

THE PADDINGTON CHARITIES

ANNUAL REPORT 2022

INTRODUCTION

This is the Annual Report of the Paddington Charitable Estates Educational Fund (Charity No. 312347) and the Paddington Relief in Need Charity (Charity No. 810132). The two organisations are distinct in terms of their beneficiaries, but organisationally they operate as one body. This is referred to as The Paddington Charities. They both derive income from the Paddington Charitable Estate (Charity No. 212102).

In accordance with the scheme approved by the Charity Commission, the net annual income of the Paddington Charitable Estate is transferred to the Educational Fund (four-fifths) and the Relief in Need Charity (one-fifth).

The Registered Office is 19th Floor, Westminster City Hall, 64 Victoria Street, London SW1E 6QP. The Trustees are : Honorary Alderman Michael Brahams, The Reverend Gary Bradley, Honorary Alderman Jan Prendergast, The Reverend Alastair Thom, Honorary Alderman Barrie Taylor, Councillor Barbara Arzymanow, Councillor Rita Begum, The Reverend David Ackerman and Councillor Margot Bright.

ACTIVITIES OF THE CHARITIES

THE EDUCATIONAL FUND

Background

The income from the Educational Fund is applied in a variety of different ways so as to meet the objectives of the Charity's scheme. Essentially it is there to provide support for people under the age of 25, who are resident in the area of the former Metropolitan Borough of Paddington and who, in the Trustees' opinion, are in need of financial assistance to enable them to pursue their education.

This support can be given in terms of scholarship or bursaries to schools and other places of learning; individual educational trips; provision of financial support to assist individuals to enter into a profession, trade, or to study music and other arts; or financial assistance generally in the education of people meeting the criteria of the scheme. The Fund also makes an annual contribution to the running of voluntary-aided Church of England schools in Paddington to be used to keep those schools in good repair or make physical alterations so that they can continue to provide proper education for their pupils.

Grants to Schools

So far as application of charity funds to the voluntary schools is concerned, there are currently eight such schools in the Paddington area. One is a secondary school and the remainder are primary schools. The practice of Trustees has been to decide how much money should be allocated, which in 2021 was £65,000, and then to apportion this to the various schools on a per capita basis according to the number of pupils resident in Paddington on each school roll. The total number of children assisted in this way was around 1,400 in 2021.

Grants to Organisations

Trustees have traditionally made grants to organisations providing activities for children and young people within Paddington. Last year, these amounted to £2,950, being grants to St Luke's School and St Mary Magdalene's School for cultural visits and a residential trip. Various Paddington organisations are assisted in providing holiday and other activities. These have included making grants to schools to enable them to take pupils on summer outings, and to other organisations to allow them both to take children on summer trips and to provide supervised activities and play during school holidays.

Grants to Individuals

A number of grants to individuals are approved each year. These are made, entirely at Trustees' discretion, to people falling within the scope of the scheme to assist in some way in furthering their education. Grant assistance is given with school and course fees, and this is generally intended to assist children from Paddington who are particularly gifted, or in need of special tuition. By their very nature, awards of this type are long-term, expensive and therefore a substantial burden on the charity's resources. Last year, one young person was assisted in this way.

RELIEF IN NEED

Background

The Welfare Fund is used for the relief of need and sickness of persons resident in the area of Paddington. There are, within the scheme, two specific restrictions that are placed on the Trustees. They may not use funds to relieve money available from public funds (although they may supplement income derived from these sources), and they may not commit themselves to any on-going support in any case, except pensions.

Grants to Individuals and Organisations

Grants are made to individuals in response to specific requests. In the main, these involve assistance with the purchase of furniture and household equipment, clothing, and arrears of bills (telephone, gas and electricity). In 2021, grants to individuals amounted to £1,500. Grants to organisations amounted to £1,300 last year, including contributions towards Christmas lunches provided by Age UK (£1,000) and a grant to Blind Aid (£250).

Pensions

A half yearly pension is paid to up to 75 elderly Paddington residents in need. Nominations to the scheme are made by Age UK. A small Christmas bonus is also paid to these pensioners. The total expenditure in 2021 amounted to £10,600.

Food and Fuel Coupons

A food and fuel coupons scheme has been devised as a way of giving non-cash assistance to people in need. Coupons are allocated to local vicars for distribution to needy people. The value of the redeemed coupons stood at £5,500 in 2021 and the scheme is regarded by the agencies that distribute them as meeting a very acute social need. We are very grateful to these agencies for their help in enabling us to reach deserving recipients.

Grants for Immediate Aid in Need

All clergy in the Paddington area are offered £200 for "Immediate Aid in Need" during the year. This is intended to be offered in small cash amounts as and when required. The initiative complements the food and fuel coupons scheme providing a cushion for people in dire need. The vicars are asked to provide a list of people given financial support so that the residential qualifications can be checked.

GOVERNANCE

The Trustees meet twice a year and receive a presentation from the investment fund managers, Cazenove Capital Management, on the portfolio strategy, performance and outlook. The Charities' financial activities and balances are also reviewed at each meeting. During the Covid-19 lockdown in 2021 the Trustees' meetings have been held on-line. Between meetings, the Chairman and/or the Vice-Chairman (plus up to three other Trustees) consider grant applications and their decisions are reported to the next Trustee meeting.

SUMMARY

Both the Education and the Relief in Need Charities continue to assist and sustain a number of individuals and organisations who are in financial need. The type of assistance given is diverse and specifically targeted at identified areas of need, both in the educational and welfare fields where other agencies cannot help. Indeed, the Charities' schemes preclude their giving financial assistance when this is available to applicants from a public authority.

APPROVED BY THE TRUSTEES ON 28TH MARCH 2022

SIGNED
Chairman of the Trust

Report of	:	Accountant and Financial Adviser
To	:	Trustees' Meeting
Date	:	28 March 2022
Subject	:	Accounts for the year 2021

The attached statements summarise the Accounts for the year ended 31 December 2021.

Accounts for the year ended 31 December 2021

The 2021 Accounts comprise of a Statement of Financial Activities, Consolidated Balance Sheet and explanatory Notes (including Cash Flow statement). The Accounts have been prepared in accordance with the SORP requirements for Charities and the Financial Reporting Standard (FRS102).

The 2021 Statement of Accounts will be audited and the Annual Returns, together with the Annual Report, will be submitted to the Charity Commission.

The main features of note are :

General

Dividends and interest amounted to nearly £122,000. The original budget for 2021 had been set at £130,000 but, as reported to Trustees in March 2021, a more realistic estimate was £120,000. The shortfall of £8,000 has been 'offset' by lower spending.

The amount available for transfer to the Education and Relief in Need Funds was £79,000 (compared with £80,000 in 2020).

Education Fund

Annual grants totalling £65,000 were agreed for voluntary schools (the same as in 2020).

Grants to other organisations amounted to nearly £3,000 (compared with £15,000 in 2020).

Grants to individuals totalled around £5,000 (compared with £7,000 in 2020).

A revenue surplus of £70,000 is carried forward on the Education Fund (compared with £60,000 in the previous year).

Relief in Need

The Relief in Need Charity continues to pay for pensions (£10,600 in 2021), food and fuel coupons (£5,400), distribution of immediate aid by Churches (£3,100), and grants to individuals and to organisations (£2,800). These payments totalled £21,900 in 2021 (compared with £25,000 in 2020).

Market Value

The market value of investments at 31 December 2021 was £3.4 million. This is an increase of 6.9% on the valuation at 31 December 2020. The portfolio value was back to the level immediately prior to the Covid 19 pandemic.

Budget for 2022

The budget forecast for 2022 is attached, together with a comparison of the budget and outturn for 2021.

D K Gann
Accountant and Financial Adviser.

**PADDINGTON CHARITABLE ESTATES
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

Details	Note	Charitable Estates (Endowment)	Education Fund	Relief in Need (Part Endowment)
		£	£	£
INCOME	1			
Dividends and Interest		90,771	21,864	9,208
TOTAL INCOME		90,771	21,864	9,208
EXPENDITURE	2			
Management & Administration	3	11,519	2,840	1,169
Food and fuel coupons		-	-	5,460
Pensions	4	-	-	10,570
Annual Grants to Schools	5	-	65,000	-
Grants to Organisations	6	-	2,950	1,250
Grants to Individuals	7	-	5,378	1,539
Grants for immediate aid		-	-	3,100
TOTAL EXPENDITURE		11,519	76,168	23,088
NET INCOME (EXPENDITURE)		79,252	(54,304)	(13,880)
Transfers between Funds	8	(79,252)	63,402	15,850
Net purchases and sales of Investments		3,789	1,282	367
Balance brought forward at 01.01.21.		29,101	59,954	6,635
Balance carried forward at 31.12.21.		32,890	70,334	8,972

PADDINGTON CHARITABLE ESTATES
CONSOLIDATED BALANCE SHEET AS AT 31 DECEMBER 2021

		2021	2020
		£	£
FIXED ASSETS			
Investments at market value:			
Listed Investments	9	3,356,811	3,141,293
CURRENT ASSETS			
Short-term Deposits			
Cazenove		-	2,202
COIF		25,855	25,852
Black Rock Charities UK Bond Fund		15,001	16,088
M & G Charibond		1,643	1,701
Cash at Bank - Royal Bank of Scotland		87,113	68,705
Cash at Bank - Barclays		23,280	22,822
Cash in Hand		282	282
		153,174	137,652
Less Current Liabilities - Creditors		2,020	1,859
NET CURRENT ASSETS		151,154	135,793
TOTAL ASSETS less Current Liabilities		3,507,965	3,277,086
FUNDS	10		
Charitable Estates		2,544,425	2,379,207
Education Fund		699,653	652,765
Relief in Need		263,887	245,114
		3,507,965	3,277,086

APPROVED BY THE TRUSTEES ON 28 MARCH 2022

PADDINGTON CHARITABLE ESTATES

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

General

These Accounts relate to the Paddington Charitable Estate (Charity No. 212102), the Paddington Charitable Estates Educational Fund (Charity No. 312347), and the Paddington Relief in Need Charity (Charity No. 810132). These three Charities are distinct in terms of their beneficiaries but are managed by one board of Trustees. The Paddington Charitable Estate is an endowment Charity providing income for the Educational Fund and Relief in Need Charities.

The Paddington Charitable Estates Educational Fund incorporates the former Miss Hawkins Woodfield Foundation.

Accounting Policies

The Accounts comply with the Statement of Recommended Practice (SORP) on Accounting and Reporting applicable to Charities, issued by the Charity Commission, and providing guidance on how to apply the Financial Reporting Standard (FRS 102).

The Accounts comprise of :

- A Statement of Financial Activities for the year that shows all investment income to the Charities and all expenditure incurred, being mainly grants to organisations and individuals;
- A Consolidated Balance Sheet that shows the assets, liabilities and funds of the Charities; and
- These Notes which expand upon the accounting statements referred to above and include a Cashflow Statement and an explanation of the basis for transfers between funds.

Further information on the general financial position is contained within the Annual Report which should be read in conjunction with the Accounts.

Listed investments are shown in the Balance Sheet at market value, and the Notes to the Accounts show the original cost (or book value) of these investments.

Sums due to or from the Charities are recorded at the time they become due or payable.

Notes to the Statement of Financial Activities

1. Income

The comparison of income for all funds with the previous financial year is as follows:

	Total Funds	
	2021	2020
	£	£
Dividends and Interest		
Equities	-	28,862
Multi-Asset Funds	112,617	85,835
Property	16,490	15,249
Bonds and Deposits	537	694
	129,644	130,640
Less Management Fees	7,801	7,290
Total Dividends and Interest	121,843	123,350

2. Expenditure

The comparison of expenditure for all funds with the previous financial year is as follows:

	Total Funds	
	2021	2020
	£	£
Management and Administration	15,528	15,636
Food and fuel coupons	5,460	1,910
Pensions	10,570	11,345
Grants to Schools	65,000	65,000
Grants to Organisations	4,200	20,400
Grants to Individuals	6,917	9,886
Grants for Immediate Aid	3,100	2,950
Total Expenditure	110,775	127,127

None of the Trustees have been paid any remuneration or received any other benefits from an employment within the Charities or a related entity, and no trustees expenses have been incurred.

3. Management and Administration

The management and administration expenditure is mainly comprised of fees payable to Westminster City Council for the day-to-day administration of the Charities and ongoing support to Trustees (£10,700), accounting and financial advice provided to Trustees (£4,120), the audit of annual accounts (£642) and miscellaneous expenses (£66). The expenditure is allocated to funds on the basis of investment income.

4. Pensions

A pension is paid to up to 75 elderly Paddington residents in need. Nominations to the scheme are made by Age UK. The annual amount was £200 plus a Christmas bonus of £35.

5. Annual Grants to Schools

Grants are made to the voluntary aided or special arrangement Church of England Schools in Paddington towards the purchase of sites, building works, or alterations and repairs. Grants of £65,000 for 2021 were apportioned to eight schools on the basis of the number of Paddington pupils on each school roll.

6. Grants to Organisations

Grants are made to organisations operating within Paddington. These include activities and outings for youth and children. Grants were also made to Age UK for Christmas lunches, and Blind Aid.

7. Grants to Individuals

Grants are made at the discretion of Trustees to assist individuals in furthering their education or in meeting welfare needs for the purchase of furniture and household equipment.

8. Transfers between Funds

The net annual income of the Paddington Charitable Estate is transferred to the Education Fund (four-fifths) and the Relief in Need Charity (one-fifth) in accordance with the Scheme approved by the Charity Commission.

Notes to the Balance Sheet

9. Listed Investments

The listed investments are shown at market value and categorised as follows:

	2021	2020
	£	£
Multi-Asset Funds	2,957,110	2,785,315
Property	399,701	355,978
Total Market Value	3,356,811	3,141,293

The historic cost of these investments was £2,895,170 (2020 : £2,899,833).

The Permanent Endowments included above are as follows:

	2021 £	2020 £
Charitable Estates	2,511,535	2,350,106
Relief in Need	95,401	89,277
	2,606,936	2,439,383

10. Funds

The analysis of fund balances is as follows:

	Charitable Estates £	Education Fund £	Relief in Need £	Total Funds £
Balances at 01.01.21.	2,379,207	652,765	245,114	3,277,086
Increase in investment values	161,429	37,653	16,436	215,518
Increase in current balances	3,789	10,380	2,337	16,506
Reduction in bond values	-	(1,145)	-	(1,145)
Balances at 31.12.21.	2,544,425	699,653	263,887	3,507,965

Consolidated Cash-flow Statement for the year ended 31 December 2021

			£	£
Net cash flow from operating activities:				
Net Expenditure per Statement of Financial Activities				11,068
Increase in Creditors				161
Investing activities :				
Net purchases and sales of investments				5,438
Decrease in value of deposits				(1,145)
Increase in cash and cash equivalents (as shown below)				15,522
	<u>2021</u>	<u>2020</u>	<u>Change</u>	
	£	£	£	
Short term deposits	42,499	45,843	(3,344)	
Cash at Bank	110,393	91,527	18,866	
Cash in Hand	282	282	-	
	153,174	137,652	15,522	
Cash and cash equivalents at December 2020				137,652
Cash and cash equivalents at December 2021				153,174

PARKER BIRCH

23 St Peters Road
Great Yarmouth, Norfolk NR303BQ

The Trustees of the Paddington Charitable Estates
C/o Mr D Gann
2 Woodmere Way
Beckenham
Kent BR3 6SL

3rd July 2022

Dear Sirs

PADDINGTON CHARITABLE ESTATES AND PADDINGTON WELFARE CHARITIES


I have reviewed the books and records maintained by the Trustees and have completed the following audit tests on the transactions:

- (a) a sample of 40 cheque payments was taken. Each payment was vouched to supporting documentation and the posting in the nominal ledger was verified;
- (b) a sample of 16 income transactions recorded on the bank statement was taken. Each item was vouched to supporting documentation and the posting in the nominal ledger verified;
- (c) the trial balance was checked to the nominal ledger;
- (d) the figures in the accounts prepared were agreed to the trial balance;
- (e) balance sheet items were checked to supporting documentation;
- (f) cash payments and receipts were totalled and agreed to the reconciled bank balances shown in the accounts at 31 December 2021
- (g) minutes of the Trustees Meetings were examined.

Based on this review and the audit tests completed, I would conclude that the Statement of Accounts is a true and fair representation of the transactions of the Paddington Charitable Estates and Paddington Welfare Charities for the year ended 31 December 2021.

If you have any queries on this matter, please contact me on 07933 075025.

Yours faithfully



Nick Parker

NICK PARKER FCA