

Charity registration number: 211528

Folkestone Municipal Charity

Annual Report and Financial Statements

for the Year Ended 31 March 2024

Beresfords
Chartered Certified Accountants
1-2 Rhodium Point
Spindle Close
Hawkinge
Folkestone
Kent
CT18 7TQ

Folkestone Municipal Charity

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Folkestone Municipal Charity

Reference and Administrative Details

Trustees

Mrs S Thorne
Mr RC West
Mr R C P Medicott
Mrs M Hunter
Mrs R Braid
Mr J Bonomy
Cllr N Keen
Cllr L McGirr
Cllr B Walker
Cllr A Lockwood
Mr P West
Cllr A Akuffo-Kelly

Charity Registration Number

211528

Principal Office

Romney House
Cliff Road
Hythe
Kent
CT21 5XA

Independent Examiner

Beresfords
Chartered Certified Accountants
1-2 Rhodium Point
Spindle Close
Hawkinge
Folkestone
Kent
CT18 7TQ

Folkestone Municipal Charity

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2024.

Objectives and activities

Objects and aims

The objective of the charity is to provide relief in need to residents of Folkestone by provision of grants to individuals or organisations and by payment of monthly awards to needy residents.

Objectives, strategies and activities

The charity receives referrals from social services and other sources. All cases are referred to the committee of trustees or, in cases of emergency, to such members of the executive committee as are available.

Relief in need, when sanctioned by the trustees, is made available wherever possible by payment direct to suppliers of goods and services.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Grant making policies

The trustees as a group meet in order to decide upon grant applications. Grants are made if the trustees feel the application has merit and is in line with the charity's constitutional aims.

Financial review

Policy on reserves

The trustees maintain a reserve of £33,000 in order to fund any unanticipated expenditure or to cover the normal expenditure of the charity should there be a change in the incoming resources. Any other unrestricted funds are to be spent in accordance with the charity's constitution.

Investment policy and objectives

The trustees have the power to invest in such assets as they see fit. Due to the present market conditions, the trustees consider their current investments to be the most appropriate in order to generate income to meet their anticipated expenditure.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

The trustees have considered the circumstances of Covid 19 and do not regard them having an impact on the charity's ability to continue as a going concern.

Structure, governance and management

Nature of governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. It was registered with the Charity Commission with effect from 29th June 1984 under the charity number 211528.


Folkestone Municipal Charity

Trustees' Report (continued)

Recruitment and appointment of trustees

Trustees are appointed when a vacancy occurs by personal recommendation from existing trustees and elected at an annual general meeting.

The annual report was approved by the trustees of the charity on 22/7/24 and signed on its behalf by:



Mrs S Thorne
Trustee

Folkestone Municipal Charity

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 22/7/24 and signed on its behalf by:



Mrs S Thorne
Trustee

Folkestone Municipal Charity

Independent Examiner's Report to the trustees of Folkestone Municipal Charity

I report to the trustees on my examination of the accounts of Folkestone Municipal Charity for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of Folkestone Municipal Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Folkestone Municipal Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Folkestone Municipal Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Mr Daniel Payne FCCA
Beresfords
Chartered Certified Accountants
1-2 Rhodium Point
Spindle Close
Hawkinge
Folkestone
Kent
CT18 7TQ

Date: 25/7/24

Folkestone Municipal Charity

Statement of Financial Activities for the Year Ended 31 March 2024

	Note	Unrestricted funds £	Total 2024 £
Income and Endowments from:			
Investment income	2	134,813	134,813
Total income		134,813	134,813
Expenditure on:			
Charitable activities	3	(160,289)	(160,289)
Total expenditure		(160,289)	(160,289)
Gains/(losses) on investment assets	9	259,484	259,484
Net income		234,008	234,008
Net movement in funds		234,008	234,008
Reconciliation of funds			
Total funds brought forward		4,370,121	4,370,121
Total funds carried forward	12	4,604,129	4,604,129
	Note	Unrestricted funds £	Total 2023 £
Income and Endowments from:			
Investment income	2	131,714	131,714
Total income		131,714	131,714
Expenditure on:			
Charitable activities	3	(124,537)	(124,537)
Total expenditure		(124,537)	(124,537)
Gains/(losses) on investment assets	9	(156,213)	(156,213)
Net expenditure		(149,036)	(149,036)
Net movement in funds		(149,036)	(149,036)
Reconciliation of funds			
Total funds brought forward		4,519,157	4,519,157
Total funds carried forward	12	4,370,121	4,370,121

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2023 is shown in note 12.

Folkestone Municipal Charity
(Registration number: 211528)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Investments	9	4,469,380	4,209,896
Current assets			
Debtors	10	31,570	30,716
Cash at bank and in hand		<u>104,821</u>	<u>131,151</u>
		136,391	161,867
Creditors: Amounts falling due within one year	11	<u>(1,642)</u>	<u>(1,642)</u>
Net current assets		<u>134,749</u>	<u>160,225</u>
Net assets		<u>4,604,129</u>	<u>4,370,121</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>4,604,129</u>	<u>4,370,121</u>
Total funds	12	<u>4,604,129</u>	<u>4,370,121</u>

The financial statements on pages 6 to 14 were approved by the trustees, and authorised for issue on 22/03/24 and signed on their behalf by:



Mrs S Thorne
Trustee

Folkestone Municipal Charity

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Folkestone Municipal Charity meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Folkestone Municipal Charity

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Investment properties

Investment property is carried at fair value, derived from the current market prices for comparable real estate determined annually by external valuers. The valuers use observable market prices, adjusted if necessary for any difference in the nature, location or condition of the specific asset. Changes in fair value are recognised in profit or loss.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Folkestone Municipal Charity

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

2 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Income from dividends;			
Dividends receivable from other listed investments	117,510	117,510	115,966
Interest receivable and similar income;			
Interest receivable on bank deposits	2,543	2,543	988
Other interest receivable	10,710	10,710	10,710
Income from rents	4,050	4,050	4,050
	<u>134,813</u>	<u>134,813</u>	<u>131,714</u>

3 Expenditure on charitable activities

	Note	Unrestricted funds General £	Total 2024 £	Total 2023 £
Management		969	969	748
Staff costs		4,550	4,550	5,050
Grants and donations		22,850	22,850	15,820
Monthly grants		54,005	54,005	57,740
Relief in need		76,273	76,273	43,537
Governance costs	4	1,642	1,642	1,642
		<u>160,289</u>	<u>160,289</u>	<u>124,537</u>

4 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Independent examiner fees			
Examination of the financial statements	1,642	1,642	1,642
	<u>1,642</u>	<u>1,642</u>	<u>1,642</u>

Folkestone Municipal Charity

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

5 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Mrs M Hunter

Mrs M Hunter received remuneration of £300 (2023: £300) and £208 (2023: £Nil) of expenses were reimbursed to Mrs M Hunter during the year.

Mrs M Hunter, the welfare officer, was reimbursed for travel expenses during the year. Mrs Hunter was also paid an honorarium during the year.

No trustees have received any other benefits from the charity during the year.

6 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Honoraria	<u>4,550</u>	<u>5,050</u>

No employee received emoluments of more than £60,000 during the year

Honoraria represents £4,250 (2023 - £4,750) for the Secretary's fee and £300 (2023 - £300) paid to a trustee.

7 Independent examiner's remuneration

	2024 £	2023 £
Examination of the financial statements	<u>1,642</u>	<u>1,642</u>

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

9 Fixed asset investments

	2024 £	2023 £
Investment properties	168,500	168,500
Other investments	<u>4,300,880</u>	<u>4,041,396</u>
	<u>4,469,380</u>	<u>4,209,896</u>

Folkestone Municipal Charity

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

Investment properties

	Investment properties £
Cost or Valuation	
At 1 April 2023	168,500
Provision	
At 31 March 2024	-
Net book value	
At 31 March 2024	168,500
At 31 March 2023	168,500
There has been no valuation of investment property by an independent valuer.	

Other investments

	Listed investments £	Total £
Cost or Valuation		
At 1 April 2023	4,041,396	4,041,396
Revaluation	259,484	259,484
At 31 March 2024	4,300,880	4,300,880
Net book value		
At 31 March 2024	4,300,880	4,300,880
At 31 March 2023	4,041,396	4,041,396

Folkestone Municipal Charity

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

10 Debtors

	2024 £	2023 £
Accrued income	<u>31,570</u>	<u>30,716</u>

11 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	<u>1,642</u>	<u>1,642</u>

12 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2024 £
Unrestricted funds					
General	<u>4,370,121</u>	<u>134,813</u>	<u>(160,289)</u>	<u>259,484</u>	<u>4,604,129</u>
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
Unrestricted funds					
General	<u>4,519,157</u>	<u>131,714</u>	<u>(124,537)</u>	<u>(156,213)</u>	<u>4,370,121</u>

13 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 March 2024 £
Fixed asset investments	4,469,380	4,469,380
Current assets	136,391	136,391
Current liabilities	<u>(1,642)</u>	<u>(1,642)</u>
Total net assets	<u>4,604,129</u>	<u>4,604,129</u>

Folkestone Municipal Charity

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

	Unrestricted funds General £	Total funds at 31 March 2023 £
Fixed asset investments	4,209,896	4,209,896
Current assets	161,867	161,867
Current liabilities	(1,642)	(1,642)
Total net assets	<u>4,370,121</u>	<u>4,370,121</u>

14 Related party transactions

During the year the charity made the following related party transactions:

Cllr B Walker

(Cllr B Walker (previously Cllr N Keen) is a trustee of the charity and also the Town Mayor of Folkestone.)

During the year £8,000 (2023 - £5,000) was donated to the Town Mayor of Folkestone's Christmas Fund..