

**DACORUM MENCAP**

**Accounts for the year ended 31st March 2025**

# **DACORUM MENCAP**

## **TRUSTEES REPORT 2024-2025**

### **Structure, governance and management.**

Dacorum Mencap is a registered charity with the Charity Commission number 212549 .

The Trustees are listed below and are appointed or re-appointed at the Annual Meeting.

### **The Trustees elected for 2024-2025 were as follows:**

Chairman	Mrs S Darker
Vice Chairman	Vacant
Treasurer	Mrs J Burden
Secretary	Mrs A Shadbolt

### **Other Trustees:**

Mrs S Hodgins

Mrs S Bolton

Mrs L Dalton

Mrs K Driver

**Permanent Staff:** Carol Walls, Tracy Catt,

**Activity Leaders:** Alice Green, Jamie Barron, Tessa McLean, Carmel Mullinger,  
Heather Canham, Chloe Bennett

**Principal Address:** Dacorum Mencap, 48 High Street, Hemel Hempstead, HP1 3AF

**Bank:** CAF Bank Ltd, 25 Kings Hill Avenue, West Malling, Kent ME19 4JQ

Dacorum Mencap is affiliated to Royal Mencap Society and in accordance with their Affiliation Agreement adopts their Policies and Procedures. DBS checks and references are carried out prior to commencement of employment of staff, volunteers and Trustees. Trustees are also informed of new regulations and legislation during their bi-monthly Trustee meetings.

## **DACORUM MENCAP**

### **TRUSTEES REPORT 2024-2025 continued**

The object of the charity is to support and advise adults with a learning disability, unpaid carers, parents of people with a learning disability and other professionals who are involved in the learning disability community. Our services to the adult members of the community with a learning disability are a one-to-one scheme (Out and About) and a social activity programme (ROAR).

The Trustees have given due regard to the Charity Commission general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities

In the planning of our events we also run short term educational or fitness courses and we will continue to pursue raising funds for our organisation.

Our staff continue to offer a varied and interesting monthly programme for ROAR members.

The Trustees would particularly like to thank the staff for all their dedication and hard work for Dacorum Mencap.

The Trustees continue to ensure that we are receiving the best interest rates for our savings. We have assets at 31 March 2025 of £118258 and liabilities of £2880, mainly constituted of an unutilised grant. This leaves a net figure of £115378

We are still reliant on funding from Hertfordshire County Council to maintain the Friendship and ROAR schemes which was been renewed in March 2025 for a period of one year.

Dacorum Mencap staff and Trustees continue to attend meetings of the Hertfordshire County Council, Dacorum CAB, Dacorum Leisure Centre, local voluntary organisations and attend Governance training when necessary.

#### **Reserves Policy.**

The Trustees are in a sound position to meet the needs of our organisation, in the short term, if we cease to be successful, at any time, in the HCC grant tendering process we would need to review activities.

#### **Declaration**

The Trustees declare that they have approved the Trustees' Report above.

#### **S Darker**



Chair October 2025

**DACORUM MENCAP**  
**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**DACORUM MENCAP**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which are set out in the following pages.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
..... Colin J Stacey BFP FCA

Staceys Accountants Limited

Rivers Lodge,

West Common,

Harpenden, Herts, AL5 2JD

..... 4th August 2025 ..... Date

**DACORUM MENCAP**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31ST MARCH 2025**

**RECEIPTS & PAYMENTS ACCOUNT**

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
<b>INCOMING RESOURCES</b>					
Subscriptions	1605			1605	880
Donations	2542			2542	5008
Special Event					7080
	<u>4147</u>	<u>0</u>	<u>0</u>	<u>4147</u>	<u>12968</u>
<b>Incoming resources from operating activities in furtherance of the Charity's objectives</b>					
Other income	41450			41450	38709
All Saints Group	607			607	0
Grants	936		54529	55465	53060
	<u>42993</u>	<u>0</u>	<u>54529</u>	<u>97522</u>	<u>91769</u>
<b>Income from other activities for generating funds</b>					
General Fundraising		6773		6773	463
	<u>0</u>	<u>6773</u>	<u>0</u>	<u>6773</u>	<u>463</u>
<b>Investment Income</b>					
CAF Gold Account	1173			1173	1148
Fixed investment 1 year	3482			3482	2298
CAF Current Account	9			9	12
	<u>4664</u>	<u>0</u>	<u>0</u>	<u>4664</u>	<u>3458</u>
Net Incoming resources available for charitable purposes	<u>51804</u>	<u>6773</u>	<u>54529</u>	<u>113106</u>	<u>108658</u>

**DACORUM MENCAP  
STATEMENT OF FINANCIAL ACTIVITIES  
YEAR ENDED 31ST MARCH 2025**

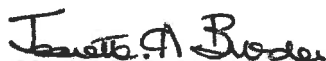
**RECEIPTS & PAYMENTS ACCOUNT**

	General Funds	Designated Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£	£
<b>CHARITABLE EXPENDITURE</b>					
Cost of activities in furtherance of the charity's objectives:					
Out & About scheme	7062			7062	7102
Office Expenditure	28003			28003	22373
ROAR		2891	63672	66563	63728
Focus Group			214	214	32
Assurer Scheme			153	153	
	<u>35065</u>	<u>2891</u>	<u>64039</u>	<u>101995</u>	<u>93235</u>
Special Events				0	240
Administration					
Affiliation fees and insurance	1374			1374	1283
Accountancy	390			390	372
	<u>1764</u>	<u>0</u>	<u>0</u>	<u>1764</u>	<u>1655</u>
<b>Total resources expended</b>	<u>36829</u>	<u>2891</u>	<u>64039</u>	<u>103759</u>	<u>95130</u>
<b>Net Movement In Funds</b>	14975	3882	-9510	9347	13528
<b>Total funds brought forward</b>	41545	6840	57646	106031	92503
<b>Total funds carried forward</b>	<u>56520</u>	<u>10722</u>	<u>48136</u>	<u>115378</u>	<u>106031</u>

Signed on behalf of the trustees



Ms S Darker - Chairperson



Mrs J Burden - Treasurer

1<sup>st</sup> September 2025

Date

**DACORUM MENCAP**  
**NOTES TO THE ACCOUNTS**  
**YEAR ENDED 31ST MARCH 2025**

<b>Out &amp; About Scheme</b>	<b>£</b>	<b>£</b>
Balance at 1.4.2024		(1,947)
Income		4,730

Expenditure:		
Trips & Events	1,350	
Salaries (inc NIC and pension)	<u>5,712</u>	
		(7,062)
Balance carried forward		<u>(4,280)</u>

<b>ROAR Activities</b>	<b>£</b>	<b>£</b>
Balance at 1.4.2024		93,402
Income: Grants		54,529
Events		36,721
Subscriptions		<u>1,605</u>
		186,257

Expenditure:		
Salaries (inc NIC and pension)	49,788	
Trips and events	10,388	
Holidays	2,891	
Telephone & other costs	3,495	
Contribution to office costs	<u>1,500</u>	
		68,063
Balance carried forward		<u>118,194</u>

<b>Focus Group</b>		
Balance at 1.4.2024		3,192

Expenditure:		
Room Hire		<u>214</u>
Balance carried forward		<u>2,978</u>

<b>Office</b>	<b>£</b>	<b>£</b>
Income:		
Donations		9,314
Other Income:		
ROAR contrubution to office costs		<u>1,500</u>
		10,814

Expenditure:		
Salaries (inc NIC and pension)	19,562	
Rent	3,000	
Telephone & Broadband	380	
Stationery & Postage :	138	
Sundries	<u>5,077</u>	
		28,157
Expenditure over Income		<u>(18,843)</u>

**DACORUM MENCAP**  
**NOTES TO THE ACCOUNTS**  
**YEAR ENDED 31ST MARCH 2025**

<b>Assets &amp; Liabilities</b>	<b>Unrestricted</b>	<b>Designated/ Restricted</b>	<b>Total 2025</b>	<b>Total 2024</b>
	£	£	£	£
<b>Cash &amp; Bank</b>				
Barclays Office Account	1260		1260	411
CAF Cash Account	5799		5799	5933
CAF Gold Account	23233		23233	41631
CAF Office Account	2068		2068	
	<u>32360</u>	<u>0</u>	<u>32360</u>	<u>47975</u>
<b>Other Assets</b>				
Hampshire Trust Bank 1 year Bond Fixed	85898		85898	62416
				0
	<u>85898</u>	<u>0</u>	<u>85898</u>	<u>62416</u>
<b>Liabilities</b>				
Pension Fund		-303	-303	-240
Holiday Deposits 2025/2026		-82	-82	-4120
Assurer Grant repayable	-2496		-2496	
<b>Total</b>	<u>115763</u>	<u>-385</u>	<u>115378</u>	<u>106031</u>