

# **Layer de la Haye Queen Elizabeth Hall**

## **Annual Report of the Trustees for the Year End 31<sup>st</sup> March 2022**

### **Trustees**

#### **Elected**

- Mr Ian Moore (Chair) (Management)
- Mr Pat Corps (Dep. Chair) (Management)
- Mrs Carole Littlewood (Hon Secretary) (Management)
- Mr Richard Larkins (Hon Treasurer) (Management)
- Mrs Clare Bond (Management)

#### **Representatives**

- Mr Peter Halls ( Bowls)
- Mrs M A Hughes ( Scouts and Church)
- Mrs Caroline Chambers (Pre School)
- Mrs Anne Taylor (Layer Ladies)
- Mrs B Clay ( Rainbows, Good Companions and JB TOTS)
- Mrs Lesley Ellis(badminton)
- Mrs G Barclay (Brownies)

The object of the charity is to provide a village hall for the use of the inhabitants of the Parish of Layer de la Haye and others for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions for the said inhabitants. The main hall is used by Layer Preschool each day during term time.

Income is generated from Hire fees, charity events and donations.

Cash reserves at the end of the year were £44,927. The reserves policy is to allow for running costs of the two halls and for necessary repairs.

## Queen Elizabeth Hall

### Analysis of income and expenditure Selected period: 01 April 2021 to 31 March 2022

	<b>Total</b>	
	<b>This year</b>	<b>Last year</b>
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<b>Income</b>		
IR0101 - Hall Hire & Lettings	24,661.15	9,548.74
IR0102 - Hall Fund Raising	341.00	0.00
IR0103 - Bar Receipts	0.00	0.00
IR0104 - Deposits not Returned	400.00	0.00
IR0105 - Phone Income	0.00	273.80
IG0201 - Deposit Account Interest	2.59	20.66
IG0202 - Savings Account Interest	0.08	0.36
IG0203 - Virgin Money Interest	0.00	0.00
L0102 - Hall Deposits	481.00	-200.00
FURL - Furlough	0.00	504.00
IR106 - Grants	0.00	10,000.00
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Total	25,885.82	20,147.56
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<b>Expenditure</b>		
EG0101 - Wages	6,158.49	4,097.50
EG0151 - General Rates	166.79	0.00
EG0200 - Insurance	2,944.90	1,611.92
EG0251 - Electricity	4,356.10	3,202.86
EG0252 - Gas	532.05	755.66
EG0253 - Water	675.77	442.39
EG0352 - Stationery	0.00	75.51
EG0401 - Telephone & Broadband	874.60	810.77
EG0402 - Computer & Software	414.00	423.00
EG0451 - Licences	180.00	783.22
EG0452 - Premises Expenses	1,050.30	232.41
EG0454 - Equipment Hire & Purchase	148.00	0.00
EG0455 - Cleaning	2,142.85	1,514.96
EG0456 - Repairs & Renewals	2,606.18	2,474.87
EG0458 - Bank Charges	38.80	2.50
EG0459 - Covid expenditure	0.00	639.36
EG0490 - Extraordinary Expenditure	5,230.00	8,163.60
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Total	27,518.83	25,230.53
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Expenditure over Income	-1,633.01	-5,082.97
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Variance	%
15,112.41	158.27%
341.00	100.00%
0.00	100.00%
400.00	100.00%
-273.80	-100.00%
-18.07	-87.46%
-0.28	-77.78%
0.00	0.00%
681.00	-340.50%
-504.00	-100.00%
-10,000.00	-100.00%
5,738.26	28.48%

2,060.99	50.30%
166.79	100.00%
1,332.98	82.70%
1,153.24	36.01%
-223.61	-29.59%
233.38	52.75%
-75.51	-100.00%
63.83	7.87%
-9.00	-2.13%
-603.22	-77.02%
817.89	351.92%
148.00	100.00%
627.89	41.45%
131.31	5.31%
36.30	1452.00%
-639.36	-100.00%
-2,933.60	-35.94%
2,288.30	9.07%

3,449.96	-67.87%
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## Queen Elizabeth Hall

### Analysis of income and expenditure Selected period: 01 April 2021 to 31 March 2022

	Total This year	Last year
<b>Income</b>		
IR0101 - Hall Hire & Lettings	24,661.15	9,548.74
IR0102 - Hall Fund Raising	341.00	0.00
IR0103 - Bar Receipts	0.00	0.00
IR0104 - Deposits not Returned	400.00	0.00
IR0105 - Phone Income	0.00	273.80
IG0201 - Deposit Account Interest	2.59	20.66
IG0202 - Savings Account Interest	0.08	0.36
IG0203 - Virgin Money Interest	0.00	0.00
FURL - Furlough	0.00	504.00
IR106 - Grants	0.00	10,000.00
Total	25,404.82	20,347.56
<b>Expenditure</b>		
EG0101 - Wages	6,158.49	4,097.50
EG0151 - General Rates	166.79	0.00
EG0200 - Insurance	2,944.90	1,611.92
EG0251 - Electricity	4,356.10	3,202.86
EG0252 - Gas	532.05	755.66
EG0253 - Water	675.77	442.39
EG0352 - Stationery	0.00	75.51
EG0401 - Telephone & Broadband	874.60	810.77
EG0402 - Computer & Software	414.00	423.00
EG0451 - Licences	180.00	783.22
EG0452 - Premises Expenses	1,050.30	232.41
EG0454 - Equipment Hire & Purchase	148.00	0.00
EG0455 - Cleaning	2,142.85	1,514.96
EG0456 - Repairs & Renewals	2,606.18	2,474.87
EG0458 - Bank Charges	38.80	2.50
EG0459 - Covid expenditure	0.00	639.36
EG0490 - Extraordinary Expenditure	5,230.00	8,163.60
Total	27,518.83	25,230.53
Expenditure over Income	-2,114.01	-4,882.97

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Variance	%
15,112.41	158.27%
341.00	100.00%
0.00	100.00%
400.00	100.00%
-273.80	-100.00%
-18.07	-87.46%
-0.28	-77.78%
0.00	0.00%
-504.00	-100.00%
-10,000.00	-100.00%
5,057.26	24.85%

2,060.99	50.30%
166.79	100.00%
1,332.98	82.70%
1,153.24	36.01%
-223.61	-29.59%
233.38	52.75%
-75.51	-100.00%
63.83	7.87%
-9.00	-2.13%
-603.22	-77.02%
817.89	351.92%
148.00	100.00%
627.89	41.45%
131.31	5.31%
36.30	1452.00%
-639.36	-100.00%
-2,933.60	-35.94%
2,288.30	9.07%
2,768.96	-56.71%



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Layer de la Haye Queen Elizabeth Hall

**On accounts for the year  
ended**

31 March 2022

**Charity no  
(if any)**

212645

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

G. Duthie

**Date:**

3/10/2022

**Name:**

MR GRAHAM C. S. DUTHIE

**Relevant professional  
qualification(s) or body  
(if any):**

ACIB

**Address:**

48, NEW CUT,  
LAYER DE LA HAYE,  
COLCHESTER, ESSEX CO2 0EG



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**