

Sisters of Charity of St Paul The Apostle

Trustees' Report and Financial Statements

For the year ended 31 December 2023



Sisters of Charity of St Paul The Apostle

Contents

	Page
Reference and administrative details of the Charity, its Trustees and advisers	1
Trustees' report	2 - 9
Independent auditor's report on the financial statements	10 - 13
Consolidated statement of financial activities	14
Consolidated balance sheet	15
Charity balance sheet	16
Consolidated statement of cash flows	17
Notes to the financial statements	18 - 41

Sisters of Charity of St Paul The Apostle

Reference and Administrative Details of the Charity, its Trustees and Advisers For the year ended 31 December 2023

Trustees Sister T Murphy, Councillor & Bursar
Sister A Sullivan, Congregational Leader
Sister E Browne, Councillor
Sister C Bordea, Councillor
Sister M Hayes, Councillor
Sister M Lynch, Councillor

Charity registered numbers 211200 and SC038528

Registered office St. Pauls Convent
94 Selly Park Road
Selly Park
Birmingham
B29 7LL

Independent auditors Dains Audit Limited
15 Colmore Row
Birmingham
B3 2BH

Bankers Lloyds Bank Plc
134 New Street
Birmingham
B2 4NP

Solicitors Anthony Collins LLP
134 Edmund Street
Birmingham
B3 2ES

Investment Managers Evelyn Partners
103 Colmore Row
Birmingham
B3 3AG

Sisters of Charity of St Paul The Apostle

Trustees' Report For the year ended 31 December 2023

The Trustees present their annual report together with the audited financial statements of the Charity for the period 1 January 2023 to 31 December 2023.

Introduction

The Sisters of Charity of St Paul the Apostle is an unincorporated charity registered with the Charity Commission of England and Wales under Registration Number 211200.

The Charity is also registered with the Office of the Scottish Charity Regulator under Registration Number SC038528 and with the Charities Regulatory Authority in the Republic of Ireland under Registration Number 20011598.

The Sisters of Charity of St Paul the Apostle is a Religious Congregation founded in 1847 and there are currently 90 members. It is governed and managed by the Congregational Leader together with an elected Council of five Sisters referred to as the Leadership Team. These are the Trustees of the Charity listed on page 1.

Objectives and activities

a. Policies and objectives

The Charity's Trust Deed states the Trust's principal objectives to be the support or advancement by lawful charitable means of any charitable work for the time being carried on by the Congregation and if at any time the Congregation ceases to exist or ceases to carry on charitable work then for the advancement of the Roman Catholic Religion by such lawful charitable means as the Trustees or a majority of the Trustees think fit. The Trustees hold meetings on a regular basis to conduct the operations of the Charity and implement its investment and other policies.

In presenting this Report and Financial Statement for the year ended 31 December 2023 the Trustees have had regard to public benefit guidance published by the Charity Commission.

b. Activities undertaken to achieve objectives

In fulfilment of the objectives of the Trust it is the policy of the Charity to serve the public benefit by undertaking a variety of charitable activities. Members are involved in Education at various levels, Health Care, Care of the Elderly, including elderly and sick members, various forms of Social and Pastoral work, Initial Formation and Training of members. There have been no material changes in policy during the last year. It is the policy of the Charity to serve the public benefit by:

1. EDUCATION

Members of the Congregation teach in Pre-Schools, Primary Schools and Secondary Schools are involved in Diocesan Adult Education and Formation Programmes, Literacy and Numeracy programmes for adult immigrants and children with special needs. They also work as counsellors, school governors and voluntary helpers. Within the field of education, the pastoral care, security and safety of pupils are regarded as a priority. The Charity operates the following schools: -

England

St Paul's Roman Catholic School for Girls, Birmingham (1,000+ students). This is a Voluntary Aided, non-selective Comprehensive School.

Sisters of Charity of St Paul The Apostle

Trustees' Report (continued) For the year ended 31 December 2023

Objectives and activities (continued)

In order to secure the Mission and well-established ethos of St Paul's and, following an extensive and lengthy process of collaboration with appropriate legal advice, the Trustees transferred the responsibilities for the legal trusteeship of this school to the newly established Gaudete Schools' Trust. This Trust was set up in collaboration with four other Registered Charities, (Religious Orders) as a Charitable Incorporated Organisation on 24th February 2023, and as a Public Juridic Person (PJP) by the Roman Catholic Bishops Conference of England and Wales on 1st November 2022. The establishment and operation of the Gaudete Trust is funded from a Trust Fund set up by the five Member Religious Orders.

St. Paul's School for Girls will continue to be administered by a Board of Governors, with the foundation governors appointed by the Gaudete Trustees. The freehold land and buildings remain in the ownership of the Sisters of Charity of St Paul, the Apostle.

Ireland

The Congregation owns the freehold land and buildings of St Paul's Senior Primary School, Greenhills, Dublin (300+ students), now called Holy Spirit Primary School which is under the patronage of the Archdiocese of Dublin and funded by the Department of Education and Skills.

The Congregation owns the freehold land and buildings of these two schools:

Scoil Pól (St Paul's) Secondary School, Kilfinane (600+ students)

St. Paul's Secondary School, Greenhills, Dublin 12 (500+ students)

The Trusteeship was transferred to Le Chéile, a Catholic Schools Trust, on 1st September 2009 with a licence, which expires on 31 August 2029, to use the properties to operate the schools.

A Trustee and Chairpersons of the Board of Management of each of these schools attend regular meetings of the Le Chéile Trust.

South Africa

Selly Park Primary School, Rustenburg (500 students approximately)

Selly Park Secondary School, Rustenburg (300+ students)

The two schools owned by the Congregation, Selly Park Primary School, Rustenburg and Selly Park Secondary School, Rustenburg have been under the custodianship of the Catholic Schools' Trust Gauteng since January 2014, with the plan to eventually donate the Schools and thus transfer Ownership of those properties to the Catholic Schools' Trust.

This process is currently under way. A Deed of Donation was signed by both parties in December 2023. Application for approval from Ecclesiastical authorities for the donation to take place was made in December 2023. On receipt of Vatican approval, the process of transfer will take place.

The ethos, charism and traditions of the schools are evident. The properties are in excellent condition, the schools are financially viable and are well-resourced. Governance and Management are dedicated and committed to providing a sound, faith-filled education into the future.

This will mark the end of the Congregation's mission in South Africa after 70 years, leaving a legacy of service to Catholic Education which is greatly appreciated.

**Trustees' Report (continued)
For the year ended 31 December 2023**

Objectives and activities (continued)

Romania

The Congregation currently finances three Pre-Schools, one Primary School and one Secondary School:

Câmpulung-Muscel (One Building)	-	Pre-School, Primary School (morning session) and Secondary School (afternoon session) 500+ students.
Onesti	-	Pre-School 100+ Children
Tomesti	-	Pre-School 80+ Children

The Vladimir Ghika Day Centre was officially opened in November 2017. It caters for 30+ children with autism and severe learning difficulties.

The Charity has established sound financial structures for these schools and the accounts are submitted for annual audit. Members of the Congregation's Trustees visit these schools at least once a year if possible and meet with School Managers to ensure that the ethos of the school is in accordance with the mission of the Congregation, that the properties are well maintained and that the finances are administered efficiently. Feedback from the visit is given at full Trustee Meetings.

The Sisters of Charity of St. Paul the Apostle Romanian Association, encompassing the properties of Campulung, Onesti and Tomesti was established in 2010.

2. HEALTH CARE

Care of the Elderly

The Congregation operates the following Care Facilities:

England

Registered Care Home with Nursing

St Paul's Nursing Home, Selly Park, Birmingham (24 beds).

The Trustees have engaged The Saint John of God Hospitaller Services to manage this Care Home and hold quarterly review meetings with them.

Mother House

In the Mother House a team of Care Professionals is in place to support frail and elderly members to maintain the activities of daily living for as long as possible.

This Care Provision also operates in branch houses as appropriate.

Scotland

The Charity, which includes the results of St Anne's Registered Care Home, Musselburgh, Scotland (37 beds), is also listed on the Scottish Charity Register: SC038528.

In this Care Home the Manager and staff provide quality care in compliance with the standards set by the Scottish Care Commission. Board of Management meetings are held regularly at which the Manager presents a comprehensive report to the Trustees.

Romania

In Tomesti, one member works in a Centre for mentally and physically disabled adults.

Objectives and activities (continued)

3. SOCIAL AND PASTORAL CARE

The Congregation operates a Day Conference Centre which facilitates education and religious/voluntary groups. Some members contribute to retreat and pastoral programmes in other centres as requested.

Members work in the fields of psychotherapy and counselling, social work and parish pastoral ministries, hospital and prison chaplaincy, a welfare centre, an inter-church project for refugees and asylum seekers, a day centre for the homeless and alcohol/drugs dependency units. There is an increasing inter-faith dimension to all of these ministries.

Members work in pastoral and parish ministries in each country where the Congregation has a mission. Members also visit the sick and needy in their own homes.

4. FORMATION AND TRAINING OF MEMBERS AND TRUSTEES

The formation and education of new members are regarded as very important. For this purpose, designated houses and personnel are in place in Romania and England. Programmes of on-going training and formation are also provided for all members on a regular basis either by personnel within the Congregation or by other agencies. Members are encouraged to avail of opportunities to develop their own spiritual, theological and professional formation. There is a policy of induction and on-going training for Trustees.

5. SAFEGUARDING

Trustees of the Charity:

- (i) Take appropriate steps to ensure incidents of abuse cannot and do not take place.
- (ii) Have adequate and proper Safeguarding policies and systems in place in accordance with:
 - Catholic Safeguarding Advisory Service (CSAS), England.
 - Religious Life Safeguarding Service (RLSS), England
 - The National Board for Safeguarding Children in the Catholic Church, Ireland.
 - The Scottish Catholic Safeguarding Service.
- (iii) Ensure they deal with allegations/concerns of abuse seriously and responsibly and in the interests of the Charity.
- (iv) Ensure that members of the Congregation are regularly updated on Safeguarding matters.

Achievements and performance

Main achievements of the Charity

During the last twelve months the Charity has remained faithful to its objectives, by serving the public benefit in the field of Education, Health Care, Care of the Elderly, Social and Pastoral Care, Formation and Training of Members with a particular emphasis on Safeguarding.

This year, the Charity has responded positively to the National Refugee crisis, by providing Sisters to help with teaching English. We have also provided food and clothing to those in need. During the year, members of the Congregation have been directly involved in helping refugees from Ukraine cope better with their current situation caused by the war in their country. The Charity has also responded positively by providing a Convent in Coventry for two Ukrainian families.

The Trustees have undergone a series of Trustee Training Modules, to enable them to fulfil their duties in accordance with the Charity Commission guidelines. A GDPR Policy and a Retention of Documents Policy have been drawn up. GDPR remains an agenda item on the agenda for all Trustee Meetings.

**Trustees' Report (continued)
For the year ended 31 December 2023**

Financial review

a. Going concern

The Trustees have undertaken a detailed assessment of cashflows for the period to January 2028 considering likely income scenarios, cost reductions and government support.

After considering the level of reserves (current and projected), the diversity of income streams and the steps taken to mitigate including cost reductions, the Trustees assess that the charity will continue to provide its public benefit during the next 12 months and beyond. They therefore consider that it is appropriate for the financial statements to be prepared on a going concern basis.

b. Investments

The investments held by the Congregation were acquired in accordance with powers available to the Trustees.

The Trustees are mindful of the need to have an ethical approach to investment. The Trustees seek to ensure that they invest only in companies that are supportive and not in conflict with the work of the Charity. The Trustees do not invest in companies involved in the manufacture and sale of armaments nor any involved in illicit or illegal drugs or pharmaceuticals, similarly, they avoid companies that exploit the environment.

Together with the Investment Managers the Trustees decided to divest investment in fossil fuels.

The investment managers report to the Trustees in detail each quarter on the performance of the investments. Comparisons with a number of recognised performance indices enable the Trustees to consider the return on investments to be satisfactory.

c. Insurance Cover

Trustees ensure that there is adequate cover in place for all the activities of the Charity.

d. Risk Management

The Trustees have considered the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and believe that there are adequate systems in place to mitigate exposure to the major risks.

Members working in Romania and South Africa are allowed sufficient funds to ensure their personal safety and to care for their health. They also meet the health and safety requirements of the area in which they work.

The Trustees Risk Assessment document was updated in February 2024.

Trustees' Report (continued)
For the year ended 31 December 2023

e. Reserves Policy

Unrestricted funds

General unrestricted funds - it is the policy of the Trustees, having regard to the specific designated funds referred to below, to maintain the total of the General unrestricted funds, which are the free reserves of the charity and the mission and donation fund, at a level which in total would not exceed 6 months expenditure. Such funds may be held in order to finance both the working capital and capital investment in furtherance of the objectives of the charity. Free reserves at 31 December 2023 as defined above are £1,567,460 (2022 - £1,421,596) together with the Mission and Donation fund of £1,500,000 (2022 - £1,500,000) at that date, in aggregate represent not more than 6 months projected expenditure.

Designated funds - this represents amounts that have been put aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designated funds at 31 December 2023 were £19,724,099 (2022 - £24,751,898). The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund. The designated funds are:

Retirement and Medical fund

The Trustees have designated funds to provide for their commitment to make due provision for the retirement and care in old age and sickness of the Congregation's members.

Mission and Donation fund

Funds are designated for ongoing mission work.

Fixed Assets

In order to fulfil its charitable objectives the Congregation needs a large number of properties. Any property surplus to requirements is sold, but the remainder although unrestricted cannot be realised without undermining the Congregation's work. The Trustees hold a property review meeting every six months to ensure that properties continue to fulfil the needs of the Congregational Mission.

The contents of the properties and motor vehicles are similarly used in the work of the Congregation.

A proportion of the fixed assets is represented by the Endowment fund. The Trustees consider that the value of all the fixed assets should be reflected by endowment or designated funds and accordingly, have created a designated fund for this purpose

Investments

Included in the value of investments is an unrealised surplus and this figure will vary year on year as Stock market values fluctuate. The Trustees believe that it is inappropriate to consider that the unrealised surplus is available for the ongoing work of the Charity and accordingly, the unrealised surplus has been set up as a designated fund.

Restricted funds

Restricted funds of £25,960 (2022 - £20,408) represent donations that are allocated by the donor for specific purposes.

Endowment fund

Endowment funds of £8,620,278 (2022 - £7,178,119) represent those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

f. Results

The net movement in funds for the year of £(3,434,224) (2022 - £(2,593,538)) is in line with expectations. With an ageing community, income is increasingly reflected in pensions earned for past services and investment income rather than salaries. This also results in greater reliance on paid lay employees and the importance of managing properties to reflect their best use for the on-going charitable work.

Structure, governance and management

a. Constitution

The Charity is governed by a Trust Deed dated 27 May 1957 and a Charity Commission Scheme of 17 November 1967. The Charity is constituted as an Unincorporated Association.

The Trustees were appointed at the General Chapter meeting in July 2016 and took up office on 1 October 2016.

Trustees are appointed for a six year term, and in accordance with the Constitution, can only serve for a maximum of two full consecutive terms in office. Elections are held every six years.

b. Fundraising

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake widespread fundraising from the general public, the legislation defines fund raising as "soliciting or otherwise procuring money or other property for charitable purposes." Such amounts receivable are presented in our accounts as "income from donations and legacies" and include grants.

The Trustees are aware of the Charity Governance Code. This is a voluntary code which the Trustees have not yet signed up to.

Future plans

The Dupuis Retreat and Conference Centre, named after our Foundress Genevieve Dupuis, was completed and received its first residents in September 2023. The Dupuis Centre offers 10 single en-suite rooms, a chapel, 2 meeting rooms and a dining room. It is available for those wishing to spend a quiet day, or longer, on retreat. Organised retreats are also being added to the calendar. In addition, it is being used by church and school groups for meetings and training purposes.

The Conference Centre is a day-only facility which can cater for up to 80 depending on the seating arrangements. This is available for meetings and training as well as day retreats and is being used by church and school groups.

Engagement with others

The Trustees have regard to the need to foster the business relationships they have built up which support the charity and give consideration in this regard when making principal decisions that could affect the businesses concerned.

Particular consideration is given to the contractual obligations we maintain with Saint of God Hospitaller Services and the Elior Group.

Trustees' Report (continued)
For the year ended 31 December 2023

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales and Scotland requires the Trustees to prepare financial statements for each financial which give a true and fair view of the state of affairs of the Group and the Charity and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Group and the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

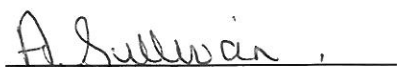
Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

Auditors

The designated trustees will propose a motion reappointing Dains Audit Limited at a meeting of the trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Sister A Sullivan
Trustee

Date: 23 May 2024

Opinion

We have audited the financial statements of Sisters of Charity of St Paul The Apostle (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 December 2023 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Charity balance sheet, the Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charity's affairs as at 31 December 2023 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- the parent Charity has not kept sufficient and proper accounting records; or
- the parent Charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the senior statutory auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the Charity through discussions with directors and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the Charity, including the financial reporting legislation, Charities Act 2011, taxation legislation, anti-bribery, employment, and environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the Charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 3 were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

Independent Auditors' Report to the Members of Sisters of Charity of St Paul The Apostle (continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims;
- reviewing correspondence with HMRC, relevant regulators and the Charity's legal advisors.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

Dains Audit Limited

Dains Audit Limited

Statutory Auditor
Chartered Accountants

Birmingham

Date: 23 May 2024

Sisters of Charity of St Paul The Apostle

Consolidated Statement of financial activities For the year ended 31 December 2023

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:						
Donations and legacies	4	2,459,794	18,869	-	2,478,663	2,294,402
Charitable activities	5	4,696,157	-	-	4,696,157	4,831,136
Investments	6	542,178	-	-	542,178	570,765
Other income	7	964,096	-	-	964,096	93,613
Total income and endowments		8,662,225	18,869	-	8,681,094	7,789,916
Expenditure on:						
Raising funds	8	56,040	-	-	56,040	50,078
Charitable activities	9	9,975,813	13,317	134,976	10,124,106	9,205,727
Other expenditure	12	1,868,672	-	-	1,868,672	-
Total expenditure		11,900,525	13,317	134,976	12,048,818	9,255,805
Net expenditure before investments		(3,238,300)	5,552	(134,976)	(3,367,724)	(1,465,889)
Net gains/(losses) on investments		200,417	-	-	200,417	(1,243,417)
Net expenditure		(3,037,883)	5,552	(134,976)	(3,167,307)	(2,709,306)
Transfers between funds	19	(1,577,135)	-	1,577,135	-	-
Net movement in funds before other (losses)/gains		(4,615,018)	5,552	1,442,159	(3,167,307)	(2,709,306)
Other (losses)/gains						
Foreign exchange (losses)/gains		(266,917)	-	-	(266,917)	115,768
Net movement in funds		(4,881,935)	5,552	1,442,159	(3,434,224)	(2,593,538)
Reconciliation of funds:						
Total funds brought forward	19	26,173,494	20,408	7,178,119	33,372,021	35,965,559
Net movement in funds		(4,881,935)	5,552	1,442,159	(3,434,224)	(2,593,538)
Total funds carried forward	19	21,291,559	25,960	8,620,278	29,937,797	33,372,021

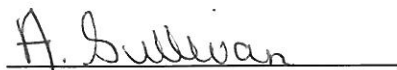
The notes on pages 18 to 41 form part of these financial statements.

Sisters of Charity of St Paul The Apostle

Consolidated Balance Sheet As at 31 December 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	15	17,605,666	16,534,586
Investments	16	10,738,711	12,736,634
		<u>28,344,377</u>	<u>29,271,220</u>
Current assets			
Debtors	17	303,144	236,630
Cash at bank and in hand	22	1,626,387	4,388,422
		<u>1,929,531</u>	<u>4,625,052</u>
Creditors: amounts falling due within one year	18	(336,111)	(524,251)
Net current assets		<u>1,593,420</u>	<u>4,100,801</u>
Net assets		<u>29,937,797</u>	<u>33,372,021</u>
Endowment funds	19	8,620,278	7,178,119
Restricted funds	19	25,960	20,408
Unrestricted funds	19	21,291,559	26,173,494
Total funds		<u>29,937,797</u>	<u>33,372,021</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Sister A Sullivan
Trustee

Date: 23 May 2024

The notes on pages 18 to 41 form part of these financial statements.

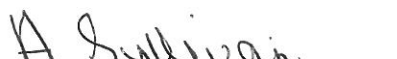
Sisters of Charity of St Paul The Apostle

Charity Balance Sheet As at 31 December 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	15	17,605,666	16,534,586
Investments	16	10,738,711	12,069,069
		<u>28,344,377</u>	<u>28,603,655</u>
Current assets			
Debtors due within 1 year	17	655,510	92,890
Cash at bank and in hand		766,694	2,129,226
		<u>1,422,204</u>	<u>2,222,116</u>
Creditors: amounts falling due within one year	18	(330,780)	(210,558)
Net current assets		<u>1,091,424</u>	<u>2,011,558</u>
Net assets		<u><u>29,435,801</u></u>	<u><u>30,615,213</u></u>
Charity funds			
Endowment funds		8,620,278	7,178,119
Restricted funds		25,960	20,408
Unrestricted funds		20,789,563	23,416,686
Total funds		<u><u>29,435,801</u></u>	<u><u>30,615,213</u></u>

The Charity's net movement in funds for the year was £(1,179,412) (2022 - £(3,090,339)).

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


Sister A Sullivan
Trustee

Date: 23 May 2024

The notes on pages 18 to 41 form part of these financial statements.

Consolidated Statement of Cash Flows
For the year ended 31 December 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash used in operating activities	22	(2,364,546)	(1,628,149)
Cash flows from investing activities			
Dividends, interests and rents from investments		542,178	570,765
Proceeds from the sale of tangible fixed assets		922,141	2,412
Purchase of tangible fixed assets		(1,926,659)	(531,719)
Proceeds from sale of investments		2,657,853	2,014,149
Purchase of investments		(1,373,217)	(979,054)
Disposal of subsidiary		(1,339,413)	-
Net cash (used in)/provided by investing activities		(517,117)	1,076,553
Change in cash and cash equivalents in the year		(2,881,663)	(551,596)
Cash and cash equivalents at the beginning of the year		4,862,509	5,298,337
Change in cash and cash equivalents due to exchange rate movements		(126,511)	115,768
Cash and cash equivalents at the end of the year	23	1,854,335	4,862,509

The notes on pages 18 to 41 form part of these financial statements

**Notes to the Financial Statements
For the year ended 31 December 2023**

1. General information

Sisters of Charity of St Paul the Apostle is an unincorporated Charity registered in England, Wales and Scotland. The registered office address and registered numbers are given on page 1. The principal activities and objectives of the Charity are set out in the Trustees' Report beginning on page 2.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Sisters of Charity of St Paul The Apostle meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

2. Accounting policies (continued)

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Consolidated statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.3 Expenditure

Expenditure is accounted for on an accruals basis and has been classified using the following method:

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs. Expenditure in each of the houses have been divided on the type of activities carried out by each house. The division is on a percentage basis. The bases of the allocation of percentage is reviewed each year. The percentage allocated to each of the charitable activities for each of the houses has been decided by the Trustees.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

**Notes to the Financial Statements
For the year ended 31 December 2023**

2. Accounting policies (continued)

2.4 Government grants

Government grants are credited to the Consolidated statement of financial activities as the related expenditure is incurred.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Foreign currencies

Monetary assets and liabilities are translated into sterling at the rates of exchange ruling at the balance sheet date. Differences on exchange are credited or charged to the Statement of financial activities in the period in which they arise.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The freehold land and buildings occupied by the Mother House, namely St Paul's Convent, have been included in the financial statements at their fair value based on the results of a professional valuation carried out in December 2020, with depreciation being charged since this date and subsequent improvements included at cost.

The other property held by the Charity, namely the branch houses, are held at historical cost, the cost being deemed as the value of the properties on transition to FRS102 following a professional valuation in 2005.

The value of land is estimated by the Trustees and is not depreciated because it has an indefinitely long useful life.

Furniture, fixtures and fittings have been included in the financial statements at the Trustees' valuation at 31 December 1996, with subsequent acquisitions with an individual cost in excess of £5,000 included at cost.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Charity may need to estimate fair value using an income or depreciated replacement cost approach.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Notes to the Financial Statements
For the year ended 31 December 2023

2. Accounting policies (continued)

2.7 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Land	-	no depreciation
Buildings	-	2% straight line method
Motor vehicles	-	20% straight line method
Fixtures and fittings	-	10% straight line method

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Consolidated statement of financial activities.

2.8 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

Other fixed asset investments, which mainly comprise investments quoted on recognised stock exchanges, are stated at middle market value at the year end.

Realised and unrealised gains and losses are shown netted off in the appropriate section of the Consolidated statement of financial activities.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated statement of financial activities as a finance cost.

2. Accounting policies (continued)

2.12 Financial instruments

The Charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.13 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

2.14 Fund accounting

The charity maintains various types of funds as follows:

Unrestricted funds

Designated funds which represent amounts set aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund.

General unrestricted funds represent unrestricted income that is expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds

Restricted funds represent grants, donations and legacies received which are allocated by the donor for specific purposes.

Endowment fund

Representing those assets that must be held permanently by the Charity, comprising the Land & Buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

Investment income, gains and losses are allocated to the appropriate fund.

Notes to the Financial Statements
For the year ended 31 December 2023

3. Judgements in applying accounting policies and key sources of estimation uncertainty

In preparing these financial statements, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from those estimates and underlying assumptions are continually reviewed.

Key sources of estimation uncertainty:

- Tangible fixed assets are depreciated over their useful lives taking into account residual values where appropriate. The actual lives of these assets are assessed annually and may vary depending on a number of factors. In assessing asset lives, factors such as life cycle and maintenance programmes are taken into account. Residual value assessments consider issues such as the remaining life of the asset and project disposal values.
- At each reporting date, trade debtors are assessed for recoverability. If there is any evidence of impairment, the carrying amount of the debtor is reduced to its recoverable amount. The impairment loss is recognised immediately in the income statement.
- The valuation of fixed asset investments is estimated by the Charity's investment manager with reference to readily available market prices of quoted shares, traded bonds and similar investments.
- The valuation of land and buildings is estimated by experienced professional valuers commissioned by the Trustees

4. Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Emoluments and pensions			
Salaries	243,323	-	243,323
Occupational and state pensions	1,869,432	-	1,869,432
Supplementary benefits	36,264	-	36,264
Subtotal	2,149,019	-	2,149,019
Other donations and gifts	310,775	18,869	329,644
Total 2023	2,459,794	18,869	2,478,663

Notes to the Financial Statements
For the year ended 31 December 2023

4. Income from donations and legacies (continued)

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Emoluments and pensions			
Salaries	233,627	-	233,627
Occupational and state pensions	1,744,924	-	1,744,924
Supplementary benefits	133,768	-	133,768
Subtotal	2,112,319	-	2,112,319
Legacies	4,262	-	4,262
Other donations and gifts	129,352	48,469	177,821
Total 2022	2,245,933	48,469	2,294,402

5. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Education - school fees	2,890,484	2,890,484	3,048,417
Healthcare - guest fees	1,800,931	1,800,931	1,704,979
Grants received	4,742	4,742	77,740
	4,696,157	4,696,157	4,831,136

All income from charitable activities in 2022 was attributable to unrestricted funds.

Notes to the Financial Statements
For the year ended 31 December 2023

6. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Dividends and interest from investments	536,973	536,973	568,291
Rent received	5,205	5,205	2,474
	<u>542,178</u>	<u>542,178</u>	<u>570,765</u>

All income from investments in 2022 was attributable to unrestricted funds.

7. Other incoming resources

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Gain on sales of property, land and other assets	729,160	729,160	5,554
Sale of goods & earned income	117,806	117,806	86,091
Sundry income	117,130	117,130	1,968
	<u>964,096</u>	<u>964,096</u>	<u>93,613</u>

All other incoming resources in 2022 were attributable to unrestricted funds.

Notes to the Financial Statements
For the year ended 31 December 2023

8. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment management fees	56,040	56,040	50,078

9. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total 2023 £
Education	3,604,216	13,317	-	3,617,533
Formation and Training	99,758	-	-	99,758
Healthcare	4,959,134	-	134,976	5,094,110
Social and Pastoral	1,312,705	-	-	1,312,705
	9,975,813	13,317	134,976	10,124,106

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £
Education	3,127,081	37,524	-	3,164,605
Formation and Training	90,634	-	-	90,634
Healthcare	4,545,324	-	104,802	4,650,126
Social and Pastoral	1,300,362	-	-	1,300,362
	9,063,401	37,524	104,802	9,205,727

Notes to the Financial Statements
For the year ended 31 December 2023

10. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Grant funding of activities 2023 £	Support costs 2023 £	Total funds 2023 £
Education	2,546,088	329,598	741,847	3,617,533
Formation and Training	99,758	-	-	99,758
Healthcare	3,935,820	-	1,158,290	5,094,110
Social and Pastoral	977,387	-	335,318	1,312,705
	<u>7,559,053</u>	<u>329,598</u>	<u>2,235,455</u>	<u>10,124,106</u>

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £
Education	2,529,640	634,965	3,164,605
Formation and Training	90,634	-	90,634
Healthcare	3,486,024	1,164,102	4,650,126
Social and Pastoral	982,880	317,482	1,300,362
	<u>7,089,178</u>	<u>2,116,549</u>	<u>9,205,727</u>

Notes to the Financial Statements
For the year ended 31 December 2023

10. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2023 £	Total funds 2022 £
Staff costs	4,311,085	4,112,536
Depreciation	330,900	368,277
Provisions and Sisters expenses	2,917,068	2,608,365
	<u>7,559,053</u>	<u>7,089,178</u>

Analysis of support costs

	Total funds 2023 £	Total funds 2022 £
Donations and gifts	210,175	177,386
Establishment	1,374,314	1,433,939
Travelling	105,958	114,821
Office, garden and grounds	189,048	184,064
Church and sundries	232,678	141,469
Governance	123,282	64,870
	<u>2,235,455</u>	<u>2,116,549</u>

Notes to the Financial Statements
For the year ended 31 December 2023

11. Analysis of grants

	Grants to Institutions 2023 £	Total funds 2023 £	Total funds 2022 £
Donated fixed assets	329,598	329,598	-

In accordance with a Deed of Donation signed on 15 December 2023, the South African properties that were held by the parent charity have been disposed of through Grants made to institutions reflective of the gift of the schools to Catholic Schools Trust.

12. Other expenditure

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Loss on disposal of subsidiary	1,868,672	1,868,672	-

Following the end of the Congregation's mission in South Africa, the South African subsidiary has been disposed of at 31 December 2023 for £Nil consideration, generating a loss on disposal equal to the net assets of the subsidiary (see note 28).

13. Net movement in funds

Net movement in funds is stated after charging/(crediting):

	2023 £	2022 £
Auditor's remuneration - audit of group financial statements	14,885	14,175
Auditor's remuneration - preparation of group financial statements	12,680	12,075
Depreciation of tangible fixed assets	330,900	368,303
Surplus on disposal of fixed assets	(729,160)	(5,554)
Currency losses/(gains)	266,917	(115,768)

Notes to the Financial Statements
For the year ended 31 December 2023

14. Staff

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Wages and salaries	4,151,869	3,944,402	2,081,236	1,904,598
Social security costs	129,356	117,835	129,356	117,835
Pension costs	29,860	50,299	29,860	50,299
	4,311,085	4,112,536	2,240,452	2,072,732

Included in 2023 staff costs is redundancy payments totalling £39,100 (2022 - redundancy payment of £5,775).

The average number of persons employed by the Charity during the year was as follows:

	Group 2023 No.	Group 2022 No.	Charity 2023 No.	Charity 2022 No.
Average number of employees during the year	204	196	93	85

No employee received remuneration amounting to more than £60,000 in either year.

Key management personnel is limited to the trustees of the Charity. There are no employee benefits paid to key management personnel.

None of the Trustees received any emoluments or had any expenses reimbursed during the year.

All of the Trustees are members of the Congregation and in addition to their responsibilities as Trustees, are actively involved in carrying out the objects of Charity. Accordingly, all the Trustees benefited from the accommodation costs and other associated expenditure disclosed as charitable activities in the Statement of financial activities, however these benefits were consistent with those received by the rest of the Congregation and there were no financial incentives awarded to Trustees.

The Charity has arranged insurance to protect the Charity from loss arising from neglect or default of its Trustees, employees or agents and to indemnify the Trustees and officers from the consequences of any neglect or default on their part.

Notes to the Financial Statements
For the year ended 31 December 2023

15. Tangible fixed assets

Group

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2023	20,798,477	766,128	223,597	21,788,202
Additions	1,576,133	335,031	15,495	1,926,659
Disposals	(859,235)	-	(49,145)	(908,380)
At 31 December 2023	21,515,375	1,101,159	189,947	22,806,481
Depreciation				
At 1 January 2023	4,478,014	568,256	207,346	5,253,616
Charge for the year	292,318	32,271	6,311	330,900
On disposals	(334,556)	-	(49,145)	(383,701)
At 31 December 2023	4,435,776	600,527	164,512	5,200,815
Net book value				
At 31 December 2023	17,079,599	500,632	25,435	17,605,666
At 31 December 2022	16,320,463	197,872	16,251	16,534,586

The value of freehold land, which is not depreciated, has been estimated by the Trustees at £4,864,216 (2022 - £5,079,025).

The majority of the tangible fixed assets are used for charitable activities.

A professional valuation of St Paul's Convent was undertaken by Eddisons in December 2020, resulting in a valuation of £7,000,000.

Notes to the Financial Statements
For the year ended 31 December 2023

15. Tangible fixed assets (continued)

Charity

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2023	20,798,477	766,128	213,388	21,777,993
Additions	1,576,133	335,031	15,495	1,926,659
Disposals	(859,235)	-	(49,145)	(908,380)
At 31 December 2023	21,515,375	1,101,159	179,738	22,796,272
Depreciation				
At 1 January 2023	4,478,014	568,256	197,137	5,243,407
Charge for the year	292,318	32,271	6,311	330,900
On disposals	(334,556)	-	(49,145)	(383,701)
At 31 December 2023	4,435,776	600,527	154,303	5,190,606
Net book value				
At 31 December 2023	17,079,599	500,632	25,435	17,605,666
At 31 December 2022	16,320,463	197,872	16,251	16,534,586

Notes to the Financial Statements
For the year ended 31 December 2023

16. Fixed asset investments

Group	Listed investments £	Cash trading account £	Total £
Market valuation			
At 1 January 2023	12,262,547	474,087	12,736,634
Additions	1,373,217	(1,373,217)	-
Disposals	(2,774,314)	2,657,853	(116,461)
On disposal of subsidiaries	(622,318)	-	(622,318)
Revaluations	271,631	-	271,631
Income net of fees	-	380,514	380,514
Amounts withdrawn	-	(1,911,289)	(1,911,289)
At 31 December 2023	<u>10,510,763</u>	<u>227,948</u>	<u>10,738,711</u>
Charity			
Market valuation			
At 1 January 2023	11,594,982	474,087	12,069,069
Additions	1,373,217	(1,373,217)	-
Disposals	(2,774,314)	2,657,853	(116,461)
Revaluations	316,878	-	316,878
Income net of fees	-	380,514	380,514
Amounts withdrawn	-	(1,911,289)	(1,911,289)
At 31 December 2023	<u>10,510,763</u>	<u>227,948</u>	<u>10,738,711</u>

The historical cost of the Charity's investments at 31 December 2023 was £8,131,755 (2022 - £8,145,167)

There were no investments individually greater than 5% of the portfolio value at 1 January 2023 and 31 December 2023.

Details of the subsidiary undertakings are given in note 28.

Notes to the Financial Statements
For the year ended 31 December 2023

17. Debtors

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Amounts owed by group undertakings	-	-	355,662	-
Other debtors	286,052	220,180	283,030	76,440
Prepayments and accrued income	17,092	16,450	16,818	16,450
	303,144	236,630	655,510	92,890

18. Creditors: Amounts falling due within one year

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Other taxation and social security	31,205	28,442	31,205	28,442
Other creditors	42,326	385,231	36,995	71,348
Accruals and deferred income	262,580	110,578	262,580	110,768
	336,111	524,251	330,780	210,558

Notes to the Financial Statements
For the year ended 31 December 2023

19. Statement of funds

Statement of funds - current year

	Balance at 1 January 2023 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2023 £
Unrestricted funds						
Designated funds						
Retirement and medical	11,182,678	-	-	(2,679,273)	-	8,503,405
Mission and donation	1,500,000	-	-	-	-	1,500,000
Fixed assets	9,745,588	-	(195,924)	(564,276)	-	8,985,388
Investments	53,956	536,973	(56,040)	-	200,417	735,306
South Africa education	454,993	-	(454,993)	-	-	-
St Martha's Retreat	1,814,683	-	-	(1,814,683)	-	-
	<u>24,751,898</u>	<u>536,973</u>	<u>(706,957)</u>	<u>(5,058,232)</u>	<u>200,417</u>	<u>19,724,099</u>
General funds						
General Funds	<u>1,421,596</u>	<u>8,125,252</u>	<u>(11,193,568)</u>	<u>3,481,097</u>	<u>(266,917)</u>	<u>1,567,460</u>
Total Unrestricted funds	<u>26,173,494</u>	<u>8,662,225</u>	<u>(11,900,525)</u>	<u>(1,577,135)</u>	<u>(66,500)</u>	<u>21,291,559</u>
Endowment funds						
Endowment Fund	<u>7,178,119</u>	<u>-</u>	<u>(134,976)</u>	<u>1,577,135</u>	<u>-</u>	<u>8,620,278</u>
Restricted funds						
Romania fund	<u>20,408</u>	<u>18,869</u>	<u>(13,317)</u>	<u>-</u>	<u>-</u>	<u>25,960</u>
Total of funds	<u><u>33,372,021</u></u>	<u><u>8,681,094</u></u>	<u><u>(12,048,818)</u></u>	<u><u>-</u></u>	<u><u>(66,500)</u></u>	<u><u>29,937,797</u></u>

Notes to the Financial Statements
For the year ended 31 December 2023

19. Statement of funds (continued)

Designated funds

The retirement and medical fund has been established for the purpose of providing for retired members of the Congregation.

The mission and donation fund represents an ongoing fund for donations. The Charity has a long-term involvement with a number of charitable projects, particularly in Romania and South Africa, and has made considerable donations in support of these activities. It is the intention of the Trustees to continue to support these projects and further donations are likely to be made in future years, although no legally binding commitments have been entered into in this regard.

The fixed asset fund represents the book value of the Charity's tangible fixed assets, principally land and buildings currently held for use in activities in furtherance of the objects of the charity and the funds are therefore unavailable for use. A proportion of the fixed assets are represented by Endowment funds, comprising the Land & Buildings occupied by the Mother House

The investments fund represents the carrying value of investments after deducting the retirement and medical and the mission and donation funds. Investment capital paid away has been transferred from the retirement and medical fund back into general funds.

The South Africa education fund represents amounts earmarked for specific purposes by the South African subsidiary, such as sports & grounds, tuckshop and fundraising. The fund was relinquished on disposal of the South African subsidiary.

St Martha's Retreat represents monies set aside for improvement works at St Paul's Convent. Following the completion of the new Dupuis Retreat and Conference Centre in 2023, a transfer was made to endowment funds reflective of the fixed asset addition. The surplus funds were transferred back into general funds.

Restricted funds

The Romania fund represents monies collected specifically for projects in that country.

Endowment funds

The endowment fund represents those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund and capitalised improvement works are transferred into the fund.

Notes to the Financial Statements
For the year ended 31 December 2023

19. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2022 £
Unrestricted funds						
Designated funds						
Retirement and medical	11,182,678	-	-	-	-	11,182,678
Mission and donation	1,500,000	-	-	-	-	1,500,000
Fixed assets	9,477,525	-	(263,475)	531,538	-	9,745,588
Investments	2,912,416	568,291	(50,078)	(2,133,256)	(1,243,417)	53,956
South Africa education	444,466	-	-	10,527	-	454,993
St Martha's Retreat	800,000	-	-	1,014,683	-	1,814,683
	<u>26,317,085</u>	<u>568,291</u>	<u>(313,553)</u>	<u>(576,508)</u>	<u>(1,243,417)</u>	<u>24,751,898</u>
General funds						
General Funds	<u>2,745,211</u>	<u>7,173,156</u>	<u>(8,799,926)</u>	<u>187,387</u>	<u>115,768</u>	<u>1,421,596</u>
Total Unrestricted funds	<u>29,062,296</u>	<u>7,741,447</u>	<u>(9,113,479)</u>	<u>(389,121)</u>	<u>(1,127,649)</u>	<u>26,173,494</u>
Endowment funds						
Endowment Fund	<u>6,893,800</u>	<u>-</u>	<u>(104,802)</u>	<u>389,121</u>	<u>-</u>	<u>7,178,119</u>
Restricted funds						
Romania fund	<u>9,463</u>	<u>48,469</u>	<u>(37,524)</u>	<u>-</u>	<u>-</u>	<u>20,408</u>
Total of funds	<u>35,965,559</u>	<u>7,789,916</u>	<u>(9,255,805)</u>	<u>-</u>	<u>(1,127,649)</u>	<u>33,372,021</u>

Notes to the Financial Statements
For the year ended 31 December 2023

20. Summary of funds

Summary of funds - current year

	Balance at 1 January 2023 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2023 £
Designated funds	24,751,898	536,973	(706,957)	(5,058,232)	200,417	19,724,099
General funds	1,421,596	8,125,252	(11,193,568)	3,481,097	(266,917)	1,567,460
Endowment funds	7,178,119	-	(134,976)	1,577,135	-	8,620,278
Restricted funds	20,408	18,869	(13,317)	-	-	25,960
	<u>33,372,021</u>	<u>8,681,094</u>	<u>(12,048,818)</u>	<u>-</u>	<u>(66,500)</u>	<u>29,937,797</u>

Summary of funds - prior year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2022 £
Designated funds	26,317,085	568,291	(313,553)	(576,508)	(1,243,417)	24,751,898
General funds	2,745,211	7,173,156	(8,799,926)	187,387	115,768	1,421,596
Endowment funds	6,893,800	-	(104,802)	389,121	-	7,178,119
Restricted funds	9,463	48,469	(37,524)	-	-	20,408
	<u>35,965,559</u>	<u>7,789,916</u>	<u>(9,255,805)</u>	<u>-</u>	<u>(1,127,649)</u>	<u>33,372,021</u>

Notes to the Financial Statements
For the year ended 31 December 2023

21. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total funds 2023 £
Tangible fixed assets	8,985,388	-	8,620,278	17,605,666
Fixed asset investments	10,738,711	-	-	10,738,711
Current assets	1,903,571	25,960	-	1,929,531
Creditors due within one year	(336,111)	-	-	(336,111)
Total	21,291,559	25,960	8,620,278	29,937,797

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total funds 2022 £
Tangible fixed assets	9,356,467	-	7,178,119	16,534,586
Fixed asset investments	12,736,634	-	-	12,736,634
Current assets	4,604,644	20,408	-	4,625,052
Creditors due within one year	(524,251)	-	-	(524,251)
Total	26,173,494	20,408	7,178,119	33,372,021

Notes to the Financial Statements
For the year ended 31 December 2023

22. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2023 £	Group 2022 £
Net expenditure for the year (as per Statement of Financial Activities)	(3,167,307)	(2,709,306)
Adjustments for:		
Depreciation charges	330,900	368,303
(Gains)/losses on investments	(200,417)	1,243,417
Dividends and interest from investments	(542,178)	(570,765)
Surplus on the sale of fixed assets	(729,160)	(5,554)
Donated fixed assets	329,598	-
Increase/(decrease) in debtors	133,486	(7,528)
(Decrease)/increase in creditors	(188,140)	53,284
Loss on disposal of subsidiary	1,868,672	-
Net cash used in operating activities	(2,164,546)	(1,628,149)

23. Analysis of cash and cash equivalents

	Group 2023 £	Group 2022 £
Cash at bank	1,626,387	4,388,422
Cash in investments	227,948	474,087
Total cash and cash equivalents	1,854,335	4,862,509

24. Analysis of changes in net debt

	At 1 January 2023 £	Cash flows £	Disposal of subsidiary £	At 31 December 2023 £
Cash at bank and in hand	4,388,422	(1,422,622)	(1,339,413)	1,626,387

Notes to the Financial Statements
For the year ended 31 December 2023

25. Capital commitments

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Contracted for but not provided in these financial statements				
Development of tangible fixed assets	-	1,814,683	-	1,814,683

26. Pension commitments

The Charity operates a defined contribution pension scheme, the assets of which are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity and amounted to £29,860 (2022 - £50,299).

The pension liability and expense is allocated wholly to unrestricted funds on the basis that all staff costs are met from general funds.

27. Related party transactions

In 2023, the Irish subsidiary contributed £172,593 to the parent charity during the year. Also, following a sale of land at an Irish property owned by the parent charity, the Irish subsidiary owed the proceeds from the sale of £355,662 to the parent charity at the balance sheet date.

In 2022, there was one transaction between group entities, being a contribution from the parent charity to the Irish subsidiary of £4,429. No amounts were owing at the balance sheet date.

28. Principal subsidiaries

The following were subsidiary undertakings of the Charity:

	Surplus / (deficit) 2023 £	Net assets 31 December 2023 £
Sisters of Charity of St Paul the Apostle (Republic of Ireland 20011598)	(187,358)	501,996
Sisters of Charity of St Paul the Apostle (South Africa PBO 18/11/13/2860)	(198,591)	1,868,672

Following the end of the Congregation's mission in South Africa, the South African subsidiary has been disposed of at 31 December 2023 and is therefore not included in the consolidation from this day forth. The net assets disposed of included cash at bank of £1,339,413.

