

SISTERS OF CHARITY OF ST PAUL THE APOSTLE

England & Wales · Charity number 211200

Details

Status Registered

Legal form Trust

Registered 1968-03-14

Register [View on the Charity Commission register](#)

Contact

Address St. Pauls Convent
94 Selly Park Road
Selly Park
Birmingham
B29 7LL

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Website www.sistersofstpaulsellypark.org

Activities

Objects: FOR THE SUPPORT OR ADVANCEMENT BY LAWFUL CHARITABLE MEANS OF ANY CHARITABLE WORK FOR THE TIME BEING CARRIED ON BY THE CONGREGATION AND IF AT ANY TIME THE CONGREGATION CEASES TO EXIST OR CEASES TO CARRY ON CHARITABLE WORK THEN FOR THE ADVANCEMENT OF THE ROMAN CATHOLIC RELIGION BY SUCH LAWFUL CHARITABLE MEANS AS THE TRUSTEES OR A MAJORITY OF THE TRUSTEES THINK FIT.

Activities: To be the support or advancement by lawful charitable means of charitable work for the time being carried on by the Congregation & the advancement of the Roman Catholic Religion.

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources
- **What:** General Charitable Purposes, Education/training, Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** NATIONAL
- Ireland
- Romania
- Scotland
- South Africa
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£5,252,021	£9,868,761	£26,079,734	97
2023-12-31	£8,681,094	£12,048,818	£29,937,797	204
2022-12-31	£7,789,916	£9,255,805	£33,372,021	196
2021-12-31	£7,787,245	£9,053,338	£35,965,559	190
2020-12-31	£8,859,520	£8,345,536	£35,615,163	215

Trustees

Name	Role	Appointed
SISTER ANN SULLIVAN	Chair	2022-07-04
MAIRE MARGARET LYNCH		2022-07-04
MARY CHRISTINE HAYES		2022-07-04
SISTER CECILIA BORDEA		2022-07-04
SISTER EILEEN THERESE BROWNE		2022-07-04
SISTER TERESA ANNE MURPHY		2022-07-04

SISTERS OF CHARITY OF ST PAUL THE APOSTLE

England & Wales - Charity number 211200

Accounts

Charity number: 211200

Sisters of Charity of St Paul The Apostle

Trustees' Report and Financial Statements

For the year ended 31 December 2024



Sisters of Charity of St Paul The Apostle

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Sisters of Charity of St Paul The Apostle

Reference and Administrative Details of the Charity, its Trustees and Advisers For the year ended 31 December 2024

Trustees

Sister T Murphy, Councillor & Bursar
Sister A Sullivan, Congregational Leader
Sister E Browne, Councillor
Sister C Bordea, Councillor
Sister M Hayes, Councillor
Sister M Lynch, Councillor

Charity registered numbers

211200 and SC038528

Registered office

St. Pauls Convent
94 Selly Park Road
Selly Park
Birmingham
B29 7LL

Independent auditors

Dains Audit Limited
2 Chamberlain Square
Paradise
Birmingham
B3 3AX

Bankers

Lloyds Bank Plc
134 New Street
Birmingham
B2 4NP

Solicitors

Anthony Collins LLP
134 Edmund Street
Birmingham
B3 2ES

Investment Managers

Evelyn Partners
103 Colmore Row
Birmingham
B3 3AG

Sisters of Charity of St Paul The Apostle

Trustees' Report

For the year ended 31 December 2024

The Trustees present their annual report together with the audited financial statements of the Charity for the period 1 January 2024 to 31 December 2024.

Introduction

The Sisters of Charity of St Paul the Apostle is an unincorporated charity registered with the Charity Commission of England and Wales under Registration Number 211200.

The Charity is also registered with the Office of the Scottish Charity Regulator under Registration Number SC038528 and with the Charities Regulatory Authority in the Republic of Ireland under Registration Number 20011598.

The Sisters of Charity of St Paul the Apostle is a Religious Congregation founded in 1847 and there are currently 90 members. It is governed and managed by the Congregational Leader together with an elected Council of five Sisters referred to as the Leadership Team. These are the Trustees of the Charity listed on page 1.

Objectives and activities

a. Policies and objectives

The Charity's Trust Deed states the Trust's principal objectives to be the support or advancement by lawful charitable means of any charitable work for the time being carried on by the Congregation and if at any time the Congregation ceases to exist or ceases to carry on charitable work then for the advancement of the Roman Catholic Religion by such lawful charitable means as the Trustees or a majority of the Trustees think fit. The Trustees hold meetings on a regular basis to conduct the operations of the Charity and implement its investment and other policies.

In presenting this Report and Financial Statement for the year ended 31 December 2023 the Trustees have had regard to public benefit guidance published by the Charity Commission.

b. Activities undertaken to achieve objectives

In fulfilment of the objectives of the Trust it is the policy of the Charity to serve the public benefit by undertaking a variety of charitable activities. Members are involved in Education at various levels, Health Care, Care of the Elderly, including elderly and sick members, various forms of Social and Pastoral work, Initial Formation and Training of members. There have been no material changes in policy during the last year. It is the policy of the Charity to serve the public benefit by:

1. EDUCATION

Members of the Congregation teach in Pre-Schools, Primary Schools and Secondary Schools are involved in Diocesan Adult Education and Formation Programmes, Literacy and Numeracy programmes for adult immigrants and children with special needs. They also work as counsellors, school governors and voluntary helpers. Within the field of education, the pastoral care, security and safety of pupils are regarded as a priority. The Charity operates the following schools: -

England

St Paul's Roman Catholic School for Girls, Birmingham (1,000+ students). This is a Voluntary Aided, non-selective Comprehensive School.

Sisters of Charity of St Paul The Apostle

Trustees' Report (continued) For the year ended 31 December 2024

Objectives and activities (continued)

In order to secure the Mission and well-established ethos of St Paul's and, following an extensive and lengthy process of collaboration with appropriate legal advice, the Trustees transferred the responsibilities for the legal trusteeship of this school to the newly established Gaudete Schools' Trust. This Trust was set up in collaboration with four other Registered Charities, (Religious Orders) as a Charitable Incorporated Organisation on 24 February 2023, and as a Public Juridic Person (PJP) by the Roman Catholic Bishops Conference of England and Wales on 1 November 2022. The establishment and operation of the Gaudete Trust is funded from a Trust Fund set up by the five Member Religious Orders.

St. Paul's School for Girls will continue to be administered by a Board of Governors, with the foundation governors appointed by the Gaudete Trustees. The freehold land and buildings remain in the ownership of the Sisters of Charity of St Paul, the Apostle.

Ireland

The Congregation owns the freehold land and buildings of St Paul's Senior Primary School, Greenhills, Dublin (300+ students), now called Holy Spirit Primary School which is under the patronage of the Archdiocese of Dublin and funded by the Department of Education and Skills.

The Congregation owns the freehold land and buildings of these two schools:

Scoil Pól (St Paul's) Secondary School, Kilfinane (600+ students)
St. Paul's Secondary School, Greenhills, Dublin 12 (500+ students)

The Trusteeship was transferred to Le Chéile, a Catholic Schools Trust, on 1st September 2009 with a licence, which expires on 31 August 2029, to use the properties to operate the schools. A Trustee and Chairpersons of the Board of Management of each of these schools attend regular meetings of the Le Chéile Trust.

Romania

The Congregation currently finances three Pre-Schools, one Primary School and one Secondary School:

Câmpulung-Muscel (One Building)	-	Pre-School, Primary School (morning session) and Secondary School (afternoon session) 500+ students.
Onesti	-	Pre-School 100+ Children
Tomesti	-	Pre-School 80+ Children

The Vladimir Ghika Day Centre was officially opened in November 2017. It caters for 30+ children with autism and severe learning difficulties.

The Charity has established sound financial structures for these schools and the accounts are submitted for annual audit. Members of the Congregation's Trustees visit these schools at least once a year if possible and meet with School Managers to ensure that the ethos of the school is in accordance with the mission of the Congregation, that the properties are well maintained and that the finances are administered efficiently. Feedback from the visit is given at full Trustee Meetings.

The Sisters of Charity of St. Paul the Apostle Romanian Association, encompassing the properties of Câmpulung, Onesti and Tomesti was established in 2010.

Sisters of Charity of St Paul The Apostle

Trustees' Report (continued)

For the year ended 31 December 2024

Objectives and activities (continued)

2. HEALTH CARE

Care of the Elderly

The Congregation operates the following Care Facilities:

England

Registered Care Home with Nursing

St Paul's Nursing Home, Selly Park, Birmingham (24 beds).

The Trustees have engaged The Saint John of God Hospitaller Services to manage this Care Home and hold quarterly review meetings with them.

Mother House

In the Mother House a team of Care Professionals is in place to support frail and elderly members to maintain the activities of daily living for as long as possible.

This Care Provision also operates in branch houses as appropriate.

Scotland

The Charity, which includes the results of St Anne's Registered Care Home, Musselburgh, Scotland (37 beds), is also listed on the Scottish Charity Register: SC038528.

In this Care Home the Manager and staff provide quality care in compliance with the standards set by the Scottish Care Commission. Board of Management meetings are held regularly at which the Manager presents a comprehensive report to the Trustees.

Romania

In Tomesti, one member works in a Centre for mentally and physically disabled adults.

Trustees' Report (continued)
For the year ended 31 December 2024

Objectives and activities (continued)

3. SOCIAL AND PASTORAL CARE

The Congregation operates a Day Conference Centre which facilitates education and religious/voluntary groups. Some members contribute to retreat and pastoral programmes in other centres as requested.

Members work in the fields of psychotherapy and counselling, social work and parish pastoral ministries, hospital and prison chaplaincy, a welfare centre, an inter-church project for refugees and asylum seekers, a day centre for the homeless and alcohol/drugs dependency units. There is an increasing inter-faith dimension to all of these ministries.

Members work in pastoral and parish ministries in each country where the Congregation has a mission. Members also visit the sick and needy in their own homes and in hospitals.

4. FORMATION AND TRAINING OF MEMBERS AND TRUSTEES

The formation and education of new members are regarded as very important. For this purpose, designated houses and personnel are in place in Romania and England. Programmes of on-going training and formation are also provided for all members on a regular basis either by personnel within the Congregation or by other agencies. Members are encouraged to avail of opportunities to develop their own spiritual, theological and professional formation. There is a policy of induction and on-going training for Trustees.

5. SAFEGUARDING

Trustees of the Charity:

- (i) Take appropriate steps to ensure incidents of abuse cannot and do not take place.
- (ii) Have adequate and proper Safeguarding policies and systems in place in accordance with:
 - Catholic Safeguarding Advisory Service (CSSA), England.
 - Religious Life Safeguarding Service (RLSS), England
 - The National Board for Safeguarding Children in the Catholic Church, Ireland.
 - The Scottish Catholic Safeguarding Service.
- (iii) Ensure they deal with allegations/concerns of abuse seriously and responsibly and in the interests of the Charity, accessing advice when necessary, from RLSS and/or legal advisers
- (iv) Ensure that Trustees, Members of the Congregation, staff and volunteers are regularly updated on Safeguarding matters and engage in relevant safeguarding training.

Achievements and performance

Main achievements of the Charity

During the last twelve months the Charity has remained faithful to its objectives, by serving the public benefit in the field of Education, Health Care, Care of the Elderly, Social and Pastoral Care, Formation and Training of Members with a particular emphasis on Safeguarding.

The Trustees have undergone a series of Trustee Training Modules, to enable them to fulfil their duties in accordance with the Charity Commission guidelines.

A GDPR Policy and a Retention of Documents Policy have been drawn up. GDPR remains an agenda item on the agenda for all Trustee Meetings.

Engagement with others

The Trustees have regard to the need to foster the business relationships they have built up which support the charity and give consideration in this regard when making principal decisions that could affect the businesses concerned.

Particular consideration is given to the contractual obligations we maintain with St John of God Hospitaller Services and the Elior Group.

Trustees' Report (continued)
For the year ended 31 December 2024

Financial review

a. Going concern

After considering the level of reserves (current and projected), the diversity of income streams and the steps taken to mitigate including cost reductions, the Trustees assess that the charity will continue to provide its public benefit during the next 12 months and beyond. They therefore consider that it is appropriate for the financial statements to be prepared on a going concern basis.

b. Investments

The investments held by the Congregation were acquired in accordance with powers available to the Trustees.

The Trustees are mindful of the need to have an ethical approach to investment. The Trustees seek to ensure that they invest only in companies that are supportive and not in conflict with the work of the Charity. The Trustees do not invest in companies involved in the manufacture and sale of armaments nor any involved in illicit or illegal drugs or pharmaceuticals, similarly, they avoid companies that exploit the environment.

Together with the Investment Managers the Trustees decided to divest investment in fossil fuels.

The investment managers report to the Trustees in detail each quarter on the performance of the investments. Comparisons with a number of recognised performance indices enable the Trustees to consider the return on investments to be satisfactory.

c. Insurance Cover

Trustees ensure that there is adequate cover in place for all the activities of the Charity.

d. Risk Management

The Trustees have considered the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and believe that there are adequate systems in place to mitigate exposure to the major risks.

Members working in Romania are allowed sufficient funds to ensure their personal safety and to care for their health. They also meet the health and safety requirements of the area in which they work.

The Trustees Risk Assessment document was updated in February 2025.

e. Reserves Policy

Unrestricted funds

General unrestricted funds - it is the policy of the Trustees, having regard to the specific designated funds referred to below, to maintain the total of the General unrestricted funds, which are the free reserves of the charity and the mission and donation fund, at a level which in total would not exceed 6 months expenditure. Such funds may be held in order to finance both the working capital and capital investment in furtherance of the objectives of the charity. Free reserves at 31 December 2024 as defined above are £839,396 (2023 - £1,567,460) and together with the Mission and Donation fund of £1,500,000 (2023 - £1,500,000) in aggregate represent not more than 6 months projected expenditure.

Designated funds - this represents amounts that have been put aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designated funds at 31 December 2024 were £16,783,880 (2023 - £19,724,099). The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund. The designated funds are:

Retirement and Medical fund

The Trustees have designated funds to provide for their commitment to make due provision for the retirement and care in old age and sickness of the Congregation's members.

Mission and Donation fund

Funds are designated for ongoing mission work.

Fixed Assets

In order to fulfil its charitable objectives the Congregation needs a large number of properties. Any property surplus to requirements is sold, but the remainder although unrestricted cannot be realised without undermining the Congregation's work. The Trustees hold a property review meeting every six months to ensure that properties continue to fulfil the needs of the Congregational Mission.

The contents of the properties and motor vehicles are similarly used in the work of the Congregation.

A proportion of the fixed assets is represented by the Endowment fund. The Trustees consider that the value of all the fixed assets should be reflected by endowment or designated funds and accordingly, have created a designated fund for this purpose

Investments

Included in the value of investments is an unrealised surplus and this figure will vary year on year as Stock market values fluctuate. The Trustees believe that it is inappropriate to consider that the unrealised surplus is available for the ongoing work of the Charity and accordingly, the unrealised surplus has been set up as a designated fund.

Restricted funds

Restricted funds of £42,563 (2023 - £25,960) represent donations that are allocated by the donor for specific purposes.

Trustees' Report (continued)
For the year ended 31 December 2024

Endowment fund

Endowment funds of £8,413,895 (2023 - £8,620,278) represent those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

f. Results

The net movement in funds for the year of £(3,858,063) (2023 - £(3,434,224)) is in line with expectations. With an ageing community, income is increasingly reflected in pensions earned for past services and investment income rather than salaries. This also results in greater reliance on paid lay employees and the importance of managing properties to reflect their best use for the on-going charitable work.

Structure, governance and management

a. Constitution

The Charity is governed by a Trust Deed dated 27 May 1957 and a Charity Commission Scheme of 17 November 1967. The Charity is constituted as an Unincorporated Association.

Trustees are appointed for a six year term, and in accordance with the Constitution, can only serve for a maximum of two full consecutive terms in office. Elections are held every six years.

b. Fundraising

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake widespread fundraising from the general public, the legislation defines fund raising as "soliciting or otherwise procuring money or other property for charitable purposes." Such amounts receivable are presented in our accounts as "income from donations and legacies" and include grants.

The Trustees are aware of the Charity Governance Code. This is a voluntary code which the Trustees have not yet signed up to.

Future plans

The Dupuis Retreat and Conference Centre, named after our Foundress Genevieve Dupuis, was completed and received its first residents in September 2023. The Dupuis Centre offers 10 single en-suite rooms, a chapel, 2 meeting rooms and a dining room. It is available for those wishing to spend a quiet day, or longer, on retreat. Organised retreats also feature on the calendar. In addition, it is being used by church and school groups for meetings and training purposes.

The Conference Centre is a day-only facility which can cater for up to 80 depending on the seating arrangements. This is available for meetings and training as well as day retreats and is being used by church and school groups as well as various local and national charitable organisations.

Those who visit both our Centres are very appreciative of the hospitality of the Sisters and staff as well as the quiet and beautiful surroundings.

Sisters of Charity of St Paul The Apostle

Trustees' Report (continued)

For the year ended 31 December 2024

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

Auditors

The designated trustees will propose a motion reappointing Dains Audit Limited at a meeting of the trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:

A. Sullivan

Sister A Sullivan

Trustee

Date:

29th July 2025

Independent Auditors' Report to the Members of Sisters of Charity of St Paul The Apostle

Opinion

We have audited the financial statements of Sisters of Charity of St Paul The Apostle (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 December 2024 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Charity balance sheet, the Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charity's affairs as at 31 December 2024 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Independent Auditors' Report to the Members of Sisters of Charity of St Paul The Apostle (continued)

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- the parent Charity has not kept sufficient and proper accounting records; or
- the parent Charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Independent Auditors' Report to the Members of Sisters of Charity of St Paul The Apostle (continued)

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the senior statutory auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the Charity through discussions with directors and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the Charity, including the financial reporting legislation, Charities Act 2011, taxation legislation, anti-bribery, employment, and environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

Sisters of Charity of St Paul The Apostle

Independent Auditors' Report to the Members of Sisters of Charity of St Paul The Apostle (continued)

We assessed the susceptibility of the Charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 3 were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims;
- reviewing correspondence with HMRC, relevant regulators and the Charity's legal advisors.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Dains Audit Limited

Statutory Auditor
Chartered Accountants

Birmingham

29th July 2025

Sisters of Charity of St Paul The Apostle

Consolidated Statement of financial activities
For the year ended 31 December 2024

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:						
Donations and legacies	4	2,650,755	55,038	-	2,705,793	2,478,663
Charitable activities	5	1,978,002	-	-	1,978,002	4,696,157
Investments	6	405,881	-	-	405,881	542,178
Other income	7	162,345	-	-	162,345	964,096
Total income and endowments		5,196,983	55,038	-	5,252,021	8,681,094
Expenditure on:						
Raising funds	8	46,767	-	-	46,767	56,040
Charitable activities	9	7,300,925	38,435	206,383	7,545,743	10,124,106
Other expenditure	12	2,276,251	-	-	2,276,251	1,868,672
Total expenditure		9,623,943	38,435	206,383	9,868,761	12,048,818
Net expenditure before investments		(4,426,960)	16,603	(206,383)	(4,616,740)	(3,367,724)
Net gains/(losses) on investments		784,732	-	-	784,732	200,417
Net movement in funds before other (losses)/gains		(3,642,228)	16,603	(206,383)	(3,832,008)	(3,167,307)
Other (losses)/gains						
Foreign exchange (losses)/gains		(26,055)	-	-	(26,055)	(266,917)
Net movement in funds		(3,668,283)	16,603	(206,383)	(3,858,063)	(3,434,224)
Reconciliation of funds:						
Total funds brought forward	19	21,291,559	25,960	8,620,278	29,937,797	33,372,021
Net movement in funds		(3,668,283)	16,603	(206,383)	(3,858,063)	(3,434,224)
Total funds carried forward	19	17,623,276	42,563	8,413,895	26,079,734	29,937,797

The notes on pages 19 to 42 form part of these financial statements.

Sisters of Charity of St Paul The Apostle
Registered number: 211200

Consolidated Balance Sheet
As at 31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	15	15,095,169	17,605,666
Investments	16	10,102,606	10,738,711
		<u>25,197,775</u>	<u>28,344,377</u>
Current assets			
Debtors	17	67,667	303,144
Cash at bank and in hand	22	1,286,970	1,626,387
		<u>1,354,637</u>	<u>1,929,531</u>
Creditors: amounts falling due within one year	18	(472,678)	(336,111)
Net current assets		<u>881,959</u>	<u>1,593,420</u>
Net assets		<u>26,079,734</u>	<u>29,937,797</u>
Endowment funds	19	8,413,895	8,620,278
Restricted funds	19	42,563	25,960
Unrestricted funds	19	17,623,276	21,291,559
Total funds		<u>26,079,734</u>	<u>29,937,797</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

A. Sullivan
Sister A Sullivan
Trustee

Date:
20th July 2025

The notes on pages 19 to 42 form part of these financial statements.

Sisters of Charity of St Paul The Apostle
Registered number: 211200

Charity Balance Sheet
As at 31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	15	15,080,831	17,605,666
Investments	16	10,102,606	10,738,711
		<u>25,183,437</u>	<u>28,344,377</u>
Current assets			
Debtors	17	65,510	655,510
Cash at bank and in hand		964,707	766,694
		<u>1,030,217</u>	<u>1,422,204</u>
Creditors: amounts falling due within one year	18	(467,009)	(330,780)
		<u>563,208</u>	<u>1,091,424</u>
Net current assets			
		<u>25,746,645</u>	<u>29,435,801</u>
Net assets			
Charity funds			
Endowment funds		8,413,895	8,620,278
Restricted funds		42,563	25,960
Unrestricted funds		17,290,187	20,789,563
		<u>25,746,645</u>	<u>29,435,801</u>
Total funds			

The Charity's net movement in funds for the year was £(3,689,156) (2023 - £(1,179,412)).

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

A. Sullivan

Sister A Sullivan
Trustee

Date:

29th July 2025

The notes on pages 19 to 42 form part of these financial statements.

Sisters of Charity of St Paul The Apostle

**Consolidated Statement of Cash Flows
For the year ended 31 December 2024**

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash used in operating activities	21	(1,934,168)	(2,364,546)
Cash flows from investing activities			
Dividends, interests and rents from investments		380,945	542,178
Proceeds from the sale of tangible fixed assets		86,681	922,141
Purchase of tangible fixed assets		(331,613)	(1,926,659)
Proceeds from sale of investments		4,618,095	2,657,853
Purchase of investments		(3,072,321)	(1,373,217)
Disposal of subsidiary		-	(1,339,413)
Net cash provided by/(used in) investing activities		1,681,787	(517,117)
Change in cash and cash equivalents in the year		(252,381)	(2,881,663)
Cash and cash equivalents at the beginning of the year		1,854,335	4,862,509
Change in cash and cash equivalents due to exchange rate movements		37,901	(126,511)
Cash and cash equivalents at the end of the year	22	1,639,855	1,854,335

The notes on pages 19 to 42 form part of these financial statements

Notes to the Financial Statements
For the year ended 31 December 2024

1. General information

Sisters of Charity of St Paul the Apostle is an unincorporated Charity registered in England, Wales and Scotland. The registered office address and registered numbers are given on page 1. The principal activities and objectives of the Charity are set out in the Trustees' Report beginning on page 2.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Sisters of Charity of St Paul The Apostle meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

2. Accounting policies (continued)

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Consolidated statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.3 Expenditure

Expenditure is accounted for on an accruals basis and has been classified using the following method:

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs. Expenditure in each of the houses have been divided on the type of activities carried out by each house. The division is on a percentage basis. The bases of the allocation of percentage is reviewed each year. The percentage allocated to each of the charitable activities for each of the houses has been decided by the Trustees.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

2.4 Government grants

Government grants are credited to the Consolidated statement of financial activities as the related expenditure is incurred.

2. Accounting policies (continued)

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Foreign currencies

Monetary assets and liabilities are translated into sterling at the rates of exchange ruling at the balance sheet date. Differences on exchange are credited or charged to the Statement of financial activities in the period in which they arise.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The freehold land and buildings occupied by the Mother House, namely St Paul's Convent, have been included in the financial statements at their fair value based on the results of a professional valuation carried out in December 2020, with depreciation being charged since this date and subsequent improvements included at cost.

The other property held by the Charity, namely the branch houses, are held at historical cost, the cost being deemed as the value of the properties on transition to FRS102 following a professional valuation in 2005.

The value of land is estimated by the Trustees and is not depreciated because it has an indefinitely long useful life.

Furniture, fixtures and fittings have been included in the financial statements at the Trustees' valuation at 31 December 1996, with subsequent acquisitions with an individual cost in excess of £5,000 included at cost.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Charity may need to estimate fair value using an income or depreciated replacement cost approach.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

2. Accounting policies (continued)

2.7 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Land	-	no depreciation
Buildings	-	2% straight line method
Motor vehicles	-	20% straight line method
Fixtures and fittings	-	10% straight line method

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Consolidated statement of financial activities.

2.8 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

Other fixed asset investments, which mainly comprise investments quoted on recognised stock exchanges, are stated at middle market value at the year end.

Realised and unrealised gains and losses are shown netted off in the appropriate section of the Consolidated statement of financial activities.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated statement of financial activities as a finance cost.

2. Accounting policies (continued)

2.12 Financial instruments

The Charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.13 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

2.14 Fund accounting

The charity maintains various types of funds as follows:

Unrestricted funds

Designated funds which represent amounts set aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund.

General unrestricted funds represent unrestricted income that is expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds

Restricted funds represent grants, donations and legacies received which are allocated by the donor for specific purposes.

Endowment fund

Representing those assets that must be held permanently by the Charity, comprising the Land & Buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

Investment income, gains and losses are allocated to the appropriate fund.

Notes to the Financial Statements
For the year ended 31 December 2024

3. Judgements in applying accounting policies and key sources of estimation uncertainty

In preparing these financial statements, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from those estimates and underlying assumptions are continually reviewed.

Key sources of estimation uncertainty:

- Tangible fixed assets are depreciated over their useful lives taking into account residual values where appropriate. The actual lives of these assets are assessed annually and may vary depending on a number of factors. In assessing asset lives, factors such as life cycle and maintenance programmes are taken into account. Residual value assessments consider issues such as the remaining life of the asset and project disposal values.
- At each reporting date, trade debtors are assessed for recoverability. If there is any evidence of impairment, the carrying amount of the debtor is reduced to its recoverable amount. The impairment loss is recognised immediately in the income statement.
- The valuation of fixed asset investments is estimated by the Charity's investment manager with reference to readily available market prices of quoted shares, traded bonds and similar investments.
- The valuation of land and buildings is estimated by experienced professional valuers commissioned by the Trustees

4. Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Emoluments and pensions			
Solaries	184,882	-	184,882
Occupational and state pensions	1,915,837	-	1,915,837
Supplementary benefits	162,021	-	162,021
Subtotal	2,262,740	-	2,262,740
Other donations and gifts	388,015	55,038	443,053
Total 2024	2,650,755	55,038	2,705,793

Sisters of Charity of St Paul The Apostle

Notes to the Financial Statements
For the year ended 31 December 2024

4. Income from donations and legacies (continued)

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Emoluments and pensions			
Salaries	243,323	-	243,323
Occupational and state pensions	1,869,432	-	1,869,432
Supplementary benefits	36,264	-	36,264
Subtotal	2,149,019	-	2,149,019
Other donations and gifts	310,775	18,869	329,644
Total 2023	2,459,794	18,869	2,478,663

5. Income from charitable activities

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Education - school fees	-	-	2,890,484
Healthcare - guest fees	1,978,002	1,978,002	1,800,931
Grants received	-	-	4,742
	1,978,002	1,978,002	4,696,157

All income from charitable activities in 2023 was attributable to unrestricted funds.

Sisters of Charity of St Paul The Apostle

**Notes to the Financial Statements
For the year ended 31 December 2024**

6. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Dividends and interest from investments	401,687	401,687	536,973
Rent received	4,194	4,194	5,205
	<u>405,881</u>	<u>405,881</u>	<u>542,178</u>

All income from investments in 2023 was attributable to unrestricted funds.

7. Other incoming resources

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Gain on sales of property, land and other assets	4,325	4,325	729,160
Sale of goods & earned income	43,278	43,278	117,806
Sundry income	114,742	114,742	117,130
	<u>162,345</u>	<u>162,345</u>	<u>964,096</u>

All other incoming resources in 2023 were attributable to unrestricted funds.

Sisters of Charity of St Paul The Apostle

Notes to the Financial Statements
For the year ended 31 December 2024

8. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Investment management fees	46,767	46,767	56,040

Notes to the Financial Statements
For the year ended 31 December 2024

9. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
Education	230,789	38,435	-	269,224
Formation and Training	85,769	-	-	85,769
Healthcare	5,653,531	-	206,383	5,859,914
Social and Pastoral	1,330,836	-	-	1,330,836
	<u>7,300,925</u>	<u>38,435</u>	<u>206,383</u>	<u>7,545,743</u>

	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total 2023 £
Education	3,604,216	13,317	-	3,617,533
Formation and Training	99,758	-	-	99,758
Healthcare	4,959,134	-	134,976	5,094,110
Social and Pastoral	1,312,705	-	-	1,312,705
	<u>9,975,813</u>	<u>13,317</u>	<u>134,976</u>	<u>10,124,106</u>

Notes to the Financial Statements
For the year ended 31 December 2024

10. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Grant funding of activities 2024 £	Support costs 2024 £	Total funds 2024 £
Education	-	250,000	19,224	269,224
Formation and Training	85,769	-	-	85,769
Healthcare	4,424,351	-	1,435,563	5,859,914
Social and Pastoral	988,247	-	342,589	1,330,836
	<u>5,498,367</u>	<u>250,000</u>	<u>1,797,376</u>	<u>7,545,743</u>

	Activities undertaken directly 2023 £	Grant funding of activities 2023 £	Support costs 2023 £	Total funds 2023 £
Education	2,546,088	329,598	741,847	3,617,533
Formation and Training	99,758	-	-	99,758
Healthcare	3,935,820	-	1,158,290	5,094,110
Social and Pastoral	977,387	-	335,318	1,312,705
	<u>7,559,053</u>	<u>329,598</u>	<u>2,235,455</u>	<u>10,124,106</u>

Sisters of Charity of St Paul The Apostle

Notes to the Financial Statements
For the year ended 31 December 2024

10. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2024 £	Total funds 2023 £
Staff costs	2,323,140	4,311,085
Depreciation	419,597	330,900
Provisions and Sisters expenses	2,755,630	2,917,068
	<u>5,498,367</u>	<u>7,559,053</u>

Analysis of support costs

	Total funds 2024 £	Total funds 2023 £
Donations and gifts	152,260	210,175
Establishment	1,198,511	1,374,314
Travelling	98,565	105,958
Office, garden and grounds	153,083	189,048
Church and sundries	52,997	232,678
Governance	141,960	123,282
	<u>1,797,376</u>	<u>2,235,455</u>

11. Analysis of grants

	Grants to Institutions 2024 £	Total funds 2024 £
Donation to The Gaudete Trust	250,000	250,000

Notes to the Financial Statements
For the year ended 31 December 2024

11. Analysis of grants (continued)

	Grants to Institutions 2023 £	Total funds 2023 £
Donated fixed assets	329,598	329,598

In accordance with a Deed of Donation signed on 15 December 2023, the South African properties that were held by the parent charity have been disposed of through Grants made to institutions reflective of the gift of the schools to Catholic Schools Trust.

12. Other expenditure

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Loss on disposal of subsidiary	-	-	1,868,672
Freehold property impairment	2,276,251	2,276,251	-
	<u>2,276,251</u>	<u>2,276,251</u>	<u>1,868,672</u>

In 2024, Sisters at the Vernon Road Convent were rehomed and the staff were made redundant with a view to gifting the property to St Paul's School for Girls. The freehold property representing the Vernon Road Convent and School have therefore been impaired.

In 2023, following the end of the Congregation's mission in South Africa, the South African subsidiary was disposed of at 31 December 2023 for £Nil consideration, generating a loss on disposal equal to the net assets of the subsidiary.

Notes to the Financial Statements
For the year ended 31 December 2024

13. Net movement in funds

Net movement in funds is stated after charging/(crediting):

	2024 £	2023 £
Auditor's remuneration - audit of group financial statements	16,375	14,885
Auditor's remuneration - preparation of group financial statements	13,950	12,680
Depreciation of tangible fixed assets	419,547	330,900
Surplus on disposal of fixed assets	(4,325)	(729,160)
Currency losses	26,055	266,917

Notes to the Financial Statements
For the year ended 31 December 2024

14. Staff

	Group 2024 £	Group 2023 £	Charity 2024 £	Charity 2023 £
Wages and salaries	2,133,226	4,151,869	2,130,602	2,081,236
Social security costs	137,280	129,356	137,280	129,356
Pension costs	52,634	29,860	52,634	29,860
	<u>2,323,140</u>	<u>4,311,085</u>	<u>2,320,516</u>	<u>2,240,452</u>

Included in 2024 staff costs is termination payments totalling £20,500 (2023 - £39,100).

The average number of persons employed by the Charity during the year was as follows:

	Group 2024 No.	Group 2023 No.	Charity 2024 No.	Charity 2023 No.
Average number of employees during the year	<u>97</u>	<u>204</u>	<u>96</u>	<u>93</u>

No employee received remuneration amounting to more than £60,000 in either year.

Key management personnel is limited to the trustees of the Charity. There are no employee benefits paid to key management personnel.

None of the Trustees received any emoluments or had any expenses reimbursed during the year.

All of the Trustees are members of the Congregation and in addition to their responsibilities as Trustees, are actively involved in carrying out the objects of Charity. Accordingly, all the Trustees benefited from the accommodation costs and other associated expenditure disclosed as charitable activities in the Statement of financial activities, however these benefits were consistent with those received by the rest of the Congregation and there were no financial incentives awarded to Trustees.

The Charity has arranged insurance to protect the Charity from loss arising from neglect or default of its Trustees, employees or agents and to indemnify the Trustees and officers from the consequences of any neglect or default on their part.

Notes to the Financial Statements
For the year ended 31 December 2024

15. Tangible fixed assets

Group

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2024	21,515,375	1,101,159	189,947	22,806,481
Additions	-	282,442	49,171	331,613
Disposals	(189,806)	-	-	(189,806)
Impairment charge	(3,861,696)	-	-	(3,861,696)
At 31 December 2024	17,463,873	1,383,601	239,118	19,086,592
Depreciation				
At 1 January 2024	4,435,776	600,527	164,512	5,200,815
Charge for the year	331,594	74,193	13,760	419,547
On disposals	(43,494)	-	-	(43,494)
Impairment charge	(1,585,445)	-	-	(1,585,445)
At 31 December 2024	3,138,431	674,720	178,272	3,991,423
Net book value				
At 31 December 2024	14,325,442	708,881	60,846	15,095,169
At 31 December 2023	17,079,599	500,632	25,435	17,605,666

The value of freehold land, which is not depreciated, has been estimated by the Trustees at £4,832,651 (2023 - £4,864,216).

The majority of the tangible fixed assets are used for charitable activities.

A professional valuation of St Paul's Convent was undertaken by Eddisons in December 2020, resulting in a valuation of £7,000,000.

Notes to the Financial Statements
For the year ended 31 December 2024

15. Tangible fixed assets (continued)

Charity

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2024	21,515,375	1,101,159	179,738	22,796,272
Additions	-	282,442	32,627	315,069
Disposals	(189,806)	-	-	(189,806)
Impairment charge	(3,861,696)	-	-	(3,861,696)
At 31 December 2024	17,463,873	1,383,601	212,365	19,059,839
Depreciation				
At 1 January 2024	4,435,776	600,527	154,303	5,190,606
Charge for the year	331,594	74,193	11,554	417,341
On disposals	(43,494)	-	-	(43,494)
Impairment charge	(1,585,445)	-	-	(1,585,445)
At 31 December 2024	3,138,431	674,720	165,857	3,979,008
Net book value				
At 31 December 2024	14,325,442	708,881	46,508	15,080,831
At 31 December 2023	17,079,599	500,632	25,435	17,605,666

Notes to the Financial Statements
For the year ended 31 December 2024

16. Fixed asset investments

Group and Charity	Listed investments £	Cash trading account £	Total £
Market valuation			
At 1 January 2024	10,510,763	227,948	10,738,711
Additions	3,072,321	(3,072,321)	-
Disposals	(3,604,930)	4,618,095	1,013,165
Revaluations	(228,433)	-	(228,433)
Income net of fees	-	360,264	360,264
Withdrawals	-	(1,781,101)	(1,781,101)
At 31 December 2024	<u>9,749,721</u>	<u>352,885</u>	<u>10,102,606</u>

17. Debtors

	Group 2024 £	Group 2023 £	Charity 2024 £	Charity 2023 £
Amounts owed by group undertakings	-	-	-	355,662
Other debtors	42,163	286,052	40,006	283,030
Prepayments and accrued income	25,504	17,092	25,504	16,818
	<u>67,667</u>	<u>303,144</u>	<u>65,510</u>	<u>655,510</u>

18. Creditors: Amounts falling due within one year

	Group 2024 £	Group 2023 £	Charity 2024 £	Charity 2023 £
Other taxation and social security	30,047	31,205	30,047	31,205
Other creditors	62,729	42,326	57,060	36,995
Accruals and deferred income	379,902	262,580	379,902	262,580
	<u>472,678</u>	<u>336,111</u>	<u>467,009</u>	<u>330,780</u>

Notes to the Financial Statements
For the year ended 31 December 2024

19. Statement of funds

Statement of funds - current year

	Balance at 1 January 2024 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2024 £
Unrestricted funds						
Designated funds						
Retirement and medical	8,503,405	-	-	(1,775,757)	-	6,727,648
Mission and donation	1,500,000	-	-	-	-	1,500,000
Fixed assets	8,985,388	-	(2,489,465)	185,351	-	6,681,274
Investments	735,306	401,687	(46,767)	-	784,732	1,874,958
	<u>19,724,099</u>	<u>401,687</u>	<u>(2,536,232)</u>	<u>(1,590,406)</u>	<u>784,732</u>	<u>16,783,880</u>
General funds						
General Funds	<u>1,567,460</u>	<u>4,795,296</u>	<u>(7,087,711)</u>	<u>1,590,406</u>	<u>(26,055)</u>	<u>839,396</u>
Total Unrestricted funds	<u>21,291,559</u>	<u>5,196,983</u>	<u>(9,623,943)</u>	<u>-</u>	<u>758,677</u>	<u>17,623,276</u>
Endowment funds						
Endowment Fund	<u>8,620,278</u>	<u>-</u>	<u>(206,383)</u>	<u>-</u>	<u>-</u>	<u>8,413,895</u>
Restricted funds						
Romania fund	<u>25,960</u>	<u>55,038</u>	<u>(38,435)</u>	<u>-</u>	<u>-</u>	<u>42,563</u>
Total of funds	<u><u>29,937,797</u></u>	<u><u>5,252,021</u></u>	<u><u>(9,868,761)</u></u>	<u><u>-</u></u>	<u><u>758,677</u></u>	<u><u>26,079,734</u></u>

19. Statement of funds (continued)

Designated funds

The retirement and medical fund has been established for the purpose of providing for retired members of the Congregation.

The mission and donation fund represents an ongoing fund for donations. The Charity has a long-term involvement with a number of charitable projects, particularly in Romania and South Africa, and has made considerable donations in support of these activities. It is the intention of the Trustees to continue to support these projects and further donations are likely to be made in future years, although no legally binding commitments have been entered into in this regard.

The fixed asset fund represents the book value of the Charity's tangible fixed assets, principally land and buildings currently held for use in activities in furtherance of the objects of the charity and the funds are therefore unavailable for use. A proportion of the fixed assets are represented by Endowment funds, comprising the Land & Buildings occupied by the Mother House

The investments fund represents the carrying value of investments after deducting the retirement and medical and the mission and donation funds. Investment capital paid away has been transferred from the retirement and medical fund back into general funds.

The South Africa education fund represents amounts earmarked for specific purposes by the South African subsidiary, such as sports & grounds, tuckshop and fundraising. The fund was relinquished on disposal of the South African subsidiary.

St Martha's Retreat represents monies set aside for improvement works at St Paul's Convent. Following the completion of the new Dupuis Retreat and Conference Centre in 2023, a transfer was made to endowment funds reflective of the fixed asset addition. The surplus funds were transferred back into general funds.

Restricted funds

The Romania fund represents monies collected specifically for projects in that country.

Endowment funds

The endowment fund represents those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund and capitalised improvement works are transferred into the fund.

Notes to the Financial Statements
For the year ended 31 December 2024

19. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2023 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2023 £
Designated funds						
Retirement and medical	11,182,678	-	-	(2,679,273)	-	8,503,405
Mission and donation	1,500,000	-	-	-	-	1,500,000
Fixed assets	9,745,588	-	(195,924)	(564,276)	-	8,985,388
Investments	53,956	536,973	(56,040)	-	200,417	735,306
South Africa education	454,993	-	(454,993)	-	-	-
St Martha's Retreat	1,814,683	-	-	(1,814,683)	-	-
	<u>24,751,898</u>	<u>536,973</u>	<u>(706,957)</u>	<u>(5,058,232)</u>	<u>200,417</u>	<u>19,724,099</u>
General funds						
General Funds	<u>1,421,596</u>	<u>8,125,252</u>	<u>(11,193,568)</u>	<u>3,481,097</u>	<u>(266,917)</u>	<u>1,567,460</u>
Total Unrestricted funds	<u>26,173,494</u>	<u>8,662,225</u>	<u>(11,900,525)</u>	<u>(1,577,135)</u>	<u>(66,500)</u>	<u>21,291,559</u>
Endowment funds						
Endowment Fund	<u>7,178,119</u>	<u>-</u>	<u>(134,976)</u>	<u>1,577,135</u>	<u>-</u>	<u>8,620,278</u>
Restricted funds						
Romania fund	<u>20,408</u>	<u>18,869</u>	<u>(13,317)</u>	<u>-</u>	<u>-</u>	<u>25,960</u>
Total of funds	<u><u>33,372,021</u></u>	<u><u>8,681,094</u></u>	<u><u>(12,048,818)</u></u>	<u><u>-</u></u>	<u><u>(66,500)</u></u>	<u><u>29,937,797</u></u>

Notes to the Financial Statements
For the year ended 31 December 2024

20. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total funds 2024 £
Tangible fixed assets	6,681,274	-	8,413,895	15,095,169
Fixed asset investments	10,102,606	-	-	10,102,606
Current assets	1,312,074	42,563	-	1,354,637
Creditors due within one year	(472,678)	-	-	(472,678)
Total	17,623,276	42,563	8,413,895	26,079,734

Analysis of net assets between funds - prior period

	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total funds 2023 £
Tangible fixed assets	8,985,388	-	8,620,278	17,605,666
Fixed asset investments	10,738,711	-	-	10,738,711
Current assets	1,903,571	25,960	-	1,929,531
Creditors due within one year	(336,111)	-	-	(336,111)
Total	21,291,559	25,960	8,620,278	29,937,797

Notes to the Financial Statements
For the year ended 31 December 2024

21. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2024 £	Group 2023 £
Net expenditure for the period (as per Statement of Financial Activities)	(3,832,008)	(3,167,307)
Adjustments for:		
Depreciation charges	419,547	330,900
Impairment charges	2,276,251	-
Gains on investments	(784,732)	(200,417)
Dividends and interest from investments	(380,945)	(542,178)
Surplus on the sale of fixed assets	(4,325)	(729,160)
Donated fixed assets	-	329,598
Decrease in debtors	235,477	133,486
Increase/(decrease) in creditors	136,567	(188,140)
Loss on disposal of subsidiary	-	1,868,672
Net cash used in operating activities	(1,934,168)	(2,164,546)

22. Analysis of cash and cash equivalents

	Group 2024 £	Group 2023 £
Cash at bank	1,286,970	1,626,387
Cash in investments	352,885	227,948
Total cash and cash equivalents	1,639,855	1,854,335

23. Analysis of changes in net debt

	At 1 January 2024	Cash flows	At 31 December 2024
	£	£	£
Cash at bank and in hand	1,626,387	(339,417)	1,286,970

24. Pension commitments

The Charity operates a defined contribution pension scheme, the assets of which are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity and amounted to £52,634 (2023 - £29,860).

The pension liability and expense is allocated wholly to unrestricted funds on the basis that all staff costs are met from general funds.

25. Related party transactions

In 2024, the Irish subsidiary contributed £153,524 to the parent charity during the year. No amounts were owing at the balance sheet date.

In 2023, the Irish subsidiary contributed £172,593 to the parent charity during the year. Also, following a sale of land at an Irish property owned by the parent charity, the Irish subsidiary owed the proceeds from the sale of £355,662 to the parent charity at the balance sheet date.

26. Principal subsidiaries

The following were subsidiary undertakings of the Charity:

	Surplus / (deficit) 2024 £	Net assets 31 December 2024 £
Sisters of Charity of St Paul the Apostle (Republic of Ireland 20011598)	(168,907)	333,089

Following the end of the Congregation's mission in South Africa, the South African subsidiary was disposed of at 31 December 2023 and is therefore not included in the consolidation in 2024.

SISTERS OF CHARITY OF ST PAUL THE APOSTLE

England & Wales - Charity number 211200

Accounts

Sisters of Charity of St Paul The Apostle

Trustees' Report and Financial Statements

For the year ended 31 December 2023



Sisters of Charity of St Paul The Apostle

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Sisters of Charity of St Paul The Apostle

Reference and Administrative Details of the Charity, its Trustees and Advisers For the year ended 31 December 2023

Trustees Sister T Murphy, Councillor & Bursar
Sister A Sullivan, Congregational Leader
Sister E Browne, Councillor
Sister C Bordea, Councillor
Sister M Hayes, Councillor
Sister M Lynch, Councillor

Charity registered numbers 211200 and SC038528

Registered office St. Pauls Convent
94 Selly Park Road
Selly Park
Birmingham
B29 7LL

Independent auditors Dains Audit Limited
15 Colmore Row
Birmingham
B3 2BH

Bankers Lloyds Bank Plc
134 New Street
Birmingham
B2 4NP

Solicitors Anthony Collins LLP
134 Edmund Street
Birmingham
B3 2ES

Investment Managers Evelyn Partners
103 Colmore Row
Birmingham
B3 3AG

Sisters of Charity of St Paul The Apostle

Trustees' Report For the year ended 31 December 2023

The Trustees present their annual report together with the audited financial statements of the Charity for the period 1 January 2023 to 31 December 2023.

Introduction

The Sisters of Charity of St Paul the Apostle is an unincorporated charity registered with the Charity Commission of England and Wales under Registration Number 211200.

The Charity is also registered with the Office of the Scottish Charity Regulator under Registration Number SC038528 and with the Charities Regulatory Authority in the Republic of Ireland under Registration Number 20011598.

The Sisters of Charity of St Paul the Apostle is a Religious Congregation founded in 1847 and there are currently 90 members. It is governed and managed by the Congregational Leader together with an elected Council of five Sisters referred to as the Leadership Team. These are the Trustees of the Charity listed on page 1.

Objectives and activities

a. Policies and objectives

The Charity's Trust Deed states the Trust's principal objectives to be the support or advancement by lawful charitable means of any charitable work for the time being carried on by the Congregation and if at any time the Congregation ceases to exist or ceases to carry on charitable work then for the advancement of the Roman Catholic Religion by such lawful charitable means as the Trustees or a majority of the Trustees think fit. The Trustees hold meetings on a regular basis to conduct the operations of the Charity and implement its investment and other policies.

In presenting this Report and Financial Statement for the year ended 31 December 2023 the Trustees have had regard to public benefit guidance published by the Charity Commission.

b. Activities undertaken to achieve objectives

In fulfilment of the objectives of the Trust it is the policy of the Charity to serve the public benefit by undertaking a variety of charitable activities. Members are involved in Education at various levels, Health Care, Care of the Elderly, including elderly and sick members, various forms of Social and Pastoral work, Initial Formation and Training of members. There have been no material changes in policy during the last year. It is the policy of the Charity to serve the public benefit by:

1. EDUCATION

Members of the Congregation teach in Pre-Schools, Primary Schools and Secondary Schools are involved in Diocesan Adult Education and Formation Programmes, Literacy and Numeracy programmes for adult immigrants and children with special needs. They also work as counsellors, school governors and voluntary helpers. Within the field of education, the pastoral care, security and safety of pupils are regarded as a priority. The Charity operates the following schools: -

England

St Paul's Roman Catholic School for Girls, Birmingham (1,000+ students). This is a Voluntary Aided, non-selective Comprehensive School.

Sisters of Charity of St Paul The Apostle

Trustees' Report (continued) For the year ended 31 December 2023

Objectives and activities (continued)

In order to secure the Mission and well-established ethos of St Paul's and, following an extensive and lengthy process of collaboration with appropriate legal advice, the Trustees transferred the responsibilities for the legal trusteeship of this school to the newly established Gaudete Schools' Trust. This Trust was set up in collaboration with four other Registered Charities, (Religious Orders) as a Charitable Incorporated Organisation on 24th February 2023, and as a Public Juridic Person (PJP) by the Roman Catholic Bishops Conference of England and Wales on 1st November 2022. The establishment and operation of the Gaudete Trust is funded from a Trust Fund set up by the five Member Religious Orders.

St. Paul's School for Girls will continue to be administered by a Board of Governors, with the foundation governors appointed by the Gaudete Trustees. The freehold land and buildings remain in the ownership of the Sisters of Charity of St Paul, the Apostle.

Ireland

The Congregation owns the freehold land and buildings of St Paul's Senior Primary School, Greenhills, Dublin (300+ students), now called Holy Spirit Primary School which is under the patronage of the Archdiocese of Dublin and funded by the Department of Education and Skills.

The Congregation owns the freehold land and buildings of these two schools:

Scoil Pól (St Paul's) Secondary School, Kilfinane (600+ students)

St. Paul's Secondary School, Greenhills, Dublin 12 (500+ students)

The Trusteeship was transferred to Le Chéile, a Catholic Schools Trust, on 1st September 2009 with a licence, which expires on 31 August 2029, to use the properties to operate the schools.

A Trustee and Chairpersons of the Board of Management of each of these schools attend regular meetings of the Le Chéile Trust.

South Africa

Selly Park Primary School, Rustenburg (500 students approximately)

Selly Park Secondary School, Rustenburg (300+ students)

The two schools owned by the Congregation, Selly Park Primary School, Rustenburg and Selly Park Secondary School, Rustenburg have been under the custodianship of the Catholic Schools' Trust Gauteng since January 2014, with the plan to eventually donate the Schools and thus transfer Ownership of those properties to the Catholic Schools' Trust.

This process is currently under way. A Deed of Donation was signed by both parties in December 2023. Application for approval from Ecclesiastical authorities for the donation to take place was made in December 2023. On receipt of Vatican approval, the process of transfer will take place.

The ethos, charism and traditions of the schools are evident. The properties are in excellent condition, the schools are financially viable and are well-resourced. Governance and Management are dedicated and committed to providing a sound, faith-filled education into the future.

This will mark the end of the Congregation's mission in South Africa after 70 years, leaving a legacy of service to Catholic Education which is greatly appreciated.

**Trustees' Report (continued)
For the year ended 31 December 2023**

Objectives and activities (continued)

Romania

The Congregation currently finances three Pre-Schools, one Primary School and one Secondary School:

Câmpulung-Muscel (One Building)	-	Pre-School, Primary School (morning session) and Secondary School (afternoon session) 500+ students.
Onesti	-	Pre-School 100+ Children
Tomesti	-	Pre-School 80+ Children

The Vladimir Ghika Day Centre was officially opened in November 2017. It caters for 30+ children with autism and severe learning difficulties.

The Charity has established sound financial structures for these schools and the accounts are submitted for annual audit. Members of the Congregation's Trustees visit these schools at least once a year if possible and meet with School Managers to ensure that the ethos of the school is in accordance with the mission of the Congregation, that the properties are well maintained and that the finances are administered efficiently. Feedback from the visit is given at full Trustee Meetings.

The Sisters of Charity of St. Paul the Apostle Romanian Association, encompassing the properties of Campulung, Onesti and Tomesti was established in 2010.

2. HEALTH CARE

Care of the Elderly

The Congregation operates the following Care Facilities:

England

Registered Care Home with Nursing

St Paul's Nursing Home, Selly Park, Birmingham (24 beds).

The Trustees have engaged The Saint John of God Hospitaller Services to manage this Care Home and hold quarterly review meetings with them.

Mother House

In the Mother House a team of Care Professionals is in place to support frail and elderly members to maintain the activities of daily living for as long as possible.

This Care Provision also operates in branch houses as appropriate.

Scotland

The Charity, which includes the results of St Anne's Registered Care Home, Musselburgh, Scotland (37 beds), is also listed on the Scottish Charity Register: SC038528.

In this Care Home the Manager and staff provide quality care in compliance with the standards set by the Scottish Care Commission. Board of Management meetings are held regularly at which the Manager presents a comprehensive report to the Trustees.

Romania

In Tomesti, one member works in a Centre for mentally and physically disabled adults.

Objectives and activities (continued)

3. SOCIAL AND PASTORAL CARE

The Congregation operates a Day Conference Centre which facilitates education and religious/voluntary groups. Some members contribute to retreat and pastoral programmes in other centres as requested.

Members work in the fields of psychotherapy and counselling, social work and parish pastoral ministries, hospital and prison chaplaincy, a welfare centre, an inter-church project for refugees and asylum seekers, a day centre for the homeless and alcohol/drugs dependency units. There is an increasing inter-faith dimension to all of these ministries.

Members work in pastoral and parish ministries in each country where the Congregation has a mission. Members also visit the sick and needy in their own homes.

4. FORMATION AND TRAINING OF MEMBERS AND TRUSTEES

The formation and education of new members are regarded as very important. For this purpose, designated houses and personnel are in place in Romania and England. Programmes of on-going training and formation are also provided for all members on a regular basis either by personnel within the Congregation or by other agencies. Members are encouraged to avail of opportunities to develop their own spiritual, theological and professional formation. There is a policy of induction and on-going training for Trustees.

5. SAFEGUARDING

Trustees of the Charity:

- (i) Take appropriate steps to ensure incidents of abuse cannot and do not take place.
- (ii) Have adequate and proper Safeguarding policies and systems in place in accordance with:
 - Catholic Safeguarding Advisory Service (CSAS), England.
 - Religious Life Safeguarding Service (RLSS), England
 - The National Board for Safeguarding Children in the Catholic Church, Ireland.
 - The Scottish Catholic Safeguarding Service.
- (iii) Ensure they deal with allegations/concerns of abuse seriously and responsibly and in the interests of the Charity.
- (iv) Ensure that members of the Congregation are regularly updated on Safeguarding matters.

Achievements and performance

Main achievements of the Charity

During the last twelve months the Charity has remained faithful to its objectives, by serving the public benefit in the field of Education, Health Care, Care of the Elderly, Social and Pastoral Care, Formation and Training of Members with a particular emphasis on Safeguarding.

This year, the Charity has responded positively to the National Refugee crisis, by providing Sisters to help with teaching English. We have also provided food and clothing to those in need. During the year, members of the Congregation have been directly involved in helping refugees from Ukraine cope better with their current situation caused by the war in their country. The Charity has also responded positively by providing a Convent in Coventry for two Ukrainian families.

The Trustees have undergone a series of Trustee Training Modules, to enable them to fulfil their duties in accordance with the Charity Commission guidelines. A GDPR Policy and a Retention of Documents Policy have been drawn up. GDPR remains an agenda item on the agenda for all Trustee Meetings.

Financial review

a. Going concern

The Trustees have undertaken a detailed assessment of cashflows for the period to January 2028 considering likely income scenarios, cost reductions and government support.

After considering the level of reserves (current and projected), the diversity of income streams and the steps taken to mitigate including cost reductions, the Trustees assess that the charity will continue to provide its public benefit during the next 12 months and beyond. They therefore consider that it is appropriate for the financial statements to be prepared on a going concern basis.

b. Investments

The investments held by the Congregation were acquired in accordance with powers available to the Trustees.

The Trustees are mindful of the need to have an ethical approach to investment. The Trustees seek to ensure that they invest only in companies that are supportive and not in conflict with the work of the Charity. The Trustees do not invest in companies involved in the manufacture and sale of armaments nor any involved in illicit or illegal drugs or pharmaceuticals, similarly, they avoid companies that exploit the environment.

Together with the Investment Managers the Trustees decided to divest investment in fossil fuels.

The investment managers report to the Trustees in detail each quarter on the performance of the investments. Comparisons with a number of recognised performance indices enable the Trustees to consider the return on investments to be satisfactory.

c. Insurance Cover

Trustees ensure that there is adequate cover in place for all the activities of the Charity.

d. Risk Management

The Trustees have considered the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and believe that there are adequate systems in place to mitigate exposure to the major risks.

Members working in Romania and South Africa are allowed sufficient funds to ensure their personal safety and to care for their health. They also meet the health and safety requirements of the area in which they work.

The Trustees Risk Assessment document was updated in February 2024.

e. Reserves Policy

Unrestricted funds

General unrestricted funds - it is the policy of the Trustees, having regard to the specific designated funds referred to below, to maintain the total of the General unrestricted funds, which are the free reserves of the charity and the mission and donation fund, at a level which in total would not exceed 6 months expenditure. Such funds may be held in order to finance both the working capital and capital investment in furtherance of the objectives of the charity. Free reserves at 31 December 2023 as defined above are £1,567,460 (2022 - £1,421,596) together with the Mission and Donation fund of £1,500,000 (2022 - £1,500,000) at that date, in aggregate represent not more than 6 months projected expenditure.

Designated funds - this represents amounts that have been put aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designated funds at 31 December 2023 were £19,724,099 (2022 - £24,751,898). The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund. The designated funds are:

Retirement and Medical fund

The Trustees have designated funds to provide for their commitment to make due provision for the retirement and care in old age and sickness of the Congregation's members.

Mission and Donation fund

Funds are designated for ongoing mission work.

Fixed Assets

In order to fulfil its charitable objectives the Congregation needs a large number of properties. Any property surplus to requirements is sold, but the remainder although unrestricted cannot be realised without undermining the Congregation's work. The Trustees hold a property review meeting every six months to ensure that properties continue to fulfil the needs of the Congregational Mission.

The contents of the properties and motor vehicles are similarly used in the work of the Congregation.

A proportion of the fixed assets is represented by the Endowment fund. The Trustees consider that the value of all the fixed assets should be reflected by endowment or designated funds and accordingly, have created a designated fund for this purpose

Investments

Included in the value of investments is an unrealised surplus and this figure will vary year on year as Stock market values fluctuate. The Trustees believe that it is inappropriate to consider that the unrealised surplus is available for the ongoing work of the Charity and accordingly, the unrealised surplus has been set up as a designated fund.

Restricted funds

Restricted funds of £25,960 (2022 - £20,408) represent donations that are allocated by the donor for specific purposes.

Endowment fund

Endowment funds of £8,620,278 (2022 - £7,178,119) represent those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

Trustees' Report (continued)
For the year ended 31 December 2023

f. Results

The net movement in funds for the year of £(3,434,224) (2022 - £(2,593,538)) is in line with expectations. With an ageing community, income is increasingly reflected in pensions earned for past services and investment income rather than salaries. This also results in greater reliance on paid lay employees and the importance of managing properties to reflect their best use for the on-going charitable work.

Structure, governance and management

a. Constitution

The Charity is governed by a Trust Deed dated 27 May 1957 and a Charity Commission Scheme of 17 November 1967. The Charity is constituted as an Unincorporated Association.

The Trustees were appointed at the General Chapter meeting in July 2016 and took up office on 1 October 2016.

Trustees are appointed for a six year term, and in accordance with the Constitution, can only serve for a maximum of two full consecutive terms in office. Elections are held every six years.

b. Fundraising

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake widespread fundraising from the general public, the legislation defines fund raising as "soliciting or otherwise procuring money or other property for charitable purposes." Such amounts receivable are presented in our accounts as "income from donations and legacies" and include grants.

The Trustees are aware of the Charity Governance Code. This is a voluntary code which the Trustees have not yet signed up to.

Future plans

The Dupuis Retreat and Conference Centre, named after our Foundress Genevieve Dupuis, was completed and received its first residents in September 2023. The Dupuis Centre offers 10 single en-suite rooms, a chapel, 2 meeting rooms and a dining room. It is available for those wishing to spend a quiet day, or longer, on retreat. Organised retreats are also being added to the calendar. In addition, it is being used by church and school groups for meetings and training purposes.

The Conference Centre is a day-only facility which can cater for up to 80 depending on the seating arrangements. This is available for meetings and training as well as day retreats and is being used by church and school groups.

Engagement with others

The Trustees have regard to the need to foster the business relationships they have built up which support the charity and give consideration in this regard when making principal decisions that could affect the businesses concerned.

Particular consideration is given to the contractual obligations we maintain with Saint of God Hospitaller Services and the Elior Group.

Trustees' Report (continued)
For the year ended 31 December 2023

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales and Scotland requires the Trustees to prepare financial statements for each financial which give a true and fair view of the state of affairs of the Group and the Charity and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Group and the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

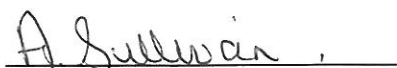
Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

Auditors

The designated trustees will propose a motion reappointing Dains Audit Limited at a meeting of the trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Sister A Sullivan
Trustee

Date: 23 May 2024

Opinion

We have audited the financial statements of Sisters of Charity of St Paul The Apostle (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 December 2023 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Charity balance sheet, the Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charity's affairs as at 31 December 2023 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- the parent Charity has not kept sufficient and proper accounting records; or
- the parent Charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the senior statutory auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the Charity through discussions with directors and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the Charity, including the financial reporting legislation, Charities Act 2011, taxation legislation, anti-bribery, employment, and environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the Charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 3 were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

Independent Auditors' Report to the Members of Sisters of Charity of St Paul The Apostle (continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims;
- reviewing correspondence with HMRC, relevant regulators and the Charity's legal advisors.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

Dains Audit Limited

Dains Audit Limited

Statutory Auditor
Chartered Accountants

Birmingham

Date: 23 May 2024

Sisters of Charity of St Paul The Apostle

Consolidated Statement of financial activities For the year ended 31 December 2023

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:						
Donations and legacies	4	2,459,794	18,869	-	2,478,663	2,294,402
Charitable activities	5	4,696,157	-	-	4,696,157	4,831,136
Investments	6	542,178	-	-	542,178	570,765
Other income	7	964,096	-	-	964,096	93,613
Total income and endowments		8,662,225	18,869	-	8,681,094	7,789,916
Expenditure on:						
Raising funds	8	56,040	-	-	56,040	50,078
Charitable activities	9	9,975,813	13,317	134,976	10,124,106	9,205,727
Other expenditure	12	1,868,672	-	-	1,868,672	-
Total expenditure		11,900,525	13,317	134,976	12,048,818	9,255,805
Net expenditure before investments		(3,238,300)	5,552	(134,976)	(3,367,724)	(1,465,889)
Net gains/(losses) on investments		200,417	-	-	200,417	(1,243,417)
Net expenditure		(3,037,883)	5,552	(134,976)	(3,167,307)	(2,709,306)
Transfers between funds	19	(1,577,135)	-	1,577,135	-	-
Net movement in funds before other (losses)/gains		(4,615,018)	5,552	1,442,159	(3,167,307)	(2,709,306)
Other (losses)/gains						
Foreign exchange (losses)/gains		(266,917)	-	-	(266,917)	115,768
Net movement in funds		(4,881,935)	5,552	1,442,159	(3,434,224)	(2,593,538)
Reconciliation of funds:						
Total funds brought forward	19	26,173,494	20,408	7,178,119	33,372,021	35,965,559
Net movement in funds		(4,881,935)	5,552	1,442,159	(3,434,224)	(2,593,538)
Total funds carried forward	19	21,291,559	25,960	8,620,278	29,937,797	33,372,021

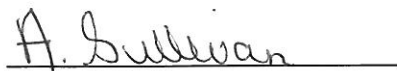
The notes on pages 18 to 41 form part of these financial statements.

Sisters of Charity of St Paul The Apostle

Consolidated Balance Sheet As at 31 December 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	15	17,605,666	16,534,586
Investments	16	10,738,711	12,736,634
		<u>28,344,377</u>	<u>29,271,220</u>
Current assets			
Debtors	17	303,144	236,630
Cash at bank and in hand	22	1,626,387	4,388,422
		<u>1,929,531</u>	<u>4,625,052</u>
Creditors: amounts falling due within one year	18	(336,111)	(524,251)
Net current assets		<u>1,593,420</u>	<u>4,100,801</u>
Net assets		<u>29,937,797</u>	<u>33,372,021</u>
Endowment funds	19	8,620,278	7,178,119
Restricted funds	19	25,960	20,408
Unrestricted funds	19	21,291,559	26,173,494
Total funds		<u>29,937,797</u>	<u>33,372,021</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Sister A Sullivan
Trustee

Date: 23 May 2024

The notes on pages 18 to 41 form part of these financial statements.

Sisters of Charity of St Paul The Apostle

Charity Balance Sheet As at 31 December 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	15	17,605,666	16,534,586
Investments	16	10,738,711	12,069,069
		<u>28,344,377</u>	<u>28,603,655</u>
Current assets			
Debtors due within 1 year	17	655,510	92,890
Cash at bank and in hand		766,694	2,129,226
		<u>1,422,204</u>	<u>2,222,116</u>
Creditors: amounts falling due within one year	18	(330,780)	(210,558)
Net current assets		<u>1,091,424</u>	<u>2,011,558</u>
Net assets		<u><u>29,435,801</u></u>	<u><u>30,615,213</u></u>
Charity funds			
Endowment funds		8,620,278	7,178,119
Restricted funds		25,960	20,408
Unrestricted funds		20,789,563	23,416,686
Total funds		<u><u>29,435,801</u></u>	<u><u>30,615,213</u></u>

The Charity's net movement in funds for the year was £(1,179,412) (2022 - £(3,090,339)).

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


Sister A Sullivan
Trustee

Date: 23 May 2024

The notes on pages 18 to 41 form part of these financial statements.

Consolidated Statement of Cash Flows
For the year ended 31 December 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash used in operating activities	22	(2,364,546)	(1,628,149)
Cash flows from investing activities			
Dividends, interests and rents from investments		542,178	570,765
Proceeds from the sale of tangible fixed assets		922,141	2,412
Purchase of tangible fixed assets		(1,926,659)	(531,719)
Proceeds from sale of investments		2,657,853	2,014,149
Purchase of investments		(1,373,217)	(979,054)
Disposal of subsidiary		(1,339,413)	-
Net cash (used in)/provided by investing activities		(517,117)	1,076,553
Change in cash and cash equivalents in the year		(2,881,663)	(551,596)
Cash and cash equivalents at the beginning of the year		4,862,509	5,298,337
Change in cash and cash equivalents due to exchange rate movements		(126,511)	115,768
Cash and cash equivalents at the end of the year	23	1,854,335	4,862,509

The notes on pages 18 to 41 form part of these financial statements

**Notes to the Financial Statements
For the year ended 31 December 2023**

1. General information

Sisters of Charity of St Paul the Apostle is an unincorporated Charity registered in England, Wales and Scotland. The registered office address and registered numbers are given on page 1. The principal activities and objectives of the Charity are set out in the Trustees' Report beginning on page 2.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Sisters of Charity of St Paul The Apostle meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

2. Accounting policies (continued)

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Consolidated statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.3 Expenditure

Expenditure is accounted for on an accruals basis and has been classified using the following method:

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs. Expenditure in each of the houses have been divided on the type of activities carried out by each house. The division is on a percentage basis. The bases of the allocation of percentage is reviewed each year. The percentage allocated to each of the charitable activities for each of the houses has been decided by the Trustees.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

Notes to the Financial Statements
For the year ended 31 December 2023

2. Accounting policies (continued)

2.4 Government grants

Government grants are credited to the Consolidated statement of financial activities as the related expenditure is incurred.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Foreign currencies

Monetary assets and liabilities are translated into sterling at the rates of exchange ruling at the balance sheet date. Differences on exchange are credited or charged to the Statement of financial activities in the period in which they arise.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The freehold land and buildings occupied by the Mother House, namely St Paul's Convent, have been included in the financial statements at their fair value based on the results of a professional valuation carried out in December 2020, with depreciation being charged since this date and subsequent improvements included at cost.

The other property held by the Charity, namely the branch houses, are held at historical cost, the cost being deemed as the value of the properties on transition to FRS102 following a professional valuation in 2005.

The value of land is estimated by the Trustees and is not depreciated because it has an indefinitely long useful life.

Furniture, fixtures and fittings have been included in the financial statements at the Trustees' valuation at 31 December 1996, with subsequent acquisitions with an individual cost in excess of £5,000 included at cost.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Charity may need to estimate fair value using an income or depreciated replacement cost approach.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Notes to the Financial Statements
For the year ended 31 December 2023

2. Accounting policies (continued)

2.7 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Land	-	no depreciation
Buildings	-	2% straight line method
Motor vehicles	-	20% straight line method
Fixtures and fittings	-	10% straight line method

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Consolidated statement of financial activities.

2.8 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

Other fixed asset investments, which mainly comprise investments quoted on recognised stock exchanges, are stated at middle market value at the year end.

Realised and unrealised gains and losses are shown netted off in the appropriate section of the Consolidated statement of financial activities.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated statement of financial activities as a finance cost.

2. Accounting policies (continued)

2.12 Financial instruments

The Charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.13 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

2.14 Fund accounting

The charity maintains various types of funds as follows:

Unrestricted funds

Designated funds which represent amounts set aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund.

General unrestricted funds represent unrestricted income that is expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds

Restricted funds represent grants, donations and legacies received which are allocated by the donor for specific purposes.

Endowment fund

Representing those assets that must be held permanently by the Charity, comprising the Land & Buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

Investment income, gains and losses are allocated to the appropriate fund.

Notes to the Financial Statements
For the year ended 31 December 2023

3. Judgements in applying accounting policies and key sources of estimation uncertainty

In preparing these financial statements, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from those estimates and underlying assumptions are continually reviewed.

Key sources of estimation uncertainty:

- Tangible fixed assets are depreciated over their useful lives taking into account residual values where appropriate. The actual lives of these assets are assessed annually and may vary depending on a number of factors. In assessing asset lives, factors such as life cycle and maintenance programmes are taken into account. Residual value assessments consider issues such as the remaining life of the asset and project disposal values.
- At each reporting date, trade debtors are assessed for recoverability. If there is any evidence of impairment, the carrying amount of the debtor is reduced to its recoverable amount. The impairment loss is recognised immediately in the income statement.
- The valuation of fixed asset investments is estimated by the Charity's investment manager with reference to readily available market prices of quoted shares, traded bonds and similar investments.
- The valuation of land and buildings is estimated by experienced professional valuers commissioned by the Trustees

4. Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Emoluments and pensions			
Salaries	243,323	-	243,323
Occupational and state pensions	1,869,432	-	1,869,432
Supplementary benefits	36,264	-	36,264
Subtotal	2,149,019	-	2,149,019
Other donations and gifts	310,775	18,869	329,644
Total 2023	2,459,794	18,869	2,478,663

Notes to the Financial Statements
For the year ended 31 December 2023

4. Income from donations and legacies (continued)

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Emoluments and pensions			
Salaries	233,627	-	233,627
Occupational and state pensions	1,744,924	-	1,744,924
Supplementary benefits	133,768	-	133,768
Subtotal	2,112,319	-	2,112,319
Legacies	4,262	-	4,262
Other donations and gifts	129,352	48,469	177,821
Total 2022	2,245,933	48,469	2,294,402

5. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Education - school fees	2,890,484	2,890,484	3,048,417
Healthcare - guest fees	1,800,931	1,800,931	1,704,979
Grants received	4,742	4,742	77,740
	4,696,157	4,696,157	4,831,136

All income from charitable activities in 2022 was attributable to unrestricted funds.

Notes to the Financial Statements
For the year ended 31 December 2023

6. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Dividends and interest from investments	536,973	536,973	568,291
Rent received	5,205	5,205	2,474
	<u>542,178</u>	<u>542,178</u>	<u>570,765</u>

All income from investments in 2022 was attributable to unrestricted funds.

7. Other incoming resources

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Gain on sales of property, land and other assets	729,160	729,160	5,554
Sale of goods & earned income	117,806	117,806	86,091
Sundry income	117,130	117,130	1,968
	<u>964,096</u>	<u>964,096</u>	<u>93,613</u>

All other incoming resources in 2022 were attributable to unrestricted funds.

Notes to the Financial Statements
For the year ended 31 December 2023

8. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment management fees	56,040	56,040	50,078

9. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total 2023 £
Education	3,604,216	13,317	-	3,617,533
Formation and Training	99,758	-	-	99,758
Healthcare	4,959,134	-	134,976	5,094,110
Social and Pastoral	1,312,705	-	-	1,312,705
	9,975,813	13,317	134,976	10,124,106

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £
Education	3,127,081	37,524	-	3,164,605
Formation and Training	90,634	-	-	90,634
Healthcare	4,545,324	-	104,802	4,650,126
Social and Pastoral	1,300,362	-	-	1,300,362
	9,063,401	37,524	104,802	9,205,727

Notes to the Financial Statements
For the year ended 31 December 2023

10. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Grant funding of activities 2023 £	Support costs 2023 £	Total funds 2023 £
Education	2,546,088	329,598	741,847	3,617,533
Formation and Training	99,758	-	-	99,758
Healthcare	3,935,820	-	1,158,290	5,094,110
Social and Pastoral	977,387	-	335,318	1,312,705
	<u>7,559,053</u>	<u>329,598</u>	<u>2,235,455</u>	<u>10,124,106</u>

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £
Education	2,529,640	634,965	3,164,605
Formation and Training	90,634	-	90,634
Healthcare	3,486,024	1,164,102	4,650,126
Social and Pastoral	982,880	317,482	1,300,362
	<u>7,089,178</u>	<u>2,116,549</u>	<u>9,205,727</u>

Notes to the Financial Statements
For the year ended 31 December 2023

10. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2023 £	Total funds 2022 £
Staff costs	4,311,085	4,112,536
Depreciation	330,900	368,277
Provisions and Sisters expenses	2,917,068	2,608,365
	<u>7,559,053</u>	<u>7,089,178</u>

Analysis of support costs

	Total funds 2023 £	Total funds 2022 £
Donations and gifts	210,175	177,386
Establishment	1,374,314	1,433,939
Travelling	105,958	114,821
Office, garden and grounds	189,048	184,064
Church and sundries	232,678	141,469
Governance	123,282	64,870
	<u>2,235,455</u>	<u>2,116,549</u>

Notes to the Financial Statements
For the year ended 31 December 2023

11. Analysis of grants

	Grants to Institutions 2023 £	Total funds 2023 £	Total funds 2022 £
Donated fixed assets	329,598	329,598	-

In accordance with a Deed of Donation signed on 15 December 2023, the South African properties that were held by the parent charity have been disposed of through Grants made to institutions reflective of the gift of the schools to Catholic Schools Trust.

12. Other expenditure

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Loss on disposal of subsidiary	1,868,672	1,868,672	-

Following the end of the Congregation's mission in South Africa, the South African subsidiary has been disposed of at 31 December 2023 for £Nil consideration, generating a loss on disposal equal to the net assets of the subsidiary (see note 28).

13. Net movement in funds

Net movement in funds is stated after charging/(crediting):

	2023 £	2022 £
Auditor's remuneration - audit of group financial statements	14,885	14,175
Auditor's remuneration - preparation of group financial statements	12,680	12,075
Depreciation of tangible fixed assets	330,900	368,303
Surplus on disposal of fixed assets	(729,160)	(5,554)
Currency losses/(gains)	266,917	(115,768)

Notes to the Financial Statements
For the year ended 31 December 2023

14. Staff

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Wages and salaries	4,151,869	3,944,402	2,081,236	1,904,598
Social security costs	129,356	117,835	129,356	117,835
Pension costs	29,860	50,299	29,860	50,299
	4,311,085	4,112,536	2,240,452	2,072,732

Included in 2023 staff costs is redundancy payments totalling £39,100 (2022 - redundancy payment of £5,775).

The average number of persons employed by the Charity during the year was as follows:

	Group 2023 No.	Group 2022 No.	Charity 2023 No.	Charity 2022 No.
Average number of employees during the year	204	196	93	85

No employee received remuneration amounting to more than £60,000 in either year.

Key management personnel is limited to the trustees of the Charity. There are no employee benefits paid to key management personnel.

None of the Trustees received any emoluments or had any expenses reimbursed during the year.

All of the Trustees are members of the Congregation and in addition to their responsibilities as Trustees, are actively involved in carrying out the objects of Charity. Accordingly, all the Trustees benefited from the accommodation costs and other associated expenditure disclosed as charitable activities in the Statement of financial activities, however these benefits were consistent with those received by the rest of the Congregation and there were no financial incentives awarded to Trustees.

The Charity has arranged insurance to protect the Charity from loss arising from neglect or default of its Trustees, employees or agents and to indemnify the Trustees and officers from the consequences of any neglect or default on their part.

Notes to the Financial Statements
For the year ended 31 December 2023

15. Tangible fixed assets

Group

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2023	20,798,477	766,128	223,597	21,788,202
Additions	1,576,133	335,031	15,495	1,926,659
Disposals	(859,235)	-	(49,145)	(908,380)
At 31 December 2023	21,515,375	1,101,159	189,947	22,806,481
Depreciation				
At 1 January 2023	4,478,014	568,256	207,346	5,253,616
Charge for the year	292,318	32,271	6,311	330,900
On disposals	(334,556)	-	(49,145)	(383,701)
At 31 December 2023	4,435,776	600,527	164,512	5,200,815
Net book value				
At 31 December 2023	17,079,599	500,632	25,435	17,605,666
At 31 December 2022	16,320,463	197,872	16,251	16,534,586

The value of freehold land, which is not depreciated, has been estimated by the Trustees at £4,864,216 (2022 - £5,079,025).

The majority of the tangible fixed assets are used for charitable activities.

A professional valuation of St Paul's Convent was undertaken by Eddisons in December 2020, resulting in a valuation of £7,000,000.

Notes to the Financial Statements
For the year ended 31 December 2023

15. Tangible fixed assets (continued)

Charity

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2023	20,798,477	766,128	213,388	21,777,993
Additions	1,576,133	335,031	15,495	1,926,659
Disposals	(859,235)	-	(49,145)	(908,380)
At 31 December 2023	21,515,375	1,101,159	179,738	22,796,272
Depreciation				
At 1 January 2023	4,478,014	568,256	197,137	5,243,407
Charge for the year	292,318	32,271	6,311	330,900
On disposals	(334,556)	-	(49,145)	(383,701)
At 31 December 2023	4,435,776	600,527	154,303	5,190,606
Net book value				
At 31 December 2023	17,079,599	500,632	25,435	17,605,666
At 31 December 2022	16,320,463	197,872	16,251	16,534,586

Notes to the Financial Statements
For the year ended 31 December 2023

16. Fixed asset investments

Group	Listed investments £	Cash trading account £	Total £
Market valuation			
At 1 January 2023	12,262,547	474,087	12,736,634
Additions	1,373,217	(1,373,217)	-
Disposals	(2,774,314)	2,657,853	(116,461)
On disposal of subsidiaries	(622,318)	-	(622,318)
Revaluations	271,631	-	271,631
Income net of fees	-	380,514	380,514
Amounts withdrawn	-	(1,911,289)	(1,911,289)
At 31 December 2023	<u>10,510,763</u>	<u>227,948</u>	<u>10,738,711</u>
Charity			
Market valuation			
At 1 January 2023	11,594,982	474,087	12,069,069
Additions	1,373,217	(1,373,217)	-
Disposals	(2,774,314)	2,657,853	(116,461)
Revaluations	316,878	-	316,878
Income net of fees	-	380,514	380,514
Amounts withdrawn	-	(1,911,289)	(1,911,289)
At 31 December 2023	<u>10,510,763</u>	<u>227,948</u>	<u>10,738,711</u>

The historical cost of the Charity's investments at 31 December 2023 was £8,131,755 (2022 - £8,145,167)

There were no investments individually greater than 5% of the portfolio value at 1 January 2023 and 31 December 2023.

Details of the subsidiary undertakings are given in note 28.

Notes to the Financial Statements
For the year ended 31 December 2023

17. Debtors

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Amounts owed by group undertakings	-	-	355,662	-
Other debtors	286,052	220,180	283,030	76,440
Prepayments and accrued income	17,092	16,450	16,818	16,450
	303,144	236,630	655,510	92,890

18. Creditors: Amounts falling due within one year

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Other taxation and social security	31,205	28,442	31,205	28,442
Other creditors	42,326	385,231	36,995	71,348
Accruals and deferred income	262,580	110,578	262,580	110,768
	336,111	524,251	330,780	210,558

Notes to the Financial Statements
For the year ended 31 December 2023

19. Statement of funds

Statement of funds - current year

	Balance at 1 January 2023 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2023 £
Unrestricted funds						
Designated funds						
Retirement and medical	11,182,678	-	-	(2,679,273)	-	8,503,405
Mission and donation	1,500,000	-	-	-	-	1,500,000
Fixed assets	9,745,588	-	(195,924)	(564,276)	-	8,985,388
Investments	53,956	536,973	(56,040)	-	200,417	735,306
South Africa education	454,993	-	(454,993)	-	-	-
St Martha's Retreat	1,814,683	-	-	(1,814,683)	-	-
	<u>24,751,898</u>	<u>536,973</u>	<u>(706,957)</u>	<u>(5,058,232)</u>	<u>200,417</u>	<u>19,724,099</u>
General funds						
General Funds	<u>1,421,596</u>	<u>8,125,252</u>	<u>(11,193,568)</u>	<u>3,481,097</u>	<u>(266,917)</u>	<u>1,567,460</u>
Total Unrestricted funds	<u>26,173,494</u>	<u>8,662,225</u>	<u>(11,900,525)</u>	<u>(1,577,135)</u>	<u>(66,500)</u>	<u>21,291,559</u>
Endowment funds						
Endowment Fund	<u>7,178,119</u>	<u>-</u>	<u>(134,976)</u>	<u>1,577,135</u>	<u>-</u>	<u>8,620,278</u>
Restricted funds						
Romania fund	<u>20,408</u>	<u>18,869</u>	<u>(13,317)</u>	<u>-</u>	<u>-</u>	<u>25,960</u>
Total of funds	<u><u>33,372,021</u></u>	<u><u>8,681,094</u></u>	<u><u>(12,048,818)</u></u>	<u><u>-</u></u>	<u><u>(66,500)</u></u>	<u><u>29,937,797</u></u>

19. Statement of funds (continued)

Designated funds

The retirement and medical fund has been established for the purpose of providing for retired members of the Congregation.

The mission and donation fund represents an ongoing fund for donations. The Charity has a long-term involvement with a number of charitable projects, particularly in Romania and South Africa, and has made considerable donations in support of these activities. It is the intention of the Trustees to continue to support these projects and further donations are likely to be made in future years, although no legally binding commitments have been entered into in this regard.

The fixed asset fund represents the book value of the Charity's tangible fixed assets, principally land and buildings currently held for use in activities in furtherance of the objects of the charity and the funds are therefore unavailable for use. A proportion of the fixed assets are represented by Endowment funds, comprising the Land & Buildings occupied by the Mother House

The investments fund represents the carrying value of investments after deducting the retirement and medical and the mission and donation funds. Investment capital paid away has been transferred from the retirement and medical fund back into general funds.

The South Africa education fund represents amounts earmarked for specific purposes by the South African subsidiary, such as sports & grounds, tuckshop and fundraising. The fund was relinquished on disposal of the South African subsidiary.

St Martha's Retreat represents monies set aside for improvement works at St Paul's Convent. Following the completion of the new Dupuis Retreat and Conference Centre in 2023, a transfer was made to endowment funds reflective of the fixed asset addition. The surplus funds were transferred back into general funds.

Restricted funds

The Romania fund represents monies collected specifically for projects in that country.

Endowment funds

The endowment fund represents those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund and capitalised improvement works are transferred into the fund.

Notes to the Financial Statements
For the year ended 31 December 2023

19. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2022 £
Unrestricted funds						
Designated funds						
Retirement and medical	11,182,678	-	-	-	-	11,182,678
Mission and donation	1,500,000	-	-	-	-	1,500,000
Fixed assets	9,477,525	-	(263,475)	531,538	-	9,745,588
Investments	2,912,416	568,291	(50,078)	(2,133,256)	(1,243,417)	53,956
South Africa education	444,466	-	-	10,527	-	454,993
St Martha's Retreat	800,000	-	-	1,014,683	-	1,814,683
	<u>26,317,085</u>	<u>568,291</u>	<u>(313,553)</u>	<u>(576,508)</u>	<u>(1,243,417)</u>	<u>24,751,898</u>
General funds						
General Funds	<u>2,745,211</u>	<u>7,173,156</u>	<u>(8,799,926)</u>	<u>187,387</u>	<u>115,768</u>	<u>1,421,596</u>
Total Unrestricted funds	<u>29,062,296</u>	<u>7,741,447</u>	<u>(9,113,479)</u>	<u>(389,121)</u>	<u>(1,127,649)</u>	<u>26,173,494</u>
Endowment funds						
Endowment Fund	<u>6,893,800</u>	<u>-</u>	<u>(104,802)</u>	<u>389,121</u>	<u>-</u>	<u>7,178,119</u>
Restricted funds						
Romania fund	<u>9,463</u>	<u>48,469</u>	<u>(37,524)</u>	<u>-</u>	<u>-</u>	<u>20,408</u>
Total of funds	<u>35,965,559</u>	<u>7,789,916</u>	<u>(9,255,805)</u>	<u>-</u>	<u>(1,127,649)</u>	<u>33,372,021</u>

Notes to the Financial Statements
For the year ended 31 December 2023

20. Summary of funds**Summary of funds - current year**

	Balance at 1 January 2023 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2023 £
Designated funds	24,751,898	536,973	(706,957)	(5,058,232)	200,417	19,724,099
General funds	1,421,596	8,125,252	(11,193,568)	3,481,097	(266,917)	1,567,460
Endowment funds	7,178,119	-	(134,976)	1,577,135	-	8,620,278
Restricted funds	20,408	18,869	(13,317)	-	-	25,960
	<u>33,372,021</u>	<u>8,681,094</u>	<u>(12,048,818)</u>	<u>-</u>	<u>(66,500)</u>	<u>29,937,797</u>

Summary of funds - prior year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2022 £
Designated funds	26,317,085	568,291	(313,553)	(576,508)	(1,243,417)	24,751,898
General funds	2,745,211	7,173,156	(8,799,926)	187,387	115,768	1,421,596
Endowment funds	6,893,800	-	(104,802)	389,121	-	7,178,119
Restricted funds	9,463	48,469	(37,524)	-	-	20,408
	<u>35,965,559</u>	<u>7,789,916</u>	<u>(9,255,805)</u>	<u>-</u>	<u>(1,127,649)</u>	<u>33,372,021</u>

Notes to the Financial Statements
For the year ended 31 December 2023

21. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total funds 2023 £
Tangible fixed assets	8,985,388	-	8,620,278	17,605,666
Fixed asset investments	10,738,711	-	-	10,738,711
Current assets	1,903,571	25,960	-	1,929,531
Creditors due within one year	(336,111)	-	-	(336,111)
Total	21,291,559	25,960	8,620,278	29,937,797

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total funds 2022 £
Tangible fixed assets	9,356,467	-	7,178,119	16,534,586
Fixed asset investments	12,736,634	-	-	12,736,634
Current assets	4,604,644	20,408	-	4,625,052
Creditors due within one year	(524,251)	-	-	(524,251)
Total	26,173,494	20,408	7,178,119	33,372,021

Notes to the Financial Statements
For the year ended 31 December 2023

22. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2023 £	Group 2022 £
Net expenditure for the year (as per Statement of Financial Activities)	(3,167,307)	(2,709,306)
Adjustments for:		
Depreciation charges	330,900	368,303
(Gains)/losses on investments	(200,417)	1,243,417
Dividends and interest from investments	(542,178)	(570,765)
Surplus on the sale of fixed assets	(729,160)	(5,554)
Donated fixed assets	329,598	-
Increase/(decrease) in debtors	133,486	(7,528)
(Decrease)/increase in creditors	(188,140)	53,284
Loss on disposal of subsidiary	1,868,672	-
Net cash used in operating activities	(2,164,546)	(1,628,149)

23. Analysis of cash and cash equivalents

	Group 2023 £	Group 2022 £
Cash at bank	1,626,387	4,388,422
Cash in investments	227,948	474,087
Total cash and cash equivalents	1,854,335	4,862,509

24. Analysis of changes in net debt

	At 1 January 2023 £	Cash flows £	Disposal of subsidiary £	At 31 December 2023 £
Cash at bank and in hand	4,388,422	(1,422,622)	(1,339,413)	1,626,387

Sisters of Charity of St Paul The Apostle

Notes to the Financial Statements For the year ended 31 December 2023

25. Capital commitments

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Contracted for but not provided in these financial statements				
Development of tangible fixed assets	-	1,814,683	-	1,814,683

26. Pension commitments

The Charity operates a defined contribution pension scheme, the assets of which are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity and amounted to £29,860 (2022 - £50,299).

The pension liability and expense is allocated wholly to unrestricted funds on the basis that all staff costs are met from general funds.

27. Related party transactions

In 2023, the Irish subsidiary contributed £172,593 to the parent charity during the year. Also, following a sale of land at an Irish property owned by the parent charity, the Irish subsidiary owed the proceeds from the sale of £355,662 to the parent charity at the balance sheet date.

In 2022, there was one transaction between group entities, being a contribution from the parent charity to the Irish subsidiary of £4,429. No amounts were owing at the balance sheet date.

28. Principal subsidiaries

The following were subsidiary undertakings of the Charity:

	Surplus / (deficit) 2023 £	Net assets 31 December 2023 £
Sisters of Charity of St Paul the Apostle (Republic of Ireland 20011598)	(187,358)	501,996
Sisters of Charity of St Paul the Apostle (South Africa PBO 18/11/13/2860)	(198,591)	1,868,672

Following the end of the Congregation's mission in South Africa, the South African subsidiary has been disposed of at 31 December 2023 and is therefore not included in the consolidation from this day forth. The net assets disposed of included cash at bank of £1,339,413.

SISTERS OF CHARITY OF ST PAUL THE APOSTLE

England & Wales - Charity number 211200

Accounts

Charity number: 211200

Sisters of Charity of St Paul The Apostle

Trustees' Report and Financial Statements

For the year ended 31 December 2022



Sisters of Charity of St Paul The Apostle

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Sisters of Charity of St Paul The Apostle

Reference and Administrative Details of the Charity, its Trustees and Advisers For the year ended 31 December 2022

Trustees	Sister C Neenan, Superior General (resigned 4 July 2022) Sister T Murphy, Councillor & Bursar Sister A Sullivan, Congregational Leader Sister M Mattison, Councillor (resigned 4 July 2022) Sister E Browne, Councillor Sister C Bordea, Councillor Sister M Hayes, Councillor (appointed 4 July 2022) Sister M Lynch, Councillor (appointed 4 July 2022)
Charity registered numbers	211200 and SC038528
Registered office	St. Pauls Convent 94 Selly Park Road Selly Park Birmingham B29 7LL
Independent auditors	Dains Audit Limited 15 Colmore Row Birmingham B3 2BH
Bankers	Lloyds Bank Plc 134 New Street Birmingham B2 4NP
Solicitors	Anthony Collins LLP 134 Edmund Street Birmingham B3 2ES
Investment Managers	Evelyn Partners 103 Colmore Row Birmingham B3 3AG

Sisters of Charity of St Paul The Apostle

Trustees' Report For the year ended 31 December 2022

The Trustees present their annual report together with the audited financial statements of the Charity for the year 1 January 2022 to 31 December 2022.

Introduction

The Sisters of Charity of St Paul the Apostle is an unincorporated charity registered with the Charity Commission of England and Wales under Registration Number 211200.

The Charity is also registered with the Office of the Scottish Charity Regulator under Registration Number SC038528 and with the Charities Regulatory Authority in the Republic of Ireland under Registration Number 20011598.

The Sisters of Charity of St Paul the Apostle is a Religious Congregation founded in 1847 and there are currently 99 members. It is governed and managed by the Superior General together with an elected Council of five Sisters referred to as the Leadership Team. These are the Trustees of the Charity listed on page 1.

Objectives and activities

a. Policies and objectives

The Charity's Trust Deed states the Trust's principal objectives to be the support or advancement by lawful charitable means of any charitable work for the time being carried on by the Congregation and if at any time the Congregation ceases to exist or ceases to carry on charitable work then for the advancement of the Roman Catholic Religion by such lawful charitable means as the Trustees or a majority of the Trustees think fit. The Trustees hold meetings on a regular basis to conduct the operations of the Charity and implement its investment and other policies.

In presenting this Report and Financial Statement for the year ended 31 December 2022 the Trustees have had regard to public benefit guidance published by the Charity Commission.

b. Activities undertaken to achieve objectives

In fulfilment of the objectives of the Trust it is the policy of the Charity to serve the public benefit by undertaking a variety of charitable activities. Members are involved in Education at various levels, Health Care, Care of the Elderly, including elderly and sick members, various forms of Social and Pastoral work, Initial Formation and Training of members. There have been no material changes in policy during the last year. It is the policy of the Charity to serve the public benefit by:

1. EDUCATION

Members of the Congregation teach in Pre-Schools, Primary Schools and Secondary Schools are involved in Diocesan Adult Education and Formation Programmes, Literacy and Numeracy programmes for adult immigrants and children with special needs. They also work as counsellors, school governors and voluntary helpers. Within the field of education, the pastoral care, security and safety of pupils are regarded as a priority. The Charity operates the following schools: -

England

St Paul's Catholic School for Girls, Birmingham (1,000+ students). This is a Voluntary Aided Roman Catholic non-selective Comprehensive School. The current Trustees are those of the Congregation. The school is administered by a Board of Governors with foundation Governors selected by the Trustees. The Congregation owns the freehold land and buildings. Members of the Congregational Trustees are members of the Governing Body and give feedback at the Trustee Meetings.

Sisters of Charity of St Paul The Apostle

Trustees' Report (continued) For the year ended 31 December 2022

Objectives and activities (continued)

England (continued)

In order to secure the Mission and the well-established Ethos of St Paul's School for Girls School into the future the Trustees are in the process of transferring trusteeship responsibilities to a new Trust Body, the Gaudete Trust. This Trust is in the final stages of being set up as a Charitable Incorporated Organisation (CIO) in collaboration with four other registered charities (Religious Orders) who are the Trust Members and who are responsible for appointing the new Trustees. The five Members are funding the costs of establishing the Gaudete Trust. The Members are currently awaiting the approval of its Draft Constitution which has been submitted to the Charity Commission. The Gaudete Trust has already secured Canonical Status as a Public Juridical Person (PJP) from the Bishops' Conference of England and Wales. The Sisters of Charity of St Paul will retain ownership of the property.

Ireland

The Congregation owns the freehold land and buildings of St Paul's Senior Primary School, Greenhills, Dublin (300+ students), now called Holy Spirit Primary School which is under the patronage of the Archdiocese of Dublin and funded by the Department of Education and Skills.

The Congregation owns the freehold land and buildings of these two schools:

Scoil Pól (St Paul's) Secondary School, Kilfinane (600+ students)

St. Paul's Secondary School, Greenhills, Dublin 12 (500+ students)

The Trusteeship was transferred to Le Chéile, a Catholic Schools Trust, on 1st September 2009 with a licence, which expires on 31 August 2029, to use the properties to operate the schools.

A Trustee and Chairpersons of the Board of Management of each of these schools attend regular meetings of the Le Chéile Trust.

South Africa

Selly Park Primary School, Rustenburg (500 students approximately)

Selly Park Secondary School, Rustenburg (300+ students)

These are Roman Catholic Multi-racial Schools which are fee-paying and independent. The fees are deliberately fixed at a moderate rate to enable children of poorer families to benefit. The Trustees have approved the provision of Bursaries which took effect in 2007. Staff and members of the Board of Governors in both schools are carefully chosen ensuring that, as far as possible, there is a fair balance of gender, race and expertise. Members of the Congregation's Trustees visit the schools each year to ensure that the ethos of the schools is in accordance with the spirit of the Congregation, that the properties are well maintained and that the finances are administered efficiently. Feedback from the visits is given at full Trustee Meetings. Both schools are now under the Trusteeship of a Catholic Schools Trust. The properties are in the ownership of the Congregation.

Romania

The Congregation currently finances three Pre-Schools, one Primary School and one Secondary School:

Câmpulung-Muscel (One Building)	-	Pre-School, Primary School (morning session) and Secondary School (afternoon session) 500+ students.
Onesti	-	Pre-School 100+ Children
Tomesti	-	Pre-School 80+ Children

The Vladimir Ghika Day Centre was officially opened in November 2017. It caters for 30+ children with autism and severe learning difficulties.

Sisters of Charity of St Paul The Apostle

Trustees' Report (continued) For the year ended 31 December 2022

Objectives and activities (continued)

The Charity has established sound financial structures for these schools and the accounts are submitted for annual audit. Members of the Congregation's Trustees visit these schools at least once a year if possible and meet with School Managers to ensure that the ethos of the school is in accordance with the mission of the Congregation, that the properties are well maintained and that the finances are administered efficiently. Feedback from the visit is given at full Trustee Meetings.

The Sisters of Charity of St. Paul the Apostle Romanian Association, encompassing the properties of Campulung, Onesti and Tomesti was established in 2010.

2. HEALTH CARE

Care of the Elderly

The Congregation operates the following Care Facilities:

England

Registered Care Home with Nursing

St Paul's Nursing Home, Selly Park, Birmingham (24 beds).

The Trustees have engaged The Saint John of God Hospital Services to manage this Care Home and hold quarterly review meetings with them.

Mother House

In the Mother House a team of Care Professionals is in place to support frail and elderly members to maintain the activities of daily living for as long as possible.

This Care Provision also operates in branch houses as appropriate.

Scotland

The Charity, which includes the results of St Anne's Registered Care Home, Musselburgh, Scotland (37 beds), is also listed on the Scottish Charity Register: SC038528.

In this Care Home the Manager and staff provide quality care in compliance with the standards set by the Scottish Care Commission. Board of Management meetings are held regularly at which the Manager presents a comprehensive report to the Trustees.

Romania

In Tomesti, one member works in a Centre for mentally and physically disabled adults.

3. SOCIAL AND PASTORAL CARE

The Congregation operates a Day Conference Centre which facilitates education and religious/voluntary groups.

Some members contribute to retreat and pastoral programmes in other centres as requested.

Members work in the fields of psychotherapy and counselling, social work and parish pastoral ministries, hospital and prison chaplaincy, a welfare centre, an inter-church project for refugees and asylum seekers, a day centre for the homeless and alcohol/drugs dependency units. There is an increasing inter-faith dimension to all of these ministries.

Members work in pastoral and parish ministries in each country where the Congregation has a mission. Members also visit the sick and needy in their own homes.

Objectives and activities (continued)

4. FORMATION AND TRAINING OF MEMBERS AND TRUSTEES

The formation and education of new members are regarded as very important. For this purpose, designated houses and personnel are in place in Romania and England. Programmes of on-going training and formation are also provided for all members on a regular basis either by personnel within the Congregation or by other agencies. Members are encouraged to avail of opportunities to develop their own spiritual, theological and professional formation. There is a policy of induction and on-going training for Trustees.

5. SAFEGUARDING

Trustees of the Charity:

- (i) Take appropriate steps to ensure incidents of abuse cannot and do not take place.
- (ii) Have adequate and proper Safeguarding policies and systems in place in accordance with:
 - Catholic Safeguarding Advisory Service (CSAS), England.
 - Religious Life Safeguarding Service (RLSS), England
 - The National Board for Safeguarding Children in the Catholic Church, Ireland.
 - The Scottish Catholic Safeguarding Service.
- (iii) Ensure they deal with allegations/concerns of abuse seriously and responsibly and in the interests of the Charity.
- (iv) Ensure that members of the Congregation are regularly updated on Safeguarding matters.

Achievements and performance

During the last twelve months the Charity has remained faithful to its objectives, by serving the public benefit in the field of Education, Health Care, Care of the Elderly, Social and Pastoral Care, Formation and Training of Members with a particular emphasis on Safeguarding.

This year, the Charity has responded positively to the National Refugee crisis, by providing Sisters to help with teaching English. We have also provided food and clothing to those in need. During the year, members of the Congregation have been directly involved in helping refugees from Ukraine cope better with their current situation caused by the war in their country. The Charity has also responded positively by providing a Convent in Coventry for two Ukrainian families.

The Trustees have undergone a series of Trustee Training Modules, to enable them to fulfil their duties in accordance with the Charity Commission guidelines.

A GDPR Policy and a Retention of Documents Policy have been drawn up. GDPR remains an agenda item on the agenda for all Trustee Meetings.

Financial review

a. Going concern

The Trustees have undertaken a detailed assessment of cashflows for the period to January 2028 considering likely income scenarios, cost reductions and government support.

After considering the level of reserves (current and projected), the diversity of income streams and the steps taken to mitigate including cost reductions, the Trustees assess that the charity will continue to provide its public benefit during the next 12 months and beyond. They therefore consider that it is appropriate for the financial statements to be prepared on a going concern basis.

b. Investments

The investments held by the Congregation were acquired in accordance with powers available to the Trustees.

The Trustees are mindful of the need to have an ethical approach to investment. The Trustees seek to ensure that they invest only in companies that are supportive and not in conflict with the work of the Charity. The Trustees do not invest in companies involved in the manufacture and sale of armaments nor any involved in illicit or illegal drugs or pharmaceuticals, similarly, they avoid companies that exploit the environment.

Together with the Investment Managers the Trustees decided to divest investment in fossil fuels.

The investment managers report to the Trustees in detail each quarter on the performance of the investments. Comparisons with a number of recognised performance indices enable the Trustees to consider the return on investments to be satisfactory.

c. Insurance Cover

Trustees ensure that there is adequate cover in place for all the activities of the Charity.

d. Risk Management

The Trustees have considered the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and believe that there are adequate systems in place to mitigate exposure to the major risks.

Members working in Romania and South Africa are allowed sufficient funds to ensure their personal safety and to care for their health. They also meet the health and safety requirements of the area in which they work.

The Trustees Risk Assessment document was updated in February 2023.

Trustees' Report (continued)
For the year ended 31 December 2022

e. Reserves Policy

Unrestricted funds

General unrestricted funds - it is the policy of the Trustees, having regard to the specific designated funds referred to below, to maintain the total of the General unrestricted funds, which are the free reserves of the charity and the mission and donation fund, at a level which in total would not exceed 6 months expenditure. Such funds may be held in order to finance both the working capital and capital investment in furtherance of the objectives of the charity. Free reserves at 31 December 2022 as defined above are £1,421,596 (2021 - £2,745,211) together with the Mission and Donation fund of £1,500,000 (2021 - £1,500,000) at that date, in aggregate represent not more than 6 months projected expenditure.

Designated funds - this represents amounts that have been put aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designated funds at 31 December 2022 were £24,751,898 (2021 - £26,317,085). The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund. The designated funds are:

Retirement and Medical fund

The Trustees have designated funds to provide for their commitment to make due provision for the retirement and care in old age and sickness of the Congregation's members.

Mission and Donation fund

Funds are designated for ongoing mission work.

Fixed Assets

In order to fulfil its charitable objectives the Congregation needs a large number of properties. Any property surplus to requirements is sold, but the remainder although unrestricted cannot be realised without undermining the Congregation's work. The Trustees hold a property review meeting every six months to ensure that properties continue to fulfil the needs of the Congregational Mission.

The contents of the properties and motor vehicles are similarly used in the work of the Congregation.

A proportion of the fixed assets is represented by the Endowment fund. The Trustees consider that the value of all the fixed assets should be reflected by endowment or designated funds and accordingly, have created a designated fund for this purpose

Investments

The investments fund represents the carrying value of investments after deducting the retirement and medical and the mission and donation funds.

Restricted funds

Restricted funds of £20,408 (2021 - £9,463) represent donations that are allocated by the donor for specific purposes.

Endowment fund

Endowment funds of £7,178,119 (2021 - £6,893,800) represent those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

f. Results

The net movement in funds for the year of £(2,593,538) (2021 - £350,396) is in line with expectations. With an ageing community, income is increasingly reflected in pensions earned for past services and investment income rather than salaries. This also results in greater reliance on paid lay employees and the importance of managing properties to reflect their best use for the on-going charitable work.

Structure, governance and management

a. Constitution

The Charity is governed by a Trust Deed dated 27 May 1957 and a Charity Commission Scheme of 17 November 1967. The Charity is constituted as an Unincorporated Association.

The Trustees were appointed at the General Chapter meeting in July 2016 and took up office on 1 October 2016.

Trustees are appointed for a six year term, and in accordance with the Constitution, can only serve for a maximum of two full consecutive terms in office. Elections are held every six years.

b. Fundraising

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake widespread fundraising from the general public, the legislation defines fund raising as "soliciting or otherwise procuring money or other property for charitable purposes." Such amounts receivable are presented in our accounts as "income from donations and legacies" and include grants.

The Trustees are aware of the Charity Governance Code. This is a voluntary code which the Trustees have not yet signed up to.

Future plans

The Trustees have commenced the refurbishment of Saint Martha's wing at Selly Park with a view to making it available for retreat purposes.

Engagement with others

The Trustees have regard to the need to foster the business relationships they have built up which support the charity and give consideration in this regard when making principal decisions that could affect the businesses concerned.

Particular consideration is given to the contractual obligations we maintain with Saint of God Hospitaller Services and the Elior Group.

Sisters of Charity of St Paul The Apostle

Trustees' Report (continued) For the year ended 31 December 2022

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales and Scotland requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Group and the Charity and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Group and the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of Information to auditors

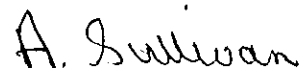
Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

Auditors

The trustees, having been notified of the cessation of the partnership known as Dains LLP, resolved that Dains Audit Limited be appointed as successor auditor with effect from 1 April 2022. The designated trustees will propose a motion reappointing Dains Audit Limited at a meeting of the trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Sister A Sullivan
Trustee

Date: 1 June 2023

Opinion

We have audited the financial statements of Sisters of Charity of St Paul The Apostle (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 December 2022 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Charity balance sheet, the Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charity's affairs as at 31 December 2022 and of the Group's incoming resources and application of resources, including its Income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- the parent Charity has not kept sufficient and proper accounting records; or
- the parent Charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the senior statutory auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the Charity through discussions with directors and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the Charity, including the financial reporting legislation, Charities Act 2011, taxation legislation, anti-bribery, employment, and environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the Charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 3 were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

Sisters of Charity of St Paul The Apostle

Independent Auditors' Report to the Members of Sisters of Charlty of St Paul The Apostle (continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims;
- reviewing correspondence with HMRC, relevant regulators and the Charity's legal advisors.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Dains Audit Limited

Statutory Auditor
Chartered Accountants

Birmingham

1 June 2023

Sisters of Charity of St Paul The Apostle

Consolidated Statement of financial activities
For the year ended 31 December 2022

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income and endowments from:						
Donations and legacies	4	2,245,933	48,469	-	2,294,402	2,403,663
Charitable activities	5	4,831,136	-	-	4,831,136	4,280,817
Investments	6	570,765	-	-	570,765	531,902
Other income	7	93,613	-	-	93,613	570,863
Total income and endowments		7,741,447	48,469	-	7,789,916	7,787,245
Expenditure on:						
Raising funds	8	50,078	-	-	50,078	65,584
Charitable activities	9	9,063,401	37,524	104,802	9,205,727	8,987,754
Total expenditure		9,113,479	37,524	104,802	9,255,805	9,053,338
Net (expenditure) / Income before Investments		(1,372,032)	10,945	(104,802)	(1,465,889)	(1,266,093)
Net (losses)/gains on investments		(1,243,417)	-	-	(1,243,417)	1,696,639
Net income / (expenditure)		(2,615,449)	10,945	(104,802)	(2,709,306)	430,546
Transfers between funds	17	(389,121)	-	389,121	-	-
Net movement in funds before other gains/(losses)		(3,004,570)	10,945	284,319	(2,709,306)	430,546
Other recognised gains/(losses):						
Other gains/(losses)		115,768	-	-	115,768	(80,150)
Net movement in funds		(2,888,802)	10,945	284,319	(2,593,538)	350,396
Reconciliation of funds:						
Total funds brought forward	17	29,062,296	9,463	6,893,800	35,965,559	35,615,163
Net movement in funds		(2,888,802)	10,945	284,319	(2,593,538)	350,396
Total funds carried forward	17	26,173,494	20,408	7,178,119	33,372,021	35,965,559

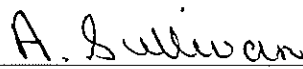
The notes on pages 18 to 40 form part of these financial statements.

Sisters of Charity of St Paul The Apostle

Consolidated Balance Sheet
As at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	16,534,586	16,371,325
Investments	14	12,736,634	15,595,094
		<u>29,271,220</u>	<u>31,966,419</u>
Current assets			
Debtors due within 1 year	15	236,630	229,102
Cash at bank and in hand	20	4,388,422	4,241,005
		<u>4,625,052</u>	<u>4,470,107</u>
Creditors: amounts falling due within one year	16	(524,251)	(470,967)
Net current assets		<u>4,100,801</u>	<u>3,999,140</u>
Net assets		<u><u>33,372,021</u></u>	<u><u>35,965,559</u></u>
 Endowment funds	17	 7,178,119	 6,893,800
Restricted funds	17	20,408	9,463
Unrestricted funds	17	26,173,494	29,062,296
Total funds		<u><u>33,372,021</u></u>	<u><u>35,965,559</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


Sister A Sullivan
Trustee

Date: 1 June 2023

The notes on pages 18 to 40 form part of these financial statements.

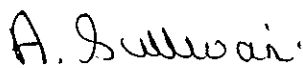
Sisters of Charity of St Paul The Apostle

Charity Balance Sheet
As at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	16,534,586	16,370,492
Investments	14	12,069,069	14,979,813
		<u>28,603,655</u>	<u>31,350,305</u>
Current assets			
Debtors	15	92,890	96,016
Cash at bank and in hand		2,129,226	2,415,143
		<u>2,222,116</u>	<u>2,511,159</u>
Creditors: amounts falling due within one year	16	(210,558)	(155,912)
Net current assets		<u>2,011,558</u>	<u>2,355,247</u>
Net assets		<u><u>30,615,213</u></u>	<u><u>33,705,552</u></u>
Charity funds			
Endowment funds		7,178,119	6,893,800
Restricted funds		20,408	1,225,648
Unrestricted funds		23,416,686	25,586,104
Total funds		<u><u>30,615,213</u></u>	<u><u>33,705,552</u></u>

The Charity's net movement in funds for the year was £(3,090,339) (2021 - £429,179).

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


Sister A Sullivan
Trustee

Date: 1 June 2023

The notes on pages 18 to 40 form part of these financial statements.

Sisters of Charity of St Paul The Apostle

**Consolidated Statement of Cash Flows
For the year ended 31 December 2022**

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash used in operating activities	20	(1,628,149)	(1,759,304)
Cash flows from investing activities			
Dividends, interests and rents from investments		570,765	531,902
Proceeds from the sale of tangible fixed assets		2,412	695,978
Purchase of tangible fixed assets		(531,719)	(65,159)
Proceeds from sale of investments		2,014,149	1,949,827
Purchase of investments		(979,054)	(1,057,109)
Net cash provided by investing activities		1,076,553	2,055,439
Change in cash and cash equivalents in the year		(551,596)	296,135
Cash and cash equivalents at the beginning of the year		5,298,337	5,082,352
Change in cash and cash equivalents due to exchange rate movements		115,768	(80,150)
Cash and cash equivalents at the end of the year	21	4,862,509	5,298,337

The notes on pages 18 to 40 form part of these financial statements

1. General information

Sisters of Charity of St Paul the Apostle is an unincorporated Charity registered in England, Wales and Scotland. The registered office address and registered numbers are given on page 1. The principal activities and objectives of the Charity are set out in the Trustees' Report beginning on page 2.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Sisters of Charity of St Paul The Apostle meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

2. Accounting policies (continued)

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Consolidated statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.3 Expenditure

Expenditure is accounted for on an accruals basis and has been classified using the following method:

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs. Expenditure in each of the houses have been divided on the type of activities carried out by each house. The division is on a percentage basis. The bases of the allocation of percentage is reviewed each year. The percentage allocated to each of the charitable activities for each of the houses has been decided by the Trustees.

All expenditure is inclusive of irrecoverable VAT.

2.4 Government grants

Government grants, including the Coronavirus Job Retention Scheme, are credited to the Consolidated statement of financial activities as the related expenditure is incurred.

2. Accounting policies (continued)

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Foreign currencies

Monetary assets and liabilities are translated into sterling at the rates of exchange ruling at the balance sheet date. Differences on exchange are credited or charged to the Statement of financial activities in the period in which they arise.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The freehold land and buildings occupied by the Mother House, namely St Paul's Convent, have been included in the financial statements at their fair value based on the results of a professional valuation carried out in December 2020, with depreciation being charged since this date and subsequent improvements included at cost.

The other property held by the Charity, namely the branch houses, are held at historical cost, the cost being deemed as the value of the properties on transition to FRS102 following a professional valuation in 2005.

The value of land is estimated by the Trustees and is not depreciated because it has an indefinitely long useful life.

Furniture, fixtures and fittings have been included in the financial statements at the Trustees' valuation at 31 December 1996, with subsequent acquisitions with an individual cost in excess of £5,000 included at cost.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Charity may need to estimate fair value using an income or depreciated replacement cost approach.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Notes to the Financial Statements
For the year ended 31 December 2022

2. Accounting policies (continued)

2.7 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Land	-	no depreciation
Buildings	-	2% straight line method
Motor vehicles	-	20% straight line method
Fixtures and fittings	-	10% straight line method

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Consolidated statement of financial activities.

2.8 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

Other fixed asset investments, which mainly comprise investments quoted on recognised stock exchanges, are stated at middle market value at the year end.

Realised and unrealised gains and losses are shown netted off in the appropriate section of the Consolidated statement of financial activities.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated statement of financial activities as a finance cost.

2. Accounting policies (continued)

2.12 Financial instruments

The Charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.13 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

2.14 Fund accounting

The charity maintains various types of funds as follows:

Unrestricted funds

Designated funds which represent amounts set aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund.

General unrestricted funds represent unrestricted Income that is expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds

Restricted funds represent grants, donations and legacies received which are allocated by the donor for specific purposes.

Endowment fund

Representing those assets that must be held permanently by the Charity, comprising the Land & Buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

Investment income, gains and losses are allocated to the appropriate fund.

Notes to the Financial Statements
For the year ended 31 December 2022

3. Judgements in applying accounting policies and key sources of estimation uncertainty

In preparing these financial statements, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from those estimates and underlying assumptions are continually reviewed.

Key sources of estimation uncertainty:

- Tangible fixed assets are depreciated over their useful lives taking into account residual values where appropriate. The actual lives of these assets are assessed annually and may vary depending on a number of factors. In assessing asset lives, factors such as life cycle and maintenance programmes are taken into account. Residual value assessments consider issues such as the remaining life of the asset and project disposal values.
- At each reporting date, trade debtors are assessed for recoverability. If there is any evidence of impairment, the carrying amount of the debtor is reduced to its recoverable amount. The impairment loss is recognised immediately in the income statement.
- The valuation of fixed asset investments is estimated by the Charity's investment manager with reference to readily available market prices of quoted shares, traded bonds and similar investments.
- The valuation of land and buildings is estimated by experienced professional valuers commissioned by the Trustees

4. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Emoluments and pensions			
Salaries	233,627	-	233,627
Occupational and state pensions	1,744,924	-	1,744,924
Supplementary benefits	133,768	-	133,768
Subtotal	2,112,319	-	2,112,319
Legacies	4,262	-	4,262
Other donations and gifts	129,352	48,469	177,821
	2,245,933	48,469	2,294,402

Sisters of Charlty of St Paul The Apostle

Notes to the Financial Statements
For the year ended 31 December 2022

4. Income from donations and legacies (continued)

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Emoluments and pensions			
Salaries	163,240	-	163,240
Occupational and state pensions	1,893,453	-	1,893,453
Supplementary benefits	139,935	-	139,935
Subtotal	2,196,628	-	2,196,628
Legacies	63,938	-	63,938
Other donations and gifts	107,751	35,346	143,097
	2,368,317	35,346	2,403,663

5. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Education - school fees	3,048,417	3,048,417	2,749,968
Healthcare - guest fees	1,704,979	1,704,979	1,377,655
Grants received	77,740	77,740	153,194
	4,831,136	4,831,136	4,280,817

All income from charitable activities in 2021 was attributable to unrestricted funds.

Sisters of Charity of St Paul The Apostle

Notes to the Financial Statements
For the year ended 31 December 2022

6. Investment Income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Dividends and interest from investments	568,291	568,291	526,567
Rent received	2,474	2,474	5,335
	<u>570,765</u>	<u>570,765</u>	<u>531,902</u>

All income from investments in 2021 was attributable to unrestricted funds.

7. Other Incoming resources

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Gain on sales of property, land and other assets	5,554	5,554	439,572
Sale of goods & earned income	86,091	86,091	105,036
PTA levies, sport and culture	-	-	19,536
Coronavirus job retention scheme	-	-	2,710
Refunds and maintenance	1,968	1,968	4,009
	<u>93,613</u>	<u>93,613</u>	<u>570,863</u>

All other incoming resources in 2021 were attributable to unrestricted funds.

Notes to the Financial Statements
For the year ended 31 December 2022

8. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Investment management fees	50,078	50,078	65,584

9. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £
Education	3,127,081	37,524	-	3,164,605
Formation and Training	90,634	-	-	90,634
Healthcare	4,545,324	-	104,802	4,650,126
Social and Pastoral	1,300,362	-	-	1,300,362
	<u>9,063,401</u>	<u>37,524</u>	<u>104,802</u>	<u>9,205,727</u>

	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Education	2,827,807	68,450	-	2,896,257
Formation and Training	89,386	-	-	89,386
Healthcare	4,649,256	-	106,200	4,755,456
Social and Pastoral	1,246,655	-	-	1,246,655
	<u>8,813,104</u>	<u>68,450</u>	<u>106,200</u>	<u>8,987,754</u>

Sisters of Charity of St Paul The Apostle

Notes to the Financial Statements
For the year ended 31 December 2022

10. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £
Education	2,529,640	634,965	3,164,605
Formation and Training	90,634	-	90,634
Healthcare	3,486,024	1,164,102	4,650,126
Social and Pastoral	982,880	317,482	1,300,362
	<u>7,089,178</u>	<u>2,116,549</u>	<u>9,205,727</u>

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Education	2,247,837	648,420	2,896,257
Formation and Training	89,386	-	89,386
Healthcare	3,656,823	1,098,633	4,755,456
Social and Pastoral	947,028	299,627	1,246,655
	<u>6,941,074</u>	<u>2,046,680</u>	<u>8,987,754</u>

Sisters of Charity of St Paul The Apostle

**Notes to the Financial Statements
For the year ended 31 December 2022**

10. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2022 £	Total funds 2021 £
Staff costs	4,112,536	3,826,397
Depreciation	368,277	353,606
Provisions and Sisters expenses	2,608,365	2,761,071
	<u>7,089,178</u>	<u>6,941,074</u>

Analysis of support costs

	Total funds 2022 £	Total funds 2021 £
Donations and gifts	177,386	146,012
Establishment	1,433,939	1,356,395
Travelling	114,821	116,043
Office, garden and grounds	184,064	193,104
Church and sundries	141,469	171,174
Governance	64,870	63,952
	<u>2,116,549</u>	<u>2,046,680</u>

11. Net movement in funds

Net movement in funds is stated after charging/(crediting):

	2022 £	2021 £
Auditor's remuneration - audit of group financial statements	14,175	13,500
Auditor's remuneration - preparation of group financial statements	12,075	11,500
Depreciation of tangible fixed assets	368,303	353,553
Surplus on disposal of fixed assets	(5,554)	(439,572)
Currency (gains)/losses	<u>(115,768)</u>	<u>80,150</u>

Notes to the Financial Statements
For the year ended 31 December 2022

12. Staff

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Wages and salaries	3,944,402	3,685,320	1,904,598	1,745,131
Social security costs	117,835	105,444	117,835	105,444
Pension costs	50,299	35,633	50,299	35,633
	<u>4,112,536</u>	<u>3,826,397</u>	<u>2,072,732</u>	<u>1,886,208</u>

Included in 2022 staff costs is a termination payment of £5,775 made to 1 employee under the terms of a settlement agreement (2021 - redundancy payments totalling £15,098 in respect of 3 staff who applied for voluntary redundancy).

The average number of persons employed by the Charity during the year was as follows:

	Group 2022 No.	Group 2021 No.	Charity 2022 No.	Charity 2021 No.
Average number of employees during the year	<u>196</u>	<u>190</u>	<u>85</u>	<u>91</u>

No employee received remuneration amounting to more than £60,000 in either year.

Key management personnel is limited to the trustees of the Charity. There are no employee benefits paid to key management personnel.

None of the Trustees received any emoluments or had any expenses reimbursed during the year.

All of the Trustees are members of the Congregation and in addition to their responsibilities as Trustees, are actively involved in carrying out the objects of Charity. Accordingly, all the Trustees benefited from the accommodation costs and other associated expenditure disclosed as charitable activities in the Statement of financial activities, however these benefits were consistent with those received by the rest of the Congregation and there were no financial incentives awarded to Trustees.

The Charity has arranged insurance to protect the Charity from loss arising from neglect or default of its Trustees, employees or agents and to indemnify the Trustees and officers from the consequences of any neglect or default on their part. The annual cost of such insurance was £9,530 (2021 - £6,664).

Notes to the Financial Statements
For the year ended 31 December 2022

13. Tangible fixed assets

Group

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2022	20,408,484	632,692	226,447	21,267,623
Additions	389,993	133,436	8,290	531,719
Disposals	-	-	(11,140)	(11,140)
Foreign exchange movement	-	-	(29)	(29)
At 31 December 2022	20,798,477	766,128	223,568	21,788,173
Depreciation				
At 1 January 2022	4,135,857	545,336	215,105	4,896,298
Charge for the year	342,157	22,920	3,226	368,303
On disposals	-	-	(11,140)	(11,140)
Foreign exchange movement	-	-	126	126
At 31 December 2022	4,478,014	568,256	207,317	5,253,587
Net book value				
At 31 December 2022	16,320,463	197,872	16,251	16,534,586
At 31 December 2021	16,272,627	87,356	11,342	16,371,325

The value of freehold land, which is not depreciated, has been estimated by the Trustees at £5,079,025 (2021 - £4,004,025).

The majority of the tangible fixed assets are used for charitable activities.

A professional valuation of St Paul's Convent was undertaken by Eddisons in December 2020, resulting in a valuation of £7,000,000.

Notes to the Financial Statements
For the year ended 31 December 2022

13. Tangible fixed assets (continued)

Charity

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2022	20,408,484	632,692	216,238	21,257,414
Additions	389,993	133,436	8,290	531,719
Disposals	-	-	(11,140)	(11,140)
At 31 December 2022	<u>20,798,477</u>	<u>766,128</u>	<u>213,388</u>	<u>21,777,993</u>
Depreciation				
At 1 January 2022	4,135,856	545,336	205,730	4,886,922
Charge for the year	342,158	22,920	2,547	367,625
On disposals	-	-	(11,140)	(11,140)
At 31 December 2022	<u>4,478,014</u>	<u>568,256</u>	<u>197,137</u>	<u>5,243,407</u>
Net book value				
At 31 December 2022	<u>16,320,463</u>	<u>197,872</u>	<u>16,251</u>	<u>16,534,586</u>
At 31 December 2021	<u>16,272,628</u>	<u>87,356</u>	<u>10,508</u>	<u>16,370,492</u>

Notes to the Financial Statements
For the year ended 31 December 2022

14. Fixed asset investments

Group	Listed investments £	Cash trading account £	Total £
Market valuation			
At 1 January 2022	14,537,762	1,057,332	15,595,094
Additions	979,054	(979,054)	-
Disposals	(2,171,009)	2,053,390	(117,619)
Revaluations	(1,083,260)	-	(1,083,260)
Income net of fees	-	444,989	444,989
Amounts withdrawn	-	(2,102,570)	(2,102,570)
At 31 December 2022	<u>12,262,547</u>	<u>474,087</u>	<u>12,736,634</u>

Charity	Listed investments £	Cash trading account £	Total £
Market valuation			
At 1 January 2022	13,922,481	1,057,332	14,979,813
Additions	979,054	(979,054)	-
Disposals	(2,171,009)	2,053,390	(117,619)
Revaluations	(1,135,544)	-	(1,135,544)
Income net of fees	-	444,989	444,989
Amounts withdrawn	-	(2,102,570)	(2,102,570)
At 31 December 2022	<u>11,594,982</u>	<u>474,087</u>	<u>12,069,069</u>

The historical cost of the Charity's investments at 31 December 2022 was £8,145,167 (2021 - £9,337,122)

There were no investments individually greater than 5% of the portfolio value at 1 January 2022 and 31 December 2022.

Details of the subsidiary undertakings are given in note 26.

Notes to the Financial Statements
For the year ended 31 December 2022

15. Debtors

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Other debtors	220,180	214,312	76,440	81,226
Prepayments and accrued income	16,450	14,790	16,450	14,790
	<u>236,630</u>	<u>229,102</u>	<u>92,890</u>	<u>96,016</u>

16. Creditors: Amounts falling due within one year

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Other taxation and social security	28,442	28,433	28,442	28,433
Other creditors	385,231	350,320	71,348	35,265
Accruals and deferred income	110,578	92,214	110,768	92,214
	<u>524,251</u>	<u>470,967</u>	<u>210,558</u>	<u>155,912</u>

Notes to the Financial Statements
For the year ended 31 December 2022

17. Statement of funds

Statement of funds - current year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2022 £
Unrestricted funds						
Designated funds						
Retirement and medical	11,182,678	-	-	-	-	11,182,678
Mission and donation	1,500,000	-	-	-	-	1,500,000
Fixed assets	9,477,525	-	(263,475)	531,538	-	9,745,588
Investments	2,912,416	568,291	(50,078)	(2,133,256)	(1,243,417)	53,956
South Africa education	444,466	-	-	10,527	-	454,993
St Martha's Retreat	800,000	-	-	1,014,683	-	1,814,683
	<u>26,317,085</u>	<u>568,291</u>	<u>(313,553)</u>	<u>(576,508)</u>	<u>(1,243,417)</u>	<u>24,751,898</u>
General funds						
General Funds	<u>2,745,211</u>	<u>7,173,156</u>	<u>(8,799,926)</u>	<u>187,387</u>	<u>115,768</u>	<u>1,421,596</u>
Total Unrestricted funds	<u>29,062,296</u>	<u>7,741,447</u>	<u>(9,113,479)</u>	<u>(389,121)</u>	<u>(1,127,649)</u>	<u>26,173,494</u>
Endowment funds						
Endowment Fund	<u>6,893,800</u>	<u>-</u>	<u>(104,802)</u>	<u>389,121</u>	<u>-</u>	<u>7,178,119</u>
Restricted funds						
Romania fund	<u>9,463</u>	<u>48,469</u>	<u>(37,524)</u>	<u>-</u>	<u>-</u>	<u>20,408</u>
Total of funds	<u><u>35,965,559</u></u>	<u><u>7,789,916</u></u>	<u><u>(9,255,805)</u></u>	<u><u>-</u></u>	<u><u>(1,127,649)</u></u>	<u><u>33,372,021</u></u>

17. Statement of funds (continued)

Designated funds

The retirement and medical fund has been established for the purpose of providing for retired members of the Congregation.

The mission and donation fund represents an ongoing fund for donations. The Charity has a long-term involvement with a number of charitable projects, particularly in Romania and South Africa, and has made considerable donations in support of these activities. It is the intention of the Trustees to continue to support these projects and further donations are likely to be made in future years, although no legally binding commitments have been entered into in this regard.

The fixed asset fund represents the book value of the Charity's tangible fixed assets, principally land and buildings currently held for use in activities in furtherance of the objects of the charity and the funds are therefore unavailable for use. A proportion of the fixed assets are represented by the Restricted and Endowment fund.

The investments fund represents the carrying value of investments after deducting the retirement and medical and the mission and donation funds.

The South Africa education fund represents amounts earmarked for specific purposes by the South African subsidiary, such as sports & grounds, tuckshop and fundraising.

St Martha's Retreat represents monies set aside for the ongoing improvement works at St Paul's Convent expected to be completed in May 2023.

Restricted funds

The Romania fund represents monies collected specifically for projects in that country.

Endowment funds

The endowment fund represents those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund and capitalised improvement works are transferred into the fund.

Notes to the Financial Statements
For the year ended 31 December 2022

17. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2021 £
Unrestricted funds						
Designated funds						
Retirement and medical	11,182,678	-	-	-	-	11,182,678
Mission and donation	1,500,000	-	-	-	-	1,500,000
Fixed assets	8,670,045	-	(214,536)	1,022,016	-	9,477,525
Investments	3,567,662	526,567	(65,584)	(2,812,868)	1,696,639	2,912,416
South Africa education	292,096	-	(17,252)	169,622	-	444,466
St Martha's Retreat	-	-	-	800,000	-	800,000
	<u>25,212,481</u>	<u>526,567</u>	<u>(297,372)</u>	<u>(821,230)</u>	<u>1,696,639</u>	<u>26,317,085</u>
General funds						
General Funds	<u>2,143,930</u>	<u>7,225,332</u>	<u>(8,581,316)</u>	<u>2,037,415</u>	<u>(80,150)</u>	<u>2,745,211</u>
Total Unrestricted funds	<u>27,356,411</u>	<u>7,751,899</u>	<u>(8,878,688)</u>	<u>1,216,185</u>	<u>1,616,489</u>	<u>29,062,296</u>
Endowment funds						
Endowment	<u>7,000,000</u>	<u>-</u>	<u>(106,200)</u>	<u>-</u>	<u>-</u>	<u>6,893,800</u>
Restricted funds						
Romania fund	9,697	35,346	(35,580)	-	-	9,463
St Paul's School fund	1,249,055	-	(32,870)	(1,216,185)	-	-
	<u>1,258,752</u>	<u>35,346</u>	<u>(68,450)</u>	<u>(1,216,185)</u>	<u>-</u>	<u>9,463</u>
Total of funds	<u><u>35,615,163</u></u>	<u><u>7,787,245</u></u>	<u><u>(9,053,338)</u></u>	<u><u>-</u></u>	<u><u>1,616,489</u></u>	<u><u>35,965,559</u></u>

Notes to the Financial Statements
For the year ended 31 December 2022

18. Summary of funds

Summary of funds - current year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2022 £
Designated funds	26,317,085	568,291	(313,553)	(576,508)	(1,243,417)	24,751,898
General funds	2,745,211	7,173,156	(8,799,926)	187,387	115,768	1,421,596
Endowment funds	6,893,800	-	(104,802)	389,121	-	7,178,119
Restricted funds	9,463	48,469	(37,524)	-	-	20,408
	<u>35,965,559</u>	<u>7,789,916</u>	<u>(9,255,805)</u>	<u>-</u>	<u>(1,127,649)</u>	<u>33,372,021</u>

Summary of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers In/out £	Gains/ (Losses) £	Balance at 31 December 2021 £
Designated funds	25,212,481	526,567	(297,372)	(821,230)	1,696,639	26,317,085
General funds	2,143,930	7,225,332	(8,581,316)	2,037,415	(80,150)	2,745,211
Endowment funds	7,000,000	-	(106,200)	-	-	6,893,800
Restricted funds	1,258,752	35,346	(68,450)	(1,216,185)	-	9,463
	<u>35,615,163</u>	<u>7,787,245</u>	<u>(9,053,338)</u>	<u>-</u>	<u>1,616,489</u>	<u>35,965,559</u>

Notes to the Financial Statements
For the year ended 31 December 2022

19. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total funds 2022 £
Tangible fixed assets	9,356,467	-	7,178,119	16,534,586
Fixed asset investments	12,736,634	-	-	12,736,634
Current assets	4,604,644	20,408	-	4,625,052
Creditors due within one year	(524,251)	-	-	(524,251)
Total	26,173,494	20,408	7,178,119	33,372,021

Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total funds 2021 £
Tangible fixed assets	9,477,525	-	6,893,800	16,371,325
Fixed asset investments	15,595,094	-	-	15,595,094
Current assets	4,460,644	9,463	-	4,470,107
Creditors due within one year	(470,967)	-	-	(470,967)
Total	29,062,296	9,463	6,893,800	35,965,559

Notes to the Financial Statements
For the year ended 31 December 2022

20. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2022 £	Group 2021 £
Net income/expenditure for the year (as per Statement of Financial Activities)	(2,709,306)	430,546
Adjustments for:		
Depreciation charges	368,303	353,553
(Losses)/gains on investments	1,243,417	(1,696,639)
Dividends, interests and rents from investments	(570,765)	(531,902)
Profit on the sale of fixed assets	(5,554)	(439,572)
(Increase)/decrease in debtors	(7,528)	69,982
Increase in creditors	53,284	54,728
Net cash used in operating activities	(1,628,149)	(1,759,304)

21. Analysis of cash and cash equivalents

	Group 2022 £	Group 2021 £
Cash in hand	4,388,422	4,241,005
Notice deposits (less than 3 months)	474,087	1,057,332
Total cash and cash equivalents	4,862,509	5,298,337

22. Analysis of changes in net debt

	At 1 January 2022 £	Cash flows £	At 31 December 2022 £
Cash at bank and in hand	4,241,005	147,417	4,388,422
	4,241,005	147,417	4,388,422

Sisters of Charity of St Paul The Apostle

Notes to the Financial Statements For the year ended 31 December 2022

23. Capital commitments

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Contracted for but not provided in these financial statements				
Development of tangible fixed assets	<u>1,814,683</u>	<u>-</u>	<u>1,814,683</u>	<u>-</u>

24. Pension commitments

The Charity operates a defined contribution pension scheme, the assets of which are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity and amounted to £50,299 (2021 - £35,633).

The pension liability and expense is allocated wholly to unrestricted funds on the basis that all staff costs are met from general funds.

25. Related party transactions

In 2021, a fixed term deposit held by the Mother House of £224,963 was lodged into the Irish Congregation's bank account, and therefore was recorded as income in the Irish subsidiary's financial statements. The Irish congregation subsequently advanced £943,463 to the Mother House. Accordingly, the amount due from the Charity's Irish subsidiary at 31 December 2021 became £Nil, with the balance of the transfer of £648,445 being recorded as income in the Charity's Statement of financial activities.

In 2022, there was one transaction between group entities, being a contribution from the parent charity to the Irish subsidiary of £4,429. No amounts were owing at the balance sheet date.

26. Principal subsidiaries

The following were subsidiary undertakings of the Charity:

Names	Charity registration number	Included in consolidation
Sisters of Charity of St Paul The Apostle (Republic of Ireland)	20011598	Yes
Sisters of Charity of St Paul The Apostle (South Africa)	PBO 18/11/13/2860	Yes

The financial results of the subsidiaries for the year were:

Names	Income £	Net movement In funds £	Net assets £
Sisters of Charity of St Paul The Apostle (Republic of Ireland)	278,391	73,525	689,354
Sisters of Charity of St Paul The Apostle (South Africa)	3,184,671	423,275	2,067,263

SISTERS OF CHARITY OF ST PAUL THE APOSTLE

England & Wales - Charity number 211200

Accounts

Sisters of Charity of St Paul the Apostle

Trustees' report and financial statements

For the year ended 31 December 2021



Sisters of Charity of St Paul The Apostle

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Sisters of Charity of St Paul The Apostle

Reference and administrative details of the Charity, its Trustees and advisers For the year ended 31 December 2021

Trustees	Sister C Neenan, Superior General Sister T Murphy, Councillor & Bursar Sister A Sullivan, Councillor & Secretary Sister M Mattison, Councillor Sister E Browne, Councillor Sister C Bordea, Councillor
Charity registered numbers	211200 and SC038528
Registered office	St. Pauls Convent 94 Selly Park Road Selly Park Birmingham B29 7LL
Independent auditors	Dains LLP 15 Colmore Row Birmingham B3 2BH
Bankers	Lloyds Bank Plc 134 New Street Birmingham B2 4NP
Solicitors	Glaisyers Rowchester Court 10 Printing House Street Birmingham B4 6DZ
Investment Managers	Smith & Williamson Investment Management 3rd Floor 9 Colmore Row Birmingham B3 2BJ

Sisters of Charity of St Paul The Apostle

Trustees' Report For the year ended 31 December 2021

The Trustees present their annual report together with the audited financial statements of the Sisters of Charity of St Paul the Apostle for the year 1 January 2021 to 31 December 2021.

Introduction

The Sisters of Charity of St Paul the Apostle is an unincorporated charity registered with the Charity Commission of England and Wales under Registration Number 211200.

The Charity is also registered with the Office of the Scottish Charity Regulator under Registration Number SC038528 and with the Charities Regulatory Authority in the Republic of Ireland under Registration Number 20011598.

The Sisters of Charity of St Paul the Apostle is a Religious Congregation founded in 1847 and there are currently 99 members. It is governed and managed by the Superior General together with an elected Council of five Sisters referred to as the Leadership Team. These are the Trustees of the Charity listed on page 1.

Objectives and activities

a. Policies and objectives

The Charity's Trust Deed states the Trust's principal objectives to be the support or advancement by lawful charitable means of any charitable work for the time being carried on by the Congregation and if at any time the Congregation ceases to exist or ceases to carry on charitable work then for the advancement of the Roman Catholic Religion by such lawful charitable means as the Trustees or a majority of the Trustees think fit. The Trustees hold meetings on a regular basis to conduct the operations of the Charity and implement its investment and other policies.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

In fulfillment of the objectives of the Trust it is the policy of the Charity to serve the public benefit by undertaking a variety of charitable activities. Members are involved in Education at various levels, Health Care, Care of the Elderly, including elderly and sick members, various forms of Social and Pastoral work, Initial Formation and Training of members. There have been no material changes in policy during the last year. It is the policy of the Charity to serve the public benefit by:

1. EDUCATION

Members of the Congregation teach in Pre-Schools and Primary Schools, and are involved in Diocesan Adult Education and Formation Programmes, Literacy and Numeracy programmes for adult immigrants and children with special needs. They also work as counsellors, school governors and voluntary helpers. Within the field of education, the pastoral care, security and safety of pupils are regarded as a priority.

The Charity operates the following schools: -

England

St Paul's Catholic School for Girls, Birmingham (1,000+ students). This is a Voluntary Aided Roman Catholic non-selective Comprehensive School. The Trustees are those of the Congregation. The school is administered by a Board of Governors with foundation Governors selected by the Trustees. The Congregation owns the freehold land and buildings. Members of the Congregational Trustees are members of the Governing Body and give feedback at the Trustee Meetings.

Sisters of Charity of St Paul The Apostle

Trustees' Report (continued) For the year ended 31 December 2021

Objectives and activities (continued)

Ireland

The Congregation owns the freehold land and buildings of St Paul's Senior Primary School, Greenhills, Dublin (300+ students), now called Holy Spirit Primary School which is under the patronage of the Archdiocese of Dublin and funded by the Department of Education and Skills.

The Congregation owns the freehold land and buildings of these two schools:

Scoil Pól (St Paul's) Secondary School, Kilfinane (600+ students)

St. Paul's Secondary School, Greenhills, Dublin 12 (500+ students)

The Trusteeship was transferred to Le Chéile, a Catholic Schools Trust, on 1st September 2009 with a licence, which expires on 31 August 2029, to use the properties to operate the schools.

A Trustee and Chairpersons of the Board of Management of each of these schools attend regular meetings of the Le Chéile Trust.

South Africa

Selly Park Primary School, Rustenburg (500 students approx.)

Selly Park Secondary School, Rustenburg (300+ students)

These are Roman Catholic Multi-racial Schools which are fee-paying and independent. The fees are deliberately fixed at a moderate rate to enable children of poorer families to benefit. The Trustees have approved the provision of Bursaries which took effect in 2007. Staff and members of the Board of Governors in both schools are carefully chosen ensuring that, as far as possible, there is a fair balance of gender, race and expertise. Members of the Congregation's Trustees visit the schools each year to ensure that the ethos of the schools is in accordance with the spirit of the Congregation, that the properties are well maintained and that the finances are administered efficiently. Feedback from the visits is given at full Trustee Meetings. Both schools are now under the Trusteeship of a Catholic Schools Trust. The properties are in the ownership of the Congregation.

Romania

The Congregation currently finances three Pre-Schools, one Primary School and one Secondary School:

Câmpulung-Muscel (One Building)	-	Pre-School, Primary School (morning session) and Secondary School (afternoon session) 500+ students.
Onesti	-	Pre-School 100+ Children
Tomesti	-	Pre-School 80+ Children

The Vladimir Ghika Day Centre was officially opened in November 2017. It caters for 30+ children with autism and severe learning difficulties.

The Charity has established sound financial structures for these schools and the accounts are submitted for annual audit. Members of the Congregation's Trustees visit these schools at least once a year if possible and meet with School Managers to ensure that the ethos of the school is in accordance with the mission of the Congregation, that the properties are well maintained and that the finances are administered efficiently. Feedback from the visit is given at full Trustee Meetings.

The Sisters of Charity of St. Paul the Apostle Romanian Association, encompassing the properties of Campulung, Onesti and Tomesti was established in 2010.

Objectives and activities (continued)

2. HEALTH CARE

Care of the Elderly

The Congregation operates the following Care Facilities:

England

Registered Care Home with Nursing

St Paul's Nursing Home, Selly Park, Birmingham (24 beds).

The Trustees have engaged The Saint John of God Hospitaller Services to manage this Care Home and hold quarterly review meetings with them

Mother House

In the Mother House a team of Care Professionals is in place to support frail and elderly members to maintain the activities of daily living for as long as possible.

This Care Provision also operates in branch houses as appropriate.

Scotland

The Charity, which includes the results of St Anne's Registered Care Home, Musselburgh, Scotland (37 beds), is also listed on the Scottish Charity Register: SC038528.

In this Care Home the Manager and staff provide quality care in compliance with the standards set by the Scottish Care Commission. Board of Management meetings are held regularly at which the Manager presents a comprehensive report to the Trustees.

Romania

In Tomesti, one member works in a Centre for mentally and physically disabled adults.

3. SOCIAL AND PASTORAL CARE

The Congregation operates a Day Conference Centre which facilitates education and religious/voluntary groups.

Some members contribute to retreat and pastoral programmes in other centres as requested.

Members work in the fields of psychotherapy and counselling, social work and parish pastoral ministries, hospital and prison chaplaincy, a welfare centre, an inter-church project for refugees and asylum seekers, a day centre for the homeless, alcohol/drugs dependency units and in the Anawim women's project. There is an increasing inter-faith dimension to all of these ministries.

One member is a Diocesan Trustee.

Members work in pastoral and parish ministries in each country where the Congregation has a mission. Members also visit the sick and needy in their own homes.

Objectives and activities (continued)

4. FORMATION AND TRAINING OF MEMBERS AND TRUSTEES

The formation and education of new members are regarded as very important. For this purpose, designated houses and personnel are in place in Romania and England. Programmes of on-going training and formation are also provided for all members on a regular basis either by personnel within the Congregation or by other agencies. Members are encouraged to avail of opportunities to develop their own spiritual, theological and professional formation. There is a policy of induction and on-going training for Trustees.

5. SAFEGUARDING

Trustees of the Charity:

- (i) Take appropriate steps to ensure incidents of abuse cannot and do not take place.
- (ii) Have adequate and proper Safeguarding policies and systems in place in accordance with:
 - Catholic Safeguarding Advisory Service (CSAS), England.
 - The National Board for Safeguarding Children in the Catholic Church, Ireland.
 - The Scottish Catholic Safeguarding Service.
- (iii) Ensure they deal with allegations/concerns of abuse seriously and responsibly and in the interests of the Charity.
- (iv) Ensure that members of the Congregation are regularly updated on Safeguarding matters.

**Trustees' Report (continued)
For the year ended 31 December 2021**

Financial review

a. Going concern

In the current business climate, the Board acknowledges the ongoing COVID-19 pandemic. In response to the pandemic the Leadership Team are monitoring all aspects of the Group's activities and have implemented operational changes to mitigate the financial impact of COVID-19.

Actions have included a full reforecast of the financial position and cashflows for the period to January 2025 and stress testing the cash position to assess scenarios relating to reductions in investment values. The liquidity of the investments has also been considered to ensure that funds are sufficiently accessible should they be called upon.

A continuity plan has been put in place to manage the charity during the Coronavirus pandemic and they continue to follow the UK Government guidelines and monitor the situation.

The Charity furloughed a number of employees under the Government's Coronavirus Job Retention Scheme, which affected 5% of staff.

The Trustees have undertaken a detailed assessment of cashflows for the period to January 2025 considering likely income scenarios, cost reductions and government support.

The Trustees recognise that there remains a high degree of uncertainty as a result of the pandemic. However, after considering the level of reserves (current and projected), the diversity of income streams and the steps taken to mitigate including cost reductions, the Trustees assess that the charity will continue to provide its public benefit during the crisis and beyond. They therefore consider that it is appropriate for the financial statements to be prepared on a going concern basis.

b. Investments

The investments held by the Congregation were acquired in accordance with powers available to the Trustees.

The Trustees are mindful of the need to have an ethical approach to investment. The Trustees seek to ensure that they invest only in companies that are supportive and not in conflict with the work of the Charity. The Trustees do not invest in companies involved in the manufacture and sale of armaments nor any involved in illicit or illegal drugs or pharmaceuticals, similarly, they avoid companies that exploit the environment.

Together with the Investment Managers the Trustees decided to divest investment in fossil fuels.

The investment managers report to the Trustees in detail each quarter on the performance of the investments. Comparisons with a number of recognised performance indices enable the Trustees to consider the return on investments to be satisfactory.

c. Insurance Cover

Trustees ensure that there is adequate cover in place for all the activities of the Charity.

d. Risk Management

The Trustees have considered the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and believe that there are adequate systems in place to mitigate exposure to the major risks.

Members working in Romania and South Africa are allowed sufficient funds to ensure their personal safety and to care for their health. They also meet the health and safety requirements of the area in which they work.

The Trustees Risk Assessment document was updated in February 2022.

e. Reserves Policy

Unrestricted funds

General unrestricted funds - it is the policy of the Trustees, having regard to the specific designated funds referred to below, to maintain the total of the General unrestricted funds, which are the free reserves of the charity and the mission and donation fund, at a level which in total would not exceed 6 months expenditure. Such funds may be held in order to finance both the working capital and capital investment in furtherance of the objectives of the charity. Free reserves at 31 December 2021 as defined above of £2,745,211 (2020 - £2,143,930) together with the Mission and Donation fund of £1,500,000 (2020 - £1,500,000) at that date, in aggregate represent not more than 6 months projected expenditure.

Designated funds - this represents amounts that have been put aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designated funds at 31 December 2021 were £26,317,085 (2020 £25,212,481). The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund. The designated funds are:

Retirement and Medical fund

The Trustees have designated funds to provide for their commitment to make due provision for the retirement and care in old age and sickness of the Congregation's members.

Mission and Donation fund

Funds are designated for ongoing mission work.

Fixed Assets

In order to fulfil its charitable objectives the Congregation needs a large number of properties. Any property surplus to requirements is sold, but the remainder although unrestricted cannot be realised without undermining the Congregation's work. The Trustees hold a property review meeting every six months to ensure that properties continue to fulfil the needs of the Congregational Mission.

The contents of the properties and motor vehicles are similarly used in the work of the Congregation.

A proportion of the fixed assets is represented by the Endowment fund. The Trustees consider that the value of all the fixed assets should be reflected by endowment or designated funds and accordingly, have created a designated fund for this purpose

Investments

The investments fund represents the carrying value of investments after deducting the retirement and medical and the mission and donation funds.

**Trustees' Report (continued)
For the year ended 31 December 2021**

Restricted funds

Restricted funds of £9,463 (2020 - £1,258,752) represent grants, donations and legacies that are allocated by the donor for specific purposes.

Endowment fund

Endowment funds of £6,893,800 (2020 - £7,000,000) represent those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

f. Results

The net movement in funds for the year of £350,396 (2020 - £1,544,412) is in line with expectations. With an ageing community, income is increasingly reflected in pensions earned for past services and investment income rather than salaries. This also results in greater reliance on paid lay employees and the importance of managing properties to reflect their best use for the on-going charitable work.

Structure, governance and management

a. Constitution

The Charity is governed by a Trust Deed dated 27 May 1957 and a Charity Commission Scheme of 17 November 1967. The Charity is constituted as an Unincorporated Association.

The Trustees were appointed at the General Chapter meeting in July 2016 and took up office on 1 October 2016.

Trustees are appointed for a six year term, and in accordance with the Constitution, can only serve for a maximum of two full consecutive terms in office. Elections are held every six years.

b. Fundraising

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake widespread fundraising from the general public, the legislation defines fund raising as "soliciting or otherwise procuring money or other property for charitable purposes." Such amounts receivable are presented in our accounts as "income from donations and legacies" and include grants.

The Trustees are aware of the Charity Governance Code. This is a voluntary code which the Trustees have not yet signed up to.

Trustees' Report (continued)
For the year ended 31 December 2021

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales and Scotland requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Group and the Charity and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Group and the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

Auditors

The auditors, Dains LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 19 May 2022 and signed on their behalf by:



Sister C Neenan
Trustee

Independent auditors' report to the Members of Sisters of Charity of St Paul The Apostle

Opinion

We have audited the financial statements of Sisters of Charity of St Paul The Apostle (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 December 2021 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Charity balance sheet, the Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charity's affairs as at 31 December 2021 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Independent auditors' report to the Members of Sisters of Charity of St Paul The Apostle (continued)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- the parent Charity has not kept sufficient and proper accounting records; or
- the parent Charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Independent auditors' report to the Members of Sisters of Charity of St Paul The Apostle (continued)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the senior statutory auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the Charity through discussions with directors and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the Charity, including the financial reporting legislation, Charities Act 2011, taxation legislation, anti-bribery, employment, and environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the Charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 3 were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

Independent auditors' report to the Members of Sisters of Charity of St Paul The Apostle (continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

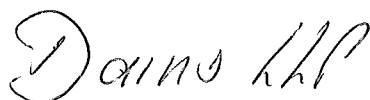
- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims;
- reviewing correspondence with HMRC, relevant regulators and the Charity's legal advisors.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Dains LLP

Statutory Auditor
Chartered Accountants

Birmingham

19 May 2022

Dains LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

Sisters of Charity of St Paul The Apostle

Consolidated Statement of financial activities
For the year ended 31 December 2021

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income and endowments from:						
Donations and legacies	4	2,368,317	35,346	-	2,403,663	2,413,603
Charitable activities	5	4,280,817	-	-	4,280,817	4,123,547
Investments	6	531,902	-	-	531,902	503,271
Other income	7	570,863	-	-	570,863	1,819,099
Total income and endowments		7,751,899	35,346	-	7,787,245	8,859,520
Expenditure on:						
Raising funds	8	65,584	-	-	65,584	51,403
Charitable activities	9	8,813,104	68,450	106,200	8,987,754	8,294,133
Total expenditure		8,878,688	68,450	106,200	9,053,338	8,345,536
Net (expenditure) / income before investments		(1,126,789)	(33,104)	(106,200)	(1,266,093)	513,984
Net gains/(losses) on investments		1,696,639	-	-	1,696,639	(552,812)
Net income / (expenditure)		569,850	(33,104)	(106,200)	430,546	(38,828)
Transfers between funds	17	1,216,185	(1,216,185)	-	-	-
Net movement in funds before other gains/(losses)		1,786,035	(1,249,289)	(106,200)	430,546	(38,828)
Other recognised gains/(losses):						
Gains on revaluation of fixed assets		-	-	-	-	1,663,897
Other losses		(80,150)	-	-	(80,150)	(80,657)
Net movement in funds		1,705,885	(1,249,289)	(106,200)	350,396	1,544,412

Sisters of Charity of St Paul The Apostle

Consolidated Statement of financial activities For the year ended 31 December 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total funds 2021 £	Total funds 2020 £
Reconciliation of funds:						
Total funds brought forward	17	27,356,411	1,258,752	7,000,000	35,615,163	34,070,751
Net movement in funds		1,705,885	(1,249,289)	(106,200)	350,396	1,544,412
Total funds carried forward	17	29,062,296	9,463	6,893,800	35,965,559	35,615,163

The notes on pages 19 to 41 form part of these financial statements.

Sisters of Charity of St Paul The Apostle

Consolidated Balance Sheet
As at 31 December 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	13	16,371,325	16,919,100
Investments	14	15,595,094	13,730,866
		<u>31,966,419</u>	<u>30,649,966</u>
Current assets			
Debtors due within 1 year	15	229,102	299,084
Cash at bank and in hand	20	4,241,005	5,082,352
		<u>4,470,107</u>	<u>5,381,436</u>
Creditors: amounts falling due within one year	16	(470,967)	(416,239)
Net current assets		<u>3,999,140</u>	<u>4,965,197</u>
Total assets less current liabilities		<u>35,965,559</u>	<u>35,615,163</u>
Funds			
Endowment funds	17	6,893,800	7,000,000
Restricted funds	17	9,463	1,258,752
Unrestricted funds	17	29,062,296	27,356,411
Total funds		<u>35,965,559</u>	<u>35,615,163</u>

The financial statements were approved and authorised for issue by the Trustees on 19 May 2022 and signed on their behalf by:



Sister C Neenan
Trustee

The notes on pages 19 to 41 form part of these financial statements.

Sisters of Charity of St Paul The Apostle

Charity Balance Sheet
As at 31 December 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	13	16,370,492	16,916,336
Investments	14	14,979,813	13,188,139
		<u>31,350,305</u>	<u>30,104,475</u>
Current assets			
Debtors	15	96,016	430,769
Cash at bank and in hand		2,415,143	2,890,558
		<u>2,511,159</u>	<u>3,321,327</u>
Creditors: amounts falling due within one year	16	(155,912)	(149,429)
Net current assets		<u>2,355,247</u>	<u>3,171,898</u>
Total net assets		<u><u>33,705,552</u></u>	<u><u>33,276,373</u></u>
Charity funds			
Endowment funds		6,893,800	7,000,000
Restricted funds		1,225,648	1,258,752
Unrestricted funds		25,586,104	25,017,621
Total funds		<u><u>33,705,552</u></u>	<u><u>33,276,373</u></u>

The financial statements were approved and authorised for issue by the Trustees on 19 May 2022 and signed on their behalf by:



Sister C Neenan
Trustee

The notes on pages 19 to 41 form part of these financial statements.

Consolidated Statement of Cash Flows
For the year ended 31 December 2021

	Note	2021 £	2020 £
Cash flows from operating activities			
Net cash used in operating activities	20	(1,759,304)	(1,687,626)
Cash flows from investing activities			
Dividends, interests and rents from investments		531,902	503,271
Proceeds from the sale of tangible fixed assets		695,978	1,809,160
Purchase of tangible fixed assets		(65,159)	(87,306)
Proceeds from sale of investments		1,949,827	1,378,098
Purchase of investments		(1,057,109)	(1,530,095)
Net cash provided by investing activities		2,055,439	2,073,128
Change in cash and cash equivalents in the year		296,135	385,502
Cash and cash equivalents at the beginning of the year		5,082,352	4,777,507
Change in cash and cash equivalents due to exchange rate movements		(80,150)	(80,657)
Cash and cash equivalents at the end of the year	21	5,298,337	5,082,352

The notes on pages 19 to 41 form part of these financial statements

**Notes to the Financial Statements
For the year ended 31 December 2021**

1. General information

Sisters of Charity of St Paul the Apostle is an unincorporated Charity registered in England, Wales and Scotland. The registered office address and registered numbers are given on page 1. The principal activities and objectives of the Charity are set out in the Trustees' Report beginning on page 2.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Sisters of Charity of St Paul The Apostle meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line-by-line basis.

**Notes to the Financial Statements
For the year ended 31 December 2021**

2. Accounting policies (continued)

2.2 Income

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. Where a claim for repayment of income tax has or will be made, such income is grossed up for tax recoverable. The following accounting policies are applied to income:

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Consolidated statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.3 Expenditure

Expenditure is accounted for on an accruals basis and has been classified using the following method:

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs. Expenditure in each of the houses have been divided on the type of activities carried out by each house. The division is on a percentage basis. The bases of the allocation of percentage is reviewed each year. The percentage allocated to each of the charitable activities for each of the houses has been decided by the Trustees.

All expenditure is inclusive of irrecoverable VAT.

2. Accounting policies (continued)

2.4 Government grants

Government grants, including the Coronavirus Job Retention Scheme, are credited to the Consolidated statement of financial activities as the related expenditure is incurred.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The freehold land and buildings occupied by the Mother House, namely St Paul's Convent, have been included in the financial statements at their fair value based on the results of a professional valuation carried out in December 2020, with depreciation being charged since this date and subsequent improvements included at cost.

The other property held by the Charity, namely the branch houses, are held at historical cost, the cost being deemed as the value of the properties on transition to FRS102 following a professional valuation in 2005.

The value of land is estimated by the Trustees and is not depreciated because it has an indefinitely long useful life.

Furniture, fixtures and fittings have been included in the financial statements at the Trustees' valuation at 31 December 1996, with subsequent acquisitions with an individual cost in excess of £5,000 included at cost.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Charity may need to estimate fair value using an income or depreciated replacement cost approach.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Notes to the Financial Statements
For the year ended 31 December 2021

2. Accounting policies (continued)

2.5 Tangible fixed assets and depreciation (continued)

Tangible fixed assets held for charitable purposes are depreciated at rates calculated to write off their estimated historic cost over the term of their useful lives as follows using the straight-line method.

The rates of depreciation are as follows:

Land	-	no depreciation
Buildings	-	2% straight line method
Motor vehicles	-	20% straight line method
Fixtures and fittings	-	10% straight line method

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Consolidated statement of financial activities.

2.6 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

Other fixed asset investments, which mainly comprise investments quoted on recognised stock exchanges, are stated at middle market value at the year end.

Realised and unrealised gains and losses are shown netted off in the appropriate section of the Consolidated statement of financial activities.

2.7 Financial instruments

The Charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.8 Foreign currencies

Monetary assets and liabilities are translated into sterling at the rates of exchange ruling at the balance sheet date. Differences on exchange are credited or charged to the Statement of financial activities in the period in which they arise.

2.9 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2. Accounting policies (continued)

2.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated statement of financial activities as a finance cost.

2.13 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

2.14 Fund accounting

The charity maintains various types of funds as follows:

Unrestricted funds

Designated funds which represent amounts set aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund.

General unrestricted funds represent unrestricted income that is expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds

Restricted funds represent grants, donations and legacies received which are allocated by the donor for specific purposes.

Endowment fund

Representing those assets that must be held permanently by the Charity, comprising the Land & Buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

Investment income, gains and losses are allocated to the appropriate fund.

Notes to the Financial Statements
For the year ended 31 December 2021

3. Judgements in applying accounting policies and key sources of estimation uncertainty

In preparing these financial statements, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from those estimates and underlying assumptions are continually reviewed.

Key sources of estimation uncertainty:

- Tangible fixed assets are depreciated over their useful lives taking into account residual values where appropriate. The actual lives of these assets are assessed annually and may vary depending on a number of factors. In assessing asset lives, factors such as life cycle and maintenance programmes are taken into account. Residual value assessments consider issues such as the remaining life of the asset and project disposal values.
- At each reporting date, trade debtors are assessed for recoverability. If there is any evidence of impairment, the carrying amount of the debtor is reduced to its recoverable amount. The impairment loss is recognised immediately in the income statement.
- The valuation of fixed asset investments is estimated by the Charity's investment manager with reference to readily available market prices of quoted shares, traded bonds and similar investments.
- The valuation of land and buildings is estimated by experienced professional valuers commissioned by the Trustees.

4. Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Emoluments and pensions			
Salaries	163,240	-	163,240
Occupational pensions	855,527	-	855,527
State pensions	1,037,926	-	1,037,926
Supplementary benefits	139,935	-	139,935
Subtotal	2,196,628	-	2,196,628
Legacies	63,938	-	63,938
Other donations and gifts	107,751	35,346	143,097
	2,368,317	35,346	2,403,663

Notes to the Financial Statements
For the year ended 31 December 2021

4. Income from donations and legacies (continued)

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Emoluments and pensions			
Salaries	178,732	-	178,732
Occupational pensions	916,234	-	916,234
State pensions	978,890	-	978,890
Supplementary benefits	235,706	-	235,706
Subtotal	2,309,562	-	2,309,562
Other donations and gifts	83,058	20,983	104,041
	2,392,620	20,983	2,413,603

5. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Healthcare fees	1,377,655	1,377,655	1,518,529
Education - school fees	2,749,968	2,749,968	2,563,239
Grants received	153,194	153,194	41,779
	4,280,817	4,280,817	4,123,547

All income from charitable activities in 2020 was attributable to unrestricted funds.

Notes to the Financial Statements
For the year ended 31 December 2021

6. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Dividends (net) and interest (gross) from quoted investments	526,567	526,567	491,572
Bank interest receivable	-	-	2,325
Rent received	5,335	5,335	9,374
	<u>531,902</u>	<u>531,902</u>	<u>503,271</u>

All income from investments in 2020 was attributable to unrestricted funds.

7. Other incoming resources

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Gain on sales of property, land and other assets	439,572	439,572	1,512,820
Sale of goods & earned income	105,036	105,036	103,493
PTA levies, sport and culture	19,536	19,536	125,299
Coronavirus job retention scheme	2,710	2,710	74,532
Refunds and maintenance	4,009	4,009	2,955
	<u>570,863</u>	<u>570,863</u>	<u>1,819,099</u>

All other incoming resources in 2020 were attributable to unrestricted funds.

Notes to the Financial Statements
For the year ended 31 December 2021

8. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Investment management fees	65,584	65,584	51,403

9. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total funds 2021 £
Education	2,827,807	68,450	-	2,896,257
Formation and Training	89,386	-	-	89,386
Healthcare	4,649,256	-	106,200	4,755,456
Social and Pastoral	1,246,655	-	-	1,246,655
	8,813,104	68,450	106,200	8,987,754

	Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total funds 2020 £
Education	2,395,674	32,870	-	2,428,544
Formation and Training	71,306	-	-	71,306
Healthcare	4,417,615	-	106,200	4,523,815
Social and Pastoral	1,270,468	-	-	1,270,468
	8,155,063	32,870	106,200	8,294,133

Notes to the Financial Statements
For the year ended 31 December 2021

10. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Education	2,247,837	648,420	2,896,257
Formation and Training	89,386	-	89,386
Healthcare	3,656,823	1,098,633	4,755,456
Social and Pastoral	947,028	299,627	1,246,655
	6,941,074	2,046,680	8,987,754

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £
Education	1,909,115	519,429	2,428,544
Formation and Training	71,306	-	71,306
Healthcare	3,571,530	952,285	4,523,815
Social and Pastoral	1,010,754	259,714	1,270,468
	6,562,705	1,731,428	8,294,133

Analysis of direct costs

	Total funds 2021 £	Total funds 2020 £
Staff costs	3,826,397	3,699,376
Depreciation	353,606	245,053
Provisions and Sisters expenses	2,761,071	2,618,276
	6,941,074	6,562,705

Notes to the Financial Statements
For the year ended 31 December 2021

10. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2021 £	Total funds 2020 £
Donations and gifts	146,012	165,964
Establishment	1,356,395	1,078,631
Travelling	116,043	93,774
Office, garden and grounds	193,104	183,827
Church and sundries	171,174	162,429
Governance	63,952	46,803
	2,046,680	1,731,428

11. Staff

	Group 2021 £	Group 2020 £	Charity 2021 £	Charity 2020 £
Wages and salaries	3,685,320	3,537,452	1,745,131	1,788,161
Social security costs	105,444	122,348	105,444	122,348
Pension costs	35,633	39,576	35,633	39,576
	3,826,397	3,699,376	1,886,208	1,950,085

Included in staff costs are redundancy payments totaling £15,098 in respect of 3 staff who applied for voluntary redundancy in the year.

The average number of persons employed by the Charity during the year was as follows:

	Group 2021 No.	Group 2020 No.	Charity 2021 No.	Charity 2020 No.
Average number of employees during the year	190	215	39	41

Notes to the Financial Statements
For the year ended 31 December 2021

11. Staff (continued)

No employee received remuneration amounting to more than £60,000 in either year.

Key management personnel is limited to the trustees of the Charity. There are no employee benefits paid to key management personnel.

None of the Trustees received any emoluments or had any expenses reimbursed during the year.

All of the Trustees are members of the Congregation and in addition to their responsibilities as Trustees, are actively involved in carrying out the objects of Charity. Accordingly, all the Trustees benefited from the accommodation costs and other associated expenditure disclosed as charitable activities in the Statement of financial activities, however these benefits were consistent with those received by the rest of the Congregation and there were no financial incentives awarded to Trustees.

The Charity has arranged insurance to protect the Charity from loss arising from neglect or default of its Trustees, employees or agents and to indemnify the Trustees and officers from the consequences of any neglect or default on their part. The annual cost of such insurance was £6,664 (2020 - £6,697).

12. Net movement in funds

Net movement in funds is stated after charging/(crediting):

	2021 £	2020 £
Auditor's remuneration - audit of group financial statements	13,500	13,000
Auditor's remuneration - preparation of group financial statements	11,500	-
Depreciation of tangible fixed assets	353,553	245,053
Surplus on disposal of fixed assets	(439,572)	(1,512,820)
Surplus on revaluation of fixed assets	-	(1,663,897)
Currency losses	80,150	80,657
	=====	=====

Notes to the Financial Statements
For the year ended 31 December 2021

13. Tangible fixed assets

Group

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2021	20,724,818	616,012	225,047	21,565,877
Additions	40,579	16,680	7,900	65,159
Disposals	(356,913)	-	(6,500)	(363,413)
At 31 December 2021	20,408,484	632,692	226,447	21,267,623
Depreciation				
At 1 January 2021	3,906,094	532,079	208,604	4,646,777
Charge for the year	327,295	13,257	13,001	353,553
On disposals	(97,532)	-	(6,500)	(104,032)
At 31 December 2021	4,135,857	545,336	215,105	4,896,298
Net book value				
At 31 December 2021	16,272,627	87,356	11,342	16,371,325
At 31 December 2020	16,818,724	83,933	16,443	16,919,100

The value of freehold land, which is not depreciated, has been estimated by the Trustees at £4,004,025 (2020 - £4,093,253).

The majority of the tangible fixed assets are used for charitable activities.

A professional valuation of St Paul's Convent was undertaken by Eddisons in December 2020, resulting in a valuation of £7,000,000.

Notes to the Financial Statements
For the year ended 31 December 2021

13. Tangible fixed assets (continued)

Charity

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2021	20,724,818	616,012	214,838	21,555,668
Additions	40,579	16,680	7,900	65,159
Disposals	(356,913)	-	(6,500)	(363,413)
At 31 December 2021	20,408,484	632,692	216,238	21,257,414
Depreciation				
At 1 January 2021	3,906,093	532,079	201,160	4,639,332
Charge for the year	327,295	13,257	11,070	351,622
On disposals	(97,532)	-	(6,500)	(104,032)
At 31 December 2021	4,135,856	545,336	205,730	4,886,922
Net book value				
At 31 December 2021	16,272,628	87,356	10,508	16,370,492
At 31 December 2020	16,818,725	83,933	13,678	16,916,336

Notes to the Financial Statements
For the year ended 31 December 2021

14. Fixed asset investments

Group	Listed investments £	Cash trading account £	Total £
Market valuation			
At 1 January 2021	13,730,866	-	13,730,866
Additions	1,057,109	(1,057,109)	-
Disposals	(1,346,102)	1,918,737	572,635
Revaluations	1,095,889	-	1,095,889
Income net of fees	-	428,924	428,924
Amounts transferred in/(withdrawn)	-	(233,220)	(233,220)
At 31 December 2021	<u>14,537,762</u>	<u>1,057,332</u>	<u>15,595,094</u>

Charity	Listed investments £	Cash trading account £	Total £
Market valuation			
At 1 January 2021	13,188,139	-	13,188,139
Additions	1,057,109	(1,057,109)	-
Disposals	(1,346,102)	1,918,737	572,635
Revaluations	1,023,335	-	1,023,335
Income net of fees	-	428,924	428,924
Amounts transferred in/(withdrawn)	-	(233,220)	(233,220)
At 31 December 2021	<u>13,922,481</u>	<u>1,057,332</u>	<u>14,979,813</u>

The historical cost of the Charity's investments at 31 December 2021 was £9,337,122.

There were no investments individually greater than 5% of the portfolio value at 1 January 2021 and 31 December 2021.

Details of the subsidiary undertakings are given in note 25.

Notes to the Financial Statements
For the year ended 31 December 2021

15. Debtors

	Group 2021 £	Group 2020 £	Charity 2021 £	Charity 2020 £
Amounts owed by group undertakings	-	-	-	295,018
Other debtors	214,312	283,126	81,226	119,793
Prepayments and accrued income	14,790	15,958	14,790	15,958
	229,102	299,084	96,016	430,769

16. Creditors: Amounts falling due within one year

	Group 2021 £	Group 2020 £	Charity 2021 £	Charity 2020 £
Other taxation and social security	28,433	27,763	28,433	27,763
Other creditors	350,320	296,511	35,265	29,701
Accruals and deferred income	92,214	91,965	92,214	91,965
	470,967	416,239	155,912	149,429

Notes to the Financial Statements
For the year ended 31 December 2021

17. Statement of funds**Statement of funds - current year**

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2021 £
Unrestricted funds						
Designated funds						
Retirement and medical	11,182,678	-	-	-	-	11,182,678
Mission and donation	1,500,000	-	-	-	-	1,500,000
Fixed assets	8,670,045	-	(214,536)	1,022,016	-	9,477,525
Investments	3,567,662	526,567	(65,584)	(2,812,868)	1,696,639	2,912,416
South Africa education	292,096	-	(17,252)	169,622	-	444,466
St Martha's Retreat	-	-	-	800,000	-	800,000
	<u>25,212,481</u>	<u>526,567</u>	<u>(297,372)</u>	<u>(821,230)</u>	<u>1,696,639</u>	<u>26,317,085</u>
General funds						
General funds	2,143,930	7,225,332	(8,581,316)	2,037,415	(80,150)	2,745,211
Total Unrestricted funds	<u>27,356,411</u>	<u>7,751,899</u>	<u>(8,878,688)</u>	<u>1,216,185</u>	<u>1,616,489</u>	<u>29,062,296</u>
Endowment funds						
Endowment	7,000,000	-	(106,200)	-	-	6,893,800
Restricted funds						
Romania fund	9,697	35,346	(35,580)	-	-	9,463
St Paul's School fund	1,249,055	-	(32,870)	(1,216,185)	-	-
	<u>1,258,752</u>	<u>35,346</u>	<u>(68,450)</u>	<u>(1,216,185)</u>	<u>-</u>	<u>9,463</u>
Total of funds	<u><u>35,615,163</u></u>	<u><u>7,787,245</u></u>	<u><u>(9,053,338)</u></u>	<u><u>-</u></u>	<u><u>1,616,489</u></u>	<u><u>35,965,559</u></u>

17. Statement of funds (continued)

Designated funds

The retirement and medical fund has been established for the purpose of providing for retired members of the Congregation.

The mission and donation fund represents an ongoing fund for donations. The Charity has a long-term involvement with a number of charitable projects, particularly in Romania and South Africa, and has made considerable donations in support of these activities. It is the intention of the Trustees to continue to support these projects and further donations are likely to be made in future years, although no legally binding commitments have been entered into in this regard.

The fixed asset fund represents the book value of the Charity's tangible fixed assets, principally land and buildings currently held for use in activities in furtherance of the objects of the charity and the funds are therefore unavailable for use. A proportion of the fixed assets are represented by the Restricted and Endowment fund.

The investments fund represents the carrying value of investments after deducting the retirement and medical and the mission and donation funds.

The South Africa education fund represents amounts earmarked for specific purposes by the South African subsidiary, such as sports & grounds, tuckshop and fundraising.

St Martha's Retreat represents monies set aside for the planned improvement works at St Paul's Convent expected to be completed in March 2023.

Restricted funds

The Romania fund represents monies collected specifically for projects in that country.

The St. Paul's School capital fund represents grant monies received specifically for the improvements to St. Paul's Secondary School for Girls. The fund has been transferred into the designated fixed assets fund since the original terms of the restricted grant have been fulfilled.

Endowment funds

The endowment fund represents those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

Notes to the Financial Statements
For the year ended 31 December 2021

17. Statement of funds (continued)**Statement of funds - prior year**

	Balance at 1 January 2020 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2020 £
Unrestricted funds						
Designated funds						
Retirement and medical	12,160,000	-	-	(977,322)	-	11,182,678
Mission and donation	1,500,000	-	-	-	-	1,500,000
Fixed assets	10,844,219	-	(212,183)	(1,961,991)	-	8,670,045
Investments	4,038,776	-	-	(110,309)	(360,805)	3,567,662
South Africa education	-	-	-	292,096	-	292,096
	<u>28,542,995</u>	<u>-</u>	<u>(212,183)</u>	<u>(2,757,526)</u>	<u>(360,805)</u>	<u>25,212,481</u>
General funds						
General funds	<u>668,333</u>	<u>8,838,537</u>	<u>(8,075,300)</u>	<u>985,023</u>	<u>(272,663)</u>	<u>2,143,930</u>
Total Unrestricted funds	<u>29,211,328</u>	<u>8,838,537</u>	<u>(8,287,483)</u>	<u>(1,772,503)</u>	<u>(633,468)</u>	<u>27,356,411</u>
Endowment funds						
Endowment	<u>3,563,600</u>	<u>-</u>	<u>-</u>	<u>1,772,503</u>	<u>1,663,897</u>	<u>7,000,000</u>
Restricted funds						
Romania fund	13,897	20,983	(25,183)	-	-	9,697
St Paul's School fund	<u>1,281,925</u>	<u>-</u>	<u>(32,870)</u>	<u>-</u>	<u>-</u>	<u>1,249,055</u>
	<u>1,295,822</u>	<u>20,983</u>	<u>(58,053)</u>	<u>-</u>	<u>-</u>	<u>1,258,752</u>
Total of funds	<u>34,070,750</u>	<u>8,859,520</u>	<u>(8,345,536)</u>	<u>-</u>	<u>1,030,429</u>	<u>35,615,163</u>

Notes to the Financial Statements
For the year ended 31 December 2021

18. Summary of funds

Summary of funds - current year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2021 £
Designated funds	25,212,481	526,567	(297,372)	(821,230)	1,696,639	26,317,085
General funds	2,143,930	7,225,332	(8,581,316)	2,037,415	(80,150)	2,745,211
Endowment funds	7,000,000	-	(106,200)	-	-	6,893,800
Restricted funds	1,258,752	35,346	(68,450)	(1,216,185)	-	9,463
	<u>35,615,163</u>	<u>7,787,245</u>	<u>(9,053,338)</u>	<u>-</u>	<u>1,616,489</u>	<u>35,965,559</u>

Summary of funds - prior year

	Balance at 1 January 2020 £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Balance at 31 December 2020 £
Designated funds	28,542,995	-	(212,183)	(2,757,526)	(360,805)	25,212,481
General funds	668,333	8,838,537	(8,075,300)	985,023	(272,663)	2,143,930
Endowment funds	3,563,600	-	-	1,772,503	1,663,897	7,000,000
Restricted funds	1,295,822	20,983	(58,053)	-	-	1,258,752
	<u>34,070,750</u>	<u>8,859,520</u>	<u>(8,345,536)</u>	<u>-</u>	<u>1,030,429</u>	<u>35,615,163</u>

Notes to the Financial Statements
For the year ended 31 December 2021

19. Analysis of net assets between funds**Analysis of net assets between funds - current year**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total funds 2021 £
Tangible fixed assets	9,477,525	-	6,893,800	16,371,325
Fixed asset investments	15,595,094	-	-	15,595,094
Current assets	4,460,644	9,463	-	4,470,107
Creditors due within one year	(470,967)	-	-	(470,967)
Total	29,062,296	9,463	6,893,800	35,965,559

20. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2021 £	Group 2020 £
Net income/expenditure for the year (as per Statement of Financial Activities)	430,546	(38,828)
Adjustments for:		
Depreciation charges	353,553	245,053
Gains/(losses) on investments	(1,696,639)	552,812
Dividends, interests and rents from investments	(531,902)	(503,271)
Gain on sale of fixed assets	(439,572)	(1,512,820)
Decrease/(increase) in debtors	69,982	(61,978)
Increase/(decrease) in creditors	54,728	(368,594)
Net cash used in operating activities	(1,759,304)	(1,687,626)

21. Analysis of cash and cash equivalents

	Group 2021 £	Group 2020 £
Cash at bank	4,241,005	4,338,256
Cash in investment portfolio	1,057,332	744,096
Total cash and cash equivalents	5,298,337	5,082,352

Notes to the Financial Statements
For the year ended 31 December 2021

22. Analysis of changes in net debt

	At 1 January 2021 £	Cash flows £	At 31 December 2021 £
Cash at bank and in hand	5,082,352	(841,347)	4,241,005

23. Pension commitments

The Charity operates a defined contribution pension scheme, the assets of which are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity and amounted to £35,633 (2020 - £39,576).

The pension liability and expense is allocated wholly to unrestricted funds on the basis that all staff costs are met from general funds.

24. Related party transactions

Following the sale of one of the Irish houses, as at 31 December 2020 an amount totaling £295,018 was due to the Charity from its Irish subsidiary, Sisters of Charity of St Paul The Apostle (Republic of Ireland).

In 2021, a fixed term deposit held by the Mother House of £224,963 was lodged into the Irish Congregation's bank account, and therefore was recorded as income in the Irish subsidiary's financial statements.

The Irish congregation subsequently advanced £943,463 to the Mother House. Accordingly, the amount due from the Charity's Irish subsidiary at 31 December 2021 became £Nil, with the balance of the transfer of £648,445 being recorded as income in the Charity's Statement of financial activities.

Notes to the Financial Statements
For the year ended 31 December 2021

25. Principal subsidiaries

The following were subsidiary undertakings wholly controlled by the Charity:

Names	Charity registration number	Included in consolidation
Sisters of Charity of St Paul The Apostle (Republic of Ireland)	20011598	Yes
Sisters of Charity of St Paul The Apostle (South Africa)	PBO 18/11/13/2860	Yes

The financial results of the subsidiaries for the year were:

Names	Income 2021 £	Net movement in funds 2021 £	Net assets 31 December 2021 £
Sisters of Charity of St Paul The Apostle (Republic of Ireland)	634,968	(310,300)	615,829
Sisters of Charity of St Paul The Apostle (South Africa)	2,893,742	230,070	1,643,988

The net assets of both subsidiaries wholly represent unrestricted funds and are therefore included in the total unrestricted funds shown in note 17.

SISTERS OF CHARITY OF ST PAUL THE APOSTLE

England & Wales - Charity number 211200

Accounts

**Sisters of Charity of St Paul
The Apostle**

Report and Financial Statements

Year Ended

31 December 2020

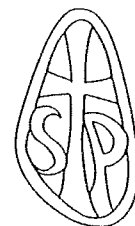
**Report and financial statements
year ended 31 December 2020**

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**Trustees' annual report
year ended 31 December 2020**



INTRODUCTION

The Sisters of Charity of St Paul the Apostle is a Religious Congregation founded in 1847 and there are currently 107 members. It is governed and managed by the Superior General together with an elected Council of five Sisters referred to as the Leadership Team. These are the Trustees of the Charity.

REFERENCE AND ADMINISTRATION DETAILS

The Sisters of Charity of St Paul the Apostle is an unincorporated charity registered with the Charity Commission of England and Wales under Registration Number 211200.

The Charity is also registered with the Office of the Scottish Charity Regulator under Registration Number SC038528 and with the Charities Regulatory Authority in the Republic of Ireland under Registration Number 20011598.

Secretary and Registered Office of the Congregation:

Sister Ann Sullivan
St Paul's Convent
94 Selly Park Road
Selly Park
Birmingham
B29 7LL

Board of Trustees

Sister C. Neenan	Superior General	Sister E. Browne	Councillor
Sister T. Murphy	Councillor/ Bursar	Sister C. Bordea	Councillor
Sister M. Mattison	Councillor		
Sister A. Sullivan	Councillor/Secretary		

Auditors	Dains LLP 15 Colmore Row Birmingham B3 2BH
Solicitors	Glaisyers Rowchester Court, 10 Printing House Street Birmingham B4 6DZ
Bankers	Lloyds Bank Plc 134 New Street, Birmingham B2 4NP
Investment Managers	Smith & Williamson Investment Management 3 rd Floor 9 Colmore Row Birmingham B3 2BJ



STRUCTURE GOVERNANCE AND MANAGEMENT

The Charity is governed by a Trust Deed dated 27 May 1957 and a Charity Commission Scheme of 17 November 1967. The Charity is constituted as an Unincorporated Association.

The Trustees were appointed at the General Chapter meeting in July 2016 and took up office on 1 October 2016.

Trustees are appointed for a six year term, and in accordance with the Constitution, can only serve for a maximum of two full consecutive terms in office. Elections are held every six years.

OBJECTS AND ACTIVITIES

The Charity's Trust Deed states the Trust's principal objectives to be the support or advancement by lawful charitable means of any charitable work for the time being carried on by the Congregation and if at any time the Congregation ceases to exist or ceases to carry on charitable work then for the advancement of the Roman Catholic Religion by such lawful charitable means as the Trustees or a majority of the Trustees think fit. The Trustees hold meetings on a regular basis to conduct the operations of the Charity and implement its investment and other policies.

In presenting this Report and Financial Statement for the year ended 31 December 2020 the Trustees have had regard to public benefit guidance published by the Charity Commission.

In fulfilment of the objectives of the Trust it is the policy of the Charity to serve the public benefit by undertaking a variety of charitable activities. Members are involved in Education at various levels, Health Care, Care of the Elderly, including elderly and sick members, various forms of Social and Pastoral work, Initial Formation and Training of members. There have been no material changes in policy during the last year. It is the policy of the Charity to serve the public benefit by:

1. EDUCATION

Members of the Congregation teach in Pre-Schools and Primary Schools, and are involved in Diocesan Adult Education and Formation Programmes, Literacy and Numeracy programmes for adult immigrants and children with special needs. They also work as counsellors, school governors and voluntary helpers. Within the field of education, the pastoral care, security and safety of pupils are regarded as a priority. The Charity operates the following schools: -

England

St Paul's Catholic School for Girls, Birmingham (1,000+ students). This is a Voluntary Aided Roman Catholic non-selective Comprehensive School. The Trustees are those of the Congregation. The school is administered by a Board of Governors with foundation Governors selected by the Trustees. The Congregation owns the freehold land and buildings. Members of the Congregational Trustees are members of the Governing Body and give feedback at the Trustee Meetings.

Ireland

The Congregation owns the freehold land and buildings of St Paul's Senior Primary School, Greenhills, Dublin (300+ students), now called Holy Spirit Primary School which is under the patronage of the Archdiocese of Dublin and funded by the Department of Education and Skills.

The Congregation owns the freehold land and buildings of these two schools:

Scoil Pól (St Paul's) Secondary School, Kilfinane (600+ students)

St. Paul's Secondary School, Greenhills, Dublin 12 (500+ students)



1. EDUCATION (continued)

The Trusteeship was transferred to Le Chéile, a Catholic Schools Trust, on 1st September 2009 with a licence, which expires on 31 August 2029, to use the properties to operate the schools.

A Trustee and Chairpersons of the Board of Management of each of these schools attend regular meetings of the Le Chéile Trust.

South Africa

Selly Park Primary School, Rustenburg (500 students approx)

Selly Park Secondary School, Rustenburg (300+ students)

These are Roman Catholic Multi-racial Schools which are fee-paying and independent. The fees are deliberately fixed at a moderate rate to enable children of poorer families to benefit. The Trustees have approved the provision of Bursaries which took effect in 2007. Staff and members of the Board of Governors in both schools are carefully chosen ensuring that, as far as possible, there is a fair balance of gender, race and expertise. Members of the Congregation's Trustees visit the schools each year to ensure that the ethos of the schools is in accordance with the spirit of the Congregation, that the properties are well maintained and that the finances are administered efficiently. Feedback from the visits is given at full Trustee Meetings. Both schools are now under the Trusteeship of a Catholic Schools Trust. The properties are in the ownership of the Congregation.

Romania

The Congregation currently finances three Pre-Schools, one Primary School and one Secondary School:

Câmpulung-Muscel (One Building) -	Pre-School, Primary School (morning session) and Secondary School (afternoon session) 500+ students.
Onești	- Pre-School 100+ Children
Tomesti	- Pre-School 80+ Children

The Vladimir Ghika Day Centre was officially opened in November 2017. It caters for 30+ children with autism and severe learning difficulties.

The Charity has established sound financial structures for these schools and the accounts are submitted for annual audit. Members of the Congregation's Trustees visit these schools at least once a year if possible and meet with School Managers to ensure that the ethos of the school is in accordance with the mission of the Congregation, that the properties are well maintained and that the finances are administered efficiently. Feedback from the visit is given at full Trustee Meetings.

The Sisters of Charity of St. Paul the Apostle Romanian Association, encompassing the properties of Campulung, Onesti and Tomesti was established in 2010.

2. HEALTH CARE

Care of the Elderly

The Congregation operates the following Care Facilities:

England

Registered Care Home with Nursing

St Paul's Nursing Home, Selly Park, Birmingham (24 beds).

The Trustees have engaged The Saint John of God Hospitaller Services to manage this Care Home and hold quarterly review meetings with them.



2. HEALTH CARE (continued)

Mother House

In the Mother House a team of Care Professionals is in place to support frail and elderly members to maintain the activities of daily living for as long as possible.

This Care Provision also operates in branch houses as appropriate.

Scotland

The Charity, which includes St Anne's Registered Care Home, Musselburgh, Scotland (37 beds), is also listed on the Scottish Charity Register: SC038528.

In this Care Home the Manager and staff provide quality care in compliance with the standards set by the Scottish Care Commission. Board of Management meetings are held regularly at which the Manager presents a comprehensive report to the Trustees.

Romania

In Tomesti one member works in a Centre for mentally and physically disabled adults.

3. SOCIAL AND PASTORAL CARE

The Congregation operates a Day Conference Centre which facilitates education and religious/voluntary groups.

Some members contribute to retreat and pastoral programmes in other centres as requested.

Members work in the fields of psychotherapy and counselling, social work and parish pastoral ministries, hospital and prison chaplaincy, a welfare centre, an inter-church project for refugees and asylum seekers, a day centre for the homeless, alcohol/drugs dependency units and in the Anawim women's project. There is an increasing inter-faith dimension to all of these ministries.

Two members are Diocesan Trustees.

Members work in pastoral and parish ministries in each country where the Congregation has a mission. Members also visit the sick and needy in their own homes.

4. FORMATION AND TRAINING OF MEMBERS AND TRUSTEES

The formation and education of new members are regarded as very important. For this purpose designated houses and personnel are in place in Romania and England. Programmes of on-going training and formation are also provided for all members on a regular basis either by personnel within the Congregation or by other agencies. Members are encouraged to avail of opportunities to develop their own spiritual, theological and professional formation. There is a policy of induction and on-going training for Trustees.



5. SAFEGUARDING

Trustees of the Charity:

- (i) Take appropriate steps to ensure incidents of abuse cannot and do not take place.
- (ii) Have adequate and proper Safeguarding policies and systems in place in accordance with:
Catholic Safeguarding Advisory Service (CSAS), England.
The National Board for Safeguarding Children in the Catholic Church, Ireland.
The Scottish Catholic Safeguarding Service.
- (iii) Ensure they deal with allegations/concerns of abuse seriously and responsibly and in the interests of the Charity.
- (iv) Ensure that members of the Congregation are regularly updated on Safeguarding matters.

ACHIEVEMENTS AND PERFORMANCE

During the last twelve months the Charity has remained faithful to its objectives, by serving the public benefit in the field of Education, Health Care, Care of the Elderly, Social and Pastoral Care, Formation and Training of Members with a particular emphasis on Safeguarding.

This year, the Charity has responded positively to the National Refugee crisis, by providing Sisters to help with teaching English. We have also provided food and clothing to those in need.

The Trustees have undergone a series of Trustee Training Modules, to enable them to fulfil their duties in accordance with the Charity Commission guidelines.

A GDPR Policy and a Retention of Documents Policy have been drawn up. GDPR remains an agenda item on the agenda for all Trustee Meetings.

ENGAGEMENT WITH OTHERS

The Trustees have regard to the need to foster the business relationships they have built up which support the charity and give consideration in this regard when making principal decisions that could affect the businesses concerned.

Particular consideration is given to the contractual obligations we maintain with Saint of God Hospitaller Services and the Elior Group.

FUTURE PLANS

The Trustees have approved plans for the refurbishment of Saint Martha's wing with a view to make it available for retreat purposes.

CORONAVIRUS

The Trustees remain extremely cautious with regard to the current uncertainty surrounding the situation with Coronavirus and will not commit the Charity to any unnecessary additional risk at this time. Risk Assessments are updated in each Care Home and the Mother House in accordance with the latest Government Regulations.



GOING CONCERN

In the current business climate, the Board acknowledges the ongoing COVID-19 pandemic. In response to the pandemic the Leadership Team are monitoring all aspects of the Group's activities and have implemented operational changes to mitigate the financial impact of COVID-19.

Actions have included a full reforecast of the financial position and cashflows for the period to March 2023 and stress testing the cash position to assess scenarios relating to reductions in investment values. The liquidity of the investments has also been considered to ensure that funds are sufficiently accessible should they be called upon.

A continuity plan has been put in place to manage the charity during the Coronavirus pandemic and we continue to follow the UK Government guidelines and monitor the situation.

The Charity furloughed a number of employees under the Government's Coronavirus Job Retention Scheme, which affected 5% of our staff.

The Trustees have undertaken a detailed assessment of cashflows for the period to March 2023 considering likely income scenarios, cost reductions and government support.

The Trustees recognise that there remains a high degree of uncertainty as a result of the pandemic. However, after considering the level of reserves (current and projected), the diversity of income streams and the steps taken to mitigate including cost reductions, the Trustees assess that the charity will continue to provide its public benefit during the crisis and beyond. They therefore consider that it is appropriate for the financial statements to be prepared on a going concern basis.

FINANCIAL REVIEW

Investments

The investments held by the Congregation were acquired in accordance with powers available to the Trustees. The Trustees are mindful of the need to have an ethical approach to investment. The Trustees seek to ensure that they invest only in companies that are supportive and not in conflict with the work of the Charity. The Trustees do not invest in companies involved in the manufacture and sale of armaments nor any involved in illicit or illegal drugs or pharmaceuticals, similarly, they avoid companies that exploit the environment.

Together with the Investment Managers the Trustees are exploring ways of divesting from fossil fuels.

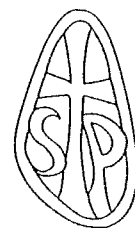
The investment managers report to the Trustees in detail each quarter on the performance of the investments. Comparisons with a number of recognised performance indices enable the Trustees to consider the return on investments to be satisfactory.

Insurance Cover

Trustees ensure that there is adequate cover in place for all the activities of the Charity.

Risk Management

The Trustees have considered the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and believe that there are adequate systems in place to mitigate exposure to the major risks.



FINANCIAL REVIEW (continued)

Risk Management (continued)

Members working in Romania and South Africa are allowed sufficient funds to ensure their personal safety and to care for their health. They also meet the health and safety requirements of the area in which they work.

The Trustees Risk Assessment document was updated in February 2021.

Reserves Policy

Unrestricted funds

General unrestricted funds - it is the policy of the Trustees, having regard to the specific designated funds referred to below, to maintain the total of the General unrestricted funds, which are the free reserves of the charity and the mission and donation fund, at a level which in total would not exceed 6 months expenditure. Such funds may be held in order to finance both the working capital and capital investment in furtherance of the objectives of the charity. Free reserves at 31 December 2020 as defined above of £2,143,930 (2019: £668,333) together with the Mission and Donation fund of £1,500,000 (2019: £1,500,000) at that date, in aggregate represent not more than 6 months projected expenditure.

Designated funds - this represents amounts that have been put aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designated funds at 31 December 2020 were £25,212,481 (2019 £28,542,995). The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund. The designated funds are:

Retirement and Medical fund

The Trustees have designated funds to provide for their commitment to make due provision for the retirement and care in old age and sickness of the Congregation's members.

Mission and Donation fund

Funds are designated for ongoing mission work.

Fixed Assets

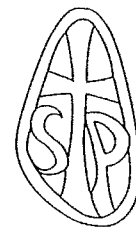
In order to fulfil its charitable objectives the Congregation needs a large number of properties. Any property surplus to requirements is sold, but the remainder although unrestricted cannot be realised without undermining the Congregation's work. The Trustees hold a property review meeting every six months to ensure that properties continue to fulfil the needs of the Congregational Mission.

The contents of the properties and motor vehicles are similarly used in the work of the Congregation.

A proportion of the fixed assets is represented by the Endowment fund. The Trustees consider that the value of all the fixed assets should be reflected by endowment or designated funds and accordingly, have created a designated fund for this purpose

Investments

Included in the value of investments is an unrealised surplus and this figure will vary year on year as Stock market values fluctuate. The Trustees believe that it is inappropriate to consider that the unrealised surplus is available for the ongoing work of the Charity and accordingly, the unrealised surplus has been set up as a designated fund.



FINANCIAL REVIEW (continued)

Restricted funds

Restricted funds of £1,258,752 (2019 - £1,295,822) represent grants, donations and legacies that are allocated by the donor for specific purposes.

Endowment fund

Endowment funds of £7,000,000 (2019 - £3,563,600) represent those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

Results

The net movement in funds for the year of £1,544,412 (2019 - £(266,961)) are in line with expectations. With an ageing community, income is increasingly reflected in pensions earned for past services and investment income rather than salaries. This also results in greater reliance on paid lay employees and the importance of managing properties to reflect their best use for the on-going charitable work

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake widespread fundraising from the general public, the legislation defines fund raising as "soliciting or otherwise procuring money or other property for charitable purposes." Such amounts receivable are presented in our accounts as "income from donations and legacies" and include grants.

The Trustees are aware of the Charity Governance Code. This is a voluntary code which the Trustees have not yet signed up to.

Financial Statements

The financial statements have been drawn up under the historical cost convention as modified by the revaluation of fixed assets and investments. The financial statements have been prepared in accordance with Charities SORP (FRS 102), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective from 1 January 2019.

The results for the year are disclosed in the attached Statement of Financial Activities and the Notes to the Accounts. There have not been any significant changes in the Charity's activities or the manner in which these activities have been carried out.

Auditors

All of the current Trustees have taken all the steps that they ought to have taken to make themselves aware of any information needed by the Charity's auditors for the purposes of their audit and to establish that the auditors are aware of that information. The Trustees are not aware of any relevant audit information of which the auditors are unaware.

Signed on behalf of the Trustees

Sister C Neenan
Trustee

9th August 2021

Trustees' responsibilities statement year ended 31 December 2020

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Charity law requires the Trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under charity law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the group and charity and of the incoming resources and application of resources, including the income and expenditure, of the group and charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed; subject to any material departures disclosed and explained in the financial statements; AND
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent auditors report
for the year ended 31 December 2020**

INDEPENDENT AUDITOR'S REPORT TO TRUSTEES OF SISTERS OF CHARITY OF ST PAUL THE APOSTLE

Opinion

We have audited the financial statements of Sisters of Charity of St Paul The Apostle (the 'Charity') and its subsidiaries (the 'Group') for the year ended 31 December 2020 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Charity balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and Charity's affairs as at 31 December 2020 and of the Group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

**Independent auditor's report
year ended 31 December 2020 (continued)**

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditor's report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient and proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**Independent auditor's report
year ended 31 December 2020 (continued)**

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 145 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

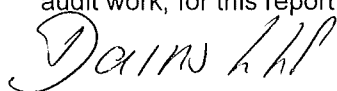
- Enquiry of management around actual and potential litigation and claims;
- Enquiry of management to identify any instances of non-compliance with laws and regulations;
- Reviewing minutes of meetings of those charged with governance;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's report.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Dains LLP

Statutory Auditor
Chartered Accountants
Birmingham

Date: 9th AUGUST 2021

Dains LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

Consolidated Statement of Financial Activities
year ended 31 December 2020

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2020 £	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2019 £
Income from									
Donations and legacies		83,058	20,983	-	104,041	77,246	19,836	-	97,082
Emoluments and pensions	2	2,309,562	-	-	2,309,562	2,466,678	-	-	2,466,678
Charitable activities	3	4,123,547	-	-	4,123,547	3,836,112	-	-	3,836,112
Investments	4	503,271	-	-	503,271	592,225	-	-	592,225
Other income	5	1,819,099	-	-	1,819,099	267,675	-	-	267,675
Total income		8,838,537	20,983	-	8,859,520	7,239,936	19,836	-	7,259,772
Expenditure on									
<i>Raising funds:</i>									
Investment management fees		51,403	-	-	51,403	57,573	-	-	57,573
<i>Charitable activities:</i>									
Education		2,370,491	58,053	-	2,428,544	2,647,594	47,232	-	2,694,826
Formation and training		71,306	-	-	71,306	89,604	-	-	89,604
Healthcare		4,523,815	-	-	4,523,815	4,589,843	-	-	4,589,843
Social and pastoral		1,270,468	-	-	1,270,468	1,387,111	-	106,200	1,493,311
Total expenditure	7	8,287,483	58,053	-	8,345,536	8,771,725	47,232	106,200	8,925,157

Consolidated Statement of Financial Activities
year ended 31 December 2020 (continued)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2020 £	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2019 £
Net expenditure before investment gains/(losses)	8	551,054	(37,070)	-	513,984	(1,531,789)	(27,396)	(106,200)	(1,665,385)
Net gains/(losses) on investments	11	(552,812)	-	-	(552,812)	1,468,355	-	-	1,468,355
Net income/(expenditure)	8	(1,758)	(37,070)	-	(38,828)	(63,434)	(27,396)	(106,200)	(197,030)
Revaluation	16	-	-	1,663,897	1,663,897	-	-	-	-
Transfers between funds	16	(1,772,503)	-	1,772,503	-	-	-	-	-
Other recognised (losses)	8	(80,657)	-	-	(80,657)	(69,931)	-	-	(69,931)
Net movement in funds		(1,854,918)	(37,070)	3,436,400	1,544,412	(133,365)	(27,396)	(106,200)	(266,961)
Total funds brought forward at 1 January		29,211,328	1,295,822	3,563,600	34,070,750	29,344,693	1,323,218	3,669,800	34,337,711
Total funds carried forward at 31 December		27,356,410	1,258,752	7,000,000	35,615,162	29,211,328	1,295,822	3,563,600	34,070,750

**Consolidated Balance Sheet
at 31 December 2020**

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	10	16,919,100	15,709,289
Investments	11	13,730,866	14,131,681
		<u>30,649,966</u>	<u>29,840,970</u>
Current assets			
Debtors	12	299,084	237,106
Cash at bank and in hand		5,082,352	4,777,507
		<u>5,381,436</u>	<u>5,014,613</u>
Creditors: amounts falling due within one year	13	(416,239)	(784,833)
		<u>4,965,197</u>	<u>4,229,780</u>
Net current assets			
		<u>35,615,163</u>	<u>34,070,750</u>
Total assets less current liabilities			
		<u>35,615,163</u>	<u>34,070,750</u>
Funds			
Unrestricted funds	14	27,356,411	29,211,328
Restricted funds	15	1,258,752	1,295,822
Endowment fund	16	7,000,000	3,563,600
		<u>35,615,163</u>	<u>34,070,750</u>

The financial statements were approved by the Trustees on

and signed on their behalf by:

C Neenan

**Sister C Neenan
Trustee**

9th August 2021

The notes on pages 19 to 40 form part of these financial statements.

**Charity Balance Sheet
at 31 December 2020**

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	10	16,916,336	15,704,486
Investments	11	13,188,139	13,532,231
		<u>30,104,475</u>	<u>29,236,717</u>
Current assets			
Debtors	12	430,769	111,574
Cash at bank and in hand		2,890,558	2,966,903
		<u>3,321,327</u>	<u>3,078,477</u>
Creditors: amounts falling due within one year	13	(149,429)	(144,549)
		<u>3,171,898</u>	<u>2,933,928</u>
Net current assets			
		<u>33,276,373</u>	<u>32,170,645</u>
Total assets less current liabilities			
		<u>33,276,373</u>	<u>32,170,645</u>
Funds			
Unrestricted funds	14	25,017,621	27,311,223
Restricted funds	15	1,258,752	1,295,822
Endowment fund	16	7,000,000	3,563,600
		<u>33,276,373</u>	<u>32,170,645</u>

The financial statements were approved by the Trustees on

and signed on their behalf by:


Sister C Neenan
Trustee
9th August 2021

The notes on pages 19 to 40 form part of these financial statements.

Consolidated Cash Flow Statement
year ended 31 December 2020

	2020 £	2020 £	2019 £	2019 £
Reconciliation of net (expenditure)				
Net incoming resources		1,544,412		(266,961)
(Profit) on sale of fixed assets		(1,512,820)		-
Revaluation		(1,663,897)		-
Investment income		(503,271)		(592,225)
Depreciation of tangible fixed assets		245,053		373,765
Decrease/(increase) in debtors		(61,978)		154,355
Increase/(decrease) in creditors		(368,594)		135,925
(Gains)/losses on investments		552,812		(1,468,355)
Losses on foreign exchange		80,657		69,931
Net cash used in operating activities		(1,687,626)		(1,593,565)
Cash flows from investing activities				
Dividends interest and rents from investments	503,271		592,225	
Purchase of tangible fixed assets	(87,306)		(56,601)	
Proceeds of sale of tangible fixed assets	1,809,160		-	
Purchases of investments	(1,530,095)		(2,032,528)	
Proceeds of sales of investments	1,378,098		1,582,918	
Net cash provided by investing activities		2,073,128		86,014
Change in cash and cash equivalents in the reporting period		385,502		(1,507,551)
Cash and cash equivalents at the beginning of the reporting period		4,777,507		6,354,989
Losses on foreign exchange		(80,657)		(69,931)
Cash and cash equivalents at the end of the reporting period		5,082,352		4,777,507
Cash and cash equivalents consist of:				
Cash at bank and in hand		5,082,352		4,777,507

The notes on pages 19 to 40 form part of these financial statements.

Notes to the financial statements year ended 31 December 2020

1 Accounting policies

The financial statements have been prepared in accordance with Charities SORP (FRS 102), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective from 1 January 2019. The accounting policies adopted by the Trustees are described below:

Accounting convention

The financial statements have been drawn up under the historical cost convention as modified by the revaluation of freehold properties and investments.

Basis of preparation – group financial statements

The financial statements consolidate the financial statements of the charity and its subsidiaries in Ireland and South Africa. The results of the subsidiaries are consolidated on a line-by-line basis and are summarised in note 6 of the financial statements.

Fund accounting

The charity maintains various types of funds as follows:

Unrestricted funds

Designated funds - which represent amounts put aside out of unrestricted funds at the discretion of the Trustees for particular projects. The designation is for administrative purposes only and does not legally restrict the Trustees discretion to apply the fund.

General unrestricted funds represent unrestricted income that is expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds

Restricted funds represent grants, donations and legacies received which are allocated by the donor for specific purposes.

Endowment fund

Representing those assets that must be held permanently by the Charity, comprising the Land & Buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

Notes to the financial statements
year ended 31 December 2020 (continued)

1 Accounting policies (continued)

Income

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. Where a claim for repayment of income tax has or will be made, such income is grossed up for tax recoverable. The following accounting policies are applied to income:

Donations

Donations and all other similar receipts are reported gross and any related fundraising costs would be reported in other expenditure.

Legacies

Legacies are included in income upon the entitlement becoming legally enforceable and there being a reasonable degree of certainty as to amount.

Investment income

Investment income is accounted for when receivable. Tax recoverable relating to investment income is accounted for in the same period as the related income.

Grant income

Grants are included in the Consolidated statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Government grants are recognised in accordance with the accruals model permitted by FRS 102. Government grants relating to revenue, including the Coronavirus Job Retention Scheme, are recognised in income on a systematic basis over the periods in which the related costs for which the grant is intended to compensate are recognised.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified using the following method:

- Expenditure in each of the houses have been divided on the type of activities carried out by each house.
- The division is on a percentage basis. The bases of the allocation of percentage is reviewed each year.
- The percentage allocated to each of the charitable activities for each of the houses has been decided by the Trustees.

Charitable activities, raising funds and governance costs

The charitable activities of the charity comprises expenditure directly relating to the objects of the charity, including accommodation costs of the members of the Congregation and other associated expenditure and support costs. Costs are either specifically identified or apportioned on an appropriate basis.

Notes to the financial statements
year ended 31 December 2020 (continued)

1 Accounting policies (continued)

Tangible fixed assets

Freehold properties

Freehold land and buildings have been included in the financial statements at their values based on the results of professional valuations carried out in June 2005, a valuation of Selly Park was undertaken in December 2020, with subsequent acquisitions included at cost. The value of land is estimated by the Trustees and is not depreciated because it has an indefinitely long useful life.

Furniture, fixtures and fittings

Furniture, fixtures and fittings have been included in the financial statements at the Trustees' valuation at 31 December 1996, with subsequent acquisitions with an individual cost in excess of £5,000 included at cost.

Motor vehicles

Motor vehicles are included at original cost.

Tangible fixed assets held for charitable purposes are depreciated at rates calculated to write off their estimated historic cost over the term of their useful lives as follows:

Land	- no depreciation
Buildings	- 2% straight line method
Motor vehicles	- 20% straight line method
Furniture, fixtures and fittings	- 10% straight line method

Realised gains/(losses) on sale of tangible fixed assets are included as incoming resource/(additional depreciation) in the statement of financial activities.

Investments

Other fixed asset investments, which mainly comprise investments quoted on recognised stock exchanges, are stated at middle market value at the year end.

Realised and unrealised gains and losses are shown separately in the appropriate section of the statement of financial activities.

Notes to the financial statements
year ended 31 December 2020 (continued)

1 Accounting policies (continued)

Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Foreign currency

Monetary assets and liabilities are translated into sterling at the rates of exchange ruling at the balance sheet date. Differences on exchange are credited or charged to the statement of financial activities in the period in which they arise.

Judgements in applying accounting policies and key sources of estimation uncertainty

In preparing these financial statements, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from those estimates and underlying assumptions are continually reviewed.

Other key sources of estimation uncertainty:

- Tangible fixed assets (see note 10). Tangible fixed assets are depreciated over their useful lives taking into account residual values where appropriate. The actual lives of these assets are assessed annually and may vary depending on a number of factors. In assessing asset lives, factors such as life cycle and maintenance programmes are taken into account. Residual value assessments consider issues such as the remaining life of the asset and project disposal values.
- Trade debtors (see note 12). At each reporting date, trade debtors are assessed for recoverability. If there is any evidence of impairment, the carrying amount of the debtor is reduced to its recoverable amount. The impairment loss is recognised immediately in the income statement.
- The valuation of fixed asset investments is estimated by the Charity's investment manager with reference to readily available market prices of quoted shares, traded bonds and similar investments.
- The valuation of land and buildings is estimated by experienced professional valuers commissioned by the Trustees, as detailed in note 10.

Notes to the financial statements
year ended 31 December 2020 (continued)

2	Income from emoluments and pensions	2020 £	2019 £
	Amounts received in respect of the present or past services of members of the Congregation:		
	Salaries	178,732	189,797
	Occupational pensions	916,234	1,074,644
	State pensions	978,890	971,176
	Supplementary benefits	235,706	231,061
		<u>2,309,562</u>	<u>2,466,678</u>
3	Income from charitable activities	2020 £	2019 £
	Healthcare fees	1,518,529	1,437,122
	Education - school fees	2,563,239	2,398,990
	Grants received	41,779	-
		<u>4,123,547</u>	<u>3,836,112</u>
4	Investment income and interest	2020 £	2019 £
	Dividends (net) and interest (gross) from quoted investments	491,572	579,150
	Bank interest receivable	2,325	5,791
	Rent received	9,374	7,284
		<u>503,271</u>	<u>592,225</u>
5	Other Income	2020 £	2019 £
	Gains on sales of property/land/assets	1,512,820	-
	Sale of goods	58,779	61,269
	PTA levies, sport and culture	125,299	122,354
	Earned income	44,714	70,731
	Refunds and maintenance	2,955	13,321
	Job retention scheme and miscellaneous	74,532	-
		<u>1,819,099</u>	<u>267,675</u>

Notes to the financial statements
year ended 31 December 2020 (continued)

6 Financial performance of the subsidiaries

The wholly owned subsidiaries are in Ireland and South Africa. A summary of the trading results is shown below:

The summary financial performance of the subsidiaries is as follows:

Sisters of Charity of St Paul The Apostle (Republic of Ireland) – charity number 20011598

	2020 £	2019 £
Income	358,288	303,750
Expenditure on charitable activities	(242,908)	(293,313)
Net Income	115,380	10,437
Total funds brought forward	810,749	800,312
Total funds carried forward	926,129	810,749
Represented by:		
Unrestricted funds	926,129	810,749
	926,129	810,749

Notes to the financial statements
year ended 31 December 2020 (continued)

6 Financial performance of the subsidiaries (continued)

Sisters of Charity of St Paul The Apostle (South Africa)

	2020 £	2019 £
Income	2,810,619	2,665,934
Expenditure on charitable activities	(2,481,686)	(2,638,770)
Net Income/expenditure	328,933	27,164
Total fund brought forward	1,084,985	1,057,821
Total funds carried forward	1,413,918	1,084,985
Represented by:		
Unrestricted funds	1,413,918	1,084,985
	1,413,918	1,084,985

Notes to the financial statements
year ended 31 December 2020 (continued)

7 Total expenditure

	Staff costs £	Others £	Depreciation £	Restricted fund £	Endowment fund £	Total 2020 £
Raising funds						
Investment management fees	-	51,403	-	-	-	51,403
Charitable activities						
Education	1,934,422	395,422	40,647	58,053	-	2,428,544
Formation And Training	-	46,803	24,503	-	-	71,306
Healthcare	1,217,671	3,232,627	73,517	-	-	4,523,815
Social and Pastoral	547,283	659,669	73,516	-	-	1,270,468
	<u>3,699,376</u>	<u>4,375,924</u>	<u>212,183</u>	<u>58,053</u>	<u>-</u>	<u>8,345,536</u>

The restricted fund expenditure include £32,870 (2019: £32,870) in respect of depreciation.

	2020 £	2019 £
Other costs		
Donations and gifts	141,109	165,156
Establishment	1,078,631	1,356,698
Provisions and sisters expenses	2,618,276	2,699,342
Travelling	93,774	150,784
Other	345,928	349,459
Audit and accountancy	41,432	56,180
Legal and professional	5,371	6,669
Investment management	51,403	57,573
	<u>4,375,924</u>	<u>4,841,861</u>

Notes to the financial statements
year ended 31 December 2020 (continued)

8 Net movement in funds is stated after charging

	2020 £	2019 £
Net income/expenditure for the year is stated after charging/(crediting):		
Auditors' remuneration:		
- for audit services	15,600	31,903
Depreciation of tangible fixed assets	245,053	373,765
Profit on disposal of fixed assets	(1,512,820)	(1,466)
Currency gains/(losses)	(80,657)	(69,931)
	<u> </u>	<u> </u>

9 Information regarding employees and trustees

	2020 Number	2019 Number
Average number of employees during the year	215	220
	<u> </u>	<u> </u>
	£	£
Total emoluments (remuneration and taxable benefits)		
Wages and salaries	3,537,452	3,539,569
Pension costs	39,576	42,097
Social security costs	122,348	113,501
	<u> </u>	<u> </u>
	3,699,376	3,695,167
	<u> </u>	<u> </u>

There were no employees whose emoluments, inclusive of pension and social security contributions, exceeded £60,000.

None of the Trustees received any emoluments or had any expenses reimbursed during the year. All of the Trustees are members of the Congregation and in addition to their responsibilities as Trustees, are actively involved in carrying out the objects of Charity. Accordingly, all the Trustees benefited from the accommodation costs and other associated expenditure disclosed as charitable activities in the Statement of Financial Activities on pages 14 and 15. It is not considered practicable to separately disclose the expenditure related to individual Trustees.

The Charity has arranged insurance to protect the Charity from loss arising from neglect or default of its Trustees, employees or agents and to indemnify the Trustees and officers from the consequences of any neglect or default on their part. The annual cost of such insurance was £6,697 (2019 - £6,312).

Notes to the financial statements
year ended 31 December 2020 *(continued)*

10 Tangible fixed assets – Group

	Freehold properties £	Fixtures and office Equipment £	Motor Vehicles £	Total £
Cost or valuation				
At 1 January 2020	21,124,328	589,222	214,547	21,928,097
Additions	50,016	26,790	10,500	87,306
Disposals	(406,350)	-	-	(406,350)
Revaluation	(43,176)	-	-	(43,176)
At 31 December 2020	20,724,818	616,012	225,047	21,565,877
Accumulated depreciation				
At 1 January 2020	5,516,830	522,669	179,309	6,218,808
Charge for the year	206,348	9,410	29,295	245,053
Released on disposal	(110,011)	-	-	(110,011)
Revaluation	(1,707,073)			(1,707,073)
At 31 December 2020	3,906,094	532,079	208,604	4,646,777
Net book value				
At 31 December 2020	16,818,724	83,933	16,443	16,919,100
At 31 December 2019	15,607,498	66,553	35,238	15,709,289

The value of freehold land, which is not depreciated, has been estimated by the Trustees at £4,093,253 (2019 - £4,194,840).

Notes to the financial statements
year ended 31 December 2020 (continued)

10 Tangible fixed assets (continued)

The majority of the tangible fixed assets are used for charitable activities.

With the exception of the Charity's properties in the Irish Republic and South Africa, the freehold properties were professionally valued by Bigwood Auctioneers and Valuers in 2005 at £23.4m, on an estimated open market basis. A valuation by Eddisons was undertaken of Selly Park (£7m) in December 2020.

Tangible fixed assets – Charity

	Freehold properties £	Fixtures and office Equipment £	Motor Vehicles £	Total £
Cost or valuation				
At 1 January 2020	21,124,328	589,222	204,338	21,917,888
Additions	50,016	26,790	10,500	87,306
Disposals	(406,350)	-	-	(406,350)
Revaluation	(43,176)	-	-	(43,176)
At 31 December 2020	20,724,818	616,012	214,838	21,555,668
Accumulated depreciation				
At 1 January 2020	5,516,830	522,669	173,902	6,213,401
Charge for the year	206,347	9,410	27,258	243,015
Released on disposal	(110,011)	-	-	(110,011)
Revaluation	(1,707,073)	-	-	(1,707,073)
At 31 December 2020	3,906,093	532,079	201,160	4,639,332
Net book value				
At 31 December 2020	16,818,725	83,933	13,678	16,916,336
At 31 December 2019	15,607,498	66,553	30,435	15,704,487

The value of freehold land, which is not depreciated, has been estimated by the Trustees at £4,093,253 (2019 - £4,194,840).

Notes to the financial statements
year ended 31 December 2020 (continued)

11 Investments held as fixed assets – Group

	2020 £	2019 £
Other fixed asset investments	13,730,866	14,131,681
Total investments	13,730,866	14,131,681
Investments comprise the following:		
Equities and unit trusts	12,199,662	12,504,745
Government securities and fixed interest	1,531,204	1,626,936
	13,730,866	14,131,681
Investment assets in the UK	8,495,339	9,863,526
Investment assets outside the UK	5,235,527	4,268,155
	13,730,866	14,131,681
Other fixed asset investments		
Market value at 1 January	14,131,681	12,213,716
Additions at cost	1,530,095	2,032,528
Disposal proceeds	(1,378,098)	(1,582,918)
Realised (loss)/gain for the year	(192,007)	111,952
Net unrealised investment (loss)/gain for the year	(360,805)	1,356,403
Market value at 31 December	13,730,866	14,131,681
Cost at 31 December	10,163,204	10,092,903

There were no investments individually greater than 5% of the portfolio value at 31 December 2020 (2019 - Nil)

Notes to the financial statements
year ended 31 December 2020 (continued)

11 Investments held as fixed assets – Charity

	2020 £	2019 £
Other fixed asset investments	13,188,139	13,532,231
Total investments	13,188,139	13,532,231
Investments comprise the following:		
Equities and unit trusts	11,656,935	11,905,297
Government securities and fixed interest	1,531,204	1,626,934
	13,188,139	13,532,231
Investment assets in the UK	8,495,339	9,863,526
Investment assets outside the UK	4,692,800	3,668,705
	13,188,139	13,532,231
Other fixed asset investments		
Market value at 1 January	13,532,231	11,643,637
Additions at cost	1,530,095	2,003,159
Disposal proceeds	(1,321,375)	(1,582,918)
Realised (loss)/gain for the year	(192,007)	111,952
Net unrealised investment (loss)/gain	(360,805)	1,356,401
Market value at 31 December	13,188,139	13,532,231
Cost at 31 December	9,620,477	9,493,453

There were no investments individually greater than 5% of the portfolio value at 31 December 2020 (2019 - Nil).

The charity is the parent of two subsidiaries, the details of which are given in note 6. Both subsidiaries have been included in this consolidation.

Notes to the financial statements
year ended 31 December 2020 (continued)

12 Debtors

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Prepayments	15,958	16,855	15,958	16,855
Other debtors	283,126	220,251	414,811	94,719
	299,084	237,106	430,769	111,574

13 Creditors - amounts falling due within one year

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Other creditors	388,476	760,408	120,666	120,124
Other taxes and social security	27,763	24,425	27,763	24,425
	416,239	784,833	149,429	144,549

Notes to the financial statements
year ended 31 December 2020 (continued)

14 Movement in unrestricted funds – Group

The Trustees have designated certain of the Charity's reserves as shown in the table below:

	Balance 1 January 2020 £	Income £	Expenditure £	Transfers £	Gains/ Losses £	Balance 31 December 2020 £
Retirement and medical fund	12,160,000	-	-	(977,322)	-	11,182,678
Mission and donation fund	1,500,000	-	-	-	-	1,500,000
Fixed asset fund	10,844,219	-	(212,183)	(1,961,991)	-	8,670,045
Investment revaluation	4,038,776	-	-	(110,309)	(360,805)	3,567,662
South Africa education fund	-	-	-	292,096	-	292,096
	28,542,995	-	(212,183)	(2,757,526)	(360,805)	25,212,481
General funds	668,333	8,838,537	(8,075,300)	985,023	(272,663)	2,143,930
Total unrestricted funds	29,211,328	8,838,537	(8,287,483)	(1,772,503)	(633,469)	27,356,411

The retirement and medical fund has been established for the purpose of providing for retired members of the Congregation.

The mission and donation fund represents an ongoing fund for donations. The Charity has a long-term involvement with a number of charitable projects, particularly in Romania and South Africa, and has made considerable donations in support of these activities. It is the intention of the Trustees to continue to support these projects and further donations are likely to be made in future years, although no legally binding commitments have been entered into in this regard.

The fixed asset fund represents the book value of the Charity's tangible fixed assets, principally land and buildings currently held for use in activities in furtherance of the objects of the charity and the funds are therefore unavailable for use. A proportion of the fixed assets are represented by the Restricted and Endowment fund.

Investment revaluation - this figure will vary year on year as stock market values fluctuate and the Trustees believe that it is inappropriate to consider that the unrealised surplus is available for the ongoing work of the charity.

Notes to the financial statements
year ended 31 December 2020 (continued)

14 Movement in unrestricted funds – Group (continued)

	Balance 1 January 2019 £	Income £	Expenditure £	Transfers £	Gains/ Losses £	Balance 31 December 2019 £
Retirement and medical fund	12,160,000	-	-	-	-	12,160,000
Mission and donation fund	1,500,000	-	-	-	-	1,500,000
Fixed asset fund	11,041,858	-	(234,695)	37,056	-	10,844,219
Investment revaluation	3,099,676	-	-	(417,303)	1,356,403	4,038,776
	27,801,534	-	(234,695)	(380,247)	1,356,403	28,542,995
General funds	1,543,159	7,239,936	(8,537,030)	492,199	(69,931)	668,333
Total unrestricted funds	29,344,693	7,239,936	(8,771,725)	111,952	1,286,472	29,211,328

14 Movement in unrestricted funds – Charity

The Trustees have designated certain of the Charity's reserves as shown in the table below:

	Balance 1 January 2020 £	Income £	Expenditure £	Transfers £	Gains/ Losses £	Balance 31 December 2020 £
Retirement and medical fund	12,160,000	-	-	(977,322)	-	11,182,678
Mission and donation fund	1,500,000	-	-	-	-	1,500,000
Fixed asset fund	10,839,416	-	(210,145)	(1,961,990)	-	8,667,662
Investment revaluation	4,038,778	-	-	(110,311)	(360,805)	3,567,662
	28,538,194	-	(210,145)	(3,049,623)	(360,805)	24,917,621
General funds	(1,226,971)	5,724,711	(5,493,509)	1,277,120	(181,351)	100,000
Total unrestricted funds	27,311,223	5,724,711	(5,703,654)	(1,772,503)	(542,156)	25,017,621

Notes to the financial statements
year ended 31 December 2020 (continued)

14 Movement in unrestricted funds – Charity (continued)

	Balance 1 January 2019 £	Income £	Expenditure £	Transfers £	Gains/ Losses £	Balance 31 December 2019 £
Retirement and medical fund	12,160,000	-	-	-	-	12,160,000
Mission and donation fund	1,500,000	-	-	-	-	1,500,000
Fixed asset fund	11,035,038	-	(234,695)	39,073	-	10,839,416
Investment revaluation	3,099,676	-	-	(417,299)	1,356,401	4,038,778
	27,794,714	-	(234,695)	(378,226)	1,356,401	28,538,194
General funds	(315,027)	4,230,537	(5,613,652)	490,179	(19,008)	(1,226,971)
Total unrestricted funds	27,479,687	4,230,537	(5,848,347)	111,953	1,337,393	27,311,223

Notes to the financial statements
year ended 31 December 2020 (continued)

15 Movement in restricted funds - Charity and Group

Restricted funds comprise the following unexpended balances of donations given for specific purposes:

	Balance 1 January 2020 £	Income £	Expenditure £	Balance 31 December 2020 £
Restricted funds				
Romania fund	13,897	20,983	(25,183)	9,697
St Paul's School fund	1,281,925	-	(32,870)	1,249,055
	<u>1,295,822</u>	<u>20,983</u>	<u>(58,053)</u>	<u>1,258,752</u>
	Balance 1 January 2019 £	Income £	Expenditure £	Balance 31 December 2019 £
Restricted funds				
Romania fund	8,423	19,836	(14,362)	13,897
St Paul's School fund	1,314,795	-	(32,870)	1,281,925
	<u>1,323,218</u>	<u>19,836</u>	<u>(47,232)</u>	<u>1,295,822</u>

The Romania fund represents monies collected specifically for projects in that country.

The St. Paul's School capital fund represents grant monies received specifically for the improvements to St. Paul's Secondary School for Girls.

Notes to the financial statements
year ended 31 December 2020 *(continued)*

16 Movement in endowment fund – Charity and Group

	Balance 1 January 2020 £	Revaluation £	Transfer £	Expenditure £	Balance 31 December 2020 £
Permanent capital Endowment	3,563,800	1,663,897	1,772,503	-	7,000,000

The endowment fund represents those assets that must be held permanently by the Charity, comprising the land and buildings occupied by the Mother House. Depreciation on the properties is charged against the fund.

	Balance 1 January 2019 £	Income £	Expenditure £	Balance 31 December 2019 £
Permanent capital Endowment	3,669,800	-	(106,200)	3,563,600

17 Analysis of assets and liabilities between funds - Group

	Unrestricted funds £	Restricted funds £	Endowment fund £	Total 2020 £
Fixed assets:				
Tangible assets	8,670,044	1,249,056	7,000,000	16,919,100
Investments	13,730,866	-	-	13,730,866
Current assets:				
Debtors	299,084	-	-	299,084
Cash at bank and in hand	5,072,656	9,696	-	5,082,352
Current liabilities	(416,239)	-	-	(416,239)
	27,356,411	1,258,752	7,000,000	35,615,163

Notes to the financial statements
year ended 31 December 2020 (continued)

17 Analysis of assets and liabilities between funds – Group (continued)

	Unrestricted funds £	Restricted funds £	Endowment fund £	Total 2019 £
Fixed assets:				
Tangible assets	10,863,764	1,281,925	3,563,600	15,709,289
Investments	14,131,681	-	-	14,131,681
Current assets:				
Debtors	237,106	-	-	237,106
Cash at bank and in hand	4,763,611	13,896	-	4,777,507
Current liabilities	(784,833)	-	-	(784,833)
	<u>29,211,329</u>	<u>1,295,821</u>	<u>3,563,600</u>	<u>34,070,750</u>

Analysis of assets and liabilities between funds – Charity

	Unrestricted funds £	Restricted funds £	Endowment Fund £	Total 2020 £
Fixed assets:				
Tangible assets	8,667,280	1,249,056	7,000,000	16,916,336
Investments	13,188,139	-	-	13,188,139
Current assets:				
Debtors	430,769	-	-	430,769
Cash at bank and in hand	2,880,862	9,696	-	2,890,558
Current liabilities	(149,429)	-	-	(149,429)
	<u>25,017,621</u>	<u>1,258,752</u>	<u>7,000,000</u>	<u>33,276,373</u>

Notes to the financial statements
year ended 31 December 2020 (continued)

17 Analysis of assets and liabilities between funds – Charity (continued)

	Unrestricted funds £	Restricted funds £	Endowment Fund £	Total 2019 £
Fixed assets:				
Tangible assets	10,858,961	1,281,925	3,563,600	15,704,486
Investments	13,532,231	-	-	13,532,231
Current assets:				
Debtors	111,574	-	-	111,574
Cash at bank and in hand	2,953,007	13,896	-	2,966,903
Current liabilities	(144,549)	-	-	(144,549)
	27,311,224	1,295,821	3,563,600	32,170,645

18 Taxation

As a registered charity Sisters of Charity of St Paul The Apostle is potentially exempt from taxation of income and gains.

19 Charitable commitments

At the balance sheet date there were £Nil (2019 - £Nil) formal commitments.

20 Commitments under operating leases

There were no annual commitments under non-cancellable operating leases existing as at the balance sheet date.

Notes to the financial statements
year ended 31 December 2020 (continued)

21 Financial instruments - Group

	2020 £	2019 £
Financial assets		
Financial assets measured at fair value through SOFA	13,730,866	14,131,681
Cash and cash equivalents	5,082,352	4,777,507
Financial assets that are debt instruments measure at amortised cost	299,084	237,106
	<u>19,112,302</u>	<u>19,146,294</u>
Financial liabilities		
Financial liabilities measured at amortised cost	416,239	760,408

Financial instruments – Charity

	2020 £	2019 £
Financial assets		
Financial assets measured at fair value through SOFA	13,188,139	13,532,231
Cash and cash equivalents	2,890,558	2,966,903
Financial assets that are debt instruments measure at amortised cost	430,769	111,574
	<u>16,509,466</u>	<u>16,610,708</u>
Financial liabilities		
Financial liabilities measured at amortised cost	149,429	120,124

Financial assets measured at fair value through the SOFA comprise fixed asset investments in a trading portfolio of listed company shares and unlisted securities, which are valued at the quoted market price.

Financial assets measured at amortised cost comprise other debtors and prepayments. Financial assets also include cash and cash equivalents.

Financial liabilities measured at amortised cost comprise other creditors and accruals.

22 Related party transactions

At 31 December 2020, a balance of £295,018 (2019 - £NIL) was due to the charity from its Irish subsidiary, Sisters of Charity of St Paul The Apostle (Republic of Ireland).

Key management personnel include the trustees of the charity. There are no employee benefits paid to key management personnel.

The Trustees are not aware of any other material transaction, contract or other arrangement with any connected person.