

# **ALMSHOUSE CHARITIES**

## **TRUSTEE REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

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## **ALMSHOUSE CHARITIES**

### ***REPORT OF THE TRUSTEES***

The trustees present their annual report and the financial statements of the charity for the year ended 31 December 2021

#### **Reference and Administrative Details of the Charity, it's Trustees and Advisers**

##### **Trustees during the Year**

Mr P R Barlow (Chairman)

Mrs P Chapman

Mr R Cullum

Mr P Horner

Mrs S Howell (appointed 16 February 2021)

Mr W Rose

Mrs S Wilson

The charity is the consolidation of the following:

The charity of Thomas Greene (1491)

Bridge Street Almshouses charity (1507)

The charity of George Almond (1627)

The charity of Catherine Barnardiston for bread (1632)

The charity of Catherine Barnardiston for preacher and other purposes (1681)

The charity of Charlotte King (1875)

The charity was registered under the Charities Act 1960, charity registration no. 212296.

The policy and general management of the affairs of the charity are directed by the Board of Trustees.

#### ***Registered office***

The Clerk to the Trustees

27 Acacia Drive

Maldon CM9 6AW

**ALMSHOUSE CHARITIES*****REPORT OF THE TRUSTEES - continued******Independent examiner*****Graham Young FCCA**

59 Widford Road  
Chelmsford  
Essex  
CM2 8SY

***Bankers***

Barclays Bank plc  
Leicester  
LE87 2BB

***Solicitors***

Bawtree & Sons  
65 Newland Street  
Witham  
Essex

**1. Structure, Governance and Management****Current Constitution**

The charity is unincorporated, governed by a definitive Trust Deed and Rules dated 24 May 1929 and variation 28 November 1968.

The purpose of the charity is to provide and maintain 17 units of accommodation of which 5 are for Almshouse appointees and 12 for other tenants.

***Risk Review***

The Trustees have continued to conduct their reviews of the major risks to which the charity is exposed and systems have been identified to mitigate those risks. External risks regarding the need to prevent deterioration of property have resulted in the development of a refurbishment plan. Internal risks are minimised by the implementation of financial control and regulation procedures and these are regularly reviewed to ensure they still meet the needs of the charity.

## ALMSHOUSE CHARITIES

### *REPORT OF THE TRUSTEES - continued*

#### **Appointment of Trustees**

The trust deed provides that there be up to a maximum of 11 Trustees of whom, one shall be the Vicar for the time being, of Witham, five shall be representative trustees appointed by Braintree District Council and five shall be co-opted.

New trustees are provided with an induction pack which is updated from time to time.

#### **Organisation**

The Trustees meet on at least a bi-annual basis.

### **3. Objectives and activities**

During the year the charity continued to care for the properties occupied by the alms people and tenants.

#### **Achievements and performance.**

During the year, the Trustees' continued to consider the development of land and the refurbishment of the charity's freehold properties. They further considered the future status and administration of the Charity and the advantages/disadvantages of conversion to a charitable incorporated organization (CIO).

Those considerations continue as well as registration of the freehold land with the Land Registry.

During the year refurbishments and improvements continued to be carried out in the charities properties. The charity seeks to improve the quality of housing provided to the public benefit.

### **4. Financial review**

The results for the year are set out in the receipts and payments account on page 6 and resulted in a surplus of £11,986 (2020 - £36,118) for the year. Work on refurbishing two properties commenced during 2020 and one was completed and relet in 2021 and the second should be completed in the 1<sup>st</sup> half of 2022.

#### ***Reserves Policy***

The Trustees have established a policy whereby the free reserves held by the charity should be a quarter of the annual resources expended. They are currently in excess of this.

***Plans for future periods***

The Trustees continue to meet on at least a bi-annual basis and will be reviewing the refurbishment programme and the changes to the status of the scheme.

**5. Public Interest**

The Trustees follow the guidance given by the Charity Commission regarding the public interest element of activities.

**Statement of the Board of Trustees' Responsibilities**

The Charity is entitled under Charities Act 2011 to prepare receipts and payments accounts and a statement of assets and liabilities at the year end. The receipts and payments transactions are summarised in the accounts using natural classifications and not by activity.

The Charity follows guidance from the Charity Commission regarding the format of the receipts and payments accounts which do not claim to show a true and fair view of the Charity's financial activities and state of affairs. A consistent accounting convention from year to year has been applied.

Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with The Charities (Accounts and Reports) Regulations 2008.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

No Trustee received any remuneration/ expenses during the year.

The Board of Trustees confirms that the financial statements comply with the current statutory requirements and the terms of the Charity's governing Trust Deeds and Rules.

Approved by the Trustees on the 10<sup>th</sup> March 2022

P R Barlow - Chairman

**Independent Examiner's Report to the Trustees of ALMSHOUSE CHARITIES on the accounts for the year ended 31 December 2021 as set out on pages 6 and 7.**

I report to the trustees on my examination of the accounts of the above Charity ("the Trust") for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records ;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable proper understanding of the accounts to be reached.

**Use of my report**

My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for my work, for this report, or for the opinions I have formed.

**G Young FCCA**

**59 Widford Road  
Chelmsford, Essex  
CM2 0JD**

**ALMSHOUSE CHARITIES****RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> £	<u>Year Ended</u> <u>31. 12. 2020</u>
<b>RECEIPTS</b>				
Almhouse housing income	6186	-	6186	6186
Other housing rent and water rates income	67985	-	67985	63530
Rent deposits	670	-	670	-
M&G Charity bond income	244	-	244	258
dividend received				
Bank interest	21	-	21	300
Income from Black Rock funds	-	23	23	-
	<u>75106</u>	<u>23</u>	<u>75129</u>	<u>70274</u>
	=====	=====	=====	=====
<b>PAYMENTS</b>				
<b>DIRECT CHARITABLE EXPENSES</b>				
Council tax re vacant property	6595	-	6595	7935
Subscription National Assn Alms	146	-	146	282
Environment and water rates	7586	-	7586	6708
Insurance	2015	-	2015	1968
General maintenance to properties	10118	-	10118	4079
Refurbishment to 50 Church Street	23952	-	23952	2412
Dry Eco heater in 52 Church Street	786	-	786	-
Combi boiler in 40b Church Street	2310	-	2310	-
New kitchen & appl'ces " "	2677	-	2677	-
Utility bills re. Vacant properties	683	-	683	885
Deposit Protection Society	670	-	670	-
Gardening & tree cutting	625	-	625	450
Sundry	180	-	180	179
	<u>58343</u>	<u>-</u>	<u>58343</u>	<u>24898</u>
	=====	=====	=====	=====
<b>ADMINISTRATIVE EXPENSES</b>				
Clerk's fees - for year	4800	-	4800	4800
- adhoc fees		-	-	-
Independent Examiners fees		-	-	300
Architects fee Quinquennial survey		-	-	4200
	<u>4800</u>	<u>-</u>	<u>4800</u>	<u>9300</u>
	=====	=====	=====	=====
<b>PAYMENTS FROM RESTRICTED FUNDS</b>				
Preacher - Barnardiston Charity	-	-	-	-
King Educational fund donation	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	=====	=====	=====	=====
<b>TOTAL PAYMENTS</b>	<u>63143</u>	<u>-</u>	<u>63143</u>	<u>34198</u>
	=====	=====	=====	=====
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	11963	23	11986	36118
<b>BANK BALANCES AT 1/1/2021</b>			<u>337912</u>	<u>301794</u>
<b>BANK BALANCES AT 31/12/2021</b>			<u>349898</u>	<u>337912</u>

## ALMSHOUSE CHARITIES

## STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2021

	Restricted Funds		
	General	Barnardiston	King
	<u>Fund</u>	<u>Preacher</u>	<u>Educational</u>
	£	£	£
<b><u>MONETARY ASSETS</u></b>			
<b><u>Cash balances</u></b>			
Bank current account	139188	-	-
Bank Business Saver Deposit Account	210710	-	-
Total cash at bank at 31 December 2021	349898	-	-
<b><u>Investments</u></b>			
<b><u>BlackRock Charities UK Bond Fund</u></b>			
Recoopment Account - Accumulation	£17212		
Extraordinary Repair Fund - Accumulation	£2060		
Kings Educational Foundation - Income			£289
Barnardiston for Preacher and other purposes - Income		£635	
03 -Income shares	£1972		
Market value at 31 December 2021	£21244	£635	£289
<b><u>M&amp;G Charity Multi Asset Fund</u></b>			
7,385 income shares			
Market value at 31 December 2021	£6731	-	-
<b><u>Debtors</u></b>			
Net rent & water rate arrears at 31/12/21	£450	-	-
Prepaid Water/Sewerage to 31/3/22	£1937	-	-
Dividend income from Blackrock	£365	-	-
	=====		
<b><u>Other Assets</u></b>			
Tangible Fixed Assets – Freehold land and buildings			
24 – 40c Church Street Witham			
50a – 52 Church Street			
22, 23, 24 Chalks Road			
Valuation 1/1/1993	£785,000	-	-
<b><u>LIABILITIES</u></b>			
Independent Examiners fees	£650	-	-
Clerk's adhoc fees	£2200		
	=====	=====	=====

These financial statements were approved by the Trustees on the 10 March 2022 and signed on their behalf by: