Monetary assets and liabilities in foreign currencies are translated into sterling at the year-end rate of exchange. Tangible fixed assets are translated at their historical cost.

Transactions in foreign currencies are translated at the average rate of exchange for the year under review. Exchange differences are taken to the Statement of Financial Activities.

f) *Pension Costs*

The Association contributes to an Italian pension scheme on behalf of its employees. The pension scheme is a defined contribution scheme and the charge recognised within the Statement of Financial Activities is equal to the contributions payable to the scheme for the year.

g) *Taxation*

As a registered Charity, the Association is exempt from certain elements of UK Corporation Taxation. It is not registered in the UK for Valued Added Tax and accordingly the cost of this tax is written off as part of the expenditure to which it relates. The Association is registered for all necessary taxes in Italy.

h) *Support Costs*

Support costs (note 7), excluding salary costs, are allocated annually as a proportionate cost of the total cost of raising funds and charitable expenditure. The allocations for 2022 and comparative figures for 2021 have been calculated as:

Raising funds	16%	(2021 – 6%)
Charitable activities	84%	(2021 – 94%)

Salary costs which are not directly attributable to an activity, are allocated based on estimated time spent on the activities of the Association as follows:

Raising funds	50%	(2021 – 50%)
Charitable activities	50%	(2021 – 50%)

2. INCOME

Total income of £535,498 (2021 - £431,328) includes £471,602 (2021 - £331,943) derived from operations in Italy and £63,896 (2021 - £99,385) derived from the UK.

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Year Ended 31 December 2022 £	Year Ended 31 December 2021 £
Museum admission fees	70,209	23,684
Sales of books, bulletins and souvenirs	44,726	15,435
Other income from charitable activities	66,522	6,429
	<hr/>	<hr/>
	181,457	45,548
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4. INCOMING RESOURCES FROM INVESTMENTS

	2022 £	2021 £
Rental income	273,274	254,223
Dividends and interest	12,838	12,438
	<hr/>	<hr/>
	286,112	266,661
	<hr/>	<hr/>

5. COSTS OF RAISING FUNDS

	2022 £	2021 £
Membership costs	8,099	8,986
Fundraising, advertising and PR	669	1,225
Website costs	8,063	5,418
Exhibitions & events	50,014	10,648
Rental property expenses	1,346	1,282
Support costs (note 7)	59,241	38,396
	<hr/>	<hr/>
	127,432	65,955
	<hr/>	<hr/>

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

6. COSTS OF CHARITABLE ACTIVITIES

	Year Ended 31 December 2022		Year Ended 31 December 2021	
	£	£	£	£
<i>Appreciation and preservation of the works of Keats & Shelley and their circle:</i>				
Acquisition and maintenance costs of works and exhibits	-	-	-	-
KS200 Bicentenary	50,759		40,656	
Newsletter & Review	4,499		9,390	
Competition costs	8,680		15,309	
Sponsorship & bursaries	-		-	
Costs of merchandise	4,320		5,749	
Irrecoverable VAT	1,593		1,038	
		69,851		72,142
<i>Maintenance and running of Keats-Shelley House as a museum:</i>				
Wages & salaries	71,680		102,187	
Museum Guides	11,613		22,825	
Utilities	17,998		19,628	
Maintenance, cleaning & security	11,220		9,302	
Insurance costs	9,653		9,416	
Other Museum running expenses	6,287		10,061	
Professional fees	649		946	
Depreciation on improvements, fixtures & fittings	48,917		54,865	
		178,017		229,230
<i>To care for the graves in Rome:</i>				
Cemetery costs		632		553
Support costs (note 7)		106,347		78,415
Italian corporation tax		23,829		20,083
Exchange loss		12,910		2,101
Total resources expended on charitable activities		391,586		402,524
<i>Restricted expenditure included in the above comprises:</i>				
Competition costs		£ 7,000		£ 7,000

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

7. SUPPORT COSTS

	Year Ended 31 December 2022		Year Ended 31 December 2021	
	Raising Funds	Charitable Activities	Raising Funds	Charitable Activities
	£	£	£	£
Salaries and wages	48,285	48,285	35,721	35,722
Professional advisers	4,147	21,774	21,072	28,864
Investment management fees	1,192	6,256	445	6,972
Recruitment fees and expenses	1,616	8,482	-	-
Travel and subsistence	2,870	15,070	220	3,453
Donations & gifts	-	545	-	842
Administration expenses	841	4,455	106	1,588
Bank charges and interest	290	1,480	62	974
	<u>59,241</u>	<u>106,347</u>	<u>38,396</u>	<u>78,415</u>

Auditors' remuneration (including VAT, travel, subsistence and accommodation costs) included in professional advisers' fees amounts to £5,640 (2021 – £5,460).

8. BOARD AND EMPLOYEES

No members of the Board received any remuneration for their services as Trustee.

Board Fees & expenses

During the year members of the Board received fees for services provided to the Association in the normal course of business in relation to the KS200 Bicentenary activities and recruitment of the new Italian curator. These fees were approved by the Board.

	Year Ended 31 December 2022	Year Ended 31 December 2021
Fees Received	£	£
Mr Joe Bates	5,500	4,300
Mr Angus Graham-Campbell	-	1,000
Mr James Grande	7,000	-
Ms Deborah Hodges	17,400	7,200
Nine members of the Board (2021 – 9) received reimbursement of expenses for travel, telephone and subsistence.	<u>8,550</u>	<u>3,774</u>

The average monthly number of persons employed by the Association during the year was 6 (2021 - 6). All these people are employed at the House in Rome. There is one employee earning over £60,000 (2021 - one).

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

9. HERITAGE ASSETS

	Keats-Shelley House £	Museum Collection £	Total £
Valuation			
Valuation Brought Forward	2,450,000	2,503,150	4,953,150
Additions	-	77,163	77,163
Revaluation	-	(2,663)	(2,663)
Valuation Carried Forward	2,450,000	2,577,650	5,027,650

10. TANGIBLE FIXED ASSETS

	Improvements To Freehold £	Equipment, Fixtures & Digital Assets £	Total £
Cost or Valuation			
Brought Forward	298,914	204,248	503,162
Additions	-	22,617	22,617
Carried Forward	298,914	226,865	525,779
Depreciation			
Brought Forward	168,469	117,470	285,939
Charge for year	24,805	24,112	48,917
Carried Forward	193,274	141,582	334,856
Net Book Value			
At 31 December 2022	105,640	85,283	190,923
At 31 December 2021	130,445	86,778	217,223

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

11. FIXED ASSET INVESTMENTS

	31 December 2022 £	31 December 2021 £
Quoted investments		
Market value at 1 January	848,151	791,046
Additions	233,065	190,960
Disposals	(371,276)	(191,606)
Net movement in realised and unrealised gains and exchange variances	(68,582)	57,751
	<hr/>	<hr/>
Market value of quoted investments at 31 December	<u>641,358</u>	<u>848,151</u>
Investments are represented by:		
Quoted securities	641,358	848,151
Cash held by investment managers	12,311	31,200
	<hr/>	<hr/>
	<u>653,668</u>	<u>880,151</u>
Historical cost of quoted investments as at 31 December	<u>576,391</u>	<u>655,976</u>

No single investment comprised more than 5% of the market value of investments at the year-end.

12. DEBTORS

	31 December 2022 £	31 December 2021 £
Amounts falling due within one year:		
Italian VAT	17,502	7,551
Italian Corporation Tax	4,356	8,329
Italian taxation debtors	-	97
Other debtors	1,100	1,042
Prepaid expenses and accrued income	19,192	13,462
	<hr/>	<hr/>
	<u>42,150</u>	<u>30,481</u>

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

13. CREDITORS

	31 December 2022 £	31 December 2021 £
Trade creditors	2,648	1,574
Italian payroll costs	46,245	68,987
Accrued expenses and prepaid income	22,588	51,864
Italian corporation tax	4,072	-
Italian withholding tax	3,503	7,120
	<u>79,056</u>	<u>129,545</u>

14. ROME EMPLOYEE LEAVING ENTITLEMENT

This liability represents deferred pay due to employees in Italy at 31 December 2022, payable when they leave the Association. The amount payable is calculated in accordance with existing Italian legal requirements and the Italian national labour contract.

The movements on the provision in the year are as follows:

	2022 £	2021 £
Balance at 1 January	57,681	52,394
Increase in provision for the year	8,304	6,939
Payments out	(31,446)	-
Exchange loss/(gain)	2,247	(3,425)
Revaluation	(716)	1,773
Balance at 31 December	<u>36,070</u>	<u>57,681</u>

15. RESTRICTED FUNDS

Restricted funds include an Endowment Fund, which was established in 1995 after the receipt of £105,740 as a legacy. This legacy is intended to meet exceptional demands for the upkeep of the Keats-Shelley House in Rome.

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

16. UNRESTRICTED FUNDS

	Operating Fund £	Designated Funds £	Revaluation Reserve £	2022 Total £
Balance brought forward	680,284	637,640	4,671,864	5,989,788
Incoming resources for the year	518,498	-	-	518,498
Outgoing resources	(512,018)	-	-	(512,018)
Gains on investments	(73,798)	-	-	(73,798)
Transfer between reserves	71,639	-	(71,639)	-
Balance carried forward	684,605	637,640	4,600,225	5,922,470

	Operating Fund £	Designated Funds £	Revaluation Reserve £	2021 Total £
Balance brought forward	667,502	640,040	4,655,208	5,962,750
Incoming resources for the year	431,328	-	-	431,328
Outgoing resources	(466,079)	(2,400)	-	(468,479)
Gains/(losses) on investments	64,189	-	-	64,189
Transfers between funds	(16,656)	-	16,656	-
Balance carried forward	680,284	637,640	4,671,864	5,989,788

Designated funds comprise amounts set aside by the trustees for specific purposes as follows:

	2022 £	2021 £
Acquisitions	350,000	350,000
Improvements and refurbishment	157,896	157,896
Rent contract expiry	95,078	95,078
Sheila Birkenhead Bursary Fund	34,666	34,666
	637,640	637,640
The fixed asset revaluation reserve comprises: -		
Revaluation of freehold property	2,242,941	2,242,941
Revaluation of Museum collection	2,292,317	2,294,980
Revaluation of investments	64,967	113,943
	4,600,225	4,671,864

KEATS-SHELLEY MEMORIAL ASSOCIATION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances at 31 December 2022 are represented by:

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Heritage assets	5,027,650	-	5,027,650
Tangible fixed assets	190,923	-	190,923
Fixed asset investments	547,928	105,740	653,668
Current assets	271,095	-	271,095
Liabilities	(115,126)	-	(115,126)
	<u>5,922,470</u>	<u>105,740</u>	<u>6,028,210</u>

Fund balances at 31 December 2021 are represented by:

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Heritage assets	4,953,150	-	4,953,150
Tangible fixed assets	217,223	-	217,223
Fixed asset investments	774,411	105,740	880,151
Current assets	232,230	-	232,230
Liabilities	(187,226)	-	(187,226)
	<u>5,989,788</u>	<u>105,740</u>	<u>6,095,528</u>