



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2021		31	March	2022

Section A Reference and administration details

Charity name	Lord Mayor's Poor and Distressed Fund
Other names charity is known by	Lord Mayor's Special Fund
Registered charity number (if any)	211462
Charity's principal address	Ballard House, West Hoe Road, Plymouth Postcode PL1 3BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Plymouth City Council <i>Representatives listed below</i>			
2	Glenda Favor-Ankersen	Secretary		
3				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Plymouth City Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The original objects of the Charity state that the Lord Mayor's Poor and Distress Fund exists to make donations to deserving causes at the discretion of the Lord Mayor of Plymouth in accordance with bequests made in 1921, 1929 and 1943. The Charity receives annual interest on these bequests.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity acts as a fund which receives donations made to the Lord Mayor by local organisations, schools, businesses etc and the receipts from the annual Lord Mayor's Carol Service.

The Charity exists to benefit:

- ☐ Children/Young People
- ☐ Elderly/Old people
- ☐ People with disabilities
- ☐ Other charities or voluntary bodies

It does this by making donations to other charitable organisations.

Each year the Lord Mayor nominates up to three charities for whom they will raise funds during the year. The proceeds from such fundraising events are paid into the Lord Mayor's Special Fund and then distributed by the Lord Mayor to their nominated charity(ies) towards the end of the municipal year.

The Charity trustees have had due regard to the guidance issued by the Charity Commission on public benefit.

Section C Objectives and activities

Section D Achievements and performance

Summary of the main achievements of the charity during the year

In 2021/22 the Lord Mayor's chosen charities were NSPCC and Bowel Cancer West.

The Lord Mayor ran several fundraising events during the year including

- ☐ Burns Night Supper on 29 January 2022,
- ☐ Dinner Dance on 18 November 2021
- ☐ Curry night on 11 March 22.
- ☐ British Fireworks Championship on 18 August 21.
- ☐ The annual Lord Mayor's Carol Service.
- ☐ Funds were also raised through charity collection tins positioned at various Council properties. At the end of the year, the available funds were then donated to the charity identified by the Lord Mayor.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity does not have a current policy on reserves as it does not incur costs (these are absorbed by Plymouth City Council e.g. for staff time to administer the fund).

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

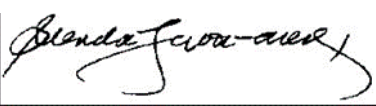

The charity's principal sources of funding are interest from the original bequests and fundraising activities for the Lord Mayor's chosen charity(ies) during each municipal year. It should be noted that the original bequests were reinvested in bonds held by the Council.

The Charity incurs no direct expenditure – any such expenditure, which is predominantly staff time for financial management and administration, is absorbed by Plymouth City Council.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Glenda Favor-Ankersen	Elizabeth Olver
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	28/02/23	