

THE TRUSTEES OF THE BELCHAMP ST. PAUL & DISTRICT COMMUNITY HOUSE

Registered Charity Number 211460

ANNUAL REPORT OF THE TRUSTEES

The Trustees present their report with the financial statements of the Trust for the year ending 31st December 2021.

Principal Objectives.

To administer the building known as the "Community House" in Belchamp St. Paul in the county of Essex, and the land belonging thereto for the benefit of the inhabitants of the civil parish of Belchamp St. Paul and its immediate vicinity including the parishes of Ovington, Tilbury juxta Clare, Belchamp Otten and Belchamp Walter.

Statement of Trustees responsibilities.

The Trustees are responsible for safeguarding the assets of the Charity. The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and the results of the Charity for that year and to maintain throughout the year proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity.

During the year the following served as Trustees:-

Mr. D. McKee Ex officio (P.C.) **Chairman.**

Mr. A. Money (Belchamp Otten) co-opted.

Mrs. B. East (Belchamp St. Paul) co-opted (Resigned 19.02.21).

Mrs. J. Hardy (Belchamp St. Paul) co-opted (Resigned 30.05.21).

Mr. P. Pawsey (Ovington) co-opted.

Mr. S. Rulten (Tilbury juxta Clare) co-opted (Resigned 12.04.2021).

Mrs. K. Miller (Belchamp St. Paul) co-opted.

Mr. M. Jensen (Belchamp Otten) co-opted.

Mr K. Neville (Belchamp St Paul) co-opted (Resigned 24.01.2021).

Mrs K. Clark (Tilbury Juxta Clare) co-opted. Appointed 16.07.2020 (Resigned 08.04.21).

Ms V. Miller (Belchamp St Paul) co-opted. Treasurer. Appointed 25.02.21.

Activities throughout the year:-

During the year use of the Community House (House) was again severely curtailed by Corvid 19 but was used by the following local organisations as regulations allowed:-

1. The Parish Council.
2. The Morris Dancers.
3. The Tennis Club.
4. Tai Chi and Yoga.
5. The Belchamp Art Group.

The House was also used by local inhabitants and others for private functions.

In conjunction with the relaxation of the Corvid restrictions and reopening of the House a Fire Safety Risk Assessment had been commissioned and its recommendations including the provision of an integrated alarm system and an enhanced emergency lighting system installed. Further improvements will be made in 2022.

The Trustees held formal face to face meetings on six occasions with other meetings being held and decisions made and agreed by email.

During the year grants were received from Braintree District Council (**BDC**) in respect of Corvid and from the Garfield Weston Foundation for roof replacement.

After much debate **BDC** Planners had, in September, agreed that we may replace the existing thatch with a slate roof. Quotations are being sought and it is anticipated this work will be carried out in summer 2022.

Subsidence that had manifested itself in 2020 had stabilised and insurers had compiled a schedule of repairs and redecorations to be carried out in early 2022. At insurers insistence work had been carried out on trees surrounding the House.

2nd January 2022

BELCHAMP ST PAUL AND DISTRICT COMMUNITY HOUSE
REGISTERED CHARITY NUMBER 211460
PROFIT AND LOSS ACCOUNT 2021

	2021		2020	
	£	£	£	£
HIRE OF HOUSE				
Income				
Hire of House	3,339		2,177	
Electricity Meters etc.	218		43	
Expenses				
Heat & Light	(1,536)		(1,798)	
Fire and Security (New system 2021)	(6,713)		(164)	
Cleaning	(1,410)		(873)	
Electrical inspection	-		-	
Advertising	(125)			
Net Profit (Loss) from Hire of House		(6,227)		(615)
LETTING OF FLAT				
Income				
Water charge	264		147	
Rent	6,000		6,000	
Expenses				
Shed roof repair & compensation	(300)			
Net Income from Letting of Flat		5,964		6,147
DONATIONS/GRANTS				
Little Yeldham, Tilbury and Ovington PC*	-		400	
Belchamp Walter PC	-		-	
Braintree Dist. Council	18,851		10,000	
Garfield Weston(21) C.I.Fund(20)	10,000		5,000	
Belchamp St Paul and Belchamp Otten PC**	362		9	
Total Donations		29,213		15,409
TENNIS COURTS				
Tennis Club Rent	261		282	
Refurbishment of Tennis Court	-			
Net Profit from Tennis Club		261		282
INVESTMENT INCOME				
Cornelius Trust Dividends and Interest	1,337		1,416	
Scottish Widows Interest	30		124	
National Savings Interest	0		29	
Business Premium Account	0		-	
Total Investment Income		1,368		1,569
UNALLOCATED EXPENSES				
Insurance	(4,073)		(3,074)	
Water Rates	(307)		(489)	
Roof	(792)		(1,931)	
Grounds Maint. (wages, petrol, mower)	(973)		(1,938)	
Repairs (inc. Bay roof 21 and Cooker 20&21)	(771)		(281)	
Subsidence repairs & requirements	(754)		-	
Sundries				
		(7,670)		(7,713)
Net Surplus (Loss) for the Year		22,908		15,079

*LY T & O PC PROVIDED GOODS OR SERVICES TO THE VALUE OF £580 IN 2021.

**B ST P & O PC ALSO PROVIDED GOODS AND OR SERVICES TO THE VALUE OF £500 during 2021 AND £541 IN 2020 including £384 on roof repairs.

BELCHAMP ST PAUL AND DISTRICT COMMUNITY HOUSE
REGISTERED CHARITY NUMBER 211460
BALANCE SHEET 31 December 2021

	2021		2020	
	£	£	£	£
Cash at Banks				
Scottish Widows (cash account)	60,395			60,365
Barclays Community Account	30,507		17,630	
Barclays Business Premium Account	15,001		5,000	
National Savings	432	106,335	432	23,062
Cash in Hand		-		-
Debtors				
Flat Deposit held by Deposit Protection Service	1,000	1,000	1,000	1,000
Creditors				
Flat Deposit received from tenant	-	1,000	(1,000)	(1,000)
Total Cash Assets		106,335		83,426
 Cash Assets at Start of Year		83,426		68,347
Profit (Loss) for the Year		22,908		15,079
Cash Assets at End of Year		106,335		83,426
Cornelius Fund Value		55,543		51,642
		<u>161,878</u>		<u>135,068</u>
 Total Assets at end of Year comprise :				
	Total	Free Funds	Restricted Funds	Designated Reserves
Roof Repair/Replacement	85,623		28,173	57,450
Wooden Floor Repair	5,000			5,000
Tennis Court Repairs	4,151			4,151
Cornelius Trust	55,543	27,772	27,772	
Free Cash Reserves	11,561	11,561		
	<u>161,878</u>	<u>39,332</u>	<u>55,945</u>	<u>66,601</u>

BELCHAMP ST PAUL AND DISTRICT COMMUNITY HOUSE
REGISTERED CHARITY NUMBER 211460
INDEPENDENT EXAMINER'S REPORT FOR 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility:

to examine the accounts under section 145 of the Charities Act,
to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts.

Signed :



Date:

14/03/2022

Name :

Philip Michael Rodgers

Address :

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Belchamp Walter
Sudbury
Suffolk
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